

BOARD OF DIRECTORS



Regular Meeting Agenda
September 14, 2022
Location: Virtual Meeting via Teleconference
Kentfield, CA

ATTENTION: This will be a virtual meeting of the Board of Directors pursuant to Executive Order N-29-20 issued by the Governor of the State of California. There will not be a public location for participating in this meeting, but any interested member of the public can participate telephonically by utilizing the dial-in information printed on this agenda. If any member of the public has a request for a reasonable modification or accommodation for accessing this meeting due to a disability, they should contact Jena Wilson at jwilson@kentfieldfire.org

Zoom Video Conference link: <https://us02web.zoom.us/j/9459048313>

Meeting ID: 945 904 8313

Call in Line: 1 (669) 900-6833, when prompted, enter meeting ID: 945 904 8313-#

Time: 6:30 p.m. For clarity of discussion, the Public is requested to MUTE except:

1. During Open Time for public expression item
2. Public comment period on agenda items.

NOTE: The meeting will be recorded.

1. CALL TO ORDER 6:30 p.m. Agenda available on the KFD website.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. VOTE TO CONTINUE VIRTUAL MEETINGS AB 361 – Chief Pomi
Adoption of **Resolution 13-2022** for a Continuation of Teleconferenced/Zoom Board of Director Meetings. Staff recommends that the Board adopt 13-2022, a resolution of the Board of Directors of the Kentfield Fire Protection District proclaiming a local emergency, ratifying the proclamation of a State of Emergency by Executive Order N-08-21, dated June 11, 2021, and authorizing remote teleconference meetings of the legislative bodies of the Kentfield Fire Protection District for the period **September 14, 2022 – October 12, 2022**, pursuant to Brown Act provisions.
Board Action: 1. Discussion 2. Motion 3. Public Comment 4. BOD Roll Call Vote

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

5. APPROVAL OF MINUTES

The Board may choose to approve the minutes of the August 10, 2022 meeting.

Board Action: 1. Discussion 2. Motion 3. Public Comment 4. BOD Roll Call Vote

6. ORAL COMMUNICATION

This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

7. AGENDA ADJUSTMENTS

8. SPECIAL ANNOUNCEMENTS/PRESENTATIONS

9. UNFINISHED BUSINESS

10. NEW BUSINESS

A. Annual Gann Appropriations Limits Report – Chief Pomi/Accountant Hom

Resolution 14-2022 Determining the 2021/22 Appropriations Limit

Board Action: 1. Discussion 2. Motion 3. Public Comment 4. BOD Roll Call Vote

B. Measure G Tax Report FY 2021/22 – Chief Pomi/Accountant Hom

Board Action: 1. Discussion 2. Motion 3. Public Comment 4. BOD Roll Call Vote

C. 2022 California Fire Code Adoption Process and Review – Chief Pomi/DFM Pasero

D. **Ordinance No. 2022-118** - Introduction and first reading by title only.

Board Action: 1. Discussion 2. Motion 3. Public Comment 4. BOD Roll Call Vote

An ordinance of the Kentfield Fire Protection District, adopting and modifying the California Fire Code, and Appendix A of the International Wildland-Urban Interface Code, with amendments supported by local findings, prescribing regulations governing conditions hazardous to life and property from fire or explosion; providing for the issuance of permits for hazardous uses or operations; and defining the powers and duties of the Fire Prevention Division and Officers.

E. Proposed 2022 California Fire Code Adoption Schedule – Chief Pomi/DFM Pasero

The Board will set a public hearing date for the adoption of the proposed Ordinance No. 2022-118. "Kentfield Fire District's Board Meeting November 9, 2022".

Board Action: 1. Discussion 2. Motion 3. Public Comment 4. BOD Roll Call Vote

11. CHIEF'S REPORT – Receive and File

12. DIRECTOR MATTERS – Directors may report on their activities and meetings

13. CORRESPONDENCE: MERA-Next Generation Project, Blood Drive, Thank you letter, November Election Document

14. REPORTS

A. Overtime, Incident – August 2022

15. APPROVAL OF MONTHLY EXPENSES

Approval of August warrant 805304481 to and including 805304554 for \$650,378.61

Board Action: 1. Discussion 2. Motion 3. Public Comment 4. BOD Roll Call Vote

CONFIRM NEXT MEETING DATE: October 12, 2022

16. MOMENT OF SILENCE

17. ADJOURNMENT

Mark Pomi
Fire Chief

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Kentfield Fire Protection District

