

B O A R D O F D I R E C T O R S



Regular Meeting Agenda

January 21, 2015

Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 6:30 p.m.

2. APPROVAL OF MINUTES

The Board may choose to approve the minutes of the December 16, 2014 Board meeting. **Board action**

3. ORAL COMMUNICATION

This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

RECOGNITION: The Board recognizes Bruce Corbet for his 2014 year of service as Board Chairman.

4. UNFINISHED BUSINESS

- a. **CLOSED SESSION** – CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Gov't Code Section 54956.9 regarding contract dispute. (One Potential Case) – Crown Castle-Crown Castle/Sprint Contract Issue Update; **Board discussion and possible action**
- b. HVAC Roof RFP – B/C Hadfield; **Board discussion and possible action**

5. NEW BUSINESS

- a. F/Y 2014-15 Budget Review (Chief Smith/Accountant Hom) - **Board discussion and possible action**
- b. Statement of Economic Interests Form 700 (Board members to complete)
- c. Resolution 1-2015-Identifying the terms and conditions for Fire Department response to incidents outside of the jurisdiction when Kentfield Fire District is compensated or reimbursed for such response - **Board discussion and possible action**
- d. Marin LAFCO Nominations - **Board discussion and possible action**

6. CORRESPONDENCE: Taplitz Thank You

7. REPORTS

- a. Overtime, Incident (December)

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

8. DIRECTOR'S REPORT

- a. KFD Roof Siren Update – Director Naso

9. CHIEF'S REPORT

- a. AT&T Cell Project Update
- b. KFD Blood Drive – February 10, 2:00 pm – 7:00 pm
- c. FDAC Conference – April 7-10 in Napa, CA

10. APPROVAL OF MONTHLY EXPENSES

Approval of **December** warrants 6707 to and including 6782 in the amount of \$481,764.40.

The Board may choose to approve the monthly expenses of the District as presented; Board possible action

CONFIRM NEXT MEETING DATE: February 18, 2015

11. ADJOURNMENT

Enclosures: RFP 1415-3
Memo: F/Y 2014 Budget Review
Form 700 Documents
Marin LAFCO Nominations
Taplitz Thank You Letter

B O A R D O F D I R E C T O R S



Regular Meeting Agenda

February 18, 2015

Kentfield Fire District Office, Conference Room, 2nd Floor
222C North County Rd, Palm Beach, FL 33480

1. CALL TO ORDER 6:30 p.m.
2. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the January 21, 2015 Board meeting. **Board action**
3. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
4. UNFINISHED BUSINESS
 - a. HVAC Roof– Chairman Murray; **Board discussion and possible action**
5. NEW BUSINESS
 - a. Acting Captain Position Recommendation; **Board discussion and possible action**
6. CORRESPONDENCE: Mill Valley Fire Thank You
Safe Routes to School
7. REPORTS
 - a. Overtime, Incident (January)
8. DIRECTOR'S REPORT
9. CHIEF'S REPORT
 - a. KFD Blood Drive Results
 - b. FDAC Conference – April 7-10 in Napa, CA
 - c. KFD Emergency Siren Update

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

10. APPROVAL OF MONTHLY EXPENSES

Approval of **January** warrants 6783 to and 6853 including in the amount of \$321,493.09. **The Board may choose to approve the monthly expenses of the District as presented; Board possible action**

CONFIRM NEXT MEETING DATE: March 18, 2015

11. ADJOURNMENT

Enclosures: Mill Valley Thank You
Safe Routes to School
Memo/Acting Captain Position Recommendation
Memo/HVAC Sub-committee Meeting

