

# B O A R D O F D I R E C T O R S



## Regular Meeting Agenda

January 25, 2017

Kentfield Fire District Office, Conference Room, 2<sup>nd</sup> Floor  
Esperanza Hotel, Cabo San Lucas, Mexico

1. CALL TO ORDER 6:30 p.m.
2. APPROVAL OF MINUTES  
The Board may choose to approve the minutes of the December 21, 2016 meeting. **Board Action/Public Comment/Motion/BOD Vote**
3. ORAL COMMUNICATION  
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
4. SPECIAL ANNOUNCEMENTS/PRESENTATIONS
5. UNFINISHED BUSINESS
  - a. 2015/16 Independent Audit Report – **Receive and File**
6. NEW BUSINESS
  - a. Form 700 – Statement of Economic Interest - **Board Action/Public Comment/Motion/BOD Vote**
  - b. F/Y 2016/17 Budget Mid-Year Review- **Board Action/Public Comment/Motion/BOD Vote**
  - c. Assigned and Unassigned Fund Balances Review - **Board Action/Public Comment/Motion/BOD Vote**
  - d. Proposal for Replacement of Engine 17 - **Board Action/Public Comment/Motion/BOD Vote**
  - e. Mid-Year Budget Adjustment - **Board Action/Public Comment/Motion/BOD Vote**

CORRESPONDENCE: Thank you Letter to Mr. Humber

7. REPORTS
  - a. Overtime, Incident (December)
8. CHIEF'S REPORT
  - a. Winter Storms of 2017
  - b. FDAC Conference Registration (April 5-7, 2017)

\*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

9. DIRECTOR MATTERS

Directors may report on their activities and meetings

10. APPROVAL OF MONTHLY EXPENSES

Approval of December warrants 805300520 to and including 805300577 for \$491,441.13. **Board Action/Public Comment/Motion/BOD Vote**

CONFIRM NEXT MEETING DATE: February 15, 2017

11. MOMENT OF SILENCE

12. ADJOURNMENT

Encl.

# B O A R D O F D I R E C T O R S



## Regular Meeting Agenda

February 15, 2017

Kentfield Fire District Office, Conference Room, 2<sup>nd</sup> Floor

1. CALL TO ORDER 6:30 p.m.
  2. APPROVAL OF MINUTES  
The Board may choose to approve the minutes of the January 25, 2017 meeting. **Board Action/Public Comment/Motion/BOD Vote**
  3. ORAL COMMUNICATION  
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
  4. SPECIAL ANNOUNCEMENTS/PRESENTATIONS
  5. UNFINISHED BUSINESS
  6. NEW BUSINESS
    - a. Independent Auditor Proposal - **Board Action/Public Comment/Motion/BOD Vote**
    - b. Senate Bill 415/California Voter Participation Rights Act - **Board Action/Public Comment/Motion/BOD Vote**
    - c. Resolution No. 1-2017 Ordering Even Year Board of Directors' Elections Starting in November of 2018 and Requesting the Consolidation of the District Election with the County Election - **Board Action/Public Comment/Motion/BOD Vote**
- CORRESPONDENCE: Grand Jury Letters/KFD Responses: The 911 First Responder Referral Program: More Than a Band-Aid® For Seniors and Marin's Hidden Human Sex Trafficking Challenge
7. REPORTS
    - a. Overtime, Incident (January)
  8. CHIEF'S REPORT
    - a. MERA-Measure A Parcel 2017/2018 Tax Exemption Application for Low Income Seniors - **Board Action/Public Comment/Motion/BOD Vote**
    - b. Winter Storms

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9. DIRECTOR MATTERS

Directors may report on their activities and meetings

10. APPROVAL OF MONTHLY EXPENSES

Approval of warrants 805300578 to and including 805300654 for \$324,408.22. **Board Action/Public Comment/Motion/BOD Vote**

CONFIRM NEXT MEETING DATE: March 15, 2017

11. MOMENT OF SILENCE

12. ADJOURNMENT

Encl.

