

# KENTFIELD FIRE PROTECTION DISTRICT PERMIT APPLICATION



Kentfield Fire Protection District  
Fire Prevention Division  
1004 Sir Francis Drake Blvd.  
Kentfield, CA 94904  
415-453-7464  
www.kentfieldfire.org

FOR DISTRICT USE ONLY			
KFD Permit #			
Rec'd By:		Date:	
Fee:		MC Bldg # :	
Square:		Note:	

## PROPERTY/WORK DESCRIPTION

Site Address: \_\_\_\_\_ APN: \_\_\_\_\_

*Check at least one box in each of the following rows:*

⇒  New Submittal     Deferred Submittal     Resubmittal    (Permit #) \_\_\_\_\_

⇒  Commercial     Residential     Operational Permit     Other \_\_\_\_\_

⇒  New Work     Addition     Alteration     Demolition     VMP/WUI     Other \_\_\_\_\_

No. of Stories \_\_\_\_\_ Existing Area/SF: \_\_\_\_\_ New/Altered SF: \_\_\_\_\_

Occupancy Class: \_\_\_\_\_ Const. Type: \_\_\_\_\_ Sprinkler Existing Y or N: \_\_\_\_\_ SystemType: \_\_\_\_\_

Work Description: \_\_\_\_\_

## CONTRACTOR/DESIGN PROFESSIONAL

Company: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell # (FD use only): \_\_\_\_\_

License #: \_\_\_\_\_ Class: \_\_\_\_\_ Expires: \_\_\_\_\_

## PROPERTY OWNER

Name(s): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

## PERMIT FEES/TYPES (To be completed by the Fire District)

<input type="checkbox"/> Ministerial Permit >100 SF	\$305.00	<input type="checkbox"/> VMP/WUI for Residence	\$308.00
<input type="checkbox"/> Ministerial Permit =< 100 SF	\$172.00	<input type="checkbox"/> Res. PV/Battery Inspection Only	\$199.00
<input type="checkbox"/> Com AFS Systems NEW	\$498.00	<input type="checkbox"/> Res. PV/Solar Review+Inspect	\$305.00
<input type="checkbox"/> Com. AFS T.I. less than 5 heads	\$188.00	<input type="checkbox"/> Com PV/Solar Review+Inspect	\$466.00
<input type="checkbox"/> Com. AFS T.I 6-20 heads	\$258.00	<input type="checkbox"/> Underground Review+Inspect	\$525.00
<input type="checkbox"/> Com. AFS T.I. 20+ heads	\$311.00	<input type="checkbox"/> Sytem Alt Fire Extinguishing	\$311.00
<input type="checkbox"/> Res. 13D AFS System NEW	\$365.00	<input type="checkbox"/> System Alt Fire Extinguishing	\$311.00
<input type="checkbox"/> Res. AFS System ALT (5 or Less )	\$188.00	<input type="checkbox"/> Alteration Other	\$258.00
<input type="checkbox"/> Res. AFS System ALT (6 or More )	\$295.00	<input type="checkbox"/>	\$

*AFS=Automatic Fire Sprinkler System RES=Residential COM=Commercial*

*T.I.=Tenant Improvement PV=Photovoltaic VMP=Vegetation Management Plan WUI= Wildland Urban Interface*

## SIGNATURE REQUIRED

*I certify that the information provided on this application is true and correct:*

05/24 v8

Print: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# KENTFIELD FIRE PROTECTION DISTRICT PERMIT APPLICATION

## CALIFORNIA FIRE CODE OPERATIONAL PERMIT TYPES (SEE CFC SECTION 105.6)

<input type="checkbox"/> Tents/ Temp. Membrane Structures Com. <input type="checkbox"/> Bonfire or Rubbish Fires <input type="checkbox"/> Pyrotechnic Special Effects Materials <input type="checkbox"/> Repair Garages/Motor Fuel Dispensing <input type="checkbox"/> Hot Work/Welding/Cutting <input type="checkbox"/> Dust Producing Operations <input type="checkbox"/> Spray/ Dipping Operations <input type="checkbox"/> High Piled Combustible Storage <input type="checkbox"/> Flammable and Combustible Liquid Storage	<input type="checkbox"/> Candles/Open Flames in Assembly Areas <input type="checkbox"/> LP Gas Storage and Use <input type="checkbox"/> Open Burning <input type="checkbox"/> Places of Assembly <input type="checkbox"/> Special Event/Public Event/Carnival/Fair <input type="checkbox"/> Tank- Above Ground Install <input type="checkbox"/> Tank- Above Ground Install Removal <input type="checkbox"/> Dry Cleaning Operations <input type="checkbox"/> Other _____
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*California Fire Code Operational Permits Fees are imposed one time (not annually). The permit shall continue until revoked or until change of ownership or when conditions of the permit change.  
Permits are not transferable and any change in use, occupancy, operation or ownership shall require a new permit and fee.*

### APPLICATION INSTRUCTION SHEET AND INSPECTION INFORMATION

**APPLICATION FOR PERMIT OR PLAN REVIEW:** Complete all portions of the permit application including the type of permit or plan review for which you are applying. After reading the information on the application, your signature, title and date are required to appear on the lines indicated on the Permit Application. Plans and application should be submitted to the Fire District Office located at:

**1004 Sir Francis Drake Blvd  
Kentfield, Ca 94904**

**CONSTRUCTION DOCUMENTS:** Construction documents shall be of sufficient clarity to indicate the location, nature and extent of the work proposed and show in detail that it will conform to the provisions of the fire code and relevant laws, ordinances, rules and regulations. (CBC 107.2.1)

**PLAN SUBMITTAL:** Fire Protection: 3 sets of plans, calculations and cut sheets required. Architectural plans: 1 set required. Some permits may require additional information. If you have any questions please call us at 415-453-7464.

**PLAN REVIEW OR PERMIT REFERENCE NUMBER:** A job reference number will be issued to you when the application is complete. The reference number should be retained by you for any questions regarding the permit or plan review or to determine the status thereof.

**PERMITS REQUIRED:** Any property owner or authorized agent who intends to conduct an operation or business, or install or modify systems and equipment which is regulated by this code, or to cause any such work to be done, shall first make application to the fire district and obtain the required permits. (CFC 105.1.1)

**TO SCHEDULE INSPECTIONS:** Requests for Fire Department field inspection shall be made a minimum of 48 hours in advance by calling the Fire Prevention Division at 415-453-7464, Monday through Friday 8:00 a.m. to 4:00 p.m. Please note, the fire district office is closed between 12:00 p.m. and 1:00 p.m.

**PLANS REQUIRED ON SITE:** An approved/signed copy of the building plans & fire plans (including calculations and material cut sheets) shall be available for review at the time of inspection by the fire prevention division.

**INSPECTION REQUIREMENTS:** Construction or work for which Fire Department approval is required shall be subject to inspection and such construction work shall remain accessible and exposed for inspection purposes until approved.