

BOARD OF DIRECTORS



Regular Meeting Agenda
May 8, 2024
Kentfield Fire District Office, Conference Room, 1st Floor

ATTENTION: This will be an in-person meeting of the Board of Directors due to the expiration of Executive Order N-29-20 on February 28, 2023, but any interested member of the public can participate virtually and/or telephonically by utilizing the Zoom meeting information and/or the dial-in information printed on this agenda.

Zoom Video Conference link: <https://us02web.zoom.us/j/9459048313?omn=88545553295>

Meeting ID: 945 904 8313

Call in Line: 1 (669) 900-6833, when prompted, enter meeting ID: 945 904 8313-#

Time: 5:00 p.m. For clarity of discussion, the Public is requested to MUTE except:

1. During Open Time for public expression item.
2. Public comment period on agenda items.
3. If there are any members of the public who wish to speak, please raise your hand in the actions, and those joining us by phone, STAR* 9 to raise your hand and Star* 6 to unmute yourself.

NOTE: The meeting will be recorded.

1. CALL TO ORDER 5:00 p.m. Agenda available on the KFD website.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the April 10, 2024 meeting.
Board Action: 1. Discussion 2. Motion 3. Public Comment 4. Vote
5. AGENDA ADJUSTMENTS
6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

7. UNFINISHED BUSINESS

- A. KAPF Labor Contract Negotiation Process – Negotiation Process

Board Action: 1. Discussion 2. Motion 3. Public Comment 4. Vote

CLOSED SESSION - pursuant to Government Code §54957.6 for Public Labor Negotiation and Government Code §54957.6(a) for Public Employee Benefit Negotiation - **Board discussion and possible action**

8. NEW BUSINESS

- A. Type 3 Fire Engine Update and Budget Adjustment FY 2023/24 – Chief Pomi
Capital Outlay Apparatus Replacement Fund Transfer to Apparatus Replacement Assigned Fund Balance

Board Action: 1. Discussion 2. Motion 3. Public Comment 4. Vote

- B. Preliminary Budget Fiscal Year 2024-25 – Chief Pomi

Board Action: 1. Discussion 2. Motion 3. Public Comment 4. Vote

- C. November 2024 District Candidate Elections – Chief Pomi

Resolution 5-2024: Resolution of the Kentfield Fire Protection District Board of Directors proposing an election be held in its jurisdiction; Requesting the Board of Supervisors to consolidate with any other election conducted on said date, and requesting election services by the Marin County Elections Department.

Board Action: 1. Discussion 2. Motion 3. Public Comment 4. Vote

9. CHIEF'S REPORT – Verbal

10. DIRECTOR MATTERS – Directors may report on their activities and meetings.

11. CORRESPONDENCE: Sidewalk CPR Save the Date, Marin Emergency Command Center Grand Opening, Thank You Letters

12. REPORTS

- A. Overtime, Incident – April 2024

13. APPROVAL OF MONTHLY EXPENSES

Approval of April warrant 805305454 to and including 805305509 for \$648,072.86

Board Action: 1. Discussion 2. Motion 3. Public Comment 4. Vote

14. ORAL COMMUNICATION

This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

CONFIRM NEXT MEETING DATE: June 12, 2024

15. MOMENT OF SILENCE

16. ADJOURNMENT

**KENTFIELD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING**

MEETING TYPE: Regular

DATE: Wednesday, April 10, 2024

CALL TO ORDER: 5:30 p.m. by Chairman Corbet. Director Murray led the assembly in the Pledge of Allegiance.

ROLL CALL: Corbet-present; Evergettis-absent; Gerbsman-present; Murray-present; Naso-present. Also in attendance were Chief Pomi, Battalion Chief Glenn, Deputy Fire Marshal Pasero, Accountant Hom, B-Shift, Association President Tony Tescallo, Engineer Beltramo, and Recording Secretary Wilson.

APPROVAL OF PRIOR MONTH'S MINUTES: M/S Gerbsman/Murray to approve the minutes of March 13, 2024. Roll Call Vote: Corbet-Aye; Evergettis-Absent; Gerbsman-Aye; Murray-Aye; Naso-Aye
Ayes: 4; Noes: 0; Absent: 1
Motion passes

ORAL COMMUNICATION: None

AGENDA ADJUSTMENTS: None

SPECIAL ANNOUNCEMENTS/PRESENTATIONS:

- a. **2023 KFD Fire Prevention Presentation** – Deputy Fire Marshal Pasero provided a PowerPoint presentation on the Kentfield Fire District Prevention Division for 2023. The Board packet also consisted of a *Fire Prevention Annual Report 2023*, which is a summary of the fire prevention year in review. DFM Pasero stated Kentfield Fire Protection District exists to care for, protect, and serve its communities. The District is committed to the protection of life, property, and the environment. The District believes the communities are the reason for its existence. Based on those guidelines, the District provides the best customer service to the community. Kentfield Fire's prevention programs and services include construction projects, plan review, fire protection systems, seasonal hydrant maintenance, defensible space and home hardening programs, state mandated occupancy inspections, firefighter education, and public education. The state occupancy inspections include hotels, motels, apartments, assemblies, schools, hospitals, and jails. The District also works closely with MMWD to maintain the water systems. DFM Pasero stays very active in the Marin County Fire Investigation Team, the Marin County Fire Prevention Officers, and on the Firesafe Marin Board. Being part of these groups provides interaction with the MWPA, the fire prevention officers for code development and support, fire investigations, and fuels management projects throughout the County.

For an overview of the construction activities, 470 reviews and 231 inspections were completed in 2023. This is a slight increase from last year and it shows the health of the community. This is important because as the community continues to upgrade the built environment, new building materials and added fire protection systems create resiliency to fires. The state mandated occupancies are a static number completed annually. DFM Pasero works closely with owners and the managers who run those facilities to make sure they are maintaining fire safety. As far as fire investigations in 2023, there was one here within the District, however DFM Pasero supported other surrounding agencies as part of the Main County Fire Investigation Team. He spent about 24 hours helping other agencies investigate the origin and cause of fires within their jurisdictions.

Kentfield Fire Prevention oversees the Regional Defensible Space and Home Hardening Program which was rebranded as the Marin Defensible Space Alliance. About 28 seasonal inspectors and 3 program leads were employed to accomplish roughly 20,000 inspections. Within the Kentfield Fire District, 1,097 inspections were completed. This is the 4th year the District participated in the management of this program. There is satisfaction in working with homeowners. The program provides a great opportunity to educate and help the community better understand their threats and risks to wildfire.

The MWPA chipper program continues to grow with 113 individual residential pick-ups in 2023. There was a big change in the program last year. Instead of signing up for a couple different pick-ups, the

**KENTFIELD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING**

program offered a weeklong program offering 5 different times a year. This provided great benefit for all the community areas to utilize the program and more available pickup dates. KFD completed 10 individual fuel reduction projects, some of them were maintenance of past projects, and some were new projects. The projects focused on maintaining clearance around the District's emergency evacuation routes.

In 2023, the housing market was busy and there was a noted increase in homes for sale. Through Assembly Bill 38, California requires in state responsibility areas and high fire severity zones a resale defensible space/home hardening inspection. The intent is to provide the buyer with documentation that the property is in compliance with defensible space requirements. There were 47 re-sale inspections performed.

Kentfield Fire worked to provide maintenance on all 391 hydrants in the district. This included general maintenance, lubrication, painting and vegetation clearance. The hydrant maintenance program involved every member of the engine companies along with the Fire Chief, Battalion Chief, and Deputy Fire Marshal.

Within the Kentfield Fire District jurisdiction for 2023, the total number of individual actions in support of providing fire prevention and life safety activities was 2,815. Deputy Fire Marshal Pasero asked if there were any questions. None were asked. The Board thanked DFM Pasero for his presentation.

- b. **2023 Bretano Way Fuel Reduction Project** – Deputy Fire Marshal Pasero reported on a new project for the District. In working with Chief Pomi, the opportunity arose to work with County Service Area (CSA) 16, which is the County Service area along Bretano Way. There is a group who runs the maintenance and the oversight for CSA 16. They proposed a cost share for a project consisting of maintenance of the medians, mostly along Bretano Way. It had been roughly 25 years since any maintenance had been completed.

KFD chose to partner with CSA 16 who was responsible for handling the selection of the contractor and the daily project management. As a partner, the District provided funding from MWPA defensible space funds. The project aimed at removing the accumulation of dead biomass, a reduction of overall fuel volume, and the separation of shrubs to provide required clearances to slow the grow and spread of fire. Another goal was providing enough clearance for equipment to respond without obstructions horizontally and vertically along our access routes. The project also focused on the removal of diseased, highly flammable or non-native growth that continues to grow into the roadway.