# B O A R D O F D I R E C T O R S



## Regular Meeting Agenda

March 15, 2017

Kentfield Fire District Office, Conference Room, 2<sup>nd</sup> Floor

1. CALL TO ORDER 6:30 p.m.
  2. APPROVAL OF MINUTES  
The Board may choose to approve the minutes of the February 15, 2017 meeting. **Board Action/Public Comment/Motion/BOD Vote**
  3. ORAL COMMUNICATION  
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
  4. SPECIAL ANNOUNCEMENTS/PRESENTATIONS
    - a. OES Water Team 11 Presentation (Engineer McKnight & Engineer Viau)
  5. UNFINISHED BUSINESS
    - a. HVAC/Roof Repair Update
  6. NEW BUSINESS
    - a. Marin LAFCO Special District Election Ballot **Board Action/Public Comment/ Motion/BOD Vote**
    - b. KAPF Labor Contract Negotiation Process **Board Action/Public Comment/ Motion/BOD Vote**  
**Closed Session pursuant to Government Code §54957.6 for Public Labor Negotiation and Government Code §54957.6(a) for Public Employee Benefit Negotiation - Board discussion and possible action**
    - c. **CLOSED SESSION pursuant to Gov't Code §54957 for Public Employment and Public Employee Performance Evaluations** – Annual Fire Chief Performance Review; **Board Action/Public Comment/ Motion/BOD Vote**
- CORRESPONDENCE: Saint Sebastian Church, College of Marin, Crown-Cornet Project/Kent Woodlands, KFD/MAGC After Blood Drive Report, Water Rescue Team 11
7. REPORTS
    - a. Overtime, Incident (February)
  8. CHIEF'S REPORT
    - a. MERA New Gen
    - b. FIRESafe Marin Grant Opportunities

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9. DIRECTOR MATTERS

Directors may report on their activities and meetings

10. APPROVAL OF MONTHLY EXPENSES

Approval of warrants 805300655 to and including 805300717 for \$1,062,941.68. **Board Action/Public Comment/Motion/BOD Vote**

CONFIRM NEXT MEETING DATE: April 19, 2017

11. MOMENT OF SILENCE

12. ADJOURNMENT

Encl.

# B O A R D O F D I R E C T O R S



## Regular Meeting Agenda

April 19, 2017

Kentfield Fire District Office, Conference Room, 2<sup>nd</sup> Floor

1. CALL TO ORDER 6:30 p.m.
  2. APPROVAL OF MINUTES  
The Board may choose to approve the minutes of the March 15, 2017 meeting. **Board Action/Public Comment/Motion/BOD Vote**
  3. ORAL COMMUNICATION  
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
  4. SPECIAL ANNOUNCEMENTS/PRESENTATIONS
  5. UNFINISHED BUSINESS
    - a. KAPF Labor Contract Negotiation Process **Board Action/Public Comment/ Motion/BOD Vote**  
**Closed Session pursuant to Government Code §54957.6 for Public Labor Negotiation and Government Code §54957.6(a) for Public Employee Benefit Negotiation - Board discussion and possible action**
  6. NEW BUSINESS
    - a. 2017 FASIS Board of Directors Election
- CORRESPONDENCE:
7. REPORTS
    - a. Overtime, Incident (March)
  8. CHIEF'S REPORT
    - a. FDAC Conference
    - b. T-Mobile Second Amendment to Communications Site Lease Agreement
  9. DIRECTOR MATTERS  
Directors may report on their activities and meetings

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10. APPROVAL OF MONTHLY EXPENSES

Approval of warrants 805300718 to and including 805300774 for \$232,801.98. **Board Action/Public Comment/Motion/BOD Vote**

CONFIRM NEXT MEETING DATE: May 17, 2017

11. MOMENT OF SILENCE

12. ADJOURNMENT

Encl.



# B O A R D O F D I R E C T O R S



## Regular Meeting Agenda

May 17, 2017

Kentfield Fire District Office, Conference Room, 2<sup>nd</sup> Floor

1. CALL TO ORDER 6:30 p.m.
  2. APPROVAL OF MINUTES  
The Board may choose to approve the minutes of the April 19, 2017 meeting. **Board Action/Public Comment/Motion/BOD Vote**
  3. ORAL COMMUNICATION  
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
  4. SPECIAL ANNOUNCEMENTS/PRESENTATIONS
  5. UNFINISHED BUSINESS
    - a. KAPF Labor Contract Negotiation Process - **Board discussion and possible action**
    - b. **Closed Session pursuant to Government Code §54957.6 for Public Labor Negotiation and Government Code §54957.6(a) for Public Employee Benefit Negotiation - Board Action/Public Comment/ Motion/BOD Vote**
  6. NEW BUSINESS
    - a. Ross Valley Paramedic Tax Rate F/Y 2017-18; **Board discussion and possible action**
    - b. Resolution No. 2-2017 in support of the Ross Valley Paramedic Tax Rate for FY 2017/18; **Board Action/Public Comment/Motion/BOD Vote**
    - c. Bickmore Engagement Letter for OPEB Actuarial Valuation Services; **Board Action/Public Comment/Motion/BOD Vote**
- CORRESPONDENCE: EMS Event, Thank You Letter (1)
7. REPORTS
    - a. Overtime, Incident (April)