1004 SIR FRANCIS DRAKE BOULEVARD
KENTFIELD, CALIFORNIA 94904-1468
www.kentfieldfire.org

RESOLUTION NO. 13-2022

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE KENTFIELD FIRE PROTECTION DISTRICT RECONSIDERING THE CIRCUMSTANCES OF THE COVID-19 STATE OF EMERGENCY AND MAKING FINDINGS IN CONNECTION THEREWITH TO AUTHORIZE PUBLIC MEETINGS TO BE HELD VIA TELECONFERENCING PURSUANT TO GOVERNMENT CODE SECTION 54953(E) AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE KENTFIELD FIRE PROTECTION DISTRICT FOR THE PERIOD SEPTEMBER 14, 2022 – OCTOBER 12, 2022.

WHEREAS, the KENTFIELD FIRE PROTECTION DISTRICT is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of KENTFIELD FIRE PROTECTION DISTRICT's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically the surge of Covid-19 cases related to the Delta Variant; and

WHEREAS, AB 361 allows for the continuation of teleconferenced meetings to ensure social distancing, which will avoid the potential spread of the Delta Variant among the unvaccinated and the vaccinated; and

WHEREAS, the Board of Directors does hereby find social distancing continues to be recommended by the Centers for Disease Control and Marin County Public Health Officers; and

WHEREAS, the District will continue to use a Zoom platform, which does not require registrations, provides a non-internet telephone only option, and has proven over the past 29 months to adequately allow for public participation and comment, to provide free access to the Board of Director meetings,

NOW, THEREFORE, THE BOARD OF DIRECTORS OF KENTFIELD FIRE PROTECTION DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Recitals. The Recitals set forth above are true and correct and are incorporated into the Resolution by this reference.

Proclamation of Local Emergency. The Board hereby proclaims that it has considered the state of emergency, and finds that a local emergency now exists, and Marin County Health officers continue to recommend social distancing and avoidance of in person meetings.

Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of June 11, 2021.

Remote Teleconference Meetings. The Fire Chief and legislative bodies of KENTFIELD FIRE PROTECTION DISTRICT are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until October 12, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of KENTFIELD FIRE PROTECTION DISTRICT may continue to teleconference.

PASSED AND ADOPTED by the Board of Directors of KENTFIELD FIRE PROTECTION DISTRICT, this 14th day of September 2022, by the following vote:

AYES:

NOES:

ABSENT:

Ronald Naso, Chairman, Board of Directors

ATTEST:

Bruce Corbet, Secretary, Board of Directors

**KENTFIELD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING**

MEETING TYPE: Regular – Virtual Meeting via Teleconference

DATE: Wednesday, August 10, 2022

CALL TO ORDER: 6:33 p.m. by Chairman Naso who led the assembly in the Pledge of Allegiance.

ROLL CALL: Corbet-present; Evergettis-present; Gerbsman-present; Murray-present; Naso-present. Also in attendance were Chief Pomi, Deputy Fire Marshal Pasero, Accountant Hom, A-Shift, and Recording Secretary Wilson.

VOTE TO CONTINUE VIRTUAL MEETINGS AB 361 – Following the requirements to hold meetings using a remote platform, Chief Pomi stated Resolution 12-2022 would need to be accepted and approved by the Board of Directors in order for the District to continue with tonight's meeting. To ensure social distancing and for the safety of the station, the Board, and the public, Chief Pomi recommended the Board approve Resolution 12-2022.

M/S Gerbsman/Murray to approve **Resolution 12-2022**, a resolution of the Board of Directors of the Kentfield Fire Protection District proclaiming a local emergency, ratifying the proclamation of a State of Emergency by Executive Order N-08-21, dated June 11, 2021, and authorizing remote teleconference meetings of the legislative bodies of the Kentfield Fire Protection District for the period August 10, 2022 – September 14, 2022, pursuant to Brown Act provisions.

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye;

Ayes: 5; Noes: 0

Motion passes

APPROVAL OF PRIOR MONTH'S MINUTES: M/S Murray/Gerbsman to approve the minutes of June 8, 2022.

