

**KENTFIELD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING**

MEETING TYPE: Regular

DATE: Wednesday, March 13, 2024

CALL TO ORDER: 5:30 p.m. by Chairman Corbet. Director Naso led the assembly in the Pledge of Allegiance.

ROLL CALL: Corbet-present; Evergettis-absent; Gerbsman-present; Murray-present; Naso-present. Also in attendance were Chief Pomi, Battalion Chief Glenn, Deputy Fire Marshal Pasero, Accountant Hom, KAPF Association President Tescallo, C-Shift, and Recording Secretary Wilson.

APPROVAL OF PRIOR MONTH'S MINUTES: M/S Naso/Murray to approve the minutes of February 14, 2024.
Roll Call Vote: Corbet-Aye; Evergettis-Absent; Gerbsman-Abstain; Murray-Aye; Naso-Aye
Ayes: 3; Noes: 0; Absent: 1; Abstain: 1
Motion passes

ORAL COMMUNICATION: None

AGENDA ADJUSTMENTS: None

SPECIAL ANNOUNCEMENTS/PRESENTATIONS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

- a. ***KAPF Labor Contract Negotiation Process – Negotiation Ground Rules Agreement –***
The Board entered a Closed Session at 5:32 p.m.
The Board adjourned and entered back into Open Session at 5:47 p.m.
The Negotiation Ground Rules between the Kentfield Fire District and Kentfield Association of Professional Firefighters (KAPF) were included in the Board packet. KAPF Association President Tony Tescallo announced he will lead for the negotiation team on behalf of the Association. Director Murray explained the Board will form a subcommittee to meet with the Association subcommittee to discuss the 2024-2025 KAPF contracts. Once the ground rules are reviewed and signed, a meeting will be scheduled to begin the negotiation process. Director Murray and Director Gerbsman volunteered to represent as the negotiation Board subcommittee. The Board asked Accountant Hom for an incremental salary worksheet. Chief Pomi offered to help assist with the negotiation process.
- b. ***Ross Valley Paramedic Tax Rate Renewal F/Y 2024-2025*** – Chief Pomi explained Resolution 3-2024 is a continuation of the RVPA tax measure, approved by the voters in June 2022. There is a \$3 increase per year levied on parcel units within the Kentfield Fire Protection District. This current fiscal year, the tax measure was \$94.50. The new RVPA tax rate structure will charge each taxable living unit a tax levy of \$97.50. Each agency has been asked to approve a Resolution for the Ross Valley Paramedic Authority. Once approved, the County of Marin will then process the tax levy collection. Resolution 3-2024 ratifies the RVPA tax rate at \$97.50 for the fiscal year 2024-25. Chief Pomi asked for Board approval.

M/S Gerbsman/Naso to approve **Resolution 3-2024**, a Resolution of the Kentfield Fire District Board of Directors in Support of the Ross Valley Paramedic Tax Rate for Fiscal Year 2024-2025

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Absent; Gerbsman-Aye; Murray-Aye; Naso-Aye
Ayes: 4; Noes: 0; Absent: 1
Motion passes

- c. ***Service Agreement with Nelson Connects for Temporary Services – New Fire Dispatch*** – This is a new service agreement with Nelson Connects, which is a temporary service. Chief Pomi stated Nelson Connects provides ministerial individuals to help perform different types of work. The new Marin County Fire dispatch center is in need of developing dispatch policies and training manuals. Chief Weber has asked Chief Pomi to be the lead for this service agreement. The individual person assigned to help with these tasks will cost about \$47.60 an hour, working 40 hours a week. The District will pay the implementation cost upfront but will be reimbursed for all except 2.31%, which is Kentfield Fire District's shared cost.

M/S Gerbsman/Murray to approve the Nelson Connects for Temporary Services Contract

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Absent; Gerbsman-Aye; Murray-Aye; Naso-Aye
Ayes: 4; Noes: 0; Absent: 1

**KENTFIELD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING**

Motion passes

- d. ***Kentfield Fire Protection District OPEB Actuarial Valuation Calculated Fiscal Year Ending June 30, 2023*** – Chief Pomi referenced MacLeod Watts’ drafted copy of the District’s Other Post-Employment Benefits (OPEB) Actuarial Valuation and GASB 75 Report. It was completed with the date of June 30, 2023, and the previous valuation had been completed June 30, 2021. The primary purpose of this biannual report is to develop a value of future OPEB expenditures and determine future contributions to the CalPERS trust (CBERT). The District entered the trust in a CERBT Asset Allocation Strategy 2 and was at a 6.3% discount rate, or rate of return at the last valuation. This report reveals the new rate of return for the next two fiscal years has been lowered to 5.65%, which changes the numbers drastically. Chief Pomi referred to page 24 of the report and stated the District’s unfunded liability was at a positive \$138,623 with the last valuation. Due to the lower discount rate, the trust assets have gone from about \$5.4m to \$4.8m, and the unfunded liability is \$1,393,986. The District’s asset value projected in this report is up to \$5.2m and although it has changed since the valuation date of 6/30/2021, good progress is still being made. The total Actuarially Determined Contributions (ADC) was \$223,574 and in this next fiscal year it will be \$414,689. Even with the effects from the market change, Chief Pomi conveyed the District has done well in continuing to fund the trust. He recommended the Board approve the OPEB Actuarial Valuation.

M/S Gerbsman/Naso to approve the OPEB Actuarial Valuation Calculated Fiscal Year Ending June 30, 2023

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Absent; Gerbsman-Aye; Murray-Aye; Naso-Aye
Ayes: 4; Noes: 0; Absent: 1
Motion passes

- e. ***Fire Chief Performance and Contract Review*** –
CLOSED SESSION - Pursuant to Gov’t Code §54957 for Public Employment and Public Employee Performance Evaluations – Annual Fire Chief Performance and Contract Review
The Board entered a Closed Session at 6:04 p.m.
The Board adjourned and entered back into Open Session at 6:17 p.m.
Direct Murray stated the Board had nothing to report.

CHIEF’S REPORT: None

DIRECTOR MATTERS: None

CORRESPONDENCE: Were reviewed.

DISTRICT OPERATIONS: February Incident Logs and Overtime Reports were reviewed.

APPROVAL OF WARRANTS:

M/S Murray/Gerbsman to approve February warrant 805305387 to and including 805305429 for \$399,845.16.

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Absent; Gerbsman-Aye; Murray-Aye; Naso-Aye
Ayes: 4; Noes: 0; Absent: 1
Motion passes

NEXT MEETING: The next regular meeting will be held on April 10, 2024.

ADDITIONAL ACTIONS: Chairman Corbet asked for a moment of silence.

ADJOURNMENT: M/S Corbet/Naso to adjourn meeting at 6:26 p.m. All ayes.

Respectfully submitted,

Jena Wilson
Recording Secretary