

B O A R D O F D I R E C T O R S



Regular Meeting Agenda
January 16, 2018
Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 6:30 p.m.
2. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the December 11, 2017 meeting. **Board Action/Public Comment/Motion/BOD Vote**
3. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
4. SPECIAL ANNOUNCEMENTS/PRESENTATIONS
5. UNFINISHED BUSINESS
 - a. Fire Inspector Position - **Board Action/Public Comment/Motion/BOD Vote**
6. NEW BUSINESS
 - a. 2017/18 Mid-Year Budget Adjustment - **Board Action/Public Comment/Motion/BOD Vote**
 - b. County of Marin 17/18 Annual Statement of Investment Policy - **Board Action/Public Comment/Motion/BOD Vote**
 - c. Form 700 – Statement of Economic Interest - **Board Action/Public Comment/Motion/BOD Vote**
 - d. Ethics Training – AB1234 - **Board Action/Public Comment/Motion/BOD Vote**
 - e. FDAC Conference (April 10-13, 2018)
7. CHIEF’S REPORT - **Board Action/Public Comment/Motion/BOD Vote**
8. DIRECTOR MATTERS
Directors may report on their activities and meetings
9. CORRESPONDENCE: A Commitment to Firefighter Behavioral Health, Bickmore Donation Letter
10. REPORTS
 - a. Overtime, Incident (December)

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

11. APPROVAL OF MONTHLY EXPENSES

Approval of warrants 805301280 to and including 805301319 for \$507,176.67. **Board Action/Public Comment/Motion/BOD Vote**

CONFIRM NEXT MEETING DATE: February 21, 2018

12. MOMENT OF SILENCE

13. ADJOURNMENT

Encl.

B O A R D O F D I R E C T O R S



Regular Meeting Agenda
February 21, 2018
Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 6:30 p.m.
2. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the January 16, 2018 meeting. **Board Action/Public Comment/Motion/BOD Vote**
3. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
4. SPECIAL ANNOUNCEMENTS/PRESENTATIONS
5. UNFINISHED BUSINESS
 - a. Fire Inspector Update - **Board Action/Public Comment/Motion/BOD Vote**
6. NEW BUSINESS
 - a. OPEB Presentation by Catherine MacLeod of Bickmore – Board to consider the staff’s recommendation to accept the OPEB Actuarial Valuation Retiree Health Program as of June 30, 2017 as prepared by the District actuary Bickmore - **Board Action/Public Comment/Motion/BOD Vote**
 - b. OPEB Funding Policy - Board to consider the staff’s recommendation to establish the District’s funding policy to fund the recommended Actuarially Determined Contribution (ADC) - **Board Action/Public Comment/Motion/BOD Vote**
 - c. F/Y 2017/18 Mid-Year Review Budget Presentation by Accountant Hom - **Board Action/Public Comment/Motion/BOD Vote**
7. CHIEF’S REPORT - **Board Action/Public Comment/Motion/BOD Vote**
8. DIRECTOR MATTERS
Directors may report on their activities and meetings
9. CORRESPONDENCE: Thank You Letters (4), Viau Letter, News Release-Montecito Mudslide, OES Strike Team 2820A, Marin County Elections Department

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10. REPORTS

- a. Overtime, Incident (January)

11. APPROVAL OF MONTHLY EXPENSES

Approval of warrants 805301320 to and including 805301402 for \$483,031.10. **Board Action/Public Comment/Motion/BOD Vote**

CONFIRM NEXT MEETING DATE: March 21, 2018

12. MOMENT OF SILENCE

13. ADJOURNMENT

Encl.

