

B O A R D O F D I R E C T O R S



Regular Meeting Agenda

October 14, 2020

Location: Virtual Meeting via Teleconference

Kentfield, CA

ATTENTION: This will be a virtual meeting of the Board of Directors pursuant to Executive Order N-29-20 issued by the Governor of the State of California. There will not be a public location for participating in this meeting, but any interested member of the public can participate telephonically by utilizing the dial-in information printed on this agenda. If any member of the public has a request for a reasonable modification or accommodation for accessing this meeting due to a disability, they should contact Jena Wilson at Jwilson@kentfieldfire.org

Zoom Video Conference link: <https://us02web.zoom.us/j/9459048313>

Meeting ID: 945 904 8313

Call in Line: 1 (669) 900-6833, when prompted, enter meeting ID 945 904 8313-#

Time: 6:30 p.m. For clarity of discussion, the Public is requested to MUTE except:

1. During Open Time for public expression item
2. Public comment period on agenda items.

NOTE: The meeting will be recorded.

1. CALL TO ORDER 6:30 p.m. Agenda available on the KFD website.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the September 16, 2020 meeting. **Board Action/Public Comment/Motion/BOD Roll Call Vote**
5. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

6. AGENDA ADJUSTMENTS
7. SPECIAL ANNOUNCEMENTS/PRESENTATIONS
8. UNFINISHED BUSINESS
 - A. California Employers' Pension Prefunding Trust (CEPPT) - Chief Pomi - **Board Action/Public Comment/Motion/BOD Roll Call Vote**
 - B. Evacuation Route Vegetation Clearance Update and Report - Chief Pomi
9. NEW BUSINESS
 - A. Landowner Access Agreement - Chief Pomi - **Board Action/Public Comment/Motion/BOD Roll Call Vote**
 - B. Proposal and Tentative Agreement with Banshee Networks - Chief Pomi - **Board Action/Public Comment/Motion/BOD Roll Call Vote**
10. CHIEF'S REPORT - **Board Action/Public Comment/Motion/BOD Roll Call Vote**
11. DIRECTOR MATTERS

Directors may report on their activities and meetings
12. CORRESPONDENCE: MERA Next Generation update, Letter from Elections Department, Marin County Department of Public Works Letter, MWPA FIRESafe Marin Project Update, Blood Drive Thank You Letter.
13. REPORTS
 - A. Overtime, Incident - September 2020
14. APPROVAL OF MONTHLY EXPENSES

Approval of September warrant 805303264 to and including 805303308 for \$632,013.86 - **Board Action/Public Comment/Motion/BOD Roll Call Vote**

CONFIRM NEXT MEETING DATE: November 18, 2020
15. MOMENT OF SILENCE
16. ADJOURNMENT

**KENTFIELD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING**

MEETING TYPE: Regular – Virtual Meeting via Teleconference

DATE: Wednesday, September 16, 2020

CALL TO ORDER: 6:30 p.m. by Chairman Murray. Ron Naso led the assembly in the Pledge of Allegiance.

ROLL CALL: Corbet-present; Evergettis-present; Murray-present; Naso-present. Gerbsman-present. Also in attendance were Chief Pomi, Accountant Hom, Deputy Fire Marshal Pasero, and Recording Secretary Wilson.

APPROVAL OF PRIOR MONTH'S MINUTES: M/S Naso/Gerbsman to approve the minutes of July 15, 2020. Roll Call Vote: Corbet-Aye, Evergettis-Aye, Gerbsman-Aye, Murray-Aye, Naso-Aye.

Ayes: 5; Noes: 0; Absent: 0

Motion passes

PUBLIC COMMENT PERIOD: As there were no members of the public in attendance, no comments were received.

AGENDA ADJUSTMENTS: None

SPECIAL ANNOUNCEMENTS/PRESENTATIONS: None

UNFINISHED BUSINESS:

- a. California Employers' Pension Prefunding Trust (CEPPT) - Previously discussed at prior board meetings; Kentfield Fire District has already joined the trust but will need to approve the funding policy. A brief discussion took place and Director Gerbsman suggested this is a good time to be more conservation than aggressive in the market. The Board decided to wait until after the November election or possibly until the beginning of 2021.

NEW BUSINESS:

- a. 2020 Biennial Notice/Conflict of Interest Code - Chief Pomi stated that the Political Reform Act requires that all public agencies adopt a Conflict of Interest Code. This is directly related to Form 700, which is filed the beginning of every year. Currently there is Resolution No. 6-2014 on file with the Marin County Board of Supervisors with no amendments needed to be made. In contact with the county, there is no need to update the resolution as it continues to meet the Political Reform Act of 1974 requirements. Chief Pomi reported that the action tonight regarding this topic would be on the page titled '2020 Local Agency Biennial Notice'. He asked for the approval to sign it as the Chief Executive Officer and to submit it to Board of Supervisors before the deadline of October 1st.

M/S Murray/Evergettis to approve Fire Chief Pomi signing the Biennial Notice and submitting it to the Marin County Board of Supervisors.

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye

Ayes:5; Noes:0; Absent:0

Motion passes

**KENTFIELD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING**

- b. Annual Gann Appropriations Limits Report - Chief Pomi explained that Article XIII B of the Constitution of the State of California allows us to increase appropriations every year by either the rate of population increase or the rate of inflation. Accountant Dan Hom has put together the Fiscal Year 2019/20 Property Tax Appropriations Limit spreadsheet and the adjustment was at a 3.8396% increase. He also laid out all the proceeds from taxes, what is considered allocable, and reported that the limit for 2019/20 is \$6,242,494. Chief Pomi stated that it is a requirement to bring this report to the Board and have it approved annually. Resolution 7-2020 is in front of you tonight which approves that limit amount for fiscal year 2019/20. Chief Pomi also mentioned there is one correction needed to the Resolution: The numerical number listed is correct but the written description of the amount will need to be corrected to the sum of 'Six Million Two Hundred Forty Two Thousand Four Hundred Ninety Four Dollars'. The Board can approve the resolution with that amendment being made tonight.
- c. **Resolution 7-2020: Resolution of the Kentfield Fire District Board of Directors Determining the 2019/20 Appropriations Limit.**

M/S Murray/Evergettis to approve Resolution 7-2020 Determining the 2019/20 Appropriations Limit

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye
Ayes: 5; Noes: 0; Absent: 0

Motion passes

- d. Measure G Tax Report FY 2019/20 - This is a special assessment for the square footage tax on parcels within the Kentfield Fire District's boundaries. Chief Pomi asked that we look at page 7 of the report to see that the Measure G Special Tax Rate will stay at \$0.07 per square foot. Even though voters have approved up to \$.1156 per square foot, Kentfield Fire District is able stay in budget and provide the necessary response to the community without increasing that rate. Page 11 shows the projected monies to be received this year for 2020/21; with the taxed parcels of 2,318 in the district at \$.07 per square foot, it would be a revenue of \$550,218. The rest of the report is a summary of how many parcels were counted for in the past and how much was collected annually. There has been a slight increase in some of the square footage of some of the properties, but nothing drastic. Chief Pomi stated this report is for review and approval of the Board. He also gave a special thanks to Accountant Dan Hom for providing the information for the graphs and charts as it provides a good idea of what the Measure G Special Tax is doing for us.

M/S Gerbsman/Evergettis to approve Measure G Tax Report FY 2019/20

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye
Ayes: 5; Noes: 0; Absent: 0

Motion passes

**KENTFIELD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING**

CHIEF'S REPORT:

- a. Pancake Breakfast /Open House - This year the fire district will have to cancel the event due to the impacts of COVID-19 and guidelines from public health officials. As disappointing as it is, Chief Pomi stated that we do understand the importance of keeping everyone safe as well.

- b. November 3, 2020 General Election – Chief Pomi Congratulated Director Murray and Director Corbet, who were the only two people to file election papers with County of Marin for the Kentfield Fire District Board of Directors. Starting 2021, they will be appointed to another 4 years on our board. In regards to polling places this year, Kentfield Fire District will not be a polling location. The elections department of Marin County has advised those who do not wish to vote by mail to visit www.MarinCounty.org for more information. Designated polling locations for residents are available on the website.

- c. Current Status of KFD Audits - The number of audits Kentfield Fire District has been a part of the past 60 days or so has been unprecedented. All of these audits have been done virtually and remotely over email which has added a tremendous amount of time and communication in the process. The financial audit for fiscal year ending June 30, 2020 has taken a lot time with both the interim and final portions just recently completed. Kentfield Fire District was selected to participate in a CalPERS payroll audit for six selected members in the years of 2018 and 2019. A cyber security audit for KFD's information technology and database was also completed. In addition, there was a CalPERS retirement and benefits audit for one of the members and a Fleet Gap Analysis audit is still in progress, which is in regards to our automobile insurance. Needless to say, the KFD office has been very busy. Chief Pomi gave a special thanks to Accountant Dan Hom and District Administrative Assistant Jena Wilson for all their work and efforts in these audits.

- d. California Wildfire Update – Chief Pomi reported that the August lightening siege set some high numbers for the state of California; A little over 3.3 million acres burned so far this calendar year, compared to last year it was slightly under 300,000 acres burned. Kentfield employees have been assigned to the following fires: LNU Complex, CZU Complex, Woodward, Sheep, North Complex, Slater, Gold, Platina, and the BTU Incident. Currently Battalion Chief Glenn is assigned to the North Complex in Oroville as a safety officer. OES 325 with all of C-Shift, is currently working out of county with A-Shift, who is on our reserved engine 17A. Both C and A shifts have been assigned as part of a task force in Happy Camp where the fire has burned all the way up to Oregon. Meanwhile, B-Shift is on day 10 of covering the fire station. Chief Pomi expressed how wonderful it has been to work with this group of professionals at Kentfield Fire District; Every member has stepped up and continues to support one another.

DIRECTOR MATTERS: Directors provided the following information regarding their activities:

Director Gerbsman reported he attended the first few MWPA meetings and felt there were potential issues regarding the lack of urgency, focus, and understanding. The MWPA board made a decision to finally hire someone and Mark Brown should be taking over soon, which is an accomplishment. The extent that you have 17 people on a MWPA board however, felt dysfunctional at the meetings. As a representative of Kentfield Fire District and of the

**KENTFIELD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING**

constituents, Director Gerbsman had a focus to provide input and guidance while on the MWPA board but will need to step back due to circumstances of his personal time and business. He felt the board needs to be a little more focused and understanding of their responsibilities. Director Evergettis will be taking over as the Kentfield Fire District representative on the MWPA board meetings.

Director Gerbsman also attended a LAFCO subcommittee where there was at least 3 cities and 1 fire district discussing the help they needed from an administrative stand point. Director Gerbsman stated that Kentfield Fire District has been very supportive of sharing services and providing resources when needed but that there is a difference between resource allocations and cost allocations. Kentfield Fire District is there to help but cannot take on the financial burdens of others as well.

Director Evergettis reported on his first meeting being on the MWPA board and felt a lot of what Director Gerbsman stated, stood true. The Board is in the process of getting organized with appointments to make on the finance and executive committees. There is also job duties and responsibilities that need to be set up for all involved, as well a business plan to create. Director Evergettis finished by saying all things mentioned, will take a lot of time and effort from the MWPA.

CORRESPONDENCE: Were reviewed. Chief Pomi wanted to recognize the College of Marin for hosting the Blood Drive. As our fire station is no longer able to hold the capacity of the event, the College of Marin has stepped up to become a great partner for the Blood Drive.

DISTRICT OPERATIONS: July and August Incident Logs and Overtime Reports were reviewed.

APPROVAL OF WARRANTS:

- a. M/S Murray/Evergettis to approve July warrants 805303129 to and including 805303209 for \$1,009,499.03

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye
Ayes: 5; Noes: 0; Absent: 0
Motion Passes

- b. M/S Evergettis/Naso to approve August warrants 805303210 to and including 805303263 for \$360,328.28

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye
Ayes: 5; Noes: 0; Absent: 0
Motion Passes

NEXT MEETING: The next regular meeting will be held on October 14, 2020.

ADDITIONAL ACTIONS: A moment of silence was held for all those who perished during 911 and those who have succumbed to these wild fires. Please also keep these firefighters in our thoughts and prayers.

ADJOURNMENT: M/S Gerbsman/Murray to adjourn this meeting at 7:07 p.m. All ayes.

**KENTFIELD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING**

Respectfully submitted,

Jena Wilson
Recording Secretary

DRAFT



KENTFIELD FIRE DISTRICT TO PARTNER WITH FIRESAFE MARIN ON EVACUATION ROUTE VEGETATION CLEARANCE BEGINNING IN SEPTEMBER 2019 IN KENT WOODLANDS.

Kentfield, CA - August 22, 2019: As California expands efforts to prevent devastating wildfires, CAL FIRE announced over \$43 million in grants awarded to 66 local fire prevention projects across the state. In Marin county, FIRESafe MARIN was selected to receive \$993,500 to help fund a \$1.3 million project aimed at improving the safety of evacuation routes.

The grant provides funding to seven hillside neighborhoods along the eastern slopes of Mt. Tamalpais. In order to improve evacuation routes there, vegetation will be reduced along more than 55 miles of roads, improving access and egress, and strategically dispersing fuel reduction over a 3,000-acre geographic area with a long history of wildfires. The project locations were selected based on priorities identified in the [2017 Marin Community Wildfire Protection Plan](#).

The project is a cooperative effort between FIRESafe MARIN and more than a dozen partners, including Kentfield Fire Protection District, the Towns of Corte Madera, Ross, San Anselmo, and Fairfax, the City of Larkspur, County of Marin, along with Central Marin Fire Department, Ross Valley Fire Department, Marin County Fire Department, and Marin County Parks.

Neighborhoods where work will occur include: Kent Woodlands in Kentfield, Sarah Drive in Mill Valley, Christmas Tree Hill in Corte Madera, Madrone Canyon in Larkspur, Bald Hill in Ross and San Anselmo, Deer Park, Cascade Canyon, and Manor Hill in Fairfax, as well as fire roads on Marin County Parks lands extending more than six miles from Mill Valley to Fairfax. FIRESafe MARIN anticipates work to begin in late 2019, with completion by the summer of 2020.

In the Kent Woodlands community, crews are expected to work for nearly 40 days beginning mid-September, clearing nearly 9 miles of roadways to reduce roadside vegetation in the public right-of-way and adjacent to private property where privately owned vegetation impedes roadways in violation of local fire codes. Private tree companies will conduct the work, focusing on fire-hazardous vegetation and trees, limbs, or shrubs that might reduce visibility during wildfire evacuations.



Kentfield Fire Protection District

Mark Pomi
Fire Chief

1004 Sir Francis Drake Boulevard
Kentfield, CA 94904

Phone : (415) 453-7464
Fax : (415) 453-4578



September 29, 2020

Re: Defensible Space Clearance Work Projects Completed

The Kentfield Fire District, with the assistance from the Marin Wildfire Prevention Authority, completed two additional evacuation/ roadside clearance projects in the Kent Woodlands. In response to ongoing communication with the community, two high visibility projects were identified for removal of roadside vegetation while improving evacuation routes. The two phased project included removal of broom and brush stands at the intersections of Woodland Road and Goodhill Road (Phase I) and a larger removal at Coronet Way and Upland Road (Phase II). In addition to these projects, the Marin Wildfire Prevention Authority has assisted the Kentfield Fire District with the scheduling and completion of three "chipper" days with a fourth scheduled for late November. Community interest and participation has been outstanding with each event being utilized to capacity.

