

B O A R D O F D I R E C T O R S



Regular Meeting Agenda
July 15, 2020
Location: Virtual Meeting via Teleconference
Kentfield, CA

ATTENTION: This will be a virtual meeting of the Board of Directors pursuant to Executive Order N-29-20 issued by the Governor of the State of California. There will not be a public location for participating in this meeting, but any interested member of the public can participate telephonically by utilizing the dial-in information printed on this agenda. If any member of the public has a request for a reasonable modification or accommodation for accessing this meeting due to a disability, they should contact Jena Wilson at Jwilson@kentfieldfire.org

Zoom Video Conference link: <https://us02web.zoom.us/j/9459048313>

Meeting ID: 945 904 8313

Call in Line: 1 (669) 900-6833, when prompted, enter meeting ID 945 904 8313-#

Time: 6:30 p.m. For clarity of discussion, the Public is requested to MUTE except:

1. During Open Time for public expression item
2. Public comment period on agenda items.

1. CALL TO ORDER 6:30 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF MINUTES

The Board may choose to approve the minutes of the June 10, 2020 meeting. **Board Action/Public Comment/ Motion/BOD Roll Call Vote**

5. ORAL COMMUNICATION

This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

6. AGENDA ADJUSTMENTS

7. SPECIAL ANNOUNCEMENTS/PRESENTATIONS

8. UNFINISHED BUSINESS

- A. California Employers' Pension Prefunding Trust (CEPPT) - Chief Pomi - **Board Action/Public Comment/Motion/BOD Vote**

9. NEW BUSINESS

- A. Public Hearing for 2020/21 Proposed Final Budget –**Board Action/Public Comment/Motion/BOD Vote**
B. 2020/21 Proposed Final Budget – **Discussion/Board Action/Public Comment/Motion/BOD Vote**
C. **Resolution 6-2020** Final Budget Fiscal Year 2020/21 - Chief Pomi - **Board Action/Public Comment/Motion/BOD Vote**

10. CHIEF'S REPORT - **Board Action/Public Comment/Motion/BOD Roll Call Vote**

- A. Marin Wildfire Prevention Authority alternate board member designee: Director Evergettis **Board Action/Public Comment/Motion/BOD Vote**

11. DIRECTOR MATTERS

Directors may report on their activities and meetings

12. CORRESPONDENCE: Kentfield and Greenbrae Free Chipper Event, Supporting Wildfire Preparedness, MERA Next Generation update, Thank You City of Larkspur, ERAF Entitlement Calculations,

13. REPORTS

- A. Overtime, Incident – June 2020

14. APPROVAL OF MONTHLY EXPENSES

Approval of June warrant 805303070 to and including 805303128 for \$643,118.90 - **Board Action/Public Comment/Motion/BOD Roll Call Vote**

CONFIRM NEXT MEETING DATE: August 19, 2020

15. MOMENT OF SILENCE

16. ADJOURNMENT

**KENTFIELD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING**

MEETING TYPE: Regular – Virtual Meeting via Teleconference

DATE: Wednesday, June 10, 2020

CALL TO ORDER: 6:30 p.m. by Chairman Murray. Director Evergettis led the assembly in the Pledge of Allegiance.

ROLL CALL: Corbet-present; Evergettis-present; Murray-present; Naso-present. Gerbsman-absent. Also in attendance were Chief Pomi, Accountant Hom, Prevention Officer Pasero, and Recording Secretary Wilson.

APPROVAL OF PRIOR MONTH'S MINUTES: M/S Evergettis/Naso to approve the minutes of May 20, 2020. Roll Call Vote: Corbet-Aye, Evergettis-Aye, Murray-Aye, Naso-Aye.
Ayes-4; Nays-0;
Absent: Gerbsman
Motion passes

PUBLIC COMMENT PERIOD: As there were no members of the public in attendance, no comments were received.

AGENDA ADJUSTMENTS: none

SPECIAL ANNOUNCEMENTS/PRESENTATIONS:

- a. OPEB Actuarial Valuation as of June 30, 2019: Chief Pomi introduced Ms. Catherine MacLeod of MacLeod Watts. Ms. MacLeod presented the report results of the June 30, 2019 actuarial valuation of the other post-employment benefit (OPEB) program of the District. Ms. MacLeod reported the following highlights of this valuation: 1) the summary of the results of the valuation; 2) development of Actuarially Determined Contribution (ADC) levels for prefunding plan benefits; 3) provided information required by the California Employers' Retiree Benefit Trust (CERBT); and 4) assessed the OPEB liabilities and provided disclosure information as required by Statement No. 75 of the Governmental Accounting Standards Board (GASB 75) for the fiscal year ending June 30, 2020. A brief discussion followed the presentation. Chairman Murray thanked Ms. MacLeod for her outstanding presentation.

M/S Evergettis/Naso to approve OPEB Actuarial Valuation as of June 30, 2019.

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Murray-Aye; Naso-Aye
Ayes: 4 Nays: 0
Absent: Gerbsman
Motion passes

UNFINISHED BUSINESS:

- a. California Employers' Pension Prefunding Trust (CEPPT) Report – Chief Pomi presented this agreement, previously discussed at the May board meeting, and the Board approved creating the trust. Chief reported he had executed the documents, received the final documents from CalPERS, and stated the trust had been created. The District will not be funding it at this time.
- b. KAPF Labor Contract Negotiation Process – Chairman Murray reported the subcommittee met with the KAPF leadership team and presented request. Chairman Murray recommended the Board move into closed session at 7:12 p.m. The Board

**KENTFIELD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING**

returned to open session at 7:24 pm. Chairman Murray reported they discussed the request. The board accepted the 1.5% salary increase request. Chairman Murray thanked the negotiation team for their professionalism.

M/S Evergettis/Naso to approve the KAPF Labor increase of 1.5%.

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Murray-Aye; Naso-Aye
Ayes: 4 Nays: 0
Absent: Gerbsman
Motion passes

- c. 2019-2020 Marin Grand Jury Report and Response - Chief Pomi presented the Marin Grand Jury Report response for the Board's approval. The District needed to respond to Recommendations 2, 3, 4 and 6. Chief Pomi reported Recommendations R2, R3, R4 and R6 have been implemented and the website has been updated. Chief thanked Accountant Hom and Mr. Todd Lando for their work on this effort. Chief stated the District has met the requirements and enhanced the transparency on these items.

M/S Murray/Evergettis to approve the Marin Grand Jury Report Response draft letters and authorized Chief Pomi to finalize the letters.

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Murray-Aye; Naso-Aye
Ayes: 4 Nays: 0
Absent: Gerbsman
Motion passes

NEW BUSINESS:

- a. Special Fire Tax Assessment F/Y 2020/2021 County of Marin Transmittal 3 Rate Schedule: Chief Pomi explained the District has the opportunity to determine the special assessment square foot rate for FY 2020/21. He reported the special fire tax assessment is currently at .07 cents per square foot. Chief provided figures reflecting potential income at a higher tax rate. Chief commented he is able to create a balanced budget with the current .07 cents per square foot. Chief Pomi referred to Transmittal 3, T3, which defines our special tax assessment that is due to the Marin County Department of Finance Tax Division by July 9, 2020.

- b. Resolution No. 5-2020 Adopting Special Assessment Rates for F/Y 2020/2021-

M/S Murray/Evergettis to approve Resolution No. 5-2020 Adopting Special Assessment Tax Rates for F/Y 2020/2021 as defined on Marin County Department of Finance Transmittal Three.

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Murray-Aye; Naso-Aye
Ayes: 4 Nays: 0
Absent: Gerbsman
Motion passes

**KENTFIELD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING**

- d. Preliminary Budget Fiscal Year 2020/21 - Chief Pomi presented the budget with the following highlights:

REVENUE

9001/Property Tax Current Secured-reflects a positive variance of \$191,000 as the County of Marin Department of Finance is projecting a 4% increase. Chief noted this projection was as of January 1, 2020, before the COVID-19 pandemic.

9007/Special Assessment-Measure G @ .07¢ per square foot- reflects .07¢ same as last year.

9008/MWPA Property Tax-Measure C- Kentfield Fire District's portion of entire measure is \$650,000/year. Chief Pomi reported that the MWPA board met and realized the funding will not be available until December 2020. At that time our District will only receive 55%. Chief advised each agency may need to prefund until the tax revenue comes in. Chief budgeted this category at \$204,000 to ensure there is a carryover of funds the following year.

9046/Excess ERAF – reflects a 20% reduction from \$225,000 to \$180,250 due to the economic downturn. Chief Pomi reported he received an email from Special Districts the State of California's ERAF calculation was wrong and that it could significantly impact the five bay area counties.

9367/Other Aid-Grants-No grant funding this year.

9950/State Fires Reimbursement – Reduced by \$40,000 this year to \$210,000.

Total revenue change will increase \$197,318 over last year.

PERSONNEL

1050/Salaries/Safety - Reflects the 1.5% salary increase of \$24,681.60 for a total budget of \$1,670,121.60.

1515/Health Insurance - Budgeted at \$620,839, increasing \$29,563 from last year.

1530/PERS Retirement - Reflects an increase of \$93,000 per MOU

1045/Volunteer Relief/Seasonal Firefighters/MWPA - reflects an increase of \$85,000 due, in part, to creation of the MWPA D-space program funding in relation to Revenue.

1560/OPEB - prefunding of trust at 336K, reduced \$23K.

Chief thanked directors for being diligent to fund this trust.

Total Personnel costs will increase \$222,089, from \$4,765,768 to \$4,987,857.

SERVICES & SUPPLY

2080/Insurance-Workers Compensation- increases \$7,230, from \$201,252 to \$208,482.

2150-MWPA Fire Prevention & Public Education - This category to expense some of the MWPA monies. Inspector Pasero created work plan projects to include evacuations in Greenbrae and Kent Woodland routes which include \$99,000 MWPA funds. This category reflects a \$21,897 reduction from \$171,500 to \$150,000.

Total Services & Supply at \$914,335.77 reflecting a reduction of \$21,897.

DEBT SERVICES

3110/Fire Station Renovation-Principal – at \$227,356 reflecting an increase of \$9,195. Final payment on this loan is June 30, 2024 with eight more payments.

3120/Fire Station Renovation Interest – decreases \$9,195, from \$41,301 to \$32,106.

3130/Solar Debt Service – at \$6,568; December 2020 is the last payment on the solar panels.

Total Debt Services at \$316,030.

**KENTFIELD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING**

CAPITAL OUTLAY

4020/Hose – budgeted at \$15,000, increasing \$8,000 due to need to replace hoses in FY 20/21.

4041/PPE – reduced \$8,000 from \$22,000 to \$14,000.

Total Capital Outlay at \$326,000; a reduction of \$6,320 from last year.

Reserve allocations total \$5,205,203 in assigned funds.

BUDGET ANALYSIS

Total Revenue is increasing \$197,318 at \$6.3 Million

Total Personnel is increasing \$222,089 at \$4.9 Million

Total Services & Supply is decreasing \$21,897 at \$914,335

Total Debt Service remains the same at \$316,000

Total Capital Outlay decreases \$6,320 at \$326,000

The projected fund balance for fiscal year 2020/21 will be \$12,697.98 to the positive

Chief Pomi reported the District has funds that can be redirected if needed due to the current economic crisis.

M/S Evergettis/Murray to approve the preliminary budget for FY 2020/21.

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Murray-Aye; Naso-Aye

Ayes: 4 Nays: 0

Absent: Gerbsman

Motion passes

CHIEF'S REPORT:

- a. *Marin Wildfire Prevention Authority Alternate Board Member Designee* – Chief Pomi reported that Director Gerbsman is a current member of this board. At this time the MWPA is seeking an alternate who can legally vote. Chief advised it is really important to have one or the other attend this board meeting. Chief Pomi asked if any Directors were interested in working on this board; Director Evergettis commented he was interested but did not have the time. Chief Pomi stated the District did not have to identify someone today.