B O A R D O F D I R E C T O R S



Regular Meeting Agenda
March 18, 2015
Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 6:30 p.m.
2. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the February 18, 2015 Board meeting. **Board action**
3. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
4. UNFINISHED BUSINESS
 - a. HVAC Roof– B/C Hadfield; **Board discussion and possible action**
 - b. 2015 District Fiscal Priorities; **Board discussion and possible action**
5. NEW BUSINESS
 - a. New Vehicle Purchase - **Board discussion and possible action**
 - b. Marin LAFCO Regular Special District Election Ballot - **Board discussion and possible action**
 - c. Marin LAFCO Alternate Election Board Memo - **Board discussion and possible action**
 - d. FASIS Election Notice/Call for Nominations - **Board discussion and possible action**
 - e. KAPF 2015/16 Labor Contract
6. CORRESPONDENCE: Marin County Sheriff's Office Letter; Fire Prevention Thank You
7. REPORTS
 - a. Overtime, Incident (February)
8. CHIEF'S REPORT
 - a. MERA Announcements
 - b. KFD/MAGC Blood Drive of 2/10/15
 - c. **CLOSED SESSION pursuant to Gov't Code §54957 for Public Employment and Public Employee Performance Evaluations - Annual Fire Chief Performance Review; Board discussion and possible action**

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

9. APPROVAL OF MONTHLY EXPENSES

Approval of **February** warrants **6854** to and **6905** including in the amount of **\$271,554.84**. **The Board may choose to approve the monthly expenses of the District as presented; Board possible action**

CONFIRM NEXT MEETING DATE: April 15, 2015

10. ADJOURNMENT

Enclosures: 2015 District Financial Considerations, 3/13/15
New Vehicle Purchase Memo, 3/13/15
Marin LAFCO Regular Special District Election Ballot, 3/3/15
Marin LAFCO Alternate Election Board Memo, 2/23/15
FASIS Election Notice/Call for Nominations, 3/3/15
KAPF 2015/16 Contract Memo, 3/03/15
KFD/MAGC Blood Drive of 2/10/15
Marin County Sheriff's Office Letter, 3/02/15
Fire Prevention Thank You, 2/23/15
MERA Announcements (2)

B O A R D O F D I R E C T O R S



Special Meeting Agenda

March 26, 2015

Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 4:30 p.m.
2. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
3. UNFINISHED BUSINESS
 - a. **Closed Session pursuant to Government Code §54957.6 for Public Employee Labor Negotiation and Government Code §54957.6(a) for Public Employee Benefit Negotiation - KAPF 2015/16 Labor Contract Negotiations - Board discussion and possible action**
4. ADJOURNMENT

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

B O A R D O F D I R E C T O R S



Regular Meeting Agenda

April 16, 2015

Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 6:30 p.m.
2. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the March 18, 2015 Board regular meeting and March 26, 2015 Board special meeting. **Board action**
3. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
4. UNFINISHED BUSINESS
 - a. HVAC Roof– B/C Hadfield; **Board discussion and possible action**
 - b. 2015 District Fiscal Priorities Update; **Board discussion and possible action**
 - c. **Closed Session pursuant to Government Code §54957.6 for Public Employee Labor Negotiation and Government Code §54957.6(a) for Public Employee Benefit Negotiation** - KAPF 2015/16 Labor Contract Negotiations - **Board discussion and possible action**
5. NEW BUSINESS
 - a. Hazardous Materials Spills Management JPA; **Board discussion and possible action**
 - b. FASIS Board of Directors Election; **Board discussion and possible action**
 - c. Resolution 2-2015 in support of the Ross Valley Paramedic Tax Rate for FY 2015/16; **Board discussion and possible action**
 - d. Resolution 3-2015: 2015 District Candidate Election; **Board discussion and possible action**
6. CORRESPONDENCE:
7. REPORTS
 - a. Overtime, Incident (March)
8. CHIEF'S REPORT
 - a. April FDAC Report

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9. APPROVAL OF MONTHLY EXPENSES

Approval of March warrants 6906 to and 6963 including in the amount of \$311,553.54. **The Board may choose to approve the monthly expenses of the District as presented; Board possible action**

CONFIRM NEXT MEETING DATE: May 20, 2015

10. ADJOURNMENT

Enclosures: 2015 District Fiscal Priorities
Hazardous Materials Spills Management JPA
FASIS Board of Directors Election Ballot
RVPA Tax for 2015/16 Fiscal Year-Resolution 2-2015
2015 District Candidate Election-Resolution 3-2015

