

B O A R D O F D I R E C T O R S



Regular Meeting Agenda

January 16, 2019

Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 6:30 p.m.
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the December 19, 2018 meeting. **Board Action/Public Comment/
Motion/BOD Vote**
4. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
5. AGENDA ADJUSTMENTS
6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS
7. UNFINISHED BUSINESS
 - a. XMR Fire Emergency Services Consulting Agreement - **Board Action/Public Comment/Motion/BOD Vote**
 - b. Resolution 1-2019 Authorizing an Amendment to CalPERS Contract - **Board Action/Public
Comment/Motion/BOD Vote**
8. NEW BUSINESS
 - a. F/Y 2018/19 Mid-Year Review Budget Presentation by Accountant Hom - **Board Action/Public
Comment/Motion/BOD Vote**
 - b. County of Marin 18/19 Annual Statement of Investment Policy - **Board Action/Public Comment/Motion/BOD
Vote**
 - c. Statement of Economic Interest/Form 700 - **Board Action/Public Comment/Motion/BOD Vote**
9. CHIEF'S REPORT - **Board Action/Public Comment/Motion/BOD Vote**

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

10. DIRECTOR MATTERS

Directors may report on their activities and meetings

11. CORRESPONDENCE: Tiburon Fire District Letter, News Articles (2)

12. REPORTS

a. Overtime, Incident

13. APPROVAL OF MONTHLY EXPENSES

Approval of warrants 805302040 to and including 805302116 for \$716,029.41. **Board Action/Public Comment/Motion/BOD Vote**

CONFIRM NEXT MEETING DATE: February 20, 2019

14. MOMENT OF SILENCE

15. ADJOURNMENT

Encl.

B O A R D O F D I R E C T O R S



Regular Meeting Agenda

February 20, 2019

Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 6:30 p.m.
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the January 16, 2019 meeting. **Board Action/Public Comment/
Motion/BOD Vote**
4. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
5. AGENDA ADJUSTMENTS
6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS – Retired Fire Chief Mariani Helmet & Badge video presentation
7. UNFINISHED BUSINESS
 - a. Statement of Economic Interest/Form 700
 - b. F/Y 2018/19 Mid-Year Review Budget Presentation by Accountant Hom - **Board Action/Public
Comment/Motion/BOD Vote**
 - c. County of Marin 18/19 Annual Statement of Investment Policy - **Board Action/Public Comment/Motion/BOD
Vote**
8. NEW BUSINESS
 - a. F/Y 2018/19 Budget Line Item Adjustment - **Board Action/Public Comment/Motion/BOD Vote**
 - b. **ORDINANCE NO. 2019-116** - AN ORDINANCE OF THE KENTFIELD FIRE PROTECTION DISTRICT REPEALING ORDINANCE NO. 112, WHICH ADOPTED A FIRE PREVENTION FEE SCHEDULE, AND ESTABLISHING A NEW MASTER FEE SCHEDULE FOR SERVICES PROVIDED BY THE KENTFIELD FIRE PROTECTION DISTRICT. **Board Action/Public
Comment/Motion/BOD Vote**

The Board will also set a hearing date for the adoption of the proposed ordinance. **Board Action/Public
Comment/Motion/BOD Vote**

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

9. CHIEF'S REPORT - **Board Action/Public Comment/Motion/BOD Vote**

10. DIRECTOR MATTERS

Directors may report on their activities and meetings

11. CORRESPONDENCE: Jared Huffman Letter, Ventura County Fire Department

12. REPORTS

a. Overtime, Incident

13. APPROVAL OF MONTHLY EXPENSES

Approval of warrants 805302117 to and including 805302179 for \$342,322.77. **Board Action/Public Comment/Motion/BOD Vote**

CONFIRM NEXT MEETING DATE: March 27, 2019

14. MOMENT OF SILENCE

15. ADJOURNMENT

Encl.