Chief Pomi requested a salary increase on behalf of the administrative staff for Accountant Hom at 1.5%. Chief announced that Inspector Pasero is receiving a step promotion to Deputy Fire Marshal, as he is supervising our D-space and MWPA inspectors.

Fire Season Update 2020 – evaluations in mid-July; project work on Crown to Coronet, Rancheria road, work on Greenbrae/Kent Poplar evacuation routes.

Seasonal Firefighters have started, one on each shift. Ian Van Metre is back filling a Seasonal Firefighter and working with Inspector Pasero on D-space inspections. Chief Pomi reported fire season is 1-2 ½ months in advance of where we were at this time last year. Chief reported that B/C Glenn was on an out of county assignment to a fire as Strike Team trainee.

M/S Murray/Naso to approve the Chief's report.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Murray-Aye; Naso-Aye

Ayes: 4 Nays: 0

Absent: Gerbsman

Motion passes

**KENTFIELD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING**

DIRECTOR MATTER: Chairman Murray asked Chief Pomi to make an announcement. Chief Pomi recognized Admin Mulkeen's retirement. Chief Pomi presented a resolution of the Board of Directors for her exemplary service to the department for 8.5 years, reading the following from the resolution, "Let it be resolved that the Board of Directors thanks and recognizes Sharon Mulkeen on this occasion of her retirement for all she has done for the Fire District and its residents, passed and adopted this regular day of the Board of Directors of the Kentfield Fire District this 10th day of June 2020." Chief Pomi congratulated and thanked Admin Mulkeen. Admin Mulkeen thanked the Board and Chief Pomi for the opportunity to work for the Fire District. She had learned a tremendous amount supporting the Board, the Fire Chief and fire department personnel, and met a lot of really good people. She will miss her work family. Chairman Murray thanked Admin Mulkeen on behalf of the Board, the entire staff and Chief Pomi for her professionalism and quick response to their inquiries.

CORRESPONDENCE: Reviewed.

DISTRICT OPERATIONS: The May Incident Log and Overtime Report were reviewed.

APPROVAL OF WARRANTS:

M/S Murray/Evergettis to approve May warrants 805303019 to and including 805303069 for \$323,884.76

Roll Call Vote: Evergettis-Aye; Murray-Aye; Naso-Aye;

Ayes: 4 Nays: 0

Absent: Corbet, Gerbsman

Motion Passes

The next regular meeting will be held on July 15, 2020. Location to be determined.

A moment of silence was held for the continued safety of first responders are safe

M/S Evergettis/Naso to adjourn this meeting at 8:34 p.m. All ayes.

Respectfully submitted,



Jena Wilson
Recording Secretary


Mark Pomi - Chief

KENTFIELD FIRE PROTECTION DISTRICT

Phone (415) 453-7464
Fax (415) 453-4578

1004 SIR FRANCIS DRAKE BOULEVARD

KENTFIELD CA. 94904

TO: Board of Directors
FROM: Mark Pomi, Fire Chief 
SUBJECT: Proposed Final Budget F/Y 2020-21
DATE: 6/30/2020

This month's Board packet includes the Proposed Final 2020-2021 Budget.

Enclosed are the worksheets for your review which includes the Approved 20/21 Preliminary Budget, the Proposed 20/21 Final Budget, and the Variance.

I recommend that the Board review, discuss, and consider approving the Final 2020-21 Budget at the July 15, 2020 board meeting with attached **Resolution 6-2020**.

RESOLUTION NO. 6-2020

**RESOLUTION BY THE BOARD OF DIRECTORS OF THE KENTFIELD FIRE
DISTRICT ADOPTING THE BUDGET FOR FISCAL YEAR 2020/2021**

WHEREAS, the Kentfield Fire District Board has reviewed the budget for the fiscal year 2020/21, and

NOW, THEREFORE, the budget outlined below be, and the same is hereby adopted as, and declared to be the adopted budget for the Kentfield Fire Protection District for fiscal year 2020/21 in the amount of \$6,543,996 appropriated as follows:

PASSED AND ADOPTED this 15^h day of July 2020 by the following roll call vote:

AYES:

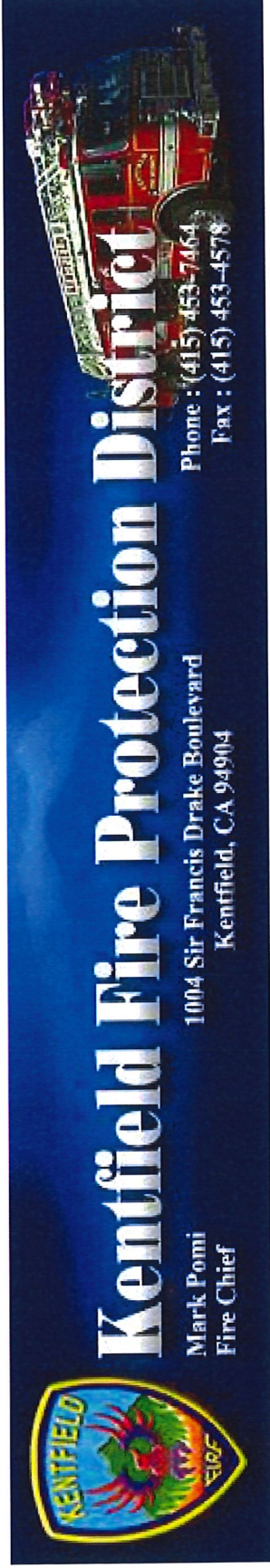
NOES:

ABSENT:

Michael Murray, Chairman

ATTEST:

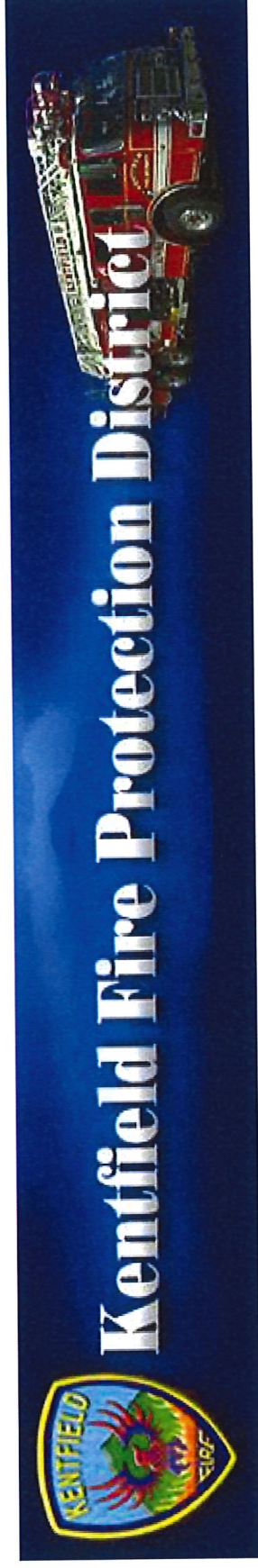
Ronald Naso, Secretary



KENTFIELD FIRE DISTRICT

2020-2021 Final Budget

Presented July 15, 2020



Kentfield Fire Protection District is a special district formed under the authority of the California Health and Safety Code. The District has an excellent Class 1 ISO (Insurance Services Office) rating. The Kentfield Fire Protection District provides all-risk emergency response. We care for, protect, and serve more than 12,000 residents.

The District operates on a fiscal year from July 1 through June 30. Each year, the Board must adopt a preliminary budget before June 30 to allow the District to spend funds effective July 1 the following fiscal year. The Board adopts a final budget by July or August.

Our Vision is to continue excellence in fire service delivery, operationally, financially, and politically.

Our Mission: The Kentfield Fire Protection District exists to care for, protect, and serve our communities.



Our guiding principles remain a cornerstone of our relationship with the communities that we serve. Our ongoing commitment to solid, transparent, financial practices.

Our Guiding Principles:

- We are committed to the protection of life, property and the environment.
- We believe that our communities are the reason for our existence.
- We will foster and sustain the trust of our communities and each other, while also protecting that confidence through our attitude, conduct, and actions.
- We will serve our communities with honesty, fairness, and integrity.
- We will pursue safe, effective, timely, economical, and measurable solutions.
- We will consistently provide professional, skilled, and compassionate customer service.
- We will be sensitive to the changing needs of our communities.



Budget Objectives:

- KFD will prepare responsible and accountable budgets that are tied to the adopted mission, and
- We will identify and implement efficiencies in existing expenditures in order to reduce existing costs when possible; and
- We will fund reserves in such a way that provides for some level of stability during economic downturns; and
- We will provide evidence to justify the community benefit of its adopted budgets, expenditures, and reserves.

Kentfield Fire Protection District
Final Budget 2020-2021

Revenue

#	2020-21 Preliminary	Variance	Final Revision	Description
9001	\$4,969,776.24	\$0.00	\$4,969,776.24	Property Tax Current Secured
9002	\$92,066.00	\$0.00	\$92,066.00	Property Tax Current Unsecured
9006	\$2,600.00	\$0.00	\$2,600.00	Property Tax Prior Unsecured
9007	\$546,000.00	\$0.00	\$546,000.00	Special Assessment-Measure G at 7¢ per sq. ft.
9008	\$204,000.00	\$0.00	\$204,000.00	MWPA Property Tax - Measure C
9041	\$46,800.00	\$0.00	\$46,800.00	Supp. Assessment Current
9042	\$1,560.00	\$0.00	\$1,560.00	Supp. Assessment Unsecured
9043	\$1,845.00	\$0.00	\$1,845.00	Supp. Assessment redemption
9046	\$180,250.00	\$0.00	\$180,250.00	Excess ERAF
9201	\$15,000.00	\$0.00	\$15,000.00	Interest Income
9280	\$21,500.00	\$0.00	\$21,500.00	HOPTR State
9367	\$0.00	\$0.00	\$0.00	Other Aid - Grants
9900	\$25,000.00	\$0.00	\$25,000.00	Plan Check Fees
9905	\$83,265.20	\$0.00	\$83,265.20	AT&T Lease Agreement
9910	\$20,214.78	\$0.00	\$20,214.78	T-Mobile Lease Agreement
9920	\$79,440.81	\$0.00	\$79,440.81	Marin General Hospital Contract
9935	\$11,587.00	\$0.00	\$11,587.00	RVPA Medical Supplies
9945	\$36,016.01	\$0.00	\$36,016.01	Sprint - Crown Castle Lease Agreement
9950	\$210,000.00	\$0.00	\$210,000.00	State Fires - Reimbursement
9955	\$10,000.00	\$0.00	\$10,000.00	Shared Services Revenue
Total	\$6,556,921.04	\$0.00	\$6,556,921.04	

