

# B O A R D O F D I R E C T O R S



Regular Meeting Agenda  
May 11, 2022  
Location: Virtual Meeting via Teleconference  
Kentfield, CA

ATTENTION: This will be a virtual meeting of the Board of Directors pursuant to Executive Order N-29-20 issued by the Governor of the State of California. There will not be a public location for participating in this meeting, but any interested member of the public can participate telephonically by utilizing the dial-in information printed on this agenda. If any member of the public has a request for a reasonable modification or accommodation for accessing this meeting due to a disability, they should contact Jena Wilson at [jwilson@kentfieldfire.org](mailto:jwilson@kentfieldfire.org)

Zoom Video Conference link: <https://us02web.zoom.us/j/9459048313>

Meeting ID: 945 904 8313

Call in Line: 1 (669) 900-6833, when prompted, enter meeting ID: 945 904 8313-#

Time: 6:30 p.m. For clarity of discussion, the Public is requested to MUTE except:

1. During Open Time for public expression item
2. Public comment period on agenda items.

**NOTE: The meeting will be recorded.**

1. CALL TO ORDER 6:30 p.m. Agenda available on the KFD website.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. VOTE TO CONTINUE VIRTUAL MEETINGS AB 361 – Chief Pomi  
Adoption of **Resolution 6-2022** for a Continuation of Teleconferenced/Zoom Board of Director Meetings. Staff recommends that the Board adopt 6-2022, a resolution of the Board of Directors of the Kentfield Fire Protection District proclaiming a local emergency, ratifying the proclamation of a State of Emergency by Executive Order N-08-21, dated June 11, 2021, and authorizing remote teleconference meetings of the legislative bodies of the Kentfield Fire Protection District for the period **May 11, 2022 – June 8, 2022**, pursuant to Brown Act provisions.  
**Board Action: 1. Discussion 2. Motion 3. Public Comment 4. BOD Roll Call Vote**

\*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

5. APPROVAL OF MINUTES

The Board may choose to approve the minutes of the March 9, 2022 meeting.

**Board Action: 1. Discussion 2. Motion 3. Public Comment 4. BOD Roll Call Vote**

6. ORAL COMMUNICATION

This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

7. AGENDA ADJUSTMENTS

8. SPECIAL ANNOUNCEMENTS/PRESENTATIONS

9. UNFINISHED BUSINESS

A. Future Kentfield Fire Protection District Board Meeting Options – Chief Pomi

**Board Discussion**

10. NEW BUSINESS

A. Reporting of Mandatory Inspections & Compliance – Deputy Fire Marshal Larry Pasero

**Resolution 7-2022:** Resolution of the Board of Directors of the Kentfield Fire Protection District Acknowledging Receipt of a Report Made by the Fire Chief of the Kentfield Fire Protection District regarding the Inspection of Certain Occupancies Required to Perform Annual Inspections in Such Occupancies Pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code.

**Board Action: 1. Discussion 2. Motion 3. Public Comment 4. BOD Roll Call Vote**

B. Request for Lease of Office Space at 907 Sir Francis Drake Blvd. – Chief Pomi

**Board Action: 1. Discussion 2. Motion 3. Public Comment 4. BOD Roll Call Vote**

C. November 2022 District Candidate Elections – Chief Pomi

**Resolution 8-2022:** Resolution of the Kentfield Fire Protection District Board of Directors proposing an election be held in its jurisdiction; Requesting the Board of Supervisors to consolidate with any other election conducted on said date, and requesting election services by the Marin County Elections Department.

**Board Action: 1. Discussion 2. Motion 3. Public Comment 4. BOD Roll Call Vote**

D. KAPF Labor Contract and KFD Staff Agreements – Chief Pomi

**CLOSED SESSION** - pursuant to Government Code §54957.6 for Public Labor Negotiation and Government Code §54957.6(a) for Public Employee Benefit Negotiation.

**Board Action: 1. Discussion 2. Motion 3. Public Comment 4. BOD Roll Call Vote**

E. Preliminary Budget Fiscal Year 2022/23 – Chief Pomi

**Board Action: 1. Discussion 2. Motion 3. Public Comment 4. BOD Roll Call Vote**

11. CHIEF'S REPORT – Receive and File

12. DIRECTOR MATTERS – Directors may report on their activities and meetings

13. CORRESPONDENCE: Marin IJ Editorial: For quality at a good price, extend Ross Valley paramedics tax, Blood Drive, Marin fire officials welcome proposed state insurance rules, MERA-Next Generation Project.

14. REPORTS

A. Overtime, Incident – March and April 2022

15. APPROVAL OF MONTHLY EXPENSES

Approval of March warrant 805304224 to and including 805304268 for \$363,541.89

**Board Action: 1. Discussion 2. Motion 3. Public Comment 4. BOD Roll Call Vote**

Approval of April warrant 805304269 to and including 805304314 for \$419,909.74

**Board Action: 1. Discussion 2. Motion 3. Public Comment 4. BOD Roll Call Vote**

CONFIRM NEXT MEETING DATE: June 8, 2022

16. MOMENT OF SILENCE

17. ADJOURNMENT

## **Kentfield Fire Protection District**

1004 SIR FRANCIS DRAKE BOULEVARD

KENTFIELD, CALIFORNIA 94904-1468

[www.kentfieldfire.org](http://www.kentfieldfire.org)

### **RESOLUTION NO. 6-2022**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE KENTFIELD FIRE PROTECTION DISTRICT RECONSIDERING THE CIRCUMSTANCES OF THE COVID-19 STATE OF EMERGENCY AND MAKING FINDINGS IN CONNECTION THEREWITH TO AUTHORIZE PUBLIC MEETINGS TO BE HELD VIA TELECONFERENCING PURSUANT TO GOVERNMENT CODE SECTION 54953(E) AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE KENTFIELD FIRE PROTECTION DISTRICT FOR THE PERIOD MAY 11, 2022 – JUNE 8, 2022.**

WHEREAS, the KENTFIELD FIRE PROTECTION DISTRICT is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of KENTFIELD FIRE PROTECTION DISTRICT's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically the surge of Covid-19 cases related to the Delta Variant; and

WHEREAS, AB 361 allows for the continuation of teleconferenced meetings to ensure social distancing, which will avoid the potential spread of the Delta Variant among the unvaccinated and the vaccinated; and

WHEREAS, the Board of Directors does hereby find social distancing continues to be recommended by the Centers for Disease Control and Marin County Public Health Officers; and

WHEREAS, the District will continue to use a Zoom platform, which does not require registrations, provides a non-internet telephone only option, and has proven over the past 24 months to adequately allow for public participation and comment, to provide free access to the Board of Director meetings,

NOW, THEREFORE, THE BOARD OF DIRECTORS OF KENTFIELD FIRE PROTECTION DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Recitals. The Recitals set forth above are true and correct and are incorporated into the Resolution by this reference.

Proclamation of Local Emergency. The Board hereby proclaims that it has considered the state of emergency, and finds that a local emergency now exists, and Marin County Health officers continue to recommend social distancing and avoidance of in person meetings.

Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of June 11, 2021.

Remote Teleconference Meetings. The Fire Chief and legislative bodies of KENTFIELD FIRE PROTECTION DISTRICT are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until June 8, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of KENTFIELD FIRE PROTECTION DISTRICT may continue to teleconference.

**PASSED AND ADOPTED** by the Board of Directors of KENTFIELD FIRE PROTECTION DISTRICT, this 11th day of May 2022, by the following vote:

AYES:

NOES:

ABSENT:

---

Ronald Naso, Chairman, Board of Directors

ATTEST:

---

Bruce Corbet, Secretary, Board of Directors

**KENTFIELD FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING**

**MEETING TYPE:** Regular – Virtual Meeting via Teleconference

**DATE:** Wednesday, March 9, 2022

**CALL TO ORDER:** 6:36 p.m. by Chairman Naso. Director Gerbsman led the assembly in the Pledge of Allegiance.

**ROLL CALL:** Corbet-present; Evergettis-present; Gerbsman-present; Murray-present; Naso-present. Also in attendance were Chief Pomi, Deputy Fire Marshal Pasero, Battalion Chief Glenn, B-Shift, and Recording Secretary Wilson.

**VOTE TO CONTINUE VIRTUAL MEETINGS AB 361** – Chief Pomi stated Resolution 3-2022 is required in order to continue with our virtual meetings. The Brown Act states a resolution needs to be discussed and approved every 30 days in order to meet remotely; Kentfield Fire District uses the Zoom platform. Chief Pomi has a meeting coming up with legal counsel to discuss the potential options for a hybrid meeting. He understands the Board would like to go back to in-person meetings and he is trying to do so in a respectful manner while ensuring the safety of staff and to the fire house. Chief Pomi recommended the Board approve Resolution 3-2022.

M/S Gerbsman/Evergettis to approve **Resolution 3-2022**, a resolution of the Board of Directors of the Kentfield Fire Protection District proclaiming a local emergency, ratifying the proclamation of a State of Emergency by Executive Order N-08-21, dated June 11, 2021, and authorizing remote teleconference meetings of the legislative bodies of the Kentfield Fire Protection District for the period March 9, 2022 – April 9, 2022, pursuant to Brown Act provisions.

**OPPORTUNITY FOR PUBLIC COMMENTS:** There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye;  
Ayes: 5 Noes: 0  
Motion passes

**APPROVAL OF PRIOR MONTH'S MINUTES:** M/S Evergettis/Murray to approve the minutes of February 9, 2022. Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Abstain, Murray-Aye; Naso-Aye;  
Ayes: 4 Noes: 0 Abstain: 1  
Motion passes

**ORAL COMMUNICATION:** None

**AGENDA ADJUSTMENTS:** None

**SPECIAL ANNOUNCEMENTS/PRESENTATIONS:** None

**UNFINISHED BUSINESS:**

- a. ***NERA Measure A Low-Income Senior Exemption*** – Chief Pomi announced the Marin Emergency Radio Authority (NERA) is once again offering the opportunity for a low-income senior exemption to the NERA parcel tax, which is Measure A. The deadline to apply is June 1, 2022 for the 2022/23 tax year. For more information, please visit NERA's website at <https://meraonline.org/>. The website explains who qualifies and provides information on frequently asked questions. An application for submission is also available on the website and here at the station. As a member agency, Kentfield Fire District recognizes this opportunity and wanted to report on it for those who may need it. Chief Pomi stated there was no action necessary and asked if there were any questions. No questions were asked.

**NEW BUSINESS:**

- a. ***Ross Valley Paramedic Tax Rate F/Y 2022-2023*** – Chief Pomi explained Resolution 4-2022 is an approval for supporting the existing Ross Valley Paramedic tax. In November of 2018, the community members of the eight agencies approved the Ross Valley Paramedic tax and every four years, this tax

**KENTFIELD FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING**

needs to be renewed and voted on. For Fiscal year 2022/23, starting July 1 of this year, the tax levy will be \$91.50 per taxable living unit. When it first began, it was \$79.50 and has increased \$4 each year; increasing by \$16 over the last four years. Chief Pomi stated that any member who lives within the community and is transported to the hospital by the RVPA, will not be billed by the ambulance company. Chief Pomi asked if there were any questions. No questions were asked.

M/S Murray/Evergettis to approve **Resolution 4-2022** Resolution of the Kentfield Fire District Board of Directors in Support of the Ross Valley Paramedic Tax Rate for Fiscal Year 2022-2023.

**OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.**

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye

Ayes: 5; Noes: 0

Motion passes

- b. ***Ross Valley Paramedic Authority Ballot Measure Renewal*** – Chief Pomi stated this item is brought to the Board every four years regarding RVPA funding. Resolution 5-2022 allows Kentfield Fire District to be part of the June 7<sup>th</sup> 2022 general election with the County. The RVPA Board has met twice this past month to review the budget and has approved a \$3 annual increase; over the next four years a \$12 total increase. Financially, we are in a very solid position with the JPA. There aren't a lot of overhead costs, there is no unfunded liability, and we are able to keep the cost very reasonable per resident. Chief Pomi referenced the election ballot language italicized in his staff report, citing this will be the ballot language for the member agencies of: Kentfield, San Anselmo, Fairfax, Larkspur, Ross, Sleepy Hollow and the unincorporated areas. The members who live in the town of Corte Madera pay a different amount per their agreement. The approximate annual revenue that is generated will vary between jurisdictions due to population and the number of parcels. Chief Pomi said there is some ballot language arguments in favor of and some yes vote language listed in his staff report to review. If the Board chooses to pass the resolution, there will be an opportunity for the District to submit the ballot language in supporting the measure. Chief Pomi verbalized that he is happy to work with the Board and community members to get that accomplished and sent off to the County of Marin. They would then include that on our measure for the June 7<sup>th</sup> general election.

M/S Evergettis/Gerbsman to approve **Resolution 5-2022** Supporting the Ross Valley Paramedic Authority Measure.

**OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.**

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye

Ayes: 5; Noes: 0;

Motion passes

- c. ***CLOSED SESSION for CONFERENCE WITH LEGAL COUNSEL- Initiation of litigation pursuant to Government Code §54956.9(d)(4): (One Case)***  
The Board entered in a Closed Session at 6:55 pm.  
The Board adjourned the Closed Session at 7:14 pm and entered back into Open Session.  
Director Naso stated there was nothing to report.

**CHIEF'S REPORT:** None

**DIRECTOR MATTERS:** Directors provided the following information regarding their activities:

**KENTFIELD FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING**

**Director Evergettis** – Reported on the MWPA and expressed what a fine job Mark Brown was doing. As conveyed last month, the MWPA hired a few more people to help support Mark. All in all, things are good and in balance with the MWPA.

**CORRESPONDENCE:** Were reviewed.

**DISTRICT OPERATIONS:** February Incident Logs and Overtime Reports were reviewed.

**APPROVAL OF WARRANTS:**

M/S Murray/Evergettis to approve February warrant 805304151 to and including 805304223 for \$604,556.03

**OPPORTUNITY FOR PUBLIC COMMENTS:** There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye

Ayes: 5 Noes: 0

Motion Passes

**NEXT MEETING:** The next regular meeting will be held on April 13, 2022.

**ADDITIONAL ACTIONS:** Chairman Naso asked for a moment of silence.

**ADJOURNMENT:** M/S Gerbsman/Evergettis to adjourn this meeting at 7:18 p.m. All ayes.

Respectfully submitted,

Jena Wilson  
Recording Secretary



# KENTFIELD FIRE PROTECTION DISTRICT

1004 SIR FRANCIS DRAKE BOULEVARD

KENTFIELD CA. 94904

---

**TO:** Board of Directors  
**FROM:** Mark Pomi, Fire Chief   
**SUBJECT:** Resolution No. 7-2022, Reporting of Mandatory Inspections & Compliance  
**DATE:** 5/5/2022

**BACKGROUND:**

On September 27, 2018, SB 1205 became effective, adding a new section to the California Health and Safety Code (HSC) which affects every fire department or fire district in the State. SB 1205 holds jurisdictional policy makers accountable to make progress on fire prevention resource requests, and ensures fire department funding allocations account for the long-standing needs of resource deficient fire prevention bureaus.

Existing California state law requires every fire department or district providing fire protection services to inspect every building used as a public or private school annually (HSC §13146.3). This same annual inspection requirement is applicable to hotels, motels, lodging houses, and apartment houses (HSC §13146.2). Currently, the Kentfield Fire Protection District is required by statute to annually inspect six (6) Group E occupancies, buildings, structures and/or facilities and twenty seven (27) Group R (and their associated sub-categories) occupancies.

**REQUIREMENTS:**

SB 1205 requires every fire department or district providing fire protection services to enforce building standards and other regulations adopted by the State Fire Marshal (SFM) to annually report to its administering authority their compliance with the annual inspection requirements of the California Health and Safety Code. The bill also requires the administering authority to formally acknowledge receipt of the compliance report in a resolution or a similar formal document. Kentfield Fire Protection District Resolution 7-2022 has been prepared to meet the requirements of SB1205.

**SUMMARY:**

SB 1205 requires local fire departments and fire districts to annually report on its compliance with inspections currently mandated in statute. Specifically, this bill:

- 1) Requires every city, county or district fire department required to perform annual inspections (pursuant to HSC Sec. 13146.2 and 13146.3) to annually report to administrative authority on its compliance of said inspections.
- 2) Requires the report to occur when the administering authority discusses its annual budget, or at another time determined by the administering authority.
- 3) Requires the administering authority acknowledge receipt of the report in a resolution or a similar formal document.
- 4) Defines "administering authority" as a city council, county board of supervisors, or district board, as the case may be.

## **Kentfield Fire Protection District**

1004 SIR FRANCIS DRAKE BOULEVARD  
KENTFIELD, CALIFORNIA 94904-1468  
[www.kentfieldfire.org](http://www.kentfieldfire.org)

### **RESOLUTION NO. 7-2022**

**A RESOLUTION OF THE BOARD OF THE KENTFIELD FIRE PROTECTION DISTRICT ACKNOWLEDGING RECEIPT OF A REPORT MADE BY THE FIRE CHIEF OF THE KENTFIELD FIRE PROTECTION DISTRICT REGARDING THE INSPECTION OF CERTAIN OCCUPANCIES REQUIRED TO PERFORM ANNUAL INSPECTIONS IN SUCH OCCUPANCIES PURSUANT TO SECTIONS 13146.2 AND 13146.3 OF THE CALIFORNIA HEALTH AND SAFETY CODE.**

**WHEREAS**, California Health & Safety Code Section 13146.4 was added in 2018, becoming effective on September 27, 2018; and,

**WHEREAS**, California Health & Safety Code Sections 13146.2 and 13146.3 requires all fire departments and Districts, including the Kentfield Fire Protection District, that provide fire protection services to perform annual inspections in every building used as a public or private school, hotel, motel, lodging house, apartment house, and certain residential care facilities for compliance with building standards, as provided and,

**WHEREAS**, California Health & Safety Code Section 13146.2 requires all fire departments all fire departments and Districts, including the Kentfield Fire Protection District, that provide fire protection services to report annually to its administering authority on its compliance with Sections 13146.2 and 13146.3 and,

**WHEREAS**, the Board of the Kentfield Fire Protection District intends this Resolution to fulfill the requirements of the California Health & Safety Code regarding acknowledgment of the Kentfield Fire Protection District's compliance with California Health and Sections 13146.2 and 13146.3.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of the Kentfield Fire Protection District that said Board expressly acknowledges the measure of compliance of the Kentfield Fire Protection District with California Health and Safety Code Sections 13146.2 and 13146.3 in the area encompassed by the Kentfield Fire Protection District, as follows:

**A. EDUCATIONAL GROUP E OCCUPANCIES:**

Educational Group E occupancies are generally those public and private schools, used by more than six persons at any one time for educational purposes through the 12th grade. Within the Kentfield Fire Protection District, there lie six (6) Group E occupancies, buildings, structures and/or facilities.

During calendar year 2021, the Kentfield Fire Protection District completed the annual inspection of six (6) Group E occupancies, buildings, structures and/or facilities. This is a compliance rate of 100 % for this reporting period.

**B. RESIDENTIAL GROUP R OCCUPANCIES:**

Residential Group R occupancies, for the purposes of this resolution, are generally those occupancies containing sleeping units, and include hotels, motels, apartments (three units or more), etc. as well as other residential occupancies (including a number of residential care facilities). These residential care facilities have a number of different sub-classifications, and they may contain residents or clients that have a range of needs, including those related to custodial care, mobility impairments, cognitive disabilities, etc. The residents may also be non-ambulatory or bedridden. Within the Kentfield Fire Protection District, there lie twenty seven (27) Group R (and their associated sub-categories) occupancies of this nature.

During calendar year 2021, the Kentfield Fire Protection District completed the annual inspection of twenty seven (27) Group R occupancies, buildings, structures and/or facilities. This is a compliance rate of 100 % for this reporting period.

