KENTFIELD FIRE PROTECTION DISTRICT

| Developed by _____ Jim Galli, Battalion Chief Approved by _____ Paul Smith, Fire Chief | **Fire Protection Standard 118** **Elevator Test Check List** | Date: _____ 1-1-04 _____ Revision:_____ Page: 1 of 1 |

Test the Elevator smokes and recall.
Verify smoke detectors are installed on all floors at elevator lobby.
Verity smoke partitions if Installed at all elevator lobbies in buildings serving more
than two floors. (Exception is main floor lobby with no basement or lower level elevator
access.)

Activate smoke detector on subsequent floor.
Watch elevators arrive at primary floor and stay open.
Insert override key and turn to FD override and then to fire service "on",
Remove key (still in FD override) and insert key into FS in elevator car.
Turn car FS "on".
Close elevator doors.
Push desired floor.
Car should travel to floor and car doors stay closed.
Open car doors using <> door function.
Releasing door <> button before doors are fully open should cause automatic door closure.
Return car to ground ievel.
Open doors.
Turn FS key off in car.
Insert and turn FS key switch In lobby to override and then to off.
Cars should be restored after control panel is reset.