There was a duplicate benefit for this project; the first providing better access during an emergency event, and the second for the community, should they need to provide quick egress during a wildfire event. DFM Pasero provided before and after pictures within the report. He said it is important to understand the separation horizontally and vertically of vegetation models because that is what slows the growth of fire and allows the best access to these areas. Great work was completed, and the project will set precedent for working with the CSA going forward. It also demonstrates one of the ways in which KFD is applying some of the MWPA funds for the betterment of the community. DFM Pasero stated he was happy to answer any questions. None were asked. The Board once again thanked DFM Pasero.

UNFINISHED BUSINESS:

- a. **KAPF Labor Contract Negotiation Process – Negotiation Ground Rules Agreement**

The Board entered a Closed Session at 5:48 p.m.

The Board adjourned and entered back into Open Session at 6:10 p.m.

Director Murray reported a scheduled meeting between the KAPF Association and Board subcommittees regarding the labor negotiations on the 19th of this month, at 10:30am.

NEW BUSINESS:

- a. **Change of Start Time to the Regular Board Meetings** – The Board agreed to move Kentfield Fire District's Regular Board meetings from 5:30pm to 5:00pm.

**KENTFIELD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING**

M/S Gerbsman/Murray to approve Resolution 4-2024, a resolution of the Board of Directors of the Kentfield Fire Protection District changing the meeting time of the Regular Board meeting of the Kentfield Fire District from 5:30pm to 5:00pm.

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Absent; Gerbsman-Aye; Murray-Aye; Naso-Aye

Ayes: 1; Noes: 0; Absent: 1

Motion passes

CHIEF'S REPORT:

- a) *Seasonal FF Interviews* – There are two returning seasonal firefighters from last year and an additional offer was made to one. Kentfield Fire will be fully staffed in June.
- b) *New Dispatch Center* – Coming along nicely as construction is in the final stage. Hoping to go online around June 25th.
- c) *Budget Committee* – The committee has continued to meet and has made really good progress. Chief Pomi is anticipating presenting a primary budget for Fiscal Year 2024/25 at the May Board meeting.
- d) *On-boarding a new Accountant* – The District continues to work in the process of recruiting and on-boarding a new accountant. Accountant Dan Hom will be retiring at the end of the year. Jena and Dan have been doing a tremendous amount of training on some of the procedures and tasks. The District is also really close to bringing on a new partner for accounting.
- e) *Installation dinner* – Engineer Neve reported the Volunteer Association hosted the annual Bob Mariani Dinner at the log cabin on March 22nd. It was a well attended event with roughly 50 people. A big thank you for the hard work from retiree Engineer Dan Trimble and retiree Battalion Chief Jim Galli for organizing the event, and the log cabin for donating the venue.
- f) *Battalion Chief Dave Glenn retiring* – BC Glenn announced his retirement from the Kentfield Fire District. He will be working for the MWPA and as a lead for senior level management of the defensible space program. He worked for KFD for 36 years and his last day on duty will be June 3rd.

DIRECTOR MATTERS: None

CORRESPONDENCE: Were reviewed.

DISTRICT OPERATIONS: March Incident Logs and Overtime Reports were reviewed.

APPROVAL OF WARRANTS:

M/S Murray/Gerbsman to approve March warrant 805305430 to and including 805305453 for \$283,898.73

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Absent; Gerbsman-Aye; Murray-Aye; Naso-Aye

Ayes: 4; Noes: 0; Absent: 1

Motion passes

NEXT MEETING: The next regular meeting will be held on May 8, 2024.

ADDITIONAL ACTIONS: Chairman Corbet asked for a moment of silence.

ADJOURNMENT: M/S Corbet/Naso to adjourn meeting at 6:23 p.m. All ayes.


Respectfully submitted,
Jena Wilson
Recording Secretary

Mark Pomi - Chief

KENTFIELD FIRE PROTECTION DISTRICT

Phone (415) 453-7464
Fax (415) 453-4578

1004 SIR FRANCIS DRAKE BOULEVARD
KENTFIELD CA. 94904

TO: Board of Directors
FROM: Mark Pomi, Fire Chief 
SUBJECT: Type 3 Fire Engine Update and Budget Adjustment FY 23/24.
DATE: 4/29/2024

Apparatus update: (617) Type 3 Engine as reported in April 2024.

Hi-Tech is awaiting the arrival of our chassis from International with no expected date of arrival at this time. Hi-Tech has the body, compartments, pump systems, modules and are building to our specifications. They are still waiting on a few more specific pieces of equipment. Projected timeline once they receive the chassis could be between 3-5 months for the next phase of build up and delivery. Hi-Tech indicated that they will be in contact in a few weeks to give us an update from the International dealer with hopefully good news and an expected time of arrival of the chassis.

I am requesting the line item adjustments to the current FY 23/24 budget and Reserve Assigned Fund Balance.

Capital Outlay Apparatus Replacement

1. Request to decrease category # 4070 Apparatus Replacement from \$605,000 to \$300,000.
This is a \$305,000 decrease.

Assigned Fund Balance


2. Request to increase category # 6910 Apparatus Replacement in the Assigned Fund Balance by \$305,000.
This is a \$305,000 increase in the Assigned Fund Balance.

Mark Pomi - Chief

KENTFIELD FIRE PROTECTION DISTRICT

Phone (415) 453-7464
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1004 SIR FRANCIS DRAKE BOULEVARD
KENTFIELD CA. 94904

TO: Board of Directors
FROM: Mark Pomi, Fire Chief 
SUBJECT: Preliminary 2024-25 Budget
DATE: 4/29/2024

Proposed preliminary 2024-25 budget.

We will review the worksheets for the preliminary budget at the May 8, 2024 Kentfield Fire District Board meeting. I recommend that the Board review, discuss, and provide staff direction on the proposed preliminary 2024-25 budget.

Attached:
Kentfield Fire District Preliminary Budget FY 2024-25



Kentfield Fire Protection District
Mark Pomi
Fire Chief

1004 Sir Francis Drake Boulevard
Kentfield, CA 94904

Phone : (415) 453-7464
Fax : (415) 453-4578

KENTFIELD FIRE DISTRICT

2024-2025 Preliminary Budget

Presented May 8, 2024



Kentfield Fire Protection District is a special district formed under the authority of the California Health and Safety Code. The District has an excellent Class 1 ISO (Insurance Services Office) rating. The Kentfield Fire Protection District provides all-risk emergency response. We care for, protect, and serve more than 12,000 residents.

The District operates on a fiscal year from July 1 through June 30. Each year, the Board must adopt a preliminary budget before June 30 to allow the District to spend funds effective July 1 the following fiscal year.

Our Vision is to continue excellence in fire service delivery, operationally, financially, and politically.

Our Mission: The Kentfield Fire Protection District exists to care for, protect, and serve our communities.



Our guiding principles remain a cornerstone of our relationship with the communities that we serve. Our ongoing commitment to solid, transparent, financial practices.

Our Guiding Principles:

- We are committed to the protection of life, property and the environment.
- We believe that our communities are the reason for our existence.
- We will foster and sustain the trust of our communities and each other, while also protecting that confidence through our attitude, conduct, and actions.
- We will serve our communities with honesty, fairness, and integrity.
- We will pursue safe, effective, timely, economical, and measurable solutions.
- We will consistently provide professional, skilled, and compassionate customer service.
- We will be sensitive to the changing needs of our communities.



Budget Objectives:

- KFD will prepare responsible and accountable budgets that are tied to the adopted mission, and
- We will identify and implement efficiencies in existing expenditures in order to reduce existing costs when possible; and
- We will fund reserves in such a way that provides for some level of stability during economic downturns; and
- We will provide evidence to justify the community benefit of its adopted budgets, expenditures, and reserves.

