

**KENTFIELD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING**

MEETING TYPE: Regular

DATE: Wednesday, May 13, 2026

CALL TO ORDER: 5:01 p.m. by Chairman Naso who led the assembly in the Pledge of Allegiance.

ROLL CALL: Corbet-present; Evergettis-present; Murray-present; Naso-present; Ryan-absent. Also in attendance were Chief Pomi, Deputy Fire Marshal Pasero, C-Shift personnel, and Recording Secretary Wilson.

APPROVAL OF PRIOR MONTH'S MINUTES:

M/S Evergettis/Murray to approve the minutes of March 11, 2026.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Murray-Aye; Naso-Aye; Ryan-Absent

Ayes: 4; Noes: 0; Absent: 1

Motion passes

ORAL COMMUNICATION: None

AGENDA ADJUSTMENTS: None

SPECIAL ANNOUNCEMENTS/PRESENTATIONS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

- a. **November 2026 District Candidate Elections** – Chief Pomi stated Resolution 3-2026 acknowledges the Kentfield Fire Protection District has three regular four-year Board positions up for election in November 2026 and requests that the District's election be consolidated with Marin County election. The election will be held on November 3, 2026. He noted that the Board packet includes three documents for review: Resolution 3-2026, Notice of Elective Office, and the Marin County Elections Department Jurisdictional Boundary Confirmation. The Notice of Elected Office identifies Directors Evergettis, Naso, and Ryan as those whose seats are up for re-election. Candidates will have an opportunity to submit the required paperwork at a later date. Chief Pomi asked if there were any questions and none were raised.

M/S Murray/Evergettis to approve Resolution 3-2026, a Resolution of the Kentfield Fire District Board of Directors proposing an election be held in its jurisdiction; requesting the Board of Supervisors to consolidate with any other election conducted on said date, and requesting election services by the Marin County Elections Department.

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Murray-Aye; Naso-Aye; Ryan-Absent

Ayes: 4; Noes: 0; Absent: 1

Motion passes

- b. **Kentfield Fire Protection District OPEB Actuarial Valuation Calculated for Fiscal Year Ending June 30, 2025** – Chief Pomi presented the Kentfield Fire Protection District OPEB Actuarial Valuation calculated for the fiscal year ending June 30, 2025, noting that this biannual report follows the same format as the previous valuation completed for June 30, 2023. He explained that the valuation provides a snapshot as of the end of the last fiscal year and projects anticipated contribution amounts and liabilities for June 30, 2027 and June 30, 2028. The actuarial analysis assumes a 6% rate of return on assets in the District's OPEB trust. Chief Pomi highlighted key findings from the report, directing the Board to page 2, which shows that for the fiscal year ending June 30, 2026, the District's total OPEB liability is projected at \$7,223,539, with \$5,604,534 held in the CERBT trust, approximately 70% funded, resulting in a net OPEB liability of roughly \$1.6 million. He noted that OPEB expenses for the current fiscal year, including trust contributions and retiree healthcare costs, total \$504,881, consistent with the District's budget. Turning to page 25, he reviewed the schedule of funding progress dating back to 2010, showing steady growth in trust assets and an improved funded status of 77.6% as of June 30, 2025, compared to 7.5% two years prior. He also discussed the discount rate history, noting that the assumed rate of return has ranged from 7.75% in earlier years to 5.6% in 2023, with the current valuation using a conservative 6% assumption. Chief Pomi explained that while trust assets are earning approximately 6%, healthcare costs continue to rise at an estimated 13% annually, contributing to the ongoing unfunded liability. He emphasized that the actuarial report provides essential data for long-term planning and budgeting, as it incorporates detailed demographic information for all employees, retirees, spouses, and dependents. The District will use this valuation to guide funding decisions for the next two budget cycles. He noted that the Board is being asked to formally accept the OPEB Actuarial Valuation report, which must be filed with CalPERS and included in the District's GASB 75 reporting to maintain participation in the CERBT trust. Chief Pomi asked if there were any questions. No questions were asked.

M/S Murray/Evergettis to approve the OPEB Actuarial Valuation Calculated Fiscal Year Ending June 30, 2025

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OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Murray-Aye; Naso-Aye; Ryan-Absent
Ayes: 4; Noes: 0; Absent: 1
Motion passes

- c. **Special Fire Assessment Rate FY 2026/27** – Chief Pomi presented the Special Fire Assessment Rate for Fiscal Year 2026/27, noting that the Board packet included the resolution required to establish the Measure G Special Fire Tax Assessment. He explained that this resolution is typically reviewed in conjunction with the County of Marin’s Transmittal Three (T3) Rate Schedule and that this process has been in place since voter approval of Measure G on November 5, 2013. Measure G began as a 10-cent-per-square-foot tax with an annual cost-of-living escalator capped at 3%, resulting in a current maximum allowable rate of 13 cents per square foot. Chief Pomi reported that after developing the preliminary budget, the District is able to maintain a balanced financial plan at a rate of 7 cents per square foot, an amount the District has never exceeded since Measure G’s adoption. For fiscal year 2026/27, assessing approximately 2,322 parcels at the 7-cent rate is projected to generate roughly \$547,000 in revenue, with an additional \$2,000 anticipated from unimproved parcels, for a total of approximately \$549,000. He explained that Resolution 4-2026 formally sets the proposed rate at 7 cents per square foot for inclusion in the County’s Transmittal Three schedule. Once approved and transmitted to the County, the rate will be applied to the December property tax roll. Chief Pomi requested Board approval of the resolution and asked if there were any questions; none were raised.