Here are some before and after pics of the evacuation route clearance work completed in September.

Phase I, Woodland Rd/Goodhill RD (Before):



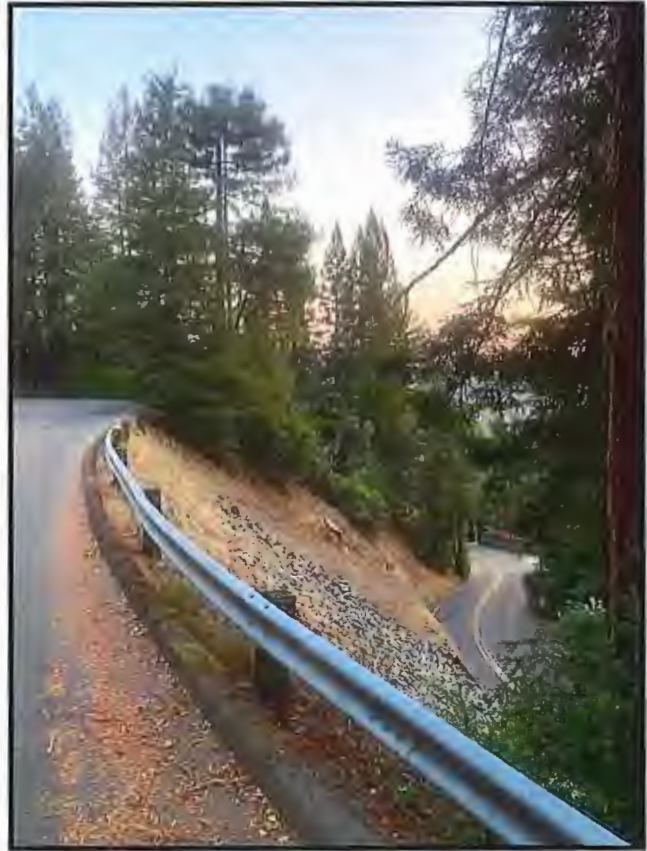
Woodland Rd/Goodhill RD 9.28.20 (After)



Phase II, Upland Road/Coronet Way (Before):



Phase II, Upland Road/Coronet Way (After):



Mark Pomi - Chief

KENTFIELD FIRE PROTECTION DISTRICT

Phone (415) 453-7464
Fax (415) 453-4578

1004 SIR FRANCIS DRAKE BOULEVARD

KENTFIELD CA. 94904

TO: Board of Directors
FROM: Mark Pomi, Fire Chief 
SUBJECT: Landowner Access Agreement
DATE: 10/5/2020

The Kentfield Fire District, with the assistance from Marin County Council has developed an **Landowner Access Agreement** to be executed when the Fire District and a Landowner will be engaged in vegetation management project work on property not owned by the Fire District.

The following Agreement details requirements for both the Landowner and the Kentfield Fire Protection District. This agreement will ensure that the Landowner is aware that a vegetation management/fuel reduction project has been proposed by the Kentfield Fire Protection District. The landowner acknowledges that this project has been explained to them by the Kentfield Fire Protection District. Landowner supports the goals of the project, and hereby enters into this project specific Agreement with Kentfield Fire Protection District.

I recommend that the Board review, discuss, and consider approving the Landowner Access Agreement at the October Board meeting.



Landowner Access Agreement

Property Address: _____

Assessor's Parcel No. (APN): _____

I / we, _____,

certify that I am / we are the owner(s) or authorized agent of the real property located at the above address (hereinafter "Landowner"). I hereby certify that I have full power and authority to execute this Agreement without the need for any further action, including, but not limited to, notice to or approval from any other party.

I. PURPOSE

The following Agreement details requirements for both Landowner and the Kentfield Fire Protection District (also referred hereinafter as "KFPD") regarding the (project name).

Landowner is aware that a vegetation management/fuel reduction project has been proposed by the Kentfield Fire Protection District. Landowner acknowledges that this project has been explained to him/her by the Kentfield Fire Protection District. Landowner supports the goals of the project, and hereby enters into this project specific Agreement with Kentfield Fire Protection District.

II. ACCESS AND ACTIVITIES PERMISSION

Landowner hereby grants Kentfield Fire Protection District and its employees, representatives, and independent contractors a right of entry upon the real property specified above by address and APN (hereafter the "Property") to to perform vegetation cutting and removal, and herbicidal application (also referred to hereinafter as "permitted activities"). This right of entry shall be binding on any successor interests in the Property.

Access by Kentfield Fire Protection District shall be limited to those portions of the Property where actual vegetation management/fuel reduction work is proposed to be performed and those

additional portions of Property that must be traversed to gain access to the work site. The Kentfield Fire Protection District will contact the Landowner at least seventy-two (72) hours prior to any visit. At no time will Kentfield Fire Protection District representatives access the Property without the permission of the Landowner.

III. DURATION OF NOTICE

The term of this Agreement shall commence upon signing of this Agreement by both parties and terminate on (end date).

IV. LIABILITIES

Reasonable precautions will be exercised by Kentfield Fire Protection District to avoid damage to persons and property. The Kentfield Fire Protection District agrees to indemnify and hold harmless the Landowner and agrees to pay for reasonable damages proximately caused by the permitted activities, except those caused by the gross negligence or intentional conduct of the Landowner.

Landowner acknowledges that the Kentfield Fire Protection District's decisions about vegetation management/fuel reduction on the Property are discretionary functions. Landowner hereby acknowledges that the Kentfield Fire Protection District is not liable for any claim based on the exercise or performance, or failure to exercise or perform a discretionary function, and promises not to make such a claim. Landowner further releases and agrees to hold harmless the Kentfield Fire Protection District from all liability for any damage or loss whatsoever that may occur after performance of the Kentfield Fire Protection District's permitted activities on the Property.

V. RESIDING ON THE PROPERTY

If Landowner or any other party currently resides on the Property or will reside on the Property prior to or during vegetation cutting and removal, and herbicidal application, any residing party and/or the Landowner understands that Kentfield Fire Protection District will perform these agreed upon activities regardless of the risk, disruption or inconvenience caused thereby. Landowner or any other party accepts any risk or inconvenience that may result from their choice to live or stay on the Property during Kentfield Fire Protection District's permitted activities on the Property and waives any and all legal claims related to any risk, disruption or inconvenience resulting from these permitted activities.

For the KFPD

Applicant Signature
Kentfield Fire Protection District

Date

For the Landowner

Landowner Signature

Date

Landowner Name (print)

Landowner Phone Number

Landowner Street Address

Landowner Email


City, Zip Code

Mark Pomi - Chief

KENTFIELD FIRE PROTECTION DISTRICT

Phone (415) 453-7464
Fax (415) 453-4578

1004 SIR FRANCIS DRAKE BOULEVARD
KENTFIELD CA. 94904

TO: Board of Directors
FROM: Mark Pomi, Fire Chief 
SUBJECT: Proposal and Tentative Agreement with Banshee Networks
DATE: 10/8/2020

At the October meeting the Kentfield Fire District Board of Directors will receive a report and update on the process of selecting a Technology Company to support the Kentfield Fire District's IT needs.

The selected contractor will provide labor for computer network and system design, specification, installation, review, support and troubleshooting services requested by the Kentfield Fire District.

Founded in 1997 to bring specialized information technology (IT) services to large and mid-sized organizations while delivering full-service offerings to smaller firms

Solutions



We offer a number of flexible service plans to assist clients with technical projects and issues. These start with work performed at an hourly rate and continue up to delivering comprehensive service and support options for a fixed monthly fee. Our competitive rates provide

organizations with the opportunity to leverage our extensive IT experience and knowledge at a fraction of the cost of hiring full or part-time support staff.

Network Management & Troubleshooting

Two of our specialties are advanced system management and troubleshooting. Through the implementation of system management technologies, our engineers can ensure that your organization has an "early warning system" that provides concise and actionable intelligence when



intermittent symptoms or full-blown system issues arise. When issues do arise, we deliver expert troubleshooting skills and utilize the latest diagnostic technologies.

Cloud Services



There are circumstances where outsourcing hosting systems and software on cloud-based servers makes both fiscal and operational sense. Whether it be executing custom applications on hosted platforms or a service provider handling a specific software package, we

can help your organization select the best service offering and assist with the migration process.

Wireless Services

Banshee Networks has been deploying Wi-Fi networks since the introduction of equipment using the 802.11a and b technology standards around two decades ago. We have continued to observe the development of higher-speed standards such as 802.11g/n/ac and beyond (watch out for 802.11ax next) along with increases in range, greater reliability and technological enhancements. When your organization is ready to deploy a robust, wireless infrastructure, we're ready to help!



Mobile Solutions



Modern technology is inherently less tethered, more flexible, almost always wireless and data access across disparate operating platforms is becoming ubiquitous. We help organizations that deploy such solutions secure their data, ensure authorized access, protect disseminated assets and secure

their systems against the many threats that target mobile devices.

Information Technology Strategic Planning

Beyond our ability to provide comprehensive, technical support services, one of the most important ways that Banshee Networks distinguishes itself is in our ability to provide value to our clients by delivering high-level analysis of organizations' stated goals, policies and processes in relation to their actual Information Technology (IT) infrastructure and in conjunction with regulatory requirements, in order to provide recommendations for process improvement.



Regulatory Compliance/Industry Standards Assessment



Failure to comply with Federal regulations such as HIPAA or Sarbanes-Oxley can subject an organization to felony charges along with a myriad of civil liabilities and potential, class-action lawsuits by injured parties. Further complicating the regulatory scene is the fact that many of the 50 states also have differing

legislative requirements and legal tests. Not to mention that if your organization fails to follow privately agreed-to standards such as those from the Payment Card Industry (PCI) this could risk not being permitted to accept credit cards or facing a merchant fee increase. We can provide an assessment of your organization's compliance against standards and regulations and implement technological controls to help you meet these requirements.

Cyber Security

With exponential increases in the number of cyber-attacks that occur each year, it is imperative that organizations protect their sensitive, digital information using the latest security technologies. Banshee Networks is responsible for deploying, maintaining and administering a large number of firewalls from premier security vendors and is intimately familiar with solutions to optimize organizational security.



Computer Forensics



Gone are the days when organizations might discover a potential intrusion, simply mitigate the exposure and move forward in a business-as-usual fashion. Current federal and state regulations hold stiff penalties and potential criminal charges for organizations that do not fully investigate security breaches to determine if the Personally Identifiable Information (PII) of customers, employees or other classes of individuals were compromised and/or do not provide the required level of notification to those affected. We are able to provide the required, specialized forensic services for clients that need to conduct such investigations.

Please contact us through our website, e-mail or on the toll free number below, to discuss how we may be of assistance to your organization.



(877) 618-5533

info@bansheeinc.com

www.bansheeinc.com/contact



Service Options

Banshee Networks provides a number of flexible, service plans that allow our clients to select support options that meet, and are tailored to, their specific needs. This document summarizes the methods that we offer for delivering services to our clients:

1. Comprehensive Service Agreements (Managed Services).

These types of service agreements are designed for clients that need for us to provide frequent, comprehensive, proactive, all inclusive, maintenance and day-to-day support for a fixed fee. For organizations that wish to be able to budget a fixed-cost for Information Technology (IT), priority, support services and do away with unanticipated issues that might arise to negatively impact the bottom-line, this is the most comprehensive support that we deliver. We calculate a monthly fee for each client based upon their individual service needs. This may include but is not limited to the following factors:

- A. The number of employees that are to be covered under the support agreement.
- B. The number and types of server equipment that are used by the organization.
- C. The number of devices that will be supported.

At its face, clients with these types of arrangements have a partner that they can count on to provide expedited and comprehensive support, whenever it is required, and such agreements also flatten-out IT-related costs into a predictable, budgetary line-item.

However, what clients under comprehensive plans find most valuable is that they are no longer concerned with incremental costs and are able to approach us about any technical issue or question that they have, which ultimately ensures that we have a strong partnership where we regularly discuss process improvement, technology-based company strategies, new cyber threats, etc. all while their systems are actively

managed, monitored and regularly maintained so that they continue to perform optimally. There are no longer those nagging little technical issues that might otherwise be left unaddressed due to cost fears, only to compound on themselves and become an ongoing source of worry or major expense.

These plans can also be designed so that major projects such as server, workstation and network upgrades and replacements can be included in the fee structure, which results in avoiding large IT expenditures and related financing. Though such contracts are generally more support-oriented, an organization may choose to include any of our specialized services (listed in section four) as part of the comprehensive coverage as well.

2. Retainer Plans.

These plans are often based on combination of some frequently-required, technical tasks that are covered under a retainer arrangement (such as server maintenance or regular desktop support), while others, that are more irregular in nature or unforeseen, are addressed, as required, under discounted time-and-materials rates (this discount is due to the regular retainer relationship). If the scope of the additional work can be clearly identified, we can also provide a fixed-fee proposal, based upon the discounted rates.

Retainer arrangements differ from comprehensive plans in that we determine the minimum expected monthly retainer that will be required to support the organization each month (based upon our discounted rates). However, if the support levels required exceed the retainer, an additional fee for services is generated each month to cover the variance.

Many organizations that participate in these plans work with us to provide for regular system maintenance in order to ensure that their core systems are monitored and operating at peak performance. When these proactive reviews are performed, we provide clients with reports that document key system benchmarks along with issues encountered and the steps taken to resolve each. As part of our maintenance duties, we also track and remind our clients about important service events, such as licensing and warranty expirations.

Other organizations may not have dedicated, support personnel on staff and they may need desktop support services for their corporate office, field sales reps., etc. They always find that we can provide full service in such areas for much less than the cost of hiring full-time support staff.

One specific example of this type of plan is where our organization provides frequent maintenance and support services for a particular cluster of servers at a client's manufacturing facility under retainer. However, this doesn't prevent us from also assisting with a firewall installation for them or helping with an occasional Wi-Fi project, under discounted time and materials rates.

We find that the core value of these services is that we are able to bring solid expertise to bear in helping clients avoid potentially critical problems on key systems by proactively identifying and resolving issues that are discovered during regular, system reviews. Additionally, as mentioned, we can save organizations significant money in that we can eliminate the need for an organization to hire additional, full-time technical staff. We then also offer discounted rates to perform other technical work for such clients, which further reduces their overall IT costs (the cost savings are second only to those effectively enjoyed under the comprehensive support agreements described in the first section).

3. Individual Projects.

One-time or irregular clients that do not have a comprehensive or retainer plan in place may still contract with us at our industry-standard, non-discounted rates. However, Banshee Networks will only choose to provide services to such clients if doing so does not detract from our ability to meet our obligations to the organizations with which we have ongoing service agreements. The reason for this is that we only staff to cover the support requirements of our core client-partners and we are unable to effectively plan for the unpredictable, one-off needs of yet-unknown organizations that may have short-term relationships in mind.

Banshee Networks is very particular on which specific services we are willing to provide to irregular or one-time clients (i.e. it may be logical for us to assist an organization with a one-time forensics investigation, though it may not make sense for us to provide one-time support for a company that experiences a major system failure when they are not committed to having us perform future maintenance or support on these same systems).

A list of our non-discounted rates for services can be found in our Service & Fee Schedule, which usually accompanies this document.