Kentfield Fire Protection District
Preliminary Budget 2024-2025

Revenue

#	2023-24 Approved	2024-25 Preliminary	Variance	Final Revision	Description
9001	\$5,703,772	\$5,931,922	\$228,150		Property Tax Current Secured
9002	\$104,665	\$108,851	\$4,186		Property Tax Current Unsecured
9006	\$2,952	\$3,070	\$118		Property Tax Prior Unsecured
9007	\$546,000	\$546,000	\$0		Special Assessment - Measure G at 7¢ per sq. ft.
9008	\$283,040	\$290,400	\$7,360		MWPA Property Tax - Measure C
9041	\$52,132	\$54,217	\$2,085		Supp. Assessment Current
9042	\$1,771	\$1,842	\$71		Supp. Assessment Unsecured
9043	\$2,095	\$2,179	\$84		Supp. Assessment Redemption
9046	\$293,000	\$220,628	-\$72,372		Excess ERAF
9201	\$36,750	\$130,000	\$93,250		Interest Income
9280	\$20,846	\$20,828	-\$18		HOPTR State
9367	\$0	\$0	\$0		Other Aid - Grants
9900	\$27,500	\$29,150	\$1,650		Plan Check Fees
9905	\$91,200	\$93,936	\$2,736		AT&T Lease Agreement
9910	\$22,775	\$23,458	\$683		T-Mobile Lease Agreement
9920	\$88,440	\$90,916	\$2,476		Marin General Hospital Contract
9935	\$11,587	\$11,587	\$0		RVPA Medical Supplies
9945	\$39,355	\$40,536	\$1,181		Sprint - Crown Castle Lease Agreement
9950	\$250,000	\$250,000	\$0		State Fires - Reimbursement
9955	\$25,000	\$25,000	\$0		Shared Services Reimbursement
Total	\$7,602,880.00	\$7,874,520	\$271,640		

Kentfield Fire Protection District
Preliminary Budget 2024-2025

Personnel Cost

#	2023-24 Approved	2024-25 Preliminary	Variance	Final Revision	Description
1005	\$86,077	\$90,416	\$4,339		Salaries / Admn. Sec.
1009	\$145,426	\$152,712	\$7,286		Salaries / Deputy Fire Marshal
1010	\$30,000	\$30,000	\$0		Extra Hire / Temp. FF
1015	\$1,000	\$1,000	\$0		Fire and Drill Pay for Volunteers
1020	\$48,942	\$50,899	\$1,957		FLSA O.T.
1025	\$82,101	\$85,756	\$3,655		Holiday pay
1030	\$742,522	\$602,651	-\$139,871		Overtime
1035	\$70,000	\$70,000	\$0		Pay @ Retirement
1045	\$177,925	\$190,695	\$12,770		Volunteer Relief / Seasonal Firefighter / MWPA
1050	\$1,847,877	\$1,921,792	\$73,915		Salaries / Safety
1055	\$0	\$0	\$0		Provisional Firefighter Position (12 months)
1505	\$11,800	\$11,800	\$0		Clothing Allowance
1510	\$12,863	\$13,377	\$514		FICA
1515	\$802,562	\$825,460	\$22,898		Health Insurance
1520	\$169,401	\$177,947	\$8,546		Incentives
1525	\$44,126	\$45,891	\$1,765		Medicare
1530	\$1,303,256	\$1,438,299	\$135,043		PERS Retirement as agreed in MOU
1535	\$45,000	\$45,000	\$0		Deferred Comp / Sick Leave Accrual Reduction
1540	\$15,000	\$15,000	\$0		Vacation Pay Cash-out
1560	\$149,940	\$156,103	\$6,163		OPEB
1565	\$225,000	\$225,000	\$0		CEPPT
1705	\$31,657	\$48,100	\$16,443		Accountant
1710	\$12,000	\$12,000	\$0		Directors Fees
Total	\$6,054,475	\$6,209,898	\$155,423		

Kentfield Fire Protection District
Preliminary Budget 2024-2025

Service Supply

#	2023-24 Approved	2024-25 Preliminary	Variance	Final Revision	Description
2005	\$35,000	\$40,000	\$5,000		Administrative Expenses
2006	\$18,120	\$28,500	\$10,380		Consulting Fees
2007	\$15,000	\$15,000	\$0		Legal Fees
2010	\$17,110	\$19,380	\$2,270		Auditor
2015	\$3,000	\$4,200	\$1,200		Publications and Dues
2020	\$4,789	\$4,789	\$0		LAFCO
2025	\$27,472	\$28,059	\$587		MERA Operating Fee
2030	\$1,000	\$1,000	\$0		Website / Newsletter
2050	\$76,500	\$85,000	\$8,500		Auto and Equipment Repairs
2055	\$27,000	\$30,000	\$3,000		Building Repairs
2070	\$39,852	\$40,000	\$148		Insurance - General / Auto / Liability
2080	\$276,496	\$290,000	\$13,504		Insurance - Workers Compensation
2100	\$93,405	\$93,405	\$0		County of Marin SB2557
2105	\$175,555	\$203,472	\$27,917		Central Dispatch
2110	\$4,203	\$5,250	\$1,047		Domestic Water
2115	\$10,000	\$10,000	\$0		Emergency Fire Expense
2120	\$6,000	\$7,000	\$1,000		Fire Conferences and Seminars
2125	\$10,229	\$10,857	\$628		Garbage
2130	\$36,138	\$39,038	\$2,900		Gas / Electric / Sewer
2135	\$29,400	\$26,500	\$-2,900		Gas and Oil
2140	\$2,951	\$2,951	\$0		HAZ-Mat JPA
2141	\$4,500	\$4,500	\$0		Mapping and Planning
2145	\$300	\$300	\$0		Pager System
2150	\$144,000	\$170,400	\$26,400		MWPA Fire Prevention and Public Education
2155	\$6,000	\$9,000	\$3,000		Volunteer / Resident Subsistence
2200	\$25,000	\$25,000	\$0		Computer and IT Support
2205	\$15,280	\$22,500	\$7,220		Fire Equipment
2210	\$9,900	\$11,000	\$1,100		Medical Supplies and Equipment
2215	\$6,000	\$6,000	\$0		Office Supplies
2220	\$5,850	\$6,000	\$150		Station Supplies
2300	\$25,725	\$29,106	\$3,381		Telephone - Landlines / Wireless
2305	\$10,800	\$12,000	\$1,200		Training
2315	\$13,800	\$29,000	\$15,200		Wellness / Fitness
Total	\$1,176,375	\$1,309,207	\$132,832	\$0	

Kentfield Fire Protection District
Preliminary Budget 2024-2025

Capital Outlay

#	2023-24 Approved	2024-25 Preliminary	Variance	Final Revision	Description
4005	\$25,000	\$25,000	\$0		MERA; Radios; CAD / iPads
4010	\$15,000	\$15,000	\$0		Computers
4015	\$35,000	\$35,000	\$0		Fire Equipment
4020	\$13,500	\$15,000	\$1,500		Hose
4035	\$10,800	\$12,000	\$1,200		Hydrants and Mains
4041	\$18,000	\$23,150	\$5,150		Personal Protective Equipment
4050	\$90,000	\$100,000	\$10,000		Building Repair
4055	\$0	\$0	\$0		MERA Bond \$1,826.00
4070	\$605,000	\$405,000	-\$200,000		Apparatus Replacement
4075	\$10,000	\$10,000	\$0		Mapping and Planning
Total	\$822,300	\$640,150	-\$182,150		

Kentfield Fire Protection District
Preliminary Budget 2024-2025

Budget Analysis

Budget Analysis	2023-24 Approved	2023-24 Preliminary	Variance	Final Revision
Total Revenue	\$ 7,602,880	\$ 7,874,520	\$271,640	
Total Personnel	\$ 6,054,475	\$ 6,209,898	\$155,423	
Total Service & Supply	\$ 1,176,375	\$ 1,309,207	\$132,832	
Total Debt Service	\$ 154,730	\$ -	-\$154,730	
Total Capital Outlay	\$ 822,300	\$ 640,150	-\$182,150	
Total Projected Reserve Allocations	\$ 605,000	\$ 305,000	-\$300,000	
Projected Fund Balance	\$ -	\$ 20,265		

Mark Pomi - Chief

KENTFIELD FIRE PROTECTION DISTRICT

Phone (415) 453-7464
Fax (415) 453-4578

1004 SIR FRANCIS DRAKE BOULEVARD
KENTFIELD CA. 94904

TO: Board of Directors
FROM: Mark Pomi, Fire Chief 
SUBJECT: Kentfield Fire District Resolution-November 5, 2024 Election
DATE: 4/16/2024

Kentfield Fire Protection District Board of Director's Resolution 5-2024 for the November 5, 2024 election, noting the District will have TWO - four year regular term positions and requesting the Board of Supervisors to consolidate with any other election conducted on said date, along with requesting election services by the Marin County Elections Department.

