

B O A R D O F D I R E C T O R S



Regular Meeting Agenda
March 17, 2021
Location: Virtual Meeting via Teleconference
Kentfield, CA

ATTENTION: This will be a virtual meeting of the Board of Directors pursuant to Executive Order N-29-20 issued by the Governor of the State of California. There will not be a public location for participating in this meeting, but any interested member of the public can participate telephonically by utilizing the dial-in information printed on this agenda. If any member of the public has a request for a reasonable modification or accommodation for accessing this meeting due to a disability, they should contact Jena Wilson at Jwilson@kentfieldfire.org

Zoom Video Conference link: <https://us02web.zoom.us/j/9459048313>

Meeting ID: 945 904 8313

Call in Line: 1 (669) 900-6833, when prompted, enter meeting ID 945 904 8313-#

Time: 6:30 p.m. For clarity of discussion, the Public is requested to MUTE except:

1. During Open Time for public expression item
2. Public comment period on agenda items.

NOTE: The meeting will be recorded.

1. CALL TO ORDER 6:30 p.m. Agenda available on the KFD website.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the February 17, 2021 meeting. **Board Action/Public Comment/Motion/BOD Roll Call Vote**
5. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

6. AGENDA ADJUSTMENTS

7. SPECIAL ANNOUNCEMENTS/PRESENTATIONS

- A. Kentfield Fire District Water Rescue Program

8. UNFINISHED BUSINESS

- A. **CLOSED SESSION** – Conference with counsel regarding claim - Gov't Code § 54956.9; Workers' Compensation Claim Number 20005619. **Board Action/Public Comment/Motion/BOD Roll Call Vote**

9. NEW BUSINESS

- A. 2021 Kentfield Fire District Risk Control Report (Safety and Risk Control Review with FASIS)- Chief Pomi - **Board Action/Public Comment/Motion/BOD Roll Call Vote**
- B. KAPF Labor Contract Negotiation Process – Negotiation Ground Rules Agreement
Board Action/Public Comment/ Motion/BOD Vote
CLOSED SESSION - pursuant to Government Code §54957.6 for Public Labor Negotiation and Government Code §54957.6(a) for Public Employee Benefit Negotiation - **Board discussion and possible action**
- C. Fire Chief Performance and Contract Review – Chief Pomi
CLOSED SESSION - pursuant to Gov't Code §54957 for Public Employment and Public Employee Performance Evaluations – Annual Fire Chief Review; **Board Action/Public Comment/ Motion/BOD Vote**

10. CHIEF'S REPORT – Verbal. **Board Action/Public Comment/Motion/BOD Roll Call Vote**

11. DIRECTOR MATTERS

Directors may report on their activities and meetings

12. CORRESPONDENCE: KFD Blood Drive – Erik Humber, MERA Next Generation Project, Novato Fire Protection District, Marin LAFCo Shared Services Workshop Save the Date, County of Marin Office of the County Counsel, State of California CAL/OSHA and Public Health Requirements, National Public Safety Telecommunications Week Letter

13. REPORTS

- A. Overtime, Incident – February 2021

14. APPROVAL OF MONTHLY EXPENSES

Approval of February warrant 805303508 to and including 805303555 for \$277,450.42 - **Board Action/Public Comment/Motion/BOD Roll Call Vote**

CONFIRM NEXT MEETING DATE: April 21, 2021

15. MOMENT OF SILENCE

16. ADJOURNMENT

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

**KENTFIELD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING**

MEETING TYPE: Regular – Virtual Meeting via Teleconference

DATE: Wednesday, February 17, 2021

CALL TO ORDER: 6:30 p.m. by Chairman Gerbsman. Barry Evergettis led the assembly in the Pledge of Allegiance.

ROLL CALL: Corbet-present; Evergettis-present; Murray-present; Naso-present. Gerbsman-present. Also in attendance were Chief Pomi, Deputy Fire Marshal Pasero, Accountant Hom, and Recording Secretary Wilson.

APPROVAL OF PRIOR MONTH'S MINUTES: M/S Naso/Murray to approve the minutes of January 20, 2021. Noted the agenda needed to reflect January 20, 2021. Roll Call Vote: Corbet-Aye, Evergettis-Aye, Gerbsman-Aye, Murray-Aye, Naso-Aye.
Ayes: 5; Noes: 0; Absent: 0
Motion passes

PUBLIC COMMENT PERIOD: As there were no members of the public in attendance, no comments were received.

AGENDA ADJUSTMENTS: None

SPECIAL ANNOUNCEMENTS/PRESENTATIONS:

- a. 2020 KFD Fire Prevention Presentation – Deputy Fire Marshal Pasero provided an over review of 2020 and how COVID-19 forced many changes in operations for the District. He explained how the District learned to integrate electronic efficiencies and will continue to do so in 2021. Interacting with contractors during the pandemic had to be done differently; utilizing an electronic invoicing program, while accepting and reviewing plans electronically were just a few of the biggest updates.
Kentfield Fire District worked with Central Marin Fire, Ross Valley Fire, and Marin County Fire to hire 25 defensible space evaluators last June and with that came training at the College of Marin during the summer. With these evaluators, 696 vegetation inspections were conducted within the Kent Woodlands, and a total of 7000 including Corte Madera, Larkspur, Ross Valley and into West Marin. This program will be created again in 2021 and the District will be actively engaged in the hiring process.
2020 was a new record year with people in the community wanting to install photovoltaic systems, generators and battery backup systems. The District completed a total of 252 permits and 111 plan reviews which granted the opportunity to review, identify and learn about these new system technologies. In a permit plan and review process, the Fire District can also better prepare its firefighters to operate as safe as possible during a fire or an emergency situation. Deputy Fire Marshal Pasero felt the past year was surprisingly very successful given all the challenges. The focus for 2021 will be to improve business operations, learn more about technologies, and be present for the community as we all come out of the pandemic.

UNFINISHED BUSINESS:

- a. California Employers' Pension Prefunding Trust (CEPPT) – Kentfield Fire District entered into the trust back in March of 2020, but needed to approve the funding policy in order to contribute. Chief Pomi presented a monthly contribution funding worksheet that would allow for best dollar cost averaging as KFD begins to fund the trust. He also included paperwork to be executed and submitted to CalPERS as the Certification of Funding Policy. This topic on establishing a trust for the CEPPT has been discussed at several board meetings. It is a trust managed by CalPERS used to prefund required pension

**KENTFIELD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING**

contributions. Used exclusively for retirement pensions, Kentfield Fire District has selected to enter in an asset allocation strategy 2, which is 4-5% rate of return on investment. This type of return is larger than that of the District's bank account, managed by the County of Marin. He also reported he had reviewed and discussed this topic with each shift and compared it to the CBERT. Every firefighter appreciated what was brought to them and fully supported the funding of the CEPPT.

Chief Pomi used the worksheet to summarize the monthly contributions and the drafted figures that have been proposed throughout the next few fiscal years. He reassured the Board that the monthly funding contributions could be modified, should the need arise.

Accountant Hom added that the monthly figure could be altered as long as the Board approves it, and as long as it is within the budget. He explained the balance in the fund at the end of the fiscal year will be offset against the net pension liability.

M/S Murray/Evergettis to approve to begin funding the California Employers' Pension Prefunding Trust (CEPPT) on February 23rd, 2021 in the amount of \$18,750, and the same amount each month through the end of the F/Y.

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye
Ayes: 5; Noes: 0; Absent: 0
Motion passes

- b. F/Y 2020/21 Budget Line Item Adjustments – Chief Pomi explained the need to create category # 1565 California Employers' Pension Pre Funding in the budget for funding the trust; from \$0 to \$100,000. The total of five funding payments remaining this fiscal year, at \$18,750 a month, equates to \$93,750. He also requested to increase the State Fires category # 9950 budget by \$100k; from \$660,000 to \$760,000 due to additional Cal OES invoices received showing State monies owed to the District. Adding \$100k on the revenue side of the budget would create the line item requested on the expenditure side for the CEPPT.

M/S Murray/Naso to approve the Request for F/Y 2020/21 Budget Line Item Adjustments

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye
Ayes: 5; Noes: 0; Absent: 0
Motion passes

NEW BUSINESS:

- a. Kentfield Fire District MOA with the County of Marin – COVID-19 – Chief Pomi stated the MOA is a Memorandum of Agreement presented from Marin County OES, the agency handling the COVID-19 emergency vaccination and POD response. In this case, any work provided by Kentfield Fire District to aid and assist in vaccinations at any of the County of Marin PODs, funding will come from FEMA @ 90% reimbursement formula.

M/S Evergettis/Naso to accept the Kentfield Fire District MOA with the County of Marin – COVID-19

**KENTFIELD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING**

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye
Ayes: 5; Noes: 0; Absent: 0
Motion passes

- b. Assigned and Unassigned Fund Balances Ending F/Y 19/20 – Chief Pomi presented the current reserve allocations and fund balances with a total balance of \$5,205,203. During the 19/20 F/Y end audit, Maze & Associates identified the District had roughly \$ 2.1 million in unassigned funds that were in the F/Y 19/20 audit. Chief Pomi and Accountant Hom felt it would be best to allocate some of unassigned funds from the prior fiscal year and referenced the Reserve Re-Allocation worksheet for F/Y 20/21. Chief Pomi recommended the following re-allocations:

Category 6910/Apparatus Replacement – Move \$550,000 to this category increasing this fund balance from \$975,572 to \$1,525,572. In the near future, the District may explore adding an additional apparatus, a Type III Engine, to the KFD fleet.

Category 6915/Building Replacement/Renovation – Move \$100,000 into this category increasing the fund balance from \$647,899 to \$747,899. These funds would be used to replace HVAC system and the roof.

Category 6943/CEPPT – This new category was funded last year with \$450,000. Requesting to move \$300,000 into this unassigned fund, increasing the fund balance to \$750,000; continue to prefund the pension trust.

Category 6950/General Insurance Deductible – Suggesting to allocate an additional \$10,000 to this category, increasing this fund balance to a total of \$20,000 for increases in insurance premiums.