4. Specialized Services.

The following are a number of highly-specialized services that Banshee Networks offers to clients and these may also be incorporated into any of the plans listed above:

- A. Industry Standards Assessments (i.e. PCI, NIST, ISO, etc.)
- B. Regulatory Compliance Assessments (i.e. HIPAA, FERPA, Sarbanes-Oxley, etc.)
- C. Technical Risk Assessment, Mitigation Analysis, Business Continuity and Disaster Recovery Planning
- D. Cyber Security Assessments
- E. Computer Forensics Services
- F. Information Technology Strategy Planning
- G. Data Communications Traffic Analysis and Capacity Planning
- H. Network Penetration Testing
- I. Wi-Fi Site Surveying

As with all of our other services, we provide the above to our contract and retainer clients at discounted rates.

Please let us know if you have any questions about our service plans, if you need additional information about any of our service offerings or would like for us to assist in evaluating which service plan might be most beneficial for your organization.

TECHNICAL SERVICES AGREEMENT

This Technical Services Agreement ("Agreement"), made and commencing on _____ (the "Effective Date"), by and between Kentfield Fire Protection District ("Client"), with a place of business at 1004 Sir Francis Drake Blvd., Kentfield, CA 94904 and Banshee Networks, Inc. ("Contractor") with a place of business at 5314 Springridge Court, Fairfield, CA 94534. This Agreement will be in effect for one calendar year from the Effective Date, after which it will convert to a month-to-month term. The parties to this Agreement agree to the following terms and conditions:

1. **SCOPE OF SERVICES:** Contractor provides labor for computer network and system design, specification, installation, review, support and troubleshooting services requested by Client and agreed to by Contractor (the "Services"). Examples of the Services are set forth in Exhibit A.
2. **COMPENSATION:** Contractor agrees to provide the Services and Client agrees to pay Contractor promptly for the satisfactory performance of Services at the rates set forth in Exhibit A. Unless otherwise specified, terms of payment are thirty (30) days from the date of invoice. Client will make payments to Contractor on the date payment is due. Late payments will bear interest at a rate of two percent (2%) per month. Disclosures concerning interest payments applicable to late payments are set forth in Exhibit A. Client acknowledges that prompt payment of invoices is a material condition of this Agreement, and that failure to make prompt payment may result in the suspension of services, and/or the termination of this Agreement. This provision shall not be construed to limit or restrict any other legal and equitable remedies available to Contractor.
3. **INDEPENDENT CONTRACTOR:** Contractor's status with Client shall be, at all times during the term of this Agreement, that of an independent contractor. Nothing in this Agreement shall be construed to give Contractor the power or authority to be an agent of, or to act or make representations for, or on behalf of, or to bind or commit Client. The services provided under this Agreement are not exclusive, and Contractor has the right to perform services for others during the term of this Agreement. Client shall not require Contractor to devote full time to performing the Services. Contractor shall not be considered as having employee status with Client or being entitled to participate in any plans, arrangements, or distributions by Client pertaining to or in connection with any pension, stock, bonus, profit-sharing, or similar benefits that Client may have for its employees. Similarly, Contractor acknowledges that Client has none of the obligations with respect to Contractor, which Client may otherwise have at law with respect to employees of Client.
4. **CONFIDENTIALITY:** Contractor shall treat as confidential and propriety information identified as such by Client, including but not limited to trade secrets, financial or business affairs of Client. This obligation shall not apply to information that (a) is found in the public domain; (b) is approved in writing for disclosure without restriction by a duly authorized officer of Client; (c) is already known by Contractor without restriction when received; (d) is obtained rightfully from third parties. Contractor shall, at Client's request, execute a Confidentiality Statement agreeing: (i) not to publish or disseminate any information which may be proprietary or confidential to Client, (ii) that all such information is the property of Client, and (iii) that any information obtained in the course of the Services for Client shall not be used for any other purpose than for which it was originally intended.
5. **TERMINATION:** This Agreement may be terminated or modified prior to its expiration as follows: Client may terminate this Agreement immediately, at will, upon written notification to Contractor. If Client requests termination of this Agreement after 30 calendar days from the Effective Date and prior to the completion of the initial term, unpaid, prorated fees for the remaining months of this term will become immediately due and payable. The Contractor may terminate this Agreement, upon thirty (30) days, written notification to Client. In the event of termination by Contractor, Client will only be liable for payment to Contractor for services performed under this Agreement that have been rendered prior to the effective date of termination.
6. **WARRANTIES AND REPRESENTATIONS:** Contractor warrants and represents that Contractor's services will be of professional quality, conforming to generally accepted practices of computer technicians, and that the services provided will be in full compliance with the terms of this Agreement. Client acknowledges and agrees that any recommendations by Contractor of software or hardware in no way constitute or may be construed as an express or implied warranty by Contractor of any kind, including, but not limited to, of merchantability, performance, or fitness for particular purpose. Client's remedies shall be limited solely to those provided by the manufacturer of the said product. With respect to security software or hardware, Client acknowledges and agrees that Contractor makes no warranty, express or implied, that Client is safe from intrusion as a result of the installation of any such product. With respect to the review by Contractor of Client's existing systems, including software and hardware, Client acknowledges and agrees that any findings and/or recommendations provided by Contractor in connection with any such review shall not constitute or be construed as a warranty of any kind of the future performance of Client's systems. Client further acknowledges and agrees that Contractor shall have no ongoing or additional responsibility or liability with respect to any such future performance. Client acknowledges and agrees that it is at all times responsible for its own data, and that it shall be required to provide a full and

comprehensive backup of said data prior to Contractor performing any of the Services. Contractor shall have no liability or responsibility for the loss of data, whether resulting from Client's failure to perform a backup of said data or any other cause. Client acknowledges and agrees that it may request that Contractor perform a backup of Client's data, but that the performance by Contractor of this task shall not under any circumstances constitute or be construed as a certification by Contractor of the integrity of the backup of the data, or create responsibility or liability of any kind on the part of Contractor in the event of any loss of or damage to Client's data. Client acknowledges and agrees that Contractor shall have no liability or responsibility for the failure or performance of any system, whether hardware or software, on which Contractor performs services but that was not initially installed by Contractor. Contractor will only be liable to Client for failure of any Contractor installed hardware or software if such failure is solely due to Contractor's negligence. Contractor will utilize commercially reasonable efforts to ensure a thorough evaluation for any forensic audit but Client understands and agrees that a 100% guarantee by Contractor would be cost prohibitive given the nature of the task. Therefore, Client is encouraged to retain a secondary firm to provide a supplemental analysis for any forensic audit. Further, Client is strongly encouraged to obtain business interruption insurance including coverage for lost data, data breaches, viruses, malicious code, and the like.

7. ASSIGNMENT: This Agreement may not be assigned, in whole or in part, by either party without the express prior written permission of the other party.

8. FORCE MAJEURE: Neither party shall be responsible for any failure to comply with, or for any delay in performance of, the terms of this Agreement where the failure or delay is due to acts of God or the public enemy, war, riot, embargo, fire, explosion, sabotage, flood, accident; or, without limiting the foregoing, any event of like character beyond its reasonable control, so long as performance is rendered as reasonably soon thereafter.

9. NOTICES: Verbal notices required under this Agreement shall be deemed given when verbal communication has been made in person or via the telephone by an authorized representative of Client to Contractor (or vice versa). All written notices required under this Agreement shall be deemed given, if and when personally delivered in writing to the party or its designated agent, or if mailed by United States mail or registered notices shall be deemed to have been given three (3) business days after the time they are deposited in the United States mail. Notices shall be addressed as follows:

If to Contractor: Banshee Networks, Inc., 5314 Springridge Court, Fairfield, CA 94534/Facsimile: (707) 863-9802/E-mail: mwainwright@bansheeinc.com

If to Client: Kentfield Fire Protection District, 1004 Sir Francis Drake Blvd., Kentfield, CA 94904/E-Mail: mpomi@kentfieldfire.org

Notices made via facsimile or electronic mail transmission shall be deemed received that same business day if transmission is made prior to 5:00 p.m. Transmissions made after 5:00 p.m. shall be deemed received the next business day unless the recipient acknowledges receipt on the day sent.

10. SEVERABILITY: If any part, term, or provision of this Agreement shall be held void, illegal, unenforceable, or in conflict with any law of a Federal, State or local government having jurisdiction over this Agreement, such part, term, or provision thereof shall be severed from this Agreement and the other provisions shall remain in full force and effect.

11. ENTIRE AGREEMENT: This Agreement constitutes the full, complete and entire agreement of the parties, and all previous negotiations and communications between the parties, whether written or oral, with reference to the subject matter of this Agreement, are hereby cancelled and superseded. No modifications of this Agreement shall be binding upon the parties unless such is in writing and duly signed by the parties. This Agreement can be executed in counterparts and faxed or scanned signatures will be deemed originals. The parties represent and warrant that each has the authority to enter into this Agreement and that each has had a chance to consult with counsel of its choice or has waived such right. This Agreement will not be construed in favor of either party, despite which party may have drafted it.

12. APPLICABLE LAW; FORUM SELECTION; ATTORNEY'S FEES: It is agreed that this Agreement shall be governed by and construed according to the laws of the State of California. It is agreed that any action arising out of or relating to this Agreement shall be brought in the Superior Court for the County of Sacramento. The prevailing party will be entitled to recoup legal fees and costs.

13. SURVIVAL: Notwithstanding the expiration or termination of this Agreement, it is acknowledged and agreed that those rights and obligations which, by their nature, are intended to survive such expiration or termination shall so survive, including, without limitation, the following provisions:

2. Compensation
3. Independent Contractor
4. Confidentiality
6. Warranties and Representations

Agreed to and accepted by:

Client AUTHORIZED OFFICER

BY: _____

NAME: _____

TITLE: _____

DATE: _____

BANSHEE NETWORKS, INC.

BY: 

NAME: Matthew D. Wainwright

TITLE: President

DATE: 10/7/20

EXHIBIT A

Fees/Definitions

This Exhibit A is issued pursuant to the Technical Services Agreement dated _____, ("Agreement"), between Client and Contractor. Any term not otherwise defined herein shall have the meaning ascribed to it in such Agreement. Contractor agrees to provide Services for Client employees for a fixed monthly fee of \$1,235.00. The Services are to be provided for Client staff members and may be rendered onsite or remotely for the Kentfield station location ("the Facilities") or remotely for Client's employees that are in the field or remote locations. Examples of what the Services include are:

1. Labor itemized in the table below.
2. Any travel time and travel expenses that are related to the duties listed in the preceding point.
3. Work outside of Normal Business Hours that is required to troubleshoot or replace critical, system issues, equipment or software, where the process causes significant disruption to normal business operations. However, the agreement is based upon the understanding that at least 95% of work is to be performed during Normal Business Hours.

Support Classification:	Support Description:
Desktop Support	2 Microsoft Surface laptops, 5 Dell tower PCs--Support for hardware, software and peripherals
Technical Support/Monitoring	Software license expiration management, continual system monitoring and regular maintenance services, quarterly maintenance reports, 1 less-used Surface laptop, Ricoh copier connectivity and e-mail configuration support.
Cloud Service Management	Management and administration of cloud related accounts for e-mail, antivirus services and backup services (including assistance with smart phone or other device access to e-mail)
Server Support	Dell Server - Service Tag 250VV12 -- Support for hardware, software and peripherals
Server Support	Dell Server - Service Tag FJD10W2 -- Support for hardware, software and peripherals
Network Infrastructure	Includes firewall (Cisco ASA), Synology NAS device, Seagate devices, 2 Cisco Catalyst switches, Comcast Internet Modem, Wireless Access points and general network system assistance.
Telephony Support	Technical support for Cisco VOIP phone system and related VOIP switch equipment

Notes: If the client designates that one of the Server Support items in the preceding table shall be removed, the fixed monthly fee shall be reduced by \$95.00.

If the client converts to a supportable telephone system, moving away from the current Cisco VOIP system, the fixed monthly fee shall be reduced by \$95.00.

The above notes are mutually exclusive and the rate reductions specified under each shall be cumulative.

Exclusions:

The Services shall not include or be considered a replacement for those provided under support contracts that are available from other vendors such as printer/copier/fax machine, repair and maintenance services or operational software support that is standardly provided by specialized application developers or specialized hardware/software vendors, though Contractor will assist and facilitate such vendors as needed in accessing such systems (i.e. ERP System Software, keyless entry software, timeclock system, QuickBooks consultation, etc.). Labor for major infrastructure changes such as installing infrastructure for a new facility or a major remodel of the existing facility.

The Services shall not include those that would be needed to reconfigure, restructure or deploy systems in the event of a Client merger, acquisition or restructuring that significantly changes the business, related systems or moves systems or computing functions between different business units.

Please read these Terms and Conditions.

BANSHEE NETWORKS, INC. DISCLOSURES	
Annual percentage rate (APR) on unpaid balances	24% per annum, or 2 % per month.
Grace period for payment of balances for purchases	Not less than 30 days if you pay your total new balance in full each billing period by the due date.
Method of computing the balance.	Outstanding balance on all invoices.
Annual fees	None.
Minimum finance charge	\$0.50

“Normal Business Hours” is defined as: Monday through Friday from 8:00am until 5:00pm except on Federal or California State Holidays.

“Federal or California State Holidays” are defined as: Any of the calendar days on which the following holidays fall:

- New Years Day
- Dr. Martin Luther King, Jr. Day
- Memorial Day
- Independence Day
- Labor Day
- Columbus Day
- Presidents’ Day
- Veterans’ Day
- Thanksgiving Day
- Day after Thanksgiving
- Christmas Day



Chiefs Report

October 2020

Your Kentfield Fire District employees have been hard at work this fire season. Fighting large and destructive wildfires, like the ones currently burning across California, requires around the clock efforts from every available firefighter. So far this year, Kentfield Firefighters have provided support to the following incidents:

- **LASSEN –Gold Incident**
The deployment of Kentfield BC 17 as the Strike Team Leader. The Team performed structure protection, direct and indirect fire suppression operations, and mop-up and restoration activities.
- **MARIN – Woodward Incident**
During the deployment, Kentfield OES Engine 325 performed direct and indirect hand line construction, direct progressive hose lines, firing operations, coordinating airdrops, tree falling and hazard identification.
- **SANTA CRUZ – CZU Lighting Complex**
Deployment of Kentfield's Fire Battalion Chief was a management position, for the Incident Management Team. The Battalion Chief was assigned as a Safety Officer, ensuring safe operations of firefighters working on the incident.
- **NAPA, LAKE, YOLO, SOLANO – LNU lighting Complex**
Kentfield Fire Deputy Fire Marshal supported the incident as a Resource Manager. His duties included ordering fire suppression resources from around the state, and supporting logistical needs for the incident.
- **LASSEN – Plumas National Forest Sheep Incident**
The deployment of Kentfield Engine 17A performed structure protection, direct and indirect fire suppression operations, and mop-up and restoration activities.
- **BUTTE, YUBA – North Complex**
Again, a Kentfield Fire Battalion Chief was in a management position. The Battalion Chief was the Safety Officer for the fire, ensuring safe operations of firefighters working on the incident.

- **SISKIYOU, TRINITY** – Happy Camp Slater Incident
The deployment of Kentfield Engine 17A and OES 325 performed structure protection, direct and indirect fire suppression operations, and mop-up and restoration activities.
- **SONOMA, NAPA** – Glass incident
A Kentfield Fire Engine 17A and staff were engaged in protecting the City of Santa Rosa from the approaching Glass fire.
- **SHASTA** –Zogg Fire
Kentfield Fire Deputy Fire Marshal supported the incident as a Resource Manager.
- **MARIN**– OES Preposition / Mobilization
The Kentfield Fire district has participated multiple times this fire season during Red Flag Events. The deployment of Kentfield resources and staff as part of an in county Strike Team available to any incident.