Kentfield Fire Protection District
Final Budget 2020-2021

Personnel Cost

#	2020-21 Proposed	Variance	Final Revision	Description
1005	\$70,284.00	\$0.00	\$70,284.00	Salaries / Admn. Sec.
1009	\$130,119.00	\$0.00	\$130,119.00	Salaries / Fire Inspector
1010	\$50,000.00	\$0.00	\$50,000.00	Extra Hire / Temp. FF
1015	\$1,000.00	\$0.00	\$1,000.00	Fire and Drill pay for volunteers.
1020	\$42,129.70	\$0.00	\$42,129.70	FLSA O.T.
1025	\$73,481.10	\$0.00	\$73,481.10	Holiday pay
1030	\$423,318.00	\$0.00	\$423,318.00	Overtime
1035	\$70,000.00	\$0.00	\$70,000.00	Pay @ Retirement
1045	\$170,000.00	\$0.00	\$170,000.00	Volunteer Relief / Seasonal Firefighter/ MWVPA
1050	\$1,670,121.60	-\$2,800.60	\$1,667,321.00	Salaries / Safety
1055	\$0.00	\$0.00	\$0.00	Provisional Firefighter position (12 months)
1505	\$11,800.00	\$0.00	\$11,800.00	Clothing Allowance
1510	\$8,487.20	\$0.00	\$8,487.20	FICA
1515	\$620,839.80	\$0.00	\$620,839.80	Health Insurance
1520	\$135,960.00	\$0.00	\$135,960.00	Incentives
1525	\$28,901.80	\$0.00	\$28,901.80	Medicare
1530	\$1,044,718.00	\$0.00	\$1,044,718.00	PERS Retirement as agreed in MOU
1535	\$45,000.00	\$0.00	\$45,000.00	Deferred Comp / Sick Leave Accrual Reduction
1540	\$15,000.00	\$0.00	\$15,000.00	Vacation pay cash-out
1560	\$336,000.00	\$0.00	\$336,000.00	OPEB
1705	\$28,697.10	\$0.00	\$28,697.10	Accountant
1710	\$12,000.00	\$0.00	\$12,000.00	Directors Fees
Total	\$4,987,857.29	-\$2,800.60	\$4,985,056.70	

Kentfield Fire Protection District
Final Budget 2020-2021
Service Supply

#	2020-21 Proposed	Variance	Final Revision	Description
2005	\$35,000.00	\$0.00	\$35,000.00	Administrative Expenses
2006	\$12,000.00	\$0.00	\$12,000.00	Consulting Fees
2007	\$8,000.00	\$0.00	\$8,000.00	Legal Fees
2010	\$15,284.00	\$0.00	\$15,284.00	Auditor
2015	\$5,000.00	\$0.00	\$5,000.00	Publications and Dues
2020	\$4,561.00	\$0.00	\$4,561.00	LAFCO
2025	\$16,995.00	\$0.00	\$16,995.00	MERA Operating Fee
2030	\$3,000.00	\$0.00	\$3,000.00	Website/Newsletter
2050	\$60,000.00	\$0.00	\$60,000.00	Auto and Equipment Repairs
2055	\$30,000.00	\$-1,000.00	\$29,000.00	Building Repairs
2070	\$14,202.00	\$1,918.00	\$16,120.00	Insurance - General/Auto/Liability
2080	\$208,482.00	\$10,697.00	\$219,179.00	Insurance - Workers Compensation
2100	\$83,045.00	\$0.00	\$83,045.00	County of Marin SB2557
2105	\$65,974.00	\$4,230.00	\$70,204.00	Central Dispatch
2110	\$3,046.00	\$0.00	\$3,046.00	Domestic Water
2115	\$5,000.00	\$0.00	\$5,000.00	Emergency Fire Expense
2120	\$6,000.00	\$0.00	\$6,000.00	Fire Conferences and Seminars
2125	\$8,755.00	\$0.00	\$8,755.00	Garbage
2130	\$30,378.00	\$0.00	\$30,378.00	Gas / Electric / Sewer
2135	\$18,150.00	\$0.00	\$18,150.00	Gas and Oil
2140	\$2,811.00	\$0.00	\$2,811.00	HAZ-Mat JPA
2141	\$5,000.00	\$0.00	\$5,000.00	Mapping and Planning
2145	\$250.00	\$0.00	\$250.00	Pager System
2150	\$150,000.00	\$-10,000.00	\$140,000.00	MWPA Fire Prevention and Public Education
2155	\$3,000.00	\$0.00	\$3,000.00	Volunteer Subistence
2200	\$25,000.00	\$0.00	\$25,000.00	Computer and IT Support
2205	\$23,000.00	\$-3,000.00	\$20,000.00	Fire Equipment
2210	\$11,000.00	\$0.00	\$11,000.00	Medical Supplies and Equipment
2215	\$6,500.00	\$0.00	\$6,500.00	Office Supplies
2220	\$6,000.00	\$0.00	\$6,000.00	Station Supplies
2300	\$12,500.00	\$0.00	\$12,500.00	Telephone - Landlines / wireless
2305	\$12,000.00	\$0.00	\$12,000.00	Training
2310	\$11,400.00	\$0.00	\$11,400.00	Vehicle allowance per contract
2315	\$13,000.00	\$0.00	\$13,000.00	Wellness/fitness
Total	\$914,333.00	\$2,845.00	\$917,178.00	

Kentfield Fire Protection District
Final Budget 2020-2021

Debt Service

#	2020-21 Proposed	Variance	Final Revision	Description
3110	\$277,356.00	\$0.00	\$277,356.00	Debt Service - Fire Station Renovation -Principal 6/30/24
3120	\$32,106.00	\$0.00	\$32,106.00	Debt Service - Fire Station Renovation Project - Interest
3130	\$6,568.00	\$0.00	\$6,568.00	Solar P.V. Debt Service 12/16/20
Total	\$316,030.00	\$0.00	\$316,030.00	

Kentfield Fire Protection District
Final Budget 2020-2021

Capital Outlay

#	2020-21 Proposed	Variance	Final Revision	Description
4005	\$35,000.00	\$0.00	\$35,000.00	MERA; Radios; CAD / Ipads
4010	\$7,500.00	\$0.00	\$7,500.00	Computers
4015	\$10,000.00	\$0.00	\$10,000.00	Fire equipment
4020	\$15,000.00	\$0.00	\$15,000.00	Hose
4035	\$8,000.00	\$0.00	\$8,000.00	Hydrants and Mains
4041	\$14,000.00	\$0.00	\$14,000.00	Personal Protective Equipment
4050	\$100,000.00	\$0.00	\$100,000.00	Building Repair
4055	\$16,500.00	-\$268.00	\$16,232.00	MERA Bond \$1,826.00 + \$14,406
4070	\$100,000.00	\$0.00	\$100,000.00	Apparatus Replacement
4075	\$20,000.00	\$0.00	\$20,000.00	Mapping and Planning
Total	\$326,000.00	-\$268.00	\$325,732.00	

Kentfield Fire Protection District

Reserve Allocations

#	Approved Balance	Description
6910	\$975,572.00	Apparatus Replacement
6915	\$647,899.00	Building Replacement/Renovation
6920	\$180,973.00	Compensated Absence
6925	\$395,000.00	Emergency Contingencies
6930	\$30,000.00	Hose - LDH (Large Diameter Hose)
6935	\$37,580.00	MERA (Marin Emergency Radio Authority)
6940	\$1,180,490.00	PERS Unfunded Liability
6942	\$497,689.00	OPEB Other Post Employment Benefits
6943	\$450,000.00	CEPPT
6945	\$0.00	SCBA Replacement
6950	\$10,000.00	General Insurance Deductible
6955	\$25,000.00	Health Insurance Premium Reserve
6960	\$10,000.00	Hydrants and Mains
6965	\$60,000.00	Planning, Mapping and Veg. Management
6970	\$80,000.00	Heavy Rescue Equipment
6975	\$625,000.00	Debt Service Sinking Fund
Total	\$5,205,203.00	

These Reserve Allocation categories will be reviewed and authorized by BOD.

Kentfield Fire Protection District
Final Budget 2020-2021

Budget Analysis

Budget Analysis	2020-21 Proposed	Variance	Final Revision
Total Revenue	\$ 6,556,921.04	\$0.00	\$ 6,556,921.04
Total Personnel	\$ 4,987,857.29	-\$2,800.60	\$ 4,985,056.70
Total Service & Supply	\$ 914,333.00	\$2,845.00	\$ 917,178.00
Total Debt Service	\$ 316,030.00	\$0.00	\$ 316,030.00
Total Capital Outlay	\$ 326,000.00	(268.00)	\$ 325,732.00
Total Projected Reserve Allocations	\$ -		\$ -
Projected Fund Balance	\$ 12,700.75	\$ (223.60)	\$ 12,924.34



Board Meeting – Chief's Report

July 2020

- **Appointment:**

Kentfield Fire District (Alternate) Board member to the Marin Wildfire Prevention Authority Board of Directors.

Action requested: Approve **Director Evergettis** as Alternate MWPA Bod member

- **Cyber Security Audit**
- **FY End June 30, 2020 Financial Audit**
- **CalPERS payroll Audit**
- **FAIRA Fleet Gap analysis review**

Respectfully,

Mark Pomi

Mark Pomi, Fire Chief
Kentfield Fire Protection District



Kentfield and Greenbrae Free Chipper Event

Kentfield Fire Protection District is happy to announce that FIRE Safe MARIN, with Measure C funding from the Marin Wildfire Prevention Authority, will conduct a free curbside pickup chipper program in much of Kentfield.

Kent Woodland's Firewise Site will have a chipper event July 21st. Greenbrae Hills NRG/Firewise Site will have a chipper event on September 9th. Kentfield Residents in the area north of Sir Francis Drake between Ross and Wolf Grade will also receive this free chipper service July 20th.

You can see if your address is among those who will receive this service at <https://www.chipperday.com/marin> If so, you will be able to register for the program.

Guidelines:

- **Pre-registration is required:** Residents will be able to sign up directly on our online web portal. <https://www.chipperday.com/marin> Registration will open 14 calendar days before your chipper event.
- **Signup is on a first come first served basis.** When we have reached our capacity, any additional registrants will be placed on a wait list. Residents on the waitlist will not receive a pickup unless they receive a confirmation email due to a cancellation.
- Residents need to bring their material to their curb for the chipper pick up by 8 am the day we have scheduled for your site. Pickup could be delayed for 1-2 days due to the volume the chippers are processing.
- **Piles are limited to 10 feet x 4 feet x 4 feet in size.** Piles and portions of piles larger than 10x4x4 will be left for the resident to remove. Firewise sites run the risk of losing their chipper event the following year if there are too many size violations.

What CAN go in the chipper?

- Tree limbs up to 8" in diameter.
- Shrubs, brush, limbs, woody bushes, pampas grass, scotch broom, cypress, juniper.
- Lay all vegetation the same way with the base of the branch or plant facing the street.

What WILL be taken but can't be put in the chipper?

- Roots with rock/gravel/dirt - cut away from the rest of the plant, placed next to pile.
- Palm fronds and bamboo - place next to pile.

What will NOT be taken for the safety of our crews?

Mark Pomi
Fire Chief

Phone: (415) 453-7464

Fax: (415) 453-4578

Kentfield Fire Protection District

1004 SIR FRANCIS DRAKE BOULEVARD

KENTFIELD, CALIFORNIA 94904-1468

www.kentfield.org

June 25, 2020

The Honorable Marybel Batjer, President
California Public Utilities Commission
505 Van Ness Avenue
San Francisco, California 94102

Re: Supporting Wildfire Preparedness and Communications Resiliency (R.18-03-011)

Dear President Batjer and Honorable Commissioners:

The public safety community is facing challenges we could not have predicted a year ago. Local first responders face force reductions due to the worst budget climate in more than a decade. Firefighting and evacuations will be more difficult due to the COVID-19 pandemic. Dramatically complicating our efforts to respond to these unforeseen events is the now all-to-common challenge of widespread Public Safety Power Shutoffs, which last year, impacted dozens of counties and millions of consumers.

As we enter peak wildfire fire season, we believe it is critical to prioritize backup power for emergency responder facilities and people evacuating during wildfires; deploy all useful assets, including on-site, mobile and multiple energy technologies; and reduce the frequency, size, and duration of power shutoffs themselves, as the best way to mitigate the risks they pose.