Roll Call Vote: Corbet-Aye; Evergettis-Abstain; Gerbsman-Aye; Murray-Aye; Naso-Aye;

Ayes: 4; Noes: 0; Abstain: 1

Motion passes

ORAL COMMUNICATION: None

AGENDA ADJUSTMENTS: None

SPECIAL ANNOUNCEMENTS/PRESENTATIONS:

- a. **Fuel Reduction Projects/Defensible Space Evaluations** – In the Board packet, DFM Pasero included a fuel reduction project, which was the first project for this year's fire season. Last year, five dead pine trees located on private property along Sir Francis Drake were removed. DFM Pasero worked with the homeowners to facilitate the removals, while utilizing the MWPA funding to help reimburse those homeowners. Over the course of last year, due to the drought and age, additional pine trees died and needed to be removed. Before and after pictures of the tree removals were presented to the Board and included in the meeting packet. DFM Pasero explained he worked with the same homeowners and contractor from last year. For this year's project, the dead trees were removed by the owners, with reimbursement provided from MWPA local mitigation funds. DFM Pasero explained trees were located in a high-risk area due to the trees proximity to Sir Francis Drake, pedestrians, and the District's emergency primary access route. DFM Pasero stated it was a successful project.

DFM Pasero also included an update regarding defensible space inspections. The defensible space program is off and running, completing roughly 9000 inspections in the Greater Ross Valley area this year. Of those, 1,450 inspections have been completed in the Kentfield and Greenbrae areas.

**KENTFIELD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING**

DFM Pasero reported Gary Musante, who is our seasonal defensible space inspector, has completed quite a few inspections that are not in the wildland urban interface or the state responsibility area. Areas have included the McAllister, Rosebank, Berens, Cedar and Locust neighborhoods. DFM Pasero stated the Kentfield Fire District wanted to do a complete inspection of every parcel in the District so property owners could utilize grant funding available through the MWPA.

The neighborhoods of Laurel Grove will be inspected mid-August. There will be roughly 600 more inspections performed by the defensible space team, starting from Wolfe Grade working up Laurel Grove on both sides, and then up to Makin Grade. Probably within the next two weeks, 2000 inspections will have been performed throughout the District. DFM Pasero felt that every home within the Fire District will have been inspected or contacted, which is probably the first time we've done that in quite some time.

Overall, there has been some positive feedback from the community. DFM Pasero explained that it's a challenge to go into neighborhoods that aren't required to be inspected like the McAllister, Berens, Cedar and Locust neighborhoods; however, there's been a positive response. Some great work has been done even though those homes aren't in the most hazardous fire areas. Property owners have really taken the defensible space, home hardening, and the evacuation education serious.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- a. ***AT&T proposed modification of their cell site*** – Chief Pomi briefly discussed the three cell sites located at Kentfield's fire station: AT&T, T-Mobile, and Crown Castle (Sprint). He explained that from time to time, each cellular company would contact the Fire District and put forth a proposed scope of work that requires the District to review, approve, and then inspect. He felt it was important to bring the AT&T proposed modification to the Board. All information pertaining to this item is included in the Board packet. Chief Pomi stated AT&T was planning to remove and replace six of the antennas they currently have on the District's roof. They also want to install a new surge suppressor, a new FRP brace, three new rectifiers, and a new battery. Chief Pomi explained *proposed modifications* provide the District with an opportunity to review the plans and put any additional conditions in place to protect the station. Once the work is completed by the contractors, everything must also be inspected by the District to ensure they have cleaned up. There are a few the conditions to review; first and foremost, they must and shall remain in their existing lease space. The project will require both a pre-inspection and a final inspection. Deputy Fire Marshal Pasero has already reached out to the County and will work through the permitting process. The District also notified AT&T that due to the continuation of the pandemic, we reserve the right to cancel any work at any time. AT&T will not have interior access to the building. We have kept the station closed to the public and it has been successful in keeping our staff safe. Chief Pomi recommended the Board allow AT&T to continue with the proposed modification of their current cell site. He asked if there were any questions.

Some Board discussion took place regarding the requirements and protection of roof. Chief Pomi reassured the Board that proper precautions, including walking paths have been put into place to protect the structure of the roof.

