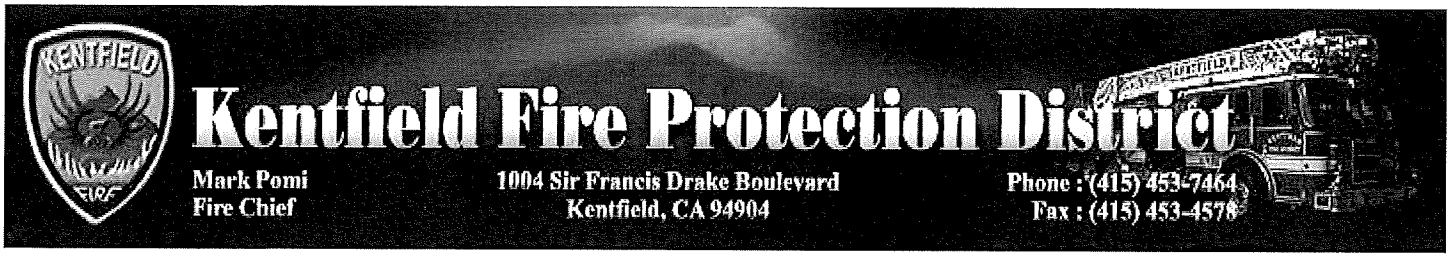
B O A R D O F D I R E C T O R S



Regular Meeting Agenda
March 18, 2020
Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 6:30 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF MINUTES
   The Board may choose to approve the minutes of the February 19, 2020 meeting. **Board Action/Public Comment/ Motion/BOD Roll Call Vote**

5. ORAL COMMUNICATION
   This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

6. AGENDA ADJUSTMENTS

7. SPECIAL ANNOUNCEMENTS/PRESENTATIONS - Fire Service Badges – Chief Pomi

8. UNFINISHED BUSINESS
   A. California Employers' Pension Prefunding Trust (CEPPT) – Chief Pomi **Board Action/Public Comment/Motion/BOD Vote**

9. NEW BUSINESS
   A. KAPF Labor Contract Negotiation Process - **Board Action/Public Comment/ Motion/BOD Vote**
   CLOSED SESSION pursuant to Government Code §54957.6 for Public Labor Negotiation and Government Code §54957.6(a) for Public Employee Benefit Negotiation - Board discussion and possible action

   B. **Closed Session CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9 of the 357 Government Code: Workers Compensation Claim - Board discussion and possible action**

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

NEW BUSINESS – continued

C. Appointment to the Marin Wildfire Prevention Authority Board of Directors: Kentfield Fire District Appointee Chief Pomi **Board Action/Public Comment/Motion/BOD Vote**

D. **Resolution 1-2020:** Resolution of the Board of Directors of the Kentfield Fire Protection District Acknowledging Receipt of a Report Made by the Fire Chief of the Kentfield Fire Protection District regarding the Inspection of Certain Occupancies Required to Perform Annual Inspections in Such Occupancies Pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code - **Board Action/Public Comment/Motion/BOD Vote**

10. CHIEF'S REPORT - **Board Action/Public Comment/Motion/BOD Roll Call Vote**

11. DIRECTOR MATTERS
    Directors may report on their activities and meetings

12. CORRESPONDENCE: Captain Garcia Email, National Public Safety Telecommunications Week Letter, Thank you note, KFD/MAGC Post Drive Report for February 25, 2020

13. REPORTS
    A. Overtime, Incident – February 2020

14. APPROVAL OF MONTHLY EXPENSES
    Approval of warrants 805302864 to and including 805302910 for $298,467.20. **Board Action/Public Comment/Motion/BOD Roll Call Vote**

    CONFIRM NEXT MEETING DATE: April 15, 2020

15. MOMENT OF SILENCE

16. ADJOURNMENT

Encl.

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

KENTFIELD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING

MEETING TYPE: Regular

DATE: Wednesday, February 19, 2020

CALL TO ORDER: 6:30 p.m. by Chairman Murray. Director Naso led the assembly in the Pledge of Allegiance.

ROLL CALL: All Directors were present, except Director Gerbsman. Also in attendance were Chief Pomi and Recording Secretary Mulkeen.

APPROVAL OF PRIOR MONTH'S MINUTES: M/S Naso/Evergettis to approve the minutes of January 15, 2020. All ayes

PUBLIC COMMENT PERIOD: As there were no members of the public in attendance, no comments were received.

Agenda Adjustment – Chairman Murray moved Unfinished Business item 8a. California Employers' Pension Prefunding Trust, to New Business, item 9c.

SPECIAL ANNOUNCEMENTS/PRESENTATIONS:

2019 Fire Prevention Annual Report – Inspector Pasero presented the following highlights. 2019 was a productive year with community educational opportunities focusing on home hardening. Evaluations and community outreach to 1,253 residents with WUI residential defensible space evaluations and District participation in wildfire workshops for residents. Through a CalFire grant, Kent Woodlands evacuation routes were cleared and roadside vegetation was removed by a crew last fall. Inspector Pasero reported his fee study resulted in the District adopting a revised fee schedule in March 2019. He also worked with Marin Fire Prevention Officers to review, analyze and draft amendments to the 2019 California Fire Code which was adopted by the District in December 2019. Inspector Pasero remarked that plan reviews and inspections for solar, battery backup, gas and propane generators increased in 2019. As a result of PSPS, the District triaged lots of calls and educated the community on safe practices. He reported Engine Crews inspected 175 properties. He worked with Engine Captains and inspected other non-regulated buildings, identifying pre-planning strategies and familiarizing crews with houses in the District.

NEW BUSINESS:

a. Appointment to Marin County Treasury Oversight Committee: Chief Pomi announced there is a vacancy for a Special District representative on this committee. Chief asked if any board members were interested in working on this committee. No board members were interested. Chief Pomi reported the candidate on the ballot is Alyssa Schiffman from the Southern Marin Fire Protection District. Chief Pomi recommended the Board support Alyssa Schiffman.

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

M/S Evergettis/Naso to appointment Alyssa Schiffman to the Marin County Treasury Oversight Committee. All ayes.

b. Maze & Associates Independent Auditor-Three Year Extension Proposal: Chief Pomi advised Maze & Associates has been our auditor for the last three years. Maze & Associates is recommending a three-year extension. Chief Pomi reviewed the fee schedule. Chief reported he and Accountant Hom feel Maze & Associates meet our

business needs, they are very precise, and work well with District staff. Chief Pomi recommends we continue with Maze & Associates as our independent auditor.

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

M/S Evergettis/Corbet to accept Maze & Associates as the District independent auditor for a three year extension. All ayes.

c. CA Employers' Pension Prefunding Trust (CEPPT): Chief Pomi presented this trust option to the Board for consideration. Discussion ensued with members. Chief Pomi advised he will place this item on the March agenda for further review. All board members concurred.

d. Assigned and Unassigned Fund Balances Ending F/Y June 30, 2019 – Chief Pomi presented the current reserve allocations and fund balances with a total balance of $3.8 million. He explained that after the 2018/19 FY end audit, June 30, 2019, the District had $1 million in surplus funds in addition to excess revenues that were not projected in the FY 2018/19 budget. These funds are currently unassigned. Chief Pomi distributed a Reserve Re-Allocation worksheet for FY 2019/20. Chief Pomi recommended the following re-allocations:

Category 6910/Apparatus Replacement – Move $250,000 to this category increasing this fund balance from $725,572 to $975,572. Chief commented the District would need one million dollars to replace Truck 17 or to purchase a type 3 addition to our fleet.

Category 6915/Building Replacement/Renovation – Move $100,000 into this category increasing the fund balance from $547,899 to $647,899. These funds would be used to replace the roof and HVAC system.

Category 6920/Compensated Absences – Chief would like to increase this fund by $50,000 from $130,973 to $180,973 to cover compensated absences.

Director Gerbsman joined the meeting at 7:26 pm from a remote location.

Category 6940/PERS Unfunded Liability – Move $380,000 to this category increasing this fund balance from $800,490 to $1,180,490. Chief advised the District should be able to pay CAR, Calculated Average Rate, at $951,000 in addition to the AR, Annual Rate, of $370,000 per policy.

Category 6942/OPEB – move $140,000 to this category increasing this fund balance from $357,689 to $497,689.

Category 6943/CEPPT – fund this new category at $450,000. If the Board desires to move forward with the CEPPT agreement with CalPERS we can move the funds into the trust. If not, we can re-allocate the funds back into unassigned funds. This new category will be budgeted annually.

Category 6970/Heavy Rescue Equipment – Move $30,000 to this category increasing this fund balance from $50,000 to $80,000. These funds may be used to replace our Holmatro or Jaws of Life and rescue stabilization tools for heavy rescue equipment.

Chief Pomi asked the Board to approve re-allocating a total of $1.4 million from unassigned funds to assigned funds as presented increasing the assigned reserve account funds from $3,805,203 to $5,205,203.

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

M/S Murray/Naso to approve the re-allocation of the unassigned fund balance of $1.4 million from FY 2018/19 into the assigned reserve accounts as presented by Chief Pomi to meet the total reserve allocated funds of $5,205,203. All ayes.

CHIEF'S REPORT:

Projects/Initiatives/Committees

RVPA-Met last month and reported the audit was completed; Director Corbet is the Chairman of this board. Meetings will be scheduled quarterly.
MERA Subsequent Environmental Impact Report has been approved. MERA moving forward with the design.
MCFCA Leadership Retreat 2020 is scheduled for February 27 & 28, in Novato.

Planning/Actions

Kentfield Fire District is a Polling Place for March 3, 2020 election.
AT&T is upgrading wires and telecom equipment. They will begin work soon on the shed and station rooftop.
Fire Inspector Larry Pasero was appointed the Fire Investigation Team Leader for the county this year.
MWPA (Marin Wildfire Prevention Authority) – If Measure C passes the District may appoint the Fire Chief to the Operations Committee and a board member to fill a post on the 17-member MWPA board to represent the District.

Financial/Budget

Assigned and unassigned fund balances were reviewed tonight
FY 20/21 Budget planning begins in March

Training/Wellness &Fitness

Water Rescue and USAR training
EMT training and EMS Policies and Procedures

Prevention/Public Education/Community

2019 Year-end report and presentation given by Inspector Pasero tonight.

Labor/Association

Chief Bob Mariani-KAFF Installation Dinner was last Saturday night. B/C Glenn reported it was well attended. He commented that Chief Pomi and Chief Lando toasted Chief Mariani.

CORRESPONDENCE: Reviewed

DISTRICT OPERATIONS: The January 2020 Incident Log and Overtime Reports were reviewed.

APPROVAL OF WARRANTS:
M/S Naso/Murray to approve warrants 805302811 to and including 805302863 for $328,917.10. All ayes.

The next regular meeting will be held on March 18, 2020.

A moment of silence was held for two Porterville, CA firefighters who lost their life's battling a fire.

M/S Naso/Evergettis to adjourn this meeting at 7:51 p.m. All ayes.

Respectfully submitted,
Sharon Mulkeen, Recording Secretary

Mark Pomi - Chief

KENTFIELD FIRE PROTECTION DISTRICT

Phone (415) 453-7464
Fax (415) 453-4578

1004 SIR FRANCIS DRAKE BOULEVARD

KENTFIELD CA. 94904

TO: Board of Directors

FROM: Mark Pomi, Fire Chief

SUBJECT: California Employers' Pension Prefunding Trust (CEPPT)

DATE: 3/11/2020

Establish a California Employers' Pension Prefunding Trust (CEPPT) Account with CalPERS for the Purpose of Prefunding the Kentfield Fire Protection District's Required Pension Contributions.

A defined benefit plan is prefunded when it is a trust fund for the purpose of investing employer payments toward future required pension contributions. Required pension contributions include any pension liabilities, ongoing payroll contributions and administrative costs.

Trusts are a funding vehicle used by agencies to prefund the future costs of their retiree benefits as the employee services are rendered. Once funds are deposited into an irrevocable trust, they may not be withdrawn for any purpose other than funding the costs of employer's retiree benefits. These Trusts provide agencies with a fiscally sound option for ensuring they are able to meet their liability in the most cost-effective manner.

Some of the benefits of the CalPERS CEPPT Trust:

- Assets in the trust can be used to manage growing pension liabilities, including future normal costs and UAL payments.
- Contributions to the Trust, from both a funding and timing perspective, are controlled by the District and are voluntary.
- Promotes fiscal responsibility and accountability for the District to deal with long term pension liabilities and costs.
- The District can select an asset allocation strategy that matches its tolerance for risk, given the investment time horizon.
- Assets can be used to stabilize rates – to offset unexpected contribution rate increases or be used as a rainy day fund when revenues are impaired based on economic or other conditions.
- Provides effective cost management, low administrative fees, investment management, GASB compliant financial reporting, streamlined transfers, and an established working relationship with CalPERS.

Staff recommends that the Board of Directors approve the following actions:

1. Approve the California Employers' Pension Prefunding Trust Program Agreement with CalPERS.
2. Approve the Delegation of Authority, appointing the Fire Chief and Administrative Assistant, to administer and request disbursements from the California Employer's Pension Prefunding Trust.
3. Approve the California Employers' Pension Prefunding Trust (CEPPT) Certification of Funding Policy. The Monthly Contribution funding would allow for best "Dollar Cost Averaging".
4. Approve an initial funding investment to develop the trust account.