**PASSED AND ADOPTED** at a regular meeting of the Board of Directors of the Kentfield Fire Protection District on this 11<sup>th</sup> Day of May 2022, by the following vote:

AYES:

NOES:

ABSENT:

---

Ron Nasso, Chairman, Board of Directors

ATTEST:

---

Bruce Corbet, Secretary, Board of Directors

Mark Pomi - Chief


# KENTFIELD FIRE PROTECTION DISTRICT

Phone (415) 453-7464  
Fax (415) 453-4578

1004 SIR FRANCIS DRAKE BOULEVARD

KENTFIELD CA. 94904

---

**TO:** Board of Directors  
**FROM:** Mark Pomi, Fire Chief   
**SUBJECT:** Request for Lease of Office Space at 907 SFDB  
**DATE:** 4/25/2022

Due to the expansion of our Defensible Space Program, as supported by the MWPA, I am requesting Board approval on the District's behalf for additional administration office space. We have met with the property owner at 907 Sir Francis Drake regarding office space and availability.

The Lease has been reviewed by our Legal Counsel and we have requested and received the required insurance documents.

See Attached:  
Board discussion and approval.

## LEASE

This Lease (Lease) dated as of May 1, 2022, is made between ARLAS & SMITHTON (Landlord), and the Kentfield Fire District (Tenant).

A. Lessor is the owner of real property (Real Property) located at 907 Sir Francis Drake Blvd., and the Building (as later defined) located on it. The Real Property and the Building are collectively the Property.

B. Lessor desires to lease to Lessee, and Lessee desires to lease from Lessor the Premises (as later defined) for the term and subject to the terms, covenants, agreements, and conditions in this Lease.

For good and valuable consideration, the receipt and adequacy of which are acknowledged, the parties agree as follows:

### Section 1. Lease.

Landlord Leases to Tenant on the terms and conditions in this Lease the following portion of the building known as Suite TBD (Premises) (see attached Floor Plan/diagram), hereinafter "Premises". Tenant's lease of said Premises shall include the right to use, in common with others, the Entrance/Waiting Room portion of the Reception area, Conference/Library rooms (on a scheduled basis), kitchen and eating areas, document preparation and faxing areas, parking and other public portions of the building and grounds. Each of the Premises shall have access to a filing cabinet.

### Section 2. Term and Option.

a.) The term of this Lease will commence on May 1, 2022 (Commencement Date), and end on October 31, 2022, (Termination Date) (Term), unless terminated sooner in accordance with the provisions of this Lease. If the Term commences on a date other than the Commencement Date, Landlord and Tenant will execute a memorandum setting forth the actual date of commencement of the Term. Possession of the Premises (Possession) will be delivered to Tenant on the commencement of the Term. If for any reason Landlord does not deliver Possession to Tenant on the Commencement of the Term, Landlord will not be subject to any liability for this failure, the Termination Date will not be extended by the delay, and the validity of this Lease will not be impaired. Rent will be abated until delivery of Possession. However, if Landlord has not delivered Possession to Tenant within thirty (30) days after the Commencement Date, at any time after that and before delivery of Possession, Tenant may give written notice to Landlord of Tenant's intention to cancel this Lease. The notice will set forth an effective date for the cancellation, which will be at least ten (10) days after delivery of notice to Landlord. If Landlord delivers Possession to Tenant on or before this effective date, this Lease will remain in full force. If Landlord fails to deliver Possession to Tenant on or before this effective date, this Lease will be canceled. Upon cancellation, all consideration previously paid by Tenant to Landlord on account of this Lease will be returned to Tenant, this Lease will have no further force, and Landlord will have no further liability to Tenant because of this delay or cancellation. If Landlord permits Tenant to take Possession prior to the commencement of the Term, the early Possession will not advance the Termination Date and will be subject to the provisions of this Lease, including, without limitation, the payment of rent. If a new lease is not executed and Tenant holds over after expiration of the term, the tenancy will continue on a 60 day lease basis thereafter until either party terminates the rental by providing the other party with a written 60 day notice, as provided for herein.

Provided that Tenant is not in default in the performance of this Lease, Tenant shall have the option to renew the Lease for an additional term of ( ) TBD months commencing at the expiration of the initial

Lease term. All of the terms and conditions of the Lease shall apply during the renewal term except that the monthly base rent shall be adjusted to current market rate rent at the commencement of the additional term.

The Option shall be exercised by written notice given to Landlord, as provided for herein, not less than 90 days prior to the expiration of the initial lease term. If notice is not given in the manner provided for herein within the time specified, this option shall expire.

### **Section 3. Rent.**

(a) Minimum Rent. Tenant will pay to Landlord as minimum rent, without deduction, setoff, notice, or demand, at the Law Offices of Arlas & Smithton, Suite 200, 907 Sir Francis Drake Boulevard, Kentfield, CA 94904 or at any other place Landlord designates by notice to Tenant, the sum of \$630.00 in advance of the first day of each month of the Term. If the Term begins or ends on a day other than the first or last day of a month, the rent for the partial months will be prorated on a per diem basis.

### **Section 4. Security Deposit.**

Tenant will deposit with Landlord on execution of this Lease the sum of \$400.00 as security for Tenant's faithful performance of Tenant's obligations under this Lease (Security Deposit). If Tenant fails to pay rent or other charges when due under this Lease, or fails to perform any obligations under this Lease, Landlord may use any portion of the Security Deposit for the payment of any rent or other amount then due and unpaid, for the payment of any other sum for which Landlord may become obligated because of Tenant's default or breach, or for any loss sustained by Landlord as a result of Tenant's default or breach. If Landlord uses any portion of the Security Deposit, Tenant will, within ten (10) days after written demand by Landlord, restore the Security Deposit to the full amount originally deposited. Tenant's failure to do so will constitute a default under this Lease. Landlord will not be required to keep the Security Deposit separate from its general accounts, and will have no obligation or liability for payment of interest on the Security Deposit. If Landlord assigns its interest in this Lease, Landlord will deliver to its assignee as much of the Security Deposit as Landlord then holds. Within ten (14) days after the Term has expired or Tenant has vacated the Premises or any final adjustment pursuant to Subsection 4(b) of this Lease has been made, whichever occurs last, and provided that Tenant is not then in default under this Lease, the Security Deposit, or as much as remains that has not been applied by Landlord, will be returned to Tenant or to the last assignee, if any, of Tenant's interest under this Lease.

### **Section 5. Use of Premises.**

The Premises will be used and occupied only for Administrative Offices and for no other use or purpose. There is no smoking allowed on or in the Premises or the Property.

### **Section 6. Assignment and Subletting.**

Tenant will not assign this Lease or sublet all or any part of the Premises without the prior written consent of Landlord.

## **Section 7. Other Provisions of Lease.**

a. Lessee shall not make or allow any alterations, additions, or improvements to the Premises or any part of the Premises (collectively, Alterations), without Lessor's prior written consent. Damage by Lessee shall be repaired by Lessor at Lessee's expense.

b. Lessee shall keep the Premises and the Building free from any liens arising out of any work performed, materials furnished, or obligations incurred by Lessee. Lessor may have posted on the Premises any notices that may be provided by law or that Lessor may deem proper for the protection of Lessor, the Premises, and the Building from those liens. Lessee may contest any lien for which Lessee is responsible under this Section, provided that Lessee shall have caused the lien to be bonded against.

c. Lessee accepts the Premises as being in the condition in which Lessor is obligated to deliver the Premises, subject to the tenant improvements, if any, that Lessor has agreed to make. At all times during the term of this Lease and at Lessee's sole cost, Lessee shall keep the Premises in good condition and repair; ordinary wear and tear and damage to the Premises by fire, earthquake, or act of God or the elements are excepted. Lessee waives all rights to make repairs at the expense of Lessor or instead to vacate the Premises, and Lessee further waives the provisions of Civil Code §§ 1941 and 1942 with respect to Lessor's obligations under this Lease. At the end of the term of this Lease, Lessee shall surrender to Lessor the Premises and all Alterations that are to remain in the Premises in the same condition as when received; ordinary wear and tear and damage by fire, earthquake, or act of God or the elements are excepted. Lessor has no obligation and has made no promise to alter, remodel, improve, repair, decorate, or paint the Premises or any part of them, except as specifically set forth in this Lease. Lessor has made no representations respecting the condition of the Premises or the Building, except as specifically set forth in this Lease.

## **Section 9 Damage or Destruction.**

(a) In the event the Premises or any portion of the Building necessary for Lessee's occupancy are damaged by fire, earthquake, act of God, the elements, or other casualty, within thirty (30) days after that event, Lessor shall notify Lessee of the estimated time, in Lessor's reasonable judgment, required for repair or restoration. If the estimated time is one hundred and eighty (180) days or less after the commencement of the physical work and one (1) year or less after the casualty event, Lessor shall proceed promptly and diligently to adjust the loss with applicable insurers, to secure all required governmental permits and approvals, and to repair or restore the Premises or the portion of the Building necessary for Lessee's occupancy. This Lease shall remain in full force, except that for the time unusable, Lessee shall receive a rental abatement for that part of the Premises rendered unusable in the conduct of Lessee's business.

(b) If the estimated time for repair or restoration is in excess of one hundred and eighty (180) days after the commencement of the physical work or one (1) year after the casualty event, Lessee may elect to terminate this Lease as of the date of the casualty event by giving notice to Lessor within fifteen (15) days following receipt of Lessor's notice of the estimated time for repair. If the estimated time is more than one hundred and eighty (180) days after commencement of the physical work or one (1) year after the casualty event, but Lessee has not elected to terminate this Lease, Lessor may elect, on notice to Lessee within twenty (20) days after the period for Lessee's election to terminate has expired, to repair or restore the Premises or the portion of the Building necessary for Lessee's occupancy. In that event, this Lease shall continue in full force, but the rent shall be abated. If Lessor does not elect to repair or restore, this Lease shall terminate as of the date of the casualty event. However, if Lessor has not commenced the physical repair or restoration of the Premises or the portion of the Building necessary for Lessee's occupancy within one (1) year from the casualty event, Lessee may elect to terminate this Lease by notice to Lessor given at any time following the expiration of one (1) year from the casualty event, but prior to the commencement of the physical repair or restoration work.

(c) If the Premises or the Building are to be repaired or restored under this Section, Lessor shall repair or restore at Lessor's cost the Building itself and all improvements in the Premises, including but not



limited to, any tenant improvements constructed pursuant to this Lease, but excluding Alterations made by or for Lessee subsequent to completion of those tenant improvements. Lessee shall pay the cost of repairing or restoring any Alterations made by or for Lessee subsequent to completion of the tenant improvements made pursuant to this Lease and shall be responsible for carrying casualty insurance as Lessee deems appropriate for those Alterations.

(d) In the event of any damage to or destruction of the Premises or the Building, Lessor and Lessee acknowledge that their respective rights and obligations are to be governed exclusively by this Lease.

(e) In the event the Premises are to be repaired or restored and Lessee requires temporary offices as a result of a casualty event affecting the Premises, Lessor shall use best efforts to locate offices for Lessee within the Building. Lessee acknowledges that Lessor makes no commitment as to the availability of any offices or as to their cost.

#### **Section 10 Rules.**

Lessee shall comply with the rules attached to and incorporated in this Lease as Exhibit C, and after notice, with all reasonable modifications and additions to these rules, from time to time promulgated in writing by Lessor. Lessor shall not be responsible to Lessee for the nonperformance of any of these rules by any other tenant or occupant of the Building, but Lessor shall take reasonable steps to enforce any rules, the nonperformance of which by other tenants materially and adversely affects Lessee in the use of the Premises. However, if any rule conflicts with any term, covenant, or condition of this Lease, this Lease shall prevail. In addition, no rule, or any subsequent amendment to it adopted by Lessor shall alter, reduce, or adversely affect any of Lessee's rights or enlarge Lessee's obligations under this Lease.

#### **Section 11 Subrogation.**

Lessor and Lessee shall each obtain from their respective insurers under all policies of fire, theft, public liability, worker's compensation, and other insurance maintained during the term of this Lease covering the Building, or any portion of it, or operations in it, a waiver of all rights of subrogation that the insurer of one party might have against the other party. Lessor and Lessee shall each indemnify the other against any loss or expense, including reasonable attorney fees, resulting from the failure to obtain this waiver.

#### **Section 12 Events of Default.**

The following events shall constitute events of default under this Lease (each an Event of Default):

(a) a default by Lessee in the payment when due of any rent or other sum payable under this Lease and the continuation of this default for ten (10) or more days after notice of the default from Lessor, provided that if Lessee has failed two (2) or more times in any twelve (12) months to pay any rent or other sum when due and notice of this default has been given by Lessor in each instance, no notice shall be required after this until the expiration of twelve (12) months in which all rental and other sums payable under this Lease have been paid on or before the date due;

(b) a default by Lessee in the performance of any of the terms, covenants, agreements, or conditions in this Lease, other than a default by Lessee in the payment when due of any rent or other sum payable under this Lease, and the continuation of the default beyond thirty (30) days after notice by Lessor or, if the default is curable and would require more than thirty (30) days to remedy, beyond the time reasonably necessary for cure; provided, however, that if Lessee has defaulted in the performance of the same obligation two (2) or more times in twelve (12) months and notice of the default has been given by Lessor in each instance, no notice shall be required after this until the expiration of twelve (12) months without any default by Lessee;



(c) the bankruptcy or insolvency of Lessee, a transfer by Lessee in fraud of creditors, an assignment by Lessee for the benefit of creditors, or the commencement of proceedings of any kind by or against Lessee under the Federal Bankruptcy Act or under any other insolvency, bankruptcy, or reorganization act, unless Lessee is discharged from voluntary proceedings within ninety (90) days;

(d) the appointment of a receiver for a substantial part of Lessee's assets;

(e) the abandonment of the Premises; and

(f) the levy upon this Lease or any estate of Lessee under this Lease by attachment or execution and the failure to have the attachment or execution vacated within thirty (30) days.

### **Section 13. Termination upon Default.**

On occurrence of any Event of Default by Lessee, Lessor may, in addition to any other rights and remedies given here or by law, terminate this Lease and exercise remedies relating to it without further notice or demand in accordance with the following provisions:

(a) So long as the Event of Default remains uncured, Lessor shall have the right to give notice of termination to Lessee, and on the date specified in this notice, this Lease shall terminate.

(b) If this Lease is terminated, Lessor may, by judicial process, reenter the Premises, remove all persons and property, and repossess and enjoy the Premises, all without prejudice to other remedies that Lessor may have because of Lessee's default or the termination.

(c) If this Lease is terminated, Lessor shall have all of the rights and remedies of a landlord provided by Civil Code § 1951.2, in addition to any other rights and remedies Lessor may have. The damages which Lessor may recover shall include, without limitation, (i) the worth at the time of award of the unpaid rent which had been earned at the time of termination; (ii) the worth at the time of award of the amount by which the unpaid rent which would have been earned after termination until the time of the award exceeds the amount of the rental loss that Lessee proves could have been reasonably avoided; (iii) the worth at the time of award computed by discounting the amount at the discount rate of the Federal Reserve Bank of San Francisco at the time of award plus one percent (1%) of the amount by which the unpaid rent for the balance of the term after the time of award exceeds the amount of rental loss that Lessee proves could be reasonably avoided; (iv) all reasonable legal expenses and other related costs incurred by Lessor following Lessee's default; (v) all reasonable costs incurred by Lessor in restoring the Premises to good order and condition to relet the Premises; and (vi) all reasonable costs, including without limitation, any brokerage commissions incurred by Lessor in reletting the Premises.

### **Section 14. Continuation after Default.**

Even though Lessee has breached this Lease and abandoned the Premises, this Lease shall continue in effect for so long as Lessor does not terminate Lessee's right to possession, and Lessor may enforce all rights and remedies under this Lease, including the right to recover the rental as it becomes due under this Lease. Acts of maintenance or preservation, efforts to relet the Premises, or the appointment of a receiver upon initiative of Lessor to protect Lessor's interest under this Lease shall not constitute a termination of Lessee's right to possession.

#### **Section 15. Other Relief.**

The remedies provided in this Lease are in addition to any other remedies available to Lessor at law, in equity, by statute, or otherwise.

#### **Section 16. Right of Lessor to Cure Defaults.**

Agreements and provisions to be performed by Lessee under this Lease shall be at Lessee's sole cost and without abatement of rental, except as specifically provided in this Lease. If Lessee (a) fails to pay any sum of money, other than rental, required under this Lease, or (b) fails to perform any other act under this Lease, and this failure continues for thirty (30) days after notice of the failure by Lessor, or a longer period as may be allowed under this Lease, Lessor may, without waiving or releasing Lessee from any obligations of Lessee, make payment or perform other acts required by this Lease on Lessee's behalf. All sums paid by Lessor and all necessary incidental costs shall be payable to Lessor on demand and shall constitute additional rental under this Lease.

#### **Section 17. Attorney Fees.**

If either party commences an action against the other in connection with this Lease, the prevailing party will be entitled to recover costs of suit and reasonable attorney fees.

#### **Section 18. No Broker.**

Tenant warrants that they have not dealt with any real estate broker in connection with this transaction as an agent expecting compensation. Landlord and Tenant each agree to indemnify, defend, and hold the other harmless against any damages incurred as a result of the breach of the warranty contained in this Lease.

#### **Section 19. Notices.**

All notices and demands that may be required or permitted by either party to the other will be in writing. All notices and demands by the Landlord to Tenant will be sent by United States Mail, postage prepaid, addressed to the Tenant at the Premises, and to the address in this Lease below. All notices and demands by the Tenant to Landlord will be sent by United States Mail, postage prepaid, addressed to the Landlord at the address in this Lease, and to any other person or place that the Landlord may from time to time designate in a notice to the Tenant.

To Landlord: ARLAS & SMITHTON  
907 Sir Francis Drake Boulevard  
Suite 200  
Kentfield, CA 94904

To Tenant:	Please send all notices to:	Kentfield Fire District
	<u>907 Sir Francis Drake Boulevard</u>	1004 Sir Francis Drake Blvd.
	Suite <u>          </u>	Kentfield, CA 94904
	Kentfield, CA 94904 <u>          </u>	

#### **Section 20. Successors and Assigns.**

This Lease will be binding on and inure to the benefit of the parties to it, their heirs, executors, administrators, successors in interest, and assigns.

#### **Section 21. Entry.**

Landlord reserves the right to enter the Premises on reasonable notice to Tenant to inspect the Premises or the performance by Tenant of the terms and conditions of this Lease and, during the last month of the Term, to show the Premises to prospective Tenants. In an emergency, no notice will be required for entry.

#### **Section 22. Late Charge and Interest.**

The late payment of any Rent will cause Landlord to incur additional costs, administration and collection costs, and processing and accounting expenses. If Landlord has not received any installment of Rent within five (5) days after that amount is due, Tenant will pay five percent (5%) of the delinquent amount, which is agreed to represent a reasonable estimate of the cost incurred by Landlord. In addition, all delinquent amounts will bear interest from the date the amount was due until paid in full at a rate per annum (Applicable Interest Rate) equal to the greater of (a) five percent (5%) per annum plus the then federal discount rate on advances to member banks in effect at the Federal Reserve Bank of San Francisco on the 25th day of the month preceding the date of this Lease or (b) ten percent (10%). However, in no event will the Applicable Interest Rate exceed the maximum interest rate permitted by law that may be charged under these circumstances. Landlord and Tenant recognize that the damage Landlord will suffer in the event of Tenant's failure to pay this amount is difficult to ascertain and that the late charge and interest are the best estimate of the damage that Landlord will suffer. If a late charge becomes payable for any three (3) installments or Rent within any twelve (12) month period, the Rent will automatically become payable quarterly in advance.

#### **Section 23. Entire Agreement.**

This Lease sets forth all the agreements between Landlord and Tenant concerning the Premises, and there are no other agreements either oral or written other than as set forth in this Lease.

