

# B O A R D O F D I R E C T O R S



Regular Meeting Agenda  
June 9, 2021  
Location: Virtual Meeting via Teleconference  
Kentfield, CA

ATTENTION: This will be a virtual meeting of the Board of Directors pursuant to Executive Order N-29-20 issued by the Governor of the State of California. There will not be a public location for participating in this meeting, but any interested member of the public can participate telephonically by utilizing the dial-in information printed on this agenda. If any member of the public has a request for a reasonable modification or accommodation for accessing this meeting due to a disability, they should contact Jena Wilson at [Jwilson@kentfieldfire.org](mailto:Jwilson@kentfieldfire.org)

Zoom Video Conference link: <https://us02web.zoom.us/j/9459048313>

Meeting ID: 945 904 8313

Call in Line: 1 (669) 900-6833, when prompted, enter meeting ID 945 904 8313-#

Time: 6:30 p.m. For clarity of discussion, the Public is requested to MUTE except:

1. During Open Time for public expression item
2. Public comment period on agenda items.

**NOTE: The meeting will be recorded.**

1. CALL TO ORDER 6:30 p.m. Agenda available on the KFD website.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF MINUTES  
The Board may choose to approve the minutes of the May 12, 2021 meeting.  
**Board Action/Public Comment/Motion/BOD Roll Call Vote**
5. ORAL COMMUNICATION  
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
6. AGENDA ADJUSTMENTS

\*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

7. SPECIAL ANNOUNCEMENTS/PRESENTATIONS

- A. Battalion Chief David H. Glenn – 30 Years of Service

8. UNFINISHED BUSINESS

- A. KFD Contract Negotiation Process – Negotiation Process  
**Board Action/Public Comment/Motion/BOD Roll Call Vote**

**CLOSED SESSION** - pursuant to Government Code §54957.6 for Public Labor Negotiation and Government Code §54957.6(a) for Public Employee Benefit Negotiation  
**Board discussion and possible action**

- B. Kentfield Fire District Type 3 Fire Engine – Chief Pomi  
**Board discussion**

9. NEW BUSINESS

- A. FAIRA Board Elections – Chief Pomi  
**Board Action/Public Comment/Motion/BOD Roll Call Vote**

- B. Special Fire Tax Assessment F/Y 2021/2022 County of Marin Transmittal 3 Rate Schedule

**Resolution 4-2021:** Resolution by the Board of Directors of the Kentfield Fire District Adopting Special Assessment Rates for F/Y 2021/2022  
**Board Action/Public Comment/Motion/BOD Roll Call Vote**

- C. Preliminary Budget Fiscal Year 2021/22 – Chief Pomi  
**Board Action/Public Comment/Motion/BOD Roll Call Vote**

10. CHIEF'S REPORT – Verbal. **Board Action/Public Comment/Motion/BOD Roll Call Vote**

11. DIRECTOR MATTERS

Directors may report on their activities and meetings

12. CORRESPONDENCE: Blood Drive Correspondence, Thank You Letter

13. REPORTS

- A. Overtime, Incident – May 2021

14. APPROVAL OF MONTHLY EXPENSES

Approval of May warrant 805303679 to and including 805303733 for \$527,558.26  
**Board Action/Public Comment/Motion/BOD Roll Call Vote**

CONFIRM NEXT MEETING DATE: July 14, 2021

15. MOMENT OF SILENCE

16. ADJOURNMENT

**KENTFIELD FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING**

**MEETING TYPE:** Regular – Virtual Meeting via Teleconference

**DATE:** Wednesday, May 12, 2021

**CALL TO ORDER:** 6:30 p.m. by Chairman Gerbsman. Ron Naso led the assembly in the Pledge of Allegiance.

**ROLL CALL:** Corbet-present; Evergettis-present; Murray-present; Naso-present. Gerbsman-present. Also in attendance were Chief Pomi, Deputy Fire Marshal Pasero, Captain Marty, Engineer Bridges, A-Shift, Accountant Hom, and Recording Secretary Wilson.

**APPROVAL OF PRIOR MONTH'S MINUTES:** M/S Naso/Evergettis to approve the minutes of April 21, 2021. Roll Call Vote: Corbet-Aye, Evergettis-Aye, Gerbsman-Aye, Murray-Aye, Naso-Aye.  
Ayes: 5; Noes: 0; Absent: 0  
Motion passes

**PUBLIC COMMENT PERIOD:** As there were no members of the public in attendance, no comments were received.

**AGENDA ADJUSTMENTS:** None

**SPECIAL ANNOUNCEMENTS/PRESENTATIONS:** None

**UNFINISHED BUSINESS:**

- a. KAPF Labor Contract Negotiation Process - Negotiation Process

**CLOSED SESSION - Pursuant to Government Code §54957.6 for Public Labor Negotiation and Government Code §54957.6(a) for Public Employee Benefit Negotiation**

The Board entered in a Closed Session at 6:37 pm.

The Board adjourned the Closed Session at 6:45 pm and entered back into Open Session.

Director Murray reported the Board determined and the Labor Negotiation Subcommittee agreed on a multi-year agreement:

**F/Y 2021/2022** - Classic employee 2%, PEPRAs employee 3% base salary increase

**F/Y 2022/2023** - Classic employee 2%, PEPRAs employee 3% base salary increase

MOU language change: Captain Position from 5.5 years of service to 3.5 years of service for eligibility. (Allows employees with 3.5 years of service to be eligible to engage in the Captain testing process)

Mutually agreed and approved at the May 12, 2021 Board of Directors meeting of the Kentfield Fire District between the District and the KAPF.

Captain Marty, President of the Kentfield Association of Professional Firefighters, thanked the Board for the terms of the F/Y 2021/2022 and F/Y 2022/2023 contracts.

**NEW BUSINESS:**

- a. **Resolution 3-2021: Resolution of the Board of Directors of the Kentfield Fire Protection District adopting the updated Master Fee Schedule for services provided by the District**  
– Referring to the updated Master Fee Schedule in the meeting packet, Deputy Fire Marshal Pasero provided information on the fees and pricing calculations utilized in the past. DFM Pasero explained that just a few years ago, the Kentfield Fire District studied a revised fee schedule based on updated costs for the services the District provides. There are costs that the District is

**KENTFIELD FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING**

able to recover while providing special services to the community including fire, building and planning permit review and inspection services. Being a taxed based department, the Kentfield Fire District receives tax monies to provide services that aren't always needed by every member of the community. These services are requested voluntarily by members of the community that choose to get permits, or conduct certain occupancy based business. These services provided by the district are not requested or needed by all members of the community. To create equity, the California Health & Safety Code 13916 (b) allows the District to recover a reasonable fee to pay for those services. DFM Pasero stated there was a fee study completed in 2018 and a fee ordinance and resolution adopted in 2019. That fee study directly reflected a survey that included how much time is spent supporting certain permit and inspection services. As a result of that survey, the KFD was able to reduce many of the fees by 15-20%. DFM Pasero explained that as the District continues to grow and study the costs associated with providing these services to the community, there have been increases to the costs for providing services over the past few years. In 2020, due to the COVID-19 pandemic, the District completed a review of fees but chose not to make changes to the master fee schedule and increase fees. As fees are reviewed on an annual basis, a new review was again completed in 2021 using today's costs to deliver services. The new study captured increases based on fees for service that would require an update of the master fee schedule. The increase in service costs over the last two years ranged from 15%-20%. Those increases almost match up to the reduction in cost implemented a few years ago in 2019. Averaging those numbers in comparison to other jurisdictions and agencies in Marin County, Kentfield Fire District continues to provide services at a reasonable cost and value. DFM Pasero expressed that this is a very thorough and honest study that does a great job of evaluating the time associated with each service to validate the actual service costs for construction inspections and fire department permits. DFM Pasero felt he included a lot of information in the BOD packet to show exactly how the fees are calculated. He asked if there were any questions on the fee schedule. No questions were asked by the Board members.

M/S Naso/Murray to accept the Resolution 3-2021: Resolution of the Board of Directors of the Kentfield Fire Protection District adopting the updated Master Fee Schedule for services provided by the District

**OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.**

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye  
Ayes: 5; Noes: 0; Absent: 0  
Motion passes

- b. OPEB Actuarial Services Agreement – Chief Pomi referenced the proposal from Macleod Watts' to provide the actuarial valuation for the District's Other Post Employers Benefits (OPEB) under GASB 75 accounting requirements. Macleod Watts' provided the last actuarial valuation, June 30, 2019. CalPERS requires Kentfield Fire District to have an updated actuarial to determine the OPEB levels of funding for fiscal years ending 2023, 2024, and estimate for 2025. The actuarial valuation is done in order to determine future contributions to the CalPERS trust (CBERT). For example, the assessment Macleod Watts' performed in 2019 is what is currently being used for fiscal years 2020 to 2022. The total cost of the actuarial valuation is \$8,150, which was already included in the current budget under administrative fees. Chief Pomi recommended the Board approve the agreement. The Board had no further comment or questions.

M/S Evergettis/Gerbsman to approve the OPEB Actuarial Services Agreement

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BOARD OF DIRECTORS MEETING**

**OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.**

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye

Ayes: 5; Noes: 0; Absent: 0

Motion passes

- c. Kentfield Fire District Presentation and Proposal of a Type 3 Fire Engine – Captain Marty thanked the Board for the opportunity to present the proposal of purchasing a Type 3 fire engine for the Kentfield Fire District. All slides of the presentation were also included in the Board packet. He explained that in the past few years, the community, county and state of California has seen some horrendous wildfire seasons and the outlook doesn't look any better going forward. For the past year, there has been a discussion around the benefits and possibilities of purchasing of a Type 3 fire engine as a KFD resource. Captain Marty explained Type 3 fire engines are specifically designed to operate in the wildland fire environment, unlike engine 17 which is a Type 1 fire engine. The staff met to discuss thoughts and opinions; a unanimous vote in favor of obtaining a Type 3 fire engine was casted. Within the group, a subcommittee was formed consisting of Captain Marty, Captain Viau, Firefighter Neve, and Firefighter Beltramo. The Subcommittee laid out a direction they wanted to go and how to approach it. They reached out to the other fire agencies to look at their Type 3 programs, equipment they currently possess, and began to put together some benefits for why Kentfield Fire District should obtain such an apparatus.

Such benefits include a shorter wheel base with four-wheel drive capability which would grant better access and response in the wildland fire environment. They are designed to be narrower with more maneuverability and a better turning radius. Captain Marty explained that currently, KFD is relying on neighboring resources to provide a Type 3 fire engine to access its community roads. Another benefit of a Type 3 engine is capability of doing a 'mobile attack', also known as 'pump and roll' where the apparatus can be in drive and have the pump running at the same time. Contrary to the Type 1 fire engine like engine 17, as soon as you turn on the pump, it is set in stationary mode. The tactic of 'mobile attack' is very affective and quick in being able to put out fires.

During red flag conditions, a Type 3 engine would enable Kentfield Fire District to appropriately be a resource, staff a pre-position, and become a part of the Marin County Matrix. When called out to a campaign fire, responding as a Marin County Matrix would consist of 5 engines, a strike team leader with other local firefighters. These would be firefighters who have often trained together, have knowledge of experience levels, and know how to communicate well as a whole. A time frame for a Type 3 build is estimated around 18 months and quoted at \$450k for the engine. The Subcommittee took an inventory list and tried to price out everything they felt needed on the fire engine: radios, fire hose, chainsaws, tools, adapters, nozzles, etc.; total approximate cost for equipment and supplies would be an additional \$50k. There is also a state reimbursement for the use of a Type 3 fire engine when called out to a campaign fire.