CalPERS Pension Prefunding Trust
Monthly Contributions

Fiscal Year	2018/19	2019/20	2020/21	2021/22		
Board Action	2/19/2020	2/17/2021	2/16/2022	2/15/2023		
Payment Date	450,000.00	360,000.00	300,000.00	240,000.00	Total Payment	Fiscal Year
3/31/2020	18,750.00				18,750.00	
4/30/2020	18,750.00				18,750.00	
5/31/2020	18,750.00				18,750.00	
6/30/2020	18,750.00				18,750.00	75,000.00
7/31/2020	18,750.00				18,750.00	
8/31/2020	18,750.00				18,750.00	
9/30/2020	18,750.00				18,750.00	
10/31/2020	18,750.00				18,750.00	
11/30/2020	18,750.00				18,750.00	
12/31/2020	18,750.00				18,750.00	
1/31/2021	18,750.00				18,750.00	
2/28/2021	18,750.00				18,750.00	
3/31/2021	18,750.00	15,000.00			33,750.00	
4/30/2021	18,750.00	15,000.00			33,750.00	
5/31/2021	18,750.00	15,000.00			33,750.00	
6/30/2021	18,750.00	15,000.00			33,750.00	285,000.00
7/31/2021	18,750.00	15,000.00			33,750.00	
8/31/2021	18,750.00	15,000.00			33,750.00	
9/30/2021	18,750.00	15,000.00			33,750.00	
10/31/2021	18,750.00	15,000.00			33,750.00	
11/30/2021	18,750.00	15,000.00			33,750.00	
12/31/2021	18,750.00	15,000.00			33,750.00	
1/31/2022	18,750.00	15,000.00			33,750.00	
2/28/2022	18,750.00	15,000.00			33,750.00	
3/31/2022		15,000.00	12,500.00		27,500.00	
4/30/2022		15,000.00	12,500.00		27,500.00	
5/31/2022		15,000.00	12,500.00		27,500.00	
6/30/2022		15,000.00	12,500.00		27,500.00	380,000.00
7/31/2022		15,000.00	12,500.00		27,500.00	
8/31/2022		15,000.00	12,500.00		27,500.00	
9/30/2022		15,000.00	12,500.00		27,500.00	
10/31/2022		15,000.00	12,500.00		27,500.00	
11/30/2022		15,000.00	12,500.00		27,500.00	
12/31/2022		15,000.00	12,500.00		27,500.00	
1/31/2023		15,000.00	12,500.00		27,500.00	
2/28/2023		15,000.00	12,500.00		27,500.00	
3/31/2023			12,500.00	10,000.00	22,500.00	
4/30/2023			12,500.00	10,000.00	22,500.00	
5/31/2023			12,500.00	10,000.00	22,500.00	
6/30/2023			12,500.00	10,000.00	22,500.00	310,000.00
7/31/2023			12,500.00	10,000.00	22,500.00	
8/31/2023			12,500.00	10,000.00	22,500.00	
9/30/2023			12,500.00	10,000.00	22,500.00	
10/31/2023			12,500.00	10,000.00	22,500.00	
11/30/2023			12,500.00	10,000.00	22,500.00	
12/31/2023			12,500.00	10,000.00	22,500.00	
1/31/2024			12,500.00	10,000.00	22,500.00	
2/29/2024			12,500.00	10,000.00	22,500.00	

CalPERS Pension Prefunding Trust
Monthly Contributions

Fiscal Year	2018/19	2019/20	2020/21	2021/22		
Board Action	2/19/2020	2/17/2021	2/16/2022	2/15/2023		
Payment Date	450,000.00	360,000.00	300,000.00	240,000.00	Total Payment	Fiscal Year
3/31/2024				10,000.00	10,000.00	
4/30/2024				10,000.00	10,000.00	
5/31/2024				10,000.00	10,000.00	
6/30/2024				10,000.00	10,000.00	220,000.00
7/31/2024				10,000.00	10,000.00	
8/31/2024				10,000.00	10,000.00	
9/30/2024				10,000.00	10,000.00	
10/31/2024				10,000.00	10,000.00	
11/30/2024				10,000.00	10,000.00	
12/31/2024				10,000.00	10,000.00	
1/31/2025				10,000.00	10,000.00	
2/28/2025				10,000.00	10,000.00	
3/31/2025					-	
4/30/2025					-	
5/31/2025					-	
6/30/2025					-	80,000.00
Total	450,000.00	360,000.00	300,000.00	240,000.00	1,350,000.00	1,350,000.00

CalPERS Pension Prefunding Trust
Quarterly Contributions

Fiscal Year	2018/19	2019/20	2020/21	2021/22		
Board Action	2/19/2020	2/17/2021	2/16/2022	2/15/2023		
Payment Date	450,000.00	360,000.00	300,000.00	240,000.00	Total Payment	Fiscal Year
3/31/2020	56,250.00				56,250.00	
6/30/2020	56,250.00				56,250.00	112,500.00
9/30/2020	56,250.00				56,250.00	
12/31/2020	56,250.00				56,250.00	
3/31/2021	56,250.00	45,000.00			101,250.00	
6/30/2021	56,250.00	45,000.00			101,250.00	315,000.00
9/30/2021	56,250.00	45,000.00			101,250.00	
12/31/2021	56,250.00	45,000.00			101,250.00	
3/31/2022		45,000.00	37,500.00		82,500.00	
6/30/2022		45,000.00	37,500.00		82,500.00	367,500.00
9/30/2022		45,000.00	37,500.00		82,500.00	
12/31/2022		45,000.00	37,500.00		82,500.00	
3/31/2023			37,500.00	30,000.00	67,500.00	
6/30/2023			37,500.00	30,000.00	67,500.00	300,000.00
9/30/2023			37,500.00	30,000.00	67,500.00	
12/31/2023			37,500.00	30,000.00	67,500.00	
3/31/2024				30,000.00	30,000.00	
6/30/2024				30,000.00	30,000.00	195,000.00
9/30/2024				30,000.00	30,000.00	
12/31/2024				30,000.00	30,000.00	
3/31/2025					-	
6/30/2025					-	60,000.00
Total	450,000.00	360,000.00	300,000.00	240,000.00	1,350,000.00	1,350,000.00

CalPERS
California Public Employees' Retirement System
California Employers' Pension Prefunding Trust (CEPPT)
400 Q Street, Sacramento, CA 95811
www.calpers.ca.gov

California Employers' Pension Prefunding Trust (CEPPT)
CERTIFICATION OF FUNDING POLICY

EMPLOYER NAME: Kentfield Fire Protection District

SECTION I: CEPPT Asset Allocation Strategy Selection

As the employer, I certify that my agency chooses the following CEPPT asset allocation strategy (select one):

CEPPT Asset Allocation Strategy	10 Year Expected Rate of Return	Expected Volatility (Standard Deviation)
☐ Strategy 1	5.0%	8.2%
☐ Strategy 2	4.0%	5.2%
☐ Concurrent Enrollment	-	-

SECTION II: Contributions and Reimbursements

As the employer, I certify that we intend to make CEPPT contributions and request eligible reimbursements in the following manner:

Contributions:

We intend to make an initial contribution of $_____ on or around 04/2020 (MM/YYYY).

For fiscal year ending June 30, 2020 (YYYY) we intend to contribute the estimated following amount(s) in:

Strategy 1: $_____ and/or

Strategy 2: $_____

For fiscal year ending June 30, 2021 (YYYY) we intend to contribute the estimated following amount(s) in:

Strategy 1: $_____ and/or

Strategy 2: $_____

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California Employers' Pension Prefunding Trust (CEPPT)
CERTIFICATION OF FUNDING POLICY

Reimbursements:

During the two years period identified above, do you intend to seek a reimbursement?

☐ Yes

☒ No

If you answered yes:

For fiscal year ending June 30, _____ we intend to seek an approximate reimbursement of $_____.
(YYYY)

For fiscal year ending June 30, _____ we intend to seek an approximate reimbursement of $_____.
(YYYY)

COMMENTS:

CalPERS
California Public Employees' Retirement System
California Employers' Pension Prefunding Trust
(CEPPT)
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California Employers' Pension Prefunding Trust (CEPPT)
CERTIFICATION OF FUNDING POLICY

We understand we will be asked to provide information to CalPERS as required to facilitate compliance with Governmental Accounting Standards Board (GASB) reporting requirements and we agree to provide this information to CalPERS on a timely basis.

We understand that CEPPT will be reported in aggregate as a fiduciary fund for CalPERS reporting. CEPPT assets will not be reported under GASB 67/68.

We understand that the cash flow information provided in Section II are estimated amounts and is being used for CEPPT asset management purposes. There is no implied commitment to contribute or reimburse.

Kentfield Fire Protection District
Employer Name

Mark Pomi
Printed Name of Person Signing the Form

Fire Chief
Title of Person Signing the Form

Signature Date

Mark Pomi
Designated Employer Contact Name

Fire Chief
Title of Designated Employer Contact

415-453-7464 mpomi@kentfieldfire.org
Phone # Email Address

CalPERS
California Public Employees' Retirement System
California Employers' Pension Prefunding Trust
(CEPPT)
400 Q Street, Sacramento, CA 95811
www.calpers.ca.gov

California Employers' Pension Prefunding Trust (CEPPT)
CERTIFICATION OF FUNDING POLICY

This page provides instructions to complete each section of the Certification of Pension Funding Policy.

SECTION I: CEPPT Asset Allocation Strategy Selection

Your CEPPT assets will be invested using the asset allocation strategy checked here. Each strategy has a different assumed 10 year expected rate of return and risk profile.

SECTION II: Contributions and Reimbursements

Here we ask you to indicate how you expect to make contributions to, and seek reimbursement from, the trust. All contributions are voluntary and never required. This section is for informational purpose. There is no implied commitment to contribute or reimburse. Information provided is intended for investment forecast and asset management purposes.

Negotiation Ground Rules agreement between the Kentfield Fire District and Kentfield Association of Professional Firefighters

These are the Proposed Ground Rules for conducting contract negotiations.

PURPOSE: To provide for mutual understanding and cooperation while striving to reach an agreement satisfactory to the parties involved, the parties agree:

1) Both parties shall work towards an agreement while acknowledging that it is all right to disagree.

2) Both parties agree to present reasonable requests in a timely manner.

3) Both parties agree to avoid purposely deceiving each other during the negotiations.

4) All meeting times will be agreed upon by both parties.

5) Meetings will last no longer than 2 hours unless otherwise agreed upon.

6) Either party may caucus as necessary during the negotiations.

7) Time limits for caucus not to exceed 45 minutes. If more time is needed, the caucusing party shall inform the other party.

8) Tentative agreements are to be in writing by both parties.

9) Both parties have the right to call impasse* and then may call for mediation. Both parties will split the cost of any mediation 50/50.

10) Both parties agree that Corte Madera, Marin County, Novato, San Rafael, Southern Marin, and Tiburon, may be some of the guideline agencies used for gathering information.

11) All agreed items will be retroactive to July 1st of the 2020-2021 contract year.

12) If the Board of Directors has a quorum, and the association has at least two negotiators, the negotiation meeting will proceed as scheduled.

13) Members of the Association may attend negotiation meetings for training purposes with the consent of the Chairman of the Board.

* Impasse - A position or situation from which there is no escape; deadlock (Webster's)

_____	_____
Lead Negotiator	Chairperson of Board of Directors
_____	_____
Date	Date

Mark Pomi - Chief

KENTFIELD FIRE PROTECTION DISTRICT

Phone (415) 453-7464
Fax (415) 453-4578

1004 SIR FRANCIS DRAKE BOULEVARD

KENTFIELD CA. 94904

TO: Board of Directors

FROM: Mark Pomi, Fire Chief

SUBJECT: Appointment to the Marin Wildfire Prevention Authority Board of Directors

DATE: 3/11/2020

Appointment to the Marin Wildfire Prevention Authority Board of Directors:
Kentfield Fire District Appointee.

Board approval is requested to appoint one current elected Kentfield Fire District Director to the Marin Wildfire Prevention Authority Board of Directors.

The purpose of the Marin Wildfire Prevention Authority (MWPA) is to establish a Joint Powers Authority separate from the Local Agencies. The authority will plan, finance, implement, manage and operate a multi-jurisdictional and county-wide agency to prevent and mitigate wildfires in Marin County. Each member individually has the statutory ability to provide fire suppression, protection, prevention and related incidental services.

The Authority will be governed by a Board of Directors comprised of elected leaders from each member agency. Each member shall have one Director on the Board.

The Authority shall not have responsibility for any services or duties set forth in the agreement unless and until the tax measure is passed by the voters and certified.

Mark Pomi - Chief

KENTFIELD FIRE PROTECTION DISTRICT

Phone (415) 453-7464
Fax (415) 453-4578

1004 SIR FRANCIS DRAKE BOULEVARD

KENTFIELD CA. 94904

TO: Board of Directors

FROM: Mark Pomi, Fire Chief

SUBJECT: Resolution No. 1-2020, Reporting of Mandatory Inspections & Compliance per California SB 1205

DATE: 3/12/2020

BACKGROUND:

On September 27, 2018, SB 1205 became effective, adding a new section to the California Health and Safety Code (HSC) which affects every fire department or fire district in the State. SB 1205 holds jurisdictional policy makers accountable to make progress on fire prevention resource requests, and ensures fire department funding allocations account for the long-standing needs of resource deficient fire prevention bureaus.
Existing California state law requires every fire department or district providing fire protection services to inspect every building used as a public or private school annually (HSC §13146.3). This same annual inspection requirement is applicable to hotels, motels, lodging houses, and apartment houses (HSC §13146.2). Currently, the Kentfield Fire Protection District is required by statute to annually inspect six (6) Group E occupancies, buildings, structures and/or facilities and thirty (30) Group R (and their associated sub-categories) occupancies.

REQUIREMENTS:

SB 1205 requires every fire department or district providing fire protection services to enforce building standards and other regulations adopted by the State Fire Marshal (SFM) to annually report to its administering authority their compliance with the annual inspection requirements of the California Health and Safety Code. The bill also requires the administering authority to formally acknowledge receipt of the compliance report in a resolution or a similar formal document. Kentfield Fire Protection District Resolution 1-2020 has been prepared to meet the requirements of SB1205.

SUMMARY:

SB1205 requires local fire departments and fire districts to annually report on its compliance with inspections currently mandated in statute. Specifically, this bill:
1) Requires every city, county or district fire department required to perform annual inspections (pursuant to HSC Sec. 13146.2 and 13146.3) to annually report to administrative authority on its compliance of said inspections.
2) Requires the report to occur when the administering authority discusses its annual budget, or at another time determined by the administering authority.
3) Requires the administering authority acknowledge receipt of the report in a resolution or a similar formal document.
4) Defines “administering authority” as a city council, county board of supervisors, or district board, as the case may be.