We understand that power shutoffs can be a necessary evil to prevent fires, but they should not be allowed to become an ongoing policy of choice. Power shutoffs create a downstream public safety risk, disrupting hospitals, transportation, communications and state and local public safety operations.

Thank you for your leadership in developing the CPUC's Proposed Decision on Wireless Provider Resiliency Strategies. As the proposal comes to a full vote at the Commission and you explore next steps to mitigate the impact of PSPS events, we are writing to offer a public safety perspective.

Keep all options on the table to keep communities connected and ensure public transparency.

As many parties have noted, as long as communication services remain operational, the goal has been met. There are multiple ways to meet this goal and allowing multiple ways to meet this goal is critical for public safety. While some parties may support certain energy technologies or have a preference for on-site versus mobile backup power, ultimately what is needed is service continuity and rapid restoral. Practically speaking, we understand that not all technical solutions can be implemented in all areas or on an acceptable timeframe. On-site backup power, while ideal in many cases, cannot be deployed at all sites and certainly not universally in a timely manner.

Prioritize emergency communications that will support first responders and people evacuating during wildfires.

We understand that a separate decision on wireline resiliency may be forthcoming, and we urge the Commission to focus on the most urgent communications needs for public safety. The Commission should consider questions, such as *What are the needs of an emergency dispatch center issuing and updating instructions to an evacuating public during a wildfire?* As many parties have noted, ensuring that wireless facilities, fire stations, police stations, hospitals, and emergency command and dispatch centers in Tier 2 and 3 High Fire-Threat Districts remain connected during power outages is critical.

Aggressively reduce the scope and frequency of power shutoffs – do not allow power shutoffs to become the policy of choice.

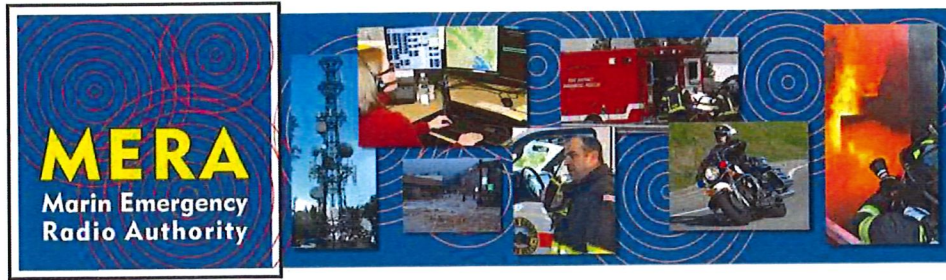
Backup power arrangements for the downstream users of commercial power is at best a stopgap. There is no real substitute for commercial power and no practical way to arrange backup power for the countless essential critical equipment types and services consumers need, including dialysis machines, wheelchairs, and pharmaceutical refrigeration. For each consumer service addressed in your proposal there are dozens, if not hundreds, of essential services that remain unprotected. The Commission is responsible for ensuring that safe and reliable commercial power is restored. Holding to an aggressive schedule for reducing the fire risk posed by the power grid, including upgrading failure-prone transmission and distribution equipment, comprehensive vegetation management and active monitoring in high-risk areas, must remain the highest priority.

California has already experienced 60 percent more wildfires between January 1 and May 10 of this year compared to last year. Staying focused on the specific emergency communications needed during wildfires and being ready to deploy an array of assets, is an important next step in our readiness.

Sincerely



Mark Pomi
Fire Chief
Kentfield Fire Protection District



NEXT GENERATION PROJECT

June 2020 Governing Board UPDATE:

- **Next Gen Project Transition from County to MERA**

Since the beginning of the Next Gen Project, implementation was the responsibility of the County of Marin as part of a contract with MERA. At the County's request, that contract is ending on 06/30/20 and implementation will be directly managed by MERA. This transition has required a number of actions, including:

- a. Assumption of the Federal Engineering contract. (GB 05/13/20)
- b. Reorganization of MERA's Organizational Chart to place AECOM, Federal Engineering, and the Implementation Coordinator under the Deputy Executive Officer. (GB 06/10/20)
- c. Approval of a contract with AECOM to replace County staff. (GB 06/10/20)
- d. Assumption of the Motorola contract. (GB 06/10/20)
- e. Development of a proposed amendment to our agreement with Regional Government Services to add a Next Generation Project Implementation Coordinator. (GB 06/24/20)

- **CDR Review**

MERA contracted with AECOM to conduct a third-party review of the Customer Design Review (CDR) process to mitigate the likelihood of future Contract Change Orders and schedule delays. The combined CDR documents total over 1,000 pages. The AECOM report identified several items requiring further discussion with Motorola and that resolution process has begun.

- **AFG Grant**

Marin County Fire agencies received a federal Assistance to Firefighters Grant that will allow us to upgrade all fire agency radios to Tri-Band radios at no additional cost to MERA. This will allow each fire radio to talk on our new 700/800 MHz system, as well the existing UHF-T Band system and the VHF-Hi band system used throughout the state on fire mutual aid events. The grant purchase of portable radio chargers will result in a savings to MERA per Deputy Chief Brown.

Our MERA team relies on the input and participation of all our 25 member agencies!
Please be sure to share the above Project update with others at your agency.

Questions? Contact Deputy Executive Officer for the Next Gen System David Jeffries at
dave@jeffriespsc.com

MARIN EMERGENCY RADIO AUTHORITY

c/o Town of Corte Madera
300 Tamalpais Drive
Corte Madera, CA 94925
Phone: 415.927.5050

WWW.MERAONLINE.ORG

On Jun 13, 2020, at 6:32 PM, Catherine Way <cway@cityoflarkspur.org> wrote:

It's with immense gratitude that I say a hearty THANK YOU from the entire Larkspur community for the rapid and exemplary response to the multiple early morning fires that could have been devastating to our community.

I went up to the King Mountain fire twice this morning and spoke to some of the fire crew and CMPA officers. All were interacting with onlookers and hikers in a very professional manner, answering questions and directing hikers to a safer alternate path.

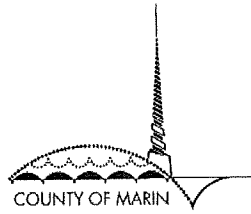
Please let all the CMFD crew, CMPA officers, and Kentfield Fire know that the Larkspur City Council is grateful for their work.

Best-

Mayor Catherine Way

Catherine R. Way
Mayor - City of Larkspur
400 Magnolia Avenue
Larkspur, CA. 94939
<Outlook-dlp4c54t.png>

Sign up for emergency alerts: <https://www.alertmarin.org/>



June 8, 2020

Keely Martin Bosler
Department of Finance, Director
State Capitol, Room 1145
Sacramento, CA 95814-4998

RE: June 5th Guidance Regarding ERAF Entitlement Calculations

Dear Director Martin Bosler:

This letter is written on behalf of the auditor-controllers for the City and County of San Francisco and the Counties of Marin, Napa, San Mateo, and Santa Clara (collectively, the "Counties"). Late Friday afternoon, the Counties finally received the Department of Finance's (the "Department" or "DOF") "guidance" regarding its proposed calculation of local Education Revenue Augmentation Fund entitlements.

The DOF's June 5th guidance lacks accurate analysis of the applicable statutes and does not set forth the detailed calculations expected for an issue of this magnitude, both of which have been requested numerous times by the Counties. Even more troubling, the guidance references at least one new calculation involving the ERAF entitlement calculations that would create a new definition of basic aid school districts for purposes of ERAF calculations that is inconsistent with law, and which the Department has never mentioned to county auditor-controllers in any prior conversations.

Notably, the DOF's latest estimate of financial impact differs from the Legislative Analyst's Office, as well as prior DOF estimates, by approximately \$100 million which represents a 40% difference. The confusion is further compounded by the fact that the State Controller's Office has already reviewed at least two of the Counties' ERAF entitlement calculations and had no issues with the Counties' methodology. Moreover, the Counties have been unable to reconcile the DOF guidance to actual data.

All of the foregoing further underscores the need for more in-depth analysis and discussion of these complex issues from all stakeholders. It also highlights why the proposed penalties and retroactivity are completely inappropriate and must be taken off the table. At present, the Counties have had less than 72 hours to review the DOF's analysis. The Counties are committed to working with the State Controller's Office and the Administration to resolve the existing disputes concerning the calculation and allocation of local ERAF monies. But clearly more time is necessary to identify and work through the issues and the Counties will seek that from the Legislature.

Sincerely,



Alan Minato, Director, Finance Agency
County of Santa Clara



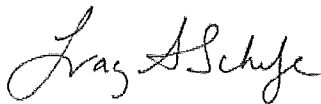
Juan Raigoza, Controller
County of San Mateo



Ben Rosenfield, Controller
City and County of San Francisco

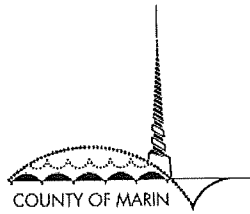
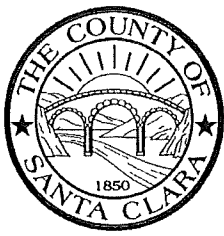


Roy Given, CPA, Director of Finance
County of Marin



Tracy A. Schulze, CPA, Auditor-Controller
County of Napa

cc: The Honorable Toni Atkins, President pro Tempore
The Honorable Anthony Rendon, Speaker of the Assembly
The Honorable Holly J. Mitchell, Senate Budget & Fiscal Review Committee, Chair
The Honorable Philip Ting, Assembly Budget Committee, Chair
Gabriel Patek, Legislative Analyst's Office
Honorable Board of Supervisors, County of Santa Clara
Honorable Board of Supervisors, County of San Mateo
Honorable Mayor and Board of Supervisors, City and County of San Francisco
Honorable Board of Supervisors, County of Marin
Honorable Board of Supervisors, County of Napa
County of Santa Clara Legislative Delegation
County of San Mateo Legislative Delegation
City and County of San Francisco Legislative Delegation
County of Marin Legislative Delegation
County of Napa Legislative Delegation



May 22, 2020

The Honorable Holly J. Mitchell
Senate Budget & Fiscal Review Committee, Chair
State Capitol, Room 5050
Sacramento, CA 95814

The Honorable Philip Ting
Assembly Budget Committee, Chair
State Capitol, Room 6026
Sacramento, CA 95814

**RE: Proposed Amendments to Revenue & Taxation Code Section 97.2 in Education
Omnibus Trailer Bill with May Revision Amendments – OPPOSE**

Dear Senator Mitchell and Assembly Member Ting:

This letter is written on behalf of the auditor-controllers for the City and County of San Francisco and the Counties of Marin, Napa, San Mateo and Santa Clara (collectively, the "Counties"). The Counties strongly oppose the provision in Education Omnibus Trailer Bill with May Revision Amendments (p. 96) that would amend Revenue and Taxation Code section 97.2 to add a new subsection (d)(2)(B) to impose civil penalties and inappropriately provide the Department of Finance with a punitive mechanism against the Counties.

The State Controller's Office (SCO) is the State agency granted the authority to oversee the county auditor-controllers, through its duties from the State Constitution, statutory authority, and its historical role and expertise in auditing and issuing guidance regarding property taxes. By usurping the duties and responsibilities of the SCO, and delegating that role to the Department of Finance (DOF), this misguided legislation deprives the voters of their right to elect an independent official to oversee the tax collection and distribution of State and local revenue for thousands of governmental entities.

This amendment is unnecessary, and it should be deleted from the bill for the reasons discussed below. The proposed changes are a disingenuous attempt to shift funds to assist the State budget, and, troublingly, are done in a manner that would punish the Counties retroactively, suggesting that the Counties purposely disregarded clear guidance to the contrary. Such guidance was never provided, and, in fact, the Counties were attempting to obtain the legal basis for the DOF's position until those efforts were interrupted by the COVID-19 pandemic. We understand that the State is in the midst of unprecedented times and major budget deficit issues — both of which the

Counties and other local jurisdictions are also facing — but this amendment is fundamentally unjust and should be rejected.