B O A R D O F D I R E C T O R S



Regular Meeting Agenda

March 27, 2019

Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 6:30 p.m.
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the February 20, 2019 meeting. **Board Action/Public Comment/Motion/BOD Vote**
4. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
5. AGENDA ADJUSTMENTS
6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS
7. UNFINISHED BUSINESS
 - a. **Open Public Hearing of Ordinance No. 2019-116** – Public comment
 - b. **ORDINANCE NO. 2019-116** - AN ORDINANCE OF THE KENTFIELD FIRE PROTECTION DISTRICT REPEALING ORDINANCE NO. 112, WHICH ADOPTED A FIRE PREVENTION FEE SCHEDULE, AND ESTABLISHING A NEW MASTER FEE SCHEDULE FOR SERVICES PROVIDED BY THE KENTFIELD FIRE PROTECTION DISTRICT. **Board Action/Public Comment/Motion/Roll Call Vote**
8. NEW BUSINESS
 - a. **Resolution No. 2-2019-Resolution** of the Board of Directors of the Kentfield Fire Protection District adopting a Master Fee Schedule for services provided by the District. **Board Action/Public Comment/ Motion/BOD Vote**
 - b. **KAPF Labor Contract Negotiation Process - Board Action/Public Comment/ Motion/BOD Vote**
CLOSED SESSION pursuant to Government Code §54957.6 for Public Labor Negotiation and Government Code §54957.6(a) for Public Employee Benefit Negotiation - Board discussion and possible action

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

9. CHIEF'S REPORT - **Board Action/Public Comment/Motion/BOD Vote**

10. DIRECTOR MATTERS

Directors may report on their activities and meetings

11. CORRESPONDENCE: Butte County Fire Department

12. REPORTS

a. Overtime, Incident (February)

13. APPROVAL OF MONTHLY EXPENSES

Approval of warrants 805302180 to and including 805302231 for \$299,934.04. **Board Action/Public Comment/Motion/BOD Vote**

CONFIRM NEXT MEETING DATE: April 17, 2019

14. MOMENT OF SILENCE

15. ADJOURNMENT

Encl.

B O A R D O F D I R E C T O R S



Regular Meeting Agenda

April 17, 2019

Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 6:30 p.m.
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the March 27, 2019 meeting. **Board Action/Public Comment/Motion/BOD Vote**
4. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
5. AGENDA ADJUSTMENTS
6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS
7. UNFINISHED BUSINESS
 - a. Manor Road Speed Humps – Director Ron Naso
 - b. KAPF Labor Contract Negotiation Process - Board Action/Public Comment/ Motion/BOD Vote
CLOSED SESSION pursuant to Government Code §54957.6 for Public Labor Negotiation and Government Code §54957.6(a) for Public Employee Benefit Negotiation - **Board discussion and possible action**
8. NEW BUSINESS
 - a. Resolution 3-2019: Resolution of the Board of Directors of the Kentfield Fire Protection District Fixing the Employer Contribution at an Equal Amount for Employees and Annuitants under the Public Employees' Medical and Hospital Care Act - **Board Action/Public Comment/ Motion/BOD Vote**
 - b. Fire Agencies Self Insurance System (FASIS) Notice of Election - **Board Action/Public Comment/ Motion/BOD Vote**

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c. Assigned and Unassigned Fund Balances Ending FY 17/18 - **Board Action/Public Comment/ Motion/BOD Vote**

9. CHIEF'S REPORT - **Board Action/Public Comment/Motion/BOD Vote**

10. DIRECTOR MATTERS

Directors may report on their activities and meetings

11. CORRESPONDENCE:

12. REPORTS

a. Overtime, Incident

13. APPROVAL OF MONTHLY EXPENSES

Approval of warrants 805302232 to and including 805302283 for \$388,004.92. **Board Action/Public Comment/Motion/BOD Vote**

CONFIRM NEXT MEETING DATE: May 15, 2019

14. MOMENT OF SILENCE

15. ADJOURNMENT

Encl.