KENTFIELD FIRE PROTECTION DISTRICT

To: Mark Pomi, Fire Chief

From: Larry Pasero, Fire Inspector

Re: Resolution No. 1-2020, reporting of mandatory inspections & compliance per California Senate Bill 1205

Date: March 11, 2020

BACKGROUND:

On September 27, 2018, SB 1205 became effective, adding a new section to the California Health and Safety Code (HSC) which affects every fire department or fire district in the State. SB 1205 holds jurisdictional policy makers accountable to make progress on fire prevention resource requests, and ensures fire department funding allocations account for the longstanding needs of resource deficient fire prevention bureaus.

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2) Requires the report to occur when the administering authority discusses its annual budget, or at another time determined by the administering authority.

3) Requires the administering authority acknowledge receipt of the report in a resolution or a similar formal document.

4) Defines "administering authority" as a city council, county board of supervisors, or district board, as the case may be.

RESOLUTION NO. 1-2020

A RESOLUTION OF THE BOARD OF THE KENTFIELD FIRE PROTECTION DISTRICT ACKNOWLEDGING RECEIPT OF A REPORT MADE BY THE FIRE CHIEF OF THE KENTFIELD FIRE PROTECTION DISTRICT REGARDING THE INSPECTION OF CERTAIN OCCUPANCIES REQUIRED TO PERFORM ANNUAL INSPECTIONS IN SUCH OCCUPANCIES PURSUANT TO SECTIONS 13146.2 AND 13146.3 OF THE CALIFORNIA HEALTH AND SAFETY CODE.

WHEREAS, California Health & Safety Code Section 13146.4 was added in 2018, and became effective on September 27, 2018; and,

WHEREAS, California Health & Safety Code Sections 13146.2 and 13146.3 requires all fire departments and Districts, including the Kentfield Fire Protection District, that provide fire protection services to perform annual inspections in every building used as a public or private school, hotel, motel, lodging house, apartment house, and certain residential care facilities for compliance with building standards, as provided and,

WHEREAS, California Health & Safety Code Section 13146.2 requires all fire departments and Districts, including the Kentfield Fire Protection District, that provide fire protection services to report annually to its administering authority on its compliance with Sections 13146.2 and 13146.3 and,

WHEREAS, the Board of the Kentfield Fire Protection District intends this Resolution to fulfill the requirements of the California Health & Safety Code regarding acknowledgment of the Kentfield Fire Protection District's compliance with California Health and Sections 13146.2 and 13146.3.

NOW, THEREFORE, BE IT RESOLVED by the Board of the Kentfield Fire Protection District that said Board expressly acknowledges the measure of compliance of the Kentfield Fire Protection District with California Health and Safety Code Sections 13146.2 and 13146.3 in the area encompassed by the Kentfield Fire Protection District, as follows:

A. EDUCATIONAL GROUP E OCCUPANCIES:

Educational Group E occupancies are generally those public and private schools, used by more than six persons at any one time for educational purposes through the 12th grade. Within the Kentfield Fire Protection District, there lie six (6) Group E occupancies, buildings, structures and/or facilities.

During calendar year 2019, the Kentfield Fire Protection District completed the annual inspection of six (6) Group E occupancies, buildings, structures and/or facilities. This is a compliance rate of 100 % for this reporting period.

B. RESIDENTIAL GROUP R OCCUPANCIES:

Residential Group R occupancies, for the purposes of this resolution, are generally those occupancies containing sleeping units, and include hotels, motels, apartments (three units or more), etc. as well as other residential occupancies (including a number of residential care facilities). These residential care facilities have a number of different sub-classifications, and they may contain residents or clients that have a range of needs, including those related to custodial care, mobility impairments, cognitive disabilities, etc. The residents may also be non-ambulatory or bedridden. Within the Kentfield Fire Protection District, there lie thirty (30) Group R (and their associated sub-categories) occupancies of this nature.

During calendar year 2019, the Kentfield Fire Protection District completed the annual inspection of twenty six (30) Group R occupancies, buildings, structures and/or facilities. This is a compliance rate of 100 % for this reporting period.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Kentfield Fire Protection District on March 18, 2020, by the following vote:

AYES:

NOES:

ABSENT:

_____

Michael Murray, Chairman, Board of Directors

ATTEST:

_____

Steven Gerbsman, Secretary, Board of Directors

Kentfield Fire Protection District

Mark Pomi
Fire Chief

1004 Sir Francis Drake Boulevard
Kentfield, CA 94904

Phone : (415) 453-7464
Fax : (415) 453-4578

Board Meeting – Chief's Report **March 2020**

Marin County COVID-19 status update

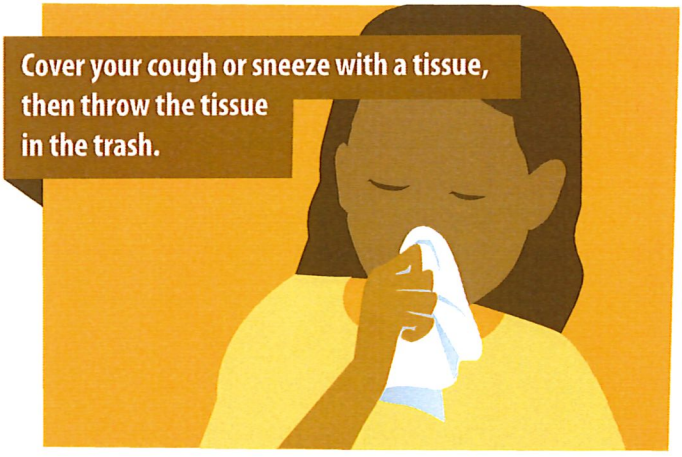
Respectfully,

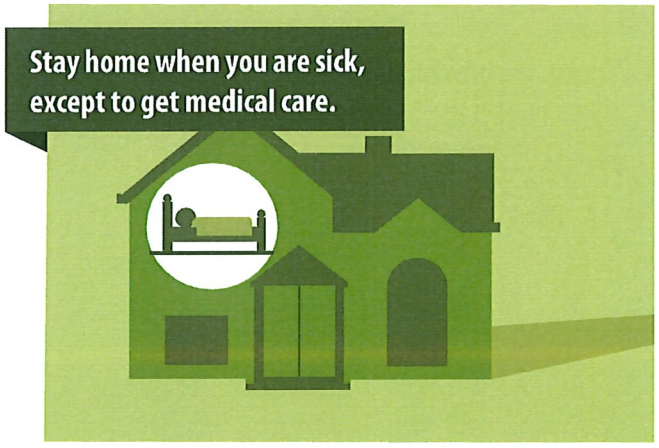
Mark Pomi

Mark Pomi, Fire Chief
Kentfield Fire Protection District

STAY HEALTHY MARIN

HELP PREVENT THE SPREAD OF GERMS AND DISEASE





MARIN HEALTH & HUMAN SERVICES
Health, Well-being & Safety

MORE INFORMATION

WEBSITE: MARINHHS.ORG/CORONAVIRUS

EMAIL: COVID-19@MARINCOUNTY.ORG

COVID-19 Update

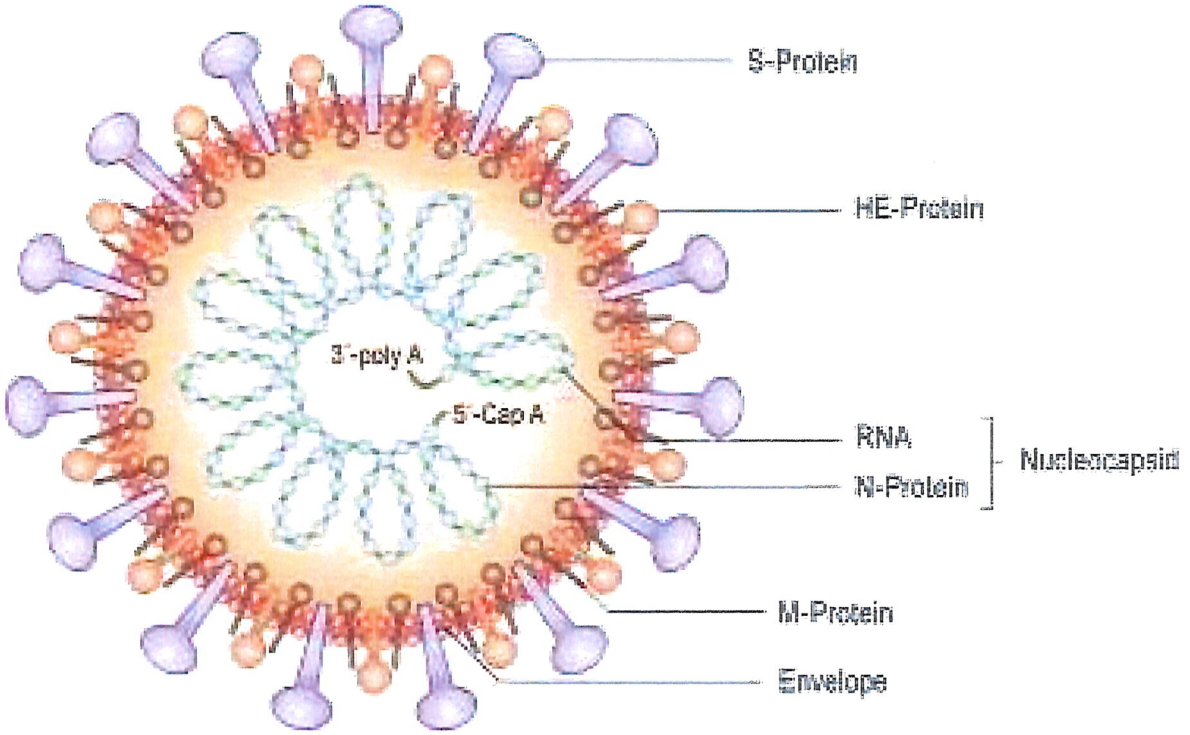
Marin County Board of Supervisors
Monday, March 10th, 2020

MARIN HEALTH & HUMAN SERVICES
Health, Well-being & Safety

COUNTY OF MARIN

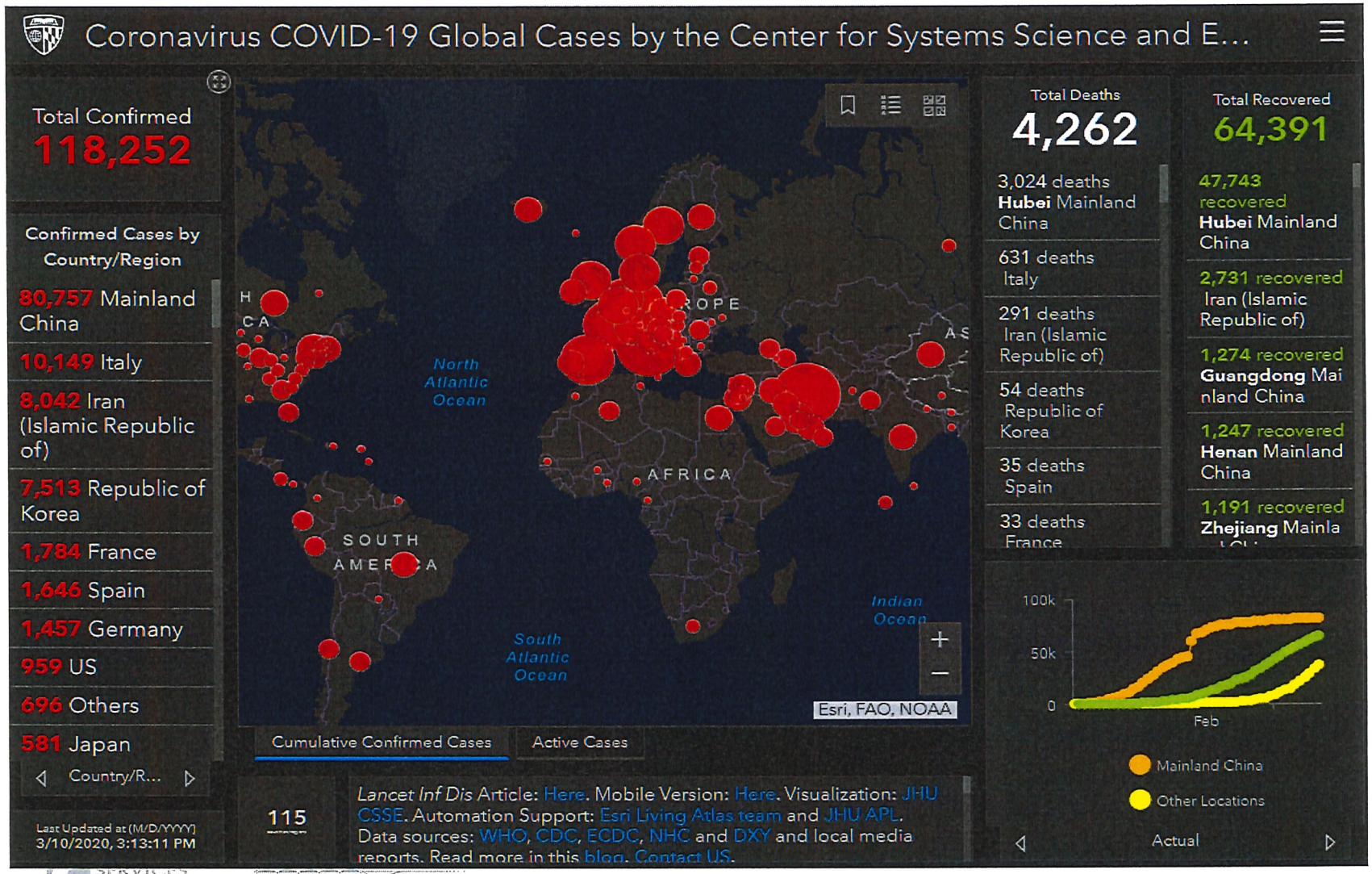
Coronaviruses

- RNA virus that mutates easily
- Infect wide range of hosts including mammals & birds
- Several types infect humans
  - Most cause common cold
  - MERS
  - SARS
  - COVID 19



MARIN HEALTH & HUMAN SERVICES
Health, Well-Being & Safety

COUNTY OF MARIN



https://gisanddata.maps.arcgis.com/apps/opsdashboard/index.html#/bda7594740fd40299423467b48e9ecf6