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8. CHIEF'S REPORT

- a. Building Project Update (HVAC/Shop Floor)
- b. Seasonal Firefighters
- c. Wildfire Awareness Week-May 7-13, 2017

9. DIRECTOR MATTERS

Directors may report on their activities and meetings

10. APPROVAL OF MONTHLY EXPENSES

Approval of warrants 805300775 to and including 805300839 for \$321,546.32. **Board Action/Public Comment/Motion/BOD Vote**

CONFIRM NEXT MEETING DATE: To be determined

11. MOMENT OF SILENCE

12. ADJOURNMENT

Encl.

# B O A R D O F D I R E C T O R S



## Regular Meeting Agenda

June 14, 2017

Kentfield Fire District Office, Conference Room, 2<sup>nd</sup> Floor  
And 705 Potomac River Road, McLean, VA

1. CALL TO ORDER 6:30 p.m.
2. APPROVAL OF MINUTES  
The Board may choose to approve the minutes of the May 17, 2017 meeting. **Board Action/Public Comment/  
Motion/BOD Vote**
3. ORAL COMMUNICATION  
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
4. SPECIAL ANNOUNCEMENTS/PRESENTATIONS
  - a. SMART Train Drill/Training: Captain Dave Glenn
5. UNFINISHED BUSINESS
  - a. KAPF 2017/18 Labor Contract Negotiation Process - **Board discussion and possible action**
  - b. **Closed Session pursuant to Government Code §54957.6 for Public Labor Negotiation and Government Code §54957.6(a) for Public Employee Benefit Negotiation - Board discussion and possible action**  
**Agency Negotiators:** Director Evergettis/Director Murray  
**Employee Organization:** KAPF
6. NEW BUSINESS
  - a. Provisional Firefighter 2017/18 Labor Contract Negotiation Process - **Board discussion and possible action**
  - b. **Closed Session pursuant to Government Code §54957.6 for Public Labor Negotiation and Government Code §54957.6(a) for Public Employee Benefit Negotiation - Board discussion and possible action**  
**Agency Negotiators:** Chairman Naso  
**Employee:** Bryan Bridges
  - c. Administrative Staff 2017/18 Labor Contract Negotiation Process - **Board discussion and possible action**
  - d. **Closed Session pursuant to Government Code §54957.6 for Public Labor Negotiation and Government Code §54957.6(a) for Public Employee Benefit Negotiation - Board discussion and possible action**  
**Agency Negotiators:** Chairman Naso  
**Employees:** Fire Chief Mark Pomi, Accountant Dan Hom, Administrative Assistant Sharon Mulkeen

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- e. Special Fire Tax Assessment F/Y 2017/18 – **Board discussion and possible action**
- f. Resolution 3-2017 Adopting Special Assessment Rates for F/Y 2017/18 - **Board discussion and possible action**
- g. 2017/18 Preliminary Budget - **Board discussion and possible action**

7. CHIEF'S REPORT

- a. CalOES Reimbursement
- b. McAllister Paving Project this Summer

8. DIRECTOR MATTERS

Directors may report on their activities and meetings

9. CORRESPONDENCE: KFD/MAGC After Drive Report

10. REPORTS

- a. Overtime, Incident (May)

11. APPROVAL OF MONTHLY EXPENSES

Approval of warrants 805300840 to and including 805300902 for \$270,243.91. **Board Action/Public Comment/Motion/BOD Vote**

CONFIRM NEXT MEETING DATE: July 19, 2017

12. MOMENT OF SILENCE

13. ADJOURNMENT

Encl.