Please Note: While some of our firefighters were away, your local Kentfield community remained protected.

KFD Station 17 remains fully staffed with Kentfield Engine 17 and Truck 17. We continue to respond to local emergencies and continue to enhance our fire prevention measures to protect the community.





NEXT GENERATION PROJECT **September 2020 Governing Board UPDATE:**

- **Next Gen Project**

We are nearing completion of the Customer Design Review process. In this phase, the MERA team and Motorola are working through over 1,000 pages of documents that will guide the implementation of the Next Gen system. Once completed, the MERA Governing Board will be asked to approve the Customer Design Review package leading us to the next phase of the project.

Following approval of the radio system design, the next significant step is Site Construction: Starting with release of bid packages for all the sites, awarding of bids, and then site construction. While the details vary from site to site, some existing sites require upgrades and reinforcement, and other new sites require complete construction of the site.

Upon completion of construction at each site, Motorola will be installing the communications equipment and microwave connections and bring the Next Gen system to life.

- **New Next Gen Project Team**

With Marin County's decision to not renew their agreement with MERA to implement their new system, MERA moved forward to develop a new project team. The Next Gen Project Team now reports to Deputy Executive Officer for the Next Gen System Mr. Dave Jeffries. Assisting Mr. Jeffries is Ms. Maura Griffin, from Regional Government Services. Serving as the Next Gen Program Manager is Mr. Mark Chase, from AECOM. Mr. Chase will be coordinating the efforts of the remaining members of the team.

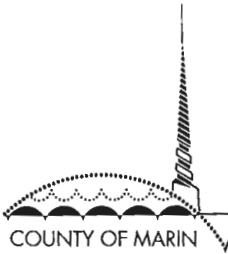
The Radio System Project Manager is Mr. David Mortimer from Federal Engineering. Mr. Mortimer is already a veteran to this project and is the primary point of contact between MERA and Motorola. The Construction Project Manager is Mr. James McKenzie, assisted by Construction Manager Jonathan Sprague, both from AECOM. The newest member of our team is Mr. Dave Bettin from Regional Government Services who is our Implementation Coordinator. He will be our main point of contact with MERA member agencies for equipment installations and distribution, as well as working with the member agencies to prepare for cutover to the Next Gen system.

- **Media Contact**

As a reminder, please refer any public or media inquiries regarding the MERA Next Gen System to MERA Deputy Executive Officer for the Next Gen System Dave Jeffries, 707-483-1098 or dave@jeffriespsc.com.

Our MERA team relies on the input and participation of all of our 25 member agencies!
Please be sure to share the above Project update with others at your agency.

MARIN EMERGENCY RADIO AUTHORITY
c/o Town of Corte Madera
300 Tamalpais Drive
Corte Madera, CA 94925
Phone: 415.927.5050
WWW.MERAONLINE.ORG



ELECTIONS DEPARTMENT

Providing a responsive, transparent, and professional approach to conducting elections.

Lynda Roberts
REGISTRAR OF VOTERS

Melvin Briones
ASSISTANT REGISTRAR OF
VOTERS

PO Box E
San Rafael, CA 94913

Marin County Civic Center
3501 Civic Center Drive
Suite 121
San Rafael, CA 94903
415 473 6456 T
415 473 6447 F
415 473 6899 TTY
www.marinvotes.org
elections@marincounty.org

September 15, 2020

Kentfield Fire Department
1004 Sir Francis Drake Blvd
KENTFIELD, CA 94904

Polling Site: Kentfield Fire Station
Engine Room
1004 Sir Francis Drake Blvd
Kentfield, CA 94904

Re: Polling Place Cancellation for November 3, 2020.

Dear Polling Place Provider,

This notice is to cancel the use of your facility as a polling place in the November 3, 2020 Presidential General Election.

The Elections Department will be using fewer poll sites than in past elections, and all sites will be open for four days, from Oct. 31 through Nov. 3. For this reason, we selected the largest available facilities in each city to allow for poll workers and voters to be 6' apart while inside the voting room.

If you have any questions, or if you would like to offer your facility on a standby basis should a polling place in your area cancel, please call me at (415) 473-6439.

Thank you for your support of the election process.

Sincerely,

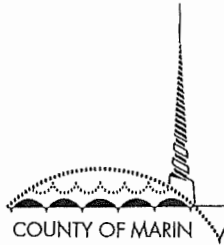
Colleen Ksanda

Colleen Ksanda
Precinct Coordinator

RECEIVED

SEP 16 2020

KENTFIELD FIRE DISTRICT



DEPARTMENT OF PUBLIC WORKS

Quality, Excellence, Innovation

Raul M. Rojas
DIRECTOR

September 28, 2020

Administration
PO Box 4186
San Rafael, CA 94913-4186
415 473 6528 T
415 473 3799 F
415 473 3232 TTY
CRS Dial 711
www.marincounty.org/pw

RE: Proposed Temporary Road Closures along Portions of Acacia Avenue,
Kentfield During School Start and End Times

Dear Resident:

- Accounting
- Airport
- Building Maintenance
- Capital Projects
- Certified Unified Program Agency (CUPA)
- Communications Maintenance
- County Garage
- Disability Access
- Engineering & Survey
- Flood Control & Water Resources
- Land Development
- Purchasing
- Real Estate
- Reprographic Services
- Road Maintenance
- Stormwater Program
- Transportation & Traffic Operations
- Waste Management

The Marin County Department of Public Works (County) has been consulting with Safe Routes to School Marin, Kentfield School District officials, and local residents regarding the return to in-person classes for students at Bacich Elementary and Kent Middle Schools. One of the challenges facing the return to school for students is the ability to socially distance as they walk and ride bicycles to and from school sites. The County is interested in providing measures in the public right-of-way to increase the safety of our children attending school. The County of Marin received a grant from the Transportation Authority of Marin to provide operational improvements to local streets and roads to enhance pedestrian and bicycle safety.

Through our conversations with school district officials and local residents it has been requested that the County should close Acacia Avenue to through traffic during school start and end times. The concerns are that due to the narrow width of Acacia Avenue, two-way motor traffic constrains the roadway so much that pedestrians and bicycles will not have adequate room to maintain a safe distance from each other resulting in an increased health risk to parents and children walking and riding to Kentfield District schools.

To address these concerns, the County is proposing to temporarily close Acacia Avenue between Rosemont Avenue to McAllister Avenue. The times of pick-up and drop-off may vary as school needs change with health requirements. The estimated times of closure is estimated to be from approximately 7:45 to 8:30 am and 12:30 to 1:00 pm (attached Figure 1). The roadway would be closed by barricades that would be removed outside the specified times of closure. For residents fronting this roadway segment, access to your property will not be interrupted. The road closures would be on days when children are present on Bacich school campus, which may change due to State and local health requirements. The daily road closure would begin when in-person classes begin at Bacich school, in which the date of opening is currently undetermined. School openings are dependent on State and local health requirements which currently prohibit full school opening. The duration of the daily road closures would be held until health officials determine that social distancing is no longer required by school children due to health risks.

If you have any comments, please feel free to contact me. I will be receiving comments for from the public for the next 3 weeks until October 19, 2020.

Very truly yours,

John Neville

John Neville
Associate Civil Engineer
Marin County Department of Public Works-Traffic Division
P.O. Box 4186
San Rafael, CA 94913
(415) 473-3077
Email: jneville@marincounty.org

CC: Nancy Vernon, Aide to Supervisor Rice
Dave Flynn, Marin County DPW Transportation Division Manager

MARIN WILDFIRE PREVENTION AUTHORITY

For the Meeting September 17, 2020

To: Marin Wildfire Prevention Authority Board of Directors

From: Rich Shortall, FIRESafe Marin

Subject: Update from FIRESafe Marin on projects/programs

RECOMMENDATION:

Receive report from FIRESafe Marin on MWPA supported projects and programs.

BACKGROUND:

FIRESafe Marin has been contracted to provide a variety of services and programs for MWPA. Attached is an update on those programs/projects. Rich Shortall who will be available for questions.

FISCAL IMPACT:

Funds for FIRESafe Marin have been allocated in your FY20-21 budget.

MWPA Project Update September 2020

Monthly Webinars

FSM-2020-C01

Our second webinar featured Central Marin Fire Battalion Chief Todd Lando and Professor Shannamar Dewey. Due to the many wildfires we have been experiencing, we made a last minute decision to change the topic to How to Survive a Wildfire focusing largely on alerting systems and evacuation. We had 500 attendees for the live zoom session (the maximum our license allows) and an additional 300 on the live Facebook feed. We received 141 questions from audience and either responded during the live event or the Q&A feature of our webpage. The presentation was live streamed on CMCTV and rebroadcast by both CMCTV and Novato Community TV. The video has been viewed over 2000 times on the FIRESafe MARIN YouTube Channel. The event was extensively advertised by our many partner agencies and was sent throughout the state by the California Fire Safe Council.

Our next webinar on September 25 will feature FSM Firewise Liaison John Hanson and Ecologically Sound Practices organizer Belle Cole discussing community organizing for fire safety and the importance of using best practices for fire projects to protect and enhance our environment. You can expect to see better webinar quality as we improve our production and technical capabilities.

5 Community Wildfire Protection Workshops 5 (1 in each zone) FSM-2020-C02

Annual workshop for Landscape Professionals FSM-2020-C03

Annual Workshop for Home Hardening Contractors FSM-2020-C04

These workshops are now targeted for next spring. It is still unclear if these workshops will be held in person. If not, we will create a series of instructional videos focusing on practical applications of methods for both fire smart landscaping and home hardening.

Prevention and Preparedness in schools "Get Ready Fifth Grade" FSM-2020-C05

We are working with staff from the Marin County Board of Education to include fire safety materials in the "Get Ready 5th Grade" program. We have created a draft of an interactive course that can be delivered on line by teachers. We have further meetings scheduled with curriculum development personnel.

Prepare Educational materials such as brochures and handouts FSM-2020-C06

We continue to distribute our educational materials. We are reviewing our catalogue for needed updates and revisions. We plan to launch a pilot project with Central Marin Fire that will make available to fire inspectors warning signs and stickers for homeowners related to under deck storage and maintenance.

Develop Spanish language training and educational materials **FSM-2020-C07**

We have posted links to Spanish language wildfire preparedness videos and downloadable educational content on our website. We will be creating a new Spanish language training video and accompanying written materials to support the Red Flag warning project.

Support Wildfire Mitigation Specialists **FSM-2020-C08**

Many of the Defensible Space Inspectors are handing out our “Homeowners Guide to Wildfire Preparedness.” We plan to develop a set of FAQ's and additional materials based on the feedback they are receiving from the public. An example is the pilot project under deck storage warning sticker program previously described. Defensible space inspectors have been recommending that homeowners cover wood piles with fire resistant tarps. As a result, FIRESafe MARIN has received many inquiries from homeowners about the type of tarp that should be purchased. There is not currently a reliable fire resistant rating system in place so FSM will be doing flame testing on several types of tarps to guide us on making recommendations.

Monthly Firewise online Community Meetings **FSM-2020-C09**

Last month's meeting featured a presentation on proposed insurance bills AB2167 and SB292. The Firewise leaders' group was unanimous in deciding to oppose the bills. After the meeting we communicated that decision to Chief Bill Tyler and FSM President Jim Chayka. Chief Tyler brought the issue to the Marin County Fire Chiefs Association which also voted to oppose. The issue is now moot because the bills were gutted and amended to become studies only. We continue to routinely participate in local Firewise meetings.

Staff to support Firewise sites with technical and direct support **FSM-2020-C10**

Our Firewise metrics project which measures the organizational effectiveness of each site is nearing completion. We have learned that the chief issue for many is a lack of contact information for residents. We have ordered 5000 new door hangers which will be distributed to Firewise leaders. One side of the door hangers solicits contact information while the other side has fire pre-planning and evacuation information. These can be placed at homes even during the COVID epidemic

Maintain current and comprehensive website library of resources **FSM-2020-C11**

We continue to upgrade our website to make it more user friendly. The website is very popular, and we receive questions about sharing our content from fire councils throughout the State.

Educational video- creation and distribution **FSM-2020-C12**

Our latest video production was filmed in Inverness during the height of the Woodward Fire. Central Marin Fire Battalion Chief Todd Lando, FIRESafe MARIN staff and a

work crew from Youth-2-Work assisted several homeowners to make several last minute fire safety improvements prior to receiving an evacuation warning. This included removing vegetation, clearing flammable materials in Zone 0, covering vents, etc. The video is still being edited.

Respond to resident inquiries and requests in timely manner **FSM-2020-C13**

We continue to provide same day response to virtually every request for information. Volume has increased substantially due to the fires and inquiries following defensible space inspections.

Prepare and distribute monthly newsletter **FSM-2020-C14**

We added 500 new subscribers last month bringing the total to 4500. Newsletters are typically sent out on the second Tuesday of each month. Our average open rate click throughs are extremely high. We continue to expand our partner list with further reach through referrals.

Prepare articles for print media: Marin IJ, Pacific Sun **FSM-2020-C15**

We submitted a press release to the Point Reyes Light newspaper related to emergency chipper work that we did in West Marin. We worked with Marin Art & Gardens to have a piece placed in their newsletter and we are reaching out to other organizations with large newsletter distribution to place articles or referrals.

Fire Smart demonstration gardens throughout the County **FSM-2020-C1**

We expect to get started on the planning for this project with UC Marin Master Gardeners later in the fall.

NOAA Weather Radios **FSM-2020-C17**

We will begin meeting with stakeholders on this project later this month.

Countywide chipper program **FSM-2020- C18**

This is our most popular program and a high visibility project for the MWPA. All residents enroll through a webpage that identifies the MWPA as the source of funding and the chipper trucks have signs stating the same. As of September 3, 2020, we have made 1022 curbside pickups, removed 5151 cubic yards of unchipped material and taken 1175 yards of chipped material to Marin Resource Recovery and West Marin Compost.

During the wildfires, we diverted our chipping crews to Inverness for several days to provide extra assistance to homeowners who were removing a great deal of material to create defensible space in advance of the wildfires. Residents were very grateful. As a result of the wildfires, demand for the program has increased substantially. We would like to extend the program through November, but we would require additional funding from the MWPA.

Alert and Warning via Red Flag Warning signs

FSM-2020-C19

We have had several meetings with stakeholders including fire agencies from each of the 5 major zones, Firewise leaders, Marin County Open Space, Marin Municipal Water District and China Camp. The group has now agreed to a common language and design sign design/layout. Several sign display options have been approved including A-frames, mounted flip signs, etc. Protocols have been developed that empower Marin's fire chiefs to determine when signs should be displayed. Standards of accountability have been adopted so that we can track whether signs have actually been deployed and when they are picked up. We hope to shortly place our first order for signs as part of a pilot project to test the effectiveness of the program. We will next work on developing an educational campaign to support the language including Spanish language materials.

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Mark Pomi
Fire Chief

Phone: (415) 453-7464
Fax: (415) 453-4578

Kentfield Fire Protection District

1004 SIR FRANCIS DRAKE BOULEVARD
KENTFIELD, CALIFORNIA 94904-1468
www.kentfield.org

October 1, 2020

Lindsay Bacigalupi
Facility Rental Supervisor
College of Marin

Dear Lindsay:

On behalf of the Kentfield Fire Protection District and the Kentfield Association of Firefighters, I want to take this opportunity to express my sincere appreciation to you and the entire College of Marin staff for your support of our local Blood Drives.