Marin County Status: March 9, 2019

- 1 confirmed case
- 15 tested
  - 4 negative
- 11 current Persons Under Investigation
- 3 hospitalized
- 10 awaiting lab results/testing
- March 3
  - Proclaimed local health emergency
  - County proclaimed local emergency
- March 4
  - Activated Emergency Operations Center to coordinate response among agencies and healthcare partners

MARIN HEALTH & HUMAN SERVICES
Health, Well-being & Safety

COUNTY OF MARIN

What we know about COVID-19:

Infectiousness

- Slightly more infectious than influenza

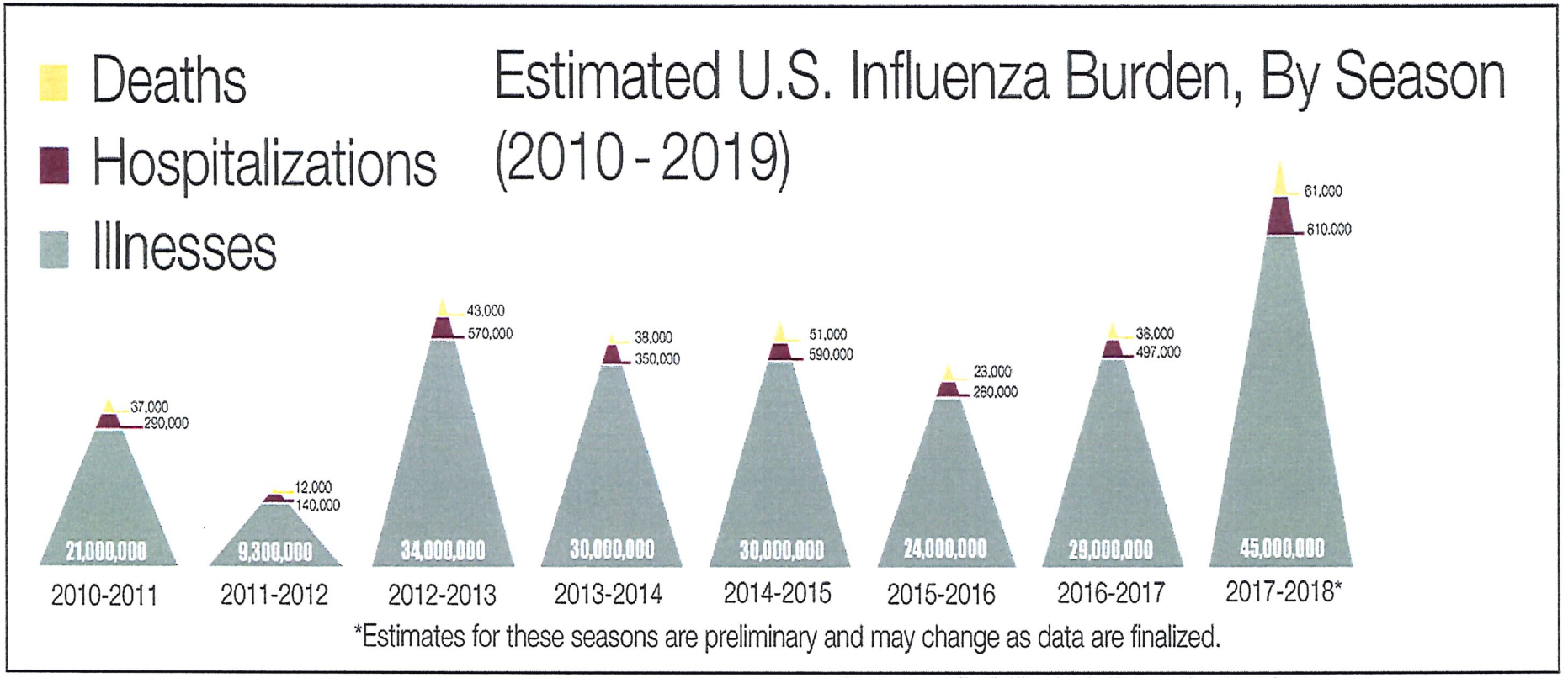
Severity

- 16% infected show more severe symptoms
- Broad range of symptoms
  - For most, mild illness
- At risk groups
  - over 65
  - those with other health conditions of any age e.g. diabetes, heart disease

Incubation period

- 2-14 days

Annual Influenza Burden



If you are a person with a disability and require this document in an alternate format (example: Braille, Large Print, Audiotape, CD-ROM), you may request an alternate format by calling: (415) 473-4167 (Voice), (415) 473-3232 (TTY), or by e-mail at: cmai@marincounty.org

Health Care System

- Hospitals, clinics, first responders equipped to control spread
  - Personal Protective Equipment
  - Infection control practices
  - Drilled, implemented

- Increasing capacity for remote visits
  - Telephone
  - Video

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Community Interventions

- Schools
  - Pre-emptive closures not recommended
  - Closures: "One case, one school"
    - 14 days
  - Enhanced school based precautions
    - Rigorous hand hygiene
    - Sick children sent home
- Large gatherings
  - Recommend canceling or postponing non essential indoor gatherings of 100 or more people
  - Goal is limiting opportunities for person to person spread
- Public messaging

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Resources

Hotline (415) 473-7191

Staffed Mon-Fri 9:30-12 and 1-5

Webpage:

marinhhs.org/coronavirus

Email Subscription Service:

COVID-19@marincounty.org

Updates through subscription service and social media

MARIN HEALTH & HUMAN SERVICES
Health, Well-being & Safety

COUNTY OF MARIN

Mark Pomi

From: Anthony Garcia
Sent: Wednesday, March 4, 2020 9:50 PM
To: Mark Pomi
Subject: Medical call

Hi Mark,

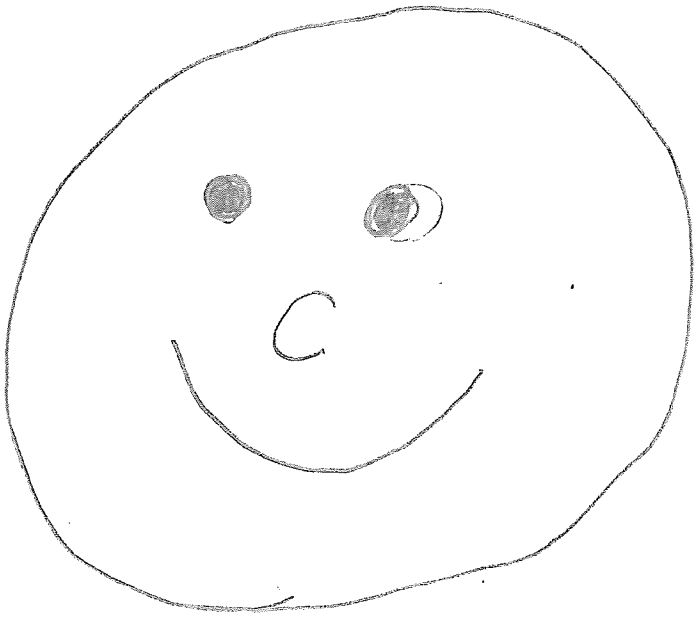
Just wanted to give you a heads up on a medical Mitch, Anthony, and I ran today.

We were dispatched for a bicyclist down at Wolfe Grade and Poplar possibly in seizure. We found the patient down in cardiac arrest on Wolfe Grade in the left hand turn lane to Poplar. I requested a second engine(E16) and we began CPR. M18 arrived and began ALS. The patient was shocked seven times before getting to the hospital and was in and out of arrest several times. The patient had a major anterior MI and was taken to the cath lab shortly after arrival. We received an update from MBM and he was already moving around and attempting to talk.

All the crews did a great job in a very hectic situation. The call came in at 1350 and traffic was crazy on Wolfe Grade. We shutdown the road and worked the code in the street where the patient was found. The view of the scene was mostly blocked by the rigs and we were able to prevent a bunch of onlookers.

Anthony

Sent from my iPhone



Dear Firemen,
Thank you for the mini tour.
I liked the truck, but I mostly
would thank you.

Sincerely, Quinn, Andrew, Musick

National Public Safety Telecommunicators Week
April 12-18, 2020

RECEIVED
MAR 06 2020
KENTFIELD FIRE DISTRICT

March 2, 2020

Dear Public Safety Partner,

It's that special time of year again to take a moment to appreciate the amazing women and men who work behind the scenes of emergencies. This year April 12-18, 2020 marks National Public Safety Telecommunicators (Dispatchers) Week, where we honor those who work in public safety dispatch centers that deserve great appreciation and recognition for all that they do every day behind the scenes.

At Comm Center, we are quite proud of our dispatchers, who currently handle dispatch services for the Sheriff's Office, five police agencies, county probation, eight fire departments, park services and the humane society. In 2019, we focused on more training, mentoring, and growth, successfully training six new hires. Additionally, two of these dispatchers came to us from Redcom with great fire and medical experience. We promoted a new Assistant Manager and two Shift Supervisors.

Last year, with your kind donations, we were able to host a meal of their choosing for each shift, coffee for each all and a personal gift card. We really want to show Comm Center dispatchers how much they are appreciated by again hosting meals for each shift, raffle prizes and some sort of item that they can use here at Comm Center.

We would truly be appreciative if you are able to support Comm Center by providing a monetary donation to assist with the activities for National Public Safety Telecommunications Week. We would like to receive all donations no later than **Friday, March 27, 2020.** Please make checks payable to *Heather Ritz*. Our address is: 1600 Los Gamos Dr. #200, San Rafael CA 94903. All donations will be listed on a donor appreciation board in the Communications Center.

This year we would like to invite you to visit the Communications Center anytime during the week or if you'd like, feel free to send a letter or email which you would like to share with our Dispatchers. Thank you all for your continued support and encouragement, we look forward to hearing from you soon. Please do not hesitate to call or email us with any questions or concerns, as we are happy to help.

Respectfully,

Heather Costello
Comm. Manager
h_costello@marinsheriff.org
415-473-2304

Karen Marozick
Asst. Comm. Manager *(Law)*
k_marozick@marinsheriff.org
415-473-2989

Heather Ritz
Asst. Comm. Manager *(Fire)*
h_ritz@marinsheriff.org
415-473-4123

Mark Pomi

From: erik humber <humlaw@pacbell.net>
Sent: Friday, February 28, 2020 3:40 PM
To: Nielsen, Jeanne; Mark Pomi; katy.negrin@magc.org
Subject: FW: KFD / MAGC Blood Drive Of February 25th - Post Drive Report
Attachments: Plasma donation.pdf; The power to transform your donation.pdf

Jeanne, Mark, and Katy:

The below email about Tuesday's drive is going out today to everyone on the KFD eDonor list.

Erik

From: erik humber [mailto:humlaw@pacbell.net]
Sent: Friday, February 28, 2020 3:36 PM
To: Erik A. Humber (humlaw@pacbell.net)
Subject: KFD / MAGC Blood Drive Of February 25th - Post Drive Report

Dear KFD / MAGC Blood Drive Supporters:

Thank you to all that came down to donate at the February 25th blood drive!!!

We had a very strong drive thanks to all of you! While we did not break any records, we had a good showing with 107 appointments, 100 folks registered, 85 successful donations (including 7 double red, and 6 red cell/ plasma), 20 walk-ins, and 5 new donors.

With what seems like a pretty active cold and flu season, it was very much appreciated that many of you with scheduled appointments either emailed me or cancelled appointments on their own if you were not feeling up to donating. THANK YOU! It makes those cancelled slots available for someone else who may be signing up late. If you want, just email me and I can cancel for you. Please understand that I totally get it if you just get tied up and forget to cancel, or decide not to donate at the very last minute because of health or scheduling… that's totally OK and no need at all to apologize. If you know you are not going to come, just try to remember to cancel.

On top of all of the above, 34 of you signed up for our next blood drive on May 19th! Thanks! That really helps me with a head start for the next drive.

Vitalant has prepared some useful informational flyers about the various types of donations now offered at the drive on the ALYX machines. I attach 2 of them to this email.

I would also like to take this opportunity to thank our friends at **Crepe & Brioche Bakery** for their donation of the delicious treats at the drive, and for helping us to assure an adequate blood supply for our community! The next time you are looking for some delicious sweets at the Civic Center Farmers Market, please consider visiting their booth!

As many of you already know each whole blood donation can save up to three lives once the blood is broken down into its component parts. Below are several recent real stories of local patients who were helped by volunteer blood donors just like you:

2 day old premie with DIC was given 3 red cell units, one platelet unit, and 3 plasma units over 3 days A+

52 year old man had a quadruple coronary artery bypass surgery needed 5 red cells, 6 platelet units and 8 plasma units O+

30 year old mother with a postpartum hemorrhage needed 2 red cell units A+

Our next blood drive is on May 19th, 2019, and is already online. Here's the link if you wish to make an appointment:

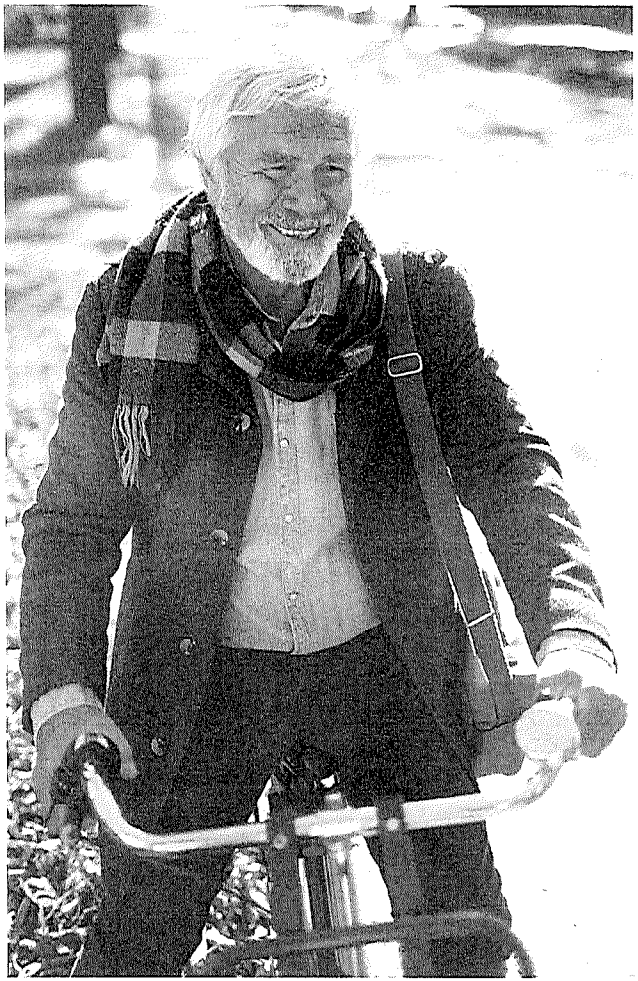
https://www.bloodheroes.com/index.cfm?group=op&step=2&opid=872703&opidh=22DC3D87C6A23DA19AA0AF2E3D519285&idt=43889.3915509

Thanks again for your support. You are a very generous and special group of folks. Your continuing and often fierce commitment to donating blood for those in need is inspirational. You truly do save lives, and of course, our drives are **only** a success because of your continuing participation!