B O A R D O F D I R E C T O R S



Regular Meeting Agenda

March 21, 2018

Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 6:30 p.m.
2. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the February 21, 2018 meeting. **Board Action/Public Comment/Motion/BOD Vote**
3. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
4. SPECIAL ANNOUNCEMENTS/PRESENTATIONS
5. UNFINISHED BUSINESS
 - a. Fire Inspector Update **Board Action/Public Comment/ Motion/BOD Vote**
6. NEW BUSINESS
 - a. KAPF Labor Contract Negotiation Process **Board Action/Public Comment/ Motion/BOD Vote**
 - b. **CLOSED SESSION pursuant to Government Code §54957.6 for Public Labor Negotiation and Government Code §54957.6(a) for Public Employee Benefit Negotiation - Board discussion and possible action**
 - c. **CLOSED SESSION pursuant to Gov't Code §54957 for Public Employment and Public Employee Performance Evaluations –Fire Chief Annual Review; Board Action/Public Comment/ Motion/BOD Vote**
 - d. Business Cards for Board Directors **Board Action/Public Comment/ Motion/BOD Vote**
7. CHIEF'S REPORT - Board Action/Public Comment/Motion/BOD Vote
8. DIRECTOR MATTERS
Directors may report on their activities and meetings
9. CORRESPONDENCE: Marin IJ Article, MERA Media Advisory, Thank You Letter (1)
10. REPORTS
 - a. Overtime, Incident (February 2018)

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11. APPROVAL OF MONTHLY EXPENSES

Approval of warrants 805301403 to and including 805301462 for \$292,520.07. **Board Action/Public Comment/Motion/BOD Vote**

12. CONFIRM NEXT MEETING DATE: April 18, 2018

13. MOMENT OF SILENCE

14. ADJOURNMENT

Encl.

B O A R D O F D I R E C T O R S



Regular Meeting Agenda

October 17, 2018

Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 6:30 p.m.
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the September 19, 2018 meeting. **Board Action/Public Comment/
Motion/BOD Vote**
4. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
5. AGENDA ADJUSTMENTS
6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS – Promotion and Badge Pinning Ceremony
7. UNFINISHED BUSINESS
8. NEW BUSINESS
 - a. Measure G Tax Report FY 2017/18: Chief Pomi/Accountant Hom - **Board Action/Public Comment/ Motion/BOD Vote**
9. CHIEF'S REPORT - **Board Action/Public Comment/Motion/BOD Vote**
10. DIRECTOR MATTERS
Directors may report on their activities and meetings
11. CORRESPONDENCE: Elections Department, Disaster Readiness for Safer Communities, Legislation to Strengthen Wildfire Prevention and Recovery, Thank You Letter (1)

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12. REPORTS

- a. Overtime, Incident

13. APPROVAL OF MONTHLY EXPENSES

Approval of warrants 805301874 to and including 805301924 for \$406,840.06. **Board Action/Public Comment/Motion/BOD Vote**

CONFIRM NEXT MEETING DATE: Wednesday, November 14, 2018

14. MOMENT OF SILENCE

15. ADJOURNMENT

Encl.

B O A R D O F D I R E C T O R S



Regular Meeting Agenda

May 7, 2018

Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 6:30 p.m.
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the April 18, 2018 meeting. **Board Action/Public Comment/Motion/BOD Vote**
4. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
5. AGENDA ADJUSTMENTS
6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS – Captain Fox recognition
7. UNFINISHED BUSINESS
 - a. KAPF Labor Contract Negotiation **CLOSED SESSION pursuant to Government Code §54957.6 for Public Labor Negotiation and Government Code §54957.6(a) for Public Employee Benefit Negotiation - Board discussion and possible action**
8. NEW BUSINESS
 - a. **CLOSED SESSION – Conference with legal counsel regarding existing litigation - Gov't Code § 54956.9; Workers Compensation Claim Numbers 14001484 and 18000733**
 - b. Resolution 2-2018 determining the industrial disability of employee Daniel Trimble and retirement: **Board Action/Public Comment/Motion/BOD Vote**
 - c. Resolution 3-2018 in support of the Ross Valley Paramedic Tax Rate for FY 2018/19: **Board Action/Public Comment/Motion/BOD Vote**
9. CHIEF'S REPORT - **Board Action/Public Comment/Motion/BOD Vote**

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10. DIRECTOR MATTERS

Directors may report on their activities and meetings

11. CORRESPONDENCE: None

12. REPORTS

a. Overtime, Incident

13. APPROVAL OF MONTHLY EXPENSES

Approval of warrants 805301517 to and including 805301586 for \$388,010.87. **Board Action/Public Comment/Motion/BOD Vote**

CONFIRM NEXT MEETING DATE: To be determined

14. MOMENT OF SILENCE

15. ADJOURNMENT

Encl.

