

B O A R D O F D I R E C T O R S



Regular Meeting Agenda
November 9, 2022
Location: Virtual Meeting via Teleconference
Kentfield, CA

ATTENTION: This will be a virtual meeting of the Board of Directors pursuant to Executive Order N-29-20 issued by the Governor of the State of California. There will not be a public location for participating in this meeting, but any interested member of the public can participate telephonically by utilizing the dial-in information printed on this agenda. If any member of the public has a request for a reasonable modification or accommodation for accessing this meeting due to a disability, they should contact Jena Wilson at Jwilson@kentfieldfire.org

Zoom Video Conference link: <https://us02web.zoom.us/j/9459048313>

Meeting ID: 945 904 8313

Call in Line: 1 (669) 900-6833, when prompted, enter meeting ID: 945 904 8313-#

Time: 6:30 p.m. For clarity of discussion, the Public is requested to MUTE except:

1. During Open Time for public expression item
2. Public comment period on agenda items.

NOTE: The meeting will be recorded.

1. CALL TO ORDER 6:30 p.m. Agenda available on the KFD website.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. VOTE TO CONTINUE VIRTUAL MEETINGS AB 361 – Chief Pomi
Adoption of **Resolution 16-2022** for a Continuation of Teleconferenced/Zoom Board of Director Meetings. Staff recommends that the Board adopt 16-2022, a resolution of the Board of Directors of the Kentfield Fire Protection District proclaiming a local emergency, ratifying the proclamation of a State of Emergency by Executive Order N-08-21, dated June 11, 2021, and authorizing remote teleconference meetings of the legislative bodies of the Kentfield Fire Protection District for the period **November 9, 2022 – December 9, 2022**, pursuant to Brown Act provisions.
Board Action: 1. Discussion 2. Motion 3. Public Comment 4. BOD Roll Call Vote

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

5. APPROVAL OF MINUTES

The Board may choose to approve the minutes of the October 12, 2022 meeting.

Board Action: 1. Discussion 2. Motion 3. Public Comment 4. BOD Roll Call Vote

6. ORAL COMMUNICATION

This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

7. AGENDA ADJUSTMENTS

8. SPECIAL ANNOUNCEMENTS/PRESENTATIONS

- A. Presentation of Independent Audit of Kentfield Fire District's Financial Statements for FY ended June 30, 2022 and Memorandum of Internal Controls and Required Communications – Mr. David Alvey /Maze & Associates

9. UNFINISHED BUSINESS

10. NEW BUSINESS

- A. Independent Audit of District's Financial Statements for FY ended June 30, 2022 – Chief Pomi/ Accountant Hom

Board Action: 1. Discussion 2. Motion 3. Public Comment 4. BOD Roll Call Vote

- B. Memorandum of Internal Controls and Required Communications – Chief Pomi/ Accountant Hom

Board Action: 1. Discussion 2. Motion 3. Public Comment 4. BOD Roll Call Vote

- C. **Open Public Hearing of Ordinance No. 2022-118** – Public comment

Ordinance No. 2022-118– Adopt Ordinance 2022-118; Final reading of an ordinance of the Kentfield Fire Protection District, adopting and modifying the California Fire Code and Appendix A of the International Wildland-Urban Interface Code prescribing regulations governing conditions hazardous to life and property from fire or explosion; providing for the issuance of permits for hazardous uses or operations; and defining the powers and duties of the Fire Prevention Bureau and officers.

Board Action: 1. Discussion 2. Motion 3. Public Comment 4. BOD Roll Call Vote

- D. Election of 2023 Board of Director Officers – Chief Pomi

Board Action: 1. Discussion 2. Motion 3. Public Comment 4. BOD Roll Call Vote

11. CHIEF'S REPORT – Receive and File

12. DIRECTOR MATTERS – Directors may report on their activities and meetings

13. CORRESPONDENCE: Blood Drive, Thank You letter, North Bay Firefighters Burn relay, Fortezza Diversified Services, Marin County Emergency Preparedness report, Santa Cop 2022

14. REPORTS

- A. Overtime, Incident – October 2022

15. APPROVAL OF MONTHLY EXPENSES

Approval of October warrant 805304605 to and including 805304631 for \$152,048.86

Board Action: 1. Discussion 2. Motion 3. Public Comment 4. BOD Roll Call Vote

CONFIRM NEXT MEETING DATE: December 14, 2022

16. **CLOSED SESSION**

The Board may enter closed session at this time.

CONFERENCE WITH LEGAL COUNSEL – Initiation of litigation pursuant to Government Code § 54956.9(d)(4).

CONFERENCE – to consider the appointment, employment, evaluation of performance, discipline, or dismissal of a public employee. Government Code § 54957 (b)(1).

17. MOMENT OF SILENCE

18. ADJOURNMENT