Have a great spring, and I hope to see you at the May 19th drive!

Erik Humber
KFD / MAGC Blood Drive Coordinator

Please keep in mind the eligibility requirements for blood donations, including the requirement that it be at least 8 weeks since your last whole blood donation, and 16 weeks since your last double red cell ALYX donation. For other eligibility requirement guidelines, please refer to the Vitalant website at the following link: https://www.vitalant.org/Donate/Donor-Eligibility.aspx



"I believe the idea that my blood could help save a life is so amazing. Even though I am not a trained medical professional, I can still make a positive impact on others."
— Chris, Blood Donor

Be a part of something bigger than yourself

Find your nearest location
vitalant.org
or 877-258-4825 (877-25VITAL)

vitalant℠

The Power to Transform Your Donation

AND SOMEONE'S LIFE

vitalant.org

Types of Donations

You know that donating blood transforms lives. But did you know there are special types of blood donation that make an extra impact? Giving a custom donation, based on your blood type and patient needs, helps ensure the best use of your valuable contribution.

Whole Blood

This is the most common type of blood donation and can be given at any blood drive or donation center. We ask you to allow an hour to complete the entire process, but the actual donation only takes about 10 minutes. Whole blood donations are the bedrock of our nation's blood supply. But, if you can take a little extra time, there are some other donation opportunities that are equally fulfilling and transformative.

Component-Specific Donation

Whole blood donation provides a vital mixture of red cells, plasma and platelets. Apheresis donation enables you to give increased quantities of one, two or all three of these components. The remaining components are returned to you. While component-specific donations take a little more of your time, they allow you to make a bigger impact for patients because you provide the component most needed based on your blood type, height, weight and current patient need.

Platelet donation

Platelets help blood clot. They are essential to support cancer therapy, open-heart surgery, blood disorders and organ transplants. While all donors' platelets can be used for most patients, hospitals provide compatible platelets when possible or if a patient requires an exact match.

Plasma donation

Plasma carries nutrients throughout the body and is frequently used to help trauma and burn patients or those with clotting disorders. Plasma is almost always required to be compatible.

Double Red Cell donation

Red blood cells carry oxygen and are often used by trauma and surgery patients and those with anemia. Twice as many red blood cells can be collected in a double red cell donation (also called Power Red) compared to a whole blood donation. Donor and patient blood types must match.

Knowing your blood type is a simple thing that can make a big impact.

Common or rare, your blood type saves lives in a special way. **Here's how you are making many tomorrows better for many people:**

		Patient Types Your Blood Can Help	
	Percent of Population	Red Blood Cells	Plasma/ **Platelets***
O+	39%	O+, A+, B+, AB+	O+, O- **All Types**
O-	9%	All Types	O+, O- **All Types**
A+	30%	A+, AB+	O+, O-, A+, A- **All Types**
A-	6%	A+, A-, AB+, AB-	O+, O-, A+, A- **All Types**
B+	9%	B+, AB+	O+, O-, B+, B- **All Types**
B-	2%	B+, B-, AB+, AB-	O+, O-, B+, B- **All Types**
AB+	4%	AB+	All Types **All Types**
AB-	1%	AB+, AB-	All Types **All Types**

Source: AABB

Note: Blood type percentages can vary by region.

** Type-specific platelets are used when possible or medically necessary.*

Meghan

Donors who gave nearly 1,000 plasma and other blood components transformed Meghan's battle against severe anemia and renal failure following her diagnosis with Thrombotic Thrombocytopenia Purpura, a rare blood disease. Meghan and husband Ray are proud parents of little Farrah.

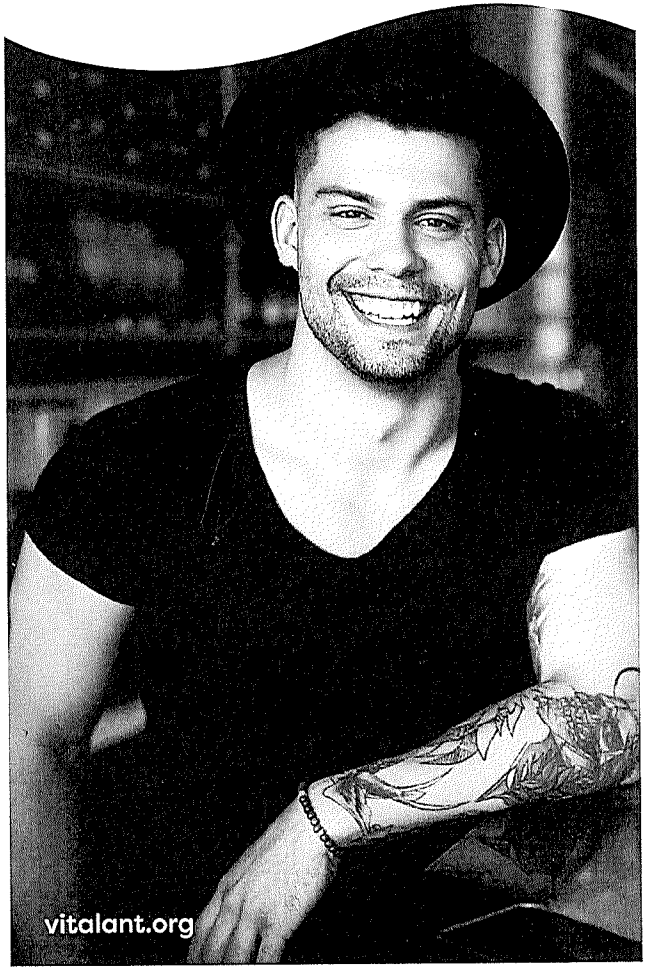
"To me donating blood is a somewhat spiritual experience. You are giving something that was part of you to help a complete stranger live."
- Connor, Blood Donor

Find your nearest location
vitalant.org
or 877-258-4825 (877-25VITAL)

vitalant

UNLEASH YOUR POTENTIAL:

Plasma Donation



Thank you for joining us to transform the lives of others.

Just as there are numerous patient needs for donated blood, so are there different donation types. There's one just right for you that empowers you to make your biggest impact. When you donate whole blood, the donation is separated into individual components (red blood cells, platelets and plasma) before it is sent to hospitals to help patients.

Donating plasma is another special way you can make a lifesaving difference.

Plasma donations transform the lives of patients including trauma and burn patients and those with bleeding disorders. Plasma is the liquid part of blood that contains essential proteins, minerals, clotting factors, immunoglobulins and antibodies that are all necessary for good health.

Here's how plasma donation works.

Your blood is collected and channeled through single-use sterile plastic kits using special equipment. It spins the blood to separate and keep your plasma. The remaining blood components are returned to you along with a saline solution to help rehydrate you.

You can have an even bigger impact on the lives of others by providing increased quantities of plasma. With this innovative medical technology, one donor can provide enough plasma in a single donation to help transform the lives of up to four patients.

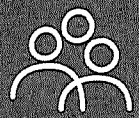
"We'll help you ensure the most impactful use of your valuable contribution to patients."

While plasma donation takes more time (about one hour donation time), it's a great way to make the most out of every moment you spend giving blood.*

Together, we have the power to make a bigger difference in many lives across our community and beyond.

**Not all donation types are available at all locations. Final eligibility for any blood donation is determined on the day of donation.*

More reasons plasma donation may be the best way to help patients:



Direct Impact: U.S. hospitals transfuse plasma to patients from volunteer donors. Paid donor plasma is used to manufacture pharmaceutical products for specialized patient needs, but not for patient transfusion.

Bigger impact: Because your body can replenish plasma quickly, plasma donors can give as often as every 28 days versus 56 days for a whole blood donation.

Feel better: Donors say plasma donation is more comfortable than whole blood donation. Plus, the saline solution you receive along with your remaining components leaves you more hydrated.

Kentfield FPD

Kentfield, CA

This report was generated on 3/13/2020 10:29:28 AM

Hours Worked per Activity Code for Personnel for Date Range

Personnel: All Personnel | Roster Activity Code(s): OT - Overtime, OT - ACP - Overtime - Acting Captain, OT - ACP - SEPARATE CHECK - OT-ACP-Overtime Acting Captain-Sep Check, OT - CM - OT-Central Marin, OT - CM SEPARATE CHECK - OT-Central Marin Separate Check and 3 more | Start Date: 02/01/2020 | End Date: 02/29/2020

ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
Beltramo,Anthony	**ID: 3242**					
Overtime						
B1	17 - Head Quarters	E17	2/24/2020 07:00:00	2/25/2020 07:00:00	24	Cover McKnight sick
				[Beltramo,Anthony] Overtime	24	
Overtime - To Comp. Time						
C2	17 - Head Quarters	E17	2/27/2020 07:00:00	2/27/2020 20:30:00	13.5	0700-1600 = 9 hours OT * 1.5 = 13.50 hours CT; Cover Nelson vacation
				[Beltramo,Anthony] Overtime - To Comp. Time	13.5	
				[Beltramo,Anthony] Total Hours Worked:	**37.5**	
Bridges,Bryan	**ID: 1115**					
Overtime						
B1	17 - Head Quarters	E17	2/12/2020 07:00:00	2/13/2020 07:00:00	24	Cover Johnston sick
B1	UNASSIGNED	UNASSIGNED	2/12/2020 07:00:00	2/12/2020 23:00:00	16	Cashing in 24 hours comp time (24 hours CT/1.5 = 16 hours OT)
B1	17 - Head Quarters	E17	2/18/2020 09:00:00	2/18/2020 12:00:00	3	Cover Tescallo during Admin Assistant interviews
				[Bridges,Bryan] Overtime	43	
				[Bridges,Bryan] Total Hours Worked:	**43**	
Garcia ,Anthony	**ID: 1362**					
Overtime - Separate Check						
A1	17 - Head Quarters	E17	2/4/2020 07:00:00	2/4/2020 17:00:00	10	Cover Viau for water drill

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.

ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
B2	UNASSIGNED	UNASSIGNED	2/13/2020 13:00:00	2/13/2020 16:30:00	3.5	Admin Assistant interviews
B1	UNASSIGNED	UNASSIGNED	2/18/2020 10:00:00	2/18/2020 12:00:00	2	Admin Assistant interviews
B2	17 - Head Quarters	E17	2/19/2020 07:00:00	2/20/2020 07:00:00	24	Cover Marty vacation
			[Garcia ,Anthony] Overtime - Separate Check		39.5	
Overtime - To Comp. Time						
B1	UNASSIGNED	UNASSIGNED	2/24/2020 07:00:00	2/24/2020 10:00:00	3	0700-0900= 2 hours OT * 1.5 = 3 hours CT; Staff meeting.
			[Garcia ,Anthony] Overtime - To Comp. Time		3	
			[Garcia ,Anthony] Total Hours Worked:		**42.5**	
Glenn ,David	**ID: 1390**					
OT-Central Marin						
BC Glenn	17 - Head Quarters	B17	2/5/2020 07:00:00	2/6/2020 07:00:00	24	Cover BC Cobb admin leave
BC Glenn-Comp Time Cash in	17 - Head Quarters	B17	2/12/2020 10:30:00	2/12/2020 12:30:00	2	2/10/20: CMD staff meeting
BC Glenn	17 - Head Quarters	B17	2/20/2020 08:00:00	2/20/2020 13:00:00	5	CMD staff meeting
BC Glenn	17 - Head Quarters	B17	2/22/2020 07:00:00	2/23/2020 07:00:00	24	Cobb SL
BC Glenn	17 - Head Quarters	B17	2/23/2020 07:00:00	2/24/2020 07:00:00	24	Cobb SL
			[Glenn ,David] OT-Central Marin		79	
Overtime - To Comp. Time						
BC Glenn-01/28/2020	17 - Head Quarters	B17	2/10/2020 09:30:00	2/10/2020 11:45:00	2.25	1/28/20- 0930-1100 = 1.5 OT hours * 1.5 = 2.25 CT hours; Standards meeting
BC Glenn-Comp Time Cash in	17 - Head Quarters	B17	2/12/2020 09:00:00	2/12/2020 11:15:00	2.25	2/7/20: 0900-1030 = 1.5 hours OT * 1.5 = 2.25 hours CT; Training Officer's meeting
BC Glenn-Comp Time Cash in	17 - Head Quarters	B17	2/12/2020 09:00:00	2/12/2020 11:15:00	2.25	2/10/20: 0900-1030 = 1.5 hours OT * 1.5 = 2.25 hours CT; Ops meeting
BC Glenn-Comp Time Cash in	17 - Head Quarters	B17	2/12/2020 12:30:00	2/12/2020 14:45:00	2.25	2/10/20: 1230-1400 = 1.5 hours OT * 1.5 = 2.25 hours CT; A Shift meeting
BC Glenn	17 - Head Quarters	B17	2/21/2020 11:30:00	2/21/2020 13:45:00	2.25	1130-1300 = 1.5 hours OT * 1.5 = 2.25 hours CT; meeting with C Shift
			[Glenn ,David] Overtime - To Comp. Time		11.25	
Overtime						
BC Glenn-Comp Time Cash in	17 - Head Quarters	B17	2/12/2020 07:00:00	2/12/2020 23:00:00	16	Cashing in 24 hours comp time (24 hours CT/1.5 = 16 hours OT)

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.

ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
BC Glenn	17 - Head Quarters	B17	2/27/2020 09:00:00	2/27/2020 16:30:00	7.5	Chiefs' Retreat
				[Glenn ,David] Overtime	23.5	
				[Glenn ,David] Total Hours Worked:	**113.75**	

Johnston ,Anthony	**ID: 1536**					
Overtime - Separate Check						
Johnston-Separate Check	UNASSIGNED	UNASSIGNED	2/10/2020 07:00:00	2/10/2020 14:00:00	7	Install brackets and tiles in compartments of USAR trailer
Johnston-Separate Check	UNASSIGNED	UNASSIGNED	2/10/2020 07:00:00	2/10/2020 08:00:00	1	1/15/20-Inspect trailer with Chief Engler to determine needs and form plan for equipment install
				[Johnston ,Anthony] Overtime - Separate Check	8	
				[Johnston ,Anthony] Total Hours Worked:	**8**	

McKnight ,Christopher	**ID: 1713**					
Overtime						
A1	UNASSIGNED	UNASSIGNED	2/4/2020 09:00:00	2/4/2020 15:30:00	6.5	Water rescue team drill
				[McKnight ,Christopher] Overtime	6.5	
				[McKnight ,Christopher] Total Hours Worked:	**6.5**	

Mulkeen,Sharon	**ID:**					
Overtime - To Comp. Time						
Admin17-BOD Meeting	17 - Head Quarters	Other	2/19/2020 18:30:00	2/19/2020 20:45:00	2.25	1830-2000 = 1.5 hours OT * 1.5 = 2.25 hours CT; Board meeting
				[Mulkeen,Sharon] Overtime - To Comp. Time	2.25	
				[Mulkeen,Sharon] Total Hours Worked:	**2.25**	

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.

ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
Neve,Mitch	**ID: 3243**					
Overtime - To Comp. Time						
B2	17 - Head Quarters	E17	2/13/2020 13:00:00	2/13/2020 19:00:00	6	1300-1700 = 4 hours OT * 1.5 = 6 hours CT; Cover Tescallo conducting Admin Assistant interviews
A2	17 - Head Quarters	E17	2/17/2020 07:00:00	2/17/2020 22:00:00	15	0700-1700 = 10 hours OT * 1.5 = 15 hours CT; FF Neve OT District cover for Eng Bridges USAR / Water rescue response.
				[Neve,Mitch] Overtime - To Comp. Time	21	
				[Neve,Mitch] Total Hours Worked:	**21**	

Tescallo,Anthony	**ID: 2081**					
Overtime						
Tescallo-Cash in Comp Time	17 - Head Quarters	Other	2/8/2020 07:00:00	2/8/2020 23:00:00	16	Cashing in 24 hours comp time. (24 hours CT/1.5 = 16 hours OT)
C1	UNASSIGNED	UNASSIGNED	2/26/2020 07:00:00	2/26/2020 15:00:00	8	Cashing in 12 hours Comp Time (12 hours CT/1.5 = 8 hours OT)
				[Tescallo,Anthony] Overtime	24	
Overtime - To Comp. Time						
C1	17 - Head Quarters	E17	2/26/2020 07:00:00	2/27/2020 01:00:00	18	0700-1900 = 12 hours OT * 1.5 = 18 hours CT; Cover Nelson vacation
				[Tescallo,Anthony] Overtime - To Comp. Time	18	
				[Tescallo,Anthony] Total Hours Worked:	**42**	

Viau ,Kris	**ID: 2133**					
Overtime - Separate Check						
C2	17 - Head Quarters	E17	2/15/2020 07:00:00	2/16/2020 07:00:00	24	Garcia Vacation - Viau cover OT
				[Viau ,Kris] Overtime - Separate Check	24	
				[Viau ,Kris] Total Hours Worked:	**24**	

GRAND TOTAL OF ALL HOURS WORKED: 340.5

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.

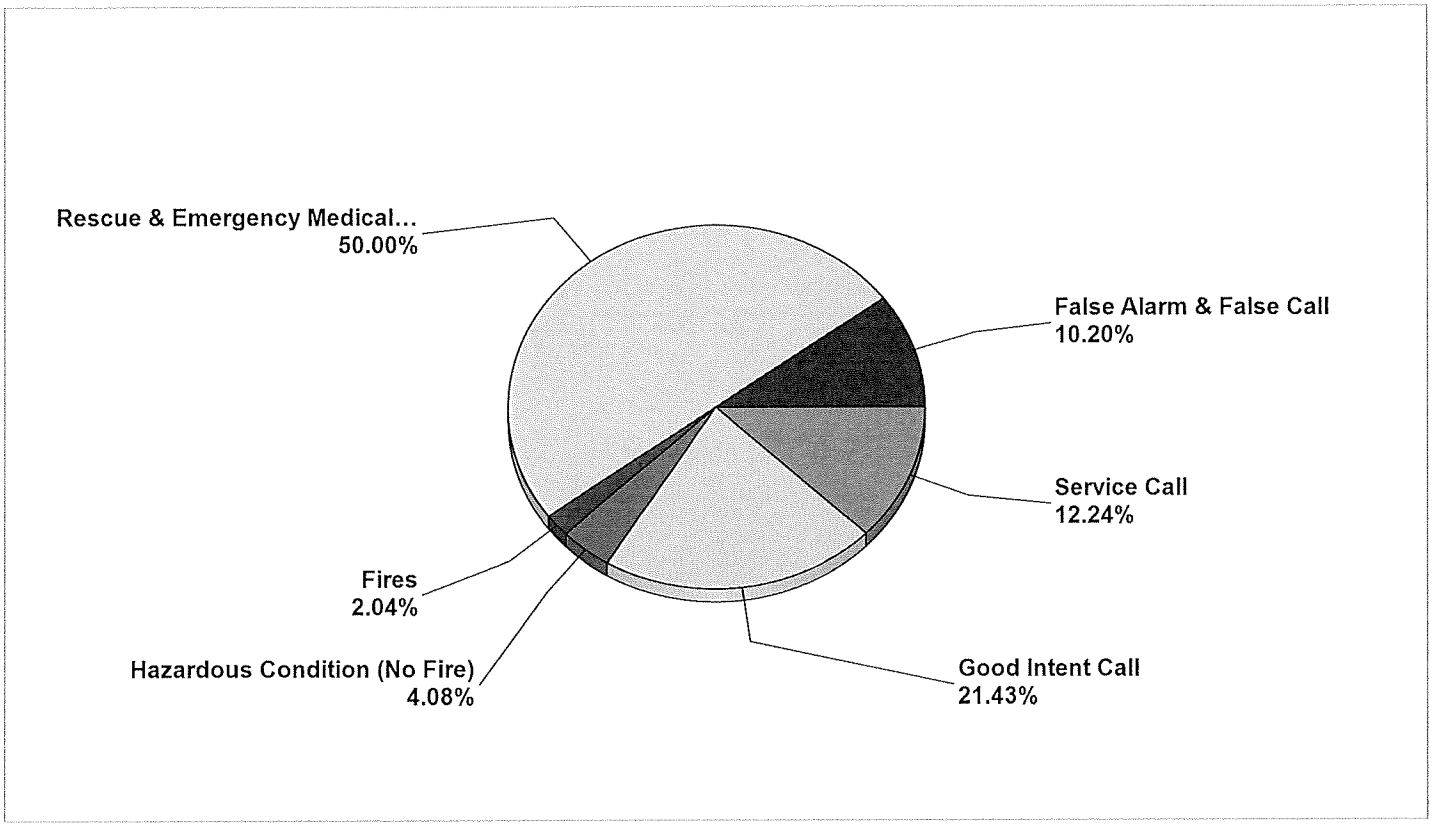
Kentfield FPD

Kentfield, CA

This report was generated on 3/13/2020 10:31:05 AM

Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 02/01/2020 | End Date: 02/29/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	2.04%
Rescue & Emergency Medical Service	49	50.00%
Hazardous Condition (No Fire)	4	4.08%
Service Call	12	12.24%
Good Intent Call	21	21.43%
False Alarm & False Call	10	10.20%
TOTAL	98	100.00%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	2	2.04%
311 - Medical assist, assist EMS crew	20	20.41%
320 - Emergency medical service, other	26	26.53%
324 - Motor vehicle accident with no injuries.	2	2.04%
352 - Extrication of victim(s) from vehicle	1	1.02%
444 - Power line down	1	1.02%
462 - Aircraft standby	3	3.06%
553 - Public service	2	2.04%
554 - Assist invalid	7	7.14%
571 - Cover assignment, standby, moveup	3	3.06%
600 - Good intent call, other	2	2.04%
611 - Dispatched & cancelled en route	18	18.37%
651 - Smoke scare, odor of smoke	1	1.02%
700 - False alarm or false call, other	1	1.02%
730 - System malfunction, other	1	1.02%
735 - Alarm system sounded due to malfunction	1	1.02%
736 - CO detector activation due to malfunction	3	3.06%
743 - Smoke detector activation, no fire - unintentional	1	1.02%
744 - Detector activation, no fire - unintentional	1	1.02%
745 - Alarm system activation, no fire - unintentional	1	1.02%
746 - Carbon monoxide detector activation, no CO	1	1.02%
TOTAL INCIDENTS:	98	100.00%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Kentfield FPD

Kentfield, CA

This report was generated on 3/13/2020 10:30:45 AM

Type and Action per Incident for Date Range

Station: All Stations | Start Date: 02/01/2020 | End Date: 02/29/2020

INCIDENT #	INCIDENT TYPE	PRIMARY ACTION TAKEN	STATION NAME	ZONE TITLE	LOCATION TYPE	POPULATION DENSITY
2020-00092	320 - Emergency medical service, other	Provide basic life support (BLS)	Head Quarters		Street address	Suburban
2020-00093	611 - Dispatched & cancelled en route	Cancelled en route	Head Quarters		Street address	Suburban
2020-00094	320 - Emergency medical service, other	Provide basic life support (BLS)	Head Quarters		Street address	Suburban
2020-00095	100 - Fire, other	Investigate fire out on arrival	Head Quarters		Street address	Suburban
2020-00096	736 - CO detector activation due to malfunction	Investigate	Head Quarters		Street address	Suburban
2020-00097	736 - CO detector activation due to malfunction	Assistance, other	Head Quarters		Street address	Suburban
2020-00098	554 - Assist invalid	Assist physically disabled	Head Quarters		Street address	Suburban
2020-00099	744 - Detector activation, no fire - unintentional	Investigate	Head Quarters		Street address	Suburban
2020-00100	611 - Dispatched & cancelled en route	Cancelled en route	Head Quarters		Street address	Suburban
2020-00101	444 - Power line down	Investigate	Head Quarters		In front of	Suburban
2020-00102	311 - Medical assist, assist EMS crew	Emergency medical services, other	Head Quarters		Street address	Suburban
2020-00103	554 - Assist invalid	Assist physically disabled	Head Quarters		Street address	Suburban
2020-00104	736 - CO detector activation due to malfunction	Investigate	Head Quarters		Street address	Suburban
2020-00105	554 - Assist invalid	Assist physically disabled	Head Quarters		Street address	Suburban
2020-00106	611 - Dispatched & cancelled en route	Cancelled en route	Head Quarters		Street address	Suburban
2020-00107	611 - Dispatched & cancelled en route	Cancelled en route	Head Quarters		Street address	Suburban
2020-00108	311 - Medical assist, assist EMS crew	Emergency medical services, other	Head Quarters		Street address	Suburban
2020-00109	462 - Aircraft standby	Assistance, other	Head Quarters		Street address	Suburban
2020-00110	735 - Alarm system sounded due to malfunction	Investigate	Head Quarters		Street address	Suburban
2020-00111	320 - Emergency medical service, other	Provide basic life support (BLS)	Head Quarters		Street address	Suburban
2020-00112	745 - Alarm system activation, no fire - unintentional	Investigate	Head Quarters		Street address	Suburban

Reviewed Incidents Only. Incidents with multiple exposures will be listed once for each exposure.