Captain Marty concluded, the goal of his presentation was to provide information to the Board, explain how it could lead to some great benefits for Kentfield Fire District, and reveal the purchase cost, timeline on the build, etc. Given the nature of the fire environment with reflag conditions, pre-positions, future weather patterns, fire behavior outlook, and so on, wildfires are a recurring reality for our community, county, and state. A Type 3 fire engine would be the best resource available to best serve our community. Captain Marty thanked Chief Pomi and Director Naso for their advice and direction as well as the Subcommittee for all their efforts.

Director Gerbsman felt a Type 3 fire engine could be very beneficial, specifically to the people in Kentwoodland area. He expressed the need to review as a Board to see what the financial

**KENTFIELD FIRE PROTECTION DISTRICT  
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arrangements are. From a financial standpoint, KFD has the capital to be able to afford the Type 3. He expressed a number of questions: could any of the MWPA monies be allocated towards the purchase cost of the Type 3 engine, where does a purchase like this fit in the allocated budget, what is in the budget for a replacement cost and is it for the existing equipment or for new equipment.

Director Barry felt the presentation was done very well by Captain Marty, but that the Type 3 purchase proposal needed to be reviewed and discussed further in detail. Director Murray concurred, citing this did warrant more of a discussion.

Director Naso stated he liked the concept on adding a Type 3 fire engine to the KFD fleet as it would be a very variable tool for the Kentwoodlands, Greenbrea, and Vista Grande area. He supports the purchase proposal; Director Corbet agreed.

Chief Pomi stated the purpose of tonight's presentation was to be informative to the Board and start the conversation. He said it's valuable to have a good discussion; looking for direction from the Board to see if the staff should move forward with specs. He also confirmed that just couple months ago, \$550k were reassigned to Category 6910/Apparatus Replacement increasing the fund balance to approximately \$1.5m. Should the Board decide to move forward with the purchase of a Type 3 fire engine, the funds are available to upgrade the KFD fleet. Getting an actual estimate would be another step in the process. Chief Pomi explained the life expectancy for a fire engine is at least 20 years and a Type 3 fire engine would be a Kentfield Fire District purchase and no other funds would be contributed towards the purchase.

Director Gerbsman asked the members of the Board to prepare any additional questions and send them directly to Chief Pomi and Captain Marty to look into. He also suggested moving forward with getting a proposal so that in the next coming Board meetings, a discussion can continue to take place on this topic.

**CHIEF'S REPORT:**

- a. Water Use Restrictions/Order – The County of Marin, along with the State of California is in a serious situation with its water resources and has declared a draught emergency. It is important for Kentfield Fire District to be proactive and take an approach to in conserving. Chief Pomi has asked all staff to try and reduce water usage by 20% at the station and during the trainings or activities. Deputy Fire Marshall Pasero had signs made which will be displayed out front of the station to be very clear to the public that we are taking the appropriate measures to conserve water.
- b. Fire Season Weather Update –The early analysis provided by North Ops regarding the outlook for fire season 2021 summarizes that we are in an abnormally dry, extreme year. Precipitation in the State of California is about 25-50% and the colored graphs provided in the report reveal we are in a red extreme tier of draught. This leads to an early fire season and to a lot of factors that contribute to the type of fires we are going to see. The fuel and soil moistures are at an all-time historic low. It's not going to be an easy fire season this year and the staff have already started doing their trainings to prepare, like the regional CMTA Academy up at St. Vincent's just today.
- c. MWPA Update/Report – Per Director Gerbsman's request, a Measure C overview is available to share within the District's communities. It breaks down the MWPA CORE, Defensible space evaluations, and the Local Wildfire Prevention Mitigation projects in the 60-20-20. It also gives an overview of what Kentfield is collecting. Page 2 of the report, lists priorities that are in the planning process. The bullet points are all projects that they will hopefully be able to complete

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and be part of the MWPA program moving forward. Page 3, includes projects that were completed in the Fire District last year: over 700 D-Space inspections, roadside clearance up in the Woodlands, distribution of 27 NOAA weather emergency radios, Chipper Day pickups, additional crew work on GoodHill Road at Woodland Road and also at the Upland Road/Crown Road area.

- d. KFD 2021 Seasonal Firefighter Program – KFD is bringing on four new seasonal firefighters who will be starting on Wednesday, May 19<sup>th</sup>. This will be supplementing our staffing here for the summer season.
- e. Cal OES Engine Program – Kentfield Fire District has an OES Type 1 engine. Being part of the OES program, the fire engine responded to a lot of the Federal fires this past year. With only about 45 days left in the fiscal year, the District is still owed \$449k. Chief Pomi stated he has been in contact with them and provided all the documentation, several times. The reimbursement is still outstanding but there will be more information to come as we get closer to the end of the fiscal year.

**DIRECTOR MATTERS:** Directors provided the following information regarding their activities:

**Director Gerbsman** inquired about how the MWPA meetings were going.

**Director Evergettis** reported he was unable to attend the last MWPA meeting but that he would be attending the next MWPA meeting and would be able to report thereafter.

**DISTRICT OPERATIONS:** April Incident Log and Overtime Report were reviewed.

**APPROVAL OF WARRANTS:**

M/S Naso/Evergettis to approve April warrant 805303624 to and including 805303678 for \$395,537.58

**OPPORTUNITY FOR PUBLIC COMMENTS:** There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye  
Ayes: 5; Noes: 0; Absent: 0  
Motion Passes

**NEXT MEETING:** The next regular meeting will be held on June 9, 2021.

**ADDITIONAL ACTIONS:** Director Gerbsman asked a moment of silence and for all to be safe and healthy.

**ADJOURNMENT:** M/S Gerbsman/Murray to adjourn this meeting at 7:38p.m. All ayes.

Respectfully submitted,

Jena Wilson  
Recording Secretary

Mark Pomi - Chief

# KENTFIELD FIRE PROTECTION DISTRICT

Phone (415) 453-7464  
Fax (415) 453-4578

1004 SIR FRANCIS DRAKE BOULEVARD

KENTFIELD CA. 94904

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**TO:** Board of Directors  
**FROM:** Mark Pomi, Fire Chief  
**SUBJECT:** FAIRA Board Elections  
**DATE:** 5/24/2021



In this month's Board packet, is the election ballot for the FAIRA Board of Directors. FAIRA, Fire Agencies Insurance Risk Authority, is a Joint Powers Authority, of which the District is a member. FAIRA provides property casualty and liability insurance to over 100 Fire Districts in California and Nevada.

Enclosed is the official ballot to elect members to a four year term. There are four candidates running for four seats. The Board may choose to vote for up to four of the candidates.





## Fire Agencies Insurance Risk Authority

Susan Blankenburg, General Manager  
595 Market Street, Suite 2100  
San Francisco, CA 94105  
Office 415-536-4005 Fax 415-536-8499

Date: May 20, 2021

To: FAIRA Membership

From: Susan Blankenburg

Subject: NOTICE OF NOMINATION RESULTS AND VOTING PROCEDURE FOR THE FIRE AGENCIES INSURANCE RISK AUTHORITY – GOVERNING BOARD OF DIRECTORS POSITIONS

Dear FAIRA Member:

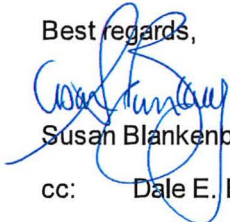
After receipt and completion of all nominations received by our office, we are pleased to announce the individuals representing their Member Districts have been nominated or required to stand for election to the Governing Board positions, as required by the Joint Powers of Authority Agreement. These individuals and the Districts they represent are listed below:

Chief Brian Boggeln	Alpine FPD
Chief Reno DiTullio Jr.	Aromas Tri-County FPD
Chief Mike Sims	Bonita Sunnyside FPD
Chief Don Butz	Lakeside FPD
Chief Scott Draper	Mason Valley FPD <b>(Permanent Seat per JPA)</b>
Director Rhonda Haynes	Orange County Fire Authority <b>(Permanent Seat per JPA)</b>

A ballot has been enclosed to cast your District's votes for the four (4) vacancies on the Authority Governing Board. The four candidates receiving the highest number of votes (vote for no more than four) will be elected.

**Please return the ballot form to this office or via email to Alex Banks ([Alex\\_Banks@AJG.com](mailto:Alex_Banks@AJG.com)) no later than June 21<sup>st</sup>, 2021.**

Best regards,

  
Susan Blankenburg, General Manager

cc: Dale E. Bacigalupi, Authority Counsel

# BALLOT

## FAIRA MEMBER ELECTION BALLOT FOR GOVERNING BOARD OF DIRECTORS

The Kentfield Fire Protection District (Member Name), a member of FAIRA, hereby votes the following for four (4) of the individuals listed below to represent the District, and to fill the four (4) FAIRA Board of Directors positions effective July 1, 2021.

The Kentfield Fire Protection District (Member Name), has authorized the election by motion of the Board made and passed on June 9, 2021.

Mark the box for the candidate of choice.

Title/Name

Member Agency

Chief Brian Boggeln

Alpine FPD

Chief Reno DiTullio Jr

Aromas Tri-County FPD

Chief Mike Sims

Bonito Sunnyside FPD

Chief Don Butz

Lakeside FPD

Dated: \_\_\_\_\_, 2021

\_\_\_\_\_  
Chairman of District/ Authority Board or Designated  
Person

ATTEST:

\_\_\_\_\_  
District/ Authority Board Clerk or Designated Person

Mark Pomi - Chief

# KENTFIELD FIRE PROTECTION DISTRICT

Phone (415) 453-7464  
Fax (415) 453-4578

1004 SIR FRANCIS DRAKE BOULEVARD  
KENTFIELD CA. 94904

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**TO:** Board of Directors  
**FROM:** Mark Pomi, Fire Chief   
**SUBJECT:** Special Fire Tax Assessment F/Y 21-22 County of Marin Transmittal 3 Rate Schedule  
**DATE:** 6/2/2021

## Resolution 4-2021

In 1979 the Kentfield Fire District Board of Directors adopted Resolution No. 10-1979 that put a local ballot measure before the voters asking to approve a special tax. "Measure H" provided the District with taxing authority to assess up to .06 cents per square foot of "finished area" of District buildings as well as a sliding fee for vacant parcels greater than one acre.

In November of 2013 the voters approved "Measure G" with a 75.42% approval rate. This Measure increased the square footage tax to .10 cents, plus an annual COLA. Currently the maximum ceiling is at **.1176 cents**. Additionally, the District has only needed to assess .07 cents (\$547,000) of the possible .1175 cents (\$916,500) approved by the voters, which accounts a return to residents of \$369,500 from the approved tax per year.

In 2020/2021 the District assessed approximately 2322 parcels at **.07 cents** per square foot, resulting in approximately \$547,000 in revenue. Unimproved parcels accounted for approximately \$2,000 additional revenue, resulting in Special Assessment revenue totaling \$549,000.

Points for the Board to consider:

- 1) Review the proposed budget revenue projections and expenses
- 2) Each .01 cent of assessment yields approximately \$78,000 in revenue
- 3) At status quo, .07 cent per sq. ft assessment will yield approximately \$549,000 in revenue
- 4) Determine the Special Assessment square foot rate for F/Y 2021-22
- 5) Request the Assessor place the Kentfield Fire District Assessment on 2021-22 District property tax bills

**RESOLUTION NO. 4-2021**

**RESOLUTION BY THE BOARD OF DIRECTORS OF THE KENTFIELD FIRE DISTRICT ADOPTING SPECIAL ASSESSMENT RATES FOR F/Y 2021/2022**

**WHEREAS**, the voters of the Kentfield Fire District did vote by a greater than two-thirds majority to pass “Measure G” on November 5, 2013, and

**WHEREAS**, “Measure G” allows the Kentfield Fire District to assess a special tax of up to **.1176** cents per square foot of structure size and/or up to \$20.00 per acre of unimproved property, and

**WHEREAS**, the amounts presented on the County of Marin Transmittal Three Rate Schedule form are current rates for 2021/2022,

**NOW, THEREFORE**, be it resolved that the Board of Directors of the Kentfield Fire District does hereby adopt the District Special Assessment for 2021/2022 according to the above-mentioned Transmittal Three Rate Schedule.