B O A R D O F D I R E C T O R S



Special Meeting Agenda

May 14, 2018

Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 4:00 p.m.
2. PLEDGE OF ALLEGIANCE
3. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
4. UNFINISHED BUSINESS
 - a. **CLOSED SESSION – Conference with legal counsel regarding existing litigation - Gov't Code § 54956.9; Workers Compensation Claim Numbers 14001484 and 18000733**
 - b. Resolution 4-2018 determining the industrial disability of employee Daniel Trimble and retirement: **Board Action/Public Comment/Motion/BOD Vote**
5. ADJOURNMENT

Encl.

B O A R D O F D I R E C T O R S



Regular Meeting Agenda

June 13, 2018

Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 6:30 p.m.
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the May 7, 2018 meeting. **Board Action/Public Comment/Motion/BOD Vote**
The Board may choose to approve the minutes of the May 14, 2018 special board meeting. **Board Action/Public Comment/ Motion/BOD Vote**
4. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
5. AGENDA ADJUSTMENTS
6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS
7. UNFINISHED BUSINESS
 - a. KAPF Labor Contract Negotiation Process – **Board Action/Public Comment/Motion/BOD Vote**
 - b. **CLOSED SESSION pursuant to Government Code §54957.6 for Public Labor Negotiation and Government Code §54957.6(a) for Public Employee Benefit Negotiation - Board Action/Public Comment/Motion/BOD Vote**
8. NEW BUSINESS
 - a. Ross Valley Paramedic Authority Ballot Measure (November 2018) Update – **Board Action/Public Comment/Motion/BOD Vote**
 - b. Resolution 5-2018 supporting the Ross Valley Paramedic Authority Measure – **Board Action/Public Comment/Motion/BOD Vote**
 - c. Special Fire Tax Assessment F/Y 2018-19 County of Marin Transmittal 3 Rate Schedule - **Board Action/Public Comment/Motion/BOD Vote**

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- d. Resolution 6-2018 adopting special assessment rates for F/Y 2018-19 - **Board Action/Public Comment/Motion/BOD Vote**
- e. **CLOSED SESSION – Conference with legal counsel regarding existing litigation - Gov't Code § 54956.9; Workers Compensation Claim Number 15001068**
- f. Resolution 7-2018 determining the industrial disability of employee Michael Hadfield and retirement - **Board Action/Public Comment/Motion/BOD Vote**
- g. Permanent Full Time Firefighter Position - **Board Action/Public Comment/Motion/BOD Vote**
- h. FY 2018/19 Preliminary Budget - **Board Action/Public Comment/Motion/BOD Vote**

9. CHIEF'S REPORT - **Board Action/Public Comment/Motion/BOD Vote**

10. DIRECTOR MATTERS

Directors may report on their activities and meetings

11. CORRESPONDENCE: None

12. REPORTS

- a. Overtime, Incident

13. APPROVAL OF MONTHLY EXPENSES

Approval of warrants 805301587 to and including 805301648 for \$300,354.84. **Board Action/Public Comment/Motion/BOD Vote**

CONFIRM NEXT MEETING DATE: July 18, 2018

14. MOMENT OF SILENCE

15. ADJOURNMENT

Encl.

