

B O A R D O F D I R E C T O R S



Regular Meeting Agenda

December 18, 2019

Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 6:30 p.m.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the November 13, 2019 meeting. **Board Action/Public Comment/Motion/BOD Vote**
5. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
6. AGENDA ADJUSTMENTS
7. SPECIAL ANNOUNCEMENTS/PRESENTATIONS
 - a. Recognize Engineer Tony Johnston for 25 years of dedicated service
8. UNFINISHED BUSINESS
 - a. Anti-Harassment Training for Supervisors and Managers – Chief Pomi
9. NEW BUSINESS
 - a. Independent Audit of District's Financial Statements for FY ended June 30, 2019 – Ms. Katherine Yuen/Maze & Associates – **Board Action/Public Comment/Motion/BOD Vote**
 - b. Memorandum of Internal Controls and Required Communications - Ms. Katherine Yuen/Maze & Associates – **Board Action/Public Comment/Motion/BOD Vote**
 - c. Election of 2020 Board of Director Officers – **Board Action/Public Comment/Motion/BOD Vote**
 - d. Chairman Corbet Recognition of Service for year of service – Chief Pomi
10. CHIEF'S REPORT - **Board Action/Public Comment/Motion/BOD Vote**

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

11. DIRECTOR MATTERS

Directors may report on their activities and meetings

12. CORRESPONDENCE: Thank You Letters (6), NFD Thank You Letter, Blood Drive Report, Marin IJ Article: Marin Supervisor Race Expands as Election Filing Closes

13. REPORTS

a. Overtime, Incident

14. APPROVAL OF MONTHLY EXPENSES

Approval of November warrants 805302684 to and including 805302741 for \$388,409.13. **Board Action/Public Comment/Motion/BOD Vote**

CONFIRM NEXT MEETING DATE: January 15, 2020

15. MOMENT OF SILENCE

16. ADJOURNMENT

Encl.