**PASSED AND ADOPTED** this 9<sup>th</sup> day of June 2021 by the following roll call vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Steve Gerbsman, Chairman

ATTEST:

\_\_\_\_\_  
Barry Evergettis, Secretary





**County of Marin**  
**Uniform General Election**

TUESDAY, NOVEMBER 5, 2013  
OFFICIAL FINAL RESULTS

Measure G - KENTFIELD FIRE DISTRICT EMERGENCY MEDICAL  
RESPONSE & FIRE PROTECTION SERVICE MEASURE (2/3 req)

	Vote Count	Percent
YES	1470	75.42%
NO	479	24.58%
TOTAL	1949	100.00%

KENTFIELD FIRE DISTRICT MEASURE G	
<b>G</b> MEASURE G: To maintain rapid emergency medical response services, protect our homes and businesses from fire, keep property insurance rates manageable, and continue the District's long term fiscal well-being, shall the voters of Kentfield Fire District repeal the existing fire tax and replace it with a special tax of 10¢ per building square foot, retain the existing rate for vacant parcels, and increase the District's appropriations limit, with all revenue staying in our local community?	YES
	NO

**COUNTY COUNSEL'S IMPARTIAL ANALYSIS  
OF MEASURE G  
KENTFIELD FIRE PROTECTION DISTRICT  
SPECIAL TAX**

If this measure is approved by a two-thirds vote, the Kentfield Fire Protection District will repeal the existing fire tax and replace it with a special tax of 10¢ per building square foot of total building area for improved parcels and twenty dollars (\$20) per acre for 1st through 5th acre inclusive; fifteen dollars (\$15.00) per acre for 6th through 25th acre inclusive; and ten dollars (\$10.00) per acre for 26th acre and any additional acres for unimproved parcels with the appropriations limits increased by the amount equal to the proceeds of the special tax.

s/STEVEN M. WOODSIDE  
County Counsel

**ARGUMENT IN FAVOR OF MEASURE G**

The Kentfield Fire District works diligently to maintain high levels of emergency medical response and fire protection services for our community, while making fiscal responsibility a top priority. The Fire District recently renovated the fire station making it earthquake damage-resistant, and replaced all outdated equipment with the essential modern technology needed to keep this community safe. Both upgrades were completed under budget.

Going forward, the Fire District will maintain this responsible, transparent approach to managing the costs of fire and emergency response services. Since 1980, the current tax measure has provided the ability to work within a balanced budget and plan for the future. While Kentfield Fire District hasn't asked for a tax increase in the last 33 years, costs have significantly increased. With Measure G, the Fire District will be able to responsibly and adequately provide for the long-term safety and security of our community.

A Yes Vote Will:

- Ensure the existing high level of fire protection and emergency medical response services
- Continue local control over fire protection and emergency response in Greenbrae and Kentfield
- Maintain rapid emergency response times
- Provide the ongoing ability to pay for current costs and services with current dollars
- Sustain high property values and high quality of life in this community
- Maintain the current fire risk rating to prevent increases in fire and home insurance costs

Kentfield Fire District has a strong record of solid fiscal accountability. Over the past five years, the Fire District has reduced overhead and administrative costs, increased the level and quality of service, and continued to be an active part of the Kentfield and Greenbrae communities. A Yes vote on Measure G will sustain this investment in public safety. Please join us in supporting our local community by voting yes on Measure G.

- s/BRUCE CORBET  
Fire District Director/Business Owner
- s/RALPH McLERAN  
Fire District Director/Realtor
- s/PAUL HOMRIGHAUSEN  
Kentfield Resident
- s/DAVID GLENN  
Greenbrae Resident
- s/NATHANIEL FOX  
Kentfield Resident

**NO ARGUMENT AGAINST MEASURE G  
WAS SUBMITTED.**



FULL TEXT OF MEASURE G  
RESOLUTION 4-2013  
KENTFIELD FIRE DISTRICT  
1004 SIR FRANCIS DRAKE BLVD,  
KENTFIELD, CA 94904

RESOLUTION OF THE BOARD OF DIRECTORS OF THE KENTFIELD FIRE DISTRICT ADOPTING INTENDED BALLOT LANGUAGE AND CALLING AND PROVIDING FOR AN ELECTION TO BE HELD IN SAID DISTRICT ON NOVEMBER 5, 2013 FOR THE PURPOSE OF SUBMITTING TO THE QUALIFIED VOTERS THE QUESTION OF THE ADOPTION OF A SPECIAL FIRE TAX FOR EMERGENCY MEDICAL RESPONSE AND FIRE PROTECTION SERVICES, AND REQUESTING THE BOARD OF SUPERVISORS TO CONSOLIDATE WITH ANY OTHER ELECTION CONDUCTED ON SAID DATE, AND REQUESTING ELECTION SERVICES BY THE MARIN COUNTY ELECTIONS DEPARTMENT

WHEREAS, The Kentfield Fire Board of Directors is authorized and charged to provide emergency response and fire protection services; and

WHEREAS, significant increases in fire protection and emergency medical service costs and community needs have occurred since the 1980 passage of the existing special fire tax known as Ordinance No. 1-80; and

WHEREAS, the Kentfield Fire District's (hereafter referred to as the District) current funding sources, including the current special fire tax are inadequate to fund the desired level of emergency medical and fire protection services; and

WHEREAS, the Board of the Kentfield Fire District (hereafter referred to as the Board) has determined that it is in the best interests of the District's citizens to ensure the ongoing and long-term fiscal integrity of the District while continuing to provide the appropriate levels of emergency medical response and fire protection services for the local community; and

WHEREAS, the Board desires to responsibly increase the funds available for fire protection and emergency medical response services by proposing a balloted special fire tax to the local community; and

WHEREAS, if approved by the voters, the proposed special fire tax will be used solely for the purpose of maintaining and improving the current level of public safety services within the District, with all funds staying in the Kentfield and Greenbrae local community.

**NOW THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE KENTFIELD FIRE DISTRICT AS FOLLOWS:**

It is the determination of the District that the Uniform District Election to be held on the 5th day of November,

2013, at which election the issue to be presented to the voters shall be:

*To maintain rapid emergency medical response services, protect our homes and businesses from fire, keep property insurance rates manageable, and continue the District's long term fiscal well-being, shall the voters of Kentfield Fire District repeal the existing fire tax and replace it with a special tax of 10¢ per building square foot, retain the existing rate for vacant parcels, and increase the District's appropriations limit, with all revenue staying in our local community?*

1. Consolidation of Election. An election is hereby called for the purpose of submitting to the qualified voters within the District, the question of the adoption of a special tax for fire protection and prevention. This election shall be consolidated with the November 5, 2013 Uniform District Election in Marin County and with any other applicable election conducted on the same day.

2. Use of Funding. If approved by the voters, the special tax will be used solely for the purpose of supporting and providing fire suppression, prevention, rescue and emergency medical services within the District.

3. Election Services and Canvassing. The District authorizes and directs the Elections Department, at District expense, to provide all necessary election services and to canvass the results of said election.

4. Election Costs. Pursuant to Elections Code Section 10002, the District shall reimburse Marin County in full for the services performed upon presentation of a bill to the District.

5. Repeal of the current special tax. The special tax currently imposed within the Kentfield Fire District, continually levied since 1980, is hereby repealed if Measure G is approved by two-thirds of the voters of the Kentfield Fire District. The 1980 special tax is currently imposed in an amount not to exceed 6 cents (\$0.06) per square foot of improved floor area, as well as a graduated annual tax on unimproved parcels ranging from between \$10 and \$20 per acre for fire protection and emergency medical response.

6. Tax Imposed. An annual special tax on each parcel within the Kentfield Fire District is hereby imposed as follows:

(A) Improved Parcels. In an amount not to exceed 10 cents (\$0.10) per square foot of total building area. The phrase "total building area" is hereby defined as total structural floor area including living area, garage, as well as any auxiliary structures on the parcel

(B) Unimproved Parcels. Twenty dollars (\$20.00) per acre for 1st through 5th acre inclusive; fifteen dollars (\$15.00) per acre for 6th through 25th acre inclusive; and ten dollars (\$10.00) per acre for 26th acre and any additional acres.

7. Inflation Adjustment. The Board of Directors may annually, by resolution passed by a simple majority of the Board, adjust the rate by an amount based upon changes in the San Francisco-Oakland-San Jose, CA Consumer Price Index (CPI) or 3% WHICHEVER IS LESS. The District will consider changes using data provided by the United

States Bureau of Labor Statistics, for the preceding calendar year (or, if discontinued, a comparable index), as of December of each succeeding year. Under no circumstances can the cost of living adjustment be put in place without the proposed modification of the fee being publicly noticed and placed on the agenda of the Kentfield Fire District Board of Director's regular meeting with an opportunity for public input and discussion.

8. Tax Rate. The Board of Directors shall determine annually, based on a budget recommended to the Board, whether the basic tax rate shall be revised to reflect changes in charges and costs. If the Board determines that the basic tax rate shall be revised at a rate lower than set forth in Section 6 and 7 hereof, it shall so revise said rate by resolution passed by a simple majority of the Board.

9. Increases of Appropriations Limit. Pursuant to Article VIII B of the California Constitution, the appropriations limit of the Kentfield Fire District shall be increased in the amount equal to the proceeds of the special tax.

10. Method of Collection. The special tax imposed by this ballot measure is due from each owner of record of a parcel within the Kentfield Fire District as reflected upon the rolls of the County Assessor at the same time ad valorem tax is due and is to be collected in the same manner. The Marin County Tax Collector shall collect the tax and any penalty or interest due hereunder. The full amount due under this special tax shall constitute a debt to the Kentfield Fire District.

11. Separate Accounting & Expenditure. The special tax revenues shall be deposited into a separate account held by the Marin County Treasurer, in accordance with Government Code Section 50075.1, and shall be expended according to a budget developed annually by the District staff and approved and adopted by the District's Board of Directors.

12. Annual Reporting. The District will cause to be filed an annual report with its Board of Directors, which report shall include the amount of special tax revenues collected and expended, and which shall otherwise comply with the accountability measures established in Government Code Sections 50075.1 et seq.

13. Effective Date. This special tax shall be deemed established and shall be in effect as of the day following the election date of November 5, 2013, upon certification of the election results evidencing approval by at least two-thirds of the participating registered voters, and approved by the Board of Directors of the District.

**PASSED AND ADOPTED** at a regular meeting of the Board of Directors of Kentfield Fire Protection District, County of Marin, held on the 24th day of July, 2013 by the following vote:

**AYES: 4**

**NOES: 0**

**ABSENT: Director Murray**

s/STEVEN R. GERBSMAN, Chairman  
Board of Directors  
Kentfield Fire District

**ATTEST:**

s/BRUCE CORBET, Vice-Chairman  
Board of Directors  
Kentfield Fire District

Mark Pomi - Chief


# KENTFIELD FIRE PROTECTION DISTRICT

Phone (415) 453-7464  
Fax (415) 453-4578

1004 SIR FRANCIS DRAKE BOULEVARD

KENTFIELD CA. 94904

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**TO:** Board of Directors  
**FROM:** Mark Pomi, Fire Chief   
**SUBJECT:** Preliminary 2021-22 Budget  
**DATE:** 5/26/2021

In this month's Board packet is the proposed preliminary 2021-22 budget. We will review the worksheets for the preliminary budget at the June 9, 2021 Kentfield Fire District Board meeting.

I recommend that the Board review, discuss, and consider approving the proposed preliminary 2021-22 budget.