B O A R D O F D I R E C T O R S



Regular Meeting Agenda

May 15, 2019

Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 6:30 p.m.
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the April 17, 2019 meeting. **Board Action/Public Comment/Motion/BOD Vote**
4. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
5. AGENDA ADJUSTMENTS
6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS
7. UNFINISHED BUSINESS
 - a. KAPF Labor Contract Negotiation Process: **Board Action/Public Comment/Motion/BOD Vote**
 - b. **CLOSED SESSION pursuant to Government Code §54957.6 for Public Labor Negotiation and Government Code §54957.6(a) for Public Employee Benefit Negotiation - Board discussion and possible action**
8. NEW BUSINESS
 - a. Resolution 4-2019: Resolution of the Board of Directors of the Kentfield Fire Protection District Acknowledging Receipt of a Report Made by the Fire Chief of the Kentfield Fire Protection District regarding the Inspection of Certain Occupancies Required to Perform Annual Inspections in Such Occupancies Pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code - **Board Action/Public Comment/Motion/BOD Vote**
 - b. Resolution 5-2019: Resolution of the Kentfield Fire District Board of Directors in Support of the Ross Valley Paramedic Tax Rate for Fiscal Year 2019-2020 – **Board Action/Public Comment/Motion/BOD Vote**

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c. FAIRA Board Elections: **Board Action/Public Comment/Motion/BOD Vote**

d. Grand Jury Report: Wildfire Preparedness: A New Approach: **Board Action/Public Comment/Motion/BOD Vote**

9. CHIEF'S REPORT - **Board Action/Public Comment/Motion/BOD Vote**

10. DIRECTOR MATTERS

Directors may report on their activities and meetings

11. CORRESPONDENCE: Marin County Administrator Letter, PG&E-Community Wildfire Safety Program, Kentfield-Greenbrae Historical Society Thank You Letter, FireSafe Marin Grant, Executive Department State of California, Proclamation, MERA Updates (April, May)

12. REPORTS

a. Overtime, Incident (April)

13. APPROVAL OF MONTHLY EXPENSES

Approval of warrants 805302284 to and including 805302344 for \$334,552.40. **Board Action/Public Comment/Motion/BOD Vote**

CONFIRM NEXT MEETING DATE: June 12, 2019 - Tentative

14. MOMENT OF SILENCE

15. ADJOURNMENT

Encl.

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

B O A R D O F D I R E C T O R S



Regular Meeting Agenda

June 12, 2019

Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 6:30 p.m.
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the May 15, 2019 meeting. **Board Action/Public Comment/
Motion/BOD Vote**
4. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
5. AGENDA ADJUSTMENTS
6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS
7. UNFINISHED BUSINESS
 - a. Grand Jury Report-Wildfire Preparedness: A New Approach – Update from Chief Pomi
8. NEW BUSINESS
 - a. Resolution No. 6-2019 Identifying the Terms and Conditions for Fire Department response to Incidents outside of the Jurisdiction when Kentfield Fire District is compensated or reimbursed for such response - **Board Action/Public Comment/ Motion/BOD Vote**
 - b. Special Fire Tax Assessment F/Y 2019/2020 Transmittal 3
 - c. Resolution No. 7-2019 Adopting Special Assessment Rates for F/Y 2019/2020 - **Board Action/Public Comment/
Motion/BOD Vote**
 - d. OPEB Actuarial Services Agreement - **Board Action/Public Comment/ Motion/BOD Vote**
 - e. Preliminary 2019/20 Budget - **Board Action/Public Comment/ Motion/BOD Vote**
9. CHIEF'S REPORT - **Board Action/Public Comment/Motion/BOD Vote**

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10. DIRECTOR MATTERS

Directors may report on their activities and meetings

11. CORRESPONDENCE: Thank You Letter (1); KFD/MAGC May Blood Drive Report, California Fire Assistance Agreement

12. REPORTS

a. Overtime, Incident

13. APPROVAL OF MONTHLY EXPENSES

Approval of May warrants 805302345 to and including 805302396 for \$315,537.09. **Board Action/Public Comment/Motion/BOD Vote**

CONFIRM NEXT MEETING DATE: July 10, 2019

14. MOMENT OF SILENCE

15. ADJOURNMENT

Encl.