B O A R D O F D I R E C T O R S



Regular Meeting Agenda

May 20, 2015

Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 6:30 p.m.
2. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the April 16, 2015 Board regular meeting. **Board action**
3. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
4. UNFINISHED BUSINESS
 - a. 2015-2016 District Preliminary Budget; **Board discussion and possible action**
 - b. **Closed Session pursuant to Government Code §54957.6 for Public Employee Labor Negotiation and Government Code §54957.6(a) for Public Employee Benefit Negotiation** - KAPF 2015/16 Labor Contract Negotiations - **Board discussion and possible action**
5. NEW BUSINESS
 - a. Bickmore Engagement Letter for OPEB Actuarial Valuation Services; **Board discussion and possible action**
 - b. FAIRA Governing Board of Directors Election; **Board discussion and possible action**
6. CORRESPONDENCE: Dept. of Public Works, 5/13/15
Hammett & Edison, Inc., 5/12/15
CalPERS CERBT Account Summary, 4/17/15
7. REPORTS
 - a. Overtime, Incident (April)
8. CHIEF'S REPORT
 - a. KFD/MAGC Blood Drive May 12, 2015
 - b. AT&T System Upgrade Closeout
9. APPROVAL OF MONTHLY EXPENSES
Approval of April warrants 6964 to and including 7037 in the amount of \$ 990,435.63. **The Board may choose to approve the monthly expenses of the District as presented; Board possible action**

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CONFIRM NEXT MEETING DATE: June 17, 2015

10. ADJOURNMENT

Enclosures: 2015-2016 Proposed Preliminary Budget & Memo
Bickmore Engagement Letter & Memo
FAIRA Governing Board of Directors Ballot & Memo
KFD/MAGC Blood Drive Memo
AT&T EMF Report & Close out Memo

B O A R D O F D I R E C T O R S



Regular Meeting Agenda

June 17, 2015

Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 6:30 p.m.
2. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the May 20, 2015 Board regular meeting. **Board action**
3. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
4. UNFINISHED BUSINESS
 - a. **CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION** Significant exposure to litigation pursuant to subsection (4) of subdivision (d) of Gov't Code Section 54956.9 regarding contract dispute. (One Potential Case) – Crown Castle-Crown Castle/Sprint Contract Issue Update; **Board discussion and possible action**
 - b. KFD Budget and Financial Accountability- Director Gerbsman; **Board discussion and possible action**
 - c. **Closed Session pursuant to Government Code §54957.6 for Public Employee Labor Negotiation and Government Code §54957.6(a) for Public Employee Benefit Negotiation** with Captain Dave Glenn and Engineer Dan Trimble of the KAPF for 2015/16 Labor Contract Negotiations; **Board discussion and possible action**
 - d. **Open Session:** Contract Negotiation Review-**Chairman Murray/Director Gerbsman**
5. NEW BUSINESS
 - a. Board appointment to the JAC (Joint Apprenticeship Committee); **Board discuss and possible action**
 - b. 2015/16 Special Fire Tax Assessment and Board Resolution 4-2015; **Board discuss and possible action**
 - c. Board vacancy and process for replacement member; **Board discussion and possible action**
6. CORRESPONDENCE: Tiburon Fire Protection District Thank You Letter (2)
Scanlan Thank You Letter
7. REPORTS
 - a. Overtime, Incident (May)

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8. CHIEF'S REPORT

- a. Update on Roof HVAC System
- b. Update on Fire Prevention Activities
- c. Report on Structure Fire: 121 Kent Avenue

9. APPROVAL OF MONTHLY EXPENSES

Approval of April warrants 7038 to and including 7083 in the amount of \$216,398.01 **The Board may choose to approve the monthly expenses of the District as presented; Board possible action**

CONFIRM NEXT MEETING DATE: July 15, 2015

10. ADJOURNMENT

Enclosures: Review of Board Actions Relative to Fiscal Accountability Memo, 6/09/12
JAC Program Memo, 6/12/15
Special Fire Tax Assessment 2015/16 due to Marin County Assessor Memo, 6/11/15
Tiburon Fire Protection District Thank You Letter (2)
Scanlan Thank You