Chief Pomi asked the Board to approve re-allocating a total of \$960,000 from unassigned funds to assigned funds as presented. If approved, it would increase the assigned reserve account funds from \$5,205,203 to \$6,165,203.

M/S Murray/Naso to approve adjusting Assigned and Unassigned Fund Balances Ending F/Y 19-20

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye
Ayes: 5; Noes: 0; Absent: 0
Motion passes

- c. MERA Measure A Low-Income Senior Exemption – Chief Pomi announced the Marin Emergency Radio Authority (MERA) is offering a low-income senior exemption with a deadline of June 1, 2021 to apply for the 2021/22 tax year. He informed that should anyone have questions to please visit the MERA website @ <https://meraonline.org/> where you can find out who qualifies, read the FAQ's, and fill out an application for submission.
- d. **CLOSED SESSION – Conference with counsel regarding anticipated litigation - Gov't Code § 54956.9; Workers' Compensation Claim Number 20005619**

**KENTFIELD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING**

The Board entered in a closed session at 7:06 pm.

Closed session ended at 7:14 pm and the Board entered back into open session.

Director Gerbsman stated there was nothing to report

CHIEF'S REPORT:

- a. IT Company Banshee Networks – The District's network systems has been down at times, which has added some difficulties in doing business as usual. Banshee Networks is doing all they can to update and fix the issues.
- b. Form 700's – Board members, designated employees, and consultants must file the Annual Form 700 Statement of Economic Interests covering 2020. They have all been completed for the Kentfield Fire District and other committees.
- c. Ethics Compliance Training (AB1234) – Required every 2 years and all board members have completed this training this past month, February 2021.
- d. COVID-19 and the Marin County POD update – 14% of the Marin population has received at least 1 dose of the vaccine. The Civic Center is looking at opening an additional drive thru POD at the ferry terminal hopefully this Sunday. The firefighters throughout Marin are the ones operating a lot of the POD stations and operations.
- e. USAR deployment to Santa Cruz CZU – Dave Glenn and Chris McKnight went on a pre-deployment a few weeks ago for the anticipated storms. They were part of a 30-member team, all from Marin County; Regional Task Force 1. Following strict Covid-19 protocols, they were able to room together and return safely.
- f. Behavioral health – Marin County Fire Chiefs have supported the local behavioral health team who can help any individual, whether it is a firefighter or a family member who is struggling. February 1st, Santa Clara city announced one of their Fire Captains took his own life after battling with PTSD. County of Marin Fire Agencies are making sure behavioral health policies and guidelines are updated and made easily accessible to members.
- g. KFD 100th Year Centennial – Chief Pomi has been given a couple YouTube videos displaying the delivery of the very first fire truck to Kentfield Fire District; it came by freight rail. Also, there is a video of the old Larkspur and Kentfield water fights that use to take place in the middle of Magnolia. These videos are in black and white and are great ones to view. As soon as the IT situation is straightened out, we will provide them on our website.

DIRECTOR MATTERS: Directors provided the following information regarding their activities:

Director Naso reported a MERA meeting is scheduled for the last week of February and he would be attending.

Director Evergettis announced the MWPA had a lengthy retreat and meeting in January which focused on principles, core values, visions, missions, long and short term goals, and achievements. Topics of discussion were items like fire protection, accountability of actions, fiscal responsibility, transparency, funding, community partnerships, work plans, etc. He stated there are lots of topics to focus on and discuss but that the MWPA group was coming together very fast. The MWPA has also been able to show the public how their tax dollars are being used

CORRESPONDENCE: Were reviewed.

DISTRICT OPERATIONS: January Incident Log and Overtime Report were reviewed.

**KENTFIELD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING**

APPROVAL OF WARRANTS:

M/S Gerbsman/Naso to approve January warrants 805303475 to and including 805303507 for \$379,882.68

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye
Ayes: 5; Noes: 0; Absent: 0
Motion Passes

NEXT MEETING: The next regular meeting will be held on March 17, 2021.

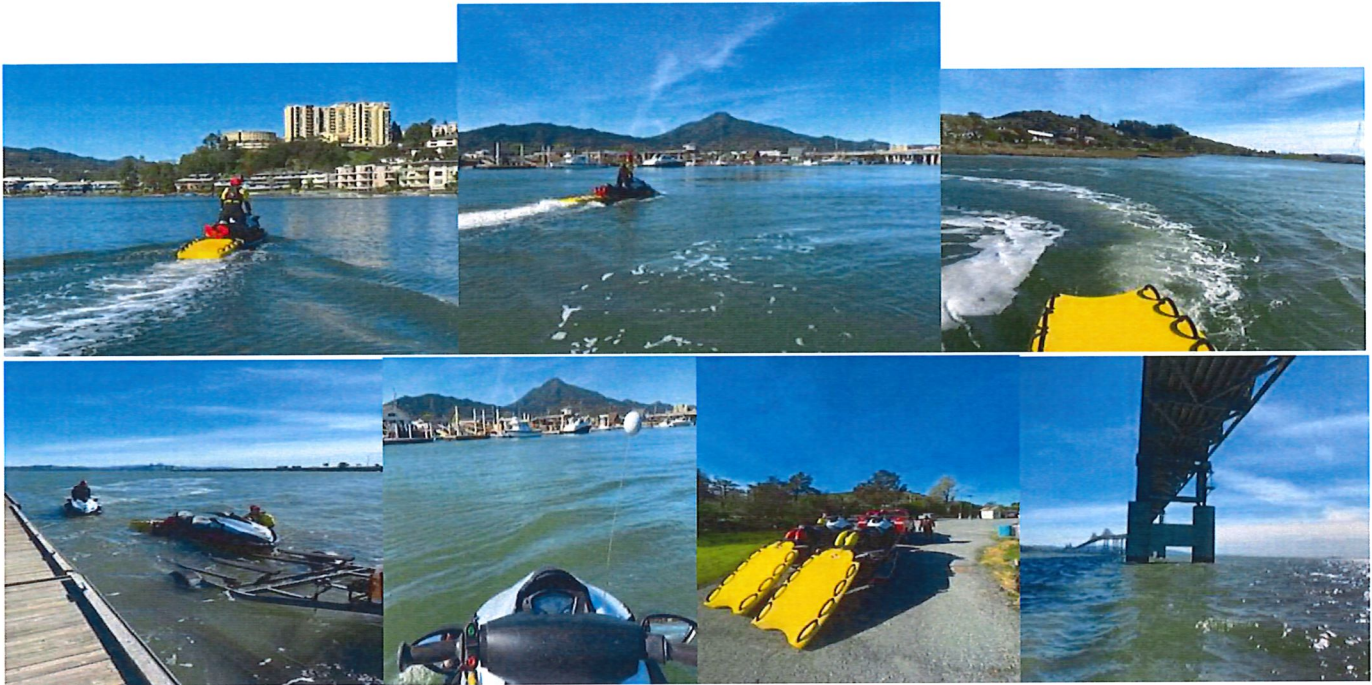
ADDITIONAL ACTIONS: Director Gerbsman asked a moment of silence for all to remain safe and healthy.

ADJOURNMENT: M/S Gerbsman/Naso to adjourn this meeting at 7:30 p.m. All ayes.

Respectfully submitted,

Jena Wilson
Recording Secretary

KENTFIELD FIRE WATER RESCUE



Shift training operational readiness rescue water craft deployment North Marin (San Pablo Bay), Corte Madera Creek response area. Pictured above (RWC) 15R7 and 15R8.

Station 17 staffs rescue water craft (RWC) 15R7, 15R8 and inflatable rescue boat 17 (IRB 17). We currently have five certified rescue swimmers and three certified rescue water craft (RWC), Inflatable Rescue boat (IRB) operators.

Kentfield Fire District provides personnel with specialized water rescue training and equipment for all risk emergencies. In coordination with Marin County Water Rescue, USAR RTF 1 and Water Rescue OES Team 11 coastal and Inland response areas. This includes open water (ocean/inland), coastal surf rescue, and Marin County watershed swiftwater/flood rescue.

Welcome our new addition IRB-17 this water craft provides an additional resource for open water, swiftwater and flood conditions. Enabling either a motorized or non-motorized rescue platform to transport rescuers and the movement of victims to safety. This craft has a shallow draft and protected prop guard designed for water rescue operations in a variety of water ways such as flood water, creeks and rivers.




Mark Pomi - Chief

KENTFIELD FIRE PROTECTION DISTRICT

Phone (415) 453-7464
Fax (415) 453-4578

1004 SIR FRANCIS DRAKE BOULEVARD

KENTFIELD CA. 94904

TO: Board of Directors
FROM: Mark Pomi, Fire Chief 
SUBJECT: Safety and Risk Control Review with FASIS
DATE: 3/2/2021

On February 25, 2021, I completed our required risk assessment review with Bill Vannett the FASIS **FIRE AGENCIES SELF INSURANCE SYSTEM** Risk Control Manager. The FASIS Risk Control team reviews the District's safety program every three years to help us comply with Cal/OSHA demands and industry best practices.

The evaluation criterion is based on FASIS injury trends and safety program weaknesses that have historically driven workers' compensation costs for all members. The evaluation focuses on effective risk control processes, accepted "best practices," and regulatory standards. Areas reviewed included: Injury and Illness Prevention, Training, Pre-employment Screening, Respiratory Protection, Bloodborne Pathogens Exposures, Aerosol Transmissible Diseases, Alcohol and Drug Policy, Wellness, Standard Operating Procedures and Workplace Violence.

The attached report outlines recommended actions to assist the District in implementing an effective safety and risk control program.

The 2021 review showed no deficiencies in our current Risk Control Program. Staff recommends accepting the 2021 FASIS Safety and Risk Control Report.