Attached:
Resolution 5-2024
Notice of Elective Offices
Confirmation of District Boundary

Kentfield Fire Protection District

1004 SIR FRANCIS DRAKE BOULEVARD

KENTFIELD, CALIFORNIA 94904-1468

www.kentfieldfire.org

RESOLUTION NO. 5-2024

RESOLUTION OF THE KENTFIELD FIRE DISTRICT BOARD OF DIRECTORS PROPOSING AN ELECTION BE HELD IN ITS JURISDICTION; REQUESTING THE BOARD OF SUPERVISORS TO CONSOLIDATE WITH ANY OTHER ELECTION CONDUCTED ON SAID DATE, AND REQUESTING ELECTION SERVICES BY THE MARIN COUNTY ELECTIONS DEPARTMENT

WHEREAS, it is the determination of said governing body the regularly scheduled election to be held on the 5th day of November 2024, at which election the issue to be presented to the voters shall be to elect the following members to the Board of Directors:

Number of Regular Term Positions (4 year) **TWO**
Number of Short Term Positions (2 year) **NONE**

NOW, THEREFORE, BE IT RESOLVED, pursuant to Elections Code §10002, the Board of Supervisors of the County of Marin is hereby requested to:

- 1) Consolidate said election with any other applicable election conducted on the same day in the manner prescribed in Elections Code §10418;
- 2) Authorize and direct the Elections Department at District expense, to provide all necessary election services and to canvass the results of said election.

PASSED AND ADOPTED this 8th day of May 2024 by the following vote, to wit:

AYES:

NOES:

ABSENT:

Bruce Corbet, Chairman, Board of Directors

ATTEST:

Steve Gerbsman, Secretary, Board of Directors

MARIN COUNTY ELECTIONS DEPARTMENT
JURISDICTIONAL BOUNDARY CONFIRMATION
For the November 5, 2024 Statewide General Election

Elections Code §12262: Jurisdictional boundary changes occurring less than 125 days before an election shall not be effective for purposes of that election.

Name of Jurisdiction: Kentfield Fire Protection District

Please Print

As the representative of the above-named jurisdiction, I understand that boundary changes must be completed and duly recorded with the Marin County Elections Department no later than 125 days prior to the upcoming election.

To the best of my knowledge the boundary map of the above-named jurisdiction is current and assumably equates to the voter database of the Marin County Elections Department.

Signed _____

Date 5/8/2024

Name of Representative: Mark Pomi

Please Print

Title of Representative: Fire Chief

Please Print

Please complete and email this form to danmiller@marincounty.org.

NOTICE OF ELECTIVE OFFICES

To Be Reviewed And Completed By Jurisdiction's Representative

Please complete and return this document by email to the Marin County Elections Department.

Jurisdiction:

Kentfield Fire Protection District
1004 Sir Francis Drake Blvd
Kentfield CA 94904

*The scheduled candidate election
for this jurisdiction is **November 5, 2024***

Full Term Seats Ending December 2024

Directors: **Bruce Corbet**
Michael Murray

Full Term Seats Ending December 2026

Directors: **Barry Evergettis**
Steven Gerbsman
Ronald Naso

Payment for the publication of the candidate's statement of qualifications in the Voter Information Guide is the responsibility of the Kentfield Fire Protection District. *(candidate or district)*

I confirm that the above information is correct and I have indicated any changes as necessary.

Signature of representative _____

Title of representative Fire Chief

Date 5/8/24

*If available, place
seal of Jurisdiction here*

SIDEWALK CPR



SAVE THE DATE

**SATURDAY, AUGUST 17
10AM - 2PM**



Teach Lifesaving Skills !



Hands-only CPR



AED



Narcan



Stop the Bleed





Marin Emergency Command Center

GRAND OPENING

Tuesday, June 11, 2024

1600 Los Gamos Drive, Suite 387

San Rafael, CA 94903

Tours from 4:00 to 4:45 PM

Ceremony at 4:45 PM

RSVP by **May 31st** to Jennifer at
jennifer.menicucci@marincounty.gov or 415-473-7097

Mark Pomi

From: Mike Grant <mgrant@marinschools.org>
Sent: Monday, April 8, 2024 12:39 PM
To: Larry Pasero
Cc: Mark Pomi; Stacey Tachiki; Ashley DeGrano; Jennifer Casper
Subject: Thank you!

Dear Deputy Fire Marshal Pasero,

We wanted to take a moment to thank you for meeting with our teachers and staff at Grant Grover a couple of weeks ago, and for the time that you took to prepare for the meeting around Tsunami preparedness, including developing and preparing maps, providing copies of and discussion on the Marin Operational Area EOP Tsunami Annex, offering recommendations on alternative evacuation routes to get us to high ground, identifying safe gathering locations, and addressing questions from our staff. We feel so fortunate to have such a great partner just down the street, who so clearly cares about the safety and well being of our students, staff and community members.

When we return from Spring Break, we are going to schedule a time for staff to walk to the locations we discussed and formalize our primary and secondary evacuation routes and gathering areas in our school safety plan. Before the school year comes to an end, we will schedule a time for students and staff to walk the evacuation route together. Please know that your efforts have helped us to be better prepared, and we appreciate all that you do every day to help keep us safe.

One other idea our team has discussed is an opportunity for our students to meet you (and you to meet our students). Jennifer will reach out to see if there may be a time you could drop by when we are in session, or once we set the date, to meet us at our evacuation area on the day we walk to it. This would not be anything formal, or anything you need to prepare for. It would just be to say hello, and for you to get a better understanding of the very special students that we serve at Grant Grover, and for them to know who you are.

Thanks again for being such a great partner!

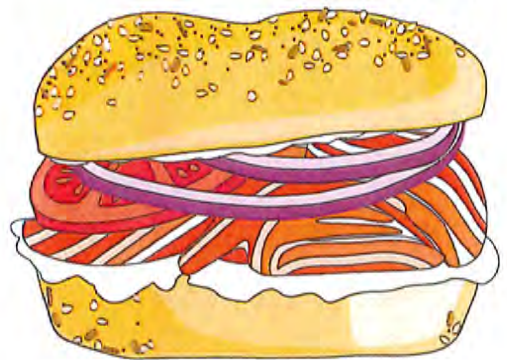
Mike

Mike Grant, Assistant Superintendent
Marin County Office of Education
(415) 499-5849
mgrant@marinschools.org



 Please consider the environment before printing this email.

thanks
a lox!



30 APRIL 2024

Dear KENTFIELD Fire Dept,
thank you for helping me
after my seizure last week
@ Kent. middle.

with ♥ + appreciation,
Phillip van Pinnor & family

Kentfield FPD

Kentfield, CA

This report was generated on 5/1/2024 9:15:06 AM



Hours Worked per Activity Code for Personnel for Date Range

Personnel: All Personnel | Roster Activity Code(s): OT - Overtime, OT - ACP - Overtime - Acting Captain, OT - ACP - SEPARATE CHECK - OT-ACP-Overtime Acting Captain-Sep Check, OT - CM - OT-Central Marin, OT - CM SEPARATE CHECK - OT-Central Marin Separate Check and 7 more | Start Date: 04/01/2024 | End Date: 04/30/2024

ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
Bridges, Bryan	ID: 1115					
OT - ACP - Overtime - Acting Captain						
C2	17 - Head Quarters	E17	4/6/2024 07:00:00	4/7/2024 07:00:00	24	Cover Garcia

[Bridges, Bryan] OT - ACP - Overtime - Acting Captain 24

OT - Overtime						
C2	UNASSIGNED	UNASSIGNED	4/18/2024 09:00:00	4/18/2024 15:00:00	6	

[Bridges, Bryan] OT - Overtime 6

[Bridges, Bryan] Total Hours Worked: 30

Glenn , David	ID: 1390					
OT - CM - OT-Central Marin						
C1	UNASSIGNED	UNASSIGNED	4/5/2024 08:00:00	4/5/2024 11:00:00	3	CMD Staff Meeting 0800-1100
C1	17 - Head Quarters	B17	4/11/2024 07:00:00	4/12/2024 07:00:00	24	BC Gabbard Sick Leave
C2	17 - Head Quarters	B17	4/12/2024 07:00:00	4/13/2024 07:00:00	24	BC Gabbard Sick Leave
A1	17 - Head Quarters	B17	4/13/2024 13:00:00	4/14/2024 07:00:00	18	Cover Colman Emerg Leave

[Glenn , David] OT - CM - OT-Central Marin 69

OT - Overtime						
A2	UNASSIGNED	UNASSIGNED	4/18/2024 13:00:00	4/18/2024 15:00:00	2	MC Standards Meeting 1300-1500
A1	UNASSIGNED	UNASSIGNED	4/13/2024 10:30:00	4/13/2024 13:00:00	2.5	Water Team call out-missing person
C2	UNASSIGNED	UNASSIGNED	4/18/2024 09:00:00	4/18/2024 15:00:00	6	US&R Drill San Geronimo 0900-1500

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.



ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
A1	UNASSIGNED	UNASSIGNED	4/19/2024 08:00:00	4/19/2024 13:00:00	5	CMD All Hands Capt. Meeting 0800-1300

[Glenn , David] OT - Overtime 15.5

[Glenn , David] Total Hours Worked: 84.5

Gutierrez, Mike ID: 5116						
OT - Overtime						
A1	UNASSIGNED	UNASSIGNED	4/19/2024 07:00:00	4/19/2024 17:00:00	10	
B2	UNASSIGNED	UNASSIGNED	4/22/2024 07:00:00	4/22/2024 17:00:00	10	Instructor at the regional academy on forcible entry.

[Gutierrez, Mike] OT - Overtime 20

[Gutierrez, Mike] Total Hours Worked: 20

Marty , Andrew ID: 1675						
OT - Overtime						
A1	UNASSIGNED	UNASSIGNED	4/19/2024 09:00:00	4/19/2024 15:30:00	6.5	

[Marty , Andrew] OT - Overtime 6.5

[Marty , Andrew] Total Hours Worked: 6.5

McKnight , Christopher ID: 1713						
OT - Overtime						
B1	UNASSIGNED	UNASSIGNED	4/3/2024 07:00:00	4/3/2024 10:00:00	3	Budget committee meeting.
A1	UNASSIGNED	UNASSIGNED	4/19/2024 09:00:00	4/19/2024 15:30:00	6.5	

[McKnight , Christopher] OT - Overtime 9.5

[McKnight , Christopher] Total Hours Worked: 9.5

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.

ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES	
Neve, Mitch	ID: 3243						
OT - Overtime							
A1	UNASSIGNED	UNASSIGNED	4/19/2024 09:00:00	4/19/2024 15:30:00	6.5		
			[Neve, Mitch] OT - Overtime			6.5	
			[Neve, Mitch] Total Hours Worked:			6.5	

Pasero, Larry	ID: 3307						
OT - COMP - Overtime - To Comp. Time							
A1	UNASSIGNED	UNASSIGNED	4/19/2024 07:30:00	4/19/2024 15:00:00	7.5	Fire Investigation, 2 Anna Court, Novato NFD F2401-2607 0630-1130 = 5 OT Hours = 7.5 Comp Time Hours	
			[Pasero, Larry] OT - COMP - Overtime - To Comp. Time			7.5	
			[Pasero, Larry] Total Hours Worked:			7.5	

Tescallo, Anthony	ID: 2081						
OT - COMP - Overtime - To Comp. Time							
B1	UNASSIGNED	UNASSIGNED	4/3/2024 07:00:00	4/3/2024 11:30:00	4.5	Budget committee meeting: 0700-1000 = 3 OT Hours * 1.5 = 4.5 Comp Time Hours	
B2	17 - Head Quarters	E17	4/22/2024 07:00:00	4/23/2024 01:00:00	18	0700-1900= 12 OT Hours * 1.5 = 18 Comp Time Hours; Cover Bridges for a class.	
			[Tescallo, Anthony] OT - COMP - Overtime - To Comp. Time			22.5	

OT - Overtime							
B1	UNASSIGNED	UNASSIGNED	4/3/2024 07:00:00	4/3/2024 15:00:00	8	Cashing in 12 hours of Comp Time: 12/1.5= 8 OT Hours	
B1	17 - Head Quarters	E17	4/21/2024 07:00:00	4/22/2024 07:00:00	24	Cover Neve bereavement leave.	
C2	UNASSIGNED	UNASSIGNED	4/30/2024 07:00:00	4/30/2024 15:00:00	8	Cashing in 12 hours of Comp Time: 12/1.5= 8 OT Hours	
			[Tescallo, Anthony] OT - Overtime			40	
			[Tescallo, Anthony] Total Hours Worked:			62.5	

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.

ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
Viau , Kris	ID: 2133					
OT - Overtime						
B1	17 - Head Quarters	E17	4/9/2024 07:00:00	4/10/2024 07:00:00	24	CPT Marty off Vacation - CPT Viau cover in OT.
B2	17 - Head Quarters	E17	4/10/2024 07:00:00	4/11/2024 07:00:00	24	CPT Marty off vacation - CPT Viau cover in OT

[Viau , Kris] OT - Overtime 48

[Viau , Kris] Total Hours Worked: 48

GRAND TOTAL OF ALL HOURS WORKED: 275

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.



Kentfield FPD

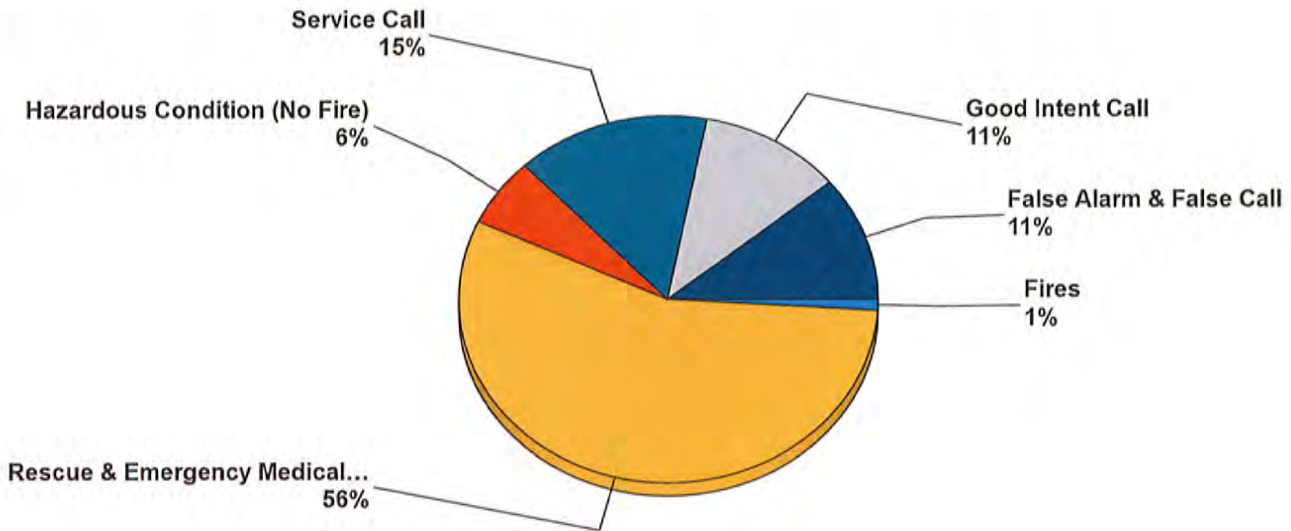
Kentfield, CA

This report was generated on 5/1/2024 9:15:46 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 04/01/2024 | End Date: 04/30/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	1	1%
Rescue & Emergency Medical Service	56	56%
Hazardous Condition (No Fire)	6	6%
Service Call	15	15%
Good Intent Call	11	11%
False Alarm & False Call	11	11%
TOTAL	100	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
162 - Outside equipment fire	1	1%
320 - Emergency medical service, other	50	50%
321 - EMS call, excluding vehicle accident with injury	2	2%
322 - Motor vehicle accident with injuries	3	3%
342 - Search for person in water	1	1%
412 - Gas leak (natural gas or LPG)	3	3%
440 - Electrical wiring/equipment problem, other	1	1%
462 - Aircraft standby	2	2%
500 - Service Call, other	1	1%
511 - Lock-out	1	1%
520 - Water problem, other	2	2%
550 - Public service assistance, other	3	3%
553 - Public service	2	2%
554 - Assist invalid	4	4%
571 - Cover assignment, standby, moveup	2	2%
600 - Good intent call, other	1	1%
611 - Dispatched & cancelled en route	8	8%
651 - Smoke scare, odor of smoke	2	2%
700 - False alarm or false call, other	2	2%
714 - Central station, malicious false alarm	1	1%
733 - Smoke detector activation due to malfunction	1	1%
735 - Alarm system sounded due to malfunction	1	1%
740 - Unintentional transmission of alarm, other	1	1%
743 - Smoke detector activation, no fire - unintentional	2	2%
745 - Alarm system activation, no fire - unintentional	3	3%
TOTAL INCIDENTS:	100	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Kentfield Fire Protection District
Warrant List