#### **Section 24. Time of Essence.**

Time is of the essence in this Lease.

#### **Section 25. Waiver.**

The waiver by Lessor of any agreement, condition, or provision contained in this Lease shall not be deemed to be a waiver of any subsequent breach of the agreement, condition, or provision or any other agreement, condition, or provision contained in the Lease, nor shall any custom or practice that may arise between the parties in the administration of the terms of this Lease be construed to waive or to lessen the right of Lessor to the performance by Lessee in strict accordance with these terms. The subsequent acceptance of rental under this Lease by Lessor shall not be deemed to be a waiver of any preceding breach by the other party of any agreement, condition, or provision of this Lease, other than the failure of Lessee to pay the particular accepted rental, regardless of knowledge of the preceding breach at the time of the rental acceptance.

#### **Section 26. Indemnity.**

(a) Tenant agrees to indemnify, defend, and hold Landlord, and Landlord's employees, agents and contractors harmless from all liability, penalties, losses, damages, costs, expenses, causes of action,

claims, or judgments arising by reason of any death, bodily injury, personal injury, or property damage resulting from:

(i) any cause occurring in or about or resulting from an occurrence in or about the Leased Premises during the Lease Term,

(ii) the negligence or willful misconduct of Tenant or Tenant's agents, employees, contractors and invitees, wherever it occurs, or

(iii) an Event of Tenant's Default.

The provisions of Section 26(a) shall survive the expiration or sooner termination of this Lease.

(b) Except as otherwise provided in this Lease, Landlord shall not be liable to Tenant, nor shall Tenant be entitled to terminate this Lease or to any abatement of rent for any damage to Tenant's property or any injury to Tenant or any of Tenant's employees, agents, or invitees, or loss to Tenant's business arising out of any cause, including but not limited to:

(i) the failure, interruption, or installation of any heating, air conditioning, or ventilation equipment;

(ii) the loss or interruption of any utility service;

(iii) the failure to furnish or delay in furnishing any utilities or services when the failure or delay is caused by fire or other casualty, the elements, labor disputes, acts of God, or any other circumstance beyond the control of Landlord;

(iv) the limitation, curtailment, rationing, or restriction on the use of water or electricity, gas or any other form of utility;

(v) vandalism, malicious mischief, or forcible entry by unauthorized persons or the criminal act of any person; or

(vi) seepage, flooding, or other penetration of water into any portion of the Premises.

#### **Section 27. Governing Law.**

This Lease will be governed by and construed in accordance with California law.

#### **Section 28. Cancellation Due to Change or Enforcement of Zoning and/or Use Restrictions**

In the event that Landlord is required to deny Possession to Tenant anytime after this effective date due to any change in or enforcement of zoning and/or use restrictions, this Lease will be canceled. Upon cancellation, any unused consideration paid by Tenant to Landlord on account of this Lease will be returned to Tenant, this Lease will have no further force, and Landlord will have no further liability to Tenant because of this cancellation.

#### **Section 29. Illegality or Unenforceability of Portion of Lease.**

If any provision of this Lease is determined to be illegal or unenforceable, this determination shall not affect any other provision of this Lease, and all other provisions shall remain in full force and effect.

#### **Section 30. Insurance.**

For the mutual benefit of Landlord and Tenant, Tenant shall maintain, at his expense and throughout the lease term or any extension thereof, general public liability insurance against claims for among other things, blanket contractual liability, premises, products and completed operations, and personal and advertising injury coverage, personal injury, death or property damage, together with insurance against vandalism and malicious mischief, occurring in, or on or about the Premises or sidewalks or premises adjacent to the Premises, including the restrooms, (other than easements and common areas under the control of Landlord) to afford protection to the limit of not less than One Million Dollars (\$1,000,000) with respect to bodily injury or death and property damage limits of not less than \$500,000.00. Tenant shall deliver to Landlord, upon request, a certificate of insurance and of any renewals from time to time during the term of this Lease.

General Insurance Provisions

(i) Certificates of Insurance. Tenant will deliver to Landlord certificates of insurance for all insurance required to be maintained by Tenant no later than thirty days (30) after opening the business to the public. Tenant will, at least ten (10) days prior to expiration of the policy, furnish Landlord with certificates of renewal or binders. Each certificate will expressly provide that the policies are not cancelable or otherwise subject to modification except after thirty (30) days' prior written notice to the parties named as additional insureds in this Lease. However, in the case of cancellation for nonpayment of premium, the cancellation will not take effect until at least (10) days' notice has been given to Landlord. If Tenant fails to maintain any insurance required in this Lease, Tenant will be liable for all losses and costs resulting from that failure; Landlord will have the right, but not the obligation, to obtain insurance on behalf of Tenant, and Tenant will immediately on demand pay Landlord the premiums on the insurance; and Landlord may declare a default under this Lease.

(ii) Additional Insureds. Landlord and any property management company of Landlord for the Premises must be named as additional insureds under all of the policies required by Section 7(a). The policies required herein must provide for severability of interest.

(iii) Primary Coverage. All insurance to be maintained by Tenant must, except for workers' compensation and employer's liability insurance, be primary, without right of contribution from insurance of Landlord. Any umbrella liability policy or excess liability policy must provide primary insurance. The limits of insurance maintained by Tenant will not limit Tenant's liability under this Lease.

In Witness Whereof, the parties have executed this Lease as of the date first above written.

Tenant: \_\_\_\_\_

By \_\_\_\_\_

Date: 4.27.22, 2022

Landlord: \_\_\_\_\_

Date: 4-27-2022, 2022

Robert Smith

## Rules

1. The sidewalks, halls, passages, exits, entrances and stairways of the Building shall not be obstructed by any of the tenants or used for any purpose other than for ingress to and egress from their respective Premises. The halls, passages, exits, entrances and stairways are not for the general public, and Lessor shall in all cases retain the right to control and prevent access to them by all persons whose presence in the judgment of Lessor would be prejudicial to the safety, character, reputation, and interests of the Building and its tenants. However, nothing here shall be construed to prevent access to persons with whom any tenant normally deals in the ordinary course of business, unless these persons are engaged in illegal activities. No tenant and no employee or invitee of any tenant shall go on the roof of the Building.

2. A sign, placard, picture, name, advertisement, or notice visible from the exterior of any tenant's Premises shall not be inscribed, painted, affixed, or otherwise displayed by any tenant on any part of the Building. Material visible from outside the Building will not be permitted, without written permission.

3. The Premises of each tenant shall not be used for the storage of merchandise held for sale to the general public or for lodging. No cooking shall be done or permitted by any tenant on the Premises, except that (a) each tenant may use the lunchroom facility.

4. No tenant shall employ any person other than Lessor's janitorial service for cleaning the Premises, unless otherwise approved by Lessor. No person other than those approved by Lessor shall be permitted to enter the Building to clean it. No tenant shall cause any unnecessary labor because of carelessness or indifference in the preservation of good order and cleanliness. Janitor service will not be furnished on nights when rooms are occupied after 7:30 p.m.

5. Lessor will furnish each tenant, free of charge, one key to each door lock to the Premises. Lessor may make a reasonable charge for any additional keys. No tenant shall have any keys made. No tenant shall alter any lock or install a new or additional lock or any bolt on any door of the premises without the prior consent of Lessor. The tenant shall in each case furnish Lessor with a key for any lock. Each tenant, upon the termination of the tenancy, shall deliver to Lessor all keys to doors in the Building that have been furnished to the tenant.

6. The persons employed to move equipment in or out of the Building must be acceptable to Lessor. Lessor shall have the right to prescribe the weight, size, and position of all equipment, materials, furniture, or other property brought into the Building. Heavy objects shall, if considered necessary by Lessor, stand on wood strips of a thickness necessary to properly distribute the weight. Lessor will not be responsible for loss of or damage to any property from any cause, and all damage done to the Building by moving or maintaining property shall be repaired at the expense of the tenant.

7. No tenant shall use or keep in the Premises or the Building any kerosene, gasoline, or inflammable or combustible fluid or material other than limited quantities reasonably necessary for the operation or maintenance of office equipment, and may not, without Lessor's prior approval, use any method of heating or air conditioning other than that supplied by Lessor. No tenant shall use or keep any foul, noxious, or hazardous gas or substance in the Premises, or permit or suffer the Premises to be occupied or used in a manner offensive or objectionable to Lessor or other occupants of the Building because of noise, odors, or vibrations, or interfere in any way with other tenants or those having business in the Building. No pets shall be kept in the Premises.

8. Lessor reserves the right to exclude from the Building between the hours of 10:00 p.m. and 7:00 a.m. and at all hours on Saturdays, Sundays, and legal holidays any person who does not present a proper access card or other identification as a tenant or an employee of a tenant, or who does not otherwise present proper authorization by a tenant for access to the premises. Each tenant shall be responsible for all persons for whom it authorizes access and shall be liable to Lessor for all acts of these persons. Lessor shall in no case be liable for damages for any error with regard to the admission to or exclusion from the Building of any person. In the case of invasion, mob, riot, public excitement, or other circumstances rendering an action advisable in Lessor's opinion, Lessor reserves the right to prevent access to the Building during the continuance of the circumstance by any action Lessor deems appropriate.

9. No curtains, draperies, blinds, shutters, shades, screens, or other coverings, hangings, or decorations shall be attached to, hung, or placed in, or used in connection with any exterior window in the Building without the prior consent of Lessor. If consented to by Lessor, these items shall be installed on the office side of the standard window covering and shall in no way be visible from the exterior of the Building.

10. Messenger services and suppliers of bottled water, food, beverages, and other products or services shall be subject to reasonable regulations as may be adopted by Lessor. Lessor may establish a central receiving station in the Building for delivery and pick up by all messenger services, and may limit delivery and pick up at tenant Premises to Building personnel.

11. Each tenant shall see that the doors of the premises are closed and locked and that all water faucets or apparatus, cooking facilities, and office equipment, excluding office equipment required to be operative at all times, are shut off and the Alarm set if they are the last person to leave, before the tenant or employees leave the Premises at night, so as to prevent waste or damage. For any default or carelessness in this regard the tenant shall be responsible for any damage sustained by other tenants or occupants of the Building or Lessor. On multiple-tenancy floors, tenants shall keep the doors to the Building corridors closed at all times except for ingress and egress.

12. The toilets, urinals, wash bowls, and other restroom facilities shall not be used for any purpose other than that for which they were constructed. No foreign substance of any kind shall be thrown in them, and the expense of any breakage, stoppage, or damage resulting from the violation of this rule shall be borne by the tenant who, or whose employees or invitees, have caused it.

13. Except with the prior consent of Lessor, no tenant shall sell, or permit the sale at retail, of newspapers, magazines, periodicals, theater tickets, or any other goods or merchandise to the general public in the Premises, nor shall any tenant carry on, permit, or allow any employee or other person to carry on the business of stenography, typewriting, or any similar business in or from the Premises for the service or accommodation of occupants of any other portion of the Building, nor shall the Premises of any tenant be used for manufacturing of any kind, or any business or activity other than that specifically provided for in the tenant's lease.

14. No tenant shall install any antenna, loudspeaker, or other device on the roof or exterior walls of the Building.

15. No motorcycles or motor scooters shall be parked or stored anywhere in the Building other than the garage of the Building, and no bicycles may be parked or stored anywhere in the Building other than in facilities provided in the Parking Area of the Building.

16. Hand trucks or other material handling equipment, except those equipped with rubber tires and side guards, may not be used in any portion of the Building unless approved by Lessor.

17. Each tenant shall store refuse within that tenant's premises. No material of a nature that it may not be disposed of in the ordinary and customary manner of removing and disposing of refuse in the County of Marin without being in violation of any law or ordinance governing this disposal shall be placed in the refuse boxes or receptacles. All refuse disposal shall be made only through entryways and elevators provided for these purposes and at the times Lessor shall designate.

20. Canvassing, peddling, soliciting, and distributing handbills or any other written materials in the Building is prohibited, and each tenant shall cooperate to prevent this type of occurrence.

21. The requirements of the tenants will be attended to only on application by telephone or in person at the office of the Building. Employees of Lessor shall not perform any work or do anything outside of their regular duties unless under special instructions from Lessor.

22. Lessor may waive any one or more of these Rules and Regulations for the benefit of any particular tenant, so long as Lessee's use of the Premises is not adversely affected by the waiver, and no waiver by Lessor shall be construed as a waiver of the Rules in favor of any other tenant, nor prevent Lessor from later enforcing any of the Rules against any of the tenants of the Building.

23. These Rules are in addition to, and shall not be construed to modify or amend, in whole or in part, the terms, covenants, agreements, and conditions of any lease of Premises in the Building.

24. Lessor reserves the right to make other reasonable rules as Lessor judges may be needed for the safety, care, and cleanliness of the Building, and for the preservation of good order, provided that Lessee's use and occupancy of the Premises shall not be adversely affected by other rules.





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
4/27/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Arthur J. Gallagher & Co. Insurance Brokers of CA, Inc., License #0726293 595 Market Street, Suite 2100 San Francisco CA 94105		<b>CONTACT NAME:</b> <b>PHONE</b> (A/C, No, Ext): 415-546-9300 <b>FAX</b> (A/C, No): 415-536-8499 <b>E-MAIL ADDRESS:</b>		
<b>INSURED</b> Kentfield Fire Protection District 1004 Sir Francis Drake Blvd Kentfield, CA 94904-1468		<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
		INSURER A : Allied World Insurance Company		22730
		INSURER B :		
		INSURER C :		
		INSURER D :		
		INSURER E :		
FIREAGE-01		INSURER F :		

## COVERAGES

CERTIFICATE NUMBER: 1342297364

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		JPAPKG-00237-00F-03	7/1/2021	7/1/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ 10,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
RE: Weekly use of office and conference room. Ongoing throughout the policy period.  
ADDITIONAL INSURED(S): Arlas and Smithton

## CERTIFICATE HOLDER

## CANCELLATION

Arlas and Smithton 907 Sir Francis Drake Blvd Suite 200 Kentfield CA 94904	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
---	---

© 1988-2015 ACORD CORPORATION. All rights reserved.



**POLICY NUMBER: JPAPKG-00237-00F-03**

## **ADDITIONAL INSURED – AUTOMATIC**

**THIS ENDORSEMENT CHANGES THE COVERAGE FORM.  
PLEASE READ IT CAREFULLY.**

**THIS ENDORSEMENT MODIFIES INSURANCE PROVIDED UNDER THE FOLLOWING:  
COMMERCIAL GENERAL LIABILITY COVERAGE FORM**

**SECTION II. – WHO IS AN INSURED** is amended to include as an insured any person or organization but only with respect to the following:

- A. Liability for "bodily injury", "property damage", or "personal and advertising injury" caused , in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:
  - 1. in the performance of your ongoing operations; or
  - 2. in connection with premises owned by or rented to you;
- B. Liability arising out of the ownership, maintenance or use of premises leased to you and subject to the following additional exclusions:
  - 1. any "occurrence" which takes place after you cease to be a tenant at that premises.
  - 2. structural alterations, new construction or demolition operations performed by or on behalf of the person or organization you have leased from.

Mark Pomi - Chief

# KENTFIELD FIRE PROTECTION DISTRICT

Phone (415) 453-7464  
Fax (415) 453-4578

1004 SIR FRANCIS DRAKE BOULEVARD

KENTFIELD CA. 94904

---

**TO:** Board of Directors  
**FROM:** Mark Pomi, Fire Chief   
**SUBJECT:** Kentfield Fire District Resolution-November 8, 2022 Election  
**DATE:** 4/29/2022

Kentfield Fire Protection District Board of Director's Resolution 8-2022 for the November 8, 2022 election, noting the District will have THREE - four year regular term positions and requesting the Board of Supervisors to consolidate with any other election conducted on said date, along with requesting election services by the Marin County Elections Department.

Attached:  
Resolution 8-2022  
Elected Officials and Terms of Office  
Confirmation of District Boundary

## **Kentfield Fire Protection District**

1004 SIR FRANCIS DRAKE BOULEVARD  
KENTFIELD, CALIFORNIA 94904-1468  
www.kentfieldfire.org

### **RESOLUTION NO. 8-2022**

#### **RESOLUTION OF THE KENTFIELD FIRE DISTRICT BOARD OF DIRECTORS PROPOSING AN ELECTION BE HELD IN ITS JURISDICTION; REQUESTING THE BOARD OF SUPERVISORS TO CONSOLIDATE WITH ANY OTHER ELECTION CONDUCTED ON SAID DATE, AND REQUESTING ELECTION SERVICES BY THE MARIN COUNTY ELECTIONS DEPARTMENT**

**WHEREAS**, it is the determination of said governing body the regularly scheduled election to be held on the 8th day of November 2022, at which election the issue to be presented to the voters shall be to elect the following members to the Board of Directors:

Number of Regular Term Positions (4 year) **THREE**

Number of Short Term Positions (2 year) **NONE**

**NOW, THEREFORE, BE IT RESOLVED**, pursuant to Elections Code §10002, the Board of Supervisors of the County of Marin is hereby requested to:

- 1) Consolidate said election with any other applicable election conducted on the same day in the manner prescribed in Elections Code §10418;
- 2) Authorize and direct the Elections Department at District expense, to provide all necessary election services and to canvass the results of said election.

**PASSED AND ADOPTED** this 11th day of May 2022 by the following vote, to wit:

AYES:

NOES:

ABSENT:

---

Ronald Naso, Chairman, Board of Directors

ATTEST:

---

Bruce Corbet, Secretary, Board of Directors

MARIN COUNTY ELECTIONS DEPARTMENT  
DISTRICT BOUNDARY CONFIRMATION REQUEST  
For the November 8, 2022 Statewide General Election

This is to confirm that the jurisdictional boundaries have not changed since the last district-wide election or the last printing of the boundary map.

Please complete and email this form to [danmiller@marincounty.org](mailto:danmiller@marincounty.org).

Name of Jurisdiction: Kentfield Fire Protection District

Please Print

***As the representative of the above-named jurisdiction I confirm there have been no boundary changes to this jurisdiction since the last election or boundary revision:***

Signed \_\_\_\_\_ Date \_\_\_\_\_

Name of Representative: Mark Pomi

Please Print

Title of Representative: Fire Chief

Please Print

## Elected Officials and Terms of Office

Please refer to the accompanying instructions for important information and instructions, **before** completion.

District Info: **Kentfield Fire Protection District**

**April 19, 2022**

1004 Sir Francis Drake Blvd  
Kentfield CA 94904

As required by Elections Code 10509 please confirm the information listed below regarding your jurisdiction's elective offices to be filled at your next general candidate election.

Sign and return this form if the information is correct. Contact the Elections office immediately if changes are needed.

PAYMENT FOR THE PUBLICATION OF THE STATEMENT OF QUALIFICATIONS IS THE RESPONSIBILITY OF THE DISTRICT.

Ballot Heading(s):	Elected/ Appointed	Term of Office
District Kentfield Fire Protection District Director	Barry Peter Evergettis 423 Woodland Rd Kentfield, CA 94904	Elected 12/7/2018 to 12/2/2022
Director	Steven Ronald Gerbsman 211 Laurel Grove Ave Kentfield, CA 94904	Elected 12/7/2018 to 12/2/2022
Director	Ronald Thomas Naso 36 Manor Rd Greenbrae, CA 94904	Elected 12/7/2018 to 12/2/2022
Director	Bruce Corbet 320 Los Cerros Dr Greenbrae, CA 94904	Elected 12/4/2020 to 12/6/2024
Director	Michael Gerard Murray 15 Cedar Ave Kentfield, CA 94904	Elected 12/4/2020 to 12/6/2024

I have reviewed all information contained on this form  
and have indicated any changes necessary.