FIRE AGENCIES SELF INSURANCE SYSTEM

Safety and Risk Control Review

1750 Creekside Oaks Drive, Suite 200, Sacramento, CA 95833

District:	Kentfield FPD	Conducted by:	Bill Vannett
Contact:	Chief Mark Pomi	Date of Visit:	2021-02-25

Injury and Illness Prevention Program (IIPP)		Notes and Recommended Actions	Corrective Actions Taken	Date
1.1	Is there a current IIPP in place?	Yes		
1.2	Are documented safety inspections of apparatus and facilities conducted as required?	Yes		
1.3	Are effective accident investigations conducted and documented for all employee injuries and illnesses?	Yes		
1.4	Does the District have a temporary modified duty program in place?	Yes		
1.5	Does the District offer temporary modified duty assignments for employees with industrial injuries and illnesses whenever possible?	Yes		
1.6	Is the District's designated medical clinic made aware of temporary modified duty assignment offerings?	Yes		

Training		Notes and Recommended Actions	Corrective Actions Taken	Date
2.1	Is there a designated training officer or training committee in place?	Yes		



FIRE AGENCIES SELF INSURANCE SYSTEM

Safety and Risk Control Review

1750 Creekside Oaks Drive, Suite 200, Sacramento, CA 95833

2.2	Have safety training requirements been established for all job classifications?	Yes			
2.3	Is there a training calendar in place?	Yes			
2.4	Are steps are being taken to minimize injuries during training activities?	Yes			
2.5	What are your top training needs for the upcoming year?		None at this time.		

Pre-employment Screening		Notes and Recommended Actions	Corrective Actions Taken	Date
3.1	Is Candidate Physical Ability Testing (CPAT), or similar testing, conducted as part of the pre-employment/post-offer hiring process?	Yes		
3.2	Are pre-employment/post-offer medical exams conducted for all candidates?	Yes		
3.3	Does the District conduct medical exams for its current staff at least once every three years?	Yes		
3.4	Are pre-employment/post-offer drug and alcohol screenings conducted for all candidates?	Yes		
3.5	Does the District utilize Occu-Med for its pre-employment/post-offer medical exams and drug and alcohol testing?	No	Consider using OccuMed when conducting medical exams and drug and alcohol testing.	
3.5.1	Who is the District using for its pre-employment/post-offer medical exams and drug and alcohol testing?		Kaiser Permanente	



FIRE AGENCIES SELF INSURANCE SYSTEM

Safety and Risk Control Review
1750 Creekside Oaks Drive, Suite 200, Sacramento, CA 95833

3.6	Does the District have a fitness-for-duty release requirement for employees returning to work after a prolonged medical absence from work?	Yes		
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Respiratory Protection		Notes and Recommended Actions	Corrective Actions Taken	Date
4.1	Is there a current respiratory protection program in place?	Yes		
4.2	Are all affected employees provided with medical exams or evaluations prior to being allowed to wear respiratory protection, including self-contained breathing apparatus (SCBAs)?	Yes		
4.3	Are all affected employees provided annual fit tests for all respirators used?	Yes		
4.4	What type of fit test is performed?	Quantitative		
4.5	Have all affected employees received training on SCBA use?	Yes		
4.6	Are SCBA inspected and maintained by a person trained by the manufacturer?	Yes		

Bloodborne Pathogens Exposure (BBP)		Notes and Recommended Actions	Corrective Actions Taken	Date
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FIRE AGENCIES SELF INSURANCE SYSTEM

Safety and Risk Control Review

1750 Creekside Oaks Drive, Suite 200, Sacramento, CA 95833

5.1	Is there a current BBP program in place?	Yes			
5.2	Do employees receive BBP training upon hire and annually thereafter?	Yes			
5.3	Are employees offered hepatitis B vaccinations upon hire at no cost to the employee?	Yes			
5.4	Do employees sign a declination form if they decline the hepatitis B vaccination?	Yes			

Aerosol Transmissible Diseases (ATD)		Notes and Recommended Actions	Corrective Actions Taken	Date
6.1	Do employees perform any high hazard tasks, such as medical transport, aerosolized administration of medications, suctioning, intubation, or other aerosol generating procedures? (If no, then the other questions in this section do not apply and mark N/A).	Yes		
6.2	Is there a current ATD program in place?	Yes		
6.3	Do affected employees receive ATD training upon hire and annually thereafter?	Yes		
6.4	Are affected employees offered ATD vaccinations (influenza, measles, mumps, rubella, Tdap and chicken pox) at no cost?	Yes		



FIRE AGENCIES SELF INSURANCE SYSTEM

Safety and Risk Control Review

1750 Creekside Oaks Drive, Suite 200, Sacramento, CA 95833

Alcohol and Drug Policy		Notes and Recommended Actions	Corrective Actions Taken	Date
7.1	Have District officers received training in reasonable suspicion of controlled substances and alcohol?	Yes		

Wellness		Notes and Recommended Actions	Corrective Actions Taken	Date
8.1	Has the District conducted physical fitness training in the last year?	Yes		
8.2	Are there duty-related, written exercise routines in place?	Yes		
8.3	Are there peer fitness trainers on staff?	Yes		

Standard Operating Procedures (SOP)		Notes and Recommended Actions	Corrective Actions Taken	Date
9.1	Is there an SOP for two-in two-out?	Yes		
9.2	Is there an SOP for SCBA use?	Yes		
9.3	Is there an SOP for fire ground protocols?	Yes		
9.4	Is there an SOP for wildland fire?	Yes		
9.5	Is there an SOP for rehab?	Yes		
9.6	Is there an SOP for confined space?	Yes		



FIRE AGENCIES SELF INSURANCE SYSTEM

Safety and Risk Control Review
1750 Creekside Oaks Drive, Suite 200, Sacramento, CA 95833

9.7	Is there an SOP for specialized operations; e.g., high-angle rescue, swift water rescue?	Yes			
9.8	Is there an SOP for driving: non-emergency, emergency, etc.?	Yes			
9.9	Is there an SOP for apparatus parking?	Yes			

Workplace Violence in Healthcare		Notes and Recommended Actions		Corrective Actions Taken	Date
10.1	Does the District have certified EMT-1, certified EMT-2, or licensed paramedic personnel?	Yes			
10.2	Do they provide medical care per Title 22 Division 9 at the scene of an emergency, during transport, or during an inter-facility transfer?	Yes			
10.3	Does your District have a Workplace Violence in Health Care Program?	Yes			

Mark Pomi - Chief

KENTFIELD FIRE PROTECTION DISTRICT

Phone (415) 453-7464
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1004 SIR FRANCIS DRAKE BOULEVARD

KENTFIELD CA. 94904

TO: Board of Directors
FROM: Mark Pomi, Fire Chief
SUBJECT: KAPF negotiations
DATE: 3/8/2021



Kentfield Association of Professional Firefighters

- 1) E-mail from KAPF # 1775, requesting to open negotiations.
- 2) Copy of the previous years agreed upon negotiation ground rules.

Mark Pomi

From: Anthony Garcia
Sent: Friday, March 5, 2021 9:32 PM
To: steve@gerbsmanpartners.com
Cc: Mark Pomi
Subject: Contract negotiations

Hi Steve,

We are coming to the end of our 2020/2021 contract, which means we need to get together to discuss our MOU for 2021/2022. If it's okay with you and the rest of the Board I would like to present the ground rules at the next Board meeting.

Thank you
Anthony

Negotiation Ground Rules agreement between the Kentfield Fire District and Kentfield Association of Professional Firefighters

These are the Proposed Ground Rules for conducting contract negotiations.

PURPOSE: To provide for mutual understanding and cooperation while striving to reach an agreement satisfactory to the parties involved, the parties agree:

- 1) Both parties shall work towards an agreement while acknowledging that it is all right to disagree.
- 2) Both parties agree to present reasonable requests in a timely manner.
- 3) Both parties agree to avoid purposely deceiving each other during the negotiations.
- 4) All meeting times will be agreed upon by both parties.
- 5) Meetings will last no longer than 2 hours unless otherwise agreed upon.
- 6) Either party may caucus as necessary during the negotiations.
- 7) Time limits for caucus not to exceed 45 minutes. If more time is needed, the caucusing party shall inform the other party.
- 8) Tentative agreements are to be in writing by both parties.
- 9) Both parties have the right to call impasse* and then may call for mediation. Both parties will split the cost of any mediation 50/50.
- 10) Both parties agree that Corte Madera, Marin County, Novato, San Rafael, Southern Marin, and Tiburon, may be some of the guideline agencies used for gathering information.
- 11) All agreed items will be retroactive to July 1st of the 2021-2022 contract year.
- 12) If the Board of Directors has a quorum, and the association has at least two negotiators, the negotiation meeting will proceed as scheduled.
- 13) Members of the Association may attend negotiation meetings for training purposes with the consent of the Chairman of the Board.

* Impasse - A position or situation from which there is no escape; deadlock (Webster's)

Lead Negotiator

Chairperson of Board of Directors

Date

Date

Mark Pomi - Chief

KENTFIELD FIRE PROTECTION DISTRICT

Phone (415) 453-7464
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1004 SIR FRANCIS DRAKE BOULEVARD

KENTFIELD CA. 94904

TO: Board of Directors
FROM: Mark Pomi, Fire Chief
SUBJECT: Fire Chief Annual Review
DATE: 3/2/2021



Annually the Board and the Fire Chief meet to discuss his performance as well as discuss areas for his growth and development.

CLOSED SESSION pursuant to Gov't Code §54957 for Public Employment and Public Employee Performance Evaluations – Annual Fire Chief Performance Review; Board Action/Public Comment/ Motion/BOD Vote

Mark Pomi
Fire Chief

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Kentfield Fire Protection District

1004 SIR FRANCIS DRAKE BOULEVARD

KENTFIELD, CALIFORNIA 94904-1468

www.kentfield.org

February 22, 2021

Mr. Steve Gerbsman
Chairperson, Kentfield Fire District
211 Laurel Grove.
Kentfield, CA 94904

Dear Chairman Gerbsman,

As detailed in our agreement, I am required to advise the Board of my desire to extend my contract as your Fire Chief. It is indeed my desire to extend the agreement. It has been a pleasure serving the Board and the Fire District as Chief for the past 5 years. Over the past year, we have experienced departmental growth and some extreme challenges with the COVID 19 pandemic, but together we have been successful. I cannot express how much I have appreciated your support and that of the entire Board.

Sincerely,



Mark Pomi
Fire Chief



Our Vision is to continue excellence in fire service delivery, operationally, financially, and politically.