B O A R D O F D I R E C T O R S



Regular Meeting Agenda

July 17, 2018

Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 6:30 p.m.
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the June 13, 2018 meeting. **Board Action/Public Comment/
Motion/BOD Vote**
4. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
5. AGENDA ADJUSTMENTS
6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS
7. UNFINISHED BUSINESS
 - a. Speed Humps on Manor Rd - Director Naso
 - b. Board of Directors Candidate Nominations (July 16 – August 10, 2018)
 - c. Administrative Staff 2018/19 Labor Contract Negotiation Process – **Board Action/Public Comment/
Motion/BOD Vote**
 - d. Public Hearing for 2018/19 Proposed Final Budget – **Public Comment**
 - e. 2018/19 Proposed Final Budget – **Discussion/Board Action/Public Comment/ Motion/BOD Vote**
8. NEW BUSINESS
 - a. Fire Inspector Contract – **Discussion/Board Action/Public Comment/Motion/BOD Vote**
9. CHIEF'S REPORT - **Board Action/Public Comment/Motion/BOD Vote**

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10. DIRECTOR MATTERS

Directors may report on their activities and meetings

11. CORRESPONDENCE: Thank you notes (4)

12. REPORTS

a. Overtime, Incident

13. APPROVAL OF MONTHLY EXPENSES

Approval of warrants 805301649 to and including 805301717 for \$622,990.44. **Board Action/Public Comment/Motion/BOD Vote**

CONFIRM NEXT MEETING DATE: Wednesday, August 15, 2018

14. MOMENT OF SILENCE

15. ADJOURNMENT

Encl.

B O A R D O F D I R E C T O R S



Regular Meeting Agenda

September 19, 2018

Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 6:30 p.m.
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the July 17, 2018 meeting. **Board Action/Public Comment/
Motion/BOD Vote**
4. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
5. AGENDA ADJUSTMENTS
6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS
7. UNFINISHED BUSINESS
 - a. Permanent Full Time Firefighter **Board Action/Public Comment/ Motion/BOD Vote**
8. NEW BUSINESS
 - a. 2018 Biennial Notice/Conflict of Interest Code – Chief Pomi **Board Action/Public Comment/ Motion/BOD Vote**
 - b. Annual Gann Appropriations Limits Report: Chief Pomi - **Board Action/Public Comment/ Motion/BOD Vote**
 - c. Resolution 8-2018 Determining the 2017/18 Appropriations Limit - **Board Action/Public Comment/
Motion/BOD Vote**
 - d. Fire Chief 2018/19 Labor Contract Negotiation Process – **Board Action/Public Comment/ Motion/BOD Vote**
9. CHIEF'S REPORT - **Board Action/Public Comment/Motion/BOD Vote**

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10. DIRECTOR MATTERS

Directors may report on their activities and meetings

11. CORRESPONDENCE: MERA-Next Generation Update
Blood Drive After Report
DPW Geary Avenue Traffic Resolution
CA Fire Chiefs Association-California Firefighter Memorial Ceremony
KFD Correspondence on Senate Bill 901
Healing Our Own
Thank You Letters (5)

12. REPORTS

- a. Overtime, Incident (July & August)

13. APPROVAL OF MONTHLY EXPENSES

Approval of July warrants 805301718 to and including 805301805 for \$881,162.09. **Board Action/Public Comment/Motion/BOD Vote**

Approval of August warrants 805301806 to and including 805301873 for \$405,264.51. **Board Action/Public Comment/Motion/BOD Vote**

CONFIRM NEXT MEETING DATE: October 17, 2018

14. MOMENT OF SILENCE

15. ADJOURNMENT

Encl.

