

**KENTFIELD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING**

MEETING TYPE: Regular – Virtual Meeting via Teleconference

DATE: Wednesday, April 21, 2021

CALL TO ORDER: 6:30 p.m. by Chairman Gerbsman. Engineer Bridges led the assembly in the Pledge of Allegiance.

ROLL CALL: Corbet-present; Evergettis-present; Murray-present; Naso-present. Gerbsman-present. Also in attendance were Chief Pomi, Deputy Fire Marshal Pasero, Captain Marty, Engineer Bridges, C-Shift, Accountant Horn, and Recording Secretary Wilson.

APPROVAL OF PRIOR MONTH'S MINUTES: M/S Murray/Evergettis to approve the minutes of March 17, 2021. Roll Call Vote: Corbet-Aye, Evergettis-Aye, Gerbsman-Aye, Murray-Aye, Naso-Aye. Ayes: 5; Noes: 0; Absent: 0
Motion passes

PUBLIC COMMENT PERIOD: As there were no members of the public in attendance, no comments were received.

AGENDA ADJUSTMENTS: None

SPECIAL ANNOUNCEMENTS/PRESENTATIONS: None

UNFINISHED BUSINESS:

- a. KAPF Labor Contract Negotiation Process - Negotiation Process – Representing the Board Labor Negotiation Subcommittee, Director Murray announced he, along with Director Naso attended a meeting with the KAPF leadership team. A couple of items for the upcoming negotiations were discussed at the station on Wednesday, April 14, 2021. Also present for the meeting was Captain Marty, Engineer Bridges, and Firefighter Neve. The Association President, Captain Marty, had nothing to report at this time in an open session.

CLOSED SESSION - Pursuant to Government Code §54957.6 for Public Labor Negotiation and Government Code §54957.6(a) for Public Employee Benefit Negotiation

The Board entered in a Closed Session at 6:34 pm.

The Board adjourned the Closed Session at 6:58 pm and entered back into Open Session.

Director Murray reported the Board determined the Labor Negotiation Subcommittee will need to set up a second meeting with the KAPF leadership team to further discuss negotiations.

- b. Regular Scheduled KFD Board Meeting Date Change – Chief Pomi proposed a schedule of change in the regular scheduled Board meetings; from the third Wednesday of the month to the second Wednesday of the month. According to the Board of Directors Policies and Procedure Manual, with the majority of the Board approving, the regular schedule meeting of the Kentfield Fire District can be changed to any day of the month. Chief Pomi stated if approved tonight, updates to the KFD website will need to be made and LAFCo, as well as the County of Marin, would also need to be notified.

M/S Naso/Evergettis to accept the Regular Scheduled KFD Board Meeting Date Change.

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye
Ayes: 5; Noes: 0; Absent: 0
Motion passes

NEW BUSINESS:

- a. **Resolution 1-2021: Resolution of the Board of Directors of the Kentfield Fire Protection District Acknowledging Receipt of a Report Made by the Fire Chief of the Kentfield Fire Protection District regarding the Inspection of Certain Occupancies Required to Perform Annual Inspections in Such Occupancies Pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code** – Deputy Fire Marshal Pasero explained this resolution is required to be completed every year based on Senate Bill 1205. SB 1205 requires mandatory reporting of state mandated occupancy inspections in group R-1, R-2, and E occupancies. The main goal of the SB requirement is to make sure departments and districts are held accountable for state mandated inspections, specifically for schools and apartment buildings with three or more units. DFM Pasero stated that the District is required

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to report each spring on the activities from the previous year. Resolution 1-2021 acknowledged all schools and apartment buildings, as required by the state for the state mandated inspections, have been completed by Kentfield Fire District. With that, the intent behind this resolution and SB 1205 is to make sure all departments are making prevention a focus and looking at occupancies which include some of the highest risk when it comes to fire calls. This resolution will be presented to the Board on an annual basis, acknowledging the Kentfield Fire District has completed all required inspections. DFM Pasero explained that any building that incorporates three or more units is considered to be an R-2 occupancy, while hotels and motels are an example of an R-1 occupancies. On a state level, the District must inspect jails, hospitals, schools, and any R- inventory within its jurisdiction to make sure all fire codes are met and maintained by the ownership. During an inspection, the types of items reviewed are: fire extinguishers, egress, utility safety, access for fire crews, maintenance of fire lanes, fire protection systems, and other general exterior common area items outlined by the California Fire Code and the Health and Safety Code.

M/S Evergettis/Gerbsman to accept the Resolution 1-2021: Resolution of the Board of Directors of the Kentfield Fire Protection District Acknowledging Receipt of a Report Made by the Fire Chief of the Kentfield Fire Protection District regarding the Inspection of Certain Occupancies Required to Perform Annual Inspections in Such Occupancies Pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code.