Our Mission: The Kentfield Fire Protection District exists to care for, protect, and serve our communities.

Values:

- **Excellence:** Consistently deliver the highest-quality service.
- **Integrity:** We do the right thing, even when it's difficult, to preserve honesty.
- **Empathy:** Build relationships on respect and compassion.
- **Innovation:** Foster an environment of original thought.

Our Guiding Principles:

- We are committed to the protection of life, property and the environment.
- We believe that our communities are the reason for our existence.
- We will serve our communities with honesty, fairness, and integrity.
- We will pursue safe, effective, timely, economical, and measurable solutions.
- We will consistently provide professional, skilled, and compassionate customer service.
- We will be sensitive to the changing needs of our communities.

Goals:

- Maintain a high performance organization and continue to advance Fire Services
- Create a working environment that fosters success of its individual members
- Provide the best possible service to our customers through effective community interaction
- Implement innovation and technology
- Continue to serve the community.
- Adhere to the structure of the Adopted Budget

After Drive Report

KFD/MAGC February 9th, 2021 Drive

By Erik Humber, Blood Drive Coordinator

Pre-Drive:

Jeanne Nielsen was great as always in providing me with great pre-drive support.

A number of donors (at least 10) either called me or emailed me just before the drive, or told me at the drive that they did not get the usual email from Vitalant a day or two before the drive with the appointment reminder and link for the Health History Questionnaire. Donors seem to really rely on those emails to find the Questionnaire. It would be very helpful for the donors, for me, and I assume for Jeanne if those emails always went out.

The Drive:

Set-Up:

The equipment trucks arrived in a timely manner, and from what I could see the physical setup was done efficiently and was completed before the start time. The configuration seemed to me to work really well. As always, Head Nurse Gerlie came up to me right away. Gurley introduced me to two new supervisory staff members.

The COM has been great in providing the necessary amount of tables and chairs, and had the entire gym floor surface covered.

The Drive Itself:

Vitalant definitely brought its "A" Team of staff... they were AWESOME! I have been coordinating this drive for quite a while, and although the Vitalant staff is always really good, from what I could see this seemed like one of the smoothest drives EVER, so please let your entire staff know how excellent they were, and how much they really shined for this drive... they were OUTSTANDING and very IMPRESSIVE.

Head Nurse Gerlie was cheery and very friendly as always, is always very responsive, and has a great bedside manner with donors. She is always a star at our KFD drives! She was also very quick to share with me very preliminary results at the end of the drive.

The drive **started on time**, which is always very much appreciated, as our drives are always quite busy at the beginning.

Jeanne of course was there for essentially the entire drive. Lino also came for a very substantial part of the drive which is always appreciated. Lino specifically took the time to track me down to let me know he was there, and also introduced me to the new Vitalant supervisory staff individually. As always, Lino jumped right in and assisted with collection.

Nick and Kevin also came for a good part of the drive. Nick was very approachable and kindly offered his help if I needed anything in the future. Kevin is also always very approachable, and always willing to consider suggestions regarding donor contacts and communications (which I am never bashful about offering). I always welcome Vitalant management at our drives, and appreciate their extra support of the KFD drives. It is great when they can come, and I think it really benefits the drive in general for them to observe both the good and the occasional bad at our drives.

As always, DRS Allie was great, and is invaluable at our drives. Volunteer Kenrick Lee (Gus) helped Allie work the registration table in taking donor temperatures and signing them in (he also helps in the canteen in sanitizing and food delivery to donors as needed). Gus has now helped Allie for about 4 drives now, and because of the number of donors we now have, along with the COVID protocols, seems almost necessary.

The drive went extremely smoothly, with what appeared to be really good processing times for donors. I heard no substantial complaints from any donors, and quite a few expressed that they were quite impressed with the organization and COVID-compliant protocols for the drive. I did have one donor who very politely complained about being in line for a donation bed for quite a while (1/2 hour). According to Lino the donor's paperwork got stuck in the printer so he got "lost in the mix" for a while. The donor is one of our regulars and was not upset at all.

It appears from eDonor that the no-show rate for appointments was 20% (170 appointments, less 136 (146 registered less the 10 walk-ins) = 34 no-shows out of 170 appointments).

I left before the clean-up was completed, but both Jeanne and I have contacted the College of Marin to see if there were any complaints about the cleanup, or the condition the space was left in, and had not heard of any.

Post-Drive:

Jeanne Nielsen remained very responsive after the drive. She is also always receptive to my comments about my perceived plusses, negatives and critical comments about our various drives. She also always provides me with after-drive numbers and “recent patient stories” that I incorporate into many of my post-drive thank you emails to the donors.

General Comments:

Outstanding job!

If you have any questions, or wish me to address any of the above in greater detail, please let me know.

Erik Humber, KFD Blood Drive Site Coordinator

Ph: 415.479.7890 Cell: 415.519.0828

email: humlaw@pacbell.net

Mark Pomi

From: Nielsen, Jeanne <JNielsen@vitalant.org>
Sent: Sunday, February 14, 2021 1:23 PM
To: Mark Pomi; Lindsay Bacigalupi; Klaus A Christiansen; Erik Humber - Kentfield Fire Department (humlaw@pacbell.net)
Subject: Thank you

Dear Chief Pomi, Lindsay, Klaus and Erik,

Thank you VERY much for having us for the Kentfield Fire Dept. and Marin Art & Garden Center Blood Drive on 2/9, in the gym at College of Marin. Preliminary reports show 146 people registered, with 22 deferrals, and **124 people donated 147 units of blood, plus 9 plasma units**. There were 8 first time donors, which is so wonderful to see! This was the strongest Kentfield Fire Dept. blood drive we have on record. Each of you were a critical part of making it happen. Erik, your recruiting efforts continue to amaze me!

We are so grateful for the support from College of Marin... the gym space is ideal for a drive this large, and allows for plenty of social distancing and comfort for donors and staff. To give you an idea, here was our setup Tuesday:



Please let me know if you have any feedback for me/us.

Certainly we understand that opening is a priority and of course we all hope things will getting back to "normal" in the near future (whatever that is). Blood donation remains essential and it is our hope that we could continue our partnership in a way that works for you. The next Kentfield Fire Dept. blood drive is scheduled Tuesday, May 11, 2021.

Below are just a few of the many patient stories we received recently, who may have a chance at another tomorrow thanks to the efforts of community blood drives:

Because of blood donors, life doesn't stop.

Patients recently given a second chance thanks in part to blood donors.



A 59-year-old woman needed a total of 65 life-saving units while undergoing treatment for endocarditis and gastrointestinal bleeding.



Treatment for postpartum hemorrhage was the reason a 35-year-old woman needed one red cell unit.



A 35-year-old man received two red cell units while undergoing treatment for gastrointestinal bleeding and anemia.



As part of the treatment for ovarian cancer, a 56-year-old woman needed one red cell unit and two plasma units.

Donate blood

vitalant[®]

Every 3 seconds someone in America needs blood, and 100% of the blood supply comes from volunteer donors. Your generous support allows us to hold the blood drives that play a critical part in those lives that are saved. Thank you again, for your support.

Jeanne

Jeanne Nielsen
Donor Recruitment Representative



NEXT GENERATION PROJECT

February 2021 Governing Board UPDATE:

- **Construction Bid Packages**

MERA released Bid Package 1 in January 2021, which involves construction work at Civic Center, EOF and Mt. Barnabe sites. Two proposed bids were received during the 3-week open bid period that closed on February 12, 2021 via PlanetBids. Fidato submitted the lowest cost bid at \$169,000. The next highest, and only other bid was submitted by LD Strobel for \$185,995, an approximate 10% increase in cost. Both proposals have satisfied the requirements as established in the bid documents and appear to be capable of performing the work as required. The Governing Board will be considering awarding Bid Package #1 at their meeting on 02/24/2021.

MERA's next Bid Package, Bid Package 1A, including Dollar Hill, Tiburon and Stewart Point, has been released with a Bid Award tentatively scheduled for the Governing Board at their 04/28/21 meeting.

- **Member Briefings Held**

On 01/26/21 and 01/28/21, MERA staff provided briefings on the MERA project to member agencies and their staffs. Discussion items included the MERA re-organization to support Next Gen implementation, the Assistance to Firefighters Grant that will provide tri-band radios to all Marin Fire Agencies starting in March 2021.

Project timelines were also provided with an emphasis on dispatch equipment installations, remaining field user equipment, Fire Station Alerting, and cutover to the Next Gen System.

Attendees were also briefed on upcoming technology requirements for Fire Stations and Dispatch centers as well as some of the enhanced capabilities of the Next Gen radios and mutual aid capabilities.

- **Tomales Site Power Trench**

As part of the development process, MERA was approached by the Marin Agricultural Land Trust (MALT) to consider sharing a power trench with AT&T at the Tomales Site. This eliminates the need for a full-length, approx. 700 ft. electrical trench for MERA, with a new approx. 50 ft trench being added, resulting in an environmental benefit as well as cost savings. This process created the need for an addendum to the current SEIR, which has been completed and will be presented to the Governing Board at the February 24, 2021 meeting for approval.

Questions? Contact Deputy Executive Officer for the Next Gen System David Jeffries at dave@jeffriespsc.com.

MARIN EMERGENCY RADIO AUTHORITY

c/o Town of Corte Madera
300 Tamalpais Drive
Corte Madera, CA 94925
Phone: 415.927.5050
WWW.MERAONLINE.ORG



NOVATO FIRE DISTRICT

95 ROWLAND WAY, NOVATO, CA 94945 415.878.2690 - FAX 415.878.2660
WWW.NOVATOFIRE.ORG

February 9, 2021

Larry Pasero
Deputy Fire Marshal
Kentfield Fire Protection District
1004 Sir Francis Drake Blvd.
Kentfield, CA 94904

Dear Deputy Fire Marshal Pasero,

On behalf of the Novato Fire District's Fire Prevention Division, we would like to thank you for your assistance with the fire investigation at 1530 Armstrong Ave #16 on February 8th, 2021.

