

**KENTFIELD FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING**

**MEETING TYPE:** Regular

**DATE:** Monday, May 7, 2018

**CALL TO ORDER:** 6:30 p.m. by Chairman Evergettis. Captain Fox led the assembly in the Pledge of Allegiance.

**ROLL CALL:** All Directors were present. Also in attendance were Chief Pomi and Recording Secretary Mulkeen.

**APPROVAL OF PRIOR MONTH'S MINUTES:** Director Evergettis noted a correction to the minutes under new business, item e: second line should read the Chief spoke with Accountant Hom instead of he spoke with Accountant Hom. Director Murray requested item e include that the board had a discussion and considered input from the Association, comparable stipends from other agencies and a notation that the Board's stipend has not increased since 2002. Gerbsman/Murray M/S to approve the minutes with the above corrections of April 18, 2018. All ayes.

**PUBLIC COMMENT PERIOD:** As there were no members of the public in attendance, no comments were received.

**AGENDA ADJUSTMENTS:** None

**SPECIAL ANNOUNCEMENTS/PRESENTATIONS:** Chief Pomi recognized Captain Fox for his exemplary and dedicated service to the residents of the Kentfield Fire Protection District for the last 25 years. Chief Pomi reported the following highlights of Captain Fox's career. Captain Fox started with the District on May 17, 1993, became an Engineer in November 1996, and was promoted to Captain in 2014 and assigned to B shift. Captain Fox manages several District projects including building maintenance and construction of the La France shed. He has been in charge of hose and hydrants, the fire flow system throughout the District, along with assisting in training and CMTC. Captain Fox is a leader. Chief knows this as when he was first hired he was assigned to shift with Captain Fox and Jim Galli. Captain Fox helped the Chief through probation and to become the leader he is today. He added he knows Captain Fox is a leader because he has many followers throughout the entire fire service. As a Captain, Ned has the opportunity to respond to multiple out of county assignments every year. One very critical/fire assignment was the Clayton Fire at Lower Lake a few years ago. This dynamic incident evolved quickly. Our OES325 responded with Captain Fox and his crew along with other engines from Marin County as part of this strike team. Chief Pomi read the following quotes he received over the years describing Captain Fox's leadership. "Captain Fox was able to calm his shift and entire crew during that critical time during the incident saving civilian and crew's lives." "Captain Fox endured a level of calmness, decisive command that led us to perform within these conditions. His decision-making leadership extended not only to the entire engine company but was noticed throughout the entire strike team allowing us to work as one, to remain safe and complete the mission." Chief Pomi thanked Captain Fox for his great work and added that his peers recognize him as a leader and someone that they will follow. Chief presented Captain Fox with a clock plaque to commemorate his 25<sup>th</sup> anniversary. Captain Fox thanked everyone for allowing him to work at the Kentfield Fire District. He commented that the fire service has changed a lot since he started. These last couple of years with Chief Pomi's leadership he has seen a number of positive personnel changes and promotions that have made work-life much easier; these have been the best years of his career. Director Murray commented he saw Captain Fox grow from Firefighter to become an incredible leader, an inspiration to the younger firefighters. He added it has been great to see the growth, development and leadership skill; he knows everyone would be proud to follow Captain Fox's lead, as he would too.

**UNFINISHED BUSINESS:**

- a. CLOSED SESSION-KAPF: The Board moved into closed session at 6:42 pm. The Board returned to open session at 7:30 pm. Chairman Evergettis reported they reviewed the proposal and had nothing to report.

**NEW BUSINESS:**

- a. CLOSED SESSION-Conference with legal counsel regarding existing litigation-Gov't Code 54956.9; Workers Compensation Claim Numbers 14001484 and 18000733: The Board moved into closed session at 7:31 pm. The Board returned to open session at 7:45 pm. Chairman Evergettis reported there was nothing to report.
- b. Resolution 2-2018: Directors Murray/Naso M/S to approve Resolution 2-2018 determining the industrial disability of employee Daniel Trimble.

**OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.**

Ayes: Corbet, Evergettis, Gerbsman, Murray, Naso; Motion passes.

- c. Resolution 3-2018 in Support of the Ross Valley Paramedic Tax Rate for FY 2018/19: Chief Pomi explained this tax, which was approved by the voters in November 2014, with

**KENTFIELD FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING**

an original cost of \$57/per household included an annual \$6 increase to a maximum of \$75/year by year-ending 2018/19. The following towns are also processing this resolution: City of Larkspur, San Anselmo, Sleepy Hollow and Fairfax.

Directors Murray/Naso M/S to support the Ross Valley Paramedic Tax Rate for FY 2018/19, confirming a tax of \$75.00 per taxable living unit or per 1,500 square feet of structure developed parcel.

**OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.**

Ayes: Corbet, Evergettis, Gerbsman, Murray, Naso; Motion passes.

**CHIEF'S REPORT:**

Chief Pomi reviewed the following:

**Projects/Initiatives/Committees**

*RVPA:* Ambulance billing services was provided by Novato Fire Protection District. They had contracted with the RVPA. However, they are no longer in the EMS billing business. Novato Fire District gave direction to 17 agencies this change will be effective July 31, 2018. All agencies now looking for new billing services. They may go back to Wittman Enterprises, a company they used before.

*MERA:* We have ordered our new radio equipment. Hardware delivery date to be determined. Governing board meeting this Wednesday, May 9, 2018.

*Open Burning in Marin Suspended on May 1, 2018:* This information has been posted on our social media platforms.

**Planning/Actions**

*Fire Inspector:* Chief reported he completed three interviews over the last ten days. He is currently ranking the candidates and will move forward with the top candidate.

**Financial/Budget**

*2018/19 Preliminary Budget* will be presented at the June meeting for consideration and discussion. This will be an important meeting to attend. Chief will get the preliminary budget packet to board members prior to the meeting.

**Operations/Significant Events**

*Elections:* Confirmation of polling place and use of Kentfield Fire Station Engine Room on June 5, 2018.

**Training/Wellness & Fitness**

Kentfield Fire Employees will be participating in a wellness screening during the month of May. Blood screening and physical assessments are scheduled this month.

**Prevention/Public Education/Community**

*4291 and 4907 Inspections* – VMP brochures should have been received by homeowners in Kentfield by now. Kentfield and Marin County Fire Seasonal Firefighters will begin inspections this week.

**Labor/Association**

*Currently one member* is off work due to work injury. He is returning to light duty on May 9, 2018.

*Contract Negotiations Meeting held today*, another meeting to be scheduled soon.

*Retired Fire Chief Tom Forster:* Chief Pomi reported receiving news from Chief Weber that Tom Forster retired Fire Chief from Skywalker Ranch Fire Department died of a heart attack today while hospitalized in Reno, Nevada. Chief Pomi added that Tom was a dear friend to all of us, and a generous contributor to the Marin Fire Service. The MCFCA has a Tom Forster Leadership Award that they award to an inspiring leader in the Marin Fire Service organization. Tom was at the Marin County Fire Chiefs Retreat in Novato just a month ago and presented the award. He did the photography and many other things for all of us. Our thoughts and prayers are with his family and friends.

**DIRECTOR MATTERS:** Director Naso reported he attended a Ross Valley Paramedic Board meeting. He reported all agencies are behind on meeting Form 700 compliance.

**CORRESPONDENCE:** None.

**DISTRICT OPERATIONS:** The Board reviewed April 2018 Incident Log and Overtime Reports.

**APPROVAL OF WARRANTS:**

M/S Gerbsman/Murray to approve April warrants 805301517 to and including 805301586 for \$388,010.87. All Ayes.

The next regular meeting is Wednesday, June 13, 2018.

**KENTFIELD FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING**

A moment of silence was held for Tom Forster and his family.

Murray/Naso M/S to adjourn this meeting at 8:00 p.m. All ayes.

Respectfully submitted,

Sharon Mulkeen  
Recording Secretary