

**KENTFIELD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING**

MEETING TYPE: Regular

DATE: Wednesday, October 17, 2018

CALL TO ORDER: 6:30 p.m. by Chairman Evergettis. Captain Garcia led the assembly in the Pledge of Allegiance.

ROLL CALL: All Directors were present. Also in attendance were Chief Pomi and Recording Secretary Mulkeen.

APPROVAL OF PRIOR MONTH'S MINUTES: M/S Gerbsman/Naso to approve the regular meeting minutes of September 19, 2018. All ayes, Director Murray abstained.

PUBLIC COMMENT PERIOD: None

AGENDA ADJUSTMENTS: None

SPECIAL ANNOUNCEMENTS/PRESENTATIONS:

Promotion and Badge Pinning Ceremony: Chief Pomi welcomed all visitors and thanked them for attending this ceremony. He thanked the Board for allowing this ceremony during the board meeting. He also thanked Admin Mulkeen for her work on it. Chief Pomi opened the badge pinning recognizing the dedication, commitment and accomplishments of Dave Glenn and his promotion to Battalion Chief, Tony Tescallo and Mitch Neve's appointments as permanent professional Firefighters. Chief explained that the badge symbolizes a deep, deep sense of trust that our communities have in the work that we do. He asked, what profession in the world allows you to drive to someone's house where the homeowner opens the door to 3-6 strangers they never met before, and these strangers march in and go to work? In another circumstance, you are called to a house with a young mother holding her infant and as you open the door, she hands her infant off to strangers who then whisk the infant off in an ambulance? The Fire Service. That is a sign of true trust. Tonight as we take these badges and pin them to your chest you are now accepting that challenge, that responsibility of trust. Chief Pomi highlighted Kentfield Fire District guiding principles: we need to be considerate and respectful of people's values, ideas, family, possessions and feelings; we need to be discrete with what we say to one another; we need to accept one another's differences, because accepting each other's differences makes us stronger together. The Fire Service is a family and always will be. We are committed to protecting life, property and environment. We believe that the community is the reason for our existence. We serve the community with honesty, fairness and integrity. We constantly provide professional skilled customer service. The Kentfield Fire District exists to care for, protect and serve our community and the communities that surround us.

Battalion Chief Glenn began in 1991, and has been with Kentfield Fire District for 27 years. He was promoted to Captain fifteen years ago. B/C Glenn has served as our training officer, a member of Marin County USAR and Marin County Water OES Team 11. He participates and is a member of the North Bay Incident Management Team, is a State Certified Safety Officer, and serves as an Adjunct Instructor at SRJC Firefighter 1 Academy. In 2006, he received the Medal of Valor from the Marin County Board of Supervisors for water rescues that occurred during the flood. His peers at Kentfield and throughout the state respect B/C Glenn. Mrs. Janelle Glenn pinned B/C Glenn. B/C Glenn thanked everyone for coming and said he would not let them down.

Firefighter Tescallo joined Kentfield Fire District in 2015. He served as a Volunteer Resident Firefighter, a Seasonal Firefighter, Temporary Firefighter, and now we pin him as a full-time permanent Professional Firefighter with the District. Firefighter Tescallo has been working in the role since July 2018. Firefighter Tescallo also worked one year with the Tam Fire Crew. Chief described Firefighter Tescallo as enthusiastic and adaptable. Firefighter Tescallo would like to thank everyone that has helped him get to this point of his career, especially his parents and Carly. Mr. Joe Tescallo pinned Firefighter Tescallo.

Firefighter Neve began his fire service at Two Rock Fire Department in 2008, worked for Marin County DPW, was part of the Marin County USAR Team, volunteered with the Wilmar Fire Department in Sonoma and was hired by the Tiburon Fire District in 2016. Firefighter Neve was hired at Kentfield Fire District in October. Chief described Firefighter Neve as motivated and humble. Firefighter Neve is very grateful for the opportunity to work with the Fire District and for his family's support in helping him reach his career goal. Chief congratulated Firefighter Neve. Mrs. Amanda Neve pinned Firefighter Neve.

Chairman Evergettis commented, on behalf of the board, that we are very pleased with the firefighters that step forward. We have such highly qualified employees. Congratulations to each one of you.

Chief Pomi closed the ceremony commenting on integrity. Have the courage to say no, have the courage to face the truth and do the right thing because it is the right thing to do. It is that simple.