# B O A R D O F D I R E C T O R S



## Regular Meeting Agenda

July 12, 2017

Kentfield Fire District Office, Conference Room, 2<sup>nd</sup> Floor

1. CALL TO ORDER 6:30 p.m.
2. APPROVAL OF MINUTES  
The Board may choose to approve the minutes of the June 14, 2017 meeting. **Board Action/Public Comment/ Motion/BOD Vote**
3. ORAL COMMUNICATION  
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
4. SPECIAL ANNOUNCEMENTS/PRESENTATIONS
5. UNFINISHED BUSINESS
  - a. Public Hearing for 2017/18 Proposed Final Budget –**Board Action/Public Comment/ Motion/BOD Vote**
  - b. 2017/18 Proposed Final Budget – **Discussion/Board Action/Public Comment/ Motion/BOD Vote**
  - c. Vegetation Management Plan - 21 Turnagain Road Kentfield – **Discussion/Information**
6. NEW BUSINESS
  - a. Grand Jury Draft Response “Marin’s Retirement Health Care Benefits: The Money Still Isn’t There”. – **Discussion/Board Action/Public Comment/ Motion/BOD Vote**
  - b. Fire Prevention Standards Update – Information on Adopted Fire Code Standards of KFD - **Discussion/Board Action/Public Comment/ Motion/BOD Vote**
7. CHIEF’S REPORT
  - a. Public Records Request Update
8. DIRECTOR MATTERS  
Directors may report on their activities and meetings
9. CORRESPONDENCE: N/A

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10. REPORTS

a. Overtime, Incident (June)

11. APPROVAL OF MONTHLY EXPENSES

Approval of warrants 805300903 to and including 805300959 for \$523,658.99. **Board Action/Public Comment/Motion/BOD Vote**

CONFIRM NEXT MEETING DATE: August 16, 2017

12. MOMENT OF SILENCE

13. ADJOURNMENT

Encl.

# B O A R D O F D I R E C T O R S



## Regular Meeting Agenda

August 16, 2017

Kentfield Fire District Office, Conference Room, 2<sup>nd</sup> Floor

1. CALL TO ORDER 6:30 p.m.
2. APPROVAL OF MINUTES  
The Board may choose to approve the minutes of the July 12, 2017 meeting. **Board Action/Public Comment/Motion/BOD Vote**
3. ORAL COMMUNICATION  
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
4. SPECIAL ANNOUNCEMENTS/PRESENTATIONS
5. UNFINISHED BUSINESS
  - a. Vegetation Management Plan Update - 21 Turnagain Road Kentfield – **Discussion/Information**
6. NEW BUSINESS
  - a. Grand Jury Draft Response “The Budget Squeeze-How will Marin Fund Its Public Employee Pensions?” – **Discussion/Board Action/Public Comment/ Motion/BOD Vote**
  - b. Strike Team Presentation: B/C Hadfield and Captain Garcia
7. CHIEF’S REPORT
  - a. Blood Bank
  - b. California State Fire Situation Report
8. DIRECTOR MATTERS  
Directors may report on their activities and meetings
9. CORRESPONDENCE: Thank You Letter (1)
10. REPORTS
  - a. Overtime, Incident (July)

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11. APPROVAL OF MONTHLY EXPENSES

Approval of warrants 805300960 to and including 805301035 for \$692,530.77. **Board Action/Public Comment/Motion/BOD Vote**

CONFIRM NEXT MEETING DATE: September 20, 2017

12. MOMENT OF SILENCE

13. ADJOURNMENT

Encl.



# B O A R D O F D I R E C T O R S



## Regular Meeting Agenda

September 20, 2017

Kentfield Fire District Office, Conference Room, 2<sup>nd</sup> Floor

1. CALL TO ORDER 6:30 p.m.
2. APPROVAL OF MINUTES  
The Board may choose to approve the minutes of the August 16, 2017 meeting. **Board Action/Public Comment/Motion/BOD Vote**
3. ORAL COMMUNICATION  
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
4. SPECIAL ANNOUNCEMENTS/PRESENTATIONS
  - a. Badge Pinning of Engineers Marty and Nelson
5. UNFINISHED BUSINESS
  - a. Vegetation Management Plan Update - 21 Turnagain Road Kentfield – **Discussion/Information**
6. NEW BUSINESS
  - a. Annual Gann Appropriations Limits Report: Chief Pomi/Accountant Hom - **Board Action/Public Comment/Motion/BOD Vote**
  - b. Measure G Tax Report FY 2016/17: Chief Pomi/Accountant Hom - **Board Action/Public Comment/ Motion/BOD Vote**
7. CHIEF'S REPORT
  - a. Mobile Disaster Trailers/Disaster Preparedness Month
  - b. Pancake Breakfast
8. DIRECTOR MATTERS  
Directors may report on their activities and meetings
9. CORRESPONDENCE: Blood Bank Report, Thank You Letter (3)