B O A R D O F D I R E C T O R S



Regular Meeting Agenda

July 10, 2019

Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 6:30 p.m.
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the June 12, 2019 meeting. **Board Action/Public Comment/Motion/BOD Vote**
4. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
5. AGENDA ADJUSTMENTS
6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS
7. UNFINISHED BUSINESS
 - a. Grand Jury Report-Wildfire Preparedness: A New Approach – Update from Chief Pomi **Board Action/Public Comment/Motion/BOD Vote**
 - b. FY 2019/20 Final Budget - **Board Action/Public Comment/Motion/BOD Vote**
 - c. Public Hearing for 2019/20 Proposed Final Budget
8. CHIEF'S REPORT - **Board Action/Public Comment/Motion/BOD Vote**
9. DIRECTOR MATTERS
Directors may report on their activities and meetings
10. CORRESPONDENCE: MERA-Next Generation Project
11. REPORTS
 - a. Overtime, Incident

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12. APPROVAL OF MONTHLY EXPENSES

CORRECTION OF MAY WARRANTS: Approval of May warrants 805302345 to and including 805302396 for \$319,537.09.
Board Action/Public Comment/Motion/BOD Vote

CORRECTION OF JUNE WARRANTS: Approval of June warrants 805302397 to and including 805302455 for \$571,032.72.
Board Action/Public Comment/Motion/BOD Vote

CONFIRM NEXT MEETING DATE: To be determined

13. MOMENT OF SILENCE

14. ADJOURNMENT

Encl.

B O A R D O F D I R E C T O R S



Regular Meeting Agenda

August 21, 2019

Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 6:30 p.m.
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the July 17, 2019 meeting. **Board Action/Public Comment/
Motion/BOD Vote**
4. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
5. AGENDA ADJUSTMENTS
6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS
7. UNFINISHED BUSINESS
8. NEW BUSINESS
9. CHIEF'S REPORT - Board Action/Public Comment/Motion/BOD Vote
10. DIRECTOR MATTERS
Directors may report on their activities and meetings
11. CORRESPONDENCE:
12. REPORTS
 - a. Overtime, Incident

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

13. APPROVAL OF MONTHLY EXPENSES

Approval of warrants 80530XXXX to and including 80530XXXX for \$XXXXXXXX. **Board Action/Public Comment/Motion/BOD Vote**

CONFIRM NEXT MEETING DATE: September 18, 2019

14. MOMENT OF SILENCE

15. ADJOURNMENT

Encl.

B O A R D O F D I R E C T O R S



Regular Meeting Agenda

September 18, 2019

Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 6:30 p.m.
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the July 10, 2019 meeting. **Board Action/Public Comment/
Motion/BOD Vote**
4. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
5. AGENDA ADJUSTMENTS
6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS - Wildfire Prevention & Mitigation Initiative
7. UNFINISHED BUSINESS
 - a. Fiscal Year 2018/19 Audit: Chief Pomi
8. NEW BUSINESS
 - a. Annual Gann Appropriations Limits Report: Chief Pomi - **Board Action/Public Comment/ Motion/BOD Vote**
 - b. Resolution 8-2019 Determining the 2018/19 Appropriations Limit - **Board Action/Public Comment/
Motion/BOD Vote**
9. CHIEF'S REPORT - **Board Action/Public Comment/Motion/BOD Vote**
10. DIRECTOR MATTERS
Directors may report on their activities and meetings

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

11. CORRESPONDENCE: Novato Fire District Letter, Marin Health Letter, MERA Project Update, Blood Drive Update, Elections Department Letter, Thank You Letter, KFD Letter to Governor Newsom