M/S Evergettis/Gerbsman to accept AT&T proposed modification of their cell site

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye

Ayes: 5; Noes: 0

Motion passes

**KENTFIELD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING**

- b. **OPEB Actuarial Valuation & GASB 75 Actuarial report** – Chief Pomi reported on the Other Post-Employment Benefits (OPEB) Actuarial Valuation and GASB 75 report, completed by MacLeod Watts for Fiscal Year Ending June 30, 2022. He explained that a similar report was presented at the January Board of Directors meeting however once the fiscal year closes, the final numbers can be analyzed and assessed. MacLeod Watts provides financial information on the value of trust assets, the OPEB contributions made, and on the District's covered employee payroll for Fiscal Year 2021/22. Chief Pomi directed all to page 8 of report; He pointed out the *Expected Total OPEB Liability at June 30, 2022* was measurement date of June 30, 2022 and was roughly \$ 4.8 million. However, the *Actual Total OPEB Liability* was about \$4.7 million. He explained the reason those numbers are important, is to identify what the District's total liability is as well as the total fiduciary net position, which is money the District has into the trust. Chief Pomi then referenced page 9 where the *Total OPEB Liability* is shown at \$4.7 million and the *Fiduciary Net Position* is \$4.5 million. The difference reveals a *Net OPEB Liability* of about \$146k, which is great news. Chief Pomi expressed he is aware that with every new valuation that takes place and depending on what happens with how the money is invested, there could be changes in the future. However, MacLeod Watts reported that as of June 30, 2022, the District is in a very good position with its OPEB and reaching the point of being 100% funded. Chief Pomi emphasized what a big process it is to fund the OPEB liability and said the District has not only paid as we've gone, and paid for the retirees but we've also continued to fund the trust. This Actuarial Valuation indicates the District should be prefunding the trust at \$142,800 and that is the exact number used at this year's fiscal budget. In summary, this document is an updated report with the year-end numbers in regards to GASB 75. It meets the accounting and financial reporting standards required to submit to CalPERS and to the auditors. Chief Pomi thanked the Board for their continued support. Accountant Hom stated the Actuarial Valuation reveals the value of a fiduciary net position with a measurement date as of June 30, 2021; It is not based on the valuation as of June 30, 2022. Given that the market has declined since then, those figures as of June 30, 2022, could appear significantly different. Chief Pomi responded that he logged in before the meeting to see the real time figures. He reported that while the net fiduciary position was at \$4.5 million, the District is currently at \$4.3 million. There is a little bit of a difference but not a significant difference. Chief Pomi asked if there were any questions. No questions were asked.

M/S Evergettis/Gerbsman to approve the OPEB Actuarial Valuation & GASB 75 Actuarial report

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye

Ayes: 5; Noes: 0;

Motion passes

CHIEF'S REPORT:

- a. **State Fires** – DFM Pasero provided information regarding state fires in comparison to last year. In early August of 2021, within the state of California, there was about 442,000 acres that had already burned. CAL Fire statistics for this year were about 147,000 acres; about a third reported last year. The availability of staffing in the state is at a high level. We are continuing to gear up and be ready for those potential larger incidents that can flare up in September or October. Currently, there are 71 fire personnel assigned to incidents out of county and with among those is our OES Type 6 Engine 2615. B Shift is assigned to the McKinney incident in the Yreka area. Also assigned to the McKinney Fire, is Battalion Chief Glenn as a strike team leader with an additional 5 local government OES engines. Along with the engines, equipment, and personnel that are assigned to the McKinney Incident, Marin County resources, the Tam fire crew and a few overhead positions are assigned to the Six Rivers Lightning complex incident, which is up in the Trinity Humboldt area. Marin County is very much a part of these larger incidents but also is fully staffed and available with apparatus to respond to our own county needs.

**KENTFIELD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING**

b. **Blood Drive** – Eric Humber reported they had 183 appointments at the last Blood Drive and they were able to get 147 successful donations. He has been very pleased with the town of Corte Madera and the support that they've been providing at the community center.

c. **District Office News** – Administratively over the last several weeks, we completed our special assessment paperwork which is our Measured G report. It has been updated and submitted to the County. Last week we just completed the interim audit phase with Maze & Associates of our basic financials for fiscal year ending June 30, 2022. A big thanks to Accountant Hom and to Jena in getting that first phase completed. The auditors at Maze & Associates were very happy with how things were coming together. The District is also currently working on a CalPERS payroll audit for holiday pay. They are reviewing and testing our records between July 1, 2019 to June 30, 2022. Accountant Hom, Jena and myself will be meeting with them early next week.