# Kentfield Fire Protection District

Mark Pomi  
Fire Chief

1004 Sir Francis Drake Boulevard  
Kentfield, CA 94904

Phone : (415) 453-7464  
Fax : (415) 453-4578



## KENTFIELD FIRE DISTRICT 2021-2022 Preliminary Budget

Presented June 9, 2021



Kentfield Fire Protection District is a special district formed under the authority of the California Health and Safety Code. The District has an excellent Class 1 ISO (Insurance Services Office) rating. The Kentfield Fire Protection District provides all-risk emergency response. We care for, protect, and serve more than 12,000 residents.

The District operates on a fiscal year from July 1 through June 30. Each year, the Board must adopt a preliminary budget before June 30 to allow the District to spend funds effective July 1 the following fiscal year. The Board adopts a final budget by July or August.

**Our Vision** is to continue excellence in fire service delivery, operationally, financially, and politically.

**Our Mission:** The Kentfield Fire Protection District exists to care for, protect, and serve our communities.



Our guiding principles remain a cornerstone of our relationship with the communities that we serve. Our ongoing commitment to solid, transparent, financial practices.

**Our Guiding Principles:**

- We are committed to the protection of life, property and the environment.
- We believe that our communities are the reason for our existence.
- We will foster and sustain the trust of our communities and each other, while also protecting that confidence through our attitude, conduct, and actions.
- We will serve our communities with honesty, fairness, and integrity.
- We will pursue safe, effective, timely, economical, and measurable solutions.
- We will consistently provide professional, skilled, and compassionate customer service.
- We will be sensitive to the changing needs of our communities.



**Budget Objectives:**

- KFD will prepare responsible and accountable budgets that are tied to the adopted mission, and
- We will identify and implement efficiencies in existing expenditures in order to reduce existing costs when possible; and
- We will fund reserves in such a way that provides for some level of stability during economic downturns; and
- We will provide evidence to justify the community benefit of its adopted budgets, expenditures, and reserves.

**Kentfield Fire Protection District  
Budget 2021-2022**

**Revenue**

<b>#</b>	<b>2020-21 Approved</b>	<b>2021-22 Preliminary</b>	<b>Variance</b>	<b>Final Revision</b>	<b>Description</b>
9001	\$4,969,776.00	\$5,168,567.04	\$198,791.04		Property Tax Current Secured
9002	\$92,066.00	\$94,828.00	\$2,762.00		Property Tax Current Unsecured
9006	\$2,600.00	\$2,678.00	\$78.00		Property Tax Prior Unsecured
9007	\$546,000.00	\$546,000.00	\$0.00		Special Assessment-Measure G at 7¢ per sq. ft.
9008	\$204,000.00	\$240,000.00	\$36,000.00		MWPA Property Tax - Measure C
9041	\$46,800.00	\$48,204.00	\$1,404.00		Supp. Assessment Current
9042	\$1,560.00	\$1,607.00	\$47.00		Supp. Assessment Unsecured
9043	\$1,845.00	\$1,901.00	\$56.00		Supp. Assessment redemption
9046	\$180,250.00	\$260,000.00	\$79,750.00		Excess ERAF
9201	\$15,000.00	\$35,000.00	\$20,000.00		Interest Income
9280	\$21,500.00	\$21,500.00	\$0.00		HOPTR State
9367	\$0.00	\$0.00	\$0.00		Other Aid - Grants
9900	\$25,000.00	\$25,000.00	\$0.00		Plan Check Fees
9905	\$83,265.00	\$85,763.00	\$2,498.00		AT&T Lease Agreement
9910	\$20,214.00	\$20,821.00	\$607.00		T-Mobile Lease Agreement
9920	\$79,440.00	\$81,824.00	\$2,384.00		Marin General Hospital Contract
9935	\$11,587.00	\$11,587.00	\$0.00		RVPA Medical Supplies
9945	\$36,016.00	\$37,096.00	\$1,080.00		Sprint - Crown Castle Lease Agreement
9950	\$210,000.00	\$220,000.00	\$10,000.00		State Fires - Reimbursement
9955	\$10,000.00	\$0.00	-\$10,000.00		Shared Services Revenue
<b>Total</b>	<b>\$6,556,919.00</b>	<b>\$6,902,376.04</b>	<b>\$345,457.04</b>		



**Kentfield Fire Protection District  
Budget 2021-2022**

**Personnel Cost**

<b>#</b>	<b>2020-21 Approved</b>	<b>2021-22 Preliminary</b>	<b>Variance</b>	<b>Final Revision</b>	<b>Description</b>
1005	\$70,284.00	\$75,906.00	\$5,622.00		Salaries / Admn. Sec.
1009	\$130,119.00	\$135,727.00	\$5,608.00		Salaries / Deputy Fire Marshal
1010	\$50,000.00	\$50,000.00	\$0.00		Extra Hire / Temp. FF
1015	\$1,000.00	\$1,000.00	\$0.00		Fire and Drill pay for volunteers.
1020	\$42,129.00	\$45,690.00	\$3,561.00		FLSA O.T.
1025	\$73,481.00	\$75,649.00	\$2,168.00		Holiday pay
1030	\$423,318.00	\$436,017.00	\$12,699.00		Overtime
1035	\$70,000.00	\$70,000.00	\$0.00		Pay @ Retirement
1045	\$170,000.00	\$170,000.00	\$0.00		Volunteer Relief / Seasonal Firefighter/ MWPA
1050	\$1,667,321.00	\$1,717,340.00	\$50,019.00		Salaries / Safety
1055	\$0.00	\$0.00	\$0.00		Provisional Firefighter position (12 months)
1505	\$11,800.00	\$11,800.00	\$0.00		Clothing Allowance
1510	\$8,487.00	\$12,251.00	\$3,764.00		FICA
1515	\$620,839.00	\$670,506.00	\$49,667.00		Health Insurance
1520	\$135,960.00	\$138,679.00	\$2,719.00		Incentives
1525	\$28,901.00	\$30,901.00	\$2,000.00		Medicare
1530	\$1,044,718.00	\$1,117,848.00	\$73,130.00		PERS Retirement as agreed in MOU
1535	\$45,000.00	\$45,000.00	\$0.00		Deferred Comp / Sick Leave Accrual Reduction
1540	\$15,000.00	\$15,000.00	\$0.00		Vacation pay cash-out
1560	\$336,000.00	\$136,000.00	-\$200,000.00		OPEB
1565	\$0.00	\$225,000.00	\$225,000.00		CEPPT
1705	\$28,697.00	\$29,558.00	\$861.00		Accountant
1710	\$12,000.00	\$12,000.00	\$0.00		Directors Fees
<b>Total</b>	<b>\$4,985,054.00</b>	<b>\$5,221,872.00</b>	<b>\$236,818.00</b>		

**Kentfield Fire Protection District**  
**Budget 2021-2022**  
**Service Supply**

#	2020-21 Approved	2021-22 Preliminary	Variance	Final Revision	Description
2005	\$35,000.00	\$35,000.00	\$0.00		Administrative Expenses
2006	\$12,000.00	\$14,400.00	\$2,400.00		Consulting Fees
2007	\$8,000.00	\$8,000.00	\$0.00		Legal Fees
2010	\$15,284.00	\$15,819.00	\$535.00		Auditor
2015	\$5,000.00	\$5,000.00	\$0.00		Publications and Dues
2020	\$4,561.00	\$4,561.00	\$0.00		LAFCO
2025	\$16,995.00	\$19,413.00	\$2,418.00		MERA Operating Fee
2030	\$3,000.00	\$3,000.00	\$0.00		Website/Newsletter
2050	\$60,000.00	\$70,000.00	\$10,000.00		Auto and Equipment Repairs
2055	\$29,000.00	\$30,000.00	\$1,000.00		Building Repairs
2070	\$16,120.00	\$19,344.00	\$3,224.00		Insurance - General/Auto/Liability
2080	\$219,179.00	\$226,713.00	\$7,534.00		Insurance - Workers Compensation
2100	\$83,045.00	\$85,537.00	\$2,492.00		County of Marin SB2557
2105	\$70,204.00	\$96,348.00	\$26,144.00		Central Dispatch
2110	\$3,046.00	\$3,655.00	\$609.00		Domestic Water
2115	\$5,000.00	\$10,000.00	\$5,000.00		Emergency Fire Expense
2120	\$6,000.00	\$6,000.00	\$0.00		Fire Conferences and Seminars
2125	\$8,755.00	\$9,208.00	\$453.00		Garbage
2130	\$30,378.00	\$31,289.00	\$911.00		Gas / Electric / Sewer
2135	\$18,150.00	\$18,694.00	\$544.00		Gas and Oil
2140	\$2,811.00	\$2,811.00	\$0.00		HAZ-Mat JPA
2141	\$5,000.00	\$5,000.00	\$0.00		Mapping and Planning
2145	\$250.00	\$300.00	\$50.00		Pager System
2150	\$140,000.00	\$140,000.00	\$0.00		MWPA Fire Prevention and Public Education
2155	\$3,000.00	\$6,000.00	\$3,000.00		Volunteer Subsistence
2200	\$25,000.00	\$25,000.00	\$0.00		Computer and IT Support
2205	\$20,000.00	\$20,000.00	\$0.00		Fire Equipment
2210	\$11,000.00	\$11,000.00	\$0.00		Medical Supplies and Equipment
2215	\$6,500.00	\$6,500.00	\$0.00		Office Supplies
2220	\$6,000.00	\$6,000.00	\$0.00		Station Supplies
2300	\$12,500.00	\$24,500.00	\$12,000.00		Telephone - Landlines / wireless
2305	\$12,000.00	\$12,000.00	\$0.00		Training
2310	\$11,400.00	\$12,800.00	\$1,400.00		Vehicle allowance per contract
2315	\$13,000.00	\$13,000.00	\$0.00		Wellness/fitness
<b>Total</b>	<b>\$917,178.00</b>	<b>\$996,892.00</b>	<b>\$79,714.00</b>	<b>\$0.00</b>	

Kentfield Fire Protection District  
Budget 2021-2022

**Debt Service**

#	2020-21 Approved	2021-22 Preliminary	Variance	Final Revision	Description
3110	\$277,356.00	\$286,865.00	\$9,509.00		Debt Service - Station Renovation -Principal 12/30/23
3120	\$32,106.00	\$22,596.00	\$-9,510.00		Debt Service - Fire Station Renovation Project - Interest
3130	\$6,568.00	\$0.00	\$-6,568.00		Solar P.V. Debt Service 12/16/20
<b>Total</b>	<b>\$316,030.00</b>	<b>\$309,461.00</b>	<b>\$-6,569.00</b>	<b>\$0.00</b>	

**Kentfield Fire Protection District  
Budget 2021-2022**

**Capital Outlay**

<b>#</b>	<b>2020-21 Approved</b>	<b>2021-22 Preliminary</b>	<b>Variance</b>	<b>Final Revision</b>	<b>Description</b>
4005	\$35,000.00	\$35,000.00	\$0.00		MERA; Radios; CAD / Ipads
4010	\$7,500.00	\$20,000.00	\$12,500.00		Computers
4015	\$10,000.00	\$20,000.00	\$10,000.00		Fire equipment
4020	\$15,000.00	\$15,000.00	\$0.00		Hose
4035	\$8,000.00	\$8,000.00	\$0.00		Hydrants and Mains
4041	\$14,000.00	\$12,000.00	-\$2,000.00		Personal Protective Equipment
4050	\$100,000.00	\$100,000.00	\$0.00		Building Repair
4055	\$16,232.00	\$1,826.00	-\$14,406.00		MERA Bond \$1,826.00 + \$14,406
4070	\$100,000.00	\$100,000.00	\$0.00		Apparatus Replacement
4075	\$20,000.00	\$20,000.00	\$0.00		Mapping and Planning
<b>Total</b>	<b>\$325,732.00</b>	<b>\$331,826.00</b>	<b>\$6,094.00</b>		

**Kentfield Fire Protection District**  
**Approved F/Y End June 30, 2021**  
**Reserve Allocations**  
**Assigned Fund Balances**

#	Approved Balance	Description
6910	\$1,525,572.00	Apparatus Replacement
6915	\$747,899.00	Building Replacement/Renovation
6920	\$180,973.00	Compensated Absence
6925	\$395,000.00	Emergency Contingencies
6930	\$30,000.00	Hose - LDH (Large Diameter Hose)
6935	\$37,580.00	MERA (Marin Emergency Radio Authority)
6940	\$1,180,490.00	PERS Unfunded Liability
6942	\$497,689.00	OPEB Other Post Employment Benefits
6943	\$750,000.00	CEPPT
6945	\$0.00	SCBA Replacement
6950	\$20,000.00	General Insurance Deductible
6955	\$25,000.00	Health Insurance Premium Reserve
6960	\$10,000.00	Hydrants and Mains
6965	\$60,000.00	Planning, Mapping and Veg. Management
6970	\$80,000.00	Heavy Rescue Equipment
6975	\$625,000.00	Debt Service Sinking Fund
<b>Total</b>	<b>\$6,165,203.00</b>	

These Reserve Allocation categories will be reviewed and authorized by BOD.