**Please  
Stamp  
District Seal Here**

\_\_\_\_\_  
Signature

Mark Pomi - Chief


# KENTFIELD FIRE PROTECTION DISTRICT

Phone (415) 453-7464  
Fax (415) 453-4578

1004 SIR FRANCIS DRAKE BOULEVARD

KENTFIELD CA. 94904

---

**TO:** Board of Directors  
**FROM:** Mark Pomi, Fire Chief   
**SUBJECT:** KAPF and Staff Contract agreements FY 22/23  
**DATE:** 4/25/2022

Kentfield Association of Professional Firefighters and Administrative Staff Base Salaries FY 22/23

- 1) Copy of the 22/23 agreed upon MOU Appendix A Base Salaries for Classic and PEPRA members.
- 2) Request that the Board of Directors consider granting a base salary adjustment, effective July 01, 2022 for staff positions. (See Attached)

**Kentfield Fire Protection District  
Base Salaries - PEPRA**

<b>Rank</b>	<b>Percent Captain</b>	<b>2022/2023 Annual</b>	<b>2022/2023 Monthly</b>	<b>2022/2023 Bi-weekly</b>	<b>2022/2023 Hourly</b>	<b>2022/2023 Overtime</b>
-------------	----------------------------	-----------------------------	------------------------------	--------------------------------	-----------------------------	-------------------------------

**56 Hour Week**

I - Entrance	-38%	102,313	8,526.05	3,935.10	35.13	52.70
II - Firefighter	-33%	106,159	8,846.59	4,083.04	36.46	54.68
III - Firefighter	-28%	110,306	9,192.16	4,242.53	37.88	56.82
IV - Firefighter	-23%	114,790	9,565.81	4,414.99	39.42	59.13
Engineer	-11%	127,199	10,599.95	4,892.29	43.68	65.52
Captain	0%	141,191	11,765.96	5,430.44	48.49	72.73
Prevention Officer	8%	152,487	12,707.19	5,864.87	52.36	78.55
Training Officer	8%	152,487	12,707.19	5,864.87	52.36	78.55
Operations Officer	8%	152,487	12,707.19	5,864.87	52.36	78.55
Battalion Chief	17%	165,194	13,766.20	6,353.61	56.73	85.09

**COLA - PEPRA** **3.00%**

**40 Hour Week**

I - Entrance	-38%	102,313	8,526.05	3,935.10	49.19	73.78
II - Firefighter	-33%	106,159	8,846.59	4,083.04	51.04	76.56
III - Firefighter	-28%	110,306	9,192.16	4,242.53	53.03	79.55
IV - Firefighter	-23%	114,790	9,565.81	4,414.99	55.19	82.78
Engineer	-11%	127,199	10,599.95	4,892.29	61.15	91.73
Captain	0%	141,191	11,765.96	5,430.44	67.88	101.82
Prevention Officer	8%	152,487	12,707.19	5,864.87	73.31	109.97
Training Officer	8%	152,487	12,707.19	5,864.87	73.31	109.97
Operations Officer	8%	152,487	12,707.19	5,864.87	73.31	109.97
Battalion Chief	17%	165,194	13,766.20	6,353.61	79.42	119.13

**COLA - PEPRA** **3.00%**

**Kentfield Fire Protection District  
Base Salaries - Classic**

<b>Rank</b>	<b>Percent Captain</b>	<b>2022/2023 Annual</b>	<b>2022/2023 Monthly</b>	<b>2022/2023 Bi-weekly</b>	<b>2022/2023 Hourly</b>	<b>2022/2023 Overtime</b>
-------------	----------------------------	-----------------------------	------------------------------	--------------------------------	-----------------------------	-------------------------------

**56 Hour Week**

I - Entrance	-38%	100,335	8,361.29	3,859.06	34.46	51.68
II - Firefighter	-33%	104,107	8,675.63	4,004.13	35.75	53.63
III - Firefighter	-28%	108,174	9,014.53	4,160.55	37.15	55.72
IV - Firefighter	-23%	112,572	9,380.96	4,329.67	38.66	57.99
Engineer	-11%	124,741	10,395.12	4,797.75	42.84	64.26
Captain	0%	138,463	11,538.59	5,325.50	47.55	71.32
Prevention Officer	8%	149,540	12,461.64	5,751.54	51.35	77.03
Training Officer	8%	149,540	12,461.64	5,751.54	51.35	77.03
Operations Officer	8%	149,540	12,461.64	5,751.54	51.35	77.03
Battalion Chief	17%	162,002	13,500.18	6,230.83	55.63	83.45

**COLA - Classic** **2.00%**

**40 Hour Week**

I - Entrance	-38%	100,335	8,361.29	3,859.06	48.24	72.36
II - Firefighter	-33%	104,107	8,675.63	4,004.13	50.05	75.08
III - Firefighter	-28%	108,174	9,014.53	4,160.55	52.01	78.01
IV - Firefighter	-23%	112,572	9,380.96	4,329.67	54.12	81.18
Engineer	-11%	124,741	10,395.12	4,797.75	59.97	89.96
Captain	0%	138,463	11,538.59	5,325.50	66.57	99.85
Prevention Officer	8%	149,540	12,461.64	5,751.54	71.89	107.84
Training Officer	8%	149,540	12,461.64	5,751.54	71.89	107.84
Operations Officer	8%	149,540	12,461.64	5,751.54	71.89	107.84
Battalion Chief	17%	162,002	13,500.18	6,230.83	77.89	116.83

**COLA - Classic** **2.00%**





June 11, 2022

Chairman Ron Naso  
Board of Directors Kentfield Fire District  
1004 Sir Francis Drake Blvd.  
Kentfield, CA 94904

Dear Chairman Naso,

On behalf of the administrative staff members, Administrative Assistant Jena Wilson, Accountant Dan Hom, Deputy Fire Marshal Larry Pasero and Chief Mark Pomi I respectfully request that the Board of Directors consider granting a base salary adjustment, effective July 01, 2022, as reflected below. It is a pleasure serving the Board and the residents of the Kentfield Fire District and we look forward to another year of continued excellent service.

Jena Wilson – 5%

Mark Pomi – 2%

Larry Pasero – 2%

Dan Hom – 2%

Sincerely,

A handwritten signature in blue ink, appearing to read 'Mark Pomi', written over a horizontal line.

Mark Pomi  
Fire Chief

Mark Pomi - Chief

# KENTFIELD FIRE PROTECTION DISTRICT

Phone (415) 453-7464  
Fax (415) 453-4578

1004 SIR FRANCIS DRAKE BOULEVARD  
KENTFIELD CA. 94904

---

**TO:** Board of Directors  
**FROM:** Mark Pomi, Fire Chief  
**SUBJECT:** Preliminary 2022-23 Budget  
**DATE:** 4/29/2022



In this month's Board packet is the proposed preliminary 2022-23 budget. We will review the worksheets for the preliminary budget at the May 11, 2022 Kentfield Fire District Board meeting.

I recommend that the Board review, discuss, and consider approving the proposed preliminary 2022-23 budget.

Attached:  
Kentfield Fire District Preliminary Budget FY 2022-23



# **Kentfield Fire Protection District**

Mark Pomi  
Fire Chief

1004 Sir Francis Drake Boulevard  
Kentfield, CA 94904

Phone : (415) 453-7464  
Fax : (415) 453-4578



## **KENTFIELD FIRE DISTRICT 2022-2023 Preliminary Budget**

**Presented May 11, 2022**



Kentfield Fire Protection District is a special district formed under the authority of the California Health and Safety Code. The District has an excellent Class 1 ISO (Insurance Services Office) rating. The Kentfield Fire Protection District provides all-risk emergency response. We care for, protect, and serve more than 12,000 residents.

The District operates on a fiscal year from July 1 through June 30. Each year, the Board must adopt a preliminary budget before June 30 to allow the District to spend funds effective July 1 the following fiscal year. The Board adopts a final budget by the end of July.

**Our Vision** is to continue excellence in fire service delivery, operationally, financially, and politically.

**Our Mission:** The Kentfield Fire Protection District exists to care for, protect, and serve our communities.



Our guiding principles remain a cornerstone of our relationship with the communities that we serve. Our ongoing commitment to solid, transparent, financial practices.

**Our Guiding Principles:**

- We are committed to the protection of life, property and the environment.
- We believe that our communities are the reason for our existence.
- We will foster and sustain the trust of our communities and each other, while also protecting that confidence through our attitude, conduct, and actions.
- We will serve our communities with honesty, fairness, and integrity.
- We will pursue safe, effective, timely, economical, and measurable solutions.
- We will consistently provide professional, skilled, and compassionate customer service.
- We will be sensitive to the changing needs of our communities.



#### **Budget Objectives:**

- KFD will prepare responsible and accountable budgets that are tied to the adopted mission, and
- We will identify and implement efficiencies in existing expenditures in order to reduce existing costs when possible; and
- We will fund reserves in such a way that provides for some level of stability during economic downturns; and
- We will provide evidence to justify the community benefit of its adopted budgets, expenditures, and reserves.



**Kentfield Fire Protection District  
Preliminary Budget 2022-2023**

**Revenue**

#	2021-22 Approved	2022-23 Preliminary	Variance	Final Revision	Description
9001	\$5,168,567.04	\$5,432,163.96	\$263,596.92		Property Tax Current Secured
9002	\$94,828.00	\$99,569.40	\$4,741.40		Property Tax Current Unsecured
9006	\$2,678.00	\$2,811.90	\$133.90		Property Tax Prior Unsecured
9007	\$546,000.00	\$546,000.00	\$0.00		Special Assessment-Measure G at 7¢ per sq. ft.
9008	\$240,000.00	\$262,000.00	\$22,000.00		MWPA Property Tax - Measure C
9041	\$48,204.00	\$49,650.12	\$1,446.12		Supp. Assessment Current
9042	\$1,607.00	\$1,687.35	\$80.35		Supp. Assessment Unsecured
9043	\$1,901.00	\$1,996.05	\$95.05		Supp. Assessment redemption
9046	\$260,000.00	\$273,000.00	\$13,000.00		Excess ERAF
9201	\$35,000.00	\$36,750.00	\$1,750.00		Interest Income
9280	\$21,500.00	\$22,575.00	\$1,075.00		HOPTR State
9367	\$0.00	\$0.00	\$0.00		Other Aid - Grants
9900	\$25,000.00	\$27,500.00	\$2,500.00		Plan Check Fees
9905	\$85,763.00	\$88,335.89	\$2,572.89		AT&T Lease Agreement
9910	\$20,821.00	\$21,445.63	\$624.63		T-Mobile Lease Agreement
9920	\$81,824.00	\$83,443.00	\$1,619.00		Marin General Hospital Contract
9935	\$11,587.00	\$11,587.00	\$0.00		RVPA Medical Supplies
9945	\$37,096.00	\$38,208.88	\$1,112.88		Sprint - Crown Castle Lease Agreement
9950	\$220,000.00	\$220,000.00	\$0.00		State Fires - Reimbursement
9955	\$0.00	\$0.00	\$0.00		Shared Services Revenue
<b>Total</b>	<b>\$6,902,376.04</b>	<b>\$7,218,724.18</b>	<b>\$316,348.14</b>		

**Kentfield Fire Protection District  
Preliminary Budget 2022-2023**

## Personnel Cost

#	2021-22 Approved	2022-23 Preliminary	Variance	Final Revision	Description
1005	\$75,906.00	\$79,701.00	\$3,795.00		Salaries / Admn. Sec.
1009	\$135,727.00	\$138,442.00	\$2,715.00		Salaries / Deputy Fire Marshal
1010	\$50,000.00	\$50,000.00	\$0.00		Extra Hire / Temp. FF
1015	\$1,000.00	\$1,000.00	\$0.00		Fire and Drill pay for volunteers.
1020	\$45,690.00	\$47,060.00	\$1,370.00		FLSA O.T.
1025	\$75,649.00	\$77,380.00	\$1,731.00		Holiday pay
1030	\$436,017.00	\$446,538.00	\$10,521.00		Overtime
1035	\$70,000.00	\$70,000.00	\$0.00		Pay @ Retirement
1045	\$170,000.00	\$170,000.00	\$0.00		Volunteer Relief / Seasonal Firefighter/ MWPA
1050	\$1,717,340.00	\$1,760,273.00	\$42,933.00		Salaries / Safety
1055	\$0.00	\$0.00	\$0.00		Provisional Firefighter position (12 months)
1505	\$11,800.00	\$11,800.00	\$0.00		Clothing Allowance
1510	\$12,251.00	\$12,251.00	\$0.00		FICA
1515	\$670,506.00	\$727,081.00	\$56,575.00		Health Insurance
1520	\$138,679.00	\$153,950.00	\$15,271.00		Incentives
1525	\$30,901.00	\$42,025.00	\$11,124.00		Medicare
1530	\$1,117,848.00	\$1,190,098.00	\$72,250.00		PERS Retirement as agreed in MOU
1535	\$45,000.00	\$45,000.00	\$0.00		Deferred Comp / Sick Leave Accrual Reduction
1540	\$15,000.00	\$15,000.00	\$0.00		Vacation pay cash-out
1560	\$136,000.00	\$142,800.00	\$6,800.00		OPEB
1565	\$225,000.00	\$225,000.00	\$0.00		CEPPT
1705	\$29,558.00	\$30,150.00	\$592.00		Accountant
1710	\$12,000.00	\$12,000.00	\$0.00		Directors Fees
<b>Total</b>	<b>\$5,221,872.00</b>	<b>\$5,447,549.00</b>	<b>\$225,677.00</b>		



**Kentfield Fire Protection District**  
**Preliminary Budget 2022-2023**  
**Service Supply**

#	2021-22 Approved	2022-23 Preliminary	Variance	Final Revision	Description
2005	\$35,000.00	\$40,000.00	\$5,000.00		Administrative Expenses
2006	\$14,400.00	\$14,400.00	\$0.00		Consulting Fees
2007	\$8,000.00	\$8,000.00	\$0.00		Legal Fees
2010	\$15,819.00	\$16,373.00	\$554.00		Auditor
2015	\$5,000.00	\$5,000.00	\$0.00		Publications and Dues
2020	\$4,561.00	\$4,789.00	\$228.00		LAFCO
2025	\$19,413.00	\$22,011.00	\$2,598.00		MERA Operating Fee
2030	\$3,000.00	\$3,000.00	\$0.00		Website/Newsletter
2050	\$70,000.00	\$85,000.00	\$15,000.00		Auto and Equipment Repairs
2055	\$30,000.00	\$30,000.00	\$0.00		Building Repairs
2070	\$26,833.00	\$29,516.00	\$2,683.00		Insurance - General/Auto/Liability
2080	\$226,713.00	\$245,084.00	\$18,371.00		Insurance - Workers Compensation
2100	\$85,537.00	\$88,958.00	\$3,421.00		County of Marin SB2557
2105	\$96,348.00	\$99,848.00	\$3,500.00		Central Dispatch
2110	\$3,655.00	\$3,655.00	\$0.00		Domestic Water
2115	\$10,000.00	\$10,000.00	\$0.00		Emergency Fire Expense
2120	\$6,000.00	\$6,000.00	\$0.00		Fire Conferences and Seminars
2125	\$9,208.00	\$9,663.00	\$455.00		Garbage
2130	\$31,289.00	\$32,853.00	\$1,564.00		Gas / Electric / Sewer
2135	\$18,694.00	\$28,000.00	\$9,306.00		Gas and Oil
2140	\$2,811.00	\$2,811.00	\$0.00		HAZ-Mat JPA
2141	\$5,000.00	\$5,000.00	\$0.00		Mapping and Planning
2145	\$300.00	\$300.00	\$0.00		Pager System
2150	\$140,000.00	\$140,000.00	\$0.00		MWPA Fire Prevention and Public Education
2155	\$6,000.00	\$9,000.00	\$3,000.00		Volunteer/Resident Subsistence
2200	\$25,000.00	\$25,000.00	\$0.00		Computer and IT Support
2205	\$20,000.00	\$20,000.00	\$0.00		Fire Equipment
2210	\$11,000.00	\$11,000.00	\$0.00		Medical Supplies and Equipment
2215	\$6,500.00	\$6,500.00	\$0.00		Office Supplies
2220	\$6,000.00	\$6,000.00	\$0.00		Station Supplies
2300	\$24,500.00	\$25,725.00	\$1,225.00		Telephone - Landlines / wireless
2305	\$12,000.00	\$12,000.00	\$0.00		Training
2310	\$12,800.00	\$12,800.00	\$0.00		Vehicle allowance per contract
2315	\$13,000.00	\$14,500.00	\$1,500.00		Wellness/fitness
<b>Total</b>	<b>\$1,004,381.00</b>	<b>\$1,072,786.00</b>	<b>\$68,405.00</b>	<b>\$0.00</b>	

## Debt Service

[illegible]

**Kentfield Fire Protection District  
Preliminary Budget 2022-2023**

## Capital Outlay

#	2021-22 Approved	2022-23 Preliminary	Variance	Final Revision	Description
4005	\$35,000.00	\$35,000.00	\$0.00		MERA; Radios; CAD / Ipads
4010	\$20,000.00	\$20,000.00	\$0.00		Computers
4015	\$20,000.00	\$55,000.00	\$35,000.00		Fire equipment
4020	\$15,000.00	\$15,000.00	\$0.00		Hose
4035	\$8,000.00	\$12,000.00	\$4,000.00		Hydrants and Mains
4041	\$12,000.00	\$15,500.00	\$3,500.00		Personal Protective Equipment
4050	\$100,000.00	\$100,000.00	\$0.00		Building Repair
4055	\$1,826.00	\$1,826.00	\$0.00		MERA Bond \$1,826.00
4070	\$100,000.00	\$405,000.00	\$305,000.00		Apparatus Replacement
4075	\$20,000.00	\$20,000.00	\$0.00		Mapping and Planning
<b>Total</b>	<b>\$331,826.00</b>	<b>\$679,326.00</b>	<b>\$347,500.00</b>		

**Kentfield Fire Protection District**  
**Approved**  
**Reserve Allocations**  
**Assigned Fund Balances**

#	Allocation	Approved Fund	Balance	Description
6910	-\$305,000.00	\$1,925,572.00	\$1,620,572.00	Apparatus Replacement
6915		\$947,899.00	\$947,899.00	Building Replacement/Renovation
6920		\$280,973.00	\$280,973.00	Compensated Absence
6925		\$395,000.00	\$395,000.00	Emergency Contingencies
6930		\$30,000.00	\$30,000.00	Hose - LDH (Large Diameter Hose)
6935		\$37,580.00	\$37,580.00	MERA (Marin Emergency Radio Authority)
6940		\$1,180,490.00	\$1,180,490.00	PERS Unfunded Liability
6942		\$497,689.00	\$497,689.00	OPEB Other Post Employment Benefits
6943		\$750,000.00	\$750,000.00	CEPPT
6945		\$180,000.00	\$180,000.00	SCBA Replacement
6950		\$30,000.00	\$30,000.00	General Insurance Deductible
6955		\$25,000.00	\$25,000.00	Health Insurance Premium Reserve
6960		\$10,000.00	\$10,000.00	Hydrants and Mains
6965		\$60,000.00	\$60,000.00	Planning, Mapping and Veg. Management
6970		\$180,000.00	\$180,000.00	Heavy Rescue Equipment
6975		\$445,000.00	\$445,000.00	Debt Service Sinking Fund
<b>Total</b>	<b>\$305,000.00</b>	<b>\$6,975,203.00</b>	<b>\$6,670,203.00</b>	

These Reserve Allocation categories will be reviewed and authorized by BOD.