12. REPORTS

a. Overtime, Incident (July & August)

13. APPROVAL OF MONTHLY EXPENSES

Approval of July warrants 805302456 to and including 805302543 for \$992,260.06. **Board Action/Public Comment/Motion/BOD Vote**

Approval of August warrants 805302544 to and including 805302591 for \$334,432.33. **Board Action/Public Comment/Motion/BOD Vote**

CONFIRM NEXT MEETING DATE: Monday, October 7, 2019

14. MOMENT OF SILENCE

15. ADJOURNMENT

Encl.

B O A R D O F D I R E C T O R S



Special Meeting Agenda

October 7, 2019

Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 6:30 p.m.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the September 18, 2019 meeting. **Board Action/Public Comment/Motion/BOD Vote**
5. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
6. AGENDA ADJUSTMENTS
7. SPECIAL ANNOUNCEMENTS/PRESENTATIONS
8. UNFINISHED BUSINESS
9. NEW BUSINESS
 - a. **Ordinance No. 2019-117** – Introduction and first reading by title only. **Board Action/Public Comment/Motion/BOD Vote**

An ordinance of the Kentfield Fire Protection District, adopting and modifying the California Fire Code and Appendix A of the International Wildland-Urban Interface Code prescribing regulations governing conditions hazardous to life and property from fire or explosion; providing for the issuance of permits for hazardous uses or operations; and defining the powers and duties of the Fire Prevention Bureau and officers.

Process and Review: Chief Pomi/Inspector Pasero

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

The Board will also set a public hearing date for the adoption of the proposed ordinance.

- b. Proposed 2019 California Fire Code Adoption Schedule
- c. Resolution 9-2019 Proclaiming Kentfield Fire Protection District Participation in Fire Prevention Week, October 6-12, 2019 - **Board Action/Public Comment/Motion/BOD Vote**

10. CHIEF'S REPORT - **Board Action/Public Comment/Motion/BOD Vote**

- a. Pancake Breakfast

11. DIRECTOR MATTERS

Directors may report on their activities and meetings

12. CORRESPONDENCE: MERA-Public Hearing Notice, MERA Governing Board Update

13. REPORTS

- a. Overtime, Incident

14. APPROVAL OF MONTHLY EXPENSES

Approval of warrants 805302592 to and including 805302644 for \$417,173.62. **Board Action/Public Comment/Motion/BOD Vote**

CONFIRM NEXT MEETING DATE:

15. MOMENT OF SILENCE

16. ADJOURNMENT

Encl.

B O A R D O F D I R E C T O R S



Regular Meeting Agenda

October 16, 2019

Kentfield Fire District Office, Conference Room, 2nd Floor
and
Trump Hotel, 1 Central Park West, NY, NY 10023-7703

1. CALL TO ORDER 6:30 p.m.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the October 7, 2019 meeting. **Board Action/Public Comment/
Motion/BOD Vote**
5. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
6. AGENDA ADJUSTMENTS
7. SPECIAL ANNOUNCEMENTS/PRESENTATIONS
8. NEW BUSINESS
 - a. Resolution No. 10-2019 – Consider and adopt Resolution 10-2019 for the Kentfield Fire Protection to join the new Marin Wildfire Prevention Authority JPA and request that the County of Marin place a parcel tax on the March 3, 2020 ballot. **Board Action/Public Comment/Motion/BOD Vote**
9. CHIEF'S REPORT - Board Action/Public Comment/Motion/BOD Vote

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

10. DIRECTOR MATTERS

Directors may report on their activities and meetings

CONFIRM NEXT MEETING DATE: November 13, 2019

11. MOMENT OF SILENCE

12. ADJOURNMENT

Encl.