Background

In February 2019, certain of the Counties learned that there were some inconsistencies in the methodologies they were employing to determine their Educational Revenue Augmentation Fund (ERAF) calculations. For more than a year, those Counties have been diligently engaged in conversations with their respective county offices of education as well as among themselves with the goal of identifying a reliable, consistent, and mutually-understood methodology that could be used by all Counties, the State Controller, and other state agencies when calculating ERAF entitlements to school districts. Subsequently, in January 2020, conversations transpired between the local county offices of education, the Department of Education (CDE), the DOF, and the Legislative Analyst's Office (LAO) without any engagement with the auditor-controllers.

On March 6, 2020, the LAO issued a report titled "Excess ERAF: A Review of the Calculations Affecting School Funding" ("LAO Report"). The LAO Report contains several major misrepresentations, does not explain how or why the Counties' ERAF calculations fail to comply with the law, and makes the unfounded accusation that County auditor-controllers are trying to maximize revenues to certain entities resulting from a purported lack of State oversight over the ERAF process. The LAO did not meet with the Counties or SCO before issuing the LAO Report. Nor does the LAO Report mention that the SCO conducts regular audits of the Counties' property tax distributions and has never found any problems with regard to the Counties' ERAF distributions, and certainly has never concluded that the Counties have acted in bad faith in calculating school district ERAF entitlement amounts.

Retroactive Changes Are Not Appropriate

The proposed amendment would apply retroactively back to fiscal year 2018-19. There is no justification to do so. The Counties only recently learned that the DOF may have issues related to how ERAF is allocated, and conversations between the Counties and the State, which were interrupted due to the COVID-19 pandemic, have only just begun. To impose retroactive penalties on the Counties for purportedly erroneous calculations that were not previously identified or challenged would be unfairly punitive, and would further harm local jurisdictions during the midst of their crucial efforts to deal with the pandemic and the associated economic fallout.

Civil Penalties Are Unnecessary and Punitive

The Counties firmly believe that their auditor-controllers have acted in full compliance with the law. Nevertheless, if it is ultimately determined that their calculations were not in accordance with existing law, the Counties would promptly come into compliance. There is no evidence to suggest otherwise. State law already gives the SCO extraordinary remedies to obtain funds improperly withheld from state agencies, including the ability to impose liens and offset

revenues.¹ Those remedies extend to funds improperly withheld from school districts.² Therefore, the SCO already has ample remedies to address any possible noncompliance situation.

Imposing civil penalties on the Counties for recently alleged (and still not fully explained) purported errors would also be draconian and unwarranted. The law presumes that public agencies will comply with the law. Until recently, the Counties had no notice that the State believed the Counties' auditor-controllers were improperly allocating ERAF, and the Counties have been engaged in good-faith efforts to understand and resolve these newfound concerns. The proposed civil penalties would add further insult to this injury and fundamentally mistreat the Counties.

Regular Audits Justify the Counties' Distributions

Under Government Code section 12468, the SCO is required to audit the Counties' apportionment and allocation of property tax revenue, which audits include ERAF allocations. For the Counties, these audits must occur every three years.³ SCO has not issued any findings regarding the Counties' ERAF-related calculations.

Consistent with its role as the State's fiscal superintendent, the SCO routinely publishes manuals and other guidance documents for public agencies, including county auditor-controllers.⁴ Among the SCO's numerous guidance documents is a 556-page Accounting Standards and Procedures for Counties.⁵ It also publishes and maintains several manuals related to property taxes, including the County Tax Collector's Reference Manual.⁶

In contrast to the SCO and the fiduciary and independent responsibilities of county auditor-controllers, the DOF Director is appointed by and holds office at the pleasure of the Governor.⁷ The DOF's mission "is to serve as the Governor's chief fiscal policy advisor and to promote long-term economic sustainability and responsible resource allocation."⁸ While the DOF has some financial responsibilities under state law, reviewing allocation of property tax revenues, including ERAF allocations, for compliance with state law falls squarely under SCO's statutory jurisdiction.⁹

¹ Gov't Code §§ 12419.4–12419.9.

² *Id.* § 12419.9.

³ *Id.* § 12468(b).

⁴ The SCO's guidance documents for local governments can be found at: https://www.sco.ca.gov/ard_local_info_resources.html.

⁵ The SCO's Accounting Standards and Procedures for Counties can be found at: https://www.sco.ca.gov/ardtax_prop_tax_collection.html.

⁶ The SCO's property tax manuals and guidance documents can be found at: https://www.sco.ca.gov/ardtax_prop_tax_collection.html.

⁷ Gov't Code § 13002.

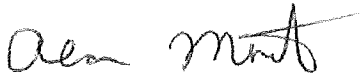
⁸ DOF's mission statement can be found on its homepage at: <http://www.dof.ca.gov/>.

⁹ Gov't Code § 12468.

If state law is going to direct a particular State agency or department to issue guidance on ERAF issues, then the SCO is more suited to that task based on its statutory duties and historical role and expertise in auditing and issuing guidance for county auditor-controllers and other local agencies regarding property tax and ERAF calculations. The proposed amendments represent a radical and inappropriate shift in this longstanding oversight structure to an entity with a direct fiscal interest in the matter.

The Counties understand the struggles the State faces with its budget. We are facing the same difficulties. But a backdoor attempt to transfer funds to the State at the expense of local jurisdictions is wrong. Even worse, imposing civil penalties on counties in this context is unfair, unprecedented, and unwarranted. In a time when all levels of government should be working together to solve the crisis at hand, this aggressive proposal is especially unfounded. We urge you to reject it in its entirety.

Sincerely,



Alan Minato, Director, Finance Agency
County of Santa Clara



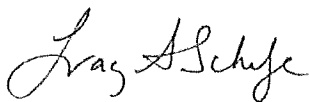
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Roy Given, CPA, Director of Finance
County of Marin



Tracy A. Schulze, CPA, Auditor-Controller
County of Napa

cc: Honorable Board of Supervisors, County of Santa Clara
Honorable Board of Supervisors, County of San Mateo
Honorable Mayor and Board of Supervisors, City and County of San Francisco
Honorable Board of Supervisors, County of Marin
Honorable Board of Supervisors, County of Napa
County of Santa Clara Legislative Delegation
County of San Mateo Legislative Delegation
City and County of San Francisco Legislative Delegation
County of Marin Legislative Delegation
County of Napa Legislative Delegation

Kentfield FPD

Kentfield, CA

This report was generated on 7/6/2020 12:20:33 PM



Hours Worked per Activity Code for Personnel for Date Range

Personnel: All Personnel | Roster Activity Code(s): OT - ACP - Overtime, OT - ACP - Acting Captain, OT - ACP - SEPARATE CHECK - OT-ACP-Overtime Acting Captain-Sep Check, OT - CM - OT-Central Marin, OT - CM SEPARATE CHECK - OT-Central Marin Separate Check and 7 more | Start Date: 06/01/2020 | End Date: 06/30/2020

ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
Beltramo,Anthony	ID: 3242					
Overtime						
B1	17 - Head Quarters	E17	6/11/2020 07:00:00	6/11/2020 10:00:00	3	E17 to ALCO garage, pick up OES 325.
C2	17 - Head Quarters	E17	6/20/2020 07:00:00	6/21/2020 07:00:00	24	FF Neve Vac - FF Beltramo OT
B1	17 - Head Quarters	E17	6/29/2020 07:00:00	6/30/2020 07:00:00	24	Cover Tescallo Vacation

[Beltramo,Anthony] Overtime 51

[Beltramo,Anthony] Total Hours Worked: 51

Bridges,Bryan	ID: 1115				
Overtime					
B1	17 - Head Quarters	E17	6/23/2020 07:00:00	6/24/2020 07:00:00	24

[Bridges,Bryan] Overtime 24

[Bridges,Bryan] Total Hours Worked: 24

Castleberry,Jake	ID: 3240				
Overtime					
A2	17 - Head Quarters	E17	6/4/2020 23:00:00	6/5/2020 07:00:00	8
A1	17 - Head Quarters	E17	6/9/2020 07:00:00	6/10/2020 07:00:00	24
A1	17 - Head Quarters	E17	6/15/2020 23:00:00	6/16/2020 07:00:00	8
A2	17 - Head Quarters	E17	6/16/2020 07:00:00	6/17/2020 07:00:00	24
A2	17 - Head Quarters	E17	6/22/2020 23:00:00	6/23/2020 07:00:00	8

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.



ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
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A2	17 - Head Quarters	E17	6/28/2020 23:00:00	6/29/2020 07:00:00	8	
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[Castleberry,Jake] Overtime

80

[Castleberry,Jake] Total Hours Worked:

80

Garcia ,Anthony		ID: 1362				
Overtime - Separate Check						
A1	17 - Head Quarters	E17	6/3/2020 07:00:00	6/4/2020 07:00:00	24	Covering Viau's vacation A-1 Shift. Pay on Separate Check.
A2	17 - Head Quarters	E17	6/10/2020 10:30:00	6/11/2020 07:00:00	20.5	Cover Viau Emergency Leave
B1	17 - Head Quarters	E17	6/17/2020 07:00:00	6/18/2020 07:00:00	24	Cover Marty vacation

[Garcia ,Anthony] Overtime - Separate Check

68.5

[Garcia ,Anthony] Total Hours Worked:

68.5

Glenn ,David	ID: 1390
Overtime	

C1	UNASSIGNED	UNASSIGNED	6/1/2020 09:00:00	6/1/2020 10:30:00	1.5	1.5 OT Hours for Ops/TO meeting. Pay on same Check
A2	UNASSIGNED	UNASSIGNED	6/4/2020 08:45:00	6/4/2020 10:15:00	1.5	1.5 Hours: Observe Beltramo Probation Test. Pay on same check
BC Glenn	17 - Head Quarters	B17	6/7/2020 07:00:00	6/8/2020 07:00:00	24	Out of County Response STEN-T ST 2140C Quail Incident
BC Glenn	17 - Head Quarters	B17	6/8/2020 07:00:00	6/9/2020 07:00:00	24	Out of County Response STEN-T ST 2140C Quail Incident
BC Glenn	17 - Head Quarters	B17	6/9/2020 07:00:00	6/9/2020 13:00:00	6	OOB Assignment STEN-T Quail Inc.
C1	UNASSIGNED	UNASSIGNED	6/13/2020 07:00:00	6/13/2020 11:30:00	4.5	IC Cedar Fire in Larkspur

[Glenn ,David] Overtime

61.5

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.



ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
Overtime - To Comp. Time						
C2	UNASSIGNED	UNASSIGNED	6/20/2020 10:30:00	6/20/2020 12:00:00	1.5	1030 to 1130 = 1 Hour OT * 1.5 = 1.5 Hours CT; Misc. Admin, Target Solutions add on, ER Access

[Glenn ,David] Overtime - To Comp. Time 1.5

[Glenn ,David] Total Hours Worked: 63

Houser,Matthew		ID:				
Overtime						
C2	17 - Head Quarters	E17	6/14/2020 23:00:00	6/15/2020 07:00:00	8	
C2	17 - Head Quarters	E17	6/20/2020 23:00:00	6/21/2020 07:00:00	8	
C2	17 - Head Quarters	E17	6/26/2020 23:00:00	6/27/2020 07:00:00	8	

[Houser,Matthew] Overtime 24

[Houser,Matthew] Total Hours Worked: 24

Johnston ,Anthony		ID: 1536				
Overtime - Separate Check						
Johnston - Cash in Comp Time	17 - Head Quarters	Other	6/9/2020 07:00:00	6/10/2020 07:00:00	24	Cashing in 36 Hours of CT to OT. 36 Hours of CT/1.5 = 24 Hours

[Johnston ,Anthony] Overtime - Separate Check 24

[Johnston ,Anthony] Total Hours Worked: 24

Marty ,Andrew		ID: 1675					
Overtime - To Comp. Time							
A2		17 - Head Quarters	E17	6/4/2020 07:00:00	6/4/2020 19:00:00	12	Part 2 of 2, recording OT to Comp Time; Cover Viau Vacation
A2		17 - Head Quarters	E17	6/4/2020 07:00:00	6/5/2020 07:00:00	24	0700 to 0700 = 24 Hours OT * 1.5 = 36 Hours CT; Cover Viau Vacation

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.



ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
C1	UNASSIGNED	UNASSIGNED	6/13/2020 07:00:00	6/13/2020 10:00:00	3	0700-0900= 2 Hours OT * 1.5 = 3 Hours Comp Time; Vegetation Fire in Larkspur

[Marty ,Andrew] Overtime - To Comp. Time 39

[Marty ,Andrew] Total Hours Worked: 39

McKnight , Christopher	ID: 1713					
Overtime						
C1	UNASSIGNED	UNASSIGNED	6/13/2020 07:00:00	6/13/2020 09:00:00	2	Wildland fire in Larkspur

[McKnight , Christopher] Overtime 2

[McKnight , Christopher] Total Hours Worked: 2

Nelson,Zachary	ID: 1782					
Overtime						
A2	17 - Head Quarters	E17	6/23/2020 06:00:00	6/23/2020 07:00:00	1	Pick up E17 and drop off E17A to Alameda County Fire
B1	17 - Head Quarters	E17	6/23/2020 07:00:00	6/23/2020 08:30:00	1.5	Pick up E17 and drop off E17A to Alameda County Fire

[Nelson,Zachary] Overtime 2.5

[Nelson,Zachary] Total Hours Worked: 2.5

Neve,Mitch	ID: 3243					
Overtime - To Comp. Time						
A1	UNASSIGNED	UNASSIGNED	6/15/2020 07:00:00	6/15/2020 11:30:00	4.5	0700 to 1000= 3 Hours OT * 1.5 = 4.5 Comp Time; T17 from ALCO Garage

[Neve,Mitch] Overtime - To Comp. Time 4.5

[Neve,Mitch] Total Hours Worked: 4.5

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.

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Doc Id: 1299

Page # 4 of 6

ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
Pasero,Larry	ID: 3307					
Overtime - To Comp. Time						
B2	UNASSIGNED	UNASSIGNED	6/12/2020 09:00:00	6/12/2020 12:00:00	3	0900-1100 = 2 Hours OT * 1.5 = 3 Hour Comp Time

[Pasero,Larry] Overtime - To Comp. Time 3

[Pasero,Larry] Total Hours Worked: 3

Tescallo,Anthony	ID: 2081					
Overtime						
C1	UNASSIGNED	UNASSIGNED	6/13/2020 07:00:00	6/13/2020 09:00:00	2	Wildland fire in Larkspur

[Tescallo,Anthony] Overtime 2

[Tescallo,Anthony] Total Hours Worked: 2

Viau ,Kris	ID: 2133					
Overtime - Separate Check						
B2	17 - Head Quarters	E17	6/18/2020 07:00:00	6/19/2020 07:00:00	24	Covering Capt. Marty while on vacation - Capt. Viau OT
C2	17 - Head Quarters	E17	6/20/2020 07:00:00	6/21/2020 07:00:00	24	Covering Capt. Garcia while on Vacation- Capt. Viau OT

[Viau ,Kris] Overtime - Separate Check 48

[Viau ,Kris] Total Hours Worked: 48

Weeks,Brennan	ID:					
Overtime						
B2	17 - Head Quarters	E17	6/6/2020 23:00:00	6/7/2020 07:00:00	8	
B2	17 - Head Quarters	E17	6/12/2020 23:00:00	6/13/2020 07:00:00	8	
C1	UNASSIGNED	UNASSIGNED	6/13/2020 07:00:00	6/13/2020 09:00:00	2	Wildland fire in Larkspur
B2	17 - Head Quarters	E17	6/18/2020 23:00:00	6/19/2020 07:00:00	8	
B1	17 - Head Quarters	E17	6/23/2020 07:00:00	6/24/2020 07:00:00	24	
B1	17 - Head Quarters	E17	6/29/2020 23:00:00	6/30/2020 07:00:00	8	

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.



ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
B2	17 - Head Quarters	E17	6/30/2020 07:00:00	7/1/2020 07:00:00	24	
[Weeks,Brennan] Overtime					82	
[Weeks,Brennan] Total Hours Worked:					82	
Z-Cobb,Matt	ID: 1182					
OT-Central Marin						
BC Glenn	17 - Head Quarters	B17	6/24/2020 10:30:00	6/25/2020 07:00:00	20.5	Glenn Off Emerg Leave
[Z-Cobb,Matt] OT-Central Marin					20.5	
[Z-Cobb,Matt] Total Hours Worked:					20.5	
GRAND TOTAL OF ALL HOURS WORKED:					538	
Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.						

Kentfield FPD

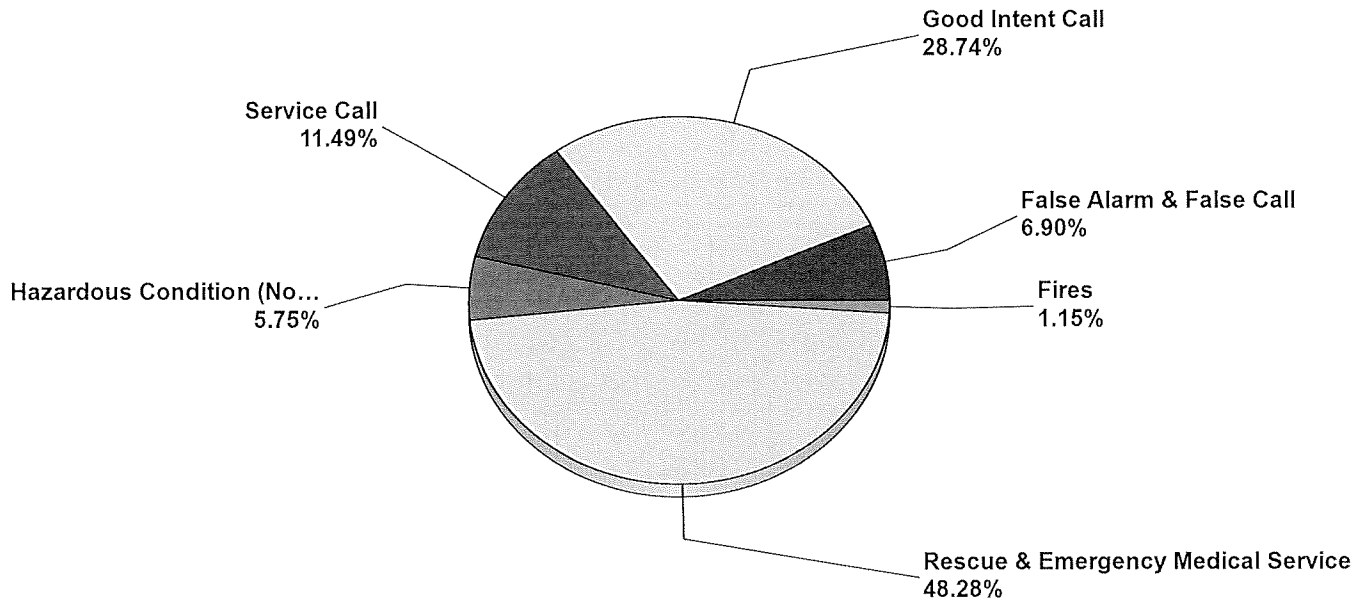
Kentfield, CA

This report was generated on 7/6/2020 12:24:41 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 06/01/2020 | End Date: 06/30/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	1	1.15%
Rescue & Emergency Medical Service	42	48.28%
Hazardous Condition (No Fire)	5	5.75%
Service Call	10	11.49%
Good Intent Call	25	28.74%
False Alarm & False Call	6	6.90%
TOTAL	89	102.31%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
140 - Natural vegetation fire, other	1	1.12%
311 - Medical assist, assist EMS crew	1	1.12%
320 - Emergency medical service, other	35	39.33%
321 - EMS call, excluding vehicle accident with injury	3	3.37%
322 - Motor vehicle accident with injuries	1	1.12%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	1.12%
324 - Motor vehicle accident with no injuries.	1	1.12%
400 - Hazardous condition, other	1	1.12%
412 - Gas leak (natural gas or LPG)	2	2.25%
462 - Aircraft standby	2	2.25%
520 - Water problem, other	4	4.49%
531 - Smoke or odor removal	1	1.12%
554 - Assist invalid	1	1.12%
571 - Cover assignment, standby, moveup	4	4.49%
611 - Dispatched & cancelled en route	21	23.60%
651 - Smoke scare, odor of smoke	4	4.49%
730 - System malfunction, other	1	1.12%
733 - Smoke detector activation due to malfunction	1	1.12%
736 - CO detector activation due to malfunction	1	1.12%
745 - Alarm system activation, no fire - unintentional	3	3.37%
TOTAL INCIDENTS:	89	99.96%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Kentfield Fire Protection District
Warrant List