Kentfield Fire Protection District  
Preliminary Budget 2022-2023

## Budget Analysis

Budget Analysis	2021-22 Approved	2022-23 Preliminary	Variance	Final Revision
Total Revenue	\$ 6,902,376.04	\$ 7,218,724.18	\$316,348.14	
Total Personnel	\$ 5,221,872.00	\$ 5,447,549.00	\$225,677.00	
Total Service & Supply	\$ 1,004,381.00	\$ 1,072,786.00	\$68,405.00	
Total Debt Service	\$ 309,461.00	\$ 309,461.00	\$0.00	
Total Capital Outlay	\$ 331,826.00	\$ 679,326.00	\$347,500.00	
Total Projected Reserve Allocations	\$ -	\$ 305,000.00		
<b>Projected Fund Balance</b>	<b>\$ 34,836.04</b>	<b>\$ 14,602.18</b>		

# Editorial: For quality at a good price, extend Ross Valley paramedics tax



By [MARIN IJ EDITORIAL BOARD](#) |  
May 4, 2022 at 10:30 a.m.

Paramedic emergency services are not something most Marin County residents think about very often. When they do, it is likely during a life-threatening situation.

Thanks to a system that has aligned all county paramedics with fire departments in each community for many years, those in need have long had access to a fast, reliable and affordable service that clearly helps save as many lives as possible.

In the June 7 election, some residents will consider extending a parcel tax to continue that level of service by voting on Measure H (Larkspur), Measure I (Ross), Measure J (San Anselmo), Measure K (Kentfield) and Measure L (Sleepy Hollow).

The communities are all part of the Ross Valley Paramedic Authority, which is staffed by paramedic firefighters in departments covering those areas.

The tax will raise the cost \$3 per year (to \$94.50 beginning next year) for five years. That escalation is \$1 less than the last approval, which was passed in 2018.

Marin County Fire Department Chief Jason Weber says the reduction is the result of a highly efficient system that is cost-effective for residents.

“(The RVPA) has no unfunded pension liability,” Weber said. “The fund has been extremely well-managed since it began in 1982.”

Weber points out that the system is much more affordable to residents who need emergency care than private ambulance services in other places. Most of the time in Marin, a resident’s personal insurance covers the cost of ambulance care. National news has covered the “sticker shock” of private ambulance care, as well as the follow-up of collection agencies bankrupting some Americans.

That’s not an issue with Marin’s system.

Weber also points out that the Ross Valley authority, with its connection to MarinHealth Medical Center, does more to initiate crucial communication than a private ambulance service. The equipment on the truck is connected to the hospital’s database. That means doctors and nurses at the medical center can prepare for the patient as paramedics initiate care and transportation in the field.

In cases where minutes matter, that can save a life.

Additionally, the connection with MarinHealth means the feedback loop between cutting edge health care and paramedics is immediate. Weber says it streamlines the crucial step of allowing doctors to turn the latest research into training for paramedics.

“As a system, we are really at the top of the market,” Weber said.

The proposed tax extension is per residential living unit or 1,500 square feet of commercial space. There is no exemption for senior citizens. By contracting Larkspur for financial management, hiring an outside firm for collections and spreading administration duties between the local fire chiefs, administration costs are reduced.

The combination of care and affordability makes Marin’s system one worth funding. Keeping the cost at around \$100 per year per household makes it inexpensive insurance, covering on-the-spot medical care and safe transport to an emergency room.

The Marin IJ editorial board supports the tax and encourages residents in San Anselmo, Sleepy Hollow, Ross, Kentfield and Larkspur to vote yes on measures H, I, J, K and L in the June 7 election.

## Mark Pomi

---

**From:** Erik Humber <humlaw@pacbell.net>  
**Sent:** Friday, April 29, 2022 1:31 PM  
**To:** Mark Pomi; 'Ruben Martin'; 'Ezra Colman'  
**Subject:** FW: The Next KFD Blood Drive Is On May 24th - Less Than 4 Weeks Away - Have You Made Your Appointment Yet?

Mark Ruben and Ezra:

Here is the first email blast for the 5/24 blood drive, going out to all donors today.

Erik

---

**From:** Erik Humber [mailto:humlaw@pacbell.net]  
**Sent:** Friday, April 29, 2022 1:25 PM  
**To:** Erik A. Humber  
**Subject:** The Next KFD Blood Drive Is On May 24th - Less Than 4 Weeks Away - Have You Made Your Appointment Yet?

Dear KFD Blood Drive Supporters:

**Our May 24<sup>th</sup> Blood Drive is less than 4 weeks away!!! Now is the time to sign up if you have not yet done so!**

**First, thank you for a very successful February 1<sup>st</sup> drive!!!** I apologize for not sending out my usual After Drive Report to all our KFD donors. We had a fantastic donor response to the February drive, with 166 folks registering and 151 successful donations collected!!! You contributed very substantially to the local blood shortage we were experiencing at that time! At the February drive we were also able to sign up a great number of donors for the upcoming May drive, which helps us immensely. We currently have 121 appointments for the upcoming May drive. **THANK YOU!!!**

We did experience some significant backup at times during the February drive which made for some unacceptable wait times for those of you who came. We apologize for that and thank you for your patience at the drive! As best as we can determine, we suspect that the backups at the drive were because we had several “waves” of donors showing up all at once that overwhelmed the staff. Despite the fact that we turned away a significant number of “walk-ins” during those times, we still experienced significant delays. My best guess is that some folks may be getting a bit lax about showing up *at* their specific appointment times (the appointment times are specifically designed to spread out the donors evenly over the entire time of the drive), which resulted in several “crushes” of donors over the drive. *If we could all do our best to come to the drive at about our specific appointment times it should help to even out the load on the staff. Having said that, we do understand that stuff happens, and if something comes up and you simply need to show up at the drive at a time other than right at your appointment time, please still come to the drive. If most of us come at our assigned appointment times we will be fine.*

**Our next drive on May 24<sup>th</sup> (and all our 2022 drives) will again be at the Corte Madera Community Center!** We still have plenty of appointments (69 open appointment slots). Now is the time to make your



appointment to donate if you have not yet done so. Also, please note that if you were a power red (double red) donor at the February drive you WILL be eligible to donate at the May 24<sup>th</sup> drive as well (first time ever for consecutive KFD drives)! Here is the link if you will be eligible and want to sign up now:

<https://donors.vitalant.org/dwp/portal/dwa/appointment/guest/phl/timeSlotsExtr?token=RD8VYT1sxCVHvCHITh%2FNg3iphrWUUTQOHvWHaH6SvV0%3D>

Especially for you newer donors, if you have difficulties signing up through the above link, I would be very happy to set you up with an appointment. You can email me, or call me at my regular work number (I am an attorney in real life) at 415.479.7890, and I will set you up.

If you cannot make it to our May 24<sup>th</sup> drive, please consider donating at another blood drive, including but not limited to one of the following alternatives:

- 5.17.22 Marin Bible Church 10:30 am to 3:30 pm [Click here to schedule your appointment at Marin Bible Church 5.17.22](#)
- 5.19.22 San Geronimo Lions 12:00 pm to 4:30 pm [Click here to schedule your appointment at San Geronimo Lions 5.19.22](#)
- 5.23.22 Mark Day School 8:30 am to 1:15 pm [Click here to schedule your appointment at Mark Day School 5.23.22](#)
- 6.8.22 San Rafael Elks Lodge 1108 1:00 pm to 6:00 pm [Click here to schedule an appointment at San Rafael Elks Lodge 1108 6.8.22](#)

Keeping your appointment is critical to meeting patients' needs, especially now as there is still an urgent blood shortage. **If you know you cannot make the drive, please cancel your appointment so we can open up your spot for someone else!**

NOTE: If you've had COVID-19 and have been symptom-free for 14 days, you are eligible to donate if you meet all other eligibility criteria. Additionally, there's no waiting period to donate blood after receiving a COVID vaccine or flu shot.

**THANK YOU again to Central Marin Fire and the Town of Corte Madera** for your hospitality and for allowing us to use your wonderful Community Center!

Thank you for being a part of our KFD Donor Family! Stay safe and well, and we hope to see you at the May 24<sup>th</sup>, 2022 drive!



Erik Humber  
KFD Blood Drive Coordinator

Please keep in mind the eligibility requirements for blood donations, including the requirement that it be at least 8 weeks since your last whole blood or red cell / plasma donation, and 16 weeks since your last double red cell donation. For other eligibility

requirement guidelines, please refer to the Vitalant website at the following link: <https://www.vitalant.org/Donate/Donor-Eligibility.aspx>

## Marin fire officials welcome proposed state insurance rules



By [NATALIE HANSON](#) | [nhanson@marinij.com](mailto:nhanson@marinij.com) |

PUBLISHED: February 28, 2022 at 5:48 p.m. | UPDATED: February 28, 2022 at 5:49 p.m.

Marin fire officials are lauding expanded regulations for wildfire insurance aimed at improving safety standards and driving down the cost of coverage for homeowners and businesses.

The new regulations, released Friday by the state Department of Insurance, incorporate the new [“safer from wildfires” framework](#), a list of expert-endorsed actions to help save lives and reduce risk for property owners rolled out last month. The regulations would require insurance companies to factor in all wildfire safety actions taken by a property owner when pricing residential and commercial coverage. The regulations also aim to give consumers transparency about their “wildfire risk score” that insurance companies assign to properties, which can increase the price of insurance.

If approved, the regulations would go into effect this summer.

“With more Californians rolling up their sleeves and reaching into their own pockets to protect their homes and businesses, insurance pricing must reflect their efforts,” Insurance Commissioner Ricardo Lara said. “Holding insurance companies accountable for accurately rating wildfire risk in the premiums they charge Californians will help save lives and reduce losses.”

Homeowners described costly efforts to protect their homes in meetings around California before the pandemic, and in an online investigatory wildfire hearing in October 2020. Currently, 17 insurance companies, or 40% of the market, have begun offering discounts, up from 7% of the market in 2019.

Homeowners rarely have access to their wildfire risk score or know how they can improve it, since companies are not required to provide that information, according to the state. The new regulations intend to require the ability for people to review their score, and appeal the factors used to assess their property if they take new actions to improve the safety factors, such as through vegetation management.

"People are often motivated by their wallet," said Chief Jason Weber of the Marin County Fire Department. "If they're extended discounts for this, it certainly incentivizes them to do the work."

Knowledge of the wildfire risk score also can help fire agencies and residents better communicate about home fire prevention methods, Weber said.

"The new framework is identical to what we are preaching here in Marin County, and a big part of what Marin Wildfire Protection Authority is working on," he said. "When residents have access to grant funds coupled with insurance incentives, it really does become real money, but it also is common messaging. We don't want someone to feel overwhelmed by the work that needs to be done."

"This is the most significant, concrete step forward on wildfire safety that brings all of the pieces together to help Californians maintain and obtain high quality insurance at a reasonable cost," Novato Fire Protection District Chief Bill Tyler said. "This helps people take back control over their risk by having insurance companies recognize their efforts."

"Now that experts concur and the 'safer from wildfires' framework has been established, we need regulations to ensure that consistent and clear rewards will be in place to incentivize and accomplish wildfire risk reduction at the parcel and community level," said Amy Bach, executive director of the San Francisco nonprofit United Policyholders.

Jamie Johansson, president of the California Farm Bureau Federation, said, "By pricing insurance to recognize farmers' wildfire safety efforts, these regulations will help drive insurance companies to better support our agriculture sector, which is not only critical to our state but to our entire country."

Assemblymember Marc Levine, a Marin County Democrat who is challenging Lara for commissioner, said the proposed regulations "are long overdue" but fall short on enforcement and transparency.

He said his proposed legislation, AB 1755, requires a guarantee of insurance issuance to residents who properly harden their home from fire using proven standards, and aims to create a grant program directly to a qualifying homeowner to pay for the cost of home hardening.

“Homeowners and renters should be benefiting from these investments they’re making,” said Levine. “The proposed regulation does not provide the transparency necessary to help people (understand) the risk models that impact premiums for homeowners.”

The new regulations will be discussed at a public hearing April 13 in Oakland.





## **NEXT GENERATION PROJECT**

### **March 2022 Governing Board UPDATE:**

- **MERA Site Construction Phase**

Our first three sites, Civic Center, the Emergency Operations Facility (EOF) and Mt. Barnabe are nearing completion of the construction phase and installation of radio equipment has started.

The next three sites, Tiburon, Dollar Hill and Stewart Point, are under construction and radio equipment installations have also started.

Next up are Big Rock Ridge, Sonoma Mountain and San Pedro which have just been publicly released to potential bidders. We anticipate awarding that set of sites in May 2022.

That will leave us with 9 remaining sites which we plan to have out to bid before the Fall of 2022.

- **Installation Phase**

Motorola has begun installing equipment at Bid Package 1 sites: EOF, Civic Center, and Mt. Barnabe as well as some of the site from the next bid package. As site work continues, Motorola will gain the access needed to continue installation at the remaining sites.

- **Project Schedule**

MERA staff and Motorola continue to work on a revised project schedule. This revised schedule will recognize project delays resulting from design issues over the past year that we estimate at an approximate 9-month delay over the most recent schedule.

The next newsletter should include information from the revised project schedule.

- **Templates and Aliases**

For mutual aid purposes across the Bay Area, MERA has worked with Bay Area Regional Interoperable Communications System Authority (BayRICS) to develop a means to address regional radio aliases. The regional 5-character prefix identifies the user County and Discipline (i.e., fire or law). The remaining 11 characters are for local use. MERA and its member agencies are currently working to define those local characters for all the approximately 3000 radios.

In addition, talkgroup templates have been created for all MERA user groups. These templates lay out the talkgroups and channels available to MERA users to communicate. The templates include over 400 talkgroups and templates to support day to day use in Marin as well as mutual aid use across the Bay Area.

Questions? Contact Deputy Executive Officer for the Next Gen System David Jeffries at [dave@jeffriespsc.com](mailto:dave@jeffriespsc.com).

#### **MARIN EMERGENCY RADIO AUTHORITY**

c/o Town of Corte Madera  
300 Tamalpais Drive  
Corte Madera, CA 94925  
Phone: 415.927.5050  
[WWW.MERAONLINE.ORG](http://WWW.MERAONLINE.ORG)

# Kentfield FPD

Kentfield, CA

This report was generated on 4/5/2022 2:04:17 PM



## Hours Worked per Activity Code for Personnel for Date Range

Personnel: All Personnel | Roster Activity Code(s): OT - Overtime, OT - ACP - Overtime - Acting Captain, OT - ACP - SEPARATE CHECK - OT-ACP-Overtime Acting Captain-Sep Check, OT - CM - OT-Central Marin, OT - CM SEPARATE CHECK - OT-Central Marin Separate Check and 7 more | Start Date: 03/01/2022 | End Date: 03/31/2022

ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
Beltramo, Anthony	ID: 3242					
OT - CM - OT-Central Marin						
B2	UNASSIGNED	UNASSIGNED	3/16/2022 07:00:00	3/17/2022 07:00:00	24	Covering at station 15.
[Beltramo, Anthony] OT - CM - OT-Central Marin					24	
[Beltramo, Anthony] Total Hours Worked:					24	

Bridges, Bryan		ID: 1115				
OT - Overtime						
B2	UNASSIGNED	UNASSIGNED	3/22/2022 09:00:00	3/22/2022 16:00:00	7	Training at PT. Reyes
C1	UNASSIGNED	UNASSIGNED	3/23/2022 07:00:00	3/23/2022 23:00:00	16	Cashing in 24 Hours of Comp Time; 24/1.5= 16 OT Hours
[Bridges, Bryan] OT - Overtime					23	
[Bridges, Bryan] Total Hours Worked:					23	

Garcia , Anthony	ID: 1362					
OT - Overtime						
B1	UNASSIGNED	UNASSIGNED	3/9/2022 07:00:00	3/9/2022 08:00:00	1	Officers meeting
[Garcia , Anthony] OT - Overtime					1	
[Garcia , Anthony] Total Hours Worked:					1	

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.



ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
Glenn , David	ID: 1390					
OT - CM - OT-Central Marin						
A1	17 - Head Quarters	B17	3/1/2022 07:00:00	3/2/2022 07:00:00	24	Bc Glenn OT coverage - CMFD BC Cobb Fed Time
A2	17 - Head Quarters	B17	3/2/2022 07:00:00	3/3/2022 07:00:00	24	BC Glenn OT coverage - CMFD BC Cobb Fed Time
C1	17 - Head Quarters	B17	3/5/2022 07:00:00	3/6/2022 07:00:00	24	Covering Reece WC
C1	17 - Head Quarters	B17	3/11/2022 07:00:00	3/12/2022 07:00:00	24	Cover Reece WC
C1	17 - Head Quarters	B17	3/17/2022 07:00:00	3/18/2022 07:00:00	24	Cover Reese Worker Comp
C1	17 - Head Quarters	B17	3/23/2022 07:00:00	3/24/2022 07:00:00	24	Cover BC Reese Workers Comp
C1	17 - Head Quarters	B17	3/29/2022 07:00:00	3/30/2022 07:00:00	24	BC Reese Workers Comp

[Glenn , David] OT - CM - OT-Central Marin 168

OT - Overtime						
C2	UNASSIGNED	UNASSIGNED	3/12/2022 07:00:00	3/12/2022 23:00:00	16	Cashing in 24 Hours of Comp Time; 24/1.5 = 16 OT Hours
C2	UNASSIGNED	UNASSIGNED	3/24/2022 07:00:00	3/24/2022 23:00:00	16	Cashing in 24 Hours of Comp Time; 24/1.5= 16 OT Hours
C2	UNASSIGNED	UNASSIGNED	3/24/2022 09:00:00	3/24/2022 13:30:00	4.5	Chiefs Meeting; 0900-1330= 4.5 OT Hours

[Glenn , David] OT - Overtime 36.5

**[Glenn , David] Total Hours Worked: 204.5**

Gutierrez, Mike		ID: 5116				
OT - COMP - Overtime - To Comp. Time						
C1	17 - Head Quarters	E17	3/29/2022 01:00:00	3/30/2022 13:00:00	36	24 Hours of OT * 1.5 = 36 Comp Time Hours; Covering Beltramo sick
C2	UNASSIGNED	UNASSIGNED	3/30/2022 09:00:00	3/30/2022 13:30:00	4.5	3 OT Hours * 1.5 = 4.5 Comp Time Hours; Prep and set up props @ regional academy for forcible entry training.

[Gutierrez, Mike] OT - COMP - Overtime - To Comp. Time 40.5

**[Gutierrez, Mike] Total Hours Worked: 40.5**

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.





ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
Marty , Andrew	ID: 1675					
OT - Overtime						
C1	17 - Head Quarters	E17	3/17/2022 07:00:00	3/17/2022 15:00:00	8	Cover station for seasonal interviews
C1	17 - Head Quarters	E17	3/23/2022 07:00:00	3/24/2022 07:00:00	24	Cover Garcia Vacation

[Marty , Andrew] OT - Overtime 32

**[Marty , Andrew] Total Hours Worked: 32**

McKnight , Christopher	ID: 1713					
OT - Overtime						
B1	UNASSIGNED	UNASSIGNED	3/15/2022 10:30:00	3/15/2022 12:00:00	1.5	MERA station alerting site visit. 10:30-12:00
A1	17 - Head Quarters	E17	3/19/2022 07:00:00	3/20/2022 07:00:00	24	Engineer Tescallo vacation - Engineer Mcknight OT

[McKnight , Christopher] OT - Overtime 25.5

**[McKnight , Christopher] Total Hours Worked: 25.5**

Nelson, Zachary	ID: 1782					
OT - CM - OT-Central Marin						
C2	UNASSIGNED	UNASSIGNED	3/18/2022 07:00:00	3/19/2022 07:00:00	24	Cover TJ Quadros at station 16.

[Nelson, Zachary] OT - CM - OT-Central Marin 24

**[Nelson, Zachary] Total Hours Worked: 24**

Neve, Mitch	ID: 3243					
OT - Overtime						
C1	17 - Head Quarters	E17	3/17/2022 07:00:00	3/17/2022 15:00:00	8	Cover station for seasonal interviews
A2	17 - Head Quarters	E17	3/26/2022 07:00:00	3/27/2022 07:00:00	24	FF Neve OT - Cpt Viau vacation

[Neve, Mitch] OT - Overtime 32

**[Neve, Mitch] Total Hours Worked: 32**

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.

ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
Tescallo, Anthony	ID: 2081					
OT - Overtime						
C2	UNASSIGNED	UNASSIGNED	3/6/2022 07:00:00	3/6/2022 15:00:00	8	Cashing in 12 Hours of Comp Time: 12/1.5=8 OT Hours
B2	UNASSIGNED	UNASSIGNED	3/22/2022 09:00:00	3/22/2022 17:00:00	8	Cashing in 12 hours of comp time; 12/1.5= 8
C1	UNASSIGNED	UNASSIGNED	3/23/2022 09:00:00	3/23/2022 17:00:00	8	Comp Time Cash in of 12 Hours; 12/1.5= 8 OT hours
C2	17 - Head Quarters	E17	3/30/2022 07:00:00	3/31/2022 07:00:00	24	Cover Beltramo sick

[Tescallo, Anthony] OT - Overtime 48

OT - CM - OT-Central Marin						
C2	UNASSIGNED	UNASSIGNED	3/12/2022 19:00:00	3/13/2022 07:00:00	12	Cover Daley at station 16

[Tescallo, Anthony] OT - CM - OT-Central Marir 12

**[Tescallo, Anthony] Total Hours Worked: 60**

Wilson, Jena		ID:				
OT - COMP - Overtime - To Comp. Time						
B1	UNASSIGNED	UNASSIGNED	3/9/2022 17:00:00	3/9/2022 21:30:00	4.5	1700-2000 = 3 OT hours * 1.5 = 4.5 Comp Time hours ; March BOD Meeting

[Wilson, Jena] OT - COMP - Overtime - To Comp. Time 4.5

**[Wilson, Jena] Total Hours Worked: 4.5**

**GRAND TOTAL OF ALL HOURS WORKED: 471**

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.



# Kentfield FPD

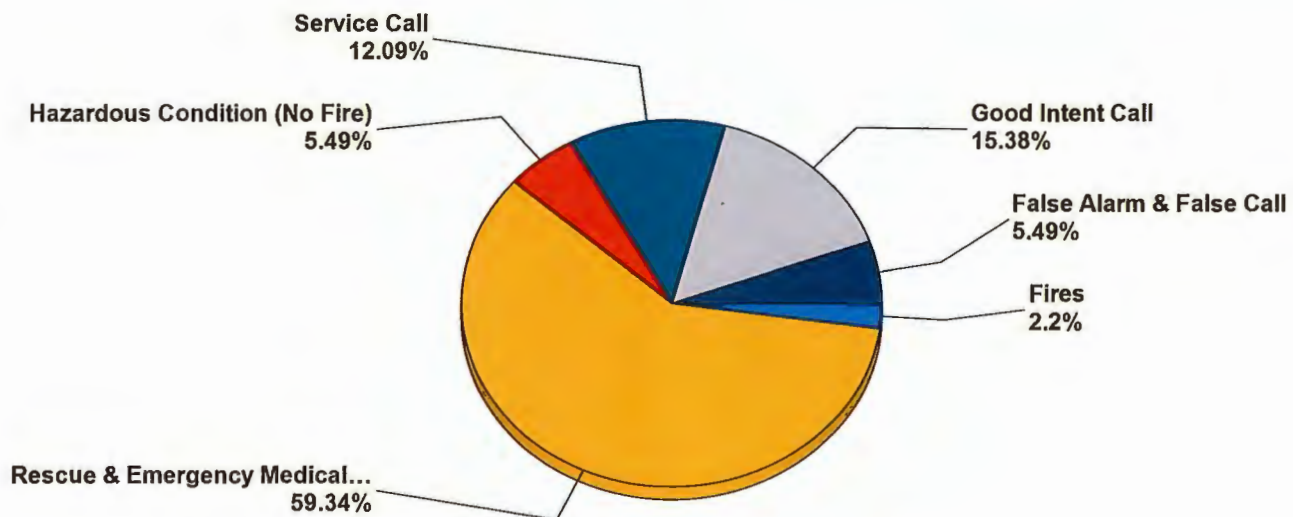
Kentfield, CA

This report was generated on 4/5/2022 2:05:29 PM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 03/01/2022 | End Date: 03/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	2.2%
Rescue & Emergency Medical Service	54	59.34%
Hazardous Condition (No Fire)	5	5.49%
Service Call	11	12.09%
Good Intent Call	14	15.38%
False Alarm & False Call	5	5.49%
<b>TOTAL</b>	<b>91</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



emergencyreporting.com

Doc Id: 553

Page # 1 of 2

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	2	2.2%
311 - Medical assist, assist EMS crew	1	1.1%
320 - Emergency medical service, other	51	56.04%
322 - Motor vehicle accident with injuries	1	1.1%
324 - Motor vehicle accident with no injuries.	1	1.1%
400 - Hazardous condition, other	1	1.1%
451 - Biological hazard, confirmed or suspected	1	1.1%
462 - Aircraft standby	3	3.3%
500 - Service Call, other	2	2.2%
511 - Lock-out	1	1.1%
553 - Public service	3	3.3%
571 - Cover assignment, standby, moveup	5	5.49%
600 - Good intent call, other	1	1.1%
611 - Dispatched & cancelled en route	13	14.29%
700 - False alarm or false call, other	2	2.2%
733 - Smoke detector activation due to malfunction	2	2.2%
743 - Smoke detector activation, no fire - unintentional	1	1.1%
<b>TOTAL INCIDENTS:</b>	<b>91</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



emergencyreporting.com

Doc Id: 553

Page # 2 of 2

# Kentfield FPD

Kentfield, CA

This report was generated on 5/4/2022 8:01:53 AM



## Hours Worked per Activity Code for Personnel for Date Range

Personnel: All Personnel | Roster Activity Code(s): OT - Overtime, OT - ACP - Overtime - Acting Captain, OT - ACP - SEPARATE CHECK - OT-ACP-Overtime Acting Captain-Sep Check, OT - CM - OT-Central Marin, OT - CM SEPARATE CHECK - OT-Central Marin Separate Check and 7 more | Start Date: 04/01/2022 | End Date: 04/30/2022

ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
Bridges, Bryan	ID: 1115					
OT - COMP - Overtime - To Comp. Time						
C1	17 - Head Quarters	E17	4/4/2022 01:00:00	4/5/2022 13:00:00	36	24 Hours of OT * 1.5 = 36 Comp Time Hours; Cover Beltramo
[Bridges, Bryan] OT - COMP - Overtime - To Comp. Time					36	
OT - CM - OT-Central Marin						
C1	UNASSIGNED	UNASSIGNED	4/10/2022 07:00:00	4/11/2022 07:00:00	24	Covering Callegari at st 13.
[Bridges, Bryan] OT - CM - OT-Central Marin					24	
[Bridges, Bryan] Total Hours Worked:					60	

Glenn , David	ID: 1390					
OT - CM - OT-Central Marin						
C1	17 - Head Quarters	B17	4/4/2022 07:00:00	4/5/2022 07:00:00	24	Cover BC Reese Worker Comp
A1	UNASSIGNED	UNASSIGNED	4/6/2022 08:00:00	4/6/2022 14:30:00	6.5	CMD All Hands Officer Meeting 0800-1430 6.5hr OT on Reg Check
C1	17 - Head Quarters	B17	4/10/2022 07:00:00	4/11/2022 07:00:00	24	Covering Reece Workers Comp
C1	17 - Head Quarters	B17	4/16/2022 07:00:00	4/17/2022 07:00:00	24	Cover BC Reese Workers Comp
C1	17 - Head Quarters	B17	4/22/2022 07:00:00	4/23/2022 07:00:00	24	Cover Reece
C1	17 - Head Quarters	B17	4/28/2022 07:00:00	4/29/2022 07:00:00	24	BC Glenn OT - cover in for CMFD BC Reece Worker Comp
[Glenn , David] OT - CM - OT-Central Marin					126.5	

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.



ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
OT - Overtime						
A2	UNASSIGNED	UNASSIGNED	4/7/2022 07:00:00	4/7/2022 23:00:00	16	Cashing in 24 Hours of Comp Time: 24/1.5= 16 OT Hours
C2	UNASSIGNED	UNASSIGNED	4/23/2022 07:00:00	4/23/2022 23:00:00	16	Cashing in 24 Hours of Comp Time; 24/1.5 = 16 OT Hours

[Glenn , David] OT - Overtime 32

**[Glenn , David] Total Hours Worked: 158.5**

Gutierrez, Mike	ID: 5116					
OT - COMP - Overtime - To Comp. Time						
C1	UNASSIGNED	UNASSIGNED	4/4/2022 08:00:00	4/4/2022 20:00:00	12	8 OT Hours * 1.5 = 12 Comp Time Hours; NBIMT training @ Sonoma Valley Fire for Earthquake scenario with SF Type 3 Mng. Team
A1	UNASSIGNED	UNASSIGNED	4/6/2022 08:00:00	4/6/2022 20:00:00	12	Hazmat training, level A rodeo skills day 0800-1600 hrs; 8 OT Hours * 1.5 = 12 Comp Time Hours
A2	UNASSIGNED	UNASSIGNED	4/7/2022 08:00:00	4/7/2022 20:00:00	12	Hazmat training, level A entry scenarios 0800-1600 0800-1600 hrs; 8 OT Hours * 1.5 = 12 Comp Time Hours
A2	UNASSIGNED	UNASSIGNED	4/19/2022 08:00:00	4/19/2022 21:30:00	13.5	Teaching forcible entry at Academy in Point Reyes. 0800-1700; 9 OT Hours * 1.5 = 13.50 Comp Time Hours
A1	UNASSIGNED	UNASSIGNED	4/30/2022 08:00:00	4/30/2022 17:00:00	9	NBIMT training at Sonoma County EOC for centennial earthquake scenario. 8:00-14:00 = 6 OT Hours *1.5 = 9 Comp Time Hours

[Gutierrez, Mike] OT - COMP - Overtime - To Comp. Time 58.5

**[Gutierrez, Mike] Total Hours Worked: 58.5**

Marty , Andrew	ID: 1675					
OT - Overtime						
C1	17 - Head Quarters	E17	4/4/2022 07:00:00	4/5/2022 07:00:00	24	Cover Garcia vacation

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.

ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
C1	17 - Head Quarters	E17	4/16/2022 07:00:00	4/17/2022 07:00:00	24	Cover Garcia vacation
[Marty , Andrew] OT - Overtime					48	
<b>[Marty , Andrew] Total Hours Worked:</b>					<b>48</b>	

Nelson, Zachary		ID: 1782				
OT - Overtime						
C2	17 - Head Quarters	E17	4/5/2022 07:00:00	4/6/2022 07:00:00	24	Cover Beltramo
[Nelson, Zachary] OT - Overtime					24	
[Nelson, Zachary] Total Hours Worked:					24	

Neve, Mitch	ID: 3243					
OT - CM - OT-Central Marin						
A2	UNASSIGNED	UNASSIGNED	4/1/2022 07:00:00	4/2/2022 07:00:00	24	Shared service coverage CMFD OT - Adam Fisher vacation
C1	UNASSIGNED	UNASSIGNED	4/10/2022 07:00:00	4/11/2022 07:00:00	24	Covering Cuadros at st 16.
[Neve, Mitch] OT - CM - OT-Central Marin					48	
[Neve, Mitch] Total Hours Worked:					48	

Tescallo, Anthony	ID: 2081					
OT - Overtime						
B1	UNASSIGNED	UNASSIGNED	4/8/2022 08:00:00	4/8/2022 16:00:00	8	Cashing in 12 Hours of Comp Time: 12/1.5= 8 OT hours
B1	UNASSIGNED	UNASSIGNED	4/20/2022 07:00:00	4/20/2022 23:00:00	16	Cashing in 24 Hours of Comp Time; 24/1.5 = 16 OT Hours
[Tescallo, Anthony] OT - Overtime					24	

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.

ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
OT - CM - OT-Central Marin						
B1	UNASSIGNED	UNASSIGNED	4/14/2022 07:00:00	4/15/2022 07:00:00	24	Tescallo working shared services station 16.

[Tescallo, Anthony] OT - CM - OT-Central Marin 24

**[Tescallo, Anthony] Total Hours Worked: 48**

<b>Viau , Kris</b>	<b>ID: 2133</b>					
--------------------	-----------------	--	--	--	--	--

OT - Overtime						
C2	17 - Head Quarters	E17	4/5/2022 07:00:00	4/6/2022 07:00:00	24	Cover Garcia vacation.
C2	17 - Head Quarters	E17	4/17/2022 07:00:00	4/18/2022 07:00:00	24	Garcia Vac - Viau cover shift OT
C1	17 - Head Quarters	E17	4/28/2022 07:00:00	4/29/2022 07:00:00	24	Cpt Garcia vacation - Cpt Viau cover OT

[Viau , Kris] OT - Overtime 72

**[Viau , Kris] Total Hours Worked: 72**

**GRAND TOTAL OF ALL HOURS WORKED: 517**

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.



# Kentfield FPD

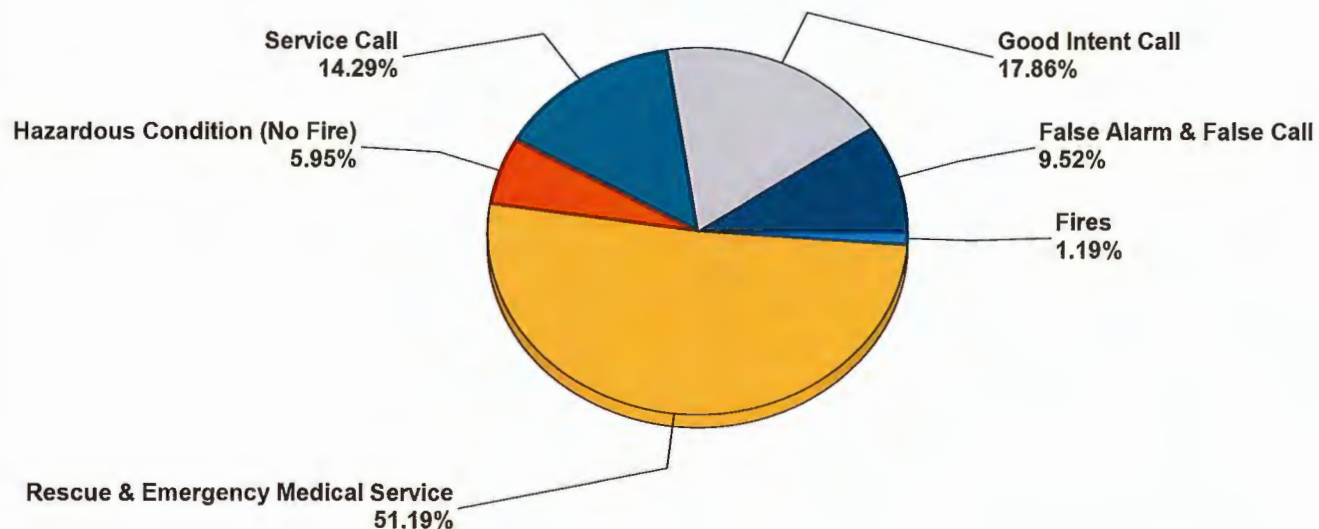
Kentfield, CA

This report was generated on 5/4/2022 8:03:43 AM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 04/01/2022 | End Date: 04/30/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	1	1.19%
Rescue & Emergency Medical Service	43	51.19%
Hazardous Condition (No Fire)	5	5.95%
Service Call	12	14.29%
Good Intent Call	15	17.86%
False Alarm & False Call	8	9.52%
<b>TOTAL</b>	<b>84</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
113 - Cooking fire, confined to container	1	1.19%
311 - Medical assist, assist EMS crew	2	2.38%
320 - Emergency medical service, other	37	44.05%
322 - Motor vehicle accident with injuries	2	2.38%
324 - Motor vehicle accident with no injuries.	1	1.19%
331 - Lock-in (if lock out , use 511 )	1	1.19%
412 - Gas leak (natural gas or LPG)	2	2.38%
444 - Power line down	1	1.19%
462 - Aircraft standby	2	2.38%
510 - Person in distress, other	1	1.19%
520 - Water problem, other	4	4.76%
551 - Assist police or other governmental agency	1	1.19%
553 - Public service	1	1.19%
554 - Assist invalid	3	3.57%
571 - Cover assignment, standby, moveup	2	2.38%
611 - Dispatched & cancelled en route	14	16.67%
651 - Smoke scare, odor of smoke	1	1.19%
700 - False alarm or false call, other	3	3.57%
733 - Smoke detector activation due to malfunction	1	1.19%
735 - Alarm system sounded due to malfunction	1	1.19%
743 - Smoke detector activation, no fire - unintentional	1	1.19%
744 - Detector activation, no fire - unintentional	1	1.19%
745 - Alarm system activation, no fire - unintentional	1	1.19%
<b>TOTAL INCIDENTS:</b>	<b>84</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Kentfield Fire Protection District  
Warrant List  
March 2022