B O A R D O F D I R E C T O R S



Special Meeting Agenda

June 22, 2015

Kentfield Fire District Office, Conference Room, 2nd Floor
Hilton Hotel Lobby, 7920 Jones Branch Drive, McLean, VA 22102

1. CALL TO ORDER 5:00 p.m.

2. ORAL COMMUNICATION

This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

3. UNFINISHED BUSINESS

- a. Resolution 5-2015: 2015 District Candidate Election; **Board discussion and possible action**

4. ADJOURNMENT

Enclosures: Resolution 5-2015
County Counsel Legal Notation
Email from Dan Miller, Department of Elections

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

B O A R D O F D I R E C T O R S



Regular Meeting Agenda
July 15, 2015
Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 6:30 p.m.
2. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the June 17, 2015 Board regular meeting and June 22, 2015 Special Meeting. **Board action**
3. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
4. UNFINISHED BUSINESS
 - a. **CLOSED SESSION** – CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Significant exposure to litigation pursuant to subsection (4) of subdivision (d) of Gov't Code Section 54956.9 regarding contract dispute. (One Potential Case) – Crown Castle-Crown Castle/Sprint Contract Issue Update; Board discussion and possible action
 - b. **CLOSED SESSION: Pursuant to Government Code 54967.6 for Public Employee Labor Negotiation and Government Code 54957(a) for Public Employee Benefit Negotiation:** KAPF Board discussion
 - c. **OPEN SESSION:** Report on KAPF negotiations and possible action.
 - d. Board vacancy and process for replacement member: Board discussion and possible action
5. NEW BUSINESS
 - a. **CLOSED SESSION: Pursuant to Government Code 54957.6 for Public Employee Labor Negotiation:** Chief Paul Smith and Administrative Staff Salary Request Board discussion
 - b. **OPEN SESSION:** Report on negotiations and possible action
 - c. Marin Map – Fire District JPA Proposal
Board discussion and possible action
6. CORRESPONDENCE: Director Ralph C McLeran Resignation Letter

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Mr. Rich Blacker/FAIRA Letter
FAIRA Announcement-New General Manager
California Fire Assistance Agreement Committee
Regarding approval of Resolution
Marin Municipal Water District re: pipeline replacement projects
Marin Professional Firefighters re: Concerns over proposed civic openness
In negotiations (COIN)

7. REPORTS

- a. Overtime, Incident (June)

8. CHIEF'S REPORT

- a. Update on Roof HVAC System

9. DIRECTOR'S REPORTS

- a. Ross Valley Fire Services: Director Gerbsman

10. APPROVAL OF MONTHLY EXPENSES

Approval of June warrants 7084 to and including 7161 in the amount of \$539,195.71 **The Board may choose to approve the monthly expenses of the District as presented; Board possible action**

CONFIRM NEXT MEETING DATE: August 19, 2015

11. MOMENT OF SILENCE

12. ADJOURNMENT

B O A R D O F D I R E C T O R S



Regular Meeting Agenda

August 19, 2015

Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 6:30 p.m.
2. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the July 15, 2015. **Board action**
3. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
4. UNFINISHED BUSINESS
 - a. Contract Renewal: Fire Chief, Provisional Firefighter and Administrative Assistant. **Board action**
5. NEW BUSINESS
 - a. Public Hearing for 2015/16 Final Budget. **Board discussion and action**
 - b. Bank Signature Cards: County of Marin and WestAmerica Bank
 - c. Fire Prevention: District Vegetation Management
 - d. Training: Captain Dave Glenn
6. CORRESPONDENCE: None
7. REPORTS
 - a. Overtime, Incident (July)
8. CHIEF'S REPORT
 - a. Crown Castle/Sprint Update
 - b. HVAC Roof Update
 - c. Out of County Response Update
 - d. Succession Planning

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9. DIRECTOR'S REPORTS

10. APPROVAL OF MONTHLY EXPENSES

Approval of July warrants 7162 to and including 7262 in the amount of \$917,117.15 **The Board may choose to approve the monthly expenses of the District as presented; Board possible action**