M/S Gerbsman/Naso to recess at 6:50 pm for badge pinning reception. All Ayes

**KENTFIELD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING**

M/S Evergettis/Gerbsman to reconvene the Board meeting at 7:05 pm. All ayes.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- a. Measure G Tax Report FY 2017/18: Chief Pomi explained the Measure G report is prepared annually and filed at the District and posted on our website. Chief Pomi, Accountant Hom and Admin Mulkeen prepare the report. Chief reported the following highlights. Figure 1 on page two reflects the special tax rates charged for FY 2017/18. Figure 2, page three displays the CPI adjustment for FY 2017/18 returning \$0.1089 per square foot. Accountant Hom takes the CPI and builds this calculation. The preliminary Measure G revenue for FY 2018/19 reported on page 6, Figure 4 is \$555,205. The revenue increase is due to the increase in property square footage and the integration of out buildings. The remainder of the report contains the official measure language and vote stats as well as the District map. Chief Pomi requested the Board review, discuss and approve the report.

M/S Naso/Gerbsman to approve the Measure G Tax Report for FY 2017/18.

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Ayes: Corbet, Evergettis, Gerbsman, Murray, Naso

CHIEF'S REPORT:

Chief Pomi reviewed the following:

Projects/Initiatives/Committees

RVPA/Measure S – on the November ballot. Chief Pomi referred to the handout in the board packet with fact-based information, the measure language and the argument for the measure. In the past, the District has had 70-74% of the population vote in favor of this tax.

MERA – Next Generation Project Update: environmental impact is in progress; all Kentfield Fire District radioschargers have arrived and are programmed.

Planning/Actions

Pancake Breakfast/Open House was on Sunday, October 14, 2018. Firefighter Bridges managed the breakfast this year and did a fantastic job. Attendance was up by 200 from last year, estimated at 700. Chief Pomi advised he would prepare a recognition for Firefighter Bridges for the next board meeting.

Long Range Communication – LRAD: discussed last month to replace the siren on the roof. Chief met with County OES regarding activations to ensure we can send the right messages out to encompass all regions. OES is working on it. The preliminary report came back advising it is something the system can do.

Financial/Budget

FY 17/18 Audit: We have completed the data gathering and the auditor is creating the report; Chief hopes to receive the preliminary report by November with the auditor's presentation to the Board in December. Accountant Hom will attend the December meeting.

Operations/Significant Events

Shared Services with Central Marin Fire/Report Update – Chief reported that Chairman Evergettis, Director Gerbsman, Captain Garcia, Engineer Marty and himself formed the Shared Services Committee to define what this shared services model would look like. Because of Captain Glenn's promotion to B/C the shared services model is relevant. Central Marin Fire has a need for one more B/C; Kentfield Fire needs two more to ensure all shifts are covered. Financially it does not affect the District. We are also looking at the opportunity of sharing the Fire Inspector/Marshal position on a temporary basis. Chief Shurtz is working with Chief Pomi. Chief Pomi reported County Counsel reviewed the draft document on Monday and he did not have any concerns. In November, Chief Shurtz will present the Shared Services proposal to the Central Marin Fire Counsel Board and Chief Pomi stated he would present it to the Kentfield Fire Board. Chief added our member association is in support of share services but we will need to revisit this concept with them again.

Prevention/Public Education/Community

College of Marin Fire Evacuation Drill – was completed on September 26. Chief and Inspector Pasero attended. The college did a great job. All buildings evacuated in six minutes.

Logistics

New Engine 17 is in service. Engineers Johnston and Nelson did an outstanding job; however, we are still working out some issues.

**KENTFIELD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING**

Surplus of E17A, 1996 HME Type One Pumper is still here. Chief reported he met with B/C Glenn who posted it on Craigslist for \$36,000. B/C Glenn reported they had a couple of calls to schedule appointments.

Labor/Association

Nothing to report.

Out of County Events

Mendocino Complex/Mendocino County – B/C Glenn had a 2-week assignment as the Safety Officer. He was in charge of the entire safety operation at the complex.

M/S Naso/Gerbsman to approve the Chief's report. All ayes.

DIRECTOR MATTERS: None.

CORRESPONDENCE: Reviewed

DISTRICT OPERATIONS: The Board reviewed September 2018 Incident Log and Overtime Reports.

M/S Gerbsman/Naso to approve the September 2018 Incident Log and Overtime Reports. All ayes.

APPROVAL OF WARRANTS:

M/S Murray/Naso to approve September warrants 805301874 to and including 805301924 for \$406,840.06. All Ayes.

The next regular meeting is Wednesday, November 14, 2018.

A moment of silence was held for people suffering with cancer.

M/S Gerbsman/Naso to adjourn this meeting at 7:31 p.m. All ayes.

Respectfully submitted,

Sharon Mulkeen
Recording Secretary