M/S Evergettis/Murray to approve Resolution 4-2026, a Resolution by the Board of Directors of the Kentfield Fire District Adopting Special Assessment Rates for F/Y 2026/2027.

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Murray-Aye; Naso-Aye; Ryan-Absent
Ayes: 4; Noes: 0; Absent: 1
Motion passes

- d. **Preliminary Budget Fiscal Year 2026/27** – Chief Pomi presented the Fiscal Year 2026/27 Preliminary Budget provided in the Board packet. He provided an overview of projected Revenue, Personnel Costs, Service & Supply expenses, and planned Capital Outlay. He also reviewed Reserve Allocations-Assigned Fund Balances and summarized the Budget Analysis, noting that the District’s financial plan remains balanced and consistent with long-term goals. He requested Board direction to proceed with the budget development process. The Board accepted the report with no questions.

M/S Evergettis/Murray to approve the Preliminary Budget Fiscal Year 2026-2027 as presented and set the date of June 10th for the Public Hearing of the 2026-2027 Proposed Final Budget

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Murray-Aye; Naso-Aye; Ryan-Absent
Ayes: 4; Noes: 0; Absent: 1
Motion passes

- e. **Reporting of Mandatory Inspections & Compliance** – Deputy Fire Marshal Pasero reported that the meeting packet included a staff report and a resolution related to the District’s annual mandatory inspection reporting requirements. He explained that Senate Bill 1205, enacted in 2018, requires fire agencies to document compliance with state-mandated inspections outlined in the Health and Safety Code. Each year, the Kentfield Fire Protection District adopts a resolution confirming completion of inspections for specific occupancies, including educational facilities and R-2 apartment buildings. Deputy Fire Marshal Pasero noted that the District has complied with this requirement annually since 2018. For the current reporting period, the District inspected five educational occupancies and twenty-six apartment buildings, working with property owners to maintain safe conditions. He emphasized that these occupancies represent some of the highest-risk groups, students in schools and residents in multi-family housing, and that SB 1205 was designed to ensure statewide consistency in inspection compliance. Resolution 5-2026 reflects the District’s completion of all required inspections and will be submitted to the State Fire Marshal and maintained on file for public access. Deputy Fire Marshal Pasero invited questions from the Board, and a brief discussion followed.

M/S Murray/Evergettis to approve Resolution 5-2026, a resolution of the Board of Directors of the Kentfield Fire Protection District Acknowledging Receipt of a Report Made by the Fire Chief of the Kentfield Fire Protection District regarding the Inspection of Certain Occupancies Required to Perform Annual Inspections in Such Occupancies Pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code.

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

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Roll Call Vote: Corbet-Aye; Evergettis-Aye; Murray-Aye; Naso-Aye; Ryan-Absent
Ayes: 4; Noes: 0; Absent: 1
Motion passes

DIRECTOR MATTERS:

Director Naso – Reported that he had just come from a MERA meeting with Chief Pomi and noted that MERA is operating as designed.

Director Evergettis – Recommended that the Board review the MWPA report included in the Board packet. He attended an MWPA meeting last week and reported that various projects are progressing across the agency and that all budgeted work is moving forward. He also commented that the 17-member Board of Directors continues to work well together.

CORRESPONDENCE: Were reviewed.

DISTRICT OPERATIONS: March and April Incident Logs and Overtime Reports were reviewed.

APPROVAL OF WARRANTS:

M/S Murray/Evergettis to approve March warrant 805306415 to and including 805306448 for \$463,720.28

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Murray-Aye; Naso-Aye; Ryan-Absent
Ayes: 4; Noes: 0; Absent: 1
Motion passes

M/S Murray/Evergettis to approve April warrant 805306449 to and including 805306485 for \$825,104.10

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Murray-Aye; Naso-Aye; Ryan-Absent
Ayes: 4; Noes: 0; Absent: 1
Motion passes

NEXT MEETING: The next regular meeting will be held on June 10, 2026.

ADDITIONAL ACTIONS: Director Naso asked for a moment of silence.

ADJOURNMENT: M/S Corbet/Naso to adjourn meeting at 5:54 p.m. All ayes.

Respectfully submitted,

Jena Wilson
Recording Secretary