

**KENTFIELD FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING**

**MEETING TYPE:** Regular

**DATE:** Wednesday, July 15, 2015

**CALL TO ORDER:** 6:30 p.m. by Chairman Murray. Mr. Barry Evergettis led the assembly in the Pledge of Allegiance.

**ROLL CALL:** All Directors were present. Also in attendance were Chief Smith, County Counsel Brady and Secretary Mulkeen.

**APPROVAL OF PRIOR MONTH'S MINUTES:** Directors Naso/Gerbsman M/S to approve the minutes of the June 17, 2015 regular meeting. Ayes: Corbet, Gerbsman, Murray, Naso. Directors Gerbsman/Corbet M/S to approve the minutes of the June 22, 2015 special meeting. Ayes: Corbet, Gerbsman, Murray, Naso.

**PUBLIC COMMENT PERIOD:** There were no comments received from the public.

**UNFINISHED BUSINESS:**

- a. **Closed Session Conference with Legal Counsel-Crown Castle-Crown Castle/Sprint Contract Issue Update:** The Board went into closed session at 6:34 pm. The Board returned to open session at 6:50 pm. Chairman Murray reported the Board gave County Counsel authority to continue negotiations with Crown Castle/Sprint on the District's behalf.
- b. **Closed Session for Public Employee Labor Negotiation:** The Board went into closed session at 6:53 pm. The Board returned to open session at 7:00 pm. Chairman Murray reported the Labor Negotiation Sub-Committee updated the Board on employee negotiations.
- c. **Open Session: Report on KAPF Negotiations:** Chairman Murray thanked everyone involved with the Labor Negotiations noting all members were professional and never adversarial. He thanked the entire Association including those that participated in the negotiation. On behalf of the Board Chairman Murray stated the Board would like to ratify the offer and agree on a tentative agreement between the Kentfield Association of Professional Firefighters and the Kentfield Fire District Board with a 3% pay raise effective July 1, 2015. The agreement will be ratified at next month's meeting. Chairman Murray requested that the Association continue to have an open dialog with Board members to encourage better understanding of existing issues, ideas and items the Association is considering. In this effort Chairman Murray requested that the topic, member participation workshop on retirement benefits, be placed regularly on future agendas under unfinished business to keep both parties apprised of current events. Engineer Trimble commented this action would keep communication open with the opportunity for constructive feedback. Director Gerbsman added these conversations will keep everyone versed on the current events, give the District the opportunity to strategically plan financially, start the process earlier and approve to go to sub-committee in a timely fashion. Chairman Murray requested the MOU be available for signature at the next board meeting on August 19.
- d. **Board Vacancy and Process for Replacement Member:** Chairman Murray introduced Mr. Barry Evergettis, applicant for the Board Director vacancy. Chairman Murray personally expressed how impressed he was with Mr. Evergettis' qualifications and noted his current position as President on the Kent Woodlands Property Owners Association is a great asset to the District Board. He added he was glad Mr. Evergettis stepped forward for this position which he will hold for the remaining two year term. Director Gerbsman commented he too was impressed with Mr. Evergettis' qualifications and that Chief Smith had spoken highly of him. M/S Murray/Naso to approve the Board's appointment of Mr. Barry Evergettis to the Board Director position vacated by Director McLeran. Ayes: Corbet, Gerbsman, Murray, Naso. Chairman Murray read the oath of office to Mr. Evergettis who affirmed his appointment. Mr. Evergettis commented the Board members are a fine group and he is privileged to serve with them.

