

**KENTFIELD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING**

MEETING TYPE: Regular

DATE: February 15, 2017

CALL TO ORDER: 6:31 p.m. by Chairman Naso. Director Corbet led the assembly in the Pledge of Allegiance.

ROLL CALL: All Directors were present except Director Murray. Also in attendance were Chief Pomi and Recording Secretary Mulkeen.

APPROVAL OF PRIOR MONTH'S MINUTES: M/S Evergettis/Corbet to approve the minutes of January 25, 2017. All ayes.

PUBLIC COMMENT PERIOD: As there were no members of the public in attendance, no comments were received.

SPECIAL ANNOUNCEMENTS/PRESENTATIONS: None

UNFINISHED BUSINESS:

NEW BUSINESS:

- a. Independent Auditor Proposal: Chief Pomi referred to the staff report in the board packet and the proposal from Maze & Associates. He explained the District has contracted with Maze & Associates, independent auditors, for the past three years. This proposal is for a three-year extension for fiscal years ending June 2017, 2018, and 2019. Chief Pomi stated he had spoken with Accountant Hom regarding the District's working relationship with Maze & Associates and conveyed to the Board that they both feel the District has a good working relationship with Maze & Associates and that they continue to meet the audit requirements. Chief Pomi added that this last year Maze & Associates provided the District with an extra data extraction from CalPERS for no additional fee. The District has received solicitations from other auditors offering to provide this service for a fee. He directed the Board to the fee schedule reflecting a cost of \$13,852 for fiscal year ending June 30, 2017 with a reduced cpi from 5.1% to 3.25% for each subsequent year, a \$436 increase. Chief Pomi asked the Board for their comments on the proposal. All members agreed they are satisfied with Maze & Associates. Chief Pomi noted that after a six-year period the District could still use the same auditors as long as another principal from the firm leads the audit per the government code.

OPPORTUNITY FOR PUBLIC COMMENT: There were no public comments made.

M/S Gerbsman/Corbet to accept the proposal with Maze & Associates for the next three years. Ayes: Corbet, Evergettis, Gerbsman, Naso. Absent: Murray. Motion passes.

- b. Senate Bill 415/California Voter Participation Rights Act: Chief Pomi advised this bill was introduced and passed by the Senate in September 2015. The Governor approved it the same year. The bill states there was a concern for low voter turnout with elections not held concurrently with statewide elections. Commencing January 1, 2018, SB 415 prohibits political subdivisions from holding an election other than on a statewide election date if doing so has previously resulted in voter turnout at least 25% less than the average of the last four statewide general elections in that political subdivision. After January 1, 2018 if a political subdivision does not meet the SB 415 turnout threshold, the political subdivision will be subject to challenge under SB 415. SB 415 authorizes a voter to file an action in superior court to enforce the provision of SB 415. If the voter is successful, SB 415 allows the voter to collect reasonable attorney's fees and litigation expenses in addition to requiring an offending political subdivision to change its election dates. The District's average voter turnout for the last four statewide general elections, 2008 to 2014, was 71.75%; in the 2015 election, the voter turnout was 19% (Figures from the Marin County Registrar of Voters Office). The proposal Chief Pomi presented to the Board would align all election dates with state elections, concurrent on even years, with a simple Board resolution. This year, 2017, the District has three Board members that would have been up for re-election: Directors Evergettis, Gerbsman and Naso. This bill allows if the Board passes the resolution that these terms will extend for one more year. Affected members could file re-election paperwork in the summer of 2018. Chief Pomi drafted a resolution with specific language to follow SB415 and move our District Board elections to even years. He commented that County Counsel Brian Case reviewed the resolution and advised it meets the requirements of SB415. If the resolution passes, Chief Pomi will submit it to the Registrar of Voters and the Marin County Supervisors by March 10. This bill affects special districts, fire districts and school districts. Chief Pomi added that Tiburon Fire, Novato Fire and Southern Marin Fire are also processing this bill during their February board meetings.

OPPORTUNITY FOR PUBLIC COMMENT: There were no public comments made.

