

**KENTFIELD FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING**

**MEETING TYPE:** Regular – Virtual Meeting via Teleconference

**DATE:** Wednesday, October 12, 2022

**CALL TO ORDER:** 6:30 p.m. by Chairman Naso who led the assembly in the Pledge of Allegiance.

**ROLL CALL:** Corbet-present; Evergettis-present; Gerbsman-present; Murray-present; Naso-present. Also in attendance were Chief Pomi, Deputy Fire Marshal Pasero, Accountant Hom, Battalion Chief Glenn, B-Shift, and Recording Secretary Wilson.

**VOTE TO CONTINUE VIRTUAL MEETINGS AB 361** – Resolution 15-2022 would allow the District to hold and conduct Board meetings virtually. Kentfield Fire District uses the zoom platform in order to protect the staff, community, and Board members from the COVID-19 pandemic. Chief Pomi requested the Board approve Resolution 15-2022.

M/S Gerbsman/Murray to approve **Resolution 15-2022**, a resolution of the Board of Directors of the Kentfield Fire Protection District proclaiming a local emergency, ratifying the proclamation of a State of Emergency by Executive Order N-08-21, dated June 11, 2021, and authorizing remote teleconference meetings of the legislative bodies of the Kentfield Fire Protection District for the period October 12, 2022 – November 09, 2022, pursuant to Brown Act provisions.

**OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.**

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye  
Ayes: 5; Noes: 0  
Motion passes

**APPROVAL OF PRIOR MONTH'S MINUTES:** M/S Evergettis/Corbet to approve the minutes of September 14, 2022.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Abstain; Naso-Aye  
Ayes: 4; Noes: 0; Abstain: 1  
Motion passes

**ORAL COMMUNICATION:** None

**AGENDA ADJUSTMENTS:** None

**SPECIAL ANNOUNCEMENTS/PRESENTATIONS:** None

**UNFINISHED BUSINESS:**

- a. **Kentfield Fire District Board of Directors Stipend Pay for Meetings** – In 2018 the Board discussed the amount of stipend pay for meetings. The California Health and Safety Code 13857 states Board compensation is \$100 per Brown Act agendized meeting. Chief Pomi explained there is a provision; the Board could take action through an ordinance for a maximum 5% increase per calendar year. At that time, the Board agreed for the amount of work required, it was more logical to keep the stipend at \$100. Recently Jena completed a stipend compensation survey of the Fire Districts in Marin County. Of the Districts who responded, two of them pay \$100 per meeting and one doesn't provide any stipend compensation to their Board. Chief Pomi asked the Board if they wanted to revisit this topic. Director Gerbsman stated if 2018 is the baseline at a 5% increase and with the presumed 5% increase for years 2019, 2020, and 2021, the stipend pay figure would equate to \$127.63. He questioned if the \$27.63 increase per meeting would be worth the amount of work involved. Director Murry felt the current stipend pay of \$100 coincided with the California Health and Safety Code, and with the other Fire Districts. He empathized that should a Director choose to participate in Kentfield Fire District's health plans, the District would cover the cost of each Board member. Director Murray thought the health benefits should also be recognized and the stipend pay should remain where it is. After much discussion, Director Gerbsman recommended this topic be revisited in a few years. The Board would have the option of increasing 5% every year, with 2018 as the baseline. In 2025, the stipend pay would be roughly \$150. Chief Pomi acknowledged the Board's request to revisit this topic in 2025.

**NEW BUSINESS:**

- a. **2022 Biennial Notice – Conflict of Interest Code** – The State Political Reform Act requires the District to adopt a Conflict of Interest Code. Chief Pomi explained this corresponds to Form 700, a Statement of Economic Interests, which is completed every year and due by April. Once the Conflict of Interest Code is approved, the District completes the application with no amendments. Resolution 6-2014, Attachment A states Board members, the Fire Chief, and general counsel are those who need to fill out Form 700. This is a District administrative task which takes place every two years and there are no changes of any kind. Chief Pomi asked if there were any questions. None were asked.

M/S Evergettis/Murray to approve the 2022 Biennial Notice – Conflict of Interest Code

**OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.**

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Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye  
Ayes: 5; Noes: 0  
Motion passes

**CHIEF'S REPORT:**

- a. **EMS News** – Heather STEMI is a published report by CIQ's who perform a review of all of our EMS calls. It contains information on some of the outstanding work done by the EMS agency along with paramedics, firefighters, and EMT's in the County.
- b. **Operations and Significant Event** – The Marin County Sheriff's Office has been our Fire and EMS dispatch for many years. The attached letter from Sheriff Scardina is a 180-day notice, stating they will no longer dispatch for us. There's an opportunity for the Marin County Fire Chief's to create and develop their own fire dispatch. It is important to note that with new options, there are potential cost increases but also enhanced services. Through many discussions there are two options, one of them being to form a JPA where each fire agency would have part ownership. Unfortunately, it takes quite a while to setup the governance, the entire structure, and employees. Option two would be to have Marin County Fire Department take over as the dispatch center. All employees would be county employees. In the letter from Sheriff Scardina, he mentions a termination date of July 1, 2023 which is not a reasonable date for all of us to reach a new option. Fire Chief's met last week with the Sheriff and he's willing to extend the date of dispatch for us. We anticipate a smooth transition with dispatch services. This is just an update on dispatch services and there is no action from the Board at this time.

**DIRECTOR MATTERS:** Directors provided the following information regarding their activities:

**Director Evergettis** – Reported on the Chipper Program having done 287 miles of evacuation routes and fuel breaks along the way. There was 12 miles of fire road also completed. The computer modeling and simulation methods are in process. There are wildfire evacuation goals and wildfire evacuation risk factors being reviewed. Statistics are showing that most fatalities during evacuations occur because people don't obey the evacuation orders and they try to stay at home. The MWPA is empathizing the importance in obeying such orders. The MWPA continues to deal and fight with environmentalists. It is a very expensive process, and the parcel owners are not getting their money's worth with the environmentalists throttling their programs.

**Director Naso** – Reported on MERA continuing to make progress and hopefully be completed around New Years or so.

**CORRESPONDENCE:** Were reviewed.

**DISTRICT OPERATIONS:** September Incident Logs and Overtime Reports were reviewed.

**APPROVAL OF WARRANTS:**

M/S Murray/Gerbsman to approve September warrant 805304555 to and including 805304604 for \$453,098.91

**OPPORTUNITY FOR PUBLIC COMMENTS:** There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye  
Ayes: 5; Noes: 0  
Motion passes

**NEXT MEETING:** The next regular meeting will be held on November 9, 2022.

**CLOSED SESSION:**

**CONFERENCE WITH LEGAL COUNSEL-** Initiation of litigation pursuant to Government Code §54956.9(d)(4).

**CONFERENCE** – to consider the appointment, employment, evaluation of performance, discipline, or dismissal of a public employee. Government Code § 54957 (b)(1).

The Board entered in a Closed Session at 7:06 pm.  
The Board adjourned and entered back into Open Session at 7:35 pm.  
Director Naso stated there was nothing to report.

**ADDITIONAL ACTIONS:** Director Naso asked for a moment of silence.

**ADJOURNMENT:** M/S Evergettis/Gerbsman to adjourn this meeting at 7:36 p.m. All ayes.

Respectfully submitted,

Jena Wilson  
Recording Secretary