Kentfield Fire Protection District  
Budget 2021-2022

## Budget Analysis

<b>Budget Analysis</b>	<b>2020-21 Approved</b>	<b>2021-22 Preliminary</b>	<b>Variance</b>	<b>Final Revision</b>
Total Revenue	\$ 6,556,921.00	\$ 6,902,376.04	\$345,455.04	
Total Personnel	\$ 4,985,056.00	\$ 5,221,872.00	\$236,816.00	
Total Service & Supply	\$ 917,178.00	\$ 996,892.00	\$79,714.00	
Total Debt Service	\$ 316,030.00	\$ 309,461.00	-\$6,569.00	
Total Capital Outlay	\$ 325,732.00	\$ 331,826.00	\$6,094.00	
Total Projected Reserve Allocations	\$ -			
<b>Projected Fund Balance</b>	<b>\$ 12,925.00</b>	<b>\$ 42,325.04</b>		



**Board Meeting – Chief’s Report**

**June 2021**

**Operations / Significant Events**

KFD Seasonal FF for the 2021 Fire Season

- Ian McDonald
- Levon McCormack
- Roderick Phillips
- Thomas Marinoff

Cal OES Type 6 engine replacing OES 325

Banshee IT update, transition to new KFD server and IT security

Countywide Wildland drill – May 2021 (Organized and Managed by BC Glenn)

- 178 Firefighters/Engineers/Captains, 19 Battalion Chiefs, 7 Helpers
- 204 Total participating personnel
- 56 Engines, 13 Medic Units
- Shelter Deployment, Hand line Construction, and Progressive Hose Lay training

**Prevention / Public Education / Community**

MWPA and Central Marin Region – update

- 26 Defensible space evaluators hired, trained and deployed out into the community
- Kentfield Fire District – June 2021

Chipper Days – in Kentfield / Greenbrae

- Kentwoodlands - June 14, and September 13
  - Skylark & Murray - Park June 1, and August 30
  - Kentfield & Greenbrae - June 7, and September 7
- <https://www.chipperday.com/marin>

**Keep up the outstanding work!**

Respectfully,

*Mark Pomi*

Mark Pomi, Fire Chief  
Kentfield Fire Protection District

## Mark Pomi

---

**From:** erik humber <humlaw@pacbell.net>  
**Sent:** Wednesday, May 19, 2021 8:31 AM  
**To:** jason.e.martos.mil@mail.mil  
**Cc:** Gilbert, Samuel K SGT USARMY NG CAARNG (USA); felicia.d.rodriguez5.mil@milmail.mil; Mark Pomi; Nielsen, Jeanne  
**Subject:** KFD Blood Drive at the San Rafael Armory - THANK YOU!

Major Martos:

A great thank you to you and your unit for so graciously hosting our blood drive at the San Rafael Armory on May 11<sup>th</sup>. You personnel were most accommodating and welcoming, and it is greatly appreciated! We are lucky to have the 223<sup>rd</sup>, Alpha Company as a neighbor... thank you for hosting the drive, and more importantly, thank you for your service!

We came very close to a record KFD drive, with 185 appointments; 143 folks registering at the drive (including at least 3 of your own personnel); 122 successful donations; 135 units successfully collected, and an additional 36 plasma units. The blood collected makes a very significant contribution to our local blood supply in making blood products available to those who find themselves in need of lifesaving transfusions, and your generous participation in allowing the drive to happen was crucial. THANK YOU!!!

I had inquired earlier about whether there might be a possibility of your unit holding a second blood drive on August 10<sup>th</sup>. Upon reflection we have determined that we really need to work on finding an alternate site for that drive because of the lack of air conditioning. Our August drives are always somewhat problematic because it is one of the hottest months of the year (our other drives in November, February and May do not carry that concern). There are clear temperature guidelines surrounding acceptable temperatures for a blood drive, and there is considerable concern that the drive would need to be shut down if the temperature climbs too high. Accordingly, we are concentrating on locating an air conditioned site first. I hope that if needed, you might again favorably consider a request to host another blood drive.

Thanks again for being such a wonderful host, and for your invaluable help in joining us in our efforts to maintain an adequate blood supply!

All the best to you and the 223<sup>rd</sup>!



## Mark Pomi

---

**From:** Nielsen, Jeanne <JNielsen@vitalant.org>  
**Sent:** Tuesday, May 18, 2021 5:45 PM  
**To:** Erik Humber - Kentfield Fire Department (humlaw@pacbell.net); Mark Pomi; 'jason.e.martos.mil@mail.mil'; 'samuel.k.gilbert.mil@mail.mil'  
**Subject:** Thank you for an outstanding blood drive

Hello all,

Thank you very much for hosting us for the Kentfield Fire Dept. and Marin Art & Garden Center blood drive on May 11, at the Army National Guard Armory!

143 people were interviewed, with 21 deferrals, and 122 people donated 135 units of much needed blood, plus an additional 36 plasma units. In general, we are seeing donations drop off, and it is wonderful to have such a well run and productive blood drive. Thank you for all you did to make it happen! Erik, as usual, your efforts continue to amaze me. You had a full schedule, and by signing donors up for future drives, have solid schedules for the August and November drives too! I am also pleased to report included in the numbers above, we had 12 first time donors at this drive. Thank you to each one of you for your part in making this happen.

Holiday travel and activities can cause a drop in blood donations as people gear up for summer, so your blood drive helps make up that gap and ensure patients get the blood they need

**We are so grateful for your support...**the Armory provides plenty of social distancing and comfort for donors and staff, and we appreciate you hosting us in your space! Please let us know if you have any feedback for us. It is wonderful to see so many of your folks willing to donate, and help however they could, and everything went very smoothly on our end. Sergeant Gilbert and Sergeant Rodriguez were both incredibly helpful (as was the rest of your group), answering all our questions and making sure everyone was in a safe and comfortable environment.

Below are just a few of the many patient stories we received recently, who may have a chance at another tomorrow thanks to the efforts of community blood drives like yours:

## Because of blood donors, life doesn't stop.

Patients recently given a second chance thanks in part to blood donors.



A 2-day-old premie boy needed part of 1 red cell unit while undergoing treatment for neonatal respiratory distress syndrome.



21 units were needed by 83-year-old woman undergoing an aortic valve replacement; 7 red cell, 5 platelet, and 9 plasma units.



Treatment for gastrointestinal bleeding was the reason a 52-year-old man needed 6 red cell units, 1 platelet unit, and 5 plasma units.



A 56-year-old woman undergoing treatment for ovarian cancer needed one 1 red cell unit.

Donate blood

vitalant<sup>®</sup>

Every 3 seconds someone in America needs blood, and 100% of the blood supply comes from volunteer donors. Your generous support allows us to hold the blood drives that play a critical part in those lives that are saved. Thank you again, for your support.

Jeanne

### Jeanne Nielsen

Donor Recruitment Representative  
c 415.308.6982

Thank you! Heather Higgs  
-Sean Anderson  
Thank you! Colleen Reardon  
Thanks so much! ☺  
Claire M.A.

You rock! jrg  
Thank you! -Ryan  
Thank you! Tiff O.

Thank you! -Reina  
Gum  
Thank you! Caroline M.

Thank you! -Trixy  
so much! Jstani H.  
!! Michelle H  
Thank you! -Katina

Thank you! -Elizabeth  
-Steph  
Thank you! Dominique  
Matt McCarty  
Kentfield Fire Protection District,

Thank you for contributing for a  
Special Dispatch week! We appreciate  
your generosity! Thank you  
KFD ☺ T

Thank you! Gina  
Thank you! Raquel  
So thoughtful! alexa  
Thanks, Michelle F  
Thank you! Ashly  
TV! Lauriel  
SVG

# Kentfield FPD

Kentfield, CA

This report was generated on 6/1/2021 10:31:11 AM



## Hours Worked per Activity Code for Personnel for Date Range

Personnel: All Personnel | Roster Activity Code(s): OT - Overtime, OT - ACP - Overtime - Acting Captain, OT - ACP - SEPARATE CHECK - OT-ACP-Overtime Acting Captain-Sep Check, OT - CM - OT-Central Marin, OT - CM SEPARATE CHECK - OT-Central Marin Separate Check and 7 more | Start Date: 05/01/2021 | End Date: 05/31/2021

ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
<b>Beltramo, Anthony</b>	<b>ID: 3242</b>					
OT - Overtime						
B2	17 - Head Quarters	E17	5/2/2021 07:00:00	5/3/2021 07:00:00	24	
A1	UNASSIGNED	UNASSIGNED	5/11/2021 07:00:00	5/11/2021 10:00:00	3	Picked up the OES with Garcia from 7-10am
					[Beltramo, Anthony] OT - Overtime	27
					<b>[Beltramo, Anthony] Total Hours Worked:</b>	<b>27</b>

<b>Bridges, Bryan</b>	<b>ID: 1115</b>					
OT - Overtime						
A1	UNASSIGNED	UNASSIGNED	5/5/2021 07:00:00	5/7/2021 18:30:00	59.5	Comp Time Conversion of 89.25 Hours to 457 Plan; 89.25 / 1.5 = 59.5 OT Hours
					[Bridges, Bryan] OT - Overtime	59.5
					<b>[Bridges, Bryan] Total Hours Worked:</b>	<b>59.5</b>

<b>Garcia , Anthony</b>	<b>ID: 1362</b>					
OT - COMP - Overtime - To Comp. Time						
A1	UNASSIGNED	UNASSIGNED	5/11/2021 07:00:00	5/11/2021 11:30:00	4.5	Pick up the OES with Beltramo from 7-10am
					[Garcia , Anthony] OT - COMP - Overtime - To Comp. Time	4.5
					<b>[Garcia , Anthony] Total Hours Worked:</b>	<b>4.5</b>

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.

ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
<b>Glenn , David</b>	<b>ID: 1390</b>					
OT - CM - OT-Central Marin						
BC Glenn	17 - Head Quarters	B17	5/3/2021 07:00:00	5/4/2021 07:00:00	24	Reese Vac Leave
BC Glenn	17 - Head Quarters	B17	5/27/2021 07:00:00	5/28/2021 07:00:00	24	BC Reese Sick Leave
[Glenn , David] OT - CM - OT-Central Marin					48	

OT - Overtime						
A1	UNASSIGNED	UNASSIGNED	5/5/2021 08:00:00	5/5/2021 10:00:00	2	CMD Staff Meeting Zoom; 0800-1000
C2	UNASSIGNED	UNASSIGNED	5/10/2021 09:00:00	5/10/2021 14:00:00	5	County Wide Wildland Drill 0900-1400
A1	UNASSIGNED	UNASSIGNED	5/11/2021 09:00:00	5/11/2021 14:00:00	5	County Wide Wildland Drill 0900-1400
A2	UNASSIGNED	UNASSIGNED	5/12/2021 09:00:00	5/12/2021 14:00:00	5	County Wide Wildland Drill 0900-1400
C1	UNASSIGNED	UNASSIGNED	5/15/2021 09:00:00	5/15/2021 11:00:00	2	0900-1100; County Wide Wildland Drill
[Glenn , David] OT - Overtime					19	
<b>[Glenn , David] Total Hours Worked:</b>					<b>67</b>	

<b>Marty , Andrew</b>	<b>ID: 1675</b>					
OT - Overtime						
C1	UNASSIGNED	UNASSIGNED	5/3/2021 07:00:00	5/3/2021 23:00:00	16	Cashing in 24 Hours of Comp time / 1.5 = 16 OT Hours
C2	17 - Head Quarters	E17	5/16/2021 07:00:00	5/17/2021 07:00:00	24	Cover Garcia Vacation
C1	17 - Head Quarters	E17	5/21/2021 07:00:00	5/22/2021 07:00:00	24	Cover Garcia Vacation
[Marty , Andrew] OT - Overtime					64	
<b>[Marty , Andrew] Total Hours Worked:</b>					<b>64</b>	

<b>McKnight , Christopher</b>	<b>ID: 1713</b>					
OT - Overtime						
B2	17 - Head Quarters	E17	5/20/2021 07:00:00	5/21/2021 07:00:00	24	

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.

ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
A1	17 - Head Quarters	E17	5/29/2021 07:00:00	5/30/2021 07:00:00	24	ENG Nelson Vac - Mcknight OT
					[McKnight , Christopher] OT - Overtime	48
					<b>[McKnight , Christopher] Total Hours Worked:</b>	<b>48</b>

Nelson, Zachary		ID: 1782				
OT - Overtime						
B1	17 - Head Quarters	E17	5/1/2021 07:00:00	5/2/2021 07:00:00	24	
C2	17 - Head Quarters	E17	5/10/2021 07:00:00	5/11/2021 07:00:00	24	Covering McKnight's vacation
					[Nelson, Zachary] OT - Overtime	48
					<b>[Nelson, Zachary] Total Hours Worked:</b>	<b>48</b>

Neve, Mitch		ID: 3243				
OT - Overtime						
C1	17 - Head Quarters	E17	5/15/2021 13:00:00	5/15/2021 20:00:00	7	Cover Beltramo's vacation
					[Neve, Mitch] OT - Overtime	7
					<b>[Neve, Mitch] Total Hours Worked:</b>	<b>7</b>

Pasero, Larry		ID: 3307				
OT - Overtime						
C2	UNASSIGNED	UNASSIGNED	5/16/2021 10:00:00	5/16/2021 15:00:00	5	Fire Investigation: MCFIT Call out for 147 Mill St. SRFD
C1	UNASSIGNED	UNASSIGNED	5/21/2021 08:00:00	5/21/2021 10:00:00	2	0800-1000; D Space Academy
					[Pasero, Larry] OT - Overtime	7
					<b>[Pasero, Larry] Total Hours Worked:</b>	<b>7</b>

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.

ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
<b>Pomi , Mark</b>		<b>ID: 1870</b>				
OT - COMP - Overtime - To Comp. Time						
A2	UNASSIGNED	UNASSIGNED	5/6/2021 17:30:00	5/6/2021 20:30:00	3	RVPA Board meeting and New Member Orientation 1730-2030
A2	UNASSIGNED	UNASSIGNED	5/12/2021 17:00:00	5/12/2021 19:00:00	2	KFD May Board meeting
					[Pomi , Mark] OT - COMP - Overtime - To Comp. Time	5
					<b>[Pomi , Mark] Total Hours Worked:</b>	<b>5</b>

<b>Tescallo, Anthony</b>		<b>ID: 2081</b>				
OT - Overtime						
B1	17 - Head Quarters	E17	5/7/2021 07:00:00	5/8/2021 07:00:00	24	
B1	17 - Head Quarters	E17	5/19/2021 07:00:00	5/20/2021 07:00:00	24	Cover Neve vacation
					[Tescallo, Anthony] OT - Overtime	48
OT - COMP - Overtime - To Comp. Time						
B1	17 - Head Quarters	E17	5/13/2021 07:00:00	5/14/2021 19:00:00	36	Cover Neve Vacation; Cover Neve, vacation. 24 Hours OT * 1.5 = 36 Comp Time Hours
					[Tescallo, Anthony] OT - COMP - Overtime - To Comp. Time	36
					<b>[Tescallo, Anthony] Total Hours Worked:</b>	<b>84</b>

<b>Viau , Kris</b>		<b>ID: 2133</b>				
OT - Overtime						
B1	UNASSIGNED	UNASSIGNED	5/7/2021 07:00:00	5/7/2021 23:00:00	16	Cashing in 24 Hours of Comp Time / 1.5 = 16 OT Hours
C2	17 - Head Quarters	E17	5/22/2021 07:00:00	5/23/2021 07:00:00	24	Garcia Vac - OT
					[Viau , Kris] OT - Overtime	40

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.

ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
OT - COMP - Overtime - To Comp. Time						
C2	UNASSIGNED	UNASSIGNED	5/10/2021 07:00:00	5/11/2021 01:00:00	18	Swift water rescue training - USAR team 11; 0630 -1830 = 12 OT Hours * 1.5= 18 Comp Time Hours

[Viau , Kris] OT - COMP - Overtime - To Comp. Time 18

**[Viau , Kris] Total Hours Worked: 58**

<b>Wilson, Jena</b>	<b>ID:</b>					
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OT - COMP - Overtime - To Comp. Time						
A2	UNASSIGNED	UNASSIGNED	5/12/2021 17:00:00	5/12/2021 21:30:00	4.5	May Board Meeting; 5pm-8pm = 3 OT hours * 1.5 = 4.5 Comp Time Hours

[Wilson, Jena] OT - COMP - Overtime - To Comp. Time 4.5

**[Wilson, Jena] Total Hours Worked: 4.5**

**GRAND TOTAL OF ALL HOURS WORKED: 483.5**

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.





# Kentfield FPD

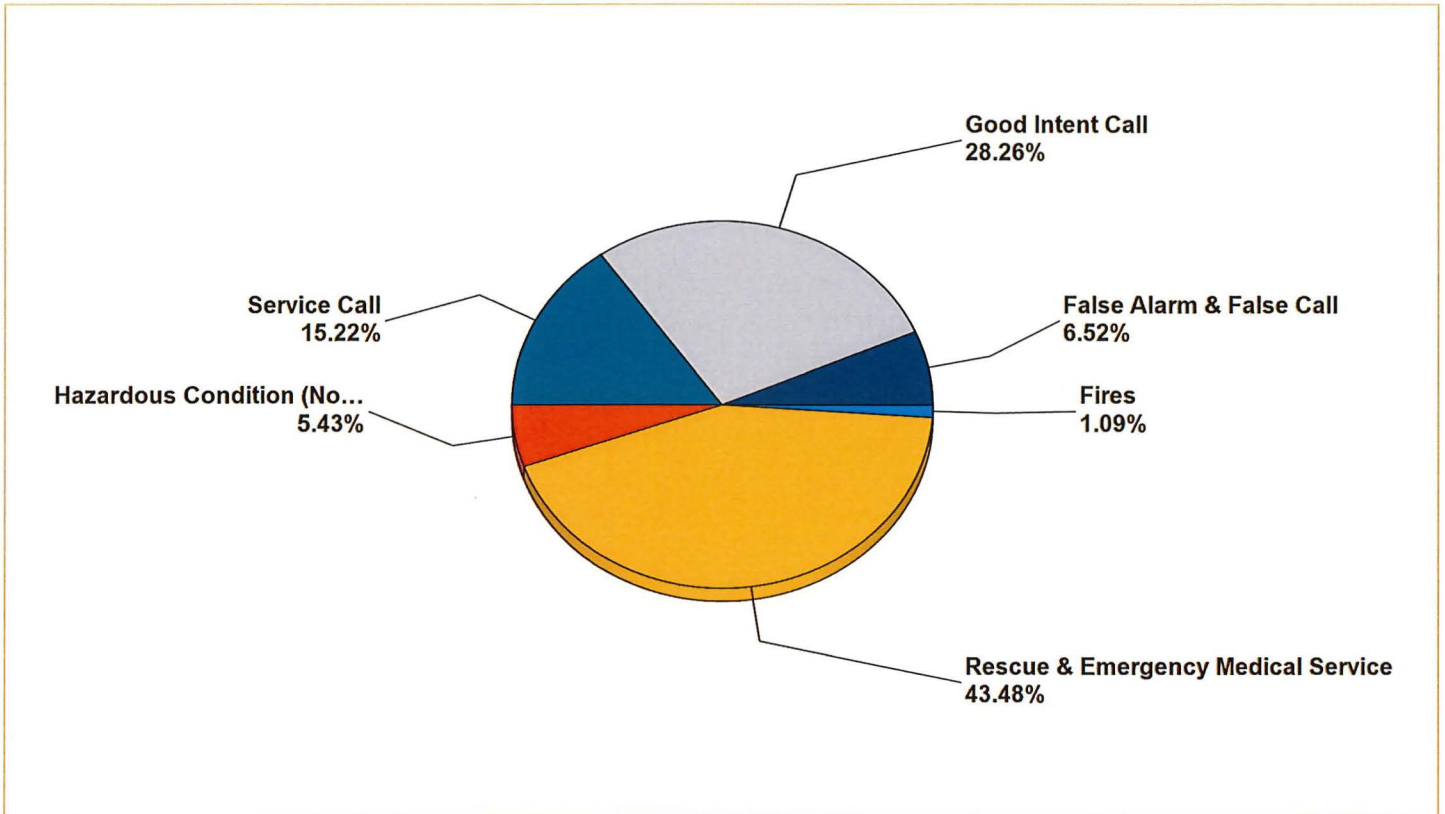
Kentfield, CA

This report was generated on 6/1/2021 10:33:46 AM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 05/01/2021 | End Date: 05/31/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	1	1.09%
Rescue & Emergency Medical Service	40	43.48%
Hazardous Condition (No Fire)	5	5.43%
Service Call	14	15.22%
Good Intent Call	26	28.26%
False Alarm & False Call	6	6.52%
<b>TOTAL</b>	<b>92</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	1.09%
311 - Medical assist, assist EMS crew	1	1.09%
320 - Emergency medical service, other	36	39.13%
350 - Extrication, rescue, other	1	1.09%
360 - Water & ice-related rescue, other	2	2.17%
412 - Gas leak (natural gas or LPG)	1	1.09%
462 - Aircraft standby	4	4.35%
520 - Water problem, other	1	1.09%
521 - Water evacuation	2	2.17%
553 - Public service	4	4.35%
554 - Assist invalid	2	2.17%
571 - Cover assignment, standby, moveup	5	5.43%
611 - Dispatched & cancelled en route	19	20.65%
651 - Smoke scare, odor of smoke	5	5.43%
652 - Steam, vapor, fog or dust thought to be smoke	2	2.17%
700 - False alarm or false call, other	4	4.35%
733 - Smoke detector activation due to malfunction	1	1.09%
743 - Smoke detector activation, no fire - unintentional	1	1.09%
<b>TOTAL INCIDENTS:</b>	<b>92</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Kentfield Fire Protection District  
Warrant List