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M/S Gerbsman/Evergettis to approve SB415 to change the date of Board members elections of office for those members currently set to expire in 2017 and extend their term to 2018 pursuant to election code 10404.5, subdivision (g).

Ayes: Corbet, Evergettis, Gerbsman, Naso. Absent: Murray. Motion passes.

- c. Resolution No 1-2017: M/S Naso/Gerbsman to adopt Resolution No. 1-2017 ordering even year Board of Directors' elections starting in November of 2018 and requesting the consolidation of the District election with the County election.

OPPORTUNITY FOR PUBLIC COMMENT: There were no public comments made.

Roll Call Vote: Corbet-Aye, Evergettis-Aye, Gerbsman-Aye, Naso-Aye. Absent: Murray. Motion passes.

CORRESPONDENCE: Grand Jury correspondence reviewed. Chief Pomi noted the grand jury reports for "Marin's Hidden Human Sex Trafficking Challenge" and "The 911 First Responder Referral Program: More than a Band-Aid for Seniors" were grand jury requests from last year that requested training take place before the end of 2016. The recent Grand Jury correspondence requested current implementation status of the programs. Chief Pomi reported he replied to each with a status update noting the training occurred.

DISTRICT OPERATIONS: The Incident Log and Overtime Report were reviewed.

CHIEF'S REPORT:

- a. MERA-Measure A Parcel 2017/18 Tax Exemption Application for Low Income Seniors: Chief Pomi explained with the passing of Measure A every year MERA allows low-income seniors to file an exemption application. Information about the exemption and the application are at our reception desk and posted on the District's website and on Next Door. All MERA agencies are participating in this program.
- b. Winter Storms: Chief Pomi reported that the Kentfield area has received over sixty-one inches of rain this year. The District with our Ross Valley neighbors sent early flood notifications through Alert Marin with good response from the community. All Ross Valley agencies up-staffed with a utility or pick-up truck to work the area. The District did not experience significant flooding with the recent storms however there was serious flooding on February 7 near Station 16 and Station 18 when Sir Francis Drake Blvd had to be closed. Chief Pomi reported that the District's water rescue team, Team 11, deployed last Sunday to the Lake Oroville incident. All statewide water teams were activated (13 total). The District has two members on the team: Engineers Viau and McKnight. They returned on Monday. Chief reported participating in a weather conference this afternoon reporting there are two storms coming in: one tonight and another on Thursday. A follow-up storm arrives on Friday/Saturday. This storm will affect the southern bay area (Santa Cruz, Monterey, Gilroy) along with Southern California/LA Basin area to Santa Barbara south expecting six inches of rain. Director Naso asked if there were any significant calls during these recent storms. Captain Fox reported there was a near mud slide behind a residence, downed power lines, and two to three homes flooded on the lower side of Laurel Grove in addition to a couple of cars stuck in high water.

DIRECTOR MATTERS:

Director Gerbsman inquired about the new resident firefighters. Chief Pomi remarked they are doing really well and he has heard good reports. He also reported they worked as extra coverage during the recent storms and staffed the station. Captain Fox commented they were going through training and doing well.

Director Evergettis reported he toured the Pierce plant in Sacramento with Engineer Johnston. He also reported attending the FIRESafe Marin meeting last week and informed the Board that FIRESafe Marin has \$250,000 in grant money secured for use in Marin. The District should submit a proposal for grant money when FIRESafe Marin opens the application process.

APPROVAL OF WARRANTS:

M/S Naso/Gerbsman to approve warrants 805300578 to and including 805300654 for \$324,408.22. Ayes: Corbet, Evergettis, Gerbsman, Naso. Absent: Murray. Motion passes.

The next regular meeting will be held on Wednesday, March 15, 2017.

A moment of silence was held for departed members and the residents of Lake Oroville.

M/S Naso/Gerbsman to adjourn this meeting at 7:00 p.m. Ayes: Corbet, Evergettis, Gerbsman, Naso

Respectfully submitted,

Sharon Mulkeen
Recording Secretary