Type	Date	Num	Name	Memo	Split	Amount	Balance
437 · Cash-Gen Ckg							
Check	03/15/2022	805304224	American Messaging	A/C #W4-106070/Inv #W4106070WC March 2022	2145 · Pager System	-23.84	-23.84
Check	03/15/2022	805304225	AT&T 415 453 0214	BAN #9391080558 / Inv #17842681 - Future	2300 · Telephone	-47.31	-71.15
Check	03/15/2022	805304226	Banner Life Insurance Company	181492416 - Tescallo	1515 · Health Insurance	-47.32	-118.47
Check	03/15/2022	805304227	Banshee Networks, Inc.	Invoice #15280	2200 · S/S-Computer	-1,481.48	-1,599.95
Check	03/15/2022	805304228	Business Card	2/5/22 - 3/4/22: Garcia 3779	-SPLIT-	-309.71	-1,909.66
Check	03/15/2022	805304229	Business Card	2/5/22 - 3/4/22: Glenn- 8422	2305 · Training	-1,299.00	-3,208.66
Check	03/15/2022	805304230	Business Card	2/5/22 - 3/4/22: Marty 5375	2055 · Building Repair	-357.40	-3,566.06
Check	03/15/2022	805304231	Business Card	2/5/22 - 3/4/22: Pomi 7901	-SPLIT-	-1,004.51	-4,570.57
Check	03/15/2022	805304232	Business Card	2/5/22 - 3/4/22: Wilson 3147	2005 · Administrative Expense	-2.72	-4,573.29
Check	03/15/2022	805304233	Corbet's	(A/C #4675)	-SPLIT-	-46.59	-4,619.88
Check	03/15/2022	805304234	East Bay Tire Co.	Invoice # 1810513	2050 · Auto/Equipment Repair	-182.83	-4,802.71
Check	03/15/2022	805304235	Kentfield Fire District Payroll Account	A/C #0507976165	-SPLIT-	-136,995.72	-141,798.43
Check	03/15/2022	805304236	Kentfield Prof. FF #1775	Dues: 2/09/2022 - 3/08/2022	610 · Union Dues	-1,518.90	-143,317.33
Check	03/15/2022	805304237	Marin Garden Solutions, Inc.	Inv # 2809	2055 · Building Repair	-301.60	-143,618.93
Check	03/15/2022	805304238	Marin Sanitary Service	Inv # 2615705, February 2022 Service	2125 · Garbage	-759.05	-144,377.98
Check	03/15/2022	805304239	North Bay Petroleum	Acct 210178 / Inv #3231132	2135 · Gas & Oil	-1,868.18	-146,246.16
Check	03/15/2022	805304240	Pacific Gas & Electric	Acct 1176933549-5 - 2/22/2022	2130 · Gas & Electric	-1,051.68	-147,297.84
Check	03/15/2022	805304241	Palmgrens Engravables	PO# 9156	2005 · Administrative Expense	-82.13	-147,379.97
Check	03/15/2022	805304242	TK Elevator Corporation	Cust #144933 / Inv #3006477838	2055 · Building Repair	-132.86	-147,512.83
Check	03/15/2022	805304243	Verizon Wireless	a/c #342098888-0001 / Inv #9900222858	2300 · Telephone	-165.36	-147,678.19
Check	03/15/2022	805304244	Comcast	a/c# 8155 30 002 0097986	2200 · S/S-Computer	-111.50	-147,789.69
Check	03/15/2022	805304245	Office Depot	Acct# 6011 5661 8341 8338	2215 · S/S-Office	-113.97	-147,903.66
Check	03/29/2022	805304246	Aramark Uniform Services	(a/c #792113681) Inv #508000238632	2050 · Auto/Equipment Repair	-71.11	-147,974.77
Check	03/29/2022	805304247	AT&T 415 453 1064 204 1	BAN #9391050060/ Inv #17912061 - Elevator	2300 · Telephone	-21.32	-147,996.09
Check	03/29/2022	805304248	AT&T 415 457 4695 859 9	BAN #9391050061/ Inv #17912062 - Fire Alarm #1	2300 · Telephone	-21.32	-148,017.41
Check	03/29/2022	805304249	AT&T 415 453 1092 859 9	BAN #9391050062/ Inv #17912063 - Fire Alarm #2	2300 · Telephone	-21.32	-148,038.73
Check	03/29/2022	805304250	C.A.P.F.	April 2022 Billing	1515 · Health Insurance	-354.00	-148,392.73
Check	03/29/2022	805304251	Costco Wholesale Membership	Member #00011738447870, Renewal date May 2022	2015 · Dues & Publications	-60.00	-148,452.73
Check	03/29/2022	805304252	Delta Dental of California	Account #05-0190901009: Kentfield Fire District - April 2022 Coverage	1515 · Health Insurance	-4,227.42	-152,680.15
Check	03/29/2022	805304253	Dotto Glass, Inc.	PO#9163	2055 · Building Repair	-415.00	-153,095.15
Check	03/29/2022	805304254	Downing Heating & Air Conditioning, Inc.	Acct #117744 / Inv # A-3565	2055 · Building Repair	-1,072.00	-154,167.15
Check	03/29/2022	805304255	California Bank & Trust	Inv #FASIS-2022-0861	2080 · Wrks Comp Ins	-12,533.00	-166,700.15
Check	03/29/2022	805304256	Garcia, Anthony	Reimb. PO #9167	2005 · Administrative Expense	-440.00	-167,140.15
Check	03/29/2022	805304257	Curtis, L.N. & Sons	Inv # PINV713029	4041 · C/O - PPE	-3,682.67	-170,822.82
Check	03/29/2022	805304258	Kentfield Assn. Firefighters	PO Reimb. #9155	2005 · Administrative Expense	-277.00	-171,099.82
Check	03/29/2022	805304259	Kentfield Fire District Payroll Account	A/C #0507976165 - April 2022 CEPPT Contributions	1565 · Retirement Prefunding Contrib	-18,750.00	-189,849.82
Check	03/29/2022	805304260	Kentfield Fire District Payroll Account	A/C #0507976165	-SPLIT-	-52,309.32	-242,159.14
Check	03/29/2022	805304261	Kentfield Fire District Payroll Account	A/C #0507976165	-SPLIT-	-116,372.69	-358,531.83
Check	03/29/2022	805304262	Marin Municipal Water Dist.	(A/C 175859 & 174720)	-SPLIT-	-592.34	-359,124.17
Check	03/29/2022	805304263	NFFBA	April 2022 Billing	1515 · Health Insurance	-900.96	-360,025.13
Check	03/29/2022	805304264	Pacific Gas & Electric	Acct 1176933549-5 - 3/23/2022	2130 · Gas & Electric	-887.10	-360,912.23
Check	03/29/2022	805304265	Ricoh USA, Inc.	Acct #1374116-1034296USC / Inv #105983183 (Lease 1/01/2022-4/03/2022)	2215 · S/S-Office	-344.24	-361,256.47
Check	03/29/2022	805304266	Tescallo, Anthony	Reimb PO 9158	2305 · Training	-300.00	-361,556.47
Check	03/29/2022	805304267	Western Extrication Specialist, Inc.	Inv #1726	2205 · S/S-Fire Equipment	-1,148.77	-362,705.24
Check	03/29/2022	805304268	Vision Service Plan	Client ID #00106116- April 2022	1515 · Health Insurance	-836.65	-363,541.89
Total 437 · Cash-Gen Ckg						-363,541.89	-363,541.89
439 · Cash-Payroll							
Check	03/11/2022	Debit	IBS		2005 · Administrative Expense	-253.50	-253.50
Check	03/25/2022	Debit	IBS		2005 · Administrative Expense	-109.00	-362.50
Total 439 · Cash-Payroll						-362.50	-362.50
Liabilities							
565 · Amer Fnds-Invest Def							
Check	03/15/2022	805304235	Kentfield Fire District Payroll Account	457 Payroll Biweekly Deduction	437 · Cash-Gen Ckg	3,397.30	3,397.30
Check	03/29/2022	805304261	Kentfield Fire District Payroll Account	457 Payroll Biweekly Deduction	437 · Cash-Gen Ckg	3,397.30	6,794.60
Total 565 · Amer Fnds-Invest Def						6,794.60	6,794.60
610 · Union Dues							
Check	03/15/2022	805304236	Kentfield Prof. FF #1775	Dues: 2/09/2022 - 3/08/2022	437 · Cash-Gen Ckg	1,518.90	1,518.90
Total 610 · Union Dues						1,518.90	1,518.90
Total Liabilities						8,313.50	8,313.50
Expenses							
Salaries & Employee Benefits							
1040 · Personnel Serv-Suspense							
Check	03/15/2022	805304235	Kentfield Fire District Payroll Account	For Payroll 3/09/2022-3/22/2022	437 · Cash-Gen Ckg	108,273.05	108,273.05
Check	03/29/2022	805304261	Kentfield Fire District Payroll Account	For Payroll 3/23/2022-4/05/2022	437 · Cash-Gen Ckg	87,794.52	196,067.57
Total 1040 · Personnel Serv-Suspense						196,067.57	196,067.57
1515 · Health Insurance							
Check	03/15/2022	805304226	Banner Life Insurance Company	181492416 - Tescallo	437 · Cash-Gen Ckg	47.32	47.32



04/05/22

Kentfield Fire Protection District  
Warrant List  
March 2022

Type	Date	Num	Name	Memo	Split	Amount	Balance
Check	03/29/2022	805304250	C.A.P.F.	April 2022 Billing	437 · Cash-Gen Ckg	354.00	401.32
Check	03/29/2022	805304252	Delta Dental of California	Account #05-0190901009: Kentfield Fire District - April 2022 Coverage	437 · Cash-Gen Ckg	4,227.42	4,628.74
Check	03/29/2022	805304260	Kentfield Fire District Payroll Account	PERS Active & Retired Health Premium April 2022	437 · Cash-Gen Ckg	49,059.33	53,688.07
Check	03/29/2022	805304260	Kentfield Fire District Payroll Account	Non-PERS Health Premium April 2022	437 · Cash-Gen Ckg	3,249.99	56,938.06
Check	03/29/2022	805304263	NPFBA	April 2022 Billing	437 · Cash-Gen Ckg	900.96	57,839.02
Check	03/29/2022	805304268	Vision Service Plan	Client ID #00106116- April 2022	437 · Cash-Gen Ckg	836.65	58,675.67
Total 1515 · Health Insurance						58,675.67	58,675.67
1530 · Retire Employer							
Check	03/15/2022	805304235	Kentfield Fire District Payroll Account	Safety (Classic / PEPR) & Misc. EE/ER	437 · Cash-Gen Ckg	25,071.87	25,071.87
Check	03/29/2022	805304261	Kentfield Fire District Payroll Account	Safety (Classic / PEPR) & Misc. EE/ER	437 · Cash-Gen Ckg	25,071.87	50,143.74
Total 1530 · Retire Employer						50,143.74	50,143.74
1565 · Retirement Prefunding Contrib							
Check	03/29/2022	805304259	Kentfield Fire District Payroll Account	A/C #0507976165 - April 2022 CEPPT Contributions	437 · Cash-Gen Ckg	18,750.00	18,750.00
Total 1565 · Retirement Prefunding Contrib						18,750.00	18,750.00
Total Salaries & Employee Benefits						323,636.98	323,636.98
Services & Supplies							
2005 · Administrative Expense							
Check	03/11/2022		Debit		439 · Cash-Payroll	253.50	253.50
Check	03/15/2022	805304231	Business Card	2/5/22 - 3/4/22: Pomi 7901	437 · Cash-Gen Ckg	1.98	255.48
Check	03/15/2022	805304232	Business Card	2/5/22 - 3/4/22: Wilson 3147	437 · Cash-Gen Ckg	2.72	258.20
Check	03/15/2022	805304235	Kentfield Fire District Payroll Account	IBS Invoice Fee	437 · Cash-Gen Ckg	253.50	511.70
Check	03/15/2022	805304241	Palmgrens Engravables	PO# 9156	437 · Cash-Gen Ckg	82.13	593.83
Check	03/25/2022		Debit		439 · Cash-Payroll	109.00	702.83
Check	03/29/2022	805304256	Garcia, Anthony	Reimb. PO #9167	437 · Cash-Gen Ckg	440.00	1,142.83
Check	03/29/2022	805304258	Kentfield Assn. Firefighters	PO Reimb. #9155	437 · Cash-Gen Ckg	277.00	1,419.83
Check	03/29/2022	805304261	Kentfield Fire District Payroll Account	IBS Invoice Fee	437 · Cash-Gen Ckg	109.00	1,528.83
Total 2005 · Administrative Expense						1,528.83	1,528.83
2015 · Dues & Publications							
Check	03/15/2022	805304231	Business Card	2/5/22 - 3/4/22: Pomi 7901	437 · Cash-Gen Ckg	14.00	14.00
Check	03/29/2022	805304251	Costco Wholesale Membership	Member #000111738447870, Renewal date May 2022	437 · Cash-Gen Ckg	60.00	74.00
Total 2015 · Dues & Publications						74.00	74.00
2050 · Auto/Equipment Repair							
Check	03/15/2022	805304233	Corbet's	(A/C #4675)	437 · Cash-Gen Ckg	20.69	20.69
Check	03/15/2022	805304234	East Bay Tire Co.	Invoice # 1810513	437 · Cash-Gen Ckg	182.83	203.52
Check	03/29/2022	805304246	Aramark Uniform Services	(a/c #792113681) Inv #508000238632	437 · Cash-Gen Ckg	71.11	274.63
Total 2050 · Auto/Equipment Repair						274.63	274.63
2055 · Building Repair							
Check	03/15/2022	805304228	Business Card	2/5/22 - 3/4/22: Garcia 3779	437 · Cash-Gen Ckg	119.57	119.57
Check	03/15/2022	805304230	Business Card	2/5/22 - 3/4/22: Marty 5375	437 · Cash-Gen Ckg	357.40	476.97
Check	03/15/2022	805304233	Corbet's	(A/C #4675)	437 · Cash-Gen Ckg	5.20	482.17
Check	03/15/2022	805304237	Marin Garden Solutions, Inc.	Inv # 2809	437 · Cash-Gen Ckg	301.60	783.77
Check	03/15/2022	805304242	TK Elevator Corporation	Cust #144933 / Inv #3006477838	437 · Cash-Gen Ckg	132.86	916.63
Check	03/29/2022	805304253	Dotto Glass, Inc.	PO#9163	437 · Cash-Gen Ckg	415.00	1,331.63
Check	03/29/2022	805304254	Downing Heating & Air Conditioning, Inc.	Acct #117744 / Inv # A-3565	437 · Cash-Gen Ckg	1,072.00	2,403.63
Total 2055 · Building Repair						2,403.63	2,403.63
2080 · Wrks Comp Ins							
Check	03/29/2022	805304255	California Bank & Trust	Inv #FASIS-2022-0861 (2020/21 PR Audit Adjustment)	437 · Cash-Gen Ckg	12,533.00	12,533.00
Total 2080 · Wrks Comp Ins						12,533.00	12,533.00
2110 · Domestic Water							
Check	03/29/2022	805304262	Marin Municipal Water Dist.	(A/C 175859)	437 · Cash-Gen Ckg	397.80	397.80
Check	03/29/2022	805304262	Marin Municipal Water Dist.	(A/C 174720)	437 · Cash-Gen Ckg	194.54	592.34
Total 2110 · Domestic Water						592.34	592.34
2125 · Garbage							
Check	03/15/2022	805304238	Marin Sanitary Service	Inv # 2615705_February 2022 Service	437 · Cash-Gen Ckg	759.05	759.05
Total 2125 · Garbage						759.05	759.05
2130 · Gas & Electric							
Check	03/15/2022	805304240	Pacific Gas & Electric	Acct 1176933549-5 - 2/22/2022	437 · Cash-Gen Ckg	1,051.68	1,051.68
Check	03/29/2022	805304264	Pacific Gas & Electric	Acct 1176933549-5 - 3/23/2022	437 · Cash-Gen Ckg	887.10	1,938.78
Total 2130 · Gas & Electric						1,938.78	1,938.78

04/05/22

# Kentfield Fire Protection District Warrant List

March 2022

Type	Date	Num	Name	Memo	Split	Amount	Balance
Check	2135 · Gas & Oil 03/15/2022	805304239	North Bay Petroleum	Acct 210178 / Inv #3231132	437 · Cash-Gen Ckg	1,868.18	1,868.18
	Total 2135 · Gas & Oil					1,868.18	1,868.18
Check	2145 · Pager System 03/15/2022	805304224	American Messaging	A/C #W4-106070/Inv #W4106070WC March 2022	437 · Cash-Gen Ckg	23.84	23.84
	Total 2145 · Pager System					23.84	23.84
Check	2200 · S/S-Computer 03/15/2022	805304227	Banshee Networks, Inc.	Invoice #15280	437 · Cash-Gen Ckg	1,481.48	1,481.48
Check	03/15/2022	805304244	Comcast	a/c# 8155 30 002 0097986	437 · Cash-Gen Ckg	111.50	1,592.98
	Total 2200 · S/S-Computer					1,592.98	1,592.98
Check	2205 · S/S-Fire Equipment 03/15/2022	805304228	Business Card	2/5/22 - 3/4/22: Garcia 3779	437 · Cash-Gen Ckg	97.30	97.30
Check	03/29/2022	805304267	Western Extrication Specialist, Inc.	Inv #1726	437 · Cash-Gen Ckg	1,148.77	1,246.07
	Total 2205 · S/S-Fire Equipment					1,246.07	1,246.07
Check	2210 · S/S-Medical 03/15/2022	805304228	Business Card	2/5/22 - 3/4/22: Garcia 3779	437 · Cash-Gen Ckg	9.04	9.04
	Total 2210 · S/S-Medical					9.04	9.04
Check	2215 · S/S-Office 03/15/2022	805304228	Business Card	2/5/22 - 3/4/22: Garcia 3779	437 · Cash-Gen Ckg	22.70	22.70
Check	03/15/2022	805304245	Office Depot	Acct# 6011 5661 8341 8338	437 · Cash-Gen Ckg	113.97	136.67
Check	03/29/2022	805304265	Ricoh USA, Inc.	Acct #1374116-1034296USC / Inv #105983183 (Lease 1/01/2022-4/03/2022)	437 · Cash-Gen Ckg	344.24	480.91
	Total 2215 · S/S-Office					480.91	480.91
Check	2220 · S/S-Station 03/15/2022	805304228	Business Card	2/5/22 - 3/4/22: Garcia 3779	437 · Cash-Gen Ckg	61.10	61.10
Check	03/15/2022	805304233	Corbet's	(A/C #4675)	437 · Cash-Gen Ckg	20.70	81.80
	Total 2220 · S/S-Station					81.80	81.80
Check	2300 · Telephone 03/15/2022	805304225	AT&T 415 453 0214	BAN #9391080558 / Inv #17842681 - Future	437 · Cash-Gen Ckg	47.31	47.31
Check	03/15/2022	805304231	Business Card	2/5/22 - 3/4/22: Pomi 7901	437 · Cash-Gen Ckg	988.53	1,035.84
Check	03/15/2022	805304243	Verizon Wireless	a/c #342098888-0001 / Inv #9900222858	437 · Cash-Gen Ckg	165.36	1,201.20
Check	03/29/2022	805304247	AT&T 415 453 1064 204 1	BAN #9391050060/ Inv #17912061 - Elevator	437 · Cash-Gen Ckg	21.32	1,222.52
Check	03/29/2022	805304248	AT&T 415 457 4695 859 9	BAN #9391050061/ Inv #17912062 - Fire Alarm #1	437 · Cash-Gen Ckg	21.32	1,243.84
Check	03/29/2022	805304249	AT&T 415 453 1092 859 9	BAN #9391050062/ Inv #17912063 - Fire Alarm #2	437 · Cash-Gen Ckg	21.32	1,265.16
	Total 2300 · Telephone					1,265.16	1,265.16
Check	2305 · Training 03/15/2022	805304229	Business Card	2/5/22 - 3/4/22: Glenn- 8422	437 · Cash-Gen Ckg	1,299.00	1,299.00
Check	03/29/2022	805304266	Tescalio, Anthony	Reimb PO 9158	437 · Cash-Gen Ckg	300.00	1,599.00
	Total 2305 · Training					1,599.00	1,599.00
	Total Services & Supplies					28,271.24	28,271.24
	Capital Outlay 4041 · C/O - PPE						
Check	03/29/2022	805304257	Curtis, L.N. & Sons	Inv # PINV713029	437 · Cash-Gen Ckg	3,682.67	3,682.67
	Total 4041 · C/O - PPE					3,682.67	3,682.67
	Total Capital Outlay					3,682.67	3,682.67
	Total Expenses					355,590.89	355,590.89
	TOTAL					0.00	0.00