May 2021

06/01/21

Type	Date	Num	Name	Memo	Split	Amount	Balance
437 · Cash-Gen Ckg							
Check	05/12/2021	805303679	360 Rescue LLC	Software and hardware Aztect Pro Kit for E17 & T17 INV# 20210506B	2205 · S/S-Fire Equipment	-813.79	-813.79
Check	05/12/2021	805303680	American Messaging	A/C #W4-106070/Inv #W4106070VE May 2021	2145 · Pager System	-23.84	-837.63
Check	05/12/2021	805303681	Banner Life Insurance Company	180503273- Viau	1515 · Health Insurance	-52.52	-890.15
Check	05/12/2021	805303682	Banner Life Insurance Company	180933000 - Marty	1515 · Health Insurance	-44.20	-934.35
Check	05/12/2021	805303683	Banshee Networks, Inc.	Invoice #'s: 14716, 14717, 14841	2200 · S/S-Computer	-2,828.05	-3,762.40
Check	05/12/2021	805303684	Banner Life Insurance Company	181190074 - Nelson	1515 · Health Insurance	-48.88	-3,811.28
Check	05/12/2021	805303685	Business Card	4/5/21 - 5/4/21: Garcia 3779	4005 · MERA Radios & Eq...	-66.59	-3,877.87
Check	05/12/2021	805303686	Business Card	4/5/21 - 5/4/21: Glenn 8422	2305 · Training	-567.52	-4,445.39
Check	05/12/2021	805303687	Business Card	4/5/21 - 5/4/21: Marty 5375	-SPLIT-	-736.07	-5,181.46
Check	05/12/2021	805303688	Business Card	4/5/21 - 5/4/21: Pasero 8438	2005 · Administrative Expe...	-284.69	-5,466.15
Check	05/12/2021	805303689	Business Card	4/5/21 - 5/4/21: Pomi 7901	-SPLIT-	-491.75	-5,957.90
Check	05/12/2021	805303690	Business Card	4/5/21 - 5/4/21: Viau 7962	-SPLIT-	-276.11	-6,234.01
Check	05/12/2021	805303691	Business Card	4/5/21 - 5/4/21: Wilson 3147	2150 · Prevention	-73.90	-6,307.91
Check	05/12/2021	805303692	Bound Tree Medical, LLC	Acct #208491/ Invoice# 84034132	2210 · S/S-Medical	-43.30	-6,351.21
Check	05/12/2021	805303693	City National Bank	Purchase Agreement #08-076	-SPLIT-	-154,730.85	-161,082.06
Check	05/12/2021	805303694	creative Goose	Invoice 5/4/21	2200 · S/S-Computer	-340.00	-161,422.06
Check	05/12/2021	805303695	Corbet's	(A/C #4675)	-SPLIT-	-63.59	-161,485.65
Check	05/12/2021	805303696	Department of Justice	(Cust #141578) - Inv #508041	2005 · Administrative Expe...	-96.00	-161,581.65
Check	05/12/2021	805303697	Ferguson Enterprises Inc	Invoice #11621832/ Customer #425633	4035 · C/O-Hydrant & Mains	-6,791.18	-168,372.83
Check	05/12/2021	805303698	Fortezza Diversified Services, LLC	Invoice # 006-21	2005 · Administrative Expe...	-5,400.00	-173,772.83
Check	05/12/2021	805303699	Jackson's Hardware	(a/c #4538) Ref # PO 04-27-21	2205 · S/S-Fire Equipment	-152.94	-173,925.77
Check	05/12/2021	805303700	Kentfield Fire District Payroll Account	A/C #0507976165	2150 · Prevention	-28,653.59	-202,579.12
Check	05/12/2021	805303701	Kentfield Fire District Payroll Account	A/C #0507976165	-SPLIT-	-121,389.04	-323,968.16
Check	05/12/2021	805303702	Kentfield Fire District Payroll Account	A/C #0507976165	2215 · S/S-Office	-76.12	-324,044.28
Check	05/12/2021	805303703	Kentfield Prof. FF #1775	Union Dues: 4/7/21 - 5/4/21	610 · Union Dues	-1,447.84	-325,492.12
Check	05/12/2021	805303704	Marin County Hazardous Materials JPA	Inv. #223	2140 · Haz Mat JPA	-2,550.00	-328,042.12
Check	05/12/2021	805303705	Marin Sanitary Service	Inv # 2471851 _April 2021 Service	2125 · Garbage	-759.05	-328,801.17
Check	05/12/2021	805303706	Pacific Gas & Electric	Acct 1176933549-5 -4/23/2021	2130 · Gas & Electric	-569.85	-329,371.02
Check	05/12/2021	805303707	ThyssenKrupp Elevator Corp.	Cust #144933 / Inv #3005924487	2055 · Building Repair	-128.64	-329,499.66
Check	05/12/2021	805303708	Verizon Wireless	a/c #34209888-0001 / Inv #9878277047	2300 · Telephone	-165.49	-329,665.15
Check	05/12/2021	805303709	Marin Garden Solutions, Inc.	Inv # 2048	2055 · Building Repair	-188.76	-329,853.91
Check	05/25/2021	805303710	Alameda County Fire Department	Invoice # 2020-21-431	2050 · Auto/Equipment Rep...	-11,338.29	-341,192.20
Check	05/25/2021	805303711	AT&T 415 453 7464 025 3	BAN #9391050059 / Inv #16465126- Main line	2300 · Telephone	-164.03	-341,356.23
Check	05/25/2021	805303712	AT&T 415 453 1064 204 1	BAN #9391050060/ Inv #16465127-Elevator	2300 · Telephone	-22.44	-341,378.67
Check	05/25/2021	805303713	AT&T 415 457 4695 859 9	BAN #9391050061/ Inv #16465128- Fire Alarm Phone #1	2300 · Telephone	-22.43	-341,401.10
Check	05/25/2021	805303714	AT&T 415 453 1092 859 9	BAN #9391050062/ Inv #16465129 - Fire Alarm #2	2300 · Telephone	-22.43	-341,423.53
Check	05/25/2021	805303715	C.A.P.F.	June 2021 Billing	1515 · Health Insurance	-354.00	-341,777.53
Check	05/25/2021	805303716	Comcast	a/c# 6155 30 002 0097986	2200 · S/S-Computer	-109.87	-341,887.40
Check	05/25/2021	805303717	Curtis, L.N. & Sons	Inv # PINV633899	4020 · C/O-Hose	-15,116.77	-357,004.17
Check	05/25/2021	805303718	Delta Dental of California	Account #05-0190901009: Kentfield Fire District - June Coverage	1515 · Health Insurance	-3,915.34	-360,919.51
Check	05/25/2021	805303719	Delta Dental of California	Account #05-0190901009: Kentfield Fire District, James Naso- COBRA Coverage_June 2021	1515 · Health Insurance	-52.67	-360,972.18
Check	05/25/2021	805303720	Department of Industrial Relations	Invoice # E 1798876 SA	2055 · Building Repair	-225.00	-361,197.18
Check	05/25/2021	805303721	County of Marin	Inv #160519-02 / EMS Recertification_Bridges, Nelson & Viau	2305 · Training	-156.00	-361,353.18
Check	05/25/2021	805303722	Fail Safe Testing	Invoice # 11615	2050 · Auto/Equipment Rep...	-2,025.00	-363,378.18
Check	05/25/2021	805303723	Jackson National Life Insurance Co.	Co #35, Grp #VTFB10-Johnston - June 2021	1515 · Health Insurance	-154.16	-363,532.34
Check	05/25/2021	805303724	Kentfield Fire District Payroll Account	A/C #0507976165	-SPLIT-	-49,137.21	-412,669.55
Check	05/25/2021	805303725	Kentfield Fire District Payroll Account	A/C #0507976165	-SPLIT-	-112,134.82	-524,804.37
Check	05/25/2021	805303726	Marin Municipal Water Dist.	(A/C 175859 & 174720)	-SPLIT-	-581.10	-525,385.47
Check	05/25/2021	805303727	MassMutual	(APM-219405 -06/2021)	590 · Mass Mut-Invest Def	-70.43	-525,455.90
Check	05/25/2021	805303728	NPFBA	June 2021 Billing	1515 · Health Insurance	-900.96	-526,356.86
Check	05/25/2021	805303729	Marin County Tax Collector	Print Shop Services, Acct# 1014854: Reference# 2021-6644 & 2019-3530	2150 · Prevention	-108.90	-526,465.76
Check	05/25/2021	805303730	Office Depot	Acct# 6011 5661 8341 8338	2215 · S/S-Office	-9.76	-526,475.52
Check	05/25/2021	805303731	Rioch USA, Inc.	Acct #1374116-1034296USC / Inv #104982729 (Lease 03/04/2021- 06/03/2021)	2215 · S/S-Office	-133.37	-526,608.89
Check	05/25/2021	805303732	Stryker	INV# 3396135 M	2210 · S/S-Medical	-150.00	-526,758.89
Check	05/25/2021	805303733	Vision Service Plan	Client ID #00106116- June 2021	1515 · Health Insurance	-799.37	-527,558.26
Total 437 · Cash-Gen Ckg						-527,558.26	-527,558.26
439 · Cash-Payroll							
Check	05/07/2021	Debit	IBS		2005 · Administrative Expe...	-255.80	-255.80
Check	05/21/2021	Debit	IBS		2005 · Administrative Expe...	-109.00	-364.80
Total 439 · Cash-Payroll						-364.80	-364.80
Liabilities							
565 · Amer Fnnds-Invest Def							
Check	05/12/2021	805303701	Kentfield Fire District Payroll Account	457 Payroll Biweekly Deduction	437 · Cash-Gen Ckg	3,920.00	3,920.00
Check	05/25/2021	805303725	Kentfield Fire District Payroll Account	457 Payroll Biweekly Deduction	437 · Cash-Gen Ckg	8,046.03	11,966.03
Total 565 · Amer Fnnds-Invest Def						11,966.03	11,966.03
590 · Mass Mut-Invest Def							
Check	05/25/2021	805303727	MassMutual	(APM-219405 -06/2021)	437 · Cash-Gen Ckg	70.43	70.43
Total 590 · Mass Mut-Invest Def						70.43	70.43
610 · Union Dues							