Due to your efforts, the important blood donation process is continuing. With the ongoing pandemic, we would not have been able to hold the drive at all without an easily accessible large venue like the gym. You allowing access and use of College of Marin Kentfield Campus gym is a perfect fit for our community drives.

Thank you again, College of Marin for your very generous support in helping to maintain our vital local blood supply and for being a wonderful community partner. You and your staff's tireless work of setting up and breaking down the gym facility before and after the drives is truly making a difference and saving lives.

Sincerely,



Mark Pomi
Fire Chief

Kentfield FPD

Kentfield, CA

This report was generated on 10/8/2020 12:24:14 PM



Hours Worked per Activity Code for Personnel for Date Range

Personnel: All Personnel | Roster Activity Code(s): OT - Overtime, OT - ACP - Overtime - Acting Captain, OT - ACP - SEPARATE CHECK - OT-ACP- Overtime Acting Captain-Sep Check, OT - CM - OT-Central Marin, OT - CM SEPARATE CHECK - OT-Central Marin Separate Check and 7 more | Start Date: 09/01/2020 | End Date: 09/30/2020

ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
Beltramo,Anthony	ID: 3242					
Overtime - To Comp. Time						
B1	17 - Head Quarters	E17A	9/9/2020 07:00:00	9/10/2020 07:00:00	24	0700 to 0700 = 24 Hours OT * 1.5 = 36 Hours Comp Time; Assigned TF 2141
B1	17 - Head Quarters	E17A	9/9/2020 07:00:00	9/9/2020 19:00:00	12	0700 to 0700 = 24 Hours OT * 1.5 = 36 Hours Comp Time; Assigned TF 2141
B2	17 - Head Quarters	E17A	9/10/2020 07:00:00	9/11/2020 07:00:00	24	0700 to 0700 = 24 hours OT * 1.5 = 36 Hours Comp Time; Assigned TF 2141
B2	17 - Head Quarters	E17A	9/10/2020 07:00:00	9/10/2020 19:00:00	12	0700 to 0700 = 24 hours OT * 1.5 = 36 Hours Comp Time; Assigned TF 2141

[Beltramo,Anthony] Overtime - To Comp. Time 72

Overtime						
C1	17 - Head Quarters	E17A	9/11/2020 07:00:00	9/12/2020 07:00:00	24	Assigned TF 2141
C2	17 - Head Quarters	E17A	9/12/2020 07:00:00	9/13/2020 07:00:00	24	Assigned TF 2141
B1	17 - Head Quarters	E17A	9/15/2020 07:00:00	9/16/2020 07:00:00	24	Assigned TF 2141
B2	17 - Head Quarters	E17A	9/16/2020 07:00:00	9/17/2020 07:00:00	24	Assigned TF 2141
C1	17 - Head Quarters	E17A	9/17/2020 07:00:00	9/18/2020 07:00:00	24	Assigned TF 2141
C2	17 - Head Quarters	E17A	9/18/2020 07:00:00	9/19/2020 07:00:00	24	Assigned TF 2141
B1	17 - Head Quarters	E17A	9/27/2020 07:00:00	9/28/2020 07:00:00	24	
B2	17 - Head Quarters	E17A	9/28/2020 07:00:00	9/29/2020 07:00:00	24	Assigned TF 2141
C1	17 - Head Quarters	E17A	9/29/2020 07:00:00	9/30/2020 07:00:00	24	Assigned to TF 2141

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.



ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
C2	17 - Head Quarters	E17A	9/30/2020 07:00:00	10/1/2020 07:00:00	24	Assigned to TF 2141

[Beltramo,Anthony] Overtime 240

[Beltramo,Anthony] Total Hours Worked: 312

Bridges,Bryan	ID: 1115
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Overtime

B1	17 - Head Quarters	E17	9/3/2020 07:00:00	9/4/2020 07:00:00	24	Backfill station for Tescallo
C2	17 - Head Quarters	E17	9/6/2020 07:00:00	9/7/2020 07:00:00	24	ENG Bridges OT cover in - OES Pre- Po deployment ENG Nelson
B1	17 - Head Quarters	E17A	9/9/2020 07:00:00	9/10/2020 07:00:00	24	Assigned TF 2141
B2	17 - Head Quarters	E17A	9/10/2020 07:00:00	9/11/2020 07:00:00	24	Assigned TF 2141
C1	17 - Head Quarters	E17A	9/11/2020 07:00:00	9/12/2020 07:00:00	24	Assigned TF 2141
C2	17 - Head Quarters	E17A	9/12/2020 07:00:00	9/13/2020 07:00:00	24	Assigned TF 2141
B1	17 - Head Quarters	E17A	9/15/2020 07:00:00	9/16/2020 07:00:00	24	Assigned TF 2141
B2	17 - Head Quarters	E17A	9/16/2020 07:00:00	9/17/2020 07:00:00	24	Assigned TF 2141
C1	17 - Head Quarters	E17A	9/17/2020 07:00:00	9/18/2020 07:00:00	24	Assigned TF 2141
C2	17 - Head Quarters	E17A	9/18/2020 07:00:00	9/19/2020 07:00:00	24	Assigned TF 2141
B1	17 - Head Quarters	E17A	9/27/2020 07:00:00	9/28/2020 07:00:00	24	
B2	17 - Head Quarters	E17A	9/28/2020 07:00:00	9/29/2020 07:00:00	24	Assigned TF 2141
C1	17 - Head Quarters	E17A	9/29/2020 07:00:00	9/30/2020 07:00:00	24	Assigned to TF 2141
C2	17 - Head Quarters	E17A	9/30/2020 07:00:00	10/1/2020 07:00:00	24	Assigned to TF 2141

[Bridges,Bryan] Overtime 336

[Bridges,Bryan] Total Hours Worked: 336

Castleberry,Jake	ID: 3240
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Overtime

A1	17 - Head Quarters	O-325	9/1/2020 07:00:00	9/2/2020 07:00:00	24	Assigned to the Woodward Fire.
A1	17 - Head Quarters	E17	9/7/2020 23:00:00	9/8/2020 07:00:00	8	
B2	17 - Head Quarters	E17A	9/10/2020 23:00:00	9/11/2020 07:00:00	8	Assigned TF 2141
C1	17 - Head Quarters	E17A	9/11/2020 07:00:00	9/12/2020 07:00:00	24	Assigned TF 2141

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.



ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
C2	17 - Head Quarters	E17A	9/12/2020 07:00:00	9/13/2020 07:00:00	24	Assigned TF 2141
A1	17 - Head Quarters	E17A	9/13/2020 07:00:00	9/14/2020 07:00:00	24	Assigned TF2141
A2	17 - Head Quarters	E17A	9/14/2020 07:00:00	9/15/2020 07:00:00	24	Assigned TF 2141
B1	17 - Head Quarters	E17A	9/15/2020 07:00:00	9/16/2020 07:00:00	24	Assigned TF 2141
C1	17 - Head Quarters	E17A	9/17/2020 23:00:00	9/18/2020 07:00:00	8	Assigned TF 2141
C2	17 - Head Quarters	E17A	9/18/2020 07:00:00	9/19/2020 07:00:00	24	Assigned TF 2141
A1	17 - Head Quarters	E17A	9/19/2020 07:00:00	9/20/2020 07:00:00	24	Assigned TF 2141
A2	17 - Head Quarters	E17A	9/20/2020 07:00:00	9/20/2020 12:30:00	5.5	Assigned TF 2141
A2	17 - Head Quarters	E17	9/20/2020 12:30:00	9/21/2020 07:00:00	18.5	
A2	17 - Head Quarters	E17A	9/26/2020 23:00:00	9/27/2020 07:00:00	8	OES TF 2141 / 17A pre - position
B1	17 - Head Quarters	E17A	9/27/2020 07:00:00	9/28/2020 07:00:00	24	
B2	17 - Head Quarters	E17A	9/28/2020 07:00:00	9/29/2020 07:00:00	24	Assigned TF 2141
C1	17 - Head Quarters	E17A	9/29/2020 07:00:00	9/30/2020 07:00:00	24	Assigned to TF 2141

[Castleberry, Jake] Overtime 320

[Castleberry, Jake] Total Hours Worked: 320

Garcia ,Anthony		ID: 1362				
Overtime - Separate Check						
A1	17 - Head Quarters	E17	9/1/2020 07:00:00	9/2/2020 07:00:00	24	Backfill station for Viau
A2	17 - Head Quarters	E17	9/2/2020 07:00:00	9/2/2020 20:00:00	13	Station backfill for Viau.
B2	17 - Head Quarters	E17	9/4/2020 07:00:00	9/4/2020 16:00:00	9	Cover Marty OOC
B2	17 - Head Quarters	E17	9/4/2020 16:00:00	9/5/2020 07:00:00	15	Cover Marty vacation
A1	17 - Head Quarters	O-325	9/7/2020 07:00:00	9/8/2020 07:00:00	24	Assigned to TF2141 Pre-position assignment.
A2	17 - Head Quarters	O-325	9/8/2020 07:00:00	9/9/2020 07:00:00	24	Assigned to TF2141 pre-position assignment.
B1	17 - Head Quarters	O-325	9/9/2020 07:00:00	9/10/2020 07:00:00	24	Assigned TF 2141
B2	17 - Head Quarters	O-325	9/10/2020 07:00:00	9/11/2020 07:00:00	24	Assigned TF 2141
A1	17 - Head Quarters	O-325	9/13/2020 07:00:00	9/14/2020 07:00:00	24	Assigned TF2141
A2	17 - Head Quarters	O-325	9/14/2020 07:00:00	9/15/2020 07:00:00	24	Assigned TF 2141
B1	17 - Head Quarters	O-325	9/15/2020 07:00:00	9/16/2020 07:00:00	24	Assigned TF 2141
B2	17 - Head Quarters	O-325	9/16/2020 07:00:00	9/17/2020 07:00:00	24	Assigned TF 2141
A1	17 - Head Quarters	O-325	9/19/2020 07:00:00	9/20/2020 07:00:00	24	Assigned TF 2141

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ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
A2	17 - Head Quarters	O-325	9/20/2020 07:00:00	9/20/2020 12:30:00	5.5	Assigned TF 2141

[Garcia ,Anthony] Overtime - Separate Check 282.5

[Garcia ,Anthony] Total Hours Worked: 282.5

Glenn ,David	ID: 1390
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Overtime						
BC Glenn	17 - Head Quarters	B17	9/1/2020 07:00:00	9/2/2020 07:00:00	24	OOO CZU Lightening Complex SOFR
BC Glenn	17 - Head Quarters	B17	9/2/2020 07:00:00	9/3/2020 07:00:00	24	OOO CZU Lightening Complex SOFR
BC Glenn	17 - Head Quarters	B17	9/5/2020 07:00:00	9/6/2020 07:00:00	24	OOO Butte, Tehama, Glenn Complex SOFR
BC Glenn	17 - Head Quarters	B17	9/6/2020 07:00:00	9/7/2020 07:00:00	24	OOO Butte, Tehama, Glenn Complex SOFR
BC Glenn	17 - Head Quarters	B17	9/7/2020 07:00:00	9/8/2020 07:00:00	24	OOO Butte, Tehama, Glenn Complex SOFR
BC Glenn	17 - Head Quarters	B17	9/8/2020 07:00:00	9/9/2020 07:00:00	24	OOO Butte, Tehama, Glenn Complex SOFR
BC Glenn	17 - Head Quarters	B17	9/29/2020 07:00:00	9/30/2020 07:00:00	24	TF 2142 Glass Fire STEN
BC Glenn	17 - Head Quarters	B17	9/30/2020 07:00:00	10/1/2020 07:00:00	24	TF 2142 Glass Fire STEN

[Glenn ,David] Overtime 192

Overtime - Separate Check						
BC Glenn	17 - Head Quarters	B17	9/11/2020 07:00:00	9/12/2020 07:00:00	24	OOO North Complex Bear Fire SOFR
BC Glenn	17 - Head Quarters	B17	9/12/2020 07:00:00	9/13/2020 07:00:00	24	OOO North Complex Bear Fire SOFR
BC Glenn	17 - Head Quarters	B17	9/13/2020 07:00:00	9/14/2020 07:00:00	24	OOO North Complex Bear Fire SOFR
BC Glenn	17 - Head Quarters	B17	9/14/2020 07:00:00	9/15/2020 07:00:00	24	OOO North Complex Bear Fire SOFR
BC Glenn	17 - Head Quarters	B17	9/17/2020 07:00:00	9/18/2020 07:00:00	24	OOO North Complex Bear Fire SOFR
BC Glenn	17 - Head Quarters	B17	9/18/2020 07:00:00	9/19/2020 07:00:00	24	OOO North Complex Bear Fire SOFR

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ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
BC Glenn	17 - Head Quarters	B17	9/19/2020 07:00:00	9/20/2020 07:00:00	24	OOO North Complex Bear Fire SOFR

[Glenn ,David] Overtime - Separate Check 168

Overtime - To Comp. Time						
BC Glenn	17 - Head Quarters	B17	9/20/2020 07:00:00	9/20/2020 14:30:00	7.5	0700-1200 = 5 Hours OT * 1.5 = 7.5 hours Comp Time; OOC North Complex Bear Fire SOFR

[Glenn ,David] Overtime - To Comp. Time 7.5

OT-Central Marin						
BC Glenn	17 - Head Quarters	B17	9/26/2020 07:00:00	9/27/2020 07:00:00	24	Cover Cobb OOC

[Glenn ,David] OT-Central Marin 24

[Glenn ,David] Total Hours Worked: 391.5

Houser,Matthew	ID:					
Overtime						
C2	17 - Head Quarters	E17	9/6/2020 06:00:00	9/6/2020 23:00:00	17	
C2	17 - Head Quarters	E17	9/12/2020 23:00:00	9/13/2020 07:00:00	8	
A1	17 - Head Quarters	E17	9/13/2020 07:00:00	9/14/2020 07:00:00	24	
C2	17 - Head Quarters	E17	9/18/2020 23:00:00	9/19/2020 07:00:00	8	
A1	17 - Head Quarters	E17	9/19/2020 07:00:00	9/20/2020 07:00:00	24	
C2	17 - Head Quarters	E17	9/24/2020 23:00:00	9/25/2020 07:00:00	8	

[Houser,Matthew] Overtime 89

[Houser,Matthew] Total Hours Worked: 89

Marty ,Andrew	ID: 1675					
Overtime - To Comp. Time						
A1	17 - Head Quarters	E17A	9/1/2020 07:00:00	9/2/2020 07:00:00	24	0700-0700 = 24 OT Hours * 1.5 = 36 CT Hours; E17A OOC Sheep Incident
A1	17 - Head Quarters	E17A	9/1/2020 07:00:00	9/1/2020 19:00:00	12	0700-0700 = 24 OT Hours * 1.5 = 36 CT Hours; E17A OOC Sheep Incident
A2	17 - Head Quarters	E17A	9/2/2020 07:00:00	9/3/2020 07:00:00	24	0700-0700 = 24 OT Hours * 1.5 = 36 CT Hours; E17A OOC Sheep Incident

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ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
A2	17 - Head Quarters	E17A	9/2/2020 07:00:00	9/2/2020 19:00:00	12	0700-0700 = 24 OT Hours * 1.5 = 36 CT Hours; E17A OOC Sheep Incident