June 2020

07/06/20

Type	Date	Nm	Name	Memo	Split	Amount	Balance
437 - Cash-Gen Ckg							
Check	06/02/2020	805303070	American Funds Services	Group 69663-457 Plan Contribution (May 2020)	565 - Amer Frnds-Invest Def	-12,102.72	-12,102.72
Check	06/02/2020	805303071	American Messaging	A/C #W4-106070/Inv #W4106070UF-June2020	2145 - Pager System	-12.31	-12,115.03
Check	06/02/2020	805303072	Buck's Saw Service	Inv #16820	2205 - S/S-Fire Equipment	-17.77	-12,122.80
Check	06/02/2020	805303073	B.W.S. Distributors, Inc.	Inv #256096	2115 - Emergency Fire Expenses	-1,976.95	-14,099.75
Check	06/02/2020	805303074	C.A.P.F.	June 2020 Billing	1515 - Health Insurance	-354.00	-14,453.75
Check	06/02/2020	805303075	California Fire Chiefs Association	Chief Mark Pomi Annual Membership - FY 2020/...	1515 - Health Insurance	-411.90	-14,865.65
Check	06/02/2020	805303076	CalPERS - OPEB	ID#3852809272-Kentfield Fire District OPEB	2015 - Dues & Publications	-89,750.00	-104,615.65
Check	06/02/2020	805303077	City National Bank	Purchase Agreement #08-076	1560 - Other Post Employment Benefits	-154,730.85	-259,346.50
Check	06/02/2020	805303078	Corbett's	(A/C #4675)	-SPLIT-	-8.71	-259,355.21
Check	06/02/2020	805303079	Curtis, L.N. & Sons	Inv #390262	2205 - S/S-Fire Equipment	-2,048.63	-261,403.84
Check	06/02/2020	805303080	Curtis, L.N. & Sons	Inv #392175	4041 - C/O - PPE	-2,048.59	-263,452.43
Check	06/02/2020	805303081	Delta Dental of California	Acct #176933549-5 -05/22/2020	1515 - Health Insurance	-52.67	-263,505.10
Check	06/02/2020	805303082	Delta Dental of California	Acct 05-01909-01029 for James Naso COBRA Cove...	1515 - Health Insurance	-4,024.72	-267,529.82
Check	06/02/2020	805303083	Kentfield Assn. Firefighters	KFD Flex Hat - Chief Pomi	2005 - Administrative Expense	-20.00	-267,549.82
Check	06/02/2020	805303084	Kentfield Prof. FF #1775	Union Dues: 5/6/2020-6/2/2020	610 - Union Dues	-1,447.84	-268,997.66
Check	06/02/2020	805303085	Marin IT, Inc.	Inv #2020-113723	2200 - S/S-Computer	-891.50	-269,889.16
Check	06/02/2020	805303086	Marin Municipal Water Dist.	(A/C 175859)	-SPLIT-	-585.19	-270,474.35
Check	06/02/2020	805303087	Pacific Gas & Electric	Acct #176933549-5 -05/22/2020	2130 - Gas & Electric	-526.47	-271,000.82
Check	06/02/2020	805303088	ThyssenKrupp Elevator Corp.	Cust #144933/Inv #3005285307	2055 - Building Repair	-124.31	-271,125.13
Check	06/02/2020	805303089	Unicom Group	Invoice #36822	2150 - Prevention	-632.56	-271,757.69
Check	06/02/2020	805303090	Verizon Wireless	a/c #34209888-0001/Inv #9855220443	2300 - Telephone	-167.38	-271,925.07
Check	06/02/2020	805303091	Vision Service Plan	Client ID #00108116-June 2020	1515 - Health Insurance	-830.20	-272,755.27
Check	06/02/2020	805303092	Kentfield Fire District Payroll Account	A/C #0507976165	2050 - Auto/Equipment Repair	-98,845.05	-371,600.32
Check	06/16/2020	805303093	Alameda County Fire Department	Fire Apparatus Repair and Service	-SPLIT-	-371,846.17	-371,846.17
Check	06/16/2020	805303094	Business Card	Garcia 3779	-SPLIT-	-2,215.92	-374,064.09
Check	06/16/2020	805303095	Business Card	Glenn 8422	-SPLIT-	-253.22	-374,317.31
Check	06/16/2020	805303096	Business Card	Passero 8438	-SPLIT-	-2,587.62	-376,904.93
Check	06/16/2020	805303097	Business Card	Pomi 7901	-SPLIT-	-401.87	-377,306.80
Check	06/16/2020	805303098	Business Card	Mulkeen 8399	-SPLIT-	-884.87	-378,191.67
Check	06/16/2020	805303099	Business Card	Wilson 3147	2005 - Administrative Expense	-159.70	-378,351.37
Check	06/16/2020	805303100	Department of Justice	(Cust #141578) - Inv #452550	2005 - Administrative Expense	-32.00	-378,383.37
Check	06/16/2020	805303101	Banner Life Insurance Company	181492416 Tescallo	1515 - Health Insurance	-47.32	-378,430.69
Check	06/16/2020	805303102	Comcast	a/c# 8155 30 002 0097986	2200 - S/S-Computer	-109.87	-378,540.56
Check	06/16/2020	805303103	Marin Garden Solutions, Inc.	Inv #1210	2055 - Building Repair	-1,469.00	-380,009.56
Check	06/16/2020	805303104	Marin IT, Inc.	Inv #2020-113858	2200 - S/S-Computer	-730.21	-381,017.97
Check	06/16/2020	805303105	Marin Sanitary Service	Inv #2272252-June 2020 Service	2125 - Garbage	-35.22	-381,053.19
Check	06/16/2020	805303106	Municipal Emergency Services, Inc.	Inv #1467473	2205 - S/S-Fire Equipment	-477.07	-381,530.26
Check	06/16/2020	805303107	Municipal Emergency Services, Inc.	Inv #1467505	2215 - S/S-Office	-101.76	-381,632.02
Check	06/16/2020	805303108	Office Depot	Acct# 6011 5661 8341 8338	-SPLIT-	-113,981.76	-495,613.78
Check	06/16/2020	805303109	Kentfield Fire District Payroll Account	A/C #0507976165	2220 - S/S-Station	-8,865.78	-504,479.56
Check	06/30/2020	805303110	Advanced Security Systems - Santa Rosa	Inv #522503	565 - Amer Frnds-Invest Def	-120.00	-504,600.34
Check	06/30/2020	805303111	American Funds Services	Group 69663-457 Plan Contribution (June 2020)	2300 - Telephone	-164.93	-504,765.27
Check	06/30/2020	805303112	AT&T 415 453 7464 025 3	BAN #9391050059 - Inv #14898853	2300 - Telephone	-20.89	-504,806.16
Check	06/30/2020	805303113	AT&T 415 453 1054 204 1	BAN #9391050060/Inv #14898854	2300 - Telephone	-20.89	-504,827.05
Check	06/30/2020	805303114	AT&T 415 457 4695 859 9	BAN #9391050061/Inv #14898855	2300 - Telephone	-969.70	-505,796.86
Check	06/30/2020	805303115	AT&T 415 453 1092 859 9	BAN #9391050062/Inv #14898856	-SPLIT-	-6,280.67	-512,077.53
Check	06/30/2020	805303116	Kentfield Fire District Payroll Account	A/C #0507976165	4041 - C/O - PPE	-243.94	-512,321.47
Check	06/30/2020	805303117	Curtis, L.N. & Sons	Inv #398462	2205 - S/S-Fire Equipment	-700.00	-513,021.47
Check	06/30/2020	805303118	Fail Safe Testing	Inv #395982	2315 - Wellness Fitness	-6,335.00	-519,356.47
Check	06/30/2020	805303119	Healthy Firefighters USA, Inc.	Invoice #061520	2005 - Administrative Expense	-78.00	-519,434.47
Check	06/30/2020	805303120	Kentfield Assn. Firefighters	Seasonal Uniform Reim. Benefit - Brennan Weeks	610 - Union Dues	-1,447.84	-520,882.31
Check	06/30/2020	805303121	Kentfield Prof. FF #1775	Union Dues: 6/3/2020-6/30/2020	2210 - S/S-Medical	-797.74	-521,680.05
Check	06/30/2020	805303122	Life Assist	a/c #94904FD/Inv #1010920,1010980,1010310	2130 - Gas & Oil	-1,430.58	-523,110.63
Check	06/30/2020	805303123	North Bay Petroleum	Acct 210178/Inv #1206488	2130 - Gas & Electric	-344.24	-523,454.87
Check	06/30/2020	805303124	Pacific Gas & Electric	Acct #176933549-5 -06/23/2020	2215 - S/S-Office	-1,344.35	-524,800.22
Check	06/30/2020	805303125	Ricoch USA, Inc.	Acct #1374116-1034296USC/Inv #103798340	2150 - Prevention	-117,559.10	-642,359.32
Check	06/30/2020	805303126	Unicom Group	Invoice #36869	-SPLIT-	-643,118.90	-643,118.90
Check	06/30/2020	805303127	Kentfield Fire District Payroll Account	A/C #0507976165			
Check	06/30/2020	805303128					

Total 437 - Cash-Gen Ckg

Kentfield Fire Protection District
Warrant List
June 2020

07/06/20

Type	Date	Nun	Name	Memo	Split	Amount	Balance
439 · Cash-Payroll Check Check Check	06/12/2020 06/12/2020 06/12/2020	Debit Debit Debit	ADP ADP ADP		2005 · Administrative Expense 2005 · Administrative Expense 2005 · Administrative Expense	-23.85 -105.15 -358.95	-23.85 -129.00 -487.95
Total 439 · Cash-Payroll						-487.95	-487.95
451 · Cash Westamerica Bank Merchant Check	06/10/2020	105	Kentfield Fire District		9900 · Plan Check Fees	-5,692.41 -5,692.41	-5,692.41 -5,692.41
Total 451 · Cash Westamerica Bank Merchant							
Liabilities							
565 · Amer Frnds-Invest Def Check Check	06/02/2020 06/30/2020	805303070 805303111	American Funds Services American Funds Services	Group 69663-457 Plan Contribution (May 2020) Group 69663-457 Plan Contribution (June 2020)	437 · Cash-Gen Ckg 437 · Cash-Gen Ckg	12,102.72 8,865.78	12,102.72 20,968.50
Total 565 · Amer Frnds-Invest Def						20,968.50	20,968.50
610 · Union Dues Check Check	06/02/2020 06/30/2020	805303084 805303122	Kentfield Prof. FF #1775 Kentfield Prof. FF #1775	Union Dues: 5/6/2020-6/2/2020 Union Dues: 6/3/2020-6/30/2020	437 · Cash-Gen Ckg 437 · Cash-Gen Ckg	1,447.84 1,447.84	1,447.84 2,895.68
Total 610 · Union Dues						2,895.68	2,895.68
Total Liabilities						23,864.18	23,864.18
Revenues							
Revenue-Use of Money/Prop 9900 · Plan Check Fees Check	06/10/2020	105	Kentfield Fire District	Transfer from Merchant account	451 · Cash Westamerica Bank Merchant	5,692.41 5,692.41	5,692.41 5,692.41
Total 9900 · Plan Check Fees						5,692.41	5,692.41
Total Revenue-Use of Money/Prop						5,692.41	5,692.41
Total Revenues						5,692.41	5,692.41
Expenses							
Salaries & Employee Benefits 1040 · Personnel Serv-Suspense Check Check	06/02/2020 06/16/2020 06/16/2020	805303092 805303109 805303128	Kentfield Fire District Payroll Account Kentfield Fire District Payroll Account Kentfield Fire District Payroll Account	Payroll 5/20/20-6/2/20 Payroll 6/3/20-6/16/20 PR (06/17/20 - 06/30/20)	437 · Cash-Gen Ckg 437 · Cash-Gen Ckg 437 · Cash-Gen Ckg	75,709.28 90,458.04 94,032.83	75,709.28 166,167.32 260,200.15
Total 1040 · Personnel Serv-Suspense						260,200.15	260,200.15
1515 · Health Insurance Check Check Check Check	06/02/2020 06/02/2020 06/02/2020 06/02/2020	805303074 805303081 805303082 805303091	C.A.P.F. Delta Dental of California Delta Dental of California Vision Service Plan	June 2020 Billing June 2020 Billing Acct 01909-01029 for James Naso COBRA Cove... Acct 05-0190901009 Coverage: June 2020 6/2020	437 · Cash-Gen Ckg 437 · Cash-Gen Ckg 437 · Cash-Gen Ckg 437 · Cash-Gen Ckg	354.00 52.67 4,024.72 830.20	354.00 406.67 4,431.39 5,261.59
Total 1515 · Health Insurance				181492416 Tescallo		47.32	5,308.91
1530 · Retire Employer Check Check Check Check Check Check	06/02/2020 06/16/2020 06/30/2020 06/30/2020 06/30/2020 06/30/2020	805303092 805303109 805303116 805303116 805303116 805303128	Kentfield Fire District Payroll Account Kentfield Fire District Payroll Account Kentfield Fire District Payroll Account Kentfield Fire District Payroll Account Kentfield Fire District Payroll Account Kentfield Fire District Payroll Account	Safety & Misc EE/ER Contribution Safety & Misc EE/ER Contribution 1959 Survivor FY 2019/20 (Safety/Fire- Classic) 1959 Survivor FY 2019/20 (Safety/Fire-PEPRA) 1959 Survivor FY 2019/20 (Misc) 1959 Survivor FY 2019/20 (Misc/ PEPRA) Safety (Classic /PEPRA) & Misc. EE/ER	437 · Cash-Gen Ckg 437 · Cash-Gen Ckg 437 · Cash-Gen Ckg 437 · Cash-Gen Ckg 437 · Cash-Gen Ckg 437 · Cash-Gen Ckg	23,135.77 23,135.77 46,800.00 441.60 52.90 14.40 23,526.27	23,135.77 46,271.54 46,732.34 47,173.94 47,226.84 47,241.24 70,767.51
Total 1530 · Retire Employer						70,767.51	70,767.51
1580 · Other Post Employment Benefits Check	06/02/2020	805303076	CalPERS - OPEB	OPEB Payment	437 · Cash-Gen Ckg	89,750.00	89,750.00