We continue to appreciate the support from our neighboring agencies and the Marin County Fire Investigation Team (MCFIT). Your knowledge, guidance, and leadership were paramount to the incident and is greatly appreciated.

We hope to repay the favor and professionalism and look forward to working together in the future.

Sincerely,

Bill Tyler
Fire Chief

ADM 0121

CC: Fire Chief Mark Pomi

NOVATO FIRE DISTRICT - PROTECT & SERVE



Save the Date!

MARIN LOCAL AGENCY FORMATION COMMISSION &
MARIN COUNTY SPECIAL DISTRICT ASSOCIATION'S

SHARED SERVICES WORKSHOP

APRIL 29, 2021 | 9 AM-12 PM
VIRTUAL VIA ZOOM

FEATURING TWO SEPARATE PANELS, ONE
EXPLORING SUCCESSFUL SHARED SERVICES
MODELS IN MARIN AND ANOTHER ON HOW
TO CREATE A SHARED SERVICES MODEL.

UPDATES WILL BE AVAILABLE VIA MARIN
LAFCO'S WEBSITE, WWW.MARINLAFCO.ORG.

EMAIL STAFF@MARINLAFCO.ORG TO BE
PLACED ON AN EMAIL LIST FOR UPDATES
ABOUT TIME AND REGISTRATION AS THE
WORKSHOP EVOLVES.



RECEIVED

FEB 16 2021

KENTFIELD FIRE DISTRICT

OFFICE OF THE

COUNTY COUNSEL

COUNTY OF MARIN

February 12, 2021

Brian E. Washington
COUNTY COUNSEL

Renee Giacomini Brewer
ASSISTANT COUNTY COUNSEL

Jenna J. Brady
CHIEF DEPUTY COUNTY COUNSEL

Patrick M. K. Richardson
Stephen R. Raab
Steven M. Perl
Brian C. Case
Kerry L. Gerchow
Tarisha K. Bal
Deidre K. Smith
Brandon W. Halter
Sarah B. Anker
Jacy C. Dardine
Kate K. Stanford

DEPUTIES

Colleen McGrath
ADMINISTRATIVE SERVICES
OFFICER

Marin County Civic Center
3501 Civic Center Drive
Suite 275
San Rafael, CA 94903
415 473 6117 T
415 473 3796 F
415 473 2226 TTY
www.marincounty.org/cl

Fire Chief Mark Pomi
Kentfield Fire Protection District
1004 Sir Francis Drake Blvd
Kentfield, CA 94904
mpomi@kentfieldfire.org

Re: Assignment of Deputy County Counsel to Kentfield Fire Protection District

Dear Fire Chief Mark Pomi,

Recently our Office has reviewed and altered our attorney assignments. We are pleased to let you know that we have assigned Deputy County Counsel Sarah Anker to represent your District.

Sarah Anker has been practicing law since 2013 with a focus on municipality law, human resources and labor law as well as civil litigation and workplace investigations. Sarah came to the County Counsel's office in 2017 and has extensive experience in municipal law matters. Sarah has acquired experience independently handling complex structural and governance issues unique to small local agencies and special districts.

We are confident that the District's legal needs will be well-served by Ms. Anker and the County Counsel legal staff.

Should you have any questions, please do not hesitate to contact me.

Very truly yours,



Renee Giacomini Brewer
Assistant County Counsel

Department of Industrial Relations
1515 Clay Street, Ste. 1700
Oakland, CA 94612

RECEIVED

FEB 27 2021

KENTFIELD FIRE DISTRICT

STATE OF CALIFORNIA

GAVIN NEWSOM, Governor

DEPARTMENT OF INDUSTRIAL RELATIONS
Office of the Director

Katrina S. Hagen
Director
1515 Clay Street, 17th Floor
Oakland, CA 94612



77699 / 00083 / 4764 / 1 / 1 / SEG: 083 / #: 824682



KENTFIELD FIRE PROTECTION DISTRICT
1004 SIR FRANCIS DRAKE BLVD
KENTFIELD CA 94904-1417

February 16, 2021

Dear California Employer,

The Department of Industrial Relations is providing you with a list of critical requirements related to COVID-19 that may apply to you and your workplace. This letter includes relevant workplace requirements across Cal/OSHA, the Labor Commissioner's Office, and the Division of Workers' Compensation. You can visit www.dir.ca.gov/covid for additional information.

Cal/OSHA and Public Health Requirements

- **COVID-19 Emergency Temporary Standards:** California approved emergency temporary standards on COVID-19 infection prevention on November 30, 2020. The emergency standards apply to most workers in California not covered by Cal/OSHA's Aerosol Transmissible Diseases standard. Cal/OSHA has created a webpage with information about the emergency standards (www.dir.ca.gov/dosh/coronavirus/ETS.html), which will be updated regularly.
 - The regulations require employers to implement a site-specific written COVID-19 Prevention Program to address COVID-19 health hazards, correct unsafe or unhealthy conditions, and provide face coverings. The regulations also require employers to provide COVID-19 testing to workers who are exposed, and notify local public health departments when there are multiple COVID-19 infections or outbreaks at the worksite. Employers are required to maintain accurate recordkeeping, and report serious illnesses and fatalities related to COVID-19 to the nearest enforcement district office. To locate the nearest district office, visit www.dir.ca.gov/dosh/DistrictOffices.htm.
 - Cal/OSHA has developed tools and resources to assist employers with understanding their obligations required by the new emergency standards. The emergency standards webpage (www.dir.ca.gov/dosh/coronavirus/ETS.html) contains Frequently Asked Questions, a one-page fact sheet on the regulation, a model COVID-19 Prevention Program, and information on available webinars hosted by our Consultation Services Branch.
 - Failing to establish and implement an effective COVID-19 Prevention Program may result in regulatory enforcement and fines (Labor Code §§ 6306(b), 6401, 6401.7 and 6403; California Code of Regulations, title 8 §§ 3205, 3205.1, 3205.2, 3205.3, and 3205.4.)

For technical assistance with understanding your obligations required by the regulations or establishing an effective written COVID-19 Prevention Program, employers can call Cal/OSHA's Consultation Services Branch at 1 (800) 963-9424.

Paid Sick Leave

California Paid Sick Leave: The Healthy Workplaces Healthy Families Act of 2014 requires employers to provide paid sick leave to individuals who work in California for at least 30 days within a year of employment. Paid sick leave accrues at the rate of one hour per every 30 hours worked, paid at the



77699 / 00083 / 4764 / 1 / 1 / SEG: 083 / #: 824682



March 8, 2021

Dear Public Safety Partner,

I think it is safe to say that 2020 was a year of challenge and change that none of us could have ever predicted. Collaboratively, we worked through the unknowns of a pandemic doing our best to stay a step ahead in order to keep our first responders safe and supported. We watched our country become divided instead of stand together and sadly many of our agencies yearly budgets were severely impacted. Yet, we all embraced our roles as essential workers, showing up every day and doing what we all do best, serving our communities.

As all of our agencies struggled to overcome much adversity this past year I want to take this opportunity to recognize the outstanding job of our 911 Communications Dispatchers. They banded together, supported each other and pushed each other to be better each day. New procedures were implemented immediately and continue to change. With every call their line of questioning ended with, "have you traveled to China recently" to "have you tested positive for COVID-19." Now every call ends with pre-arrival instructions, "please put a mask on and step outside or to the nearest doorway". Comm Center Dispatchers stayed positive and professional, handling each call with poise and compassion.

It is that time of year to take a moment to appreciate the amazing women and men who work behind the scenes of emergencies. This year April 11 – 17, 2021 marks National Public Safety Telecommunicators (Dispatchers) Week, where we honor those who work in public safety dispatch centers. They deserve our appreciation and recognition for all that they do behind the scenes. Assembly Bill 1945 was passed by the state of California in 2020, recognizing the heroic work of public safety dispatchers by reclassifying them as first responders.

At Comm Center, we are quite proud of our dispatchers, who currently handle dispatch services for the Sheriff's Office, 5 police agencies, county probation, 8 fire departments, park services and the humane society. In 2020 we continued to focus on training, mentoring, and growth. We successfully trained 4 call-takers, 5 law dispatchers and 2 fire dispatchers.

Last year with your kind donations, we were able to host a meal for each shift of their choosing, coffee for each shift and a personal gift card. We really want to show Comm Center dispatchers how much they are appreciated by again hosting meals for each shift, raffle prizes and some sort of item that they can use here at Comm Center.

We would be truly appreciative if you are able to support Comm Center by providing a monetary donation to assist with the activities for National Public Safety Telecommunications Week. We would like to have all donations no later than **Friday April 2, 2021**. Please make checks payable to Heather

Costello. Our address is: 1600 Los Gamos Dr. #200, San Rafael CA 94903. All donations will be listed on a donor appreciation board in the Communications Center.

While we would like to invite you to visit the Communications Center anytime during the week, unfortunately we still have restrictions in place. However, if any agency is willing to send us a video message we will gladly play it for all shifts. Thank you all for your continued support and encouragement, we look forward to hearing from you soon. Please do not hesitate to call or email us with any questions or concerns, as we are happy to help.