04/29/24

April 2024

Type	Date	Num	Name	Memo	Split	Amount	Balance
437 - Cash-Gen Ckg	04/02/2024	805305454	AT&T 415 453 1064 204 1	BAN #9391050060 / Inv #21409730- Elevator	2300 - Telephone	-29.35	-29.35
Check	04/02/2024	805305455	Banner Life Insurance Company	1814924#16 - rescallo	1515 - Health Insurance	-47.32	-76.67
Check	04/02/2024	805305456	Banshee Networks, Inc.	Invoice # 16180	2200 - S/S-Computer	-1,286.02	-1,362.69
Check	04/02/2024	805305457	Burton's Fire, Inc.	Invoice #S 63630	2050 - Auto/Equipment Repair	-52.77	-1,415.46
Check	04/02/2024	805305458	C.A.P.F.	April 2024 Billing	1515 - Health Insurance	-354.00	-1,771.46
Check	04/02/2024	805305459	Costco Wholesale Membership	Account #00111738447870, Renewal date May 2024	2015 - Dues & Publications	-60.00	-1,831.46
Check	04/02/2024	805305460	Delta Dental of California	Account #05-0190901009; Kentfield Fire District - April 2024 Coverage	1515 - Health Insurance	-3,890.96	-5,722.42
Check	04/02/2024	805305461	Kentfield Fire District Payroll Account	AC #9507976165	-SPLIT-	-57,956.52	-61,678.94
Check	04/02/2024	805305462	Kentfield Fire District Payroll Account	AC #9507976165 - April 2024 CEPPT Contributions	1515 - Health Insurance	-18,750.00	-80,428.94
Check	04/02/2024	805305463	Kentfield Fire District Payroll Account	AC #9507976165	-SPLIT-	-122,023.39	-204,451.93
Check	04/02/2024	805305464	Curtis, L.N. & Sons	Customer No. C34022	2055 - Auto/Equipment Repair	-269.78	-204,741.71
Check	04/02/2024	805305465	Mann Garden Solutions, Inc.	Invoice # 4550	2055 - Building Repair	-247.50	-204,989.21
Check	04/02/2024	805305466	Mann Municipal Water Dist.	(A/C 175859 & 174720)	-SPLIT-	-630.38	-205,619.59
Check	04/02/2024	805305467	Nelson Connects	Reimbursement PO # 9894	-SPLIT-	-6,622.36	-212,241.95
Check	04/02/2024	805305468	Neve, Milich	Reimbursement PO # 9894	-SPLIT-	-100.00	-212,341.95
Check	04/02/2024	805305469	RelaDyne	Delta Dental COBRA Coverage: Invoice # 515983090	2305 - Training	-1,638.75	-213,980.70
Check	04/02/2024	805305470	Connect Your Care	Delta Dental COBRA Coverage: Invoice # 515983090	2135 - Gas & Oil	-5.18	-213,985.88
Check	04/02/2024	805305471	Pacific Gas & Electric	Acct #176933549-5 - Statement 3/22/2024	1515 - Health Insurance	-1,186.51	-215,172.39
Check	04/02/2024	805305472	Ricoh USA, Inc.	Acct #1374116-1054295USC / Inv # 108129374 (Lease 1/04/2024-04/3/2024)	2130 - Gas & Electric	-344.24	-215,516.63
Check	04/02/2024	805305473	U.S. Bank	Kentfield Fire District Acct # 4865 9145 5553 8443	2215 - S/S-Office	-6,004.09	-221,520.72
Check	04/02/2024	805305474	Vision Service Plan	Client ID #00106116- April 2024	-SPLIT-	-834.50	-222,355.22
Check	04/02/2024	805305475	Winner Chevrolet Inc	PO # 9737; Invoice # 0007887	1515 - Health Insurance	-69,614.26	-291,969.48
Check	04/02/2024	805305476	Aramark Uniform Services	(a/c #792113681) Inv #5080402371	4070 - C/O-Apparatus Rplcm	-71.11	-292,040.59
Check	04/02/2024	805305477	Golden State Emergency Vehicle Service	Invoice # W1002964; A/C No. PIE-0066	2050 - Auto/Equipment Repair	-306,620.76	-598,661.35
Check	04/02/2024	805305478	Gutierrez, Michael	Request for Reimbursement #9905	4070 - C/O-Apparatus Rplcm	-279.59	-598,940.94
Check	04/02/2024	805305479	American Messaging	(a/c #792113681) Inv #W4106070YD April 2024	2050 - Auto/Equipment Repair	-306,100.35	-905,041.29
Check	04/02/2024	805305480	Aramark Uniform Services	AC #WA4-106070/Inv #W4106070YD April 2024	2145 - Pager System	-26.49	-905,067.78
Check	04/02/2024	805305481	AT&T 415 453 0214	BAN #9391080558 / Inv #21507346 Future	2050 - Auto/Equipment Repair	-71.11	-905,138.89
Check	04/02/2024	805305482	Banner Life Insurance Company	BAN #9391080558 / Inv #21507346 Future	2300 - Telephone	-59.43	-905,198.32
Check	04/02/2024	805305483	Banner Life Insurance Company	180503266 - McKnight	1515 - Health Insurance	-54.70	-905,253.08
Check	04/02/2024	805305484	Banner Life Insurance Company	180503266 - McKnight	2050 - Auto/Equipment Repair	-52.52	-905,305.60
Check	04/02/2024	805305485	Banner Life Insurance Company	180503266 - McKnight	1515 - Health Insurance	-46.02	-905,351.62
Check	04/02/2024	805305486	Banshee Networks, Inc.	180503353 - Pomi	1515 - Health Insurance	-50.18	-905,401.80
Check	04/02/2024	805305487	Bound Tree Medical, LLC	Invoice # 16180	-SPLIT-	-8,849.42	-914,251.22
Check	04/02/2024	805305488	Business Card	Acct #208491 / Invoice# 85288894	2210 - S/S-Medical	-1,080.11	-915,331.33
Check	04/02/2024	805305489	Corbets	3/5/24 - 4/4/24; Pomi 7501	-SPLIT-	-1,354.14	-916,685.47
Check	04/02/2024	805305490	Downing Heating & Air Conditioning, Inc.	Account #05-0190901009; Kentfield Fire District - May 2024 Coverage	2215 - S/S-Office	-9.38	-916,694.85
Check	04/02/2024	805305491	East Bay Tire Co.	Acct #117744 / Inv # A-10296	1515 - Health Insurance	-3,880.56	-920,575.41
Check	04/02/2024	805305492	FireMaster	Invoice # 2030436	2055 - Building Repair	-1,126.00	-921,701.41
Check	04/02/2024	805305493	Kentfield Fire District Payroll Account	Inv #000162267; PO#69907	2050 - Auto/Equipment Repair	-137.85	-921,839.26
Check	04/02/2024	805305494	Kentfield Fire District Payroll Account	AC #0507976165	2205 - S/S-Fire Equipment	-465.00	-922,304.26
Check	04/02/2024	805305495	Kentfield Fire District Payroll Account	AC #0507976165	-SPLIT-	-57,956.52	-980,260.78
Check	04/02/2024	805305496	Kentfield Fire District Payroll Account	AC #0507976165	-SPLIT-	-122,299.74	-1,102,560.52
Check	04/02/2024	805305497	Kentfield Fire District Payroll Account	AC #0507976165	-SPLIT-	-131,472.91	-1,234,033.43
Check	04/02/2024	805305498	Life Assist	Dues; 3/05/2024 - 4/02/2024	610 - Union Dues	-1,518.90	-1,235,552.33
Check	04/02/2024	805305499	Curtis, L.N. & Sons	a/c #94904FD / Inv #1418442	2050 - Auto/Equipment Repair	-7,838.52	-1,243,390.85
Check	04/02/2024	805305500	Mann Garden Solutions, Inc.	Customer No. C34022	-SPLIT-	-122,299.74	-1,365,690.59
Check	04/02/2024	805305501	Marin Sanitary Service	Invoice # 4619	4020 - C/O-Hose	-226.54	-1,365,917.13
Check	04/02/2024	805305502	Mike Testa Plumbing, Inc.	May 2024 Billing	2055 - Building Repair	-277.35	-1,366,194.48
Check	04/02/2024	805305503	NIPFA	Invoice # 6446543; 6445772	2125 - Garbage	-823.11	-1,367,017.59
Check	04/02/2024	805305504	Nelson Connects	Invoice # 6446543; 6445772	2055 - Building Repair	-1,547.19	-1,368,564.78
Check	04/02/2024	805305505	Office Depot	Acct# 6011 5661 8341 8338	1515 - Health Insurance	-900.96	-1,369,465.74
Check	04/02/2024	805305506	Connect Your Care	Delta Dental COBRA Coverage: Invoice # 521906860	-SPLIT-	-422.69	-1,370,888.43
Check	04/02/2024	805305507	TK Elevator Corporation	Delta Dental COBRA Coverage: Invoice # 521906860	2215 - S/S-Office	-140.08	-1,371,028.51
Check	04/02/2024	805305508	Vision Service Plan	Cust #144633 / Inv #300782065	1515 - Health Insurance	-5.18	-1,371,033.69
Check	04/02/2024	805305509	Vision Service Plan	Client ID #00106116- May 2024	2055 - Building Repair	-426.29	-1,371,460.00
Total 437 - Cash-Gen Ckg						-648,072.86	-1,419,532.86
439 - Cash-Payroll	04/05/2024	Debit	IBS	2005 - Administrative Expense		-271.90	-1,419,804.76
Check	04/19/2024	Debit	IBS	2005 - Administrative Expense		-127.60	-1,420,032.36
Total 439 - Cash-Payroll						-399.50	-1,420,431.86
Liabilities							
565 - Amer Fnds-Invest Def	04/02/2024	805305463	Kentfield Fire District Payroll Account	457 Payroll Biweekly Deduction	437 - Cash-Gen Ckg	3,968.16	3,968.16
Check	04/23/2024	805305496	Kentfield Fire District Payroll Account	457 Payroll Biweekly Deduction	437 - Cash-Gen Ckg	3,968.16	7,936.32
Check	04/23/2024	805305497	Kentfield Fire District Payroll Account	457 Payroll Biweekly Deduction	437 - Cash-Gen Ckg	3,968.16	11,904.48
Total 565 - Amer Fnds-Invest Def						11,904.48	11,904.48
610 - Union Dues							