[Marty ,Andrew] Overtime - To Comp. Time 72

Overtime - Separate Check						
A2 -Pay Period Catch Up	17 - Head Quarters	E17	9/8/2020 12:00:00	9/9/2020 07:00:00	19	Covering Viau: A2 called Out of County. Overtime will be processing in pay period: 9-9-20 to 9-22-20
C1	17 - Head Quarters	E17	9/11/2020 07:00:00	9/12/2020 07:00:00	24	Cover TF 2141
C2	17 - Head Quarters	E17	9/12/2020 07:00:00	9/13/2020 07:00:00	24	Cover TF 2141
A1	17 - Head Quarters	E17	9/13/2020 07:00:00	9/14/2020 07:00:00	24	Cover TF 2141
A2	17 - Head Quarters	E17	9/14/2020 07:00:00	9/15/2020 07:00:00	24	Cover TF 2141
C1	17 - Head Quarters	E17	9/17/2020 07:00:00	9/18/2020 07:00:00	24	Cover TF 2141
C2	17 - Head Quarters	E17	9/18/2020 07:00:00	9/19/2020 07:00:00	24	Cover TF 2141
A1	17 - Head Quarters	E17	9/19/2020 07:00:00	9/20/2020 07:00:00	24	Cover TF 2141
A2	17 - Head Quarters	E17	9/20/2020 07:00:00	9/20/2020 12:30:00	5.5	Cover TF 2141

[Marty ,Andrew] Overtime - Separate Check 192.5

Overtime						
A2	17 - Head Quarters	E17	9/26/2020 18:00:00	9/27/2020 07:00:00	13	Cover CPT Viau - OES pre -position

[Marty ,Andrew] Overtime 13

[Marty ,Andrew] Total Hours Worked: 277.5

McKnight ,Christopher	ID: 1713					
Overtime						
A1	17 - Head Quarters	O-325	9/1/2020 07:00:00	9/2/2020 07:00:00	24	Assigned to the Woodward Fire.
A2	17 - Head Quarters	O-325	9/2/2020 07:00:00	9/2/2020 20:00:00	13	Assigned to Woodward Fire.
C2	17 - Head Quarters	E17	9/6/2020 07:00:00	9/7/2020 07:00:00	24	Mcknight OT cover in - OES deployment Pre-Po FF Neve
C2	17 - Head Quarters	E17	9/18/2020 07:00:00	9/19/2020 07:00:00	24	Cover TF 2141
A1	17 - Head Quarters	E17	9/19/2020 07:00:00	9/20/2020 07:00:00	24	Cover TF 2141
A2	17 - Head Quarters	E17	9/20/2020 07:00:00	9/20/2020 12:30:00	5.5	Cover TF 2141

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ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
A2	17 - Head Quarters	E17	9/26/2020 18:00:00	9/27/2020 07:00:00	13	Cover ENG Bridges - OES/ 17A pre - position

[McKnight ,Christopher] Overtime 127.5

Overtime - To Comp. Time						
A2 -Pay Period Catch Up	17 - Head Quarters	E17	9/8/2020 07:00:00	9/9/2020 07:00:00	24	1200 to 0700 = 19 Hours OT *1.5 = 28.5 Hours Comp Time; Covering Bridges: A2 called Out of County. Overtime will be processing in pay period: 9-9-20 to 9-22-20
A2 -Pay Period Catch Up	17 - Head Quarters	E17	9/8/2020 07:30:00	9/8/2020 12:00:00	4.5	1200 to 0700 = 19 Hours OT *1.5 = 28.5 Hours Comp Time; Covering Bridges: A2 called Out of County. Overtime will be processing in pay period: 9-9-20 to 9-22-20
C1	17 - Head Quarters	E17	9/11/2020 07:00:00	9/11/2020 19:00:00	12	0700 to 0700 = 24 Hours OT *1.5 = 36 Hours Comp Time; Cover TF 2141
C1	17 - Head Quarters	E17	9/11/2020 07:00:00	9/12/2020 07:00:00	24	0700 to 0700 = 24 Hours OT *1.5 = 36 Hours Comp Time; Cover TF 2141
C2	17 - Head Quarters	E17	9/12/2020 07:00:00	9/13/2020 07:00:00	24	0700 to 0700 = 24 Hours OT *1.5 = 36 Hours Comp Time; Cover TF 2141
C2	17 - Head Quarters	E17	9/12/2020 07:00:00	9/12/2020 19:00:00	12	0700 to 0700 = 24 Hours OT *1.5 = 36 Hours Comp Time; Cover TF 2141
A1	17 - Head Quarters	E17	9/13/2020 07:00:00	9/13/2020 19:00:00	12	0700 to 0700 = 24 Hours OT *1.5 = 36 Hours Comp Time; Cover TF 2141
A1	17 - Head Quarters	E17	9/13/2020 07:00:00	9/14/2020 07:00:00	24	0700 to 0700 = 24 Hours OT *1.5 = 36 Hours Comp Time; Cover TF 2141
A2	17 - Head Quarters	E17	9/14/2020 07:00:00	9/15/2020 07:00:00	24	0700 to 0700 = 24 Hours OT *1.5 = 36 Hours Comp Time; Cover TF 2141
A2	17 - Head Quarters	E17	9/14/2020 07:00:00	9/14/2020 19:00:00	12	0700 to 0700 = 24 Hours OT *1.5 = 36 Hours Comp Time; Cover TF 2141
C1	17 - Head Quarters	E17	9/17/2020 07:00:00	9/18/2020 07:00:00	24	0700 to 0700 = 24 Hours OT *1.5 = 36 Hours Comp Time; Cover TF 2141
C1	17 - Head Quarters	E17	9/17/2020 07:00:00	9/17/2020 19:00:00	12	0700 to 0700 = 24 Hours OT *1.5 = 36 Hours Comp Time; Cover TF 2141

[McKnight ,Christopher] Overtime - To Comp. Time 208.5

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.



ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
Overtime - Separate Check						
Cash in Comp Time - McKnight	17 - Head Quarters	Other	9/9/2020 07:00:00	9/13/2020 00:20:00	89.33	Cashing in 134 Hours of Comp Time / 1.5 = 89.33 OT Hours

[McKnight ,Christopher] Overtime - Separate Check 89.33

[McKnight ,Christopher] Total Hours Worked: 425.33

Nelson,Zachary	ID: 1782
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Overtime - Separate Check						
A1	17 - Head Quarters	E17	9/1/2020 07:00:00	9/2/2020 07:00:00	24	Backfill station for Beltramo
A2	17 - Head Quarters	E17	9/2/2020 07:00:00	9/3/2020 07:00:00	24	Station backfill for Beltramo.
B2	17 - Head Quarters	E17	9/4/2020 07:00:00	9/4/2020 16:00:00	9	Cover Tescallo OOC
A1	17 - Head Quarters	O-325	9/7/2020 07:00:00	9/8/2020 07:00:00	24	Assigned to TF2141 Pre-position assignment.
A2	17 - Head Quarters	O-325	9/8/2020 07:00:00	9/9/2020 07:00:00	24	Assigned to TF2141 pre-position assignment.
B1	17 - Head Quarters	O-325	9/9/2020 07:00:00	9/10/2020 07:00:00	24	Assigned TF 2141
B2	17 - Head Quarters	O-325	9/10/2020 07:00:00	9/11/2020 07:00:00	24	Assigned TF 2141
A1	17 - Head Quarters	O-325	9/13/2020 07:00:00	9/14/2020 07:00:00	24	Assigned TF2141
A2	17 - Head Quarters	O-325	9/14/2020 07:00:00	9/15/2020 07:00:00	24	Assigned TF 2141
B1	17 - Head Quarters	O-325	9/15/2020 07:00:00	9/16/2020 07:00:00	24	Assigned TF 2141
B2	17 - Head Quarters	O-325	9/16/2020 07:00:00	9/17/2020 07:00:00	24	Assigned TF 2141
A1	17 - Head Quarters	O-325	9/19/2020 07:00:00	9/20/2020 07:00:00	24	Assigned TF 2141
A2	17 - Head Quarters	O-325	9/20/2020 07:00:00	9/20/2020 12:30:00	5.5	Assigned TF 2141

[Nelson,Zachary] Overtime - Separate Check 278.5

[Nelson,Zachary] Total Hours Worked: 278.5

Neve,Mitch	ID: 3243
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Overtime						
A1	17 - Head Quarters	E17A	9/1/2020 07:00:00	9/2/2020 07:00:00	24	Assigned to the Sheep Fire.
A2	17 - Head Quarters	E17A	9/2/2020 07:00:00	9/3/2020 07:00:00	24	Assigned to Sheep Fire.
B1	17 - Head Quarters	E17A	9/3/2020 07:00:00	9/4/2020 07:00:00	24	Assigned to the Sheep Fire.
B2	17 - Head Quarters	E17A	9/4/2020 07:00:00	9/4/2020 16:00:00	9	E17A OOC Sheep Incident

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.



ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
A1	17 - Head Quarters	O-325	9/7/2020 07:00:00	9/8/2020 07:00:00	24	Assigned to TF2141 Pre-position assignment.
A2	17 - Head Quarters	O-325	9/8/2020 07:00:00	9/9/2020 07:00:00	24	Assigned to TF2141 pre-position assignment.
B1	17 - Head Quarters	O-325	9/9/2020 07:00:00	9/10/2020 07:00:00	24	Assigned TF 2141
B2	17 - Head Quarters	O-325	9/10/2020 07:00:00	9/11/2020 07:00:00	24	Assigned TF 2141
A1	17 - Head Quarters	O-325	9/13/2020 07:00:00	9/14/2020 07:00:00	24	Assigned TF2141
A2	17 - Head Quarters	O-325	9/14/2020 07:00:00	9/15/2020 07:00:00	24	Assigned TF 2141
B1	17 - Head Quarters	O-325	9/15/2020 07:00:00	9/16/2020 07:00:00	24	Assigned TF 2141
B2	17 - Head Quarters	O-325	9/16/2020 07:00:00	9/17/2020 07:00:00	24	Assigned TF 2141
A1	17 - Head Quarters	O-325	9/19/2020 07:00:00	9/20/2020 07:00:00	24	Assigned TF 2141
A2	17 - Head Quarters	O-325	9/20/2020 07:00:00	9/20/2020 12:30:00	5.5	Assigned TF 2141

[Neve,Mitch] Overtime 302.5

[Neve,Mitch] Total Hours Worked: 302.5

Pasero,Larry		ID: 3307				
Overtime - To Comp. Time						
Admin + DFM	17 - Head Quarters	Other	9/11/2020 09:00:00	9/11/2020 12:00:00	3	FireSafe Marin Board Meeting 0900-1100 = 2 hrs (x1.5 = 3.0 Hrs) to comp.
Admin + DFM	17 - Head Quarters	Other	9/28/2020 16:00:00	9/29/2020 00:15:00	8.25	ZOGG INCIDENT O-93 CA-SHU-09978 OT started at 1600 End 2130 5.5 hours x1.5 = 8.25 hrs
Admin + DFM	17 - Head Quarters	Other	9/29/2020 15:30:00	9/29/2020 21:30:00	6	ZOGG Incident CA-SHU-09978 1530-1930 = 4 hrs x 1.5 = 6 hrs
Admin + DFM	17 - Head Quarters	Other	9/30/2020 15:30:00	9/30/2020 21:30:00	6	ZOGG Incident CA-SHU-09978 1530-1930 = 4 hrs x 1.5 = 6 hrs

[Pasero,Larry] Overtime - To Comp. Time 23.25

[Pasero,Larry] Total Hours Worked: 23.25

Tescalco,Anthony		ID: 2081				
Overtime - Separate Check						
A1	17 - Head Quarters	E17A	9/1/2020 07:00:00	9/2/2020 07:00:00	24	Assigned to the Sheep Fire.

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.



ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
A2	17 - Head Quarters	E17A	9/2/2020 07:00:00	9/3/2020 07:00:00	24	Assigned to Sheep Fire.
A2 -Pay Period Catch Up	17 - Head Quarters	E17	9/8/2020 12:00:00	9/9/2020 07:00:00	19	Covering Beltramo: A2 called Out of County. Overtime will be processing in pay period: 9-9-20 to 9-22-20
C1	17 - Head Quarters	E17	9/11/2020 07:00:00	9/12/2020 07:00:00	24	Cover TF 2141
C2	17 - Head Quarters	E17	9/12/2020 07:00:00	9/13/2020 07:00:00	24	Cover TF 2141
A1	17 - Head Quarters	E17	9/13/2020 07:00:00	9/14/2020 07:00:00	24	Cover TF 2141
A2	17 - Head Quarters	E17	9/14/2020 07:00:00	9/15/2020 07:00:00	24	Cover TF 2141
C1	17 - Head Quarters	E17	9/17/2020 07:00:00	9/18/2020 07:00:00	24	Cover TF 2141
C2	17 - Head Quarters	E17	9/18/2020 07:00:00	9/19/2020 07:00:00	24	Cover TF 2141
A1	17 - Head Quarters	E17	9/19/2020 07:00:00	9/20/2020 07:00:00	24	Cover TF 2141
A2	17 - Head Quarters	E17	9/20/2020 07:00:00	9/20/2020 12:30:00	5.5	Cover TF 2141
A2	17 - Head Quarters	E17	9/26/2020 18:00:00	9/27/2020 07:00:00	13	Cover FF Beltramo - OES/ 17A pre - position

[Tescalco,Anthony] Overtime - Separate Check 253.5

[Tescalco,Anthony] Total Hours Worked: 253.5

Van Metre,Ian		ID: 4951				
Overtime						
A1	17 - Head Quarters	E17	9/1/2020 07:00:00	9/2/2020 07:00:00	24	Backfill station for Castleberry.
C1	17 - Head Quarters	E17	9/5/2020 10:00:00	9/6/2020 07:00:00	21	OOO with C Shift
C2	17 - Head Quarters	O-325	9/6/2020 07:00:00	9/7/2020 07:00:00	24	OES - Pre-positioning MRN
A1	17 - Head Quarters	O-325	9/7/2020 07:00:00	9/8/2020 07:00:00	24	Assigned to TF2141 Pre-position assignment.
A2	17 - Head Quarters	O-325	9/8/2020 07:00:00	9/9/2020 07:00:00	24	Assigned to TF2141 pre-position assignment.
B2	17 - Head Quarters	O-325	9/10/2020 23:00:00	9/11/2020 07:00:00	8	Assigned TF 2141
C1	17 - Head Quarters	O-325	9/11/2020 07:00:00	9/12/2020 07:00:00	24	Assigned TF 2141
C2	17 - Head Quarters	O-325	9/12/2020 07:00:00	9/13/2020 07:00:00	24	Assigned TF 2141
A1	17 - Head Quarters	O-325	9/13/2020 07:00:00	9/14/2020 07:00:00	24	Assigned TF2141
A2	17 - Head Quarters	O-325	9/14/2020 07:00:00	9/15/2020 07:00:00	24	Assigned TF 2141
B1	17 - Head Quarters	O-325	9/15/2020 07:00:00	9/16/2020 07:00:00	24	Assigned TF 2141
C1	17 - Head Quarters	O-325	9/17/2020 23:00:00	9/18/2020 07:00:00	8	Assigned TF 2141
C2	17 - Head Quarters	O-325	9/18/2020 07:00:00	9/19/2020 07:00:00	24	Assigned TF 2141

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.



ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
A1	17 - Head Quarters	O-325	9/19/2020 07:00:00	9/19/2020 07:00:00	0	Assigned TF 2141 0700-0700 OT Hours Previously paid on prior pay period for 9/5/20. Making adjustment this pay period
A2	17 - Head Quarters	O-325	9/20/2020 07:00:00	9/20/2020 12:30:00	5.5	Assigned TF 2141

[Van Metre,Ian] Overtime 282.5

[Van Metre,Ian] Total Hours Worked: 282.5

Viau ,Kris	ID: 2133
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Overtime - Separate Check

B1	17 - Head Quarters	E17	9/3/2020 07:00:00	9/4/2020 07:00:00	24	Backfill station for Marty.
C2	17 - Head Quarters	E17	9/6/2020 07:00:00	9/7/2020 07:00:00	24	CPT Viau OT cover -in for OES Pre-PO deployment CPT Garcia
B1	17 - Head Quarters	E17A	9/9/2020 07:00:00	9/10/2020 07:00:00	24	Assigned TF 2141
B2	17 - Head Quarters	E17A	9/10/2020 07:00:00	9/11/2020 07:00:00	24	Assigned TF 2141
C1	17 - Head Quarters	E17A	9/11/2020 07:00:00	9/12/2020 07:00:00	24	Assigned TF 2141
C2	17 - Head Quarters	E17A	9/12/2020 07:00:00	9/13/2020 07:00:00	24	Assigned TF 2141
B2	17 - Head Quarters	E17A	9/16/2020 07:00:00	9/17/2020 07:00:00	24	Assigned TF 2141
C1	17 - Head Quarters	E17A	9/17/2020 07:00:00	9/18/2020 07:00:00	24	Assigned TF 2141
C2	17 - Head Quarters	E17A	9/18/2020 07:00:00	9/19/2020 07:00:00	24	Assigned TF 2141
B1	17 - Head Quarters	E17A	9/27/2020 07:00:00	9/28/2020 07:00:00	24	
B2	17 - Head Quarters	E17A	9/28/2020 07:00:00	9/29/2020 07:00:00	24	Assigned TF 2141
C1	17 - Head Quarters	E17A	9/29/2020 07:00:00	9/30/2020 07:00:00	24	Assigned to TF 2141
C2	17 - Head Quarters	E17A	9/30/2020 07:00:00	10/1/2020 07:00:00	24	Assigned to TF 2141

[Viau ,Kris] Overtime - Separate Check 312

Overtime						
B1	17 - Head Quarters	E17A	9/15/2020 07:00:00	9/16/2020 07:00:00	24	Assigned TF 2141

[Viau ,Kris] Overtime 24

[Viau ,Kris] Total Hours Worked: 336

Weeks,Brennan	ID:
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Overtime						
A1	17 - Head Quarters	E17A	9/1/2020 07:00:00	9/2/2020 07:00:00	24	Assigned to the Sheep Fire.

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.



ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
B1	17 - Head Quarters	E17A	9/3/2020 23:00:00	9/4/2020 07:00:00	8	Assigned to the Sheep Fire.
B2	17 - Head Quarters	E17A	9/4/2020 07:00:00	9/4/2020 16:00:00	9	E17A OOC Sheep Incident
B2	17 - Head Quarters	E17	9/4/2020 16:00:00	9/5/2020 07:00:00	15	
A2 -Pay Period Catch Up	17 - Head Quarters	E17	9/8/2020 12:00:00	9/9/2020 07:00:00	19	Covering Castleberry: A2 called Out of County. Overtime will be processing in pay period: 9-9-20 to 9-22-20
B2	17 - Head Quarters	E17	9/10/2020 23:00:00	9/11/2020 07:00:00	8	
A2	17 - Head Quarters	E17	9/14/2020 07:00:00	9/15/2020 07:00:00	24	
B1	17 - Head Quarters	E17	9/15/2020 07:00:00	9/16/2020 07:00:00	24	
B2	17 - Head Quarters	E17	9/28/2020 10:00:00	9/29/2020 07:00:00	21	

[Weeks,Brennan] Overtime 152

[Weeks,Brennan] Total Hours Worked: 152

Wilson,Jena	ID:					
Overtime - To Comp. Time						
Admin + DFM	17 - Head Quarters	Other	9/9/2020 17:00:00	9/9/2020 20:00:00	3	1700-1900 = 2 Hours OT * 1.5 = 3 Hours Comp time; Stayed late to finish & upload all items for List B of the CalPERS Audit.
Admin + DFM	17 - Head Quarters	Other	9/14/2020 17:30:00	9/14/2020 17:52:00	0.37	1730 to 1745 = .25 OT Hours * 1.5 = .375 Hours Comp Time
Admin + DFM + Fire Chief	17 - Head Quarters	Other	9/16/2020 17:00:00	9/16/2020 20:45:00	3.75	1700 - 1930 = 2.5 Hours OT * 1.5 = 3.75 Hours Comp Time; Board Meeting
Admin + DFM	17 - Head Quarters	Other	9/21/2020 17:30:00	9/21/2020 20:53:00	3.38	1730 - 1945 = 2.25 OT Hours * 1.5 = 3.375 Hours Comp Time; Stayed late to prep for payroll processing

[Wilson,Jena] Overtime - To Comp. Time 10.5

[Wilson,Jena] Total Hours Worked: 10.5

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.



ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
Z-Cobb,Matt	ID: 1182					
OT-Central Marin						
BC Glenn	UNASSIGNED	UNASSIGNED	9/9/2020 07:00:00	9/10/2020 07:00:00	24	Cobb Covering Glenn OOC North Complex Bear Fire SOFR

[Z-Cobb,Matt] OT-Central Marin 24

[Z-Cobb,Matt] Total Hours Worked: 24

Z-Reese,Dan	ID: 1905					
OT-Central Marin						
BC Glenn	UNASSIGNED	UNASSIGNED	9/10/2020 07:00:00	9/11/2020 07:00:00	24	Reese Cover Glenn OOC North Complex Bear Fire SOFR
BC Glenn	UNASSIGNED	UNASSIGNED	9/15/2020 07:00:00	9/16/2020 07:00:00	24	Reese covering Glenn OOC North Complex Bear Fire SOFR
BC Glenn	UNASSIGNED	UNASSIGNED	9/16/2020 07:00:00	9/17/2020 07:00:00	24	Reese covering Glenn OOC North Complex Bear Fire SOFR

[Z-Reese,Dan] OT-Central Marin 72

[Z-Reese,Dan] Total Hours Worked: 72

GRAND TOTAL OF ALL HOURS WORKED: 4168.58

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.



Kentfield FPD

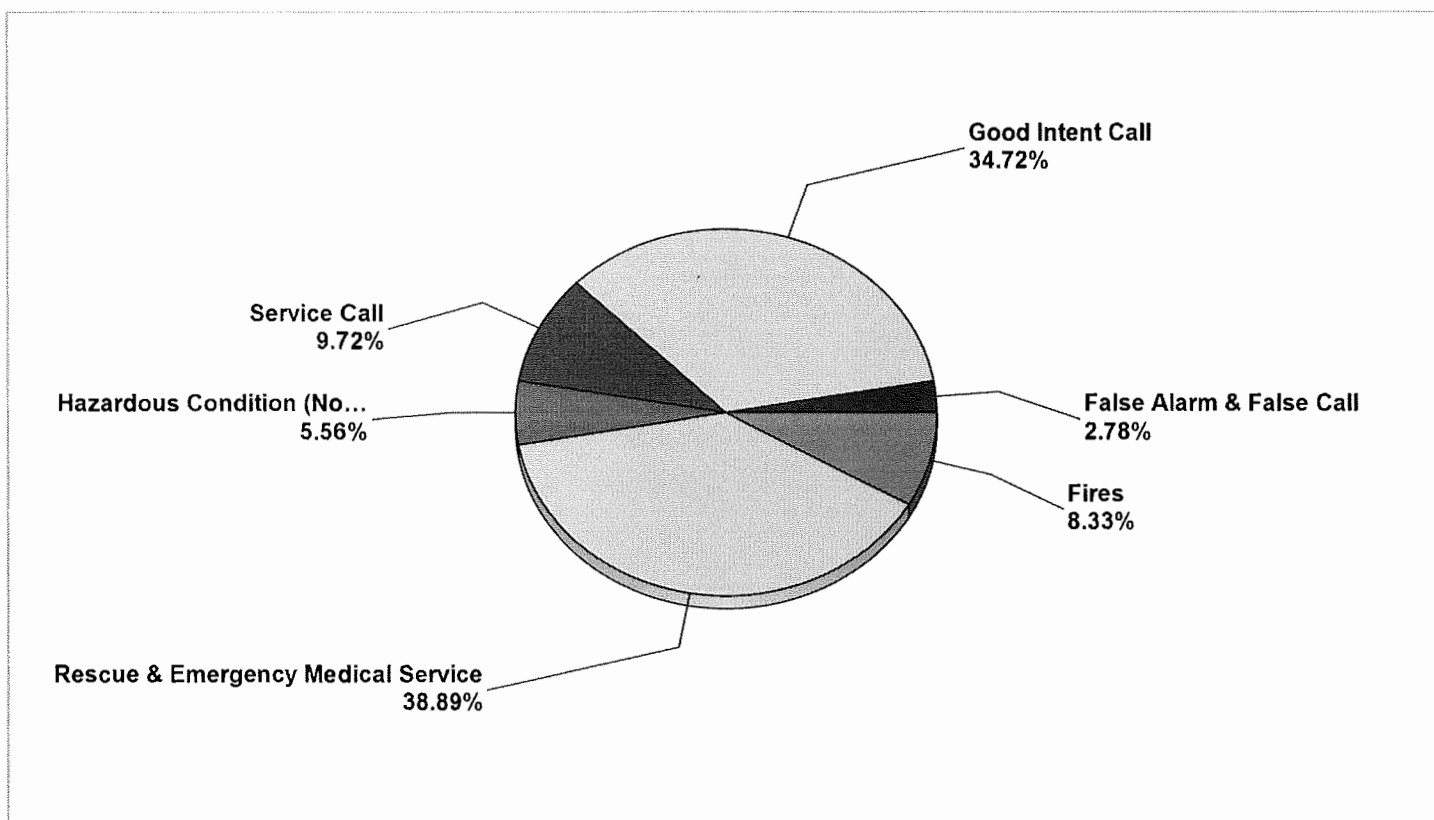
Kentfield, CA

This report was generated on 10/8/2020 12:28:04 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 09/01/2020 | End Date: 09/30/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	6	8.33%
Rescue & Emergency Medical Service	28	38.89%
Hazardous Condition (No Fire)	4	5.56%
Service Call	7	9.72%
Good Intent Call	25	34.72%
False Alarm & False Call	2	2.78%
TOTAL	72	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	1	1.39%
112 - Fires in structure other than in a building	1	1.39%
113 - Cooking fire, confined to container	1	1.39%
140 - Natural vegetation fire, other	1	1.39%
141 - Forest, woods or wildland fire	1	1.39%
142 - Brush or brush-and-grass mixture fire	1	1.39%
311 - Medical assist, assist EMS crew	2	2.78%
320 - Emergency medical service, other	26	36.11%
400 - Hazardous condition, other	1	1.39%
412 - Gas leak (natural gas or LPG)	2	2.78%
440 - Electrical wiring/equipment problem, other	1	1.39%
520 - Water problem, other	1	1.39%
542 - Animal rescue	1	1.39%
553 - Public service	1	1.39%
554 - Assist invalid	1	1.39%
571 - Cover assignment, standby, moveup	3	4.17%
600 - Good intent call, other	1	1.39%
611 - Dispatched & cancelled en route	20	27.78%
651 - Smoke scare, odor of smoke	2	2.78%
652 - Steam, vapor, fog or dust thought to be smoke	2	2.78%
740 - Unintentional transmission of alarm, other	1	1.39%
745 - Alarm system activation, no fire - unintentional	1	1.39%
TOTAL INCIDENTS:	72	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Kentfield Fire Protection District Warrant List