# Kentfield Fire Protection District Warrant List

April 2022

05/04/22

Type	Date	Num	Name	Memo	Split	Amount	Balance
437 - Cash-Gen Ckg							
Check	04/12/2022	805304269	American Messaging	A/C #W4-106070/Inv #W4106070WD APRIL 2022	2145 - Pager System	-23.83	-23.83
Check	04/12/2022	805304270	AT&T 415 453 0214	BAN #9391080558 / Inv #17999270 - Future	2300 - Telephone	-47.44	-71.27
Check	04/12/2022	805304271	Banner Life Insurance Company	180503285 - Garcia	1515 - Health Insurance	-52.52	-123.79
Check	04/12/2022	805304272	Banner Life Insurance Company	180503266 - McKnight	1515 - Health Insurance	-46.02	-169.81
Check	04/12/2022	805304273	Banner Life Insurance Company	181730179 - Beltramo	1515 - Health Insurance	-54.70	-224.51
Check	04/12/2022	805304274	Banshee Networks, Inc.	Invoice #15324 & 15301	-SPLIT-	-5,931.06	-6,155.57
Check	04/12/2022	805304275	Business Card	3/5/22 - 4/4/22: Garcia 3779	4005 - MERA Radios & Equipment	-373.35	-6,528.92
Check	04/12/2022	805304276	Business Card	3/5/22 - 4/4/22: Marty 5375	-SPLIT-	-1,187.98	-7,716.90
Check	04/12/2022	805304277	Business Card	3/5/22 - 4/4/22: Pasero 8438	2215 - S/S-Office	-299.80	-8,016.70
Check	04/12/2022	805304278	Business Card	3/5/22 - 4/4/22: Pomi 7901	-SPLIT-	-1,030.58	-9,047.28
Check	04/12/2022	805304279	Corbet's	(A/C #4675)	2055 - Building Repair	-24.16	-9,071.44
Check	04/12/2022	805304280	Department of Justice	(Cust #141578) - Inv #572064	2005 - Administrative Expense	-96.00	-9,167.44
Check	04/12/2022	805304281	Diego Truck Repair, Inc.	Invoice #64324	2050 - Auto/Equipment Repair	-29.81	-9,197.25
Check	04/12/2022	805304282	FASIS	(INV# FASIS-2022-1030) Workers' Compensation Contribution 2021-2022, Q4	-SPLIT-	-54,697.00	-63,894.25
Check	04/12/2022	805304283	Kentfield Fire District Payroll Account	A/C #0507976165	-SPLIT-	-125,126.06	-189,020.31
Check	04/12/2022	805304284	Kentfield Prof. FF #1775	Dues: 3/09/2022 - 4/05/2022	610 - Union Dues	-1,413.42	-190,433.73
Check	04/12/2022	805304285	Marin County Sheriff's Office	Inv #11910 Q4 - FY 21/22: APR-JUN 2022	2105 - Dispatch	-23,087.00	-213,520.73
Check	04/12/2022	805304286	Marin Garden Solutions, Inc.	Inv # 2910	2055 - Building Repair	-178.36	-213,699.09
Check	04/12/2022	805304287	Marin Sanitary Service	Inv # 2629820_March 2022 Service	2125 - Garbage	-759.05	-214,458.14
Check	04/12/2022	805304288	Neve, Mitch	Reimbursement PO 9157 & 9172	2305 - Training	-765.00	-215,223.14
Check	04/12/2022	805304289	North Bay Petroleum	Acct 210178 / Inv #3238719	2135 - Gas & Oil	-2,346.28	-217,569.42
Check	04/12/2022	805304290	Office Depot	Acct# 6011 5661 8341 8338	2215 - S/S-Office	-132.13	-217,701.55
Check	04/12/2022	805304291	TK Elevator Corporation	Cust #144933 / Inv #3006539215	2055 - Building Repair	-132.86	-217,834.41
Check	04/12/2022	805304292	Verizon Wireless	a/c #342098888-0001 / Inv #9902521490	2300 - Telephone	-165.36	-217,999.77
Check	04/26/2022	805304293	Advanced Security Systems - Santa Rosa	Inv #604212	2220 - S/S-Station	-94.50	-218,094.27
Check	04/26/2022	805304294	Aramark Uniform Services	(a/c #792113681) Inv #508000254721	2050 - Auto/Equipment Repair	-71.11	-218,165.38
Check	04/26/2022	805304295	AT&T 415 453 1064 204 1	BAN #9391050060/ Inv #18050574 - Elevator	2300 - Telephone	-21.19	-218,186.57
Check	04/26/2022	805304296	AT&T 415 457 4695 859 9	BAN #9391050061/ Inv #18050575 - Fire Alarm #1	2300 - Telephone	-21.19	-218,207.76
Check	04/26/2022	805304297	AT&T 415 453 1092 859 9	BAN #9391050062/ Inv #17912063 - Fire Alarm #2	2300 - Telephone	-21.19	-218,228.95
Check	04/26/2022	805304298	Banner Life Insurance Company	181443467 - Bridges	1515 - Health Insurance	-38.48	-218,267.43
Check	04/26/2022	805304299	Banner Life Insurance Company	180504421 - Glenn	1515 - Health Insurance	-138.06	-218,405.49
Check	04/26/2022	805304300	Banner Life Insurance Company	181534662 - Neve	1515 - Health Insurance	-39.18	-218,444.67
Check	04/26/2022	805304301	Banner Life Insurance Company	180533535 - Pomi	1515 - Health Insurance	-50.18	-218,494.85
Check	04/26/2022	805304302	Bound Tree Medical, LLC	Acct #208491/ Invoice# 84492441	2210 - S/S-Medical	-194.65	-218,689.50
Check	04/26/2022	805304303	C.A.P.F.	May 2022 Billing	1515 - Health Insurance	-354.00	-219,043.50
Check	04/26/2022	805304304	Comcast	a/c# 8155 30 002 0097986	2200 - S/S-Computer	-111.45	-219,154.95
Check	04/26/2022	805304305	Delta Dental of California	Account #05-0190901009; Kentfield Fire District - May 2022 Coverage	1515 - Health Insurance	-4,071.38	-223,226.33
Check	04/28/2022	805304306	Kentfield Fire District Payroll Account	A/C #0507976165 - May 2022 CEPPT Contributions	1565 - Retirement Prefunding Contrib	-18,750.00	-241,976.33
Check	04/28/2022	805304307	Kentfield Fire District Payroll Account	A/C #0507976165	-SPLIT-	-52,309.32	-294,285.65
Check	04/28/2022	805304308	Kentfield Fire District Payroll Account	A/C #0507976165	-SPLIT-	-121,361.42	-415,647.07
Check	04/28/2022	805304309	Life Assist	a/c #94904FD / Inv #1198651	2210 - S/S-Medical	-848.39	-416,495.46
Check	04/28/2022	805304310	Curtis, L.N. & Sons	Inv # PINV720974 & Inv # PINV572129	-SPLIT-	-1,361.72	-417,857.18
Check	04/28/2022	805304311	Marin County Tax Collector	Print Shop Services 2022-8066	2005 - Administrative Expense	-35.00	-417,892.18
Check	04/26/2022	805304312	NPFBA	May 2022 Billing	1515 - Health Insurance	-900.96	-418,793.14
Check	04/26/2022	805304313	Pasero, Larry	Reimb PO #9185	2120 - Fire Conferences	-279.95	-419,073.09
Check	04/26/2022	805304314	Vision Service Plan	Client ID #00106116- May 2022	1515 - Health Insurance	-836.65	-419,909.74
Total 437 - Cash-Gen Ckg						-419,909.74	-419,909.74
439 - Cash-Payroll							
Check	04/08/2022	Debit	IBS		2005 - Administrative Expense	-245.85	-245.85
Check	04/22/2022	Debit	IBS		2005 - Administrative Expense	-101.35	-347.20
Total 439 - Cash-Payroll						-347.20	-347.20
443 - Cash - Westamerica Bank - Grant							
Check	04/12/2022	1012	Kentfield Fire District		9950 - State Fires	-35,234.08	-35,234.08
Total 443 - Cash - Westamerica Bank - Grant						-35,234.08	-35,234.08
Liabilities							
565 - Amer Fnds-Invest Def							
Check	04/12/2022	805304283	Kentfield Fire District Payroll Account	457 Payroll Biweekly Deduction	437 - Cash-Gen Ckg	3,397.30	3,397.30
Check	04/26/2022	805304308	Kentfield Fire District Payroll Account	457 Payroll Biweekly Deduction	437 - Cash-Gen Ckg	3,397.30	6,794.60
Total 565 - Amer Fnds-Invest Def						6,794.60	6,794.60
610 - Union Dues							
Check	04/12/2022	805304284	Kentfield Prof. FF #1775	Dues: 3/09/2022 - 4/05/2022	437 - Cash-Gen Ckg	1,413.42	1,413.42
Total 610 - Union Dues						1,413.42	1,413.42
Total Liabilities						8,208.02	8,208.02
Revenues							



Kentfield Fire Protection District  
Warrant List

April 2022

05/04/22

Type	Date	Num	Name	Memo	Split	Amount	Balance
Revenue-Use of Money/Prop							
Check	04/12/2022	1012	Kentfield Fire District	Windy	443 · Cash - Westamerica Bank - Grant	35,234.08	35,234.08
Total 9950 · State Fires						35,234.08	35,234.08
Total Revenue-Use of Money/Prop						35,234.08	35,234.08
Total Revenues						35,234.08	35,234.08
Expenses							
Salaries & Employee Benefits							
Check	04/12/2022	805304283	Kentfield Fire District Payroll Account	For Payroll 4/06/2022-4/19/22	437 · Cash-Gen Ckg	96,411.04	96,411.04
Check	04/26/2022	805304308	Kentfield Fire District Payroll Account	For Payroll 4/20/2022-5/03/22	437 · Cash-Gen Ckg	92,416.86	188,827.90
Total 1040 · Personnel Serv-Suspense						188,827.90	188,827.90
1515 · Health Insurance							
Check	04/12/2022	805304271	Banner Life Insurance Company	180503285 - Garcia	437 · Cash-Gen Ckg	52.52	52.52
Check	04/12/2022	805304272	Banner Life Insurance Company	180503266 - McKnight	437 · Cash-Gen Ckg	46.02	98.54
Check	04/12/2022	805304273	Banner Life Insurance Company	181730179 - Beltramo	437 · Cash-Gen Ckg	54.70	153.24
Check	04/26/2022	805304298	Banner Life Insurance Company	181443467 - Bridges	437 · Cash-Gen Ckg	38.48	191.72
Check	04/26/2022	805304299	Banner Life Insurance Company	180504421 - Glenn	437 · Cash-Gen Ckg	138.06	329.78
Check	04/26/2022	805304300	Banner Life Insurance Company	181534662- Neve	437 · Cash-Gen Ckg	39.18	368.96
Check	04/26/2022	805304301	Banner Life Insurance Company	180533535 - Pomi	437 · Cash-Gen Ckg	50.18	419.14
Check	04/26/2022	805304303	C.A.P.F.	May 2022 Billing	437 · Cash-Gen Ckg	354.00	773.14
Check	04/26/2022	805304305	Delta Dental of California	Account #05-0190901009; Kentfield Fire District - May 2022 Coverage	437 · Cash-Gen Ckg	4,071.38	4,844.52
Check	04/26/2022	805304307	Kentfield Fire District Payroll Account	PERS Active & Retired Health Premium May 2022	437 · Cash-Gen Ckg	49,059.33	53,903.85
Check	04/26/2022	805304307	Kentfield Fire District Payroll Account	Non-PERS Health Premium May 2022	437 · Cash-Gen Ckg	3,249.99	57,153.84
Check	04/26/2022	805304312	NPFBA	May 2022 Billing	437 · Cash-Gen Ckg	900.96	58,054.80
Check	04/26/2022	805304314	Vision Service Plan	Client ID #00106116- May 2022	437 · Cash-Gen Ckg	836.65	58,891.45
Total 1515 · Health Insurance						58,891.45	58,891.45
1530 · Retire Employer							
Check	04/12/2022	805304283	Kentfield Fire District Payroll Account	Safety (Classic / PEPR) & Misc. EE/ER	437 · Cash-Gen Ckg	25,071.87	25,071.87
Check	04/26/2022	805304308	Kentfield Fire District Payroll Account	Safety (Classic / PEPR) & Misc. EE/ER	437 · Cash-Gen Ckg	25,445.91	50,517.78
Total 1530 · Retire Employer						50,517.78	50,517.78
1565 · Retirement Prefunding Contrib							
Check	04/26/2022	805304306	Kentfield Fire District Payroll Account	A/C #0507976165 - May 2022 CEPPT Contributions	437 · Cash-Gen Ckg	18,750.00	18,750.00
Total 1565 · Retirement Prefunding Contrib						18,750.00	18,750.00
Total Salaries & Employee Benefits						316,987.13	316,987.13
Services & Supplies							
2005 · Administrative Expense							
Check	04/08/2022	Debit	IBS		439 · Cash-Payroll	245.85	245.85
Check	04/12/2022	805304278	Business Card	3/5/22 - 4/4/22: Pomi 7901	437 · Cash-Gen Ckg	26.98	272.83
Check	04/12/2022	805304280	Department of Justice	Fingerprint APPS (Cust #141578) - Inv #572064	437 · Cash-Gen Ckg	96.00	368.83
Check	04/12/2022	805304283	Kentfield Fire District Payroll Account	IBS Invoice Fee	437 · Cash-Gen Ckg	245.85	614.68
Check	04/22/2022	Debit	IBS		439 · Cash-Payroll	101.35	716.03
Check	04/26/2022	805304308	Kentfield Fire District Payroll Account	IBS Invoice Fee	437 · Cash-Gen Ckg	101.35	817.38
Check	04/26/2022	805304311	Marin County Tax Collector	Print Shop Services 2022-8066. Acct # 1016463_ M.Gutierrez Bus. Cards	437 · Cash-Gen Ckg	35.00	852.38
Total 2005 · Administrative Expense						852.38	852.38
2015 · Dues & Publications							
Check	04/12/2022	805304278	Business Card	3/5/22 - 4/4/22: Pomi 7901	437 · Cash-Gen Ckg	14.00	14.00
Total 2015 · Dues & Publications						14.00	14.00
2050 · Auto/Equipment Repair							
Check	04/12/2022	805304276	Business Card	3/5/22 - 4/4/22: Marty 5375	437 · Cash-Gen Ckg	304.53	304.53
Check	04/12/2022	805304281	Diego Truck Repair, Inc.	Invoice #64324	437 · Cash-Gen Ckg	29.81	334.34
Check	04/26/2022	805304294	Aramark Uniform Services	(a/c #792113681) Inv #508000254721	437 · Cash-Gen Ckg	71.11	405.45
Total 2050 · Auto/Equipment Repair						405.45	405.45
2055 · Building Repair							
Check	04/12/2022	805304276	Business Card	3/5/22 - 4/4/22: Marty 5375	437 · Cash-Gen Ckg	246.56	246.56
Check	04/12/2022	805304279	Corbet's	(A/C #4675)	437 · Cash-Gen Ckg	24.16	270.72
Check	04/12/2022	805304286	Marin Garden Solutions, Inc.	Inv # 2910	437 · Cash-Gen Ckg	178.36	449.08
Check	04/12/2022	805304291	TK Elevator Corporation	Cust #144933 / Inv #3006539215	437 · Cash-Gen Ckg	132.86	581.94

Kentfield Fire Protection District  
Warrant List

April 2022

05/04/22

Type	Date	Num	Name	Memo	Split	Amount	Balance	
	Total 2055 · Building Repair						581.94	581.94
Check	2080 · Wrks Comp Ins 04/12/2022	805304282	FASIS	(INV# FASIS-2022-1030) Workers' Compensation Contribution 2021-2022, Q4	437 · Cash-Gen Ckg	54,697.00	54,697.00	
	Total 2080 · Wrks Comp Ins						54,697.00	54,697.00
Check	2105 · Dispatch 04/12/2022	805304285	Marin County Sheriff's Office	Inv #11910 Q4 - FY 21/22: APR-JUN 2022	437 · Cash-Gen Ckg	23,087.00	23,087.00	
	Total 2105 · Dispatch						23,087.00	23,087.00
Check	2120 · Fire Conferences 04/26/2022	805304313	Pasero, Larry	Reimb PO #9185	437 · Cash-Gen Ckg	279.95	279.95	
	Total 2120 · Fire Conferences						279.95	279.95
Check	2125 · Garbage 04/12/2022	805304287	Marin Sanitary Service	Inv # 2629820_March 2022 Service	437 · Cash-Gen Ckg	759.05	759.05	
	Total 2125 · Garbage						759.05	759.05
Check	2135 · Gas & Oil 04/12/2022	805304289	North Bay Petroleum	Acct 210178 / Inv #3238719	437 · Cash-Gen Ckg	2,346.28	2,346.28	
	Total 2135 · Gas & Oil						2,346.28	2,346.28
Check	2145 · Pager System 04/12/2022	805304269	American Messaging	A/C #W4-106070/Inv #W4106070WD APRIL 2022	437 · Cash-Gen Ckg	23.83	23.83	
	Total 2145 · Pager System						23.83	23.83
Check	2200 · S/S-Computer 04/12/2022	805304274	Banshee Networks, Inc.	Invoice #15324	437 · Cash-Gen Ckg	1,502.65	1,502.65	
Check	04/26/2022	805304304	Comcast	a/c# 8155 30 002 0097986	437 · Cash-Gen Ckg	111.45	1,614.10	
	Total 2200 · S/S-Computer						1,614.10	1,614.10
Check	2205 · S/S-Fire Equipment 04/26/2022	805304310	Curtis, L.N. & Sons	Inv # PINV720974	437 · Cash-Gen Ckg	916.26	916.26	
	Total 2205 · S/S-Fire Equipment						916.26	916.26
Check	2210 · S/S-Medical 04/26/2022	805304302	Bound Tree Medical, LLC	Acct #208491/ Invoice# 84492441	437 · Cash-Gen Ckg	194.65	194.65	
Check	04/26/2022	805304309	Life Assist	a/c #94904FD / Inv #1198651	437 · Cash-Gen Ckg	848.39	1,043.04	
	Total 2210 · S/S-Medical						1,043.04	1,043.04
Check	2215 · S/S-Office 04/12/2022	805304277	Business Card	3/5/22 - 4/4/22: Pasero 8438	437 · Cash-Gen Ckg	299.80	299.80	
Check	04/12/2022	805304290	Office Depot	Acct# 6011 5661 8341 8338	437 · Cash-Gen Ckg	132.13	431.93	
	Total 2215 · S/S-Office						431.93	431.93
Check	2220 · S/S-Station 04/12/2022	805304276	Business Card	3/5/22 - 4/4/22: Marty 5375	437 · Cash-Gen Ckg	636.89	636.89	
Check	04/26/2022	805304293	Advanced Security Systems - Santa Rosa	Inv #604212	437 · Cash-Gen Ckg	94.50	731.39	
	Total 2220 · S/S-Station						731.39	731.39
Check	2300 · Telephone 04/12/2022	805304270	AT&T 415 453 0214	BAN #9391080558 / Inv #17999270 - Future	437 · Cash-Gen Ckg	47.44	47.44	
Check	04/12/2022	805304278	Business Card	3/5/22 - 4/4/22: Pomi 7901	437 · Cash-Gen Ckg	989.60	1,037.04	
Check	04/12/2022	805304292	Verizon Wireless	a/c #34208888-0001 / Inv #9902521490	437 · Cash-Gen Ckg	165.36	1,202.40	
Check	04/26/2022	805304295	AT&T 415 453 1064 204 1	BAN #9391050060/ Inv #18050574 - Elevator	437 · Cash-Gen Ckg	21.19	1,223.59	
Check	04/26/2022	805304296	AT&T 415 457 4695 859 9	BAN #9391050061/ Inv #18050575 - Fire Alarm #1	437 · Cash-Gen Ckg	21.19	1,244.78	
Check	04/26/2022	805304297	AT&T 415 453 1092 859 9	BAN #9391050062/ Inv #17912063 - Fire Alarm #2	437 · Cash-Gen Ckg	21.19	1,265.97	
	Total 2300 · Telephone						1,265.97	1,265.97
Check	2305 · Training 04/12/2022	805304288	Neve, Mitch	Reimbursement PO 9157 & 9172	437 · Cash-Gen Ckg	765.00	765.00	
	Total 2305 · Training						765.00	765.00
Total Services & Supplies						89,814.57	89,814.57	
Capital Outlay								

05/04/22

# Kentfield Fire Protection District Warrant List

April 2022

Type	Date	Num	Name	Memo	Split	Amount	Balance
Check	4005 · MERA Radios & Equipment 04/12/2022	805304275	Business Card	3/5/22 - 4/4/22: Garcia 3779	437 · Cash-Gen Ckg	373.35	373.35
	Total 4005 · MERA Radios & Equipment					373.35	373.35
Check	4010 · C/O-Computer 04/12/2022	805304274	Banshee Networks, Inc.	Invoice #15301	437 · Cash-Gen Ckg	4,428.41	4,428.41
	Total 4010 · C/O-Computer					4,428.41	4,428.41
Check	4041 · C/O - PPE 04/26/2022	805304310	Curtis, L.N. & Sons	Inv # PINV572129	437 · Cash-Gen Ckg	445.46	445.46
	Total 4041 · C/O - PPE					445.46	445.46
	Total Capital Outlay					5,247.22	5,247.22
	Total Expenses					412,048.92	412,048.92
TOTAL						0.00	0.00