

**KENTFIELD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING**

MEETING TYPE: Regular

DATE: Wednesday, November 13, 2024

CALL TO ORDER: 5:00 p.m. by Chairman Corbet who led the assembly in the Pledge of Allegiance.

ROLL CALL: Corbet-present; Evergettis-present; Gerbsman-present; Murray-present; Naso-present. Also in attendance were Chief Pomi, Accountant Dan Hom, Accountant Phillip Chavira, Firefighter Gutierrez, C-Shift, and Recording Secretary Wilson.

APPROVAL OF PRIOR MONTH'S MINUTES: M/S Evergettis/Naso to approve the minutes of October 09, 2024.
Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Abstain; Murray-Aye; Naso-Aye
Ayes: 4; Noes: 0; Abstain: 1
Motion passes

ORAL COMMUNICATION: None

AGENDA ADJUSTMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

- a. **Board of Directors Oath of Office** – Chief Pomi stated a November election for the Directors of the Kentfield Fire Protection District was not required this year because the number of candidates who applied did not exceed the number of positions available. Director Murray and Director Corbet have been appointed in lieu of an election for four-year terms, beginning January of 2025. Chief Pomi asked the candidates to stand and raise their right hand as he administered the Oath of Office. The official Oath of Office certificates will be signed and sent to the Marin County Elections Department for their records. Chief Pomi thanked the Directors for their service.
- b. **Election of 2025 Board of Director Officers** – Chief Pomi explained the Board manual states officers shall serve a one-year term, and a member may hold any position on the Board. If the Board chose a traditional rotation, the officer slate for 2025 would be: Director Murray as the Board Chairman, Director Gerbsman as the Board Vice-Chairman, and Director Naso would serve as Board Secretary. Chief Pomi requested an open discussion for a potential slate or nominations and votes for each position.

M/S Gerbsman/Evergettis to nominate Director Murray as 2025 Chairman

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye
Ayes: 5; Noes: 0
Motion passes

M/S Murray/Evergettis to nominate Director Gerbsman for 2025 Vice-Chairman

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye
Ayes: 5; Noes: 0
Motion passes

M/S Evergettis/Gerbsman to nominate Director Naso for Board Secretary

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye
Ayes: 5; Noes: 0
Motion passes

CHIEF'S REPORT:

- a. **Audit Update** – The District's basic financial statements have been audited by Maze & Associates. The final draft is in review. The District is anticipating the audit results will be presented at the December Board meeting.
- b. **Seasonal Firefighters** – November 12th marked the end of fire season for the seasonal firefighters. Both seasonals are staying as volunteers for the resident program.

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- c. *Station Alert MERA* – The entire MERA project is getting very close to being completely converted over into a new working program. Station alerting is in the final cutover phase and the Motorola teams are continuing to work through a couple of items.
- d. *Emergency Command Center (ECC)* – The ECC is now up and running and is fully functional. Last Wednesday there was a tour of the ECC and luncheon for all the retired chiefs in Marin County. Chief Smith, Chief Lando, and BC Glenn were all in attendance. There were about 30 retired Fire Chiefs from throughout Marin County over the years. Of the retired fire chiefs in attendance, there were over 900 years of Marin County Fire service. More information is available in the correspondence section of the board packet.
- e. *San Rafael Santa Cop* – Kentfield Fire District is once again sponsoring the Santa Cop program. The station will be collecting toys for Marin County children in need. For more information, please see the Santa Cop newsletter included in the board packet.
- f. *Fire Engine Type 3 Update* – Firefighter Gutierrez reported an estimated delivery date of December 2nd for the cab and frame. It is being shipped to California from Ohio on November 18th. The pump and the box have already been built and currently reside in Oakdale. All other equipment for the apparatus was purchased and is being safely stored as well. Kentfield Fire is anticipating this apparatus will be ready by June.

DIRECTOR MATTERS:

Director Evergettis – Reported the MWPA Governing Board did not meet this past month.

CORRESPONDENCE: Were reviewed.

DISTRICT OPERATIONS: October Incident Logs and Overtime Reports were reviewed.

APPROVAL OF WARRANTS:

M/S Murray/Gerbsman to approve October warrant 805305737 to and including 805305770 for \$408,951.45

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye
Ayes: 5; Noes: 0
Motion passes

NEXT MEETING: The next regular meeting will be held on December 11, 2024.

ADDITIONAL ACTIONS: Director Naso asked for a moment of silence.

ADJOURNMENT: M/S Gerbsman/Naso to adjourn meeting at 5:30 p.m. All ayes.

Respectfully submitted,

Jena Wilson
Recording Secretary