B O A R D O F D I R E C T O R S



Regular Meeting Agenda

October 17, 2018

Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 6:30 p.m.
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the September 19, 2018 meeting. **Board Action/Public Comment/Motion/BOD Vote**
4. ORAL COMMUNICATION
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5. AGENDA ADJUSTMENTS
6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS – Promotion and Badge Pinning Ceremony
7. UNFINISHED BUSINESS
8. NEW BUSINESS
 - a. Measure G Tax Report FY 2017/18 - **Board Action/Public Comment/ Motion/BOD Vote**
9. CHIEF’S REPORT - **Board Action/Public Comment/Motion/BOD Vote**
10. DIRECTOR MATTERS
Directors may report on their activities and meetings
11. CORRESPONDENCE: Elections Department, Disaster Readiness for Safer Communities, Legislation to Strengthen Wildfire Prevention and Recovery, Thank You Letter (1)

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

12. REPORTS

- a. Overtime, Incident

13. APPROVAL OF MONTHLY EXPENSES

Approval of warrants 805301874 to and including 805301924 for \$406,840.06. **Board Action/Public Comment/Motion/BOD Vote**

CONFIRM NEXT MEETING DATE: Wednesday, November 14, 2018

14. MOMENT OF SILENCE

15. ADJOURNMENT

Encl.

B O A R D O F D I R E C T O R S



Regular Meeting Agenda

November 14, 2018

Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 6:30 p.m.
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the October 17, 2018 meeting. **Board Action/Public Comment/
Motion/BOD Vote**
4. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
5. AGENDA ADJUSTMENTS
6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS – Promotion and Badge Pinning Ceremony
7. UNFINISHED BUSINESS
8. NEW BUSINESS
 - a. Board of Directors Oath of Office- Chief Pomi
 - b. Shared Service Agreement **Board Action/Public Comment/ Motion/BOD Vote**
 - c. Shared Service Resolution 9-2018 **Board Action/Public Comment/ Motion/BOD Vote**
9. CHIEF'S REPORT - **Board Action/Public Comment/Motion/BOD Vote**
10. DIRECTOR MATTERS
Directors may report on their activities and meetings
11. CORRESPONDENCE: Certificate of Gratitude, IAFF Local 1775, Pancake Breakfast Acknowledgement, Thank You Letter (1)

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12. REPORTS

- a. Overtime, Incident

13. APPROVAL OF MONTHLY EXPENSES

Approval of warrants 805301925 to and including 805301984 for \$354,584.14. **Board Action/Public Comment/Motion/BOD Vote**

CONFIRM NEXT MEETING DATE: December 19, 2018

14. MOMENT OF SILENCE

15. ADJOURNMENT

Encl.

B O A R D O F D I R E C T O R S



Regular Meeting Agenda

December 19, 2018

Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 6:30 p.m.
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the November 14, 2018 meeting. **Board Action/Public Comment/Motion/BOD Vote**
4. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
5. AGENDA ADJUSTMENTS
6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS - Chairman Evergettis Recognition of Service for one year of service
7. UNFINISHED BUSINESS
 - a. Director Evergettis' Oath of Office- Chief Pomi
8. NEW BUSINESS
 - a. Independent Audit of District's Financial Statements for FY ended June 30, 2018 – Ms. Katherine Yuen/Maze & Associates – **Board Action/Public Comment/Motion/BOD Vote**
 - b. Election of 2019 Board of Director Officers – **Board Action/Public Comment/Motion/BOD Vote**
 - c. XMR Fire Emergency Services Consulting Agreement - **Board Action/Public Comment/Motion/BOD Vote**
 - d. CalPERS Resolution of Intention - **Board Action/Public Comment/Motion/BOD Vote**
9. CHIEF'S REPORT - **Board Action/Public Comment/Motion/BOD Vote**

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10. DIRECTOR MATTERS

Directors may report on their activities and meetings

11. CORRESPONDENCE: Thank You Letters (2); Newspaper article on Chief Mariani

12. REPORTS

a. Overtime, Incident

13. APPROVAL OF MONTHLY EXPENSES

Approval of warrants 805301985 to and including 805302039 for \$329,011.58. **Board Action/Public Comment/Motion/BOD Vote**

CONFIRM NEXT MEETING DATE: January 16, 2019

14. MOMENT OF SILENCE

15. ADJOURNMENT

Encl.