Respectfully,

Heather Costello
Comm. Manager
h_costello@marinsheriff.org
415-473-2304

Karen Marozick
Asst. Comm. Manager (Law)
k_marozick@marinsheriff.org
415-473-2989

Heather Ritz
Asst. Comm. Manager (Fire)
h_ritz@marinsheriff.org
415-473-4123

Kentfield FPD

Kentfield, CA

This report was generated on 3/2/2021 3:35:43 PM



Hours Worked per Activity Code for Personnel for Date Range

Personnel: All Personnel | Roster Activity Code(s): OT - Overtime, OT - ACP - Overtime - Acting Captain, OT - ACP - SEPARATE CHECK - OT-ACP-Overtime Acting Captain-Sep Check, OT - CM - OT-Central Marin, OT - CM SEPARATE CHECK - OT-Central Marin Separate Check and 7 more | Start Date: 02/01/2021 | End Date: 02/28/2021

ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
Bridges,Bryan	ID: 1115					
Overtime						
B1	UNASSIGNED	UNASSIGNED	2/12/2021 12:00:00	2/12/2021 19:40:00	7.67	Comp Time Cash in of 11.5 Hours / 1.5 = 7.67

[Bridges,Bryan] Overtime

7.67

Overtime - To Comp. Time

C2	UNASSIGNED	UNASSIGNED	2/21/2021 07:00:00	2/22/2021 00:15:00	17.25	Ferry Terminal Vaccination Site. 0900-1000 mandatory training 1000-2030 Triage and observation = 11.5 OT Hours * 1.5 = 17.25 Comp Time Hours
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[Bridges,Bryan] Overtime - To Comp. Time

17.25

[Bridges,Bryan] Total Hours Worked: 24.92

Glenn ,David

ID: 1390

Overtime - To Comp. Time

A1	UNASSIGNED	UNASSIGNED	2/4/2021 09:00:00	2/4/2021 11:15:00	2.25	900-1030 = 1.5 OT Hours * 1.5 = 2.25 = 2.25 Comp Time Hours; Marin County operations/training meeting for comp
C1	UNASSIGNED	UNASSIGNED	2/8/2021 13:30:00	2/8/2021 15:00:00	1.5	Zoom Meeting 12:30-1:30pm = 1 OT Hour * 1.5 = 1.5 Comp Time Hours; Kentfield School District Safety Meeting

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.



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Doc Id: 1299

Page # 1 of 3

ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
A1	UNASSIGNED	UNASSIGNED	2/10/2021 10:00:00	2/10/2021 16:00:00	6	1000 to 1400 = 4 OT Hours * 1.5 = 6 Comp Time Hours; Zoom Meeting Cal JAC Recruitment Webinar
A2	UNASSIGNED	UNASSIGNED	2/17/2021 10:00:00	2/17/2021 13:00:00	3	1000-1200 = 2 OT Hours * 1.5 = 3 Comp Time Hours; Zone Haven Zoom Meeting

[Glenn ,David] Overtime - To Comp. Time 12.75

OT-Central Marin						
BC Glenn	17 - Head Quarters	B17	2/20/2021 07:00:00	2/21/2021 07:00:00	24	Cover Reese Vac Leave

[Glenn ,David] OT-Central Marin 24

[Glenn ,David] Total Hours Worked: 36.75

Marty ,Andrew	ID: 1675					
Overtime						
A1	UNASSIGNED	UNASSIGNED	2/10/2021 07:00:00	2/10/2021 23:00:00	16	24 Hours Comp Time Cash in / 1.5 = 16 OT Hours

[Marty ,Andrew] Overtime 16

[Marty ,Andrew] Total Hours Worked: 16

Nelson,Zachary	ID: 1782					
Overtime						
A1	UNASSIGNED	UNASSIGNED	2/4/2021 07:00:00	2/4/2021 09:30:00	2.5	17A to ALCO Garage

[Nelson,Zachary] Overtime 2.5

[Nelson,Zachary] Total Hours Worked: 2.5

Neve,Mitch	ID: 3243					
Overtime						
A1	UNASSIGNED	UNASSIGNED	2/4/2021 07:00:00	2/4/2021 09:30:00	2.5	17A to ALCO Garage
A1	17 - Head Quarters	E17	2/10/2021 07:00:00	2/11/2021 07:00:00	24	FF Beltramo Vac- FF Neve OT

[Neve,Mitch] Overtime 26.5

[Neve,Mitch] Total Hours Worked: 26.5

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.

ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
Pasero,Larry		ID: 3307				
Overtime - To Comp. Time						
Pasero DFM	UNASSIGNED	UNASSIGNED	2/12/2021 09:00:00	2/12/2021 12:00:00	3	Monthly FSM BOD Meeting 0900-1100 (2 hrs x 1.5 = 3.0 hrs) to comp

[Pasero,Larry] Overtime - To Comp. Time 3

[Pasero,Larry] Total Hours Worked: 3

Wilson,Jena		ID:				
Overtime						
Admin + DFM	17 – Head Quarters	Other	2/1/2021 17:00:00	2/1/2021 19:00:00	2	1700-1800 = 1 hour OT; IBS System review with BC Glenn & Captain Marty 2200-2300 = 1 hour OT; create warrants in Quickbooks
B2	UNASSIGNED	UNASSIGNED	2/7/2021 19:30:00	2/7/2021 22:30:00	3	7:30-10:30pm; Board Meeting Minutes Report
Admin + DFM	17 - Head Quarters	Other	2/8/2021 17:00:00	2/8/2021 18:00:00	1	1700-1800 = 1 OT Hour; Entered Time/ Payroll entries into the Emergency Reporting Platform
Admin + DFM + Fire Chief	17 – Head Quarters	Other	2/17/2021 17:00:00	2/17/2021 19:45:00	2.75	1700-1945= 2.75 OT Hours; February Board Meeting

[Wilson,Jena] Overtime 8.75

[Wilson,Jena] Total Hours Worked: 8.75

GRAND TOTAL OF ALL HOURS WORKED: 118.42

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.

Kentfield FPD

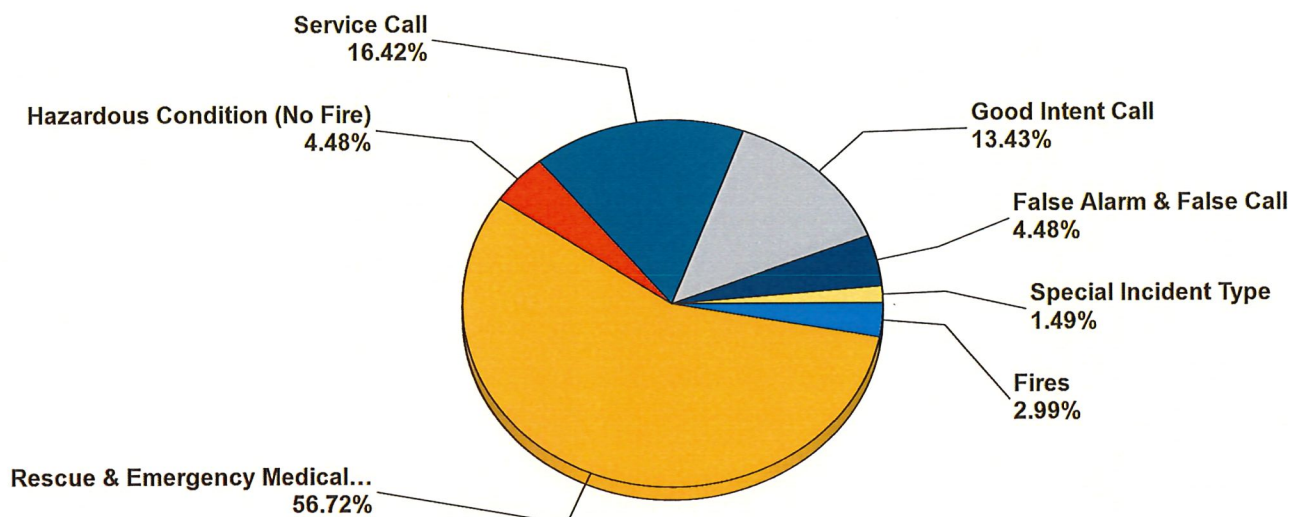
Kentfield, CA

This report was generated on 3/2/2021 3:36:25 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 02/01/2021 | End Date: 02/28/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	2.99%
Rescue & Emergency Medical Service	38	56.72%
Hazardous Condition (No Fire)	3	4.48%
Service Call	11	16.42%
Good Intent Call	9	13.43%
False Alarm & False Call	3	4.48%
Special Incident Type	1	1.49%
TOTAL	67	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Doc Id: 553

Page # 1 of 2

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	1.49%
112 - Fires in structure other than in a building	1	1.49%
311 - Medical assist, assist EMS crew	1	1.49%
320 - Emergency medical service, other	35	52.24%
324 - Motor vehicle accident with no injuries.	2	2.99%
412 - Gas leak (natural gas or LPG)	1	1.49%
424 - Carbon monoxide incident	1	1.49%
445 - Arcing, shorted electrical equipment	1	1.49%
511 - Lock-out	1	1.49%
553 - Public service	1	1.49%
554 - Assist invalid	6	8.96%
571 - Cover assignment, standby, moveup	3	4.48%
611 - Dispatched & cancelled en route	9	13.43%
700 - False alarm or false call, other	1	1.49%
743 - Smoke detector activation, no fire - unintentional	1	1.49%
745 - Alarm system activation, no fire - unintentional	1	1.49%
911 - Citizen complaint	1	1.49%
TOTAL INCIDENTS:	67	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Page # 2 of 2

