

# B O A R D O F D I R E C T O R S



Regular Meeting Agenda  
December 8, 2021  
Location: Virtual Meeting via Teleconference  
Kentfield, CA

ATTENTION: This will be a virtual meeting of the Board of Directors pursuant to Executive Order N-29-20 issued by the Governor of the State of California. There will not be a public location for participating in this meeting, but any interested member of the public can participate telephonically by utilizing the dial-in information printed on this agenda. If any member of the public has a request for a reasonable modification or accommodation for accessing this meeting due to a disability, they should contact Jena Wilson at [Jwilson@kentfieldfire.org](mailto:Jwilson@kentfieldfire.org)

Zoom Video Conference link: <https://us02web.zoom.us/j/9459048313>

Meeting ID: 945 904 8313

Call in Line: 1 (669) 900-6833, when prompted, enter meeting ID 945 904 8313-#

Time: 6:30 p.m. For clarity of discussion, the Public is requested to MUTE except:

1. During Open Time for public expression item
2. Public comment period on agenda items.

**NOTE: The meeting will be recorded.**

1. CALL TO ORDER 6:30 p.m. Agenda available on the KFD website.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF MINUTES  
The Board may choose to approve the minutes of the November 10, 2021 meeting.  
**Board Action/Public Comment/Motion/BOD Roll Call Vote**
5. ORAL COMMUNICATION  
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

\*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

6. AGENDA ADJUSTMENTS
7. SPECIAL ANNOUNCEMENTS/PRESENTATIONS
  - A. Presentation of Independent Audit of Kentfield Fire District's Financial Statements for FY ended June 30, 2021 and Memorandum of Internal Controls and Required Communications – Ms. Katherine Yuen/Maze & Associates
8. UNFINISHED BUSINESS
9. NEW BUSINESS
  - A. Independent Audit of District's Financial Statements for FY ended June 30, 2021 – Chief Pomi/Accountant Hom  
**Board Action/Public Comment/Motion/BOD Roll Call Vote**
  - B. Memorandum of Internal Controls and Required Communications – Chief Pomi/Accountant Hom  
**Board Action/Public Comment/Motion/BOD Roll Call Vote**
10. CHIEF'S REPORT – Receive and File
11. DIRECTOR MATTERS  
Directors may report on their activities and meetings
12. CORRESPONDENCE: MERA-Next Generation Project, Blood Drive, Thank You letters
13. REPORTS
  - A. Overtime, Incident – November 2021
14. APPROVAL OF MONTHLY EXPENSES  
Approval of November warrant 805303994 to and including 805304067 for \$708,067.87  
**Board Action/Public Comment/Motion/BOD Roll Call Vote**  
  
CONFIRM NEXT MEETING DATE: January 12, 2022
15. MOMENT OF SILENCE
16. ADJOURNMENT