

**KENTFIELD FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING**

**MEETING TYPE:** Regular – Virtual Meeting via Teleconference

**DATE:** Wednesday, December 14, 2022

**CALL TO ORDER:** 6:30 p.m. by Chairman Naso who led the assembly in the Pledge of Allegiance.

**ROLL CALL:** Corbet-present; Evergettis-present; Gerbsman-present; Murray-present; Naso-present. Also in attendance were Chief Pomi, Deputy Fire Marshal Pasero, A-Shift, and Recording Secretary Wilson.

**VOTE TO CONTINUE VIRTUAL MEETINGS AB 361** – Resolution 17-2022 authorizes public meetings to be held remotely. Kentfield Fire District utilizes the Zoom platform for Board meetings. Chief Pomi suggested the Board approve Resolution 17-2022.

M/S Murray/Corbet to approve **Resolution 17-2022**, a resolution of the Board of Directors of the Kentfield Fire Protection District proclaiming a local emergency, ratifying the proclamation of a State of Emergency by Executive Order N-08-21, dated June 11, 2021, and authorizing remote teleconference meetings of the legislative bodies of the Kentfield Fire Protection District for the period December 14, 2022 – January 09, 2023, pursuant to Brown Act provisions.

**OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.**

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye  
Ayes: 5; Noes: 0  
Motion passes

**APPROVAL OF PRIOR MONTH'S MINUTES:** M/S Evergettis/Murray to approve the minutes of November 9, 2022.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye  
Ayes: 5; Noes: 0  
Motion passes

**ORAL COMMUNICATION:** None

**AGENDA ADJUSTMENTS:** None

**SPECIAL ANNOUNCEMENTS/PRESENTATIONS:** None

**UNFINISHED BUSINESS:**

- a. **Marin County Fire Department Letter of Intent to join new Fire & EMS Dispatch Service** – Chief Pomi provided an update on the Marin Fire and EMS dispatch. In September, the Marin County Sheriff's office notified all fire agencies with intention of ending the current agreement for dispatch services. Marin County Fire Chiefs began working on developing a new dispatch center. Marin County Fire is going to become the lead agency, replacing the Marin County Sheriff's Office. The plan is to have the dispatch center remain at the same facility with major enhancements and a new floor plan. Potentially having the closest resource dispatching through AVL with the ability to do emergency fire dispatch protocol EMS prior to the arrival of emergency services. There will be a command-and-control component with technology and data analytics available for review. There will also be a public information officer. Kentfield Fire District will see an estimated 45% increase in cost over the current year and will be budgeted in the next fiscal year. This percent increase is due to the fact there will be enhancements in the system, and it will be controlled by fire and not the Sheriff's Office. Marin County Fire has asked fire agencies for a Letter of Intent, initiating a partnership to use them for Fire and EMS dispatch. Chief Pomi said this letter is not binding, as the actual agreement will come late next year. He requested approval of the Letter of Intent and asked if there were any questions. None were asked.

M/S Evergettis/Corbet to approve the Marin County Fire Department Letter of Intent to join new Fire & EMS Dispatch Service.

**OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.**

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye  
Ayes: 5; Noes: 0  
Motion passes

**NEW BUSINESS:**

- a. **Board of Directors Oath of Office** – a November election for the Directors of the Kentfield Fire Protection District was not required this year because there were three open positions and three candidates who filed papers. As of December 5<sup>th</sup>, 2022, Barry Evergettis, Steve Gerbsman, and Ron Naso have all been certified by the Marin County Elections Department with four-year terms, beginning January of 2023. Chief Pomi asked the candidates to stand and raise their right hand as he administered the Oath of Office. He congratulated the Directors and thanked them for their service. Chief Pomi then explained the official Oath of Office forms will be signed, dated, and sent to the County for their records.

**KENTFIELD FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING**

**CHIEF'S REPORT:**

- a. **On Duty Health Screening** – The firefighters and administrative staff here at KFD just completed their annual physical and mental health screenings with a company called On Duty Health. They were here for two weeks and performed an assortment of tests which included blood work and ultrasounds. Captain Viau led the program and included Central Marin Fire and Ross Valley Fire in these screenings. We also learned that our Workers' Comp carrier, FASIS, is willing to support this program and cover some of the costs.
- b. **CMD/KFD Holiday Get Together** – The Kentfield Fire District holiday gathering occurred last Saturday night at Perry's down in Larkspur. It was a great and well attended event.
- c. **Kentfield Fire District Type 3 Fire Engine Update** – In the BOD Packet, there is a memo from Captain Viau on Apparatus Type 3 Engine (617). There are continual delays, supply chain issues, and unfortunately High-Tech hasn't received our cab and chassis from International yet. Marin County Fire and Sonoma Valley Fire ordered a couple of engines just ahead of us and theirs have arrived giving us hope that ours is next in the queue. High-Tech is able to build some of the body compartment and the pump pieces. They are still waiting on radios but once the cab and chassis arrive, it will probably be a four-six month build. We can potentially expect to see the Type 3 Engine in June. Updates to be continued.
- d. **MWPA 2021-2022 Annual Report Review** – Every year, Mark Brown and his team from the MWPA publish this report. They capture highlights of projects completed, future projects, money spent, and a complete breakdown of the financials. It is a very complete document. There was an MWPA Operations Committee meeting today, and all seventeen agencies were represented. This program is in the middle of year three and a lot of great work has been accomplished. The MWPA is getting past some of those environmental hurdles and roughly \$7.2 million worth of work has been completed just in 2021/22. This is a sign the program has really taken off and is starting to do some positive work for fire prevention.
- e. **Thank You to Director Naso for his year of service as Chairman of the Board of Directors** – On behalf of the Fire District and all the employees, Chief Pomi thanked Ron Naso for another great year of service as Board Chairman. Ron Naso first joined Kentfield Fire District back in 2005, which was 17 years ago. He also served as Chairman in the years of 2008, 2012, 2017, and 2022. Chief Pomi explained that it takes a lot of time and energy to serve on the Board and Director Naso is always looking out for the District's community and employees. Congratulations to Ron Naso.

**DIRECTOR MATTERS:**

**Director Evergettis** – Reported the MWPA program is taking off well and things are pulling together. They are overcoming some environmental issues and though it has been a bit of a struggle, Mark Brown is doing very well with the program. Fire Safe Marin use to run the Chipper Program but now they administer the educational and public outreach programs for the MWPA. The MWPA is running the Chipper Program now.

**CORRESPONDENCE:** Were reviewed.

**DISTRICT OPERATIONS:** November Incident Logs and Overtime Reports were reviewed.

**APPROVAL OF WARRANTS:**

M/S Murray/Gerbsman to approve November warrant 805304632 to and including 805304699 for \$750,637.82

**OPPORTUNITY FOR PUBLIC COMMENTS:** There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye

Ayes: 5; Noes: 0

Motion passes

**NEXT MEETING:** The next regular meeting will be held on January 11, 2023.

**CLOSED SESSION:** None

**CONFERENCE WITH LEGAL COUNSEL** – Initiation of litigation pursuant to Government Code §54956.9(d)(4).

**CONFERENCE** – to consider the appointment, employment, evaluation of performance, discipline, or dismissal of a public employee. Government Code § 54957 (b)(1).

**ADDITIONAL ACTIONS:** Director Naso asked for a moment of silence.

**ADJOURNMENT:** M/S Gerbsman/Murray to adjourn this meeting at 6:54 p.m. All ayes.

Respectfully submitted,

Jena Wilson  
Recording Secretary