Kentfield Fire Protection District Warrant List

February 2021

03/02/21

Type	Date	Num	Name	Memo	Split	Amount	Balance
437 - Cash-Gen Ckg							
Check	02/02/2021	805303508	American Messaging	A/C #W4-106070Inv #W4106070VB February 2021	2145 - Pager System	-25.30	-25.30
Check	02/02/2021	805303509	Advanced Security Systems - Santa Rosa	Inv #540823	2220 - S/S-Station	-88.50	-113.80
Check	02/02/2021	805303510	Aramark Uniform Services	(a/c #792113681) Inv #508000000394, January 2021 Statement	2050 - Auto/Equipment Repair	-142.22	-256.02
Check	02/02/2021	805303511	AT&T 415 453 1064 204 1	BAN #9391050050 / Inv #15893100, Elevator	2300 - Telephone	-22.25	-278.27
Check	02/02/2021	805303512	AT&T 415 453 1464 025 3	BAN #9391050058 / Inv #15893099 - Main line	2300 - Telephone	-161.45	-439.72
Check	02/02/2021	805303513	AT&T 415 453 1062 859 9	BAN #9391050052 / Inv #15893102 / Fire Alarm #2	2300 - Telephone	-22.25	-461.97
Check	02/02/2021	805303514	AT&T 415 457 4695 859 9	BAN #9391050051 / Inv #15893101 / Fire Alarm Phone #1	2300 - Telephone	-22.25	-484.22
Check	02/02/2021	805303515	Banshee Networks, Inc.	Invoice #s. 14693, 14694, 14698, 14696, 14701, & 14691	-SPLIT-	-6,490.73	-6,974.95
Check	02/02/2021	805303516	C.A.P.F.	February 2021 Billing	1515 - Health Insurance	-354.00	-7,328.95
Check	02/02/2021	805303517	Corbet's	(A/C #6475)	-SPLIT-	-67.91	-7,396.86
Check	02/02/2021	805303518	Delta Dental of California	Account #05-0190901009: Kentfield Fire District, February 2021	1515 - Health Insurance	-3,915.34	-11,312.20
Check	02/02/2021	805303519	Delta Dental of California	Account #05-0190901009: Kentfield Fire District, James Naso- COBRA Coverage	1515 - Health Insurance	-52.67	-11,364.87
Check	02/02/2021	805303520	North Bay Petroleum	Act 210178 / Inv #3213537	2135 - Gas & Oil	-682.16	-12,047.03
Check	02/02/2021	805303521	Banner Life Insurance Company	181443467 - Bridges	1515 - Health Insurance	-38.48	-12,085.51
Check	02/02/2021	805303522	Banner Life Insurance Company	181534662 - Neve	1515 - Health Insurance	-39.18	-12,124.69
Check	02/02/2021	805303523	Banner Life Insurance Company	180504421 - Glenn	1515 - Health Insurance	-61.36	-12,186.05
Check	02/02/2021	805303524	Banner Life Insurance Company	180933000 - Marty	1515 - Health Insurance	-44.20	-12,230.25
Check	02/02/2021	805303525	Marin County Sheriff's Office	Inv #11626 Q3 - FY 2021: Jan- Mar 2021	2105 - Dispatch	-17,550.90	-29,781.15
Check	02/02/2021	805303526	Marin Municipal Water Dist.	Act 1178593549-5 -1222/2021	-SPLIT-	-581.10	-30,362.25
Check	02/02/2021	805303527	Pacific Gas & Electric	Inv #178593549-5 -1222/2021	2130 - Gas & Electric	-915.99	-31,278.24
Check	02/02/2021	805303528	Lexipol LLC	Act 1178933549-5 -1222/2021	2006 - Consulting Fees	-4,647.00	-35,925.24
Check	02/02/2021	805303529	Silverado Avionics	Inv #2014	4005 - MERA Radios & Equipment	-741.77	-36,667.01
Check	02/02/2021	805303530	Vision Service Plan	Client ID #00106116- February 2021	1515 - Health Insurance	-799.37	-37,466.38
Check	02/02/2021	805303531	Central Marin Fire Authority	Overtime Staffing, BC Coverage, July-December 2020	1030 - Overtime	-1,761.68	-39,228.06
Check	02/02/2021	805303532	Kentfield Assn. Firefighters	Chief Pomi Uniform Replacement: 4 XL Cotton KFD T-shirts	2015 - Dues & Publications	-80.00	-39,308.06
Check	02/02/2021	805303533	Kentfield Fire District Payroll Account	A/C #0507976165	-SPLIT-	-120,000.00	-159,308.06
Check	02/02/2021	805303534	Kentfield Fire District Payroll Account	A/C #0507976165	-SPLIT-	-110,068.18	-269,376.24
Check	02/16/2021	805303535	360 Rescue LLC	Ballout Training at MGH 11/14/2020 INV# 20210203	2300 - S/S-Computer	-500.00	-269,876.24
Check	02/16/2021	805303536	Banshee Networks, Inc.	Invoice # 14718	2305 - Training	-42.00	-269,918.24
Check	02/16/2021	805303537	Business Card	1/5/21 - 2/4/21: Garcia - 3779	-SPLIT-	-1,441.20	-271,359.44
Check	02/16/2021	805303538	Business Card	1/5/21 - 2/4/21: Glenn 8422	2135 - Gas & Oil	-58.75	-271,418.19
Check	02/16/2021	805303539	Business Card	1/5/21 - 2/4/21: Pomi 5375	-SPLIT-	-64.31	-271,482.50
Check	02/16/2021	805303540	Business Card	1/5/21 - 2/4/21: Pomi 7901	2135 - Gas & Oil	-439.40	-271,921.90
Check	02/16/2021	805303541	Business Card	1/5/21 - 2/4/21: Wilson 3147	-SPLIT-	-103.33	-272,025.23
Check	02/16/2021	805303542	Banner Life Insurance Company	181190074 - Nelson	1515 - Health Insurance	-48.88	-272,074.11
Check	02/16/2021	805303543	Banner Life Insurance Company	180503273 - Vau	1515 - Health Insurance	-59.52	-272,133.63
Check	02/16/2021	805303544	Brandon Tire Supply	Inv # 1026296	2050 - Auto/Equipment Repair	-1,219.92	-273,353.55
Check	02/16/2021	805303545	Jackson National Life Insurance Co.	Co #35, Grp #VTFB10-Johnston - March 2021	2050 - Auto/Equipment Repair	-57.90	-273,411.45
Check	02/16/2021	805303546	Kentfield Prof. FF #1775	Union Dues: 1/13/21 - 2/9/21	1515 - Health Insurance	-154.16	-273,565.61
Check	02/16/2021	805303547	Marin Garden Solutions, Inc.	Inv # 1840	610 - Union Dues	-1,447.64	-275,013.45
Check	02/16/2021	805303548	Marin Sanitary Service	Inv # 2427973, January 2021 Service	2055 - Building Repair	-196.56	-275,210.01
Check	02/16/2021	805303549	MassMutual	(APM-219405 -03/2021)	2125 - Garbage	-759.03	-275,969.06
Check	02/16/2021	805303550	NPFEA	March 2021 Billing	590 - Mass Mut-Invest Def	-70.43	-276,039.49
Check	02/16/2021	805303551	ThyssenKrupp Elevator Corp.	Cust #144933 / Inv #3005752324	1515 - Health Insurance	-900.96	-276,940.45
Check	02/16/2021	805303552	Verizon Wireless	a/c #342098888-0001 / Inv #5871884366	2055 - Building Repair	-128.64	-277,069.09
Check	02/16/2021	805303553	Comcast	a/c# 8155 30 002 0097986	2300 - Telephone	-165.48	-277,234.57
Check	02/16/2021	805303554	Ricon USA, Inc.	Acct #1374116-1034296USC / Inv #104675228	2200 - S/S-Computer	-109.87	-277,344.44
Check	02/16/2021	805303555			2215 - S/S-Office	-115.98	-277,460.42
						-277,460.42	
Total 437 - Cash-Gen Ckg							
439 - Cash-Payroll							
Check	02/12/2021	Debit	IBS	2005 - Administrative Expense		-245.80	-245.80
Check	02/25/2021	Debit	ADP	2005 - Administrative Expense		-235.95	-481.75
Check	02/25/2021	Debit	IBS	2005 - Administrative Expense		-94.80	-576.55
				2005 - Administrative Expense		-109.00	-685.55
Total 439 - Cash-Payroll						-685.55	
Liabilities							
565 - Amer Frnds-Invest Def							
Check	02/02/2021	805303533	Kentfield Fire District Payroll Account	457 Payroll Biweekly Deduction	437 - Cash-Gen Ckg	3,350.77	3,350.77
Check	02/16/2021	805303534	Kentfield Fire District Payroll Account	457 Payroll Biweekly Deduction	437 - Cash-Gen Ckg	3,350.77	6,701.54
Total 565 - Amer Frnds-Invest Def						6,701.54	
590 - Mass Mut-Invest Def							
Check	02/16/2021	805303550	MassMutual	(APM-219405 -03/2021)	437 - Cash-Gen Ckg	70.43	70.43
Total 590 - Mass Mut-Invest Def						70.43	
610 - Union Dues							
Check	02/16/2021	805303547	Kentfield Prof. FF #1775	Union Dues: 1/13/21 - 2/9/21	437 - Cash-Gen Ckg	1,447.84	1,447.84
Total 610 - Union Dues						1,447.84	
Total Liabilities						8,219.81	
Expenses							
Salaries & Employee Benefits							
1030 - Overtime							