Kentfield Fire Protection District

Warrant List

May 2021

06/01/21

Type	Date	Num	Name	Memo	Split	Amount	Balance
Check	05/12/2021	805303703	Kentfield Prof. FF #1775	Union Dues: 4/7/21 - 5/4/21	437 · Cash-Gen Ckg	1,447.84	1,447.84
Total 610 · Union Dues						1,447.84	1,447.84
Total Liabilities						13,484.30	13,484.30
Expenses							
Salaries & Employee Benefits							
1040 · Personnel Serv-Suspense							
Check	05/12/2021	805303701	Kentfield Fire District Payroll Account	For Payroll 5/06/21 - 5/18/2021	437 · Cash-Gen Ckg	92,857.22	92,857.22
Check	05/25/2021	805303725	Kentfield Fire District Payroll Account	For Payroll 5/06/21 - 5/18/2021	437 · Cash-Gen Ckg	79,623.77	172,480.99
Total 1040 · Personnel Serv-Suspense						172,480.99	172,480.99
1510 · FICA-Employer							
Check	05/25/2021	805303724	Kentfield Fire District Payroll Account	Non-PERS Health Premium May 2021	437 · Cash-Gen Ckg	3,034.43	3,034.43
Total 1510 · FICA-Employer						3,034.43	3,034.43
1515 · Health Insurance							
Check	05/12/2021	805303681	Banner Life Insurance Company	180503273- Viau	437 · Cash-Gen Ckg	52.52	52.52
Check	05/12/2021	805303682	Banner Life Insurance Company	180933000 - Marty	437 · Cash-Gen Ckg	44.20	96.72
Check	05/12/2021	805303684	Banner Life Insurance Company	181190074 - Nelson	437 · Cash-Gen Ckg	48.88	145.60
Check	05/25/2021	805303715	C.A.P.F.	June 2021 Billing	437 · Cash-Gen Ckg	354.00	499.60
Check	05/25/2021	805303718	Delta Dental of California	Account #05-0190901009: Kentfield Fire District - June Coverage	437 · Cash-Gen Ckg	3,915.34	4,414.94
Check	05/25/2021	805303719	Delta Dental of California	Account #05-0190901009: Kentfield Fire District, James Naso- COBRA Coverage_June 2021	437 · Cash-Gen Ckg	52.67	4,467.61
Check	05/25/2021	805303723	Jackson National Life Insurance Co.	Co #35, Grp #VTFB10-Johnston - June 2021	437 · Cash-Gen Ckg	154.16	4,621.77
Check	05/25/2021	805303724	Kentfield Fire District Payroll Account	PERS Active & Retired Health Premium May 2021	437 · Cash-Gen Ckg	46,102.78	50,724.55
Check	05/25/2021	805303728	NPFBA	June 2021 Billing	437 · Cash-Gen Ckg	900.96	51,625.51
Check	05/25/2021	805303733	Vision Service Plan	Client ID #00106116- June 2021	437 · Cash-Gen Ckg	799.37	52,424.88
Total 1515 · Health Insurance						52,424.88	52,424.88
1530 · Retire Employer							
Check	05/12/2021	805303701	Kentfield Fire District Payroll Account	Safety (Classic / PEPR) & Misc. EE/ER	437 · Cash-Gen Ckg	24,356.02	24,356.02
Check	05/25/2021	805303725	Kentfield Fire District Payroll Account	Safety (Classic / PEPR) & Misc. EE/ER	437 · Cash-Gen Ckg	24,356.02	48,712.04
Total 1530 · Retire Employer						48,712.04	48,712.04
Total Salaries & Employee Benefits						276,652.34	276,652.34
Services & Supplies							
2005 · Administrative Expense							
Check	05/07/2021	Debit	IBS		439 · Cash-Payroll	255.80	255.80
Check	05/12/2021	805303688	Business Card	4/5/21 - 5/4/21; Pasero 8438	437 · Cash-Gen Ckg	284.69	540.49
Check	05/12/2021	805303689	Business Card	4/5/21 - 5/4/21; Pomi 7901	437 · Cash-Gen Ckg	52.86	593.35
Check	05/12/2021	805303696	Department of Justice	Fingerprint APPS	437 · Cash-Gen Ckg	96.00	689.35
Check	05/12/2021	805303698	Fortezza Diversified Services, LLC	Invoice # 006-21	437 · Cash-Gen Ckg	5,400.00	6,089.35
Check	05/12/2021	805303701	Kentfield Fire District Payroll Account	IBS Invoice Fee	437 · Cash-Gen Ckg	255.80	6,345.15
Check	05/21/2021	Debit	IBS		439 · Cash-Payroll	109.00	6,454.15
Check	05/25/2021	805303725	Kentfield Fire District Payroll Account	IBS Invoice Fee	437 · Cash-Gen Ckg	109.00	6,563.15
Total 2005 · Administrative Expense						6,563.15	6,563.15
2050 · Auto/Equipment Repair							
Check	05/12/2021	805303695	Corbet's	(A/C #4675)	437 · Cash-Gen Ckg	58.15	58.15
Check	05/25/2021	805303710	Alameda County Fire Department	Invoice # 2020-21-431: E17 Annual Maintenance, OES 325 pump and opacity test	437 · Cash-Gen Ckg	11,338.29	11,396.44
Check	05/25/2021	805303722	Fail Safe Testing	Invoice # 11615	437 · Cash-Gen Ckg	2,025.00	13,421.44
Total 2050 · Auto/Equipment Repair						13,421.44	13,421.44
2055 · Building Repair							
Check	05/12/2021	805303695	Corbet's	(A/C #4675)	437 · Cash-Gen Ckg	5.44	5.44
Check	05/12/2021	805303707	ThyssenKrupp Elevator Corp.	Cust #144933 / Inv #3005924487	437 · Cash-Gen Ckg	128.64	134.08
Check	05/12/2021	805303709	Marin Garden Solutions, Inc.	Inv # 2048	437 · Cash-Gen Ckg	188.76	322.84
Check	05/25/2021	805303720	Department of Industrial Relations	Invoice # E 1796876 SA	437 · Cash-Gen Ckg	225.00	547.84
Total 2055 · Building Repair						547.84	547.84
2110 · Domestic Water							
Check	05/25/2021	805303726	Marin Municipal Water Dist.	(A/C 175859)	437 · Cash-Gen Ckg	401.25	401.25
Check	05/25/2021	805303726	Marin Municipal Water Dist.	(A/C 174720)	437 · Cash-Gen Ckg	179.85	581.10
Total 2110 · Domestic Water						581.10	581.10
2125 · Garbage							
Check	05/12/2021	805303705	Marin Sanitary Service	Inv # 2471851_April 2021 Service	437 · Cash-Gen Ckg	759.05	759.05
Total 2125 · Garbage						759.05	759.05
2130 · Gas & Electric							

Kentfield Fire Protection District  
Warrant List

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06/01/21

Type	Date	Num	Name	Memo	Split	Amount	Balance
Check	05/12/2021	805303706	Pacific Gas & Electric	Acct 1176933549-5 -4/23/2021	437 · Cash-Gen Ckg	569.85	569.85
Total 2130 · Gas & Electric						569.85	569.85
Check	2140 · Haz Mat JPA 05/12/2021	805303704	Marin County Hazardous Materials JPA	Inv. #223	437 · Cash-Gen Ckg	2,550.00	2,550.00
Total 2140 · Haz Mat JPA						2,550.00	2,550.00
Check	2145 · Pager System 05/12/2021	805303680	American Messaging	A/C #W4-106070/Inv #W4106070VE May 2021	437 · Cash-Gen Ckg	23.84	23.84
Total 2145 · Pager System						23.84	23.84
Check	2150 · Prevention 05/12/2021	805303691	Business Card	4/5/21 - 5/4/21: Wilson 3147	437 · Cash-Gen Ckg	73.90	73.90
Check	05/12/2021	805303700	Kentfield Fire District Payroll Account	MWPA D soace Inspection Program	437 · Cash-Gen Ckg	28,653.35	28,727.25
Check	05/25/2021	805303729	Marin County Tax Collector	Print Shop Services, Acct# 1014854; Reference# 2021-6644 & 2019-3530	437 · Cash-Gen Ckg	108.90	28,836.15
Total 2150 · Prevention						28,836.15	28,836.15
2200 · S/S-Computer							
Check	05/12/2021	805303683	Banshee Networks, Inc.	Invoice #'s: 14716, 14717, 14841	437 · Cash-Gen Ckg	2,828.05	2,828.05
Check	05/12/2021	805303694	creative Goose	Invoice 5/4/21	437 · Cash-Gen Ckg	340.00	3,168.05
Check	05/25/2021	805303716	Comcast	a/c# 8155 30 002 0097986	437 · Cash-Gen Ckg	109.87	3,277.92
Total 2200 · S/S-Computer						3,277.92	3,277.92
2205 · S/S-Fire Equipment							
Check	05/12/2021	805303679	360 Rescue LLC	Software and hardware Aztect Pro Kit for E17 & T17 INV# 20210506B	437 · Cash-Gen Ckg	813.79	813.79
Check	05/12/2021	805303687	Business Card	4/5/21 - 5/4/21: Marty 5375	437 · Cash-Gen Ckg	449.22	1,263.01
Check	05/12/2021	805303690	Business Card	4/5/21 - 5/4/21: Viau 7962	437 · Cash-Gen Ckg	241.90	1,504.91
Check	05/12/2021	805303699	Jackson's Hardware	(a/c #4538) Ref # PO 04-27-21 3	437 · Cash-Gen Ckg	152.94	1,657.85
Total 2205 · S/S-Fire Equipment						1,657.85	1,657.85
2210 · S/S-Medical							
Check	05/12/2021	805303690	Business Card	4/5/21 - 5/4/21: Viau 7962	437 · Cash-Gen Ckg	34.21	34.21
Check	05/12/2021	805303692	Bound Tree Medical, LLC	Acct #208491/ Invoice# 84034132	437 · Cash-Gen Ckg	43.30	77.51
Check	05/25/2021	805303732	Stryker	INV# 3396135 M/ PO#8849	437 · Cash-Gen Ckg	150.00	227.51
Total 2210 · S/S-Medical						227.51	227.51
2215 · S/S-Office							
Check	05/12/2021	805303702	Kentfield Fire District Payroll Account	Quick Entry Deposit Tickets	437 · Cash-Gen Ckg	76.12	76.12
Check	05/25/2021	805303730	Office Depot	Acct# 6011 5661 8341 8338	437 · Cash-Gen Ckg	9.76	85.88
Check	05/25/2021	805303731	Ricoh USA, Inc.	Acct #1374116-1034296USC / Inv #104982729 (Lease 03/04/2021- 06/03/2021)	437 · Cash-Gen Ckg	133.37	219.25
Total 2215 · S/S-Office						219.25	219.25
2220 · S/S-Station							
Check	05/12/2021	805303687	Business Card	4/5/21 - 5/4/21: Marty 5375	437 · Cash-Gen Ckg	286.85	286.85
Total 2220 · S/S-Station						286.85	286.85
2300 · Telephone							
Check	05/12/2021	805303689	Business Card	4/5/21 - 5/4/21: Pomi 7901	437 · Cash-Gen Ckg	438.89	438.89
Check	05/12/2021	805303708	Verizon Wireless	a/c #342098888-0001 / Inv #9878277047	437 · Cash-Gen Ckg	165.49	604.38
Check	05/25/2021	805303711	AT&T 415 453 7464 025 3	BAN #9391050059 / Inv #16465126- Main line	437 · Cash-Gen Ckg	164.03	768.41
Check	05/25/2021	805303712	AT&T 415 453 1064 204 1	BAN #9391050060/ Inv #16465127-Elevator	437 · Cash-Gen Ckg	22.44	790.85
Check	05/25/2021	805303713	AT&T 415 457 4695 859 9	BAN #9391050061/ Inv #16465128- Fire Alarm Phone #1	437 · Cash-Gen Ckg	22.43	813.28
Check	05/25/2021	805303714	AT&T 415 453 1092 859 9	BAN #9391050062/ Inv #16465129- Fire Alarm #2	437 · Cash-Gen Ckg	22.43	835.71
Total 2300 · Telephone						835.71	835.71
2305 · Training							
Check	05/12/2021	805303686	Business Card	4/5/21 - 5/4/21: Glenn 8422	437 · Cash-Gen Ckg	567.52	567.52
Check	05/25/2021	805303721	County of Marin	Inv #160519-02 / EMS Recertification_Bridges, Nelson & Viau	437 · Cash-Gen Ckg	156.00	723.52
Total 2305 · Training						723.52	723.52
Total Services & Supplies						61,081.03	61,081.03
Capital Outlay							
4005 · MERA Radios & Equipment							
Check	05/12/2021	805303685	Business Card	4/5/21 - 5/4/21: Garcia 3779	437 · Cash-Gen Ckg	66.59	66.59
Total 4005 · MERA Radios & Equipment						66.59	66.59
4020 · C/O-Hose							
Check	05/25/2021	805303717	Curtis, L.N. & Sons	Inv # PINV633899	437 · Cash-Gen Ckg	15,116.77	15,116.77

Kentfield Fire Protection District  
Warrant List

May 2021

Type	Date	Num	Name	Memo	Split	Amount	Balance
						15,116.77	15,116.77
Check	05/12/2021	805303697	Ferguson Enterprises Inc	Invoice #11621832/Customer #425633	437 · Cash-Gen Ckg	6,791.18	6,791.18
						6,791.18	6,791.18
						21,974.54	21,974.54
Check	05/12/2021	805303693	City National Bank	Purchase Agreement #08-076	437 · Cash-Gen Ckg	139,846.37	139,846.37
						139,846.37	139,846.37
Check	05/12/2021	805303693	City National Bank	Purchase Agreement #08-076	437 · Cash-Gen Ckg	14,884.48	14,884.48
						14,884.48	14,884.48
						154,730.85	154,730.85
						514,438.76	514,438.76
						0.00	0.00