INCIDENT #	INCIDENT TYPE	PRIMARY ACTION TAKEN	STATION NAME	ZONE TITLE	LOCATION TYPE	POPULATION DENSITY
2020-00113	320 - Emergency medical service, other	Provide basic life support (BLS)	Head Quarters		Street address	Suburban
2020-00114	311 - Medical assist, assist EMS crew	Assistance, other	Head Quarters		Street address	Suburban
2020-00115	320 - Emergency medical service, other	Provide basic life support (BLS)	Head Quarters		Street address	Suburban
2020-00116	311 - Medical assist, assist EMS crew	Emergency medical services, other	Head Quarters		Street address	Suburban
2020-00117	554 - Assist invalid	Provide manpower	Head Quarters		Street address	Suburban
2020-00118	600 - Good intent call, other	Assistance, other	Head Quarters		Street address	Suburban
2020-00119	611 - Dispatched & cancelled en route	Cancelled en route	Head Quarters		Street address	Suburban
2020-00120	320 - Emergency medical service, other	Emergency medical services, other	Head Quarters		Street address	Suburban
2020-00121	320 - Emergency medical service, other	Emergency medical services, other	Head Quarters		In front of	Suburban
2020-00122	571 - Cover assignment, standby, moveup	Fill-in or moveup	Head Quarters		Street address	Suburban
2020-00123	311 - Medical assist, assist EMS crew	Emergency medical services, other	Head Quarters		Street address	Suburban
2020-00124	311 - Medical assist, assist EMS crew	Emergency medical services, other	Head Quarters		Street address	Suburban
2020-00125	311 - Medical assist, assist EMS crew	Emergency medical services, other	Head Quarters		Street address	Suburban
2020-00126	611 - Dispatched & cancelled en route	Cancelled en route	Head Quarters		Street address	Suburban
2020-00127	462 - Aircraft standby	Fill-in, standby, other	Head Quarters		Street address	Suburban
2020-00128	320 - Emergency medical service, other	Emergency medical services, other	Head Quarters		Street address	Suburban
2020-00129	320 - Emergency medical service, other	Provide basic life support (BLS)	Head Quarters		Street address	Suburban
2020-00130	320 - Emergency medical service, other	Provide basic life support (BLS)	Head Quarters		Street address	Suburban
2020-00131	320 - Emergency medical service, other	Provide basic life support (BLS)	Head Quarters		Street address	Suburban
2020-00132	320 - Emergency medical service, other	Provide basic life support (BLS)	Head Quarters		Street address	Suburban
2020-00133	611 - Dispatched & cancelled en route	Cancelled en route	Head Quarters		Street address	Suburban
2020-00134	320 - Emergency medical service, other	Provide basic life support (BLS)	Head Quarters		Street address	Suburban
2020-00135	611 - Dispatched & cancelled en route	Cancelled en route	Head Quarters		Street address	Suburban
2020-00136	320 - Emergency medical service, other	Emergency medical services, other	Head Quarters		Street address	Suburban
2020-00137	600 - Good intent call, other	Assistance, other	Head Quarters		Street address	Suburban
2020-00138	320 - Emergency medical service, other	Emergency medical services, other	Head Quarters		Street address	Suburban
2020-00139	311 - Medical assist, assist EMS crew	Emergency medical services, other	Head Quarters		Street address	Suburban

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INCIDENT #	INCIDENT TYPE	PRIMARY ACTION TAKEN	STATION NAME	ZONE TITLE	LOCATION TYPE	POPULATION DENSITY
2020-00140	352 - Extrication of victim(s) from vehicle	Provide equipment	Head Quarters		Street address	Suburban
2020-00141	611 - Dispatched & cancelled en route	Cancelled en route	Head Quarters		Street address	Suburban
2020-00142	311 - Medical assist, assist EMS crew	Emergency medical services, other	Head Quarters		Street address	Suburban
2020-00143	611 - Dispatched & cancelled en route	Cancelled en route	Head Quarters		Street address	Suburban
2020-00144	554 - Assist invalid	Assist physically disabled	Head Quarters		Street address	Suburban
2020-00145	571 - Cover assignment, standby, moveup	Fill-in or moveup	Head Quarters		Street address	Suburban
2020-00146	100 - Fire, other	Fire control or extinguishment, other	Head Quarters		Adjacent to	Suburban
2020-00147	462 - Aircraft standby	Assistance, other	Head Quarters		Street address	Suburban
2020-00148	746 - Carbon monoxide detector activation, no CO	Investigate	Head Quarters		Street address	Suburban
2020-00149	311 - Medical assist, assist EMS crew	Emergency medical services, other	Head Quarters		Street address	Suburban
2020-00150	311 - Medical assist, assist EMS crew	Emergency medical services, other	Head Quarters		Street address	Suburban
2020-00151	700 - False alarm or false call, other	Emergency medical services, other	Head Quarters		Street address	Suburban
2020-00152	311 - Medical assist, assist EMS crew	Emergency medical services, other	Head Quarters		Street address	Suburban
2020-00153	553 - Public service	Establish safe area	Head Quarters		Street address	Suburban
2020-00154	320 - Emergency medical service, other	Investigate	Head Quarters		Street address	Suburban
2020-00155	571 - Cover assignment, standby, moveup	Fill-in or moveup	Head Quarters		Street address	Suburban
2020-00156	611 - Dispatched & cancelled en route	Cancelled en route	Head Quarters		Street address	Suburban
2020-00157	320 - Emergency medical service, other	Emergency medical services, other	Head Quarters		Street address	Suburban
2020-00158	320 - Emergency medical service, other	Emergency medical services, other	Head Quarters		Street address	Suburban
2020-00159	320 - Emergency medical service, other	Emergency medical services, other	Head Quarters		Street address	Suburban
2020-00160	320 - Emergency medical service, other	Emergency medical services, other	Head Quarters		Street address	Suburban
2020-00161	743 - Smoke detector activation, no fire - unintentional	Investigate fire out on arrival	Head Quarters		Street address	Suburban
2020-00162	320 - Emergency medical service, other	Emergency medical services, other	Head Quarters		Street address	Suburban
2020-00163	554 - Assist invalid	Provide manpower	Head Quarters		Street address	Suburban
2020-00164	311 - Medical assist, assist EMS crew	Emergency medical services, other	Head Quarters		Street address	Suburban
2020-00165	611 - Dispatched & cancelled en route	Cancelled en route	Head Quarters		Street address	Suburban

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INCIDENT #	INCIDENT TYPE	PRIMARY ACTION TAKEN	STATION NAME	ZONE TITLE	LOCATION TYPE	POPULATION DENSITY
2020-00166	611 - Dispatched & cancelled en route	Cancelled en route	Head Quarters		Street address	Suburban
2020-00167	311 - Medical assist, assist EMS crew	Emergency medical services, other	Head Quarters		Street address	Suburban
2020-00168	611 - Dispatched & cancelled en route	Cancelled en route	Head Quarters		Street address	Suburban
2020-00169	311 - Medical assist, assist EMS crew	Emergency medical services, other	Head Quarters		Street address	Suburban
2020-00170	311 - Medical assist, assist EMS crew	Emergency medical services, other	Head Quarters		Street address	Suburban
2020-00171	311 - Medical assist, assist EMS crew	Emergency medical services, other	Head Quarters		Street address	Suburban
2020-00172	611 - Dispatched & cancelled en route	Cancelled en route	Head Quarters		Street address	Suburban
2020-00173	320 - Emergency medical service, other	Provide first aid & check for injuries	Head Quarters		Street address	Suburban
2020-00174	553 - Public service	Investigate	Head Quarters		Street address	Suburban
2020-00175	320 - Emergency medical service, other	Provide basic life support (BLS)	Head Quarters		Street address	Suburban
2020-00176	320 - Emergency medical service, other	Provide basic life support (BLS)	Head Quarters		Street address	Suburban
2020-00177	320 - Emergency medical service, other	Investigate	Head Quarters		Street address	Suburban
2020-00178	324 - Motor vehicle accident with no injuries.	Standby	Head Quarters		Street address	Suburban
2020-00179	320 - Emergency medical service, other	Emergency medical services, other	Head Quarters		Street address	Suburban
2020-00180	554 - Assist invalid	Assist physically disabled	Head Quarters		Street address	Suburban
2020-00181	611 - Dispatched & cancelled en route	Cancelled en route	Head Quarters		Street address	Suburban
2020-00182	611 - Dispatched & cancelled en route	Cancelled en route	Head Quarters		Street address	Suburban
2020-00183	324 - Motor vehicle accident with no injuries.	Provide equipment	Head Quarters		Street address	Suburban
2020-00184	611 - Dispatched & cancelled en route	Cancelled en route	Head Quarters		Street address	Suburban
2020-00185	311 - Medical assist, assist EMS crew	Emergency medical services, other	Head Quarters		Street address	Suburban
2020-00186	311 - Medical assist, assist EMS crew	Emergency medical services, other	Head Quarters		Street address	Suburban
2020-00187	651 - Smoke scare, odor of smoke	Investigate	Head Quarters		Street address	Suburban
2020-00188	730 - System malfunction, other	Investigate	Head Quarters		Street address	Suburban
2020-00189	311 - Medical assist, assist EMS crew	Emergency medical services, other	Head Quarters		Street address	Suburban

Reviewed Incidents Only. Incidents with multiple exposures will be listed once for each exposure.

03/04/20

Kentfield Fire Protection District
Warrant List
February 2020

Type	Date	Num	Name	Memo	Split	Amount	Balance
437 · Cash-Gen Ckg							
Check	02/11/2020	805302864	American Messaging	A/C #W4-106070/Inv #W41...	2145 · Pager System	-12.33	-12.33
Check	02/11/2020	805302865	Banner Life Insurance Company	180933000-Marty	1515 · Health Insur...	-44.20	-56.53
Check	02/11/2020	805302866	Corbet's	(A/C #4675)	-SPLIT-	-179.88	-236.41
Check	02/11/2020	805302867	Curtis, L.N. & Sons	Inv #358196	-SPLIT-	-9,807.45	-10,043.86
Check	02/11/2020	805302868	Jackson's Hardware	(a/c#4538) Ref #46226	2050 · Auto/Equipm...	-23.33	-10,067.19
Check	02/11/2020	805302869	Johnston, Anthony	Reimb. PO #8374/DMV Phy...	2005 · Administrativ...	-165.00	-10,232.19
Check	02/11/2020	805302870	Kentfield Prof. FF #1775	Union Dues: 1/15/20-2/11/2...	610 · Union Dues	-1,447.84	-11,680.03
Check	02/11/2020	805302871	Lexipol LLC	Inv #32629 (3/01/20 - 2/28/21)	2006 · Consulting F...	-4,512.00	-16,192.03
Check	02/11/2020	805302872	Marin County Tax Collector	Acct #185338/County Coun...	2007 · Legal Fees	-760.50	-16,952.53
Check	02/11/2020	805302873	Marin Garden Solutions, Inc.	Inv #912	2055 · Building Repair	-145.60	-17,098.13
Check	02/11/2020	805302874	Nelson, Zach	Reimbursement PO 8375/D...	2005 · Administrativ...	-115.00	-17,213.13
Check	02/11/2020	805302875	North Bay Petroleum	Acct 210178/Inv #1184653	2135 · Gas & Oil	-1,106.38	-18,319.51
Check	02/11/2020	805302876	Pacific Gas & Electric	Acct 1176933549-5 - 1/23/2...	2130 · Gas & Electric	-1,012.64	-19,332.15
Check	02/11/2020	805302877	Stroupe Petroleum	Inv #27266P	2055 · Building Repair	-4,035.97	-23,368.12
Check	02/11/2020	805302878	ThyssenKrupp Elevator Corp.	Cust #144933/Inv #3005073...	2055 · Building Repair	-124.31	-23,492.43
Check	02/11/2020	805302879	Verizon Wireless	a/c #342098888-0001/Inv #...	2300 · Telephone	-167.49	-23,659.92
Check	02/11/2020	805302880	Bound Tree Medical, LLC	Acct #208491/Inv #83499743	2210 · S/S-Medical	-236.00	-23,895.92
Check	02/11/2020	805302881	Banner Life Insurance Company	180503273-Viau	1515 · Health Insur...	-52.52	-23,948.44
Check	02/11/2020	805302882	Business Card	7901-Pomi	-SPLIT-	-1,533.11	-25,481.55
Check	02/11/2020	805302883	Business Card	3779-Garcia	-SPLIT-	-940.23	-26,421.78
Check	02/11/2020	805302884	Business Card	8399-Mulkeen	-SPLIT-	-95.45	-26,517.23
Check	02/11/2020	805302885	Business Card	8438-Pasero	2150 · Prevention	-250.00	-26,767.23
Check	02/11/2020	805302886	Jackson National Life Insurance Co.	Co #35, Grp #VTFB10-John...	1515 · Health Insur...	-141.64	-26,908.87
Check	02/11/2020	805302887	Kentfield Fire District Payroll Acco...	A/C #0507976165	-SPLIT-	-97,445.55	-124,354.42
Check	02/11/2020	805302888	Marin IT, Inc.	Inv #2020-113132	2200 · S/S-Computer	-891.50	-125,245.92
Check	02/11/2020	805302889	Jones Garage Door Co., Inc.	Inv #49455	2055 · Building Repair	-527.50	-125,773.42
Check	02/11/2020	805302890	Office Depot	Acct# 6011 5661 8341 8338	2215 · S/S-Office	-132.22	-125,905.64
Check	02/24/2020	805302891	Aramark Uniform Services	(a/c #792113681) Inv #704...	2050 · Auto/Equipm...	-122.96	-126,028.60
Check	02/24/2020	805302892	American Funds Services	Group 69663-457 Plan Cont...	565 · Amer Fnds-In...	-12,744.24	-138,772.84
Check	02/24/2020	805302893	AT&T 415 453 7464 025 3	BAN #9391050059 - Inv #14...	2300 · Telephone	-159.71	-138,932.55
Check	02/24/2020	805302894	AT&T 415 453 1064 204 1	BAN #9391050060/ Inv #14...	2300 · Telephone	-21.04	-138,953.59
Check	02/24/2020	805302895	AT&T 415 457 4695 859 9	BAN #9391050061/Inv #143...	2300 · Telephone	-21.04	-138,974.63
Check	02/24/2020	805302896	AT&T 415 453 1092 061 1	BAN #9391050062/ Inv #14...	2300 · Telephone	-21.04	-138,995.67
Check	02/24/2020	805302897	Banner Life Insurance Company	181190074-Nelson	1515 · Health Insur...	-48.88	-139,044.55
Check	02/24/2020	805302898	Banner Life Insurance Company	181730179-Beltramo	1515 · Health Insur...	-54.70	-139,099.25
Check	02/24/2020	805302899	Brandon Tire Supply	Inv #1021977	2050 · Auto/Equipm...	-40.00	-139,139.25
Check	02/24/2020	805302900	Business Card	5375-Marty	2005 · Administrativ...	-24.38	-139,163.63
Check	02/24/2020	805302901	C.A.P.F.	March 2020 Billing	1515 · Health Insur...	-354.00	-139,517.63
Check	02/24/2020	805302902	Kentfield Fire District Payroll Acco...	A/C #0507976165	-SPLIT-	-44,642.91	-184,160.54
Check	02/24/2020	805302903	Comcast	a/c# 8155 30 002 0097986	2200 · S/S-Computer	-95.36	-184,255.90
Check	02/24/2020	805302904	Delta Dental of California	Acct 05-0190901009/ Inv #B...	1515 · Health Insur...	-3,769.35	-188,025.25
Check	02/24/2020	805302905	Marin Sanitary Service	Inv #2231281-January 2020...	2125 · Garbage	-730.21	-188,755.46
Check	02/24/2020	805302906	NPFBA	March 2020 Billing	1515 · Health Insur...	-900.96	-189,656.42
Check	02/24/2020	805302907	Ricoh USA, Inc.	Acct #1374116-1034296US...	2215 · S/S-Office	-148.24	-189,804.66
Check	02/24/2020	805302908	Stryker Sales Corporation	Inv #2936448M	2210 · S/S-Medical	-243.56	-190,048.22
Check	02/24/2020	805302909	Vision Service Plan	(A/C# 00 106116 0001) 3/20...	1515 · Health Insur...	-776.43	-190,824.65
Check	02/24/2020	805302910	Kentfield Fire District Payroll Acco...	A/C #0507976165	-SPLIT-	-107,642.55	-298,467.20