Kentfield Fire Protection District
Warrant List
February 2021

03/02/21

Type	Date	Nu	Name	Memo	Split	Amount	Balance
Check	02/02/2021	805303531	Central Marin Fire Authority	Overtime Staffing_BC Coverage: July-December 2020	437 · Cash-Gen Ckg	1,761.68	1,761.68
Check	02/02/2021	805303533	Kentfield Fire District Payroll Account	For projected Payroll: 1/27/21 - 2/9/21	437 · Cash-Gen Ckg	92,190.10	92,190.10
Check	02/16/2021	805303534	Kentfield Fire District Payroll Account	For Payroll 2/10/21 - 2/23/21	437 · Cash-Gen Ckg	82,177.75	174,367.85
Check	02/02/2021	805303516	C.A.P.F.	February 2021 Billing	437 · Cash-Gen Ckg	354.00	354.00
Check	02/02/2021	805303518	Delta Dental of California	Account #05-0190901009: Kentfield Fire District, February 2021	437 · Cash-Gen Ckg	3,915.34	4,289.34
Check	02/02/2021	805303519	Delta Dental of California	Account #05-0190901009: Kentfield Fire District, James Naso- COBRA Coverage	437 · Cash-Gen Ckg	52.67	4,322.01
Check	02/02/2021	805303521	Banner Life Insurance Company	181445467 - Bridges	437 · Cash-Gen Ckg	38.48	4,360.49
Check	02/02/2021	805303522	Banner Life Insurance Company	181534652 - Neve	437 · Cash-Gen Ckg	39.18	4,399.67
Check	02/02/2021	805303523	Banner Life Insurance Company	180504421 - Glenn	437 · Cash-Gen Ckg	61.36	4,461.03
Check	02/02/2021	805303524	Banner Life Insurance Company	18033000 - Mary	437 · Cash-Gen Ckg	44.20	4,505.23
Check	02/02/2021	805303530	Vision Service Plan	Client ID #00106116- February 2021	437 · Cash-Gen Ckg	799.37	5,304.60
Check	02/16/2021	805303542	Banner Life Insurance Company	181190074 - Nelson	437 · Cash-Gen Ckg	48.88	5,353.48
Check	02/16/2021	805303543	Banner Life Insurance Company	180503273 - Vard	437 · Cash-Gen Ckg	52.52	5,406.00
Check	02/16/2021	805303546	Jackson National Life Insurance Co.	Co #35, Grp #VTFB10-Johnston - March 2021	437 · Cash-Gen Ckg	154.16	5,560.16
Check	02/16/2021	805303551	NPEBA	March 2021 Billing	437 · Cash-Gen Ckg	909.96	6,461.12
Check	02/02/2021	805303533	Kentfield Fire District Payroll Account	Safety (Classic / PEPR) & Misc. EE/ER	437 · Cash-Gen Ckg	24,344.53	24,344.53
Check	02/16/2021	805303534	Kentfield Fire District Payroll Account	Safety (Classic / PEPR) & Misc. EE/ER	437 · Cash-Gen Ckg	24,293.86	48,638.39
Check	02/02/2021	805303533	IBS	IBS Invoice Fee	437 · Cash-Gen Ckg	114.60	114.60
Check	02/12/2021	805303534	Kentfield Fire District Payroll Account	IBS Invoice Fee	439 · Cash-Payroll	245.80	360.40
Check	02/16/2021	805303540	Business Card	1/5/21 - 2/4/21: Pomi 7501	437 · Cash-Gen Ckg	245.80	606.20
Check	02/16/2021	805303541	ADP	1/5/21 - 2/4/21: Wilson 3147	437 · Cash-Gen Ckg	0.98	607.18
Check	02/25/2021	805303541	ADP		437 · Cash-Payroll	70.45	677.63
Check	02/25/2021	805303541	IBS		439 · Cash-Payroll	235.95	913.58
Check	02/26/2021	805303528	Lexipol LLC	Inv #INVLEX446 (3/01/21 - 02/28/22)	437 · Cash-Gen Ckg	94.80	1,008.38
Check	02/02/2021	805303532	Kentfield Assn. Firefighters	Chief Pomi Uniform Replacement: 4 X/L Cotton KFD T-shirts	437 · Cash-Gen Ckg	109.00	1,117.38
Check	02/02/2021	805303510	Aramark Uniform Services	(a/c #792113681) Inv #508000000394, January 2021 Statement	437 · Cash-Gen Ckg	142.22	142.22
Check	02/02/2021	805303517	Corbel's	(A/C #4675)	437 · Cash-Gen Ckg	12.40	154.62
Check	02/16/2021	805303537	Business Card	1/5/21 - 2/4/21: Garcia - 3779	437 · Cash-Gen Ckg	251.24	405.86
Check	02/16/2021	805303544	Brandon Tire Supply	Inv #1026690	437 · Cash-Gen Ckg	1,217.92	1,623.78
Check	02/16/2021	805303545	Brandon Tire Supply	Inv # 1026296	437 · Cash-Gen Ckg	57.90	1,681.68
Check	02/02/2021	805303517	Corbel's	(A/C #4675)	437 · Cash-Gen Ckg	1,681.68	1,681.68
Check	02/16/2021	805303537	Business Card	1/5/21 - 2/4/21: Garcia - 3779	437 · Cash-Gen Ckg	52.25	52.25
Check	02/16/2021	805303548	Marin Garden Solutions, Inc.	Inv # 1840	437 · Cash-Gen Ckg	175.83	228.08
Check	02/16/2021	805303552	Thysse/Kropp Elevator Corp.	Cust #144933 / Inv #3005752324	437 · Cash-Gen Ckg	196.56	424.64
Check	02/02/2021	805303525	Marin County Sheriff's Office	Inv #11626 Q3 - FY 2021: Jan- Mar 2021	437 · Cash-Gen Ckg	128.64	553.28
Check	02/02/2021	805303526	Marin Municipal Water Dist.	(A/C 175859)	437 · Cash-Gen Ckg	553.28	553.28
Check	02/02/2021	805303526	Marin Municipal Water Dist.	(A/C 174720)	437 · Cash-Gen Ckg	17,550.90	17,550.90
Check	02/16/2021	805303537	Business Card	1/5/21 - 2/4/21: Garcia - 3779	437 · Cash-Gen Ckg	17,550.90	17,550.90
Check	02/16/2021	805303537	Business Card	1/5/21 - 2/4/21: Garcia - 3779	437 · Cash-Gen Ckg	401.25	401.25
Check	02/16/2021	805303537	Business Card	1/5/21 - 2/4/21: Garcia - 3779	437 · Cash-Gen Ckg	179.85	581.10
Check	02/16/2021	805303537	Business Card	1/5/21 - 2/4/21: Garcia - 3779	437 · Cash-Gen Ckg	581.10	581.10
Check	02/16/2021	805303537	Business Card	1/5/21 - 2/4/21: Garcia - 3779	437 · Cash-Gen Ckg	763.59	763.59

**Kentfield Fire Protection District
Warrant List**

February 2021

Type	Date	Num	Name	Memo	Split	Amount	Balance
Total 2115 - Emergency Fire Expenses							
Check	2125 - Garbage 02/16/2021	805303549	Marin Sanitary Service	Inv # 24275973_January 2021 Service	437 - Cash-Gen Ckg	763.59	763.59
Total 2125 - Garbage							
Check	2130 - Gas & Electric 02/02/2021	805303527	Pacific Gas & Electric	Acct 1176933549-5 -1/22/2021	437 - Cash-Gen Ckg	759.05	759.05
Total 2130 - Gas & Electric							
Check	2135 - Gas & Oil 02/02/2021	805303520	North Bay Petroleum	Acct 210178 / Inv #3213537	437 - Cash-Gen Ckg	915.99	915.99
Check	02/16/2021	805303538	Business Card	1/5/21 - 2/4/21: Glenn 8422	437 - Cash-Gen Ckg	915.99	915.99
Total 2135 - Gas & Oil							
Check	2145 - Pager System 02/02/2021	805303508	American Messaging	A/C #W4-106070/Inv #W4106070/B February 2021	437 - Cash-Gen Ckg	682.16	682.16
Total 2145 - Pager System							
Check	2200 - S/S-Computer 02/02/2021	805303515	Banshee Networks, Inc.	Invoice#14691	437 - Cash-Gen Ckg	740.91	740.91
Check	02/16/2021	805303556	Banshee Networks, Inc.	Invoice # 14718	437 - Cash-Gen Ckg	25.30	25.30
Check	02/16/2021	805303554	Comcast	a/c# 8155 30 002 0097986	437 - Cash-Gen Ckg	25.30	25.30
Total 2200 - S/S-Computer							
Check	2205 - S/S-Fire Equipment 02/16/2021	805303539	Business Card	1/5/21 - 2/4/21: Marty 5375	437 - Cash-Gen Ckg	199.00	199.00
Total 2205 - S/S-Fire Equipment							
Check	2210 - S/S-Medical 02/16/2021	805303539	Business Card	1/5/21 - 2/4/21: Marty 5375	437 - Cash-Gen Ckg	42.00	42.00
Total 2210 - S/S-Medical							
Check	2215 - S/S-Office 02/16/2021	805303541	Business Card	1/5/21 - 2/4/21: Wilson 3147	437 - Cash-Gen Ckg	109.87	109.87
Check	02/16/2021	805303555	Ricoh USA, Inc.	Acct #1374116-1034296USC / Inv #104675228 (Lease 12/04/2020 -03/03/2021)	437 - Cash-Gen Ckg	350.87	350.87
Total 2215 - S/S-Office							
Check	2220 - S/S-Station 02/02/2021	805303509	Advanced Security Systems - Santa Rosa	Inv #549823	437 - Cash-Gen Ckg	39.40	39.40
Check	02/02/2021	805303517	Corbet's	(A/C #4675)	437 - Cash-Gen Ckg	39.40	39.40
Check	02/16/2021	805303537	Business Card	1/5/21 - 2/4/21: Garcia - 3779	437 - Cash-Gen Ckg	24.91	24.91
Total 2220 - S/S-Station							
Check	2300 - Telephone 02/02/2021	805303511	AT&T 415 453 1064 204 1	BAN #9391050060/ Inv #15893100- Elevator	437 - Cash-Gen Ckg	24.91	24.91
Check	02/02/2021	805303512	AT&T 415 453 7464 025 3	BAN #9391050059 / Inv #15893099 - Main line	437 - Cash-Gen Ckg	31.88	31.88
Check	02/02/2021	805303513	AT&T 415 453 1092 859 9	BAN #9391050062/ Inv #15893102 / Fire Alarm #2	437 - Cash-Gen Ckg	115.98	115.98
Check	02/02/2021	805303514	AT&T 415 457 4695 859 9	BAN #9391050061/ Inv #15893101 Fire Alarm Phone #1	437 - Cash-Gen Ckg	147.86	147.86
Check	02/16/2021	805303540	Business Card	1/5/21 - 2/4/21: Pomi 7901	437 - Cash-Gen Ckg	88.50	88.50
Check	02/16/2021	805303553	Verizon Wireless	a/c #34209888-0001 / Inv #9871884366	437 - Cash-Gen Ckg	3.26	3.26
Total 2300 - Telephone							
Check	2305 - Training 02/16/2021	805303535	360 Rescue LLC	Bailout Training at MGH 11/14/2020 INV# 20210203	437 - Cash-Gen Ckg	250.54	250.54
Total 2305 - Training							
Total Services & Supplies							
Capital Outlay							
Check	4005 - MERA Radios & Equipment 02/02/2021	805303529	Silverado Avionics	Inv #2014	437 - Cash-Gen Ckg	342.30	342.30
Total 4005 - MERA Radios & Equipment							
Check	4010 - C/O-Computer 02/02/2021	805303515	Banshee Networks, Inc.	Invoice #'s: 14693, 14594, 14688, 14696, & 14701	437 - Cash-Gen Ckg	22.25	22.25
Total 4010 - C/O-Computer							
Total Capital Outlay							
Total Expenses							
TOTAL						6291.73	6291.73
						6,291.73	6,291.73
						7,033.50	7,033.50
						269,916.16	269,916.16
						0.00	0.00