Kentfield Fire Protection District
Warrant List
April 2024

04/29/24

Type	Date	Num	Name	Memo	Split	Amount	Balance
Check	04/23/2024	805305498	Kentfield Prof. FF #1775	Dues: 3/06/2024 - 4/02/2024	437 · Cash-Gen Ckg	1,518.90	1,518.90
Total 610 - Union Dues							
Total Liabilities							
Expenses							
Salaries & Employee Benefits							
1040 - Personnel Serv-Suspense							
Check	04/02/2024	805305463	Kentfield Fire District Payroll Account	For Payroll 3/20/2024 - 4/02/2024	437 · Cash-Gen Ckg	87,804.43	87,804.43
Check	04/23/2024	805305496	Kentfield Fire District Payroll Account	For Payroll 4/03/2024 - 4/16/2024	437 · Cash-Gen Ckg	87,991.23	175,795.66
Check	04/23/2024	805305497	Kentfield Fire District Payroll Account	For Payroll 4/17/2024 - 4/30/2024	437 · Cash-Gen Ckg	97,197.34	272,993.00
Total 1040 - Personnel Serv-Suspense							
1515 - Health Insurance							
Check	04/02/2024	805305455	Banner Life Insurance Company	161492416 - Tescallo	437 · Cash-Gen Ckg	47.32	47.32
Check	04/02/2024	805305458	C.A.P.F.	April 2024 Billing	437 · Cash-Gen Ckg	354.00	401.32
Check	04/02/2024	805305460	Delta Dental of California	Account #05-0190901009: Kentfield Fire District - April 2024 Coverage	437 · Cash-Gen Ckg	3,890.56	4,291.86
Check	04/02/2024	805305461	Kentfield Fire District Payroll Account	PERS Active & Retired Health Premium April 2024	437 · Cash-Gen Ckg	55,007.99	59,299.87
Check	04/02/2024	805305461	Kentfield Fire District Payroll Account	Non-PERS Health Premium April 2024	437 · Cash-Gen Ckg	2,948.53	62,248.40
Check	04/02/2024	805305470	Connect Your Care	Delta Dental COBRA Coverage: Invoice # 515969090	437 · Cash-Gen Ckg	5.18	62,253.58
Check	04/02/2024	805305474	Vision Service Plan	Client ID #00106116- April 2024	437 · Cash-Gen Ckg	834.50	63,088.08
Check	04/23/2024	805305483	Banner Life Insurance Company	181730179 - Beltramo	437 · Cash-Gen Ckg	54.70	63,142.78
Check	04/23/2024	805305484	Banner Life Insurance Company	180503285 - Garcia	437 · Cash-Gen Ckg	63,195.30	63,195.30
Check	04/23/2024	805305485	Banner Life Insurance Company	180503266 - McKnight	437 · Cash-Gen Ckg	45.02	63,241.32
Check	04/23/2024	805305486	Banner Life Insurance Company	180533535 - Pomi	437 · Cash-Gen Ckg	50.18	63,291.50
Check	04/23/2024	805305491	Delta Dental of California	Account #05-0190901009: Kentfield Fire District - May 2024 Coverage	437 · Cash-Gen Ckg	3,890.56	67,182.06
Check	04/23/2024	805305495	Kentfield Fire District Payroll Account	PERS Active & Retired Health Premium May 2024	437 · Cash-Gen Ckg	55,007.99	122,190.05
Check	04/23/2024	805305495	Kentfield Fire District Payroll Account	Non-PERS Health Premium May 2024	437 · Cash-Gen Ckg	2,948.53	125,138.58
Check	04/23/2024	805305504	NPFBA	May 2024 Billing	437 · Cash-Gen Ckg	900.96	126,039.54
Check	04/23/2024	805305507	Connect Your Care	Delta Dental COBRA Coverage: Invoice # 521906860	437 · Cash-Gen Ckg	5.18	126,044.72
Check	04/23/2024	805305509	Vision Service Plan	Client ID #00106116- May 2024	437 · Cash-Gen Ckg	834.50	126,879.22
Total 1515 - Health Insurance							
1530 - Retire Employer							
Check	04/02/2024	805305463	Kentfield Fire District Payroll Account	Safety (Classic / PEPPA) & Misc. EE/ER	437 · Cash-Gen Ckg	30,123.20	30,123.20
Check	04/23/2024	805305496	Kentfield Fire District Payroll Account	Safety (Classic / PEPPA) & Misc. EE/ER	437 · Cash-Gen Ckg	30,068.45	60,191.65
Check	04/23/2024	805305497	Kentfield Fire District Payroll Account	Safety (Classic / PEPPA) & Misc. EE/ER	437 · Cash-Gen Ckg	30,179.81	90,371.46
Total 1530 - Retire Employer							
1565 - Retirement Prefunding Contrib							
Check	04/02/2024	805305462	Kentfield Fire District Payroll Account	A/C #0507976165 - April 2024 CEPPT Contributions	437 · Cash-Gen Ckg	18,750.00	18,750.00
Total 1565 - Retirement Prefunding Contrib							
Total Salaries & Employee Benefits							
Services & Supplies							
2005 - Administrative Expense							
Check	04/02/2024	805305463	Kentfield Fire District Payroll Account	IBS Invoice Fee	437 · Cash-Gen Ckg	127.60	127.60
Check	04/02/2024	805305473	U.S. Bank	Kentfield Fire District Acct #: 4866 9145 5553 8443	437 · Cash-Gen Ckg	817.87	945.47
Check	04/05/2024	Debit	IBS		439 · Cash-Payroll	271.90	1,217.37
Check	04/19/2024	Debit	IBS		439 · Cash-Payroll	127.60	1,344.97
Check	04/23/2024	805305489	Business Card	3/5/24 - 4/4/24; Pomi 7901	437 · Cash-Gen Ckg	28.98	1,373.95
Check	04/23/2024	805305496	Kentfield Fire District Payroll Account	IBS Invoice Fee	437 · Cash-Gen Ckg	271.90	1,645.85
Check	04/23/2024	805305497	Kentfield Fire District Payroll Account	IBS Invoice Fee	437 · Cash-Gen Ckg	127.60	1,773.45
Total 2005 - Administrative Expense							
2015 - Dues & Publications							
Check	04/02/2024	805305459	Coastal Wholesale Membership	Member #00011738447870, Renewal date May 2024	437 · Cash-Gen Ckg	60.00	60.00
Check	04/23/2024	805305489	Business Card	3/5/24 - 4/4/24; Pomi 7901	437 · Cash-Gen Ckg	28.79	88.79
Total 2015 - Dues & Publications							
2050 - Auto/Equipment Repair							
Check	04/02/2024	805305457	Burton's Fire, Inc.	Invoice #S 63630	437 · Cash-Gen Ckg	52.77	52.77
Check	04/02/2024	805305464	Curtis, L.N. & Sons	INV7997535; PC#8883	437 · Cash-Gen Ckg	289.78	342.55
Check	04/02/2024	805305473	U.S. Bank	Kentfield Fire District Acct #: 4866 9145 5553 8443	437 · Cash-Gen Ckg	1,150.74	1,493.29
Check	04/02/2024	805305476	Aramark Uniform Services	(alc #792113681) Inv #5080402371	437 · Cash-Gen Ckg	71.11	1,564.40
Check	04/02/2024	805305477	Golden State Emergency Vehicle Service	Invoice # W1002964; A/C No. PIE-0066	437 · Cash-Gen Ckg	13,780.17	15,344.57
Check	04/23/2024	805305480	Aramark Uniform Services	(alc #792113681) Inv #5080417699	437 · Cash-Gen Ckg	71.11	15,415.68
Check	04/23/2024	805305483	East Bay Tire Co.	Invoice # 2030436	437 · Cash-Gen Ckg	137.85	15,553.53