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Type	Date	Num	Name	Memo	Split	Amount	Balance
Total 437 · Cash-Gen Ckg						-298,467.20	-298,467.20
439 · Cash-Payroll							
Check	02/07/2020	Debit	ADP		2005 · Administrativ...	-105.15	-105.15
Check	02/07/2020	Debit	ADP		2005 · Administrativ...	-244.30	-349.45
Check	02/07/2020	Debit	ADP		2005 · Administrativ...	-2.70	-352.15
Check	02/14/2020	Debit	ADP		2005 · Administrativ...	-450.00	-802.15
Check	02/27/2020	Debit	ADP		2005 · Administrativ...	-94.80	-896.95
Total 439 · Cash-Payroll						-896.95	-896.95
Liabilities							
565 · Amer Fnds-Invest Def							
Check	02/24/2020	805302892	American Funds Services	Group 69663-457 Plan Cont...	437 · Cash-Gen Ckg	12,744.24	12,744.24
Total 565 · Amer Fnds-Invest Def						12,744.24	12,744.24
610 · Union Dues							
Check	02/11/2020	805302870	Kentfield Prof. FF #1775	Union Dues: 1/15/20-2/11/2...	437 · Cash-Gen Ckg	1,447.84	1,447.84
Total 610 · Union Dues						1,447.84	1,447.84
Total Liabilities						14,192.08	14,192.08
Expenses							
Salaries & Employee Benefits							
1040 · Personnel Serv-Suspense							
Check	02/11/2020	805302887	Kentfield Fire District Payroll Acco...	PR 1/29/20 - 2/11/2020	437 · Cash-Gen Ckg	74,068.47	74,068.47
Check	02/24/2020	805302910	Kentfield Fire District Payroll Acco...	PR 2/12/20 - 2/25/20	437 · Cash-Gen Ckg	84,228.86	158,297.33
Total 1040 · Personnel Serv-Suspense						158,297.33	158,297.33
1515 · Health Insurance							
Check	02/11/2020	805302865	Banner Life Insurance Company	180933000-Marty	437 · Cash-Gen Ckg	44.20	44.20
Check	02/11/2020	805302881	Banner Life Insurance Company	180503273-Viau	437 · Cash-Gen Ckg	52.52	96.72
Check	02/11/2020	805302886	Jackson National Life Insurance Co.	Co #35, Grp #VTFB10-John...	437 · Cash-Gen Ckg	141.64	238.36
Check	02/24/2020	805302897	Banner Life Insurance Company	181190074-Nelson	437 · Cash-Gen Ckg	48.88	287.24
Check	02/24/2020	805302898	Banner Life Insurance Company	181730179-Beltramo	437 · Cash-Gen Ckg	54.70	341.94
Check	02/24/2020	805302901	C.A.P.F.	March 2020 Billing	437 · Cash-Gen Ckg	354.00	695.94
Check	02/24/2020	805302902	Kentfield Fire District Payroll Acco...	PERS-Active & Retired Heal...	437 · Cash-Gen Ckg	41,340.08	42,036.02
Check	02/24/2020	805302902	Kentfield Fire District Payroll Acco...	Non-PERS Health Premium ...	437 · Cash-Gen Ckg	3,302.83	45,338.85
Check	02/24/2020	805302904	Delta Dental of California	Inv #BE003818424-March 2...	437 · Cash-Gen Ckg	3,769.35	49,108.20
Check	02/24/2020	805302906	NPFBA	March 2020 Billing	437 · Cash-Gen Ckg	900.96	50,009.16
Check	02/24/2020	805302909	Vision Service Plan	3/2020	437 · Cash-Gen Ckg	776.43	50,785.59
Total 1515 · Health Insurance						50,785.59	50,785.59
1530 · Retire Employer							
Check	02/11/2020	805302887	Kentfield Fire District Payroll Acco...	Safety (Classic/PEPRA) & ...	437 · Cash-Gen Ckg	23,024.93	23,024.93
Check	02/24/2020	805302910	Kentfield Fire District Payroll Acco...	Safety (Classic & PEPRA) ...	437 · Cash-Gen Ckg	22,868.89	45,893.82
Total 1530 · Retire Employer						45,893.82	45,893.82

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Type	Date	Num	Name	Memo	Split	Amount	Balance
Total Salaries & Employee Benefits						254,976.74	254,976.74
Services & Supplies							
2005 · Administrative Expense							
Check	02/07/2020	Debit	ADP		439 · Cash-Payroll	105.15	105.15
Check	02/07/2020	Debit	ADP		439 · Cash-Payroll	244.30	349.45
Check	02/07/2020	Debit	ADP		439 · Cash-Payroll	2.70	352.15
Check	02/11/2020	805302869	Johnston, Anthony	Reimb. PO #8374/DMV Phy...	437 · Cash-Gen Ckg	165.00	517.15
Check	02/11/2020	805302874	Nelson, Zach	Reimbursement PO 8375/D...	437 · Cash-Gen Ckg	115.00	632.15
Check	02/11/2020	805302882	Business Card	1/5/20-02/4/2020	437 · Cash-Gen Ckg	97.99	730.14
Check	02/11/2020	805302883	Business Card	3779-Garcia	437 · Cash-Gen Ckg	155.08	885.22
Check	02/11/2020	805302884	Business Card	8399-Mulkeen	437 · Cash-Gen Ckg	12.60	897.82
Check	02/11/2020	805302887	Kentfield Fire District Payroll Acco...	ADP Processing Fees (Jan ...	437 · Cash-Gen Ckg	352.15	1,249.97
Check	02/14/2020	Debit	ADP		439 · Cash-Payroll	450.00	1,699.97
Check	02/24/2020	805302900	Business Card	1/5/20 - 2/4/2020	437 · Cash-Gen Ckg	24.38	1,724.35
Check	02/24/2020	805302910	Kentfield Fire District Payroll Acco...	ADP POP Fee & PPE Fees ...	437 · Cash-Gen Ckg	544.80	2,269.15
Check	02/27/2020	Debit	ADP		439 · Cash-Payroll	94.80	2,363.95
Total 2005 · Administrative Expense						2,363.95	2,363.95
2006 · Consulting Fees							
Check	02/11/2020	805302871	Lexipol LLC	Inv #32629 (3/01/20 - 02/28/...	437 · Cash-Gen Ckg	4,512.00	4,512.00
Total 2006 · Consulting Fees						4,512.00	4,512.00
2007 · Legal Fees							
Check	02/11/2020	805302872	Marin County Tax Collector	Acct #185338/County Coun...	437 · Cash-Gen Ckg	760.50	760.50
Total 2007 · Legal Fees						760.50	760.50
2050 · Auto/Equipment Repair							
Check	02/11/2020	805302866	Corbet's	Ref #682948, 683155	437 · Cash-Gen Ckg	129.77	129.77
Check	02/11/2020	805302868	Jackson's Hardware	Ref #46226	437 · Cash-Gen Ckg	23.33	153.10
Check	02/11/2020	805302883	Business Card	1/5/20 - 2/4/2020	437 · Cash-Gen Ckg	135.88	288.98
Check	02/24/2020	805302891	Aramark Uniform Services	Inv #704734896, 704775989	437 · Cash-Gen Ckg	122.96	411.94
Check	02/24/2020	805302899	Brandon Tire Supply	Inv #1021977	437 · Cash-Gen Ckg	40.00	451.94
Total 2050 · Auto/Equipment Repair						451.94	451.94
2055 · Building Repair							
Check	02/11/2020	805302873	Marin Garden Solutions, Inc.	Inv #912	437 · Cash-Gen Ckg	145.60	145.60
Check	02/11/2020	805302877	Stroupe Petroleum	Inv #27266P	437 · Cash-Gen Ckg	4,035.97	4,181.57
Check	02/11/2020	805302878	ThyssenKrupp Elevator Corp.	Cust #144933/Inv #3005073...	437 · Cash-Gen Ckg	124.31	4,305.88
Check	02/11/2020	805302889	Jones Garage Door Co., Inc.	Inv #49455	437 · Cash-Gen Ckg	527.50	4,833.38
Total 2055 · Building Repair						4,833.38	4,833.38
2120 · Fire Conferences							
Check	02/11/2020	805302882	Business Card	7901-Pomi	437 · Cash-Gen Ckg	1,048.00	1,048.00
Total 2120 · Fire Conferences						1,048.00	1,048.00
2125 · Garbage							
Check	02/24/2020	805302905	Marin Sanitary Service	Inv #2231281-January 2020...	437 · Cash-Gen Ckg	730.21	730.21

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Type	Date	Num	Name	Memo	Split	Amount	Balance
Total 2125 · Garbage						730.21	730.21
2130 · Gas & Electric							
Check	02/11/2020	805302876	Pacific Gas & Electric	Acct 1176933549-5 - 1/23/2...	437 · Cash-Gen Ckg	1,012.64	1,012.64
Total 2130 · Gas & Electric						1,012.64	1,012.64
2135 · Gas & Oil							
Check	02/11/2020	805302875	North Bay Petroleum	Inv #1184653	437 · Cash-Gen Ckg	1,106.38	1,106.38
Total 2135 · Gas & Oil						1,106.38	1,106.38
2145 · Pager System							
Check	02/11/2020	805302864	American Messaging	Inv #W4106070UB-Februar...	437 · Cash-Gen Ckg	12.33	12.33
Total 2145 · Pager System						12.33	12.33
2150 · Prevention							
Check	02/11/2020	805302885	Business Card	1/5/20 - 2/4/2020	437 · Cash-Gen Ckg	250.00	250.00
Total 2150 · Prevention						250.00	250.00
2200 · S/S-Computer							
Check	02/11/2020	805302888	Marin IT, Inc.	Inv #2020-113132	437 · Cash-Gen Ckg	891.50	891.50
Check	02/24/2020	805302903	Comcast	a/c# 8155 30 002 0097986	437 · Cash-Gen Ckg	95.36	986.86
Total 2200 · S/S-Computer						986.86	986.86
2205 · S/S-Fire Equipment							
Check	02/11/2020	805302866	Corbet's	Ref #683205	437 · Cash-Gen Ckg	17.43	17.43
Total 2205 · S/S-Fire Equipment						17.43	17.43
2210 · S/S-Medical							
Check	02/11/2020	805302880	Bound Tree Medical, LLC	Inv #83499743	437 · Cash-Gen Ckg	236.00	236.00
Check	02/24/2020	805302908	Stryker Sales Corporation	Inv #2936448M	437 · Cash-Gen Ckg	243.56	479.56
Total 2210 · S/S-Medical						479.56	479.56
2215 · S/S-Office							
Check	02/11/2020	805302884	Business Card	1/5/20 - 2/4/2020	437 · Cash-Gen Ckg	32.69	32.69
Check	02/11/2020	805302890	Office Depot	Acct# 6011 5661 8341 8338	437 · Cash-Gen Ckg	132.22	164.91
Check	02/24/2020	805302907	Ricoh USA, Inc.	Inv #103319511 (Copies ma...	437 · Cash-Gen Ckg	148.24	313.15
Total 2215 · S/S-Office						313.15	313.15
2220 · S/S-Station							
Check	02/11/2020	805302866	Corbet's	Ref #683026	437 · Cash-Gen Ckg	32.68	32.68
Check	02/11/2020	805302883	Business Card	3779-Garcia	437 · Cash-Gen Ckg	133.17	165.85
Check	02/11/2020	805302883	Business Card	3779-Garcia	437 · Cash-Gen Ckg	-32.69	133.16
Check	02/11/2020	805302884	Business Card	8399-Mulkeen	437 · Cash-Gen Ckg	50.16	183.32
Total 2220 · S/S-Station						183.32	183.32
2300 · Telephone							
Check	02/11/2020	805302879	Verizon Wireless	a/c #342098888-0001/Inv #...	437 · Cash-Gen Ckg	167.49	167.49
Check	02/11/2020	805302882	Business Card	7901-Pomi	437 · Cash-Gen Ckg	387.12	554.61

Kentfield Fire Protection District
Warrant List
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Type	Date	Num	Name	Memo	Split	Amount	Balance
Check	02/24/2020	805302893	AT&T 415 453 7464 025 3	Inv #14325104 - main line	437 · Cash-Gen Ckg	159.71	714.32
Check	02/24/2020	805302894	AT&T 415 453 1064 204 1	Inv #14325105/Elevator	437 · Cash-Gen Ckg	21.04	735.36
Check	02/24/2020	805302895	AT&T 415 457 4695 859 9	Inv #14325106/Fire Alarm #1	437 · Cash-Gen Ckg	21.04	756.40
Check	02/24/2020	805302896	AT&T 415 453 1092 061 1	Inv #14325107/Fire Alarm #2	437 · Cash-Gen Ckg	21.04	777.44
Total 2300 · Telephone						777.44	777.44
Total Services & Supplies						19,839.09	19,839.09
Capital Outlay							
4005 · MERA Radios & Equipment							
Check	02/11/2020	805302883	Business Card	3779-Garcia	437 · Cash-Gen Ckg	548.79	548.79
Total 4005 · MERA Radios & Equipment						548.79	548.79
4015 · C/O-Fire Equipment							
Check	02/11/2020	805302867	Curtis, L.N. & Sons	Inv #358196	437 · Cash-Gen Ckg	2,807.45	2,807.45
Total 4015 · C/O-Fire Equipment						2,807.45	2,807.45
4020 · C/O-Hose							
Check	02/11/2020	805302867	Curtis, L.N. & Sons	Inv #358196	437 · Cash-Gen Ckg	7,000.00	7,000.00
Total 4020 · C/O-Hose						7,000.00	7,000.00
Total Capital Outlay						10,356.24	10,356.24
Total Expenses						285,172.07	285,172.07
TOTAL						0.00	0.00