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye
Ayes: 5; Noes: 0; Absent: 0
Motion passes

- b. Fire Agencies Self Insurance System (FASIS) Notice of Election – Chief Pomi informed FASIS is our Workers' Comp provider and the District is a member of this Joint Powers Authority (JPA). There are four Board vacancies that are in need to be filled for term July 2021 through June 2024. Four candidates have applied to fill those positions and all are incumbents with three of them being from Marin County. Marin County is able to have a significant number of members serve on the Board and they currently include: Ross Valley Fire Department-Chief Weber, Tiburon Fire Protection District-Chief Pearce, Novato Fire Protection District-Chief Tyler, Moraga-Orinda Fire Protection District-Admin Services Director Sasser. Chief Pomi stated that unless the Board has anyone else they would like to include, he suggested to approve the Fire Agencies Self Insurance System (FASIS) Notice of Election.

M/S Evergettis/Gerbsman to approve the Fire Agencies Self Insurance System (FASIS) Notice of Election.

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye
Ayes: 5; Noes: 0; Absent: 0
Motion passes

- c. **Ross Valley Paramedic Tax Rate F/Y 2021-2022** – Chief Pomi stated in November of 2018, the communities represented by the Ross Valley Paramedic Authority approved an extension to the four-year taxing measure, with a tax annual increase of \$4. This year, which is year three of the four years approved by the tax resolution, the tax levy will be \$87.50 per taxable living unit. This covers the cost of an emergency call of a fire engine plus a medic unit. Members paying this tax who live within the jurisdictions are then not billed by the ambulance company. This is a way for the Ross Valley Paramedic Authority to generate the revenue to support the paramedics, the ambulance, and all the required equipment.
- d. **Resolution 2-2021 – Resolution of the Kentfield Fire District Board of Directors in Support of the Ross Valley Paramedic Tax Rate for Fiscal Year 2021-2022.**

M/S Murray/Naso to approve the Resolution 2-2021 – Resolution of the Kentfield Fire District Board of Directors in support of the Ross Valley Paramedic Tax Rate for Fiscal Year 2021-2022.

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OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye

Ayes: 5; Noes: 0; Absent: 0

Motion passes

CHIEF'S REPORT:

- a. Wildfire Season – Included in this month's Chief's report are two items for the approaching wildfire season. The cover page contains a CAL FIRE statistic for January 1, 2021 to April 11, 2021 noting there have already been 1,016 fires in the state. In comparison, during the same time last year (2020), there were 779 fires; illustrating that we have already doubled the number of fires for an average year. The state is averaging 20 fires a day in California and it is potentially a sign of another extreme wild fire season. On page 2 of the report is a detailed graph that discusses the drought areas, compared to last year. The colors really highlight the extreme areas.

The Fire District Association Conference (FDAC) meeting was done virtually this year with about 30 Fire Chiefs in attendance. The conference concentrated a lot on COVID-19 response, HR resource challenges and the handling of everything. Listening to a lot of other Chiefs across the State, Marin County along with Kentfield Fire, Ross Valley and Central Marin Fire did an outstanding job with all the Covid-19 protocols and safety measures that were put in place early on. The OES Director and CAL FIRE director discussed what they are planning for the upcoming wildfire season and it was interesting to hear Chief Porter mention a lot of these fire crews still in a wildfire hangover mode. Firefighters have not had the time to rest, reset, and prepare themselves for another extreme wildfire season. It is really important for all to plan on getting the rest they need now in order to prepare for the 2021 season.

Gearing up for wildfire season, Tam Crew, in partnership with Parks and Open Space, The North Bay CCC, and Kentfield Fire District have burned approximately 68 piles up on Ridge Crest and Blue Ridge. The past few days they also burned in Larkspur.

DIRECTOR MATTERS: Directors provided the following information regarding their activities:

Director Gerbsman inquired about the MWPA and asked if they've hired any temporary/seasonals yet. He would like information regarding any wildfire season updates made available to educate, inform and provide some comfort to the public.

Deputy Fire Marshal Larry Pasero replied and explained they have accepted offers from 26 candidates and will be engaging with them in a two-week academy starting May 10th. The expectation is to have the inspectors begin in early June after attending a robust academy. Inspectors will alternate between the Kent Woodland area and Greenbrae area each year. Our community will see inspectors in their neighborhoods towards the end of June 2021. After completing the Kent Woodlands in 2020, this year's goal is to complete 900 plus inspections in the Greenbrae area this year. Multiple agencies have partnered to hire a full-time lead to manage the group of 26 evaluators and 2 overhead positions to manage the program. Once again this year, the College of Marin has provided a classroom for the first two months of the academy/program. College of Marin has graciously offered one of their larger classrooms so all social distance protocols can be applied.

CORRESPONDENCE: Were reviewed.

DISTRICT OPERATIONS: March Incident Log and Overtime Report were reviewed.

APPROVAL OF WARRANTS:

M/S Gerbsman/Murray to approve March warrant 805303556 to and including 805303623 for \$609,866.49

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye

Ayes: 5; Noes: 0; Absent: 0

Motion Passes

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NEXT MEETING: The next regular meeting will be held on May 12, 2021.

ADDITIONAL ACTIONS: Director Gerbsman asked a moment of silence for everyone to be healthy and safe.

ADJOURNMENT: M/S Gerbsman/Naso to adjourn this meeting at 7:27 p.m. All ayes.

Respectfully submitted,

Jena Wilson
Recording Secretary