September 2020

10/08/20

Type	Date	Numb	Name	Memo	Split	Amount	Balance
437 · Cash-Gen Ckg							
Check	09/08/2020	805303264	American Funds Services	Group 69663-457 Plan Contribution (August 2020)	565 · Amer Fnnds-Invest Def	-6,340.08	-6,340.08
Check	09/08/2020	805303265	American Messaging	A/C #W4-106070/Inv #W4106070UH SEPTEMBER 2020	2145 · Pager System	-12.41	-6,352.49
Check	09/08/2020	805303266	Kentfield Fire District Payroll Account	A/C #0507976165	2005 · Administrative Expense	-1,400.00	-7,752.49
Check	09/08/2020	805303267	Castleberry, Jake	Reimb PO 8621 Seasonal FF Uniform Reimbursement	2005 · Administrative Expense	-181.02	-7,933.51
Check	09/08/2020	805303268	Corbet's	(A/C #4675)	2055 · Building Repair	-13.58	-7,947.09
Check	09/08/2020	805303269	Downing Heating & Air Conditioning, Inc.	Acct #117744 / Inv #S66371	2055 · Building Repair	-380.00	-8,327.09
Check	09/08/2020	805303270	Marin Garden Solutions, Inc.	Inv #1469	2055 · Building Repair	-326.56	-8,653.65
Check	09/08/2020	805303271	Maze & Associates	Inv #37258	2010 · Auditor	-5,910.00	-14,563.65
Check	09/08/2020	805303272	North Bay Petroleum	Acct 210178 / Inv #2200415	2135 · Gas & Oil	-831.67	-15,395.32
Check	09/08/2020	805303273	CalPERS - OPEB	ID#3852809272-Kentfield Fire District OPEB	1560 · Other Post Employment Benefits	-84,000.00	-99,395.32
Check	09/08/2020	805303274	Pacific Gas & Electric	Acct 1176933549-5 -08/21/2020	2130 · Gas & Electric	-631.87	-100,027.19
Check	09/08/2020	805303275	ThyssenKrupp Elevator Corp.	Cust #144933 / Inv #3005467645	2055 · Building Repair	-124.31	-100,151.50
Check	09/08/2020	805303276	Verizon Wireless	a/c #342098888-0001 / Inv #9861373679	2300 · Telephone	-165.39	-100,316.89
Check	09/08/2020	805303277	Kentfield Fire District Payroll Account	A/C #0507976165	-SPLIT-	-224,154.78	-324,471.67
Check	09/22/2020	805303278	Aramark Uniform Services	(a/c #792113681) Inv #792113681	2050 · Auto/Equipment Repair	-71.11	-324,542.78
Check	09/22/2020	805303279	AT&T 415 453 7464 025 3	BAN #9391050059 - Inv #15321787	2300 · Telephone	-166.13	-324,708.91
Check	09/22/2020	805303280	AT&T 415 453 1064 204 1	BAN #9391050060/ Inv #15321788	2300 · Telephone	-21.81	-324,730.72
Check	09/22/2020	805303281	AT&T 415 457 4695 859 9	BAN #9391050061/ Inv #15321789	2300 · Telephone	-21.81	-324,752.53
Check	09/22/2020	805303282	AT&T 415 453 1092 859 9	BAN #9391050062/ Inv #15321790	2300 · Telephone	-21.81	-324,774.34
Check	09/22/2020	805303283	Business Card	GARCIA - 3779	-SPLIT-	-325,135.02	-325,135.02
Check	09/22/2020	805303284	Business Card	GLENN - 8422	-SPLIT-	-519.28	-325,654.30
Check	09/22/2020	805303285	Business Card	MARTY - 5375	-SPLIT-	-373.90	-326,028.20
Check	09/22/2020	805303286	Business Card	MULKEEN- 8399	2005 · Administrative Expense	-308.06	-326,336.26
Check	09/22/2020	805303287	Business Card	PASERO - 8438	2150 · Prevention	-500.35	-326,836.61
Check	09/22/2020	805303288	Business Card	POMI - 7901	-SPLIT-	-549.23	-327,385.84
Check	09/22/2020	805303289	Business Card	VIALI - 7962	-SPLIT-	-289.59	-327,675.43
Check	09/22/2020	805303290	Business Card	WILSON - 3147	2005 · Administrative Expense	-340.03	-328,015.46
Check	09/22/2020	805303291	Brandon Tire Supply	Inv #1024743	2050 · Auto/Equipment Repair	-623.96	-328,639.42
Check	09/22/2020	805303292	Kentfield Fire District Payroll Account	A/C #0507976165	-SPLIT-	-45,492.68	-374,132.10
Check	09/22/2020	805303293	Comcast	a/c# 8155 30 002 0097986	2200 · S/S-Computer	-109.87	-374,241.97
Check	09/22/2020	805303294	C.A.P.F.	October 2020 Billing	1515 · Health Insurance	-354.00	-374,595.97
Check	09/22/2020	805303295	Delta Dental of California	Account # 05-0190901009 October 2020	1515 · Health Insurance	-3,868.68	-378,464.65
Check	09/22/2020	805303296	Delta Dental of California	Group #01909-01029 James Naso Cobra Coverage October 2020	1515 · Health Insurance	-52.67	-378,517.32
Check	09/22/2020	805303297	DNG Enterprises, Inc.	(a/c #3770) Inv #546494	2050 · Auto/Equipment Repair	-325.58	-378,842.90
Check	09/22/2020	805303298	Jackson National Life Insurance Co.	Co #35, Grp #VTFB10-Johnston - October 2020	1515 · Health Insurance	-141.64	-378,984.54
Check	09/22/2020	805303299	Kentfield Prof. FF #1775	Union Dues: 8/25/2020 - 9/22/2020	610 · Union Dues	-1,447.84	-380,432.38
Check	09/22/2020	805303300	Banner Life Insurance Company	181492416 Tescallo	1515 · Health Insurance	-47.32	-380,479.70
Check	09/22/2020	805303301	MassMutual	(APM-219405 -10/2020)	590 · Mass Mut-Invest Def	-70.43	-380,550.13
Check	09/22/2020	805303302	Marin IT, Inc.	Inv #2020-114388	2200 · S/S-Computer	-891.50	-381,441.63
Check	09/22/2020	805303303	Marin Sanitary Service	Inv # 2344289 August 2020 Service	2125 · Garbage	-730.21	-382,171.84
Check	09/22/2020	805303304	Maze & Associates	Inv #37409	2010 · Auditor	-7,125.00	-389,296.84
Check	09/22/2020	805303305	NPFBA	October 2020 Billing	1515 · Health Insurance	-900.96	-390,197.80
Check	09/22/2020	805303306	North Bay Petroleum	Acct 210178 / Inv #2207884	2135 · Gas & Oil	-946.69	-391,144.49
Check	09/22/2020	805303307	Ricoh USA, Inc.	Acct #1374116-1034296USC/Inv #104134689	2215 · S/S-Office	-344.24	-391,488.73
Check	09/22/2020	805303308	Kentfield Fire District Payroll Account	A/C #0507976165	-SPLIT-	-240,525.13	-632,013.86
Total 437 · Cash-Gen Ckg						-632,013.86	-632,013.86
439 · Cash-Payroll							
Check	09/11/2020	Debit	ADP		2005 · Administrative Expense	-245.80	-245.80
Check	09/11/2020	Debit	ADP		2005 · Administrative Expense	-105.15	-350.95
Check	09/11/2020	Debit	ADP		2005 · Administrative Expense	-1.35	-352.30
Total 439 · Cash-Payroll						-352.30	-352.30
Liabilities							
Check	09/08/2020	805303264	American Funds Services	Group 69663-457 Plan Contribution (August 2020)	437 · Cash-Gen Ckg	6,340.08	6,340.08
Total 565 · Amer Fnnds-Invest Def						6,340.08	6,340.08
Check	09/22/2020	805303301	MassMutual	(APM-219405 -10/2020)	437 · Cash-Gen Ckg	70.43	70.43
Total 590 · Mass Mut-Invest Def						70.43	70.43
Check	09/22/2020	805303299	Kentfield Prof. FF #1775	Union Dues: 8/25/2020 - 9/22/2020	437 · Cash-Gen Ckg	1,447.84	1,447.84
Total 610 · Union Dues						1,447.84	1,447.84
Total Liabilities						7,858.35	7,858.35
Expenses							
Salaries & Employee Benefits							
Check	09/08/2020	805303277	Kentfield Fire District Payroll Account	PR (08/26/20 - 09/08/20)	437 · Cash-Gen Ckg	199,543.62	199,543.62
Check	09/22/2020	805303308	Kentfield Fire District Payroll Account	Payroll: 09/09/2020 - 09/22/2020	437 · Cash-Gen Ckg	215,913.97	415,457.59
Total 1040 · Personnel Serv-Suspense						415,457.59	415,457.59
1515 · Health Insurance							

Kentfield Fire Protection District Warrant List

September 2020

10/08/20

Type	Date	Num	Name	Memo	Split	Amount	Balance
Check	09/22/2020	805303292	Kentfield Fire District Payroll Account	PERS Active & Retired Health Premium 10/20	437 · Cash-Gen Ckg	42,543.08	42,543.08
Check	09/22/2020	805303292	Kentfield Fire District Payroll Account	Non-PERS Health Premium 10/20	437 · Cash-Gen Ckg	2,949.60	45,492.68
Check	09/22/2020	805303294	C.A.P.F.	October 2020 Billing	437 · Cash-Gen Ckg	354.00	45,846.68
Check	09/22/2020	805303295	Delta Dental of California	Account # 05-0190901009 October 2020	437 · Cash-Gen Ckg	3,868.68	49,715.36
Check	09/22/2020	805303296	Delta Dental of California	Group #01909-01029 James Naso Cobra Coverage October 2020	437 · Cash-Gen Ckg	52.67	49,768.03
Check	09/22/2020	805303298	Jackson National Life Insurance Co.	Co #35, Grp #VTFB10-Johnston - October 2020	437 · Cash-Gen Ckg	141.64	49,909.67
Check	09/22/2020	805303300	Banner Life Insurance Company	181492416 Tescallo	437 · Cash-Gen Ckg	47.32	49,956.99
Check	09/22/2020	805303305	NPFBA	October 2020 Billing	437 · Cash-Gen Ckg	900.96	50,857.95
Total 1515 · Health Insurance						50,857.95	50,857.95
1530 · Retire Employer							
Check	09/08/2020	805303277	Kentfield Fire District Payroll Account	Safety (Classic / PEPR) & Misc. EE/ER	437 · Cash-Gen Ckg	24,611.16	24,611.16
Check	09/22/2020	805303308	Kentfield Fire District Payroll Account	Safety (Classic / PEPR) & Misc. EE/ER	437 · Cash-Gen Ckg	24,611.16	49,222.32
Total 1530 · Retire Employer						49,222.32	49,222.32
1560 · Other Post Employment Benefits							
Check	09/08/2020	805303273	CalPERS - OPEB	OPEB Payment	437 · Cash-Gen Ckg	84,000.00	84,000.00
Total 1560 · Other Post Employment Benefits						84,000.00	84,000.00
Total Salaries & Employee Benefits						599,537.86	599,537.86
Services & Supplies							
2005 · Administrative Expense							
Check	09/08/2020	805303266	Kentfield Fire District Payroll Account	Fees for GASB-68 Reports & Schedules	437 · Cash-Gen Ckg	1,400.00	1,400.00
Check	09/08/2020	805303267	Castleberry, Jake	Reimb PO 8621 Seasonal FF Uniform Reimbursement	437 · Cash-Gen Ckg	181.02	1,581.02
Check	09/11/2020	Debit	ADP		439 · Cash-Payroll	245.80	1,826.82
Check	09/11/2020	Debit	ADP		439 · Cash-Payroll	105.15	1,931.97
Check	09/11/2020	Debit	ADP		439 · Cash-Payroll	1.35	1,933.32
Check	09/22/2020	805303284	Business Card	GLENN - 8422	437 · Cash-Gen Ckg	513.84	2,447.16
Check	09/22/2020	805303286	Business Card	08/05/20-09/04/20: MULKEEN- 8399	437 · Cash-Gen Ckg	308.06	2,755.22
Check	09/22/2020	805303288	Business Card	POMI - 7901	437 · Cash-Gen Ckg	160.79	2,916.01
Check	09/22/2020	805303290	Business Card	08/05/20-09/04/20: WILSON - 3147	437 · Cash-Gen Ckg	340.03	3,256.04
Total 2005 · Administrative Expense						3,256.04	3,256.04
2010 · Auditor							
Check	09/08/2020	805303271	Maze & Associates	Inv #37258 - for professional services performed in August for FY 2019/20 audit	437 · Cash-Gen Ckg	5,910.00	5,910.00
Check	09/22/2020	805303304	Maze & Associates	Inv #37409 - for professional services performed in September for FY 2019/20 a...	437 · Cash-Gen Ckg	7,125.00	13,035.00
Total 2010 · Auditor						13,035.00	13,035.00
2050 · Auto/Equipment Repair							
Check	09/22/2020	805303278	Aramark Uniform Services	Inv #792113681	437 · Cash-Gen Ckg	71.11	71.11
Check	09/22/2020	805303284	Business Card	08/05/20-09/04/20: GLENN - 8422	437 · Cash-Gen Ckg	5.44	76.55
Check	09/22/2020	805303291	Brandon Tire Supply	Inv #1024743	437 · Cash-Gen Ckg	623.96	700.51
Check	09/22/2020	805303297	DNG Enterprises, Inc.	Inv #546494	437 · Cash-Gen Ckg	325.58	1,026.09
Total 2050 · Auto/Equipment Repair						1,026.09	1,026.09
2055 · Building Repair							
Check	09/08/2020	805303268	Corbet's	Invoice #: 686551, 686618, 686802	437 · Cash-Gen Ckg	13.58	13.58
Check	09/08/2020	805303269	Downing Heating & Air Conditioning, Inc.	Acct #117744 / Inv #S66371	437 · Cash-Gen Ckg	380.00	393.58
Check	09/08/2020	805303270	Manin Garden Solutions, Inc.	Inv #1469	437 · Cash-Gen Ckg	326.56	720.14
Check	09/08/2020	805303275	ThyssenKrupp Elevator Corp.	Cust #144933 / Inv #300541688	437 · Cash-Gen Ckg	124.31	844.45
Check	09/22/2020	805303283	Business Card	08/05/20-09/04/20: GARCIA - 3779	437 · Cash-Gen Ckg	345.17	1,189.62
Total 2055 · Building Repair						1,189.62	1,189.62
2125 · Garbage							
Check	09/22/2020	805303303	Main Sanitary Service	Inv # 2344289 August 2020 Service	437 · Cash-Gen Ckg	730.21	730.21
Total 2125 · Garbage						730.21	730.21
2130 · Gas & Electric							
Check	09/08/2020	805303274	Pacific Gas & Electric	Acct 1176933549-5 -08/21/2020	437 · Cash-Gen Ckg	631.87	631.87
Total 2130 · Gas & Electric						631.87	631.87
2135 · Gas & Oil							
Check	09/08/2020	805303272	North Bay Petroleum	Acct 210178 / Inv #2200415	437 · Cash-Gen Ckg	831.67	831.67
Check	09/22/2020	805303285	Business Card	MARTY - 5375	437 · Cash-Gen Ckg	169.33	1,001.00
Check	09/22/2020	805303289	Business Card	VIAU - 7962	437 · Cash-Gen Ckg	236.71	1,237.71
Check	09/22/2020	805303306	North Bay Petroleum	Acct 210178 / Inv #2207884	437 · Cash-Gen Ckg	946.69	2,184.40
Total 2135 · Gas & Oil						2,184.40	2,184.40
2145 · Pager System							
Check	09/08/2020	805303265	American Messaging	A/C #W4-106070/Inv #W4106070UH SEPTEMBER 2020	437 · Cash-Gen Ckg	12.41	12.41
Total 2145 · Pager System						12.41	12.41
2150 · Prevention							
Check	09/22/2020	805303287	Business Card	08/05/20-09/04/20: PASERO - 8438	437 · Cash-Gen Ckg	500.35	500.35
Total 2150 · Prevention						500.35	500.35

10/08/20

**Kentfield Fire Protection District
Warrant List
September 2020**

Type	Date	Num	Name	Memo	Split	Amount	Balance
Check	2200 · S/S-Computer 09/22/2020	805303293	Comcast	a/c# 8155 30 002 0097986	437 · Cash-Gen Ckg	109.87	109.87
Check	09/22/2020	805303302	Marin IT, Inc.	Inv #2020-114388	437 · Cash-Gen Ckg	891.50	1,001.37
Total 2200 · S/S-Computer						1,001.37	1,001.37
Check	2205 · S/S-Fire Equipment 09/22/2020	805303283	Business Card	GARCIA - 3779	437 · Cash-Gen Ckg	15.51	15.51
Check	09/22/2020	805303285	Business Card	MARTY - 5375	437 · Cash-Gen Ckg	129.62	145.13
Total 2205 · S/S-Fire Equipment						145.13	145.13
Check	2215 · S/S-Office 09/22/2020	805303307	Ricoh USA, Inc.	Acct #1374116-1034296USC/Inv #104134689 (Lease 07/04/2020-10/03/2020)	437 · Cash-Gen Ckg	344.24	344.24
Total 2215 · S/S-Office						344.24	344.24
Check	2220 · S/S-Station 09/22/2020	805303285	Business Card	08/05/20-09/04/20: MARTY - 5375	437 · Cash-Gen Ckg	74.95	74.95
Check	09/22/2020	805303289	Business Card	08/05/20-09/04/20: VIAU - 7962	437 · Cash-Gen Ckg	52.88	127.83
Total 2220 · S/S-Station						127.83	127.83
Check	2300 · Telephone 09/08/2020	805303276	Verizon Wireless	a/c #342098868-0001 / Inv #9861373679	437 · Cash-Gen Ckg	165.39	165.39
Check	09/22/2020	805303279	AT&T 415 453 7464 025 3	Inv #15321787 - Main line	437 · Cash-Gen Ckg	166.13	331.52
Check	09/22/2020	805303280	AT&T 415 453 1064 204 1	Inv #15321788- Elevator	437 · Cash-Gen Ckg	21.81	353.33
Check	09/22/2020	805303281	AT&T 415 457 4695 859 9	BAN #9391050061/ Inv #15321789 - Fire Alarm Phone #1	437 · Cash-Gen Ckg	21.81	375.14
Check	09/22/2020	805303282	AT&T 415 453 1092 859 9	BAN #9391050062/ Inv #15321790 / Fire Alarm #2	437 · Cash-Gen Ckg	21.81	396.95
Check	09/22/2020	805303288	Business Card	08/05/20-09/04/20: POMI - 7901	437 · Cash-Gen Ckg	388.44	785.39
Total 2300 · Telephone						785.39	785.39
Total Services & Supplies						24,969.95	24,969.95
Total Expenses						624,507.81	624,507.81
TOTAL						0.00	0.00