CONFIRM NEXT MEETING DATE: September 16, 2015

11. MOMENT OF SILENCE

12. ADJOURNMENT

B O A R D O F D I R E C T O R S



Regular Meeting Agenda

September 16, 2015

Kentfield Fire District Office, Conference Room, 2nd Floor
and 705 Potomac River Road, McLean, VA

1. CALL TO ORDER 6:30 p.m.
2. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the August 19, 2015. **Board action**
3. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
4. UNFINISHED BUSINESS
 - a. Crown Castle/Sprint Update: Chief Paul Smith – **Board action**
 - b. Contract Renewal Updates: Provisional Firefighter & KAPF - **Board action**
5. NEW BUSINESS
 - a. Out-of County Fire Assignment Report – B/C Hadfield
 - b. Out-of-County – Safety Officer Report – Captain Glenn
 - c. Training: Captain Dave Glenn
 - d. Nomination and Election of Board of Directors Vice President
 - e. Property Tax Appropriations Limit FY 2014/15
6. CORRESPONDENCE: Thank you note - 618 Via Casitas
7. REPORTS
 - a. Overtime, Incident (August)
8. CHIEF'S REPORT
 - a. Succession Planning – **Board discussion and possible action**
 - b. Request for Future BOD Agenda Item: CalPERS Trust Investment Strategy Review
9. DIRECTOR'S REPORTS
 - a. Ross Valley Fire Services – Director Gerbsman

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

10. APPROVAL OF MONTHLY EXPENSES

Approval of August warrants 7263 to and including 7315 in the amount of \$383,863.24. **The Board may choose to approve the monthly expenses of the District as presented; Board possible action**

CONFIRM NEXT MEETING DATE: October 21, 2015

11. MOMENT OF SILENCE

12. ADJOURNMENT

Encl. Contract Renewal Memo & Agreement
 Memo-Election of Board Vice-President
 Property Tax Appropriations Limit FY 2014/15
 618 Via Casitas Thank you
 Fire Chief Qualifications
 Fire Chief Selection & Transition Process

B O A R D O F D I R E C T O R S



Regular Meeting Agenda

October 21, 2015

Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 6:30 p.m.
2. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the September 16, 2015. **Board action**
3. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
4. UNFINISHED BUSINESS
 - a. Crown Castle/Sprint Update: Chief Paul Smith **CLOSED SESSION** – CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Significant exposure to litigation pursuant to subsection (4) of subdivision (d) of Gov't Code Section 54956.9 regarding contract dispute. (One Potential Case) – Crown Castle-Crown Castle/Sprint Contract Issue Update; **Board discussion and possible action**
5. NEW BUSINESS
 - a. Out-of County Fire Assignment Report – B/C Hadfield
 - b. Out-of-County – Safety Officer Report – Captain Glenn
6. CORRESPONDENCE: Kent Woodlands Journal-September 2015
Elections Department KFD Polling Place 11/3/15
7. REPORTS
 - a. Overtime, Incident (September)
8. CHIEF'S REPORT
 - a. Succession Planning – **Board discussion and possible action**
 - b. BOD Medical Insurance Coverage– **Board discussion and possible action**
 - c. CalPERS Trust Investment Strategy Review (Chief Smith/Accountant Hom)- **Board discussion and possible action**
 - d. Elections Department Certificates of Election and Oath of Office
 - e. August Blood Drive Report
 - f. KFD Open House and Pancake Breakfast October 11

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

9. DIRECTOR'S REPORTS - N/A

10. APPROVAL OF MONTHLY EXPENSES

Approval of September warrants 7316 to and including 7374 in the amount of \$428,951.24. **The Board may choose to approve the monthly expenses of the District as presented; Board possible action**

CONFIRM NEXT MEETING DATE: November 18, 2015

11. MOMENT OF SILENCE

12. ADJOURNMENT

Encl. Kent Woodlands Journal-September 2015
Elections Department KFD Polling Place 11/3/15
Review CalPERS Investment Strategy
Elections Department Appointment of Directors
August Blood Drive Report from Erik Humber