B O A R D O F D I R E C T O R S



Regular Meeting Agenda

November 13, 2019

Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 6:30 p.m.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the October 16, 2019 meeting. **Board Action/Public Comment/Motion/BOD Vote**
5. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
6. AGENDA ADJUSTMENTS
7. SPECIAL ANNOUNCEMENTS/PRESENTATIONS
8. UNFINISHED BUSINESS
 - a. **Open Public Hearing of Ordinance No. 2019-117** – Public comment
 - b. **Ordinance No. 2019-117– Adopt Ordinance 2019-117**; Final reading of an ordinance of the Kentfield Fire Protection District, adopting and modifying the California Fire Code and Appendix A of the International Wildland-Urban Interface Code prescribing regulations governing conditions hazardous to life and property from fire or explosion; providing for the issuance of permits for hazardous uses or operations; and defining the powers and duties of the Fire Prevention Bureau and officers. **Board Action/Public Comment/Motion/Roll Call Vote**

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

9. NEW BUSINESS

- a. Measure G Tax Report FY 2018/19 - **Board Action/Public Comment/ Motion/BOD Vote**
- b. FAIRA Amended JPA and Updated Liability Risk Coverage Agreement
- c. Resolution 11-2019 of the Kentfield Fire Protection District approving the sixth amended joint powers agreement of the Fire Agencies Insurance Risk Authority and the updated liability risk coverage agreement
Board Action/Public Comment/ Motion/BOD Vote

10. CHIEF'S REPORT - **Board Action/Public Comment/Motion/BOD Vote**

11. DIRECTOR MATTERS

Directors may report on their activities and meetings

12. CORRESPONDENCE: Thank you notes (5), MERA Update, Marin IJ article on Former Fire Chief Robert Mariani

13. REPORTS

- a. Overtime, Incident

14. APPROVAL OF MONTHLY EXPENSES

Approval of warrants 805302645 to and including 805302683 for \$388,600.07. **Board Action/Public Comment/Motion/BOD Vote**

CONFIRM NEXT MEETING DATE: December 18, 2019

15. MOMENT OF SILENCE

16. ADJOURNMENT

Encl.

B O A R D O F D I R E C T O R S



Regular Meeting Agenda

December 18, 2019

Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 6:30 p.m.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the November 13, 2019 meeting. **Board Action/Public Comment/Motion/BOD Vote**
5. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
6. AGENDA ADJUSTMENTS
7. SPECIAL ANNOUNCEMENTS/PRESENTATIONS
 - a. Recognize Engineer Tony Johnston for 25 years of dedicated service
8. UNFINISHED BUSINESS
 - a. Anti-Harassment Training for Supervisors and Managers – Chief Pomi
9. NEW BUSINESS
 - a. Independent Audit of District's Financial Statements for FY ended June 30, 2019 – Ms. Katherine Yuen/Maze & Associates – **Board Action/Public Comment/Motion/BOD Vote**
 - b. Memorandum of Internal Controls and Required Communications - Ms. Katherine Yuen/Maze & Associates – **Board Action/Public Comment/Motion/BOD Vote**
 - c. Election of 2020 Board of Director Officers – **Board Action/Public Comment/Motion/BOD Vote**
 - d. Chairman Corbet Recognition of Service for year of service – Chief Pomi
10. CHIEF'S REPORT - **Board Action/Public Comment/Motion/BOD Vote**

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

11. DIRECTOR MATTERS

Directors may report on their activities and meetings

12. CORRESPONDENCE: Thank You Letters (6), NFD Thank You Letter, Blood Drive Report, Marin IJ Article: Marin Supervisor Race Expands as Election Filing Closes

13. REPORTS

a. Overtime, Incident

14. APPROVAL OF MONTHLY EXPENSES

Approval of November warrants 805302684 to and including 805302741 for \$388,409.13. **Board Action/Public Comment/Motion/BOD Vote**

CONFIRM NEXT MEETING DATE: January 15, 2020

15. MOMENT OF SILENCE

16. ADJOURNMENT

Encl.