Kentfield Fire Protection District
Warrant List
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Type	Date	Num	Name	Memo	Split	Amount	Balance
Total 2050 - Auto/Equipment Repair							
Check	04/02/2024	805305465	Marin Garden Solutions, Inc.	Invoice # 4550	437 - Cash-Gen Ckg	247.50	15,553.53
Check	04/02/2024	805305473	U.S. Bank	Kentfield Fire District Acct # 4866 9145 5553 8443	437 - Cash-Gen Ckg	291.46	247.50
Check	04/23/2024	805305492	Downing Heating & Air Conditioning, Inc.	Acct #117744 / Inv # A-10296	437 - Cash-Gen Ckg	1,125.00	539.96
Check	04/23/2024	805305501	Marin Garden Solutions, Inc.	Invoice # 4619	437 - Cash-Gen Ckg	277.35	1,664.96
Check	04/23/2024	805305503	Mike Testa Plumbing, Inc.	PO#5908; W/O-62698	437 - Cash-Gen Ckg	1,547.19	1,942.31
Check	04/23/2024	805305508	TK Elevator Corporation	Cust #144833 / Inv #3007842085	437 - Cash-Gen Ckg	426.29	3,469.50
Total 2055 - Building Repair							
Check	04/02/2024	805305467	Nelson Connects	Invoice # 6444593	437 - Cash-Gen Ckg	2,792.76	3,915.79
Check	04/02/2024	805305467	Nelson Connects	Invoice # 6444995	437 - Cash-Gen Ckg	4,707.56	2,792.76
Check	04/02/2024	805305467	Nelson Connects	Invoice # 6445322	437 - Cash-Gen Ckg	1,914.80	4,707.56
Check	04/23/2024	805305505	Nelson Connects	Invoice # 6446549	437 - Cash-Gen Ckg	6,622.36	6,622.36
Check	04/23/2024	805305505	Nelson Connects	Invoice # 6445772	437 - Cash-Gen Ckg	47.87	6,670.23
Total 2105 - Dispatch							
Check	04/02/2024	805305466	Marin Municipal Water Dist.	(A/C 175659)	437 - Cash-Gen Ckg	534.72	7,045.05
Check	04/02/2024	805305466	Marin Municipal Water Dist.	(A/C 174720)	437 - Cash-Gen Ckg	95.66	534.72
Total 2110 - Domestic Water							
Check	04/23/2024	805305502	Marin Sanitary Service	Inv #2982873_March 2024 Service	437 - Cash-Gen Ckg	630.38	630.38
Total 2125 - Garbage							
Check	04/02/2024	805305471	Pacific Gas & Electric	Acct 1176933549-5 - Statement 2122/24	437 - Cash-Gen Ckg	823.11	823.11
Total 2130 - Gas & Electric							
Check	04/02/2024	805305469	ReliaDyne	Invoice # 0099842-IN	437 - Cash-Gen Ckg	1,638.75	1,638.75
Total 2145 - Pager System							
Check	04/02/2024	805305479	American Messaging	A/C #W4-106070/Inv #W4106070YD April 2024	437 - Cash-Gen Ckg	26.49	26.49
Total 2150 - Prevention							
Check	04/02/2024	805305473	U.S. Bank	Kentfield Fire District Acct # 4866 9145 5553 8443	437 - Cash-Gen Ckg	102.00	102.00
Total 2200 - S/S-Computer							
Check	04/02/2024	805305456	Banshee Networks, Inc.	Invoice # 16180	437 - Cash-Gen Ckg	1,286.02	1,286.02
Check	04/23/2024	805305487	Banshee Networks, Inc.	Invoice # 16208	437 - Cash-Gen Ckg	1,286.02	2,576.04
Total 2205 - S/S-Computer							
Check	04/02/2024	805305473	U.S. Bank	Kentfield Fire District Acct # 4866 9145 5553 8443	437 - Cash-Gen Ckg	308.28	308.28
Check	04/23/2024	805305494	FireMaster	Inv #000162267; PO#9907	437 - Cash-Gen Ckg	465.00	773.28
Total 2210 - S/S-File Equipment							
Check	04/23/2024	805305488	Bound Tree Medical, LLC	Acct #208491 / Invoice# 85288994	437 - Cash-Gen Ckg	1,060.11	1,060.11
Check	04/23/2024	805305499	Life Assist	Inv #1418442	437 - Cash-Gen Ckg	1,226.54	2,286.65
Total 2215 - S/S-Medical							
Check	04/02/2024	805305472	Ricoh USA, Inc.	Acct #1374116-1034296USC / Inv # 108129374 (Lease 1/04/2024-04/03/2024)	437 - Cash-Gen Ckg	344.24	344.24
Check	04/23/2024	805305490	Corbel's	(A/C #4675)	437 - Cash-Gen Ckg	9.38	353.62
Check	04/23/2024	805305506	Office Depot	Acct# 6011 5661 8341 8338	437 - Cash-Gen Ckg	140.08	493.70
Total 2215 - S/S-Office							
Check	04/02/2024	805305454	AT&T 415 453 1064 204 1	BAN #9391050060/Inv #21409730- Elevator	437 - Cash-Gen Ckg	29.35	29.35

Kentfield Fire Protection District
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Type	Date	Num	Name	Memo	Split	Amount	Balance
Check	04/02/2024	805305473	U.S. Bank	Kentfield Fire District Acct # 4866 9145 5553 8443	437 - Cash-Gen Ckg	165.67	195.02
Check	04/23/2024	805305481	AT&T 415 453 0214	BAN #9397080558 / Inv #21507346 Future	437 - Cash-Gen Ckg	58.43	234.45
Check	04/23/2024	805305482	AT&T 415 453 1064 204 1	BAN #9397050050 / Inv #21560382- Elevator	437 - Cash-Gen Ckg	23.12	283.57
Check	04/23/2024	805305489	Business Card	3/5/24 - 4/4/24; Pomi 7901	437 - Cash-Gen Ckg	1,296.37	1,579.94
			Total 2300 - Telephone			1,579.94	1,579.94
Check	2305 - Training	805305468	Neve, Mitch	Reimbursement PO # 9894	437 - Cash-Gen Ckg	100.00	100.00
			Total 2305 - Training			100.00	100.00
Check	2315 - Wellness Fitness	805305473	U.S. Bank	Kentfield Fire District Acct # 4866 9145 5553 8443	437 - Cash-Gen Ckg	150.71	150.71
			Total 2315 - Wellness Fitness			150.71	150.71
			Total Services & Supplies			40,744.17	40,744.17
Capital Outlay							
4005 - MERA Radios & Equipment		805305473	U.S. Bank	Kentfield Fire District Acct # 4866 9145 5553 8443	437 - Cash-Gen Ckg	94.18	94.18
			Total 4005 - MERA Radios & Equipment			94.18	94.18
Check	4010 - C/O-Computer	805305487	Banshee Networks, Inc.	Invoice # 16207	437 - Cash-Gen Ckg	4,561.40	4,561.40
			Total 4010 - C/O-Computer			4,561.40	4,561.40
Check	4020 - C/O-Hose	805305500	Curtis, L.N. & Sons	INV807877, PO#9918	437 - Cash-Gen Ckg	7,838.52	7,838.52
			Total 4020 - C/O-Hose			7,838.52	7,838.52
Check	4070 - C/O-Apparatus Rplcmt	805305473	U.S. Bank	Kentfield Fire District Acct # 4866 9145 5553 8443	437 - Cash-Gen Ckg	2,823.18	2,823.18
Check	04/02/2024	805305475	Winner Chevrolet Inc	PO # 9737; Invoice # 007867	437 - Cash-Gen Ckg	69,674.26	72,537.44
Check	04/02/2024	805305478	Guilmez, Michael	Request for Reimbursement #9905	437 - Cash-Gen Ckg	279.59	72,817.03
			Total 4070 - C/O-Apparatus Rplcmt			72,817.03	72,817.03
			Total Capital Outlay			85,311.13	85,311.13
			Total Expenses			635,046.98	635,046.98
			TOTAL			0.00	0.00