**NEW BUSINESS:**

- a. **Closed Session/Public Employee Labor Negotiation for Chief Smith and Administrative Staff:** The Board moved into closed session at 7:05 pm
- b. **Open Session/Public Employee Labor Negotiation for Chief Smith and Administrative Staff:** The Board returned to open session at 7:10 pm. Chairman Gerbsman reported the Board reviewed Chief Smith's letter to the Board packet requesting a 3% salary adjustment for the administrative staff effective July 1, 2015. Chairman Murray noted the 3% increase is in line with the Association's approved salary increase. M/S Murray/Gerbsman to approve the 3% salary adjustment for the following administrative staff: Chief Smith, Accountant Hom, Administrative Assistant Mulkeen. Ayes: Corbet, Gerbsman, Murray, Naso.
- c. **MarinMap-Fire District JPA Proposal:** The Chief referred to his staff report in the board packet describing MarinMap as a consortium of Marin public agencies managing and sharing a geographic information system designed to capture, store, manipulate, analyze, manage and present all type of spatial or geographical data. Currently all the cities, water and sewer districts in

**KENTFIELD FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING**

the county of Marin are members of MarinMap. The independent Fire Districts have never been a member due to the \$10,000 annual basic membership cost MarinMap charges. The Fire District Chiefs never thought it was a fair proposal. Chief Smith commented he has worked for some years to come to a resolution that will work for the Fire Districts. MarinMap has proposed an MOU with Marin fire districts as a JPA member with the cost of participation based on District population. Kentfield Fire District's portion is approximately \$600; a fair price to the Fire District commented Chief Smith. He recommends the District join the JPA. Chairman Murray agreed the price was reasonable as long as 90% of the agencies elect to participate in the JPA. Chief Smith added he feels that all nine Districts will choose to join the JPA. After Board discussion M/S Gerbsman/Naso to approve the District's participation in the MarinMap JPA/MOU for approximately \$600. Ayes: Corbet, Gerbsman, Murray, Naso.

**CORRESPONDENCE:** Reviewed; Chairman Murray commented to the Board he would like to invite Director McLeran back to recognize his time served. Chief Smith noted the District received acknowledgement from CalOES accepting the Board's February resolution on reimbursing out of county response salaries portal to portal. Director Gerbsman commented the letter from the Marin Professional Firefighters relative to the COIN negotiation process was well written and is interested in seeing the results of that case.

**REPORTS:** Reviewed

**CHIEF'S REPORT:**

- a. **Update on Roof HVAC System:** Chief reported the repair work will start on Tuesday. They will put in a two speed motor controller and permanent fixes to the duct work.

**DIRECTOR'S REPORT:**

- a. **Ross Valley Fire Services:** Director Gerbsman reported he had received a phone call from Mr. Doug Kelly, a San Anselmo resident. Mr. Kelly had heard that Kentfield Fire District may be losing a Chief and wanted to discuss the potential merger of Kentfield Fire with Corte Madera, Larkspur, and the Ross Valley. Director Gerbsman replied to Mr. Kelly that the Board welcomes open conversation with positive input. The District would be open to discuss critical items such as finance liabilities, unfunded pension and insurance liabilities, as well as salaries and operations. Director Gerbsman also noted to Mr. Kelly that Kentfield Fire District had a situation with the Town of Ross some time ago and felt the financial burden, without reasonable benefit to the District, would be unfair to our constituency in the Kentfield/Greenbrae area. As a representative of Kentfield Fire District Board Director Gerbsman informed Mr. Kelly the District Board's goal is to represent District residents and their safety, the Kentfield Fire District personnel, and the financial responsibility of the Kentfield Fire District Board of Directors. Director Gerbsman said Mr. Kelly would contact him at a future date. Director Gerbsman suggested the Board or a subcommittee

look into this inquiry. Chairman Murray noted that the Board is open to dialog that would benefit the organization, the District and the Ross Valley in general.

Director Gerbsman excused himself from the meeting at 7:32 pm.

**Approval of Warrants:** M/S Naso/Murray to approve June warrants no. 7084 to and including 7161 in the amount of \$539,195.71. Ayes: Corbet, Murray, Naso; one abstention, Evergettis.

A moment of silence was held for our recently departed members.

M/S Naso/Murray to adjourn the meeting at 7:35 pm.

Respectfully submitted,

Sharon Mulkeen  
Recording Secretary