B O A R D O F D I R E C T O R S



Regular Meeting Agenda
November 17, 2015
Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 6:30 p.m.
2. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the October 21, 2015. **Board action**
3. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
4. UNFINISHED BUSINESS
 - a. Crown Castle/Sprint Update: Chief Paul Smith **CLOSED SESSION** – CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Significant exposure to litigation pursuant to subsection (4) of subdivision (d) of Gov't Code Section 54956.9 regarding contract dispute. (One Potential Case) – Crown Castle-Crown Castle/Sprint Contract Issue Update; **Board discussion and possible action**
 - b. BOD Medical Insurance Coverage– **Board discussion and possible action**
 - c. CalPERS Trust Investment Strategy Review (Chief Smith)- **Board discussion and possible action**
5. NEW BUSINESS:
 - a. Elections Department Certificates of Election and Oath of Office
6. CORRESPONDENCE: Thank You Notes (5)
7. REPORTS
 - a. Overtime, Incident (October)
8. CHIEF'S REPORT
 - a. Succession Planning – **Board discussion and possible action**
 - b. Winter Storm Preparedness
 - c. Finalization of PG&E Grant

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

9. DIRECTOR'S REPORTS - N/A

10. APPROVAL OF MONTHLY EXPENSES

Approval of October warrants 7375 to and including 7446 in the amount of \$361,893.62. **The Board may choose to approve the monthly expenses of the District as presented; Board possible action**

CONFIRM NEXT MEETING DATE: December 9, 2015

11. MOMENT OF SILENCE

12. ADJOURNMENT

Encl. Thank You Notes (5)
Elections Department Appointment of Directors

B O A R D O F D I R E C T O R S



Special Meeting Agenda

December 7, 2015

Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 4:00 p.m.
2. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
3. NEW BUSINESS
 - a. Fire Chief Interview Results/Selection: **CLOSED SESSION** for Public Employment, Title: Fire Chief, Gov't Code Section 54957 - **Board discussion and possible action**

CONFIRM NEXT MEETING DATE: December 9, 2015

4. MOMENT OF SILENCE
5. ADJOURNMENT

B O A R D O F D I R E C T O R S



Regular Meeting Agenda

December 9, 2015

Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 6:30 p.m.
2. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the November 17, 2015. **Board action**
3. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
4. UNFINISHED BUSINESS
 - a. Crown Castle/Sprint Update: Chief Paul Smith **CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION** Significant exposure to litigation pursuant to subsection (4) of subdivision (d) of Gov't Code Section 54956.9 regarding contract dispute. (One Potential Case) – Crown Castle-Crown Castle/Sprint Contract Issue Update; **Board discussion and possible action**
 - b. 2014/15 Financial Audit Presentation: Mark Wong - **Board discussion and possible action**
5. NEW BUSINESS:
 - a. Fire Chief Interview Results/Selection: **CLOSED SESSION** for Public Employment, Title: Fire Chief, Gov't Code Section 54957 - **Board discussion and possible action**
 - b. Election of 2016 Board of Director Officers – **Board discussion and possible action**

CORRESPONDENCE: Thank You Notes (3)
Blood Drive Report
County Counsel Letter – 12/09/15

6. REPORTS
 - a. Overtime, Incident (November)
7. CHIEF'S REPORT
 - a. Blood Drive of November 17th After Drive Report (Next Drive February 23, 2016)
 - b. Grant Opportunity with RVPA and Marin County Fire Department - **Board discussion and possible action**

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

8. DIRECTOR'S REPORTS - N/A

9. APPROVAL OF MONTHLY EXPENSES

Approval of November warrants 7447 to and including 7509 in the amount of \$231,960.43. **The Board may choose to approve the monthly expenses of the District as presented; Board possible action**

CONFIRM NEXT MEETING DATE: January 20, 2016

10. MOMENT OF SILENCE

11. ADJOURNMENT

Encl. Thank You Notes (3)
 Blood Drive Report
 County Counsel Letter – 12/09/15
 Election of 2016 BOD Officers Memo