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10. REPORTS

- a. Overtime, Incident (August)

11. APPROVAL OF MONTHLY EXPENSES

Approval of warrants 805301036 to and including 805301108 for \$450,410.51. **Board Action/Public Comment/Motion/BOD Vote**

CONFIRM NEXT MEETING DATE: TBD

12. MOMENT OF SILENCE

13. ADJOURNMENT

Encl.

# B O A R D O F D I R E C T O R S



## Regular Meeting Agenda

November 15, 2017

Kentfield Fire District Office, Conference Room, 2<sup>nd</sup> Floor

1. CALL TO ORDER 6:30 p.m.
2. APPROVAL OF MINUTES  
The Board may choose to approve the minutes of the meeting of September 20, 2017. **Board Action/Public Comment/Motion/BOD Vote**
3. ORAL COMMUNICATION  
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
4. SPECIAL ANNOUNCEMENTS/PRESENTATIONS
5. UNFINISHED BUSINESS
6. NEW BUSINESS
  - a. 2016/17 Independent Audit Presentation – Mr. Mark Wong/Maze & Associates – **Board discussion and possible action**
  - b. Shared Services Concept - **Board discussion and possible action**
7. CHIEF'S REPORT
8. DIRECTOR MATTERS  
Directors may report on their activities and meetings
9. CORRESPONDENCE: Thank You Letters (Curry Costal Pilot, So Marin Fire District, B/C Hadfield, Novato Republic Women, Garcia Family, Grant School, Ron & Patty Pomi, The Vettors, Barbara Cannon, North Bay Industries Activity Center)  
Letter of Commendation from Marin Community College Police  
KFD/MAGC August Blood Drive Report  
Coordinators & Chairpersons, On Saving Lives Fall 2017  
Office of the Governor

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10. REPORTS

- a. Overtime, Incident (September/October)

11. APPROVAL OF MONTHLY EXPENSES

Approval of September warrants 805301109 to and including 805301165 for \$429,298.41. **Board Action/Public Comment/Motion/BOD Vote**

Approval of October warrants 805301166 to and including 80531218 for \$424,137.45. **Board Action/Public Comment/Motion/BOD Vote**

CONFIRM NEXT MEETING DATE: Wednesday, December 20, 2017

12. MOMENT OF SILENCE

13. ADJOURNMENT

Encl.

# B O A R D O F D I R E C T O R S



## Regular Meeting Agenda

December 11, 2017

Kentfield Fire District Office, Conference Room, 2<sup>nd</sup> Floor

1. CALL TO ORDER 6:30 p.m.
2. APPROVAL OF MINUTES  
The Board may choose to approve the minutes of the November 15, 2017 meeting. **Board Action/Public Comment/Motion/BOD Vote**
3. ORAL COMMUNICATION  
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
4. SPECIAL ANNOUNCEMENTS/PRESENTATIONS
  - a. Recognition of Chairman Naso and his year of service
5. UNFINISHED BUSINESS
  - a. Sonoma County/Wine Country Fire Tours Report
  - b. Shared Services Sub-Committee Meeting Report
6. NEW BUSINESS
  - a. Election of 2018 Board of Director Officers – **Board Action/Public Comment/Motion/BOD Vote**
  - b. Fire Inspector Position - **Board Action/Public Comment/Motion/BOD Vote**
7. CHIEF'S REPORT - **Board Action/Public Comment/Motion/BOD Vote**
8. DIRECTOR MATTERS  
Directors may report on their activities and meetings
9. CORRESPONDENCE: Thank You Letters (8), Light Up a Life Tree Lighting Ceremony, CSFA The California Fire Service article, 1992, Christmas cards (2)
10. REPORTS
  - a. Overtime, Incident (November)

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11. APPROVAL OF MONTHLY EXPENSES

Approval of warrants 805301219 to and including 805301279 for \$298,831.69. **Board Action/Public Comment/Motion/BOD Vote**

CONFIRM NEXT MEETING DATE: To be determined

12. MOMENT OF SILENCE

13. ADJOURNMENT

Encl.