Kentfield Fire Protection District
Warrant List
June 2020

07/06/20

Type	Date	Nm	Name	Memo	Split	Amount	Balance
Total 1560 - Other Post Employment Benefits							
Total Salaries & Employee Benefits							
Services & Supplies							
Check	06/02/2020	805303083	Kentfield Assn. Firefighters	KFD Flex Hat - Chief Pomi	437 - Cash-Gen Ckg	20.00	20.00
Check	06/12/2020	Debit	ADP		439 - Cash-Payroll	23.85	43.85
Check	06/12/2020	Debit	ADP		439 - Cash-Payroll	105.15	149.00
Check	06/12/2020	Debit	ADP		439 - Cash-Payroll	358.95	507.95
Check	06/12/2020	805303094	Business Card	Garcia 3779	437 - Cash-Gen Ckg	12.87	520.82
Check	06/16/2020	805303097	Business Card	Pomi 7901	437 - Cash-Gen Ckg	14.15	534.97
Check	06/16/2020	805303099	Business Card	05/04/20-06/04/20	437 - Cash-Gen Ckg	159.70	694.67
Check	06/16/2020	805303100	Department of Justice	Fingerprint APPS	437 - Cash-Gen Ckg	32.00	726.67
Check	06/16/2020	805303109	Kentfield Fire District Payroll Account	ADP May Fees	437 - Cash-Gen Ckg	387.95	1,114.62
Check	06/30/2020	805303121	Kentfield Assn. Firefighters	Seasonal Uniform Reim. Benefit - Brennan Weeks	437 - Cash-Gen Ckg	78.00	1,192.62
						1,192.62	1,192.62
Total 2005 - Administrative Expense							
Check	2015 - Dues & Publications	805303075	California Fire Chiefs Association	Chief Mark Pomi annual membership (7/1/20 - 6/30/21)	437 - Cash-Gen Ckg	411.90	411.90
						411.90	411.90
Total 2015 - Dues & Publications							
Check	2050 - Auto/Equipment Repair	805303093	Alameda County Fire Department	Fire Apparatus Repair and Service	437 - Cash-Gen Ckg	247.85	247.85
						247.85	247.85
Total 2050 - Auto/Equipment Repair							
Check	2055 - Building Repair	805303088	ThyssenKrupp Elevator Corp.	Cust #144933/Inv #3005285307	437 - Cash-Gen Ckg	124.31	124.31
Check	06/02/2020	805303103	Marin Garden Solutions, Inc.	Inv #1210	437 - Cash-Gen Ckg	278.20	402.51
						402.51	402.51
Total 2055 - Building Repair							
Check	2110 - Domestic Water	805303086	Marin Municipal Water Dist.	(A/C 175859)	437 - Cash-Gen Ckg	405.34	405.34
						405.34	405.34
Total 2110 - Domestic Water							
Check	2115 - Emergency Fire Expenses	805303073	B.W.S. Distributors, Inc.	Inv #256096	437 - Cash-Gen Ckg	1,976.95	1,976.95
						1,976.95	1,976.95
Total 2115 - Emergency Fire Expenses							
Check	2125 - Garbage	805303105	Marin Sanitary Service	Inv #2272252-June 2020 Service	437 - Cash-Gen Ckg	730.21	730.21
						730.21	730.21
Total 2125 - Garbage							
Check	2130 - Gas & Electric	805303087	Pacific Gas & Electric	Acct 1176933549-5 - 05/22/2020	437 - Cash-Gen Ckg	526.47	526.47
Check	06/02/2020	805303125	Pacific Gas & Electric	Acct 1176933549-5 -06/23/2020	437 - Cash-Gen Ckg	760.58	1,287.05
						1,287.05	1,287.05
Total 2130 - Gas & Electric							
Check	2135 - Gas & Oil	805303124	North Bay Petroleum	Acct 210178/Inv #1206488	437 - Cash-Gen Ckg	1,430.58	1,430.58
						1,430.58	1,430.58
Total 2135 - Gas & Oil							
Check	2145 - Pager System	805303071	American Messaging	A/C #V4-106070/Inv #V4106070UF-June 2020	437 - Cash-Gen Ckg	12.31	12.31
						12.31	12.31
Total 2145 - Pager System							
Check	2150 - Prevention	805303089	Unicorn Group	Invoice #36622	437 - Cash-Gen Ckg	632.56	632.56
Check	06/02/2020	805303098	Business Card	05/04/20-06/04/20	437 - Cash-Gen Ckg	45.00	677.56
Check	06/16/2020	805303127	Unicorn Group	Invoice #36689	437 - Cash-Gen Ckg	1,344.35	2,021.91
						2,021.91	2,021.91
Total 2150 - Prevention							

Kentfield Fire Protection District Warrant List June 2020

Type	Date	Nm	Name	Memo	Split	Amount	Balance
Check	2200 - S/S-Computer	805303085	Marin IT, Inc.	Inv #2020-113723	437 - Cash-Gen Ckg	891.50	891.50
Check	06/02/2020	805303098	Business Card	Pasero 8438	437 - Cash-Gen Ckg	362.50	1,254.00
Check	06/16/2020	805303102	Comcast	a/c# 8155 30 002 0097986	437 - Cash-Gen Ckg	109.87	1,363.87
Check	06/16/2020	805303104	Marin IT, Inc.	Inv #2020-113723	437 - Cash-Gen Ckg	1,469.00	2,832.87
	Total 2200 - S/S-Computer					2,832.87	2,832.87
Check	2205 - S/S-Fire Equipment	805303072	Buck's Saw Service	Inv #16620	437 - Cash-Gen Ckg	7.77	7.77
Check	06/02/2020	805303078	Corbett's	Ref #684774	437 - Cash-Gen Ckg	8.71	16.48
Check	06/02/2020	805303094	Business Card	Garcia 3779	437 - Cash-Gen Ckg	117.41	133.89
Check	06/16/2020	805303095	Business Card	05/04/20-06/04/20	437 - Cash-Gen Ckg	54.22	188.11
Check	06/16/2020	805303096	Business Card	05/04/20-06/04/20	437 - Cash-Gen Ckg	860.00	1,048.11
Check	06/16/2020	805303106	Municipal Emergency Services, Inc.	Inv #1467473	437 - Cash-Gen Ckg	35.22	1,083.33
Check	06/16/2020	805303107	Municipal Emergency Services, Inc.	Inv #1467505	437 - Cash-Gen Ckg	477.07	1,560.40
Check	06/30/2020	805303119	Fail Safe Testing	Inv #11021	437 - Cash-Gen Ckg	700.00	2,260.40
	Total 2205 - S/S-Fire Equipment					2,260.40	2,260.40
Check	2210 - S/S-Medical	805303086	Marin Municipal Water Dist.	(A/C 174720)	437 - Cash-Gen Ckg	179.85	179.85
Check	06/02/2020	805303123	Life Assist	Inv #1010920,1010980, 1010310	437 - Cash-Gen Ckg	797.74	977.59
	Total 2210 - S/S-Medical					977.59	977.59
Check	2215 - S/S-Office	805303096	Business Card	Mulkeen 8399	437 - Cash-Gen Ckg	24.87	24.87
Check	06/16/2020	805303108	Office Depot	Acc# 6011 5661 8341 8338	437 - Cash-Gen Ckg	101.76	126.63
Check	06/30/2020	805303126	Ricoh USA, Inc.	Inv #103798340 (Lease 04/04/2020-07/03/2020)	437 - Cash-Gen Ckg	344.24	470.87
	Total 2215 - S/S-Office					470.87	470.87
Check	2220 - S/S-Station	805303094	Business Card	05/04/20-06/04/20	437 - Cash-Gen Ckg	714.10	714.10
Check	06/16/2020	805303110	Advanced Security Systems - Santa Rosa	Inv #522503	437 - Cash-Gen Ckg	120.00	834.10
	Total 2220 - S/S-Station					834.10	834.10
Check	2300 - Telephone	805303090	Verizon Wireless	a/c #342098888-0001/Inv#9855220443	437 - Cash-Gen Ckg	167.38	167.38
Check	06/02/2020	805303097	Business Card	05/04/20-06/04/20	437 - Cash-Gen Ckg	387.72	555.10
Check	06/30/2020	805303112	AT&T 415 453 7464 025 3	Inv #14896853 - main line	437 - Cash-Gen Ckg	164.93	720.03
Check	06/30/2020	805303113	AT&T 415 453 1064 204 1	Inv #14896854 / Elevator	437 - Cash-Gen Ckg	20.89	740.92
Check	06/30/2020	805303114	AT&T 415 457 4685 859 9	Inv #14896855/Fire Alarm #1	437 - Cash-Gen Ckg	20.89	761.81
Check	06/30/2020	805303115	AT&T 415 453 1092 859 9	Inv #14896856 / Fire Alarm #2	437 - Cash-Gen Ckg	20.89	782.70
	Total 2300 - Telephone					782.70	782.70
Check	2305 - Training	805303095	Business Card	Glenn 8422	437 - Cash-Gen Ckg	199.00	199.00
	Total 2305 - Training					199.00	199.00
Check	2315 - Wellness Fitness	805303120	Healthy Firefighters USA, Inc.	Wellness/Fitness Profile-Inv #061520	437 - Cash-Gen Ckg	6,335.00	6,335.00
	Total 2315 - Wellness Fitness					6,335.00	6,335.00
	Total Services & Supplies					24,811.76	24,811.76
Check	Capital Outlay	4010 - C/O-Computer	Business Card	Pasero 8438	437 - Cash-Gen Ckg	2,180.12	2,180.12
	Total 4010 - C/O-Computer					2,180.12	2,180.12
Check	4041 - C/O - PPE	805303079	Curtis, L.N. & Sons	Inv # 390262	437 - Cash-Gen Ckg	2,048.63	2,048.63
Check	06/02/2020	805303080	Curtis, L.N. & Sons	Inv #392175	437 - Cash-Gen Ckg	2,048.59	4,097.22
Check	06/16/2020	805303094	Business Card	Garcia 3779	437 - Cash-Gen Ckg	1,371.54	5,468.76

Kentfield Fire Protection District Warrant List

07/06/20

June 2020

Type	Date	Num	Name	Memo	Split	Amount	Balance
Check	06/30/2020	805303117	Curtis, L.N. & Sons	Inv #398462	437 - Cash-Gen Ckg	6,280.67	11,749.43
Check	06/30/2020	805303118	Curtis, L.N. & Sons	Inv #395892	437 - Cash-Gen Ckg	243.94	11,993.37
Total 4041 - C/O - PPE						11,993.37	11,993.37
Total Capital Outlay						14,173.49	14,173.49
Debt Service							
3110 - Debt Service - Principal 08-076	06/02/2020	805303077	City National Bank	Purchase Agreement #08-076	437 - Cash-Gen Ckg	135,210.15	135,210.15
Total 3110 - Debt Service - Principal 08-076						135,210.15	135,210.15
3120 - Debt Service - Interest 08-076	06/02/2020	805303077	City National Bank	Purchase Agreement #08-076	437 - Cash-Gen Ckg	19,520.70	19,520.70
Total 3120 - Debt Service - Interest 08-076						19,520.70	19,520.70
Total Debt Service						154,730.85	154,730.85
Total Expenses						619,742.67	619,742.67
TOTAL						0.00	0.00