d. **Cal OES** – KFD has been working with Cal OES on their development of a pilot program. They are trying to get all the F42's, salary surveys, billing, invoicing, etc. onto an electronic platform. Unfortunately, KFD has not been reimbursed from the State for the Montana incident, which was last July 2021. Hoping to get that reimbursement of about \$120k very soon.

e. **Department Health** – KFD has one member who is currently out with COVID but is recovering. Most of the staff have been able to take their vacations and spend time with their families this summer. We are very fortunate to be able to do that in June and July of this year. In the previous two years, the vacation opportunity wasn't there with the tremendous fire incidents that started so early in the fire seasons.

f. **State of Emergency** – In response to the Monkeypox disease, there was a state of emergency declared this month for the State of California along with new variants and surges of COVID-19. In much discussion with the Association, we've come to the decision to cancel our open house and pancake breakfast this year. It's not an easy decision but there's not a guaranteed way we can do it safely while protecting our Firehouse and our staff. Let's hope and pray that 2023 will bring better health to all.

DIRECTOR MATTERS: Directors provided the following information regarding their activities:

Director Naso – Announced the Board packet provided information about MERA. There is a new executive officer and she was introduced at the last MERA meeting. The project is moving right along; everyone wishes it would be over sooner, but it is still moving forward

Director Evergettis – Reported the MWPA is right on budget. They have spent about half the money and are about halfway through the year. The project from Corte Madera all the way to Fairfax is being environmentally reviewed. The good news is that it's being pursued and it's going to happen. It will be a several-year project but will be worth the wait. MWPA has secured an office space at the same facility as the Sheriff's office on HWY 101. The Liberty space was just not adequate for all the directors and staff who work there now.

CORRESPONDENCE: Were reviewed.

DISTRICT OPERATIONS: June and July Incident Logs and Overtime Reports were reviewed.

APPROVAL OF WARRANTS:

M/S Murray/Gerbsman to approve June warrant 805304375 to and including 805304423 for \$334,768.11

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye

Ayes: 5; Noes: 0

Motion passes

M/S Murray/Gerbsman to approve July warrant 805304424 to and including 805304480 for \$1,392,231.52

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye

Ayes: 5; Noes: 0

Motion passes

**KENTFIELD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING**

NEXT MEETING: The next regular meeting will be held on September 14, 2022.

ADDITIONAL ACTIONS: Director Naso asked for a moment of silence. Bless those in Ukraine and all of our first responders as well.

ADJOURNMENT: M/S Evergettis/Gerbsman to adjourn this meeting at 7:17 p.m. All ayes.

Respectfully submitted,

Jena Wilson
Recording Secretary

DRAFT


Mark Pomi - Chief

KENTFIELD FIRE PROTECTION DISTRICT

Phone (415) 453-7464
Fax (415) 453-4578

1004 SIR FRANCIS DRAKE BOULEVARD

KENTFIELD CA. 94904

TO: Board of Directors
FROM: Mark Pomi, Fire Chief 
SUBJECT: Annual Gann Appropriations Limits Report
DATE: 8/16/2022

In November of 1979, the voters approved Proposition 4, an initiative that added Article XIII B to the California Constitution. This constitutional amendment, popularly known as the Gann initiative, placed limits on the growth of expenditures for publicly funded programs.

The approval of the Annual Gann Appropriations allows local governments to increase appropriations annually by the rate of population increase and the rate of inflation. Accountant Hom has prepared a report on the Property Tax Appropriations Limit for F/Y 2021-22.

It is requested that the Board review and accept the attached report at the regular September Board meeting.

Resolution NO. 14-2022

**Kentfield Fire Protection District
Property Tax Appropriations Limit
Fiscal Year 2021-22**

Appropriations Limit 2020-21	3,393,379
Adjustment 2021-22	105.2754%
	3,572,393

Add: Adjustment as Approved by Voters:			
Special Assessment Revenue	818,192		
Remaining Excess	2,559,959		3,378,151
			6,950,544
Limit 2021-22			

	Proceeds of Taxes	Non-Proceeds of Taxes	Allocable	Total
Property Taxes	5,380,149			5,380,149
Special Assessments	818,192			818,192
Supplemental Assessments	181,098			181,098
Aid Other Governmental Agencies	462,129			462,129
Revenue Use of Money & Property			125,429	125,429
Charges For Current Services		154,225		154,225
Other Income		800		800
Reimbursements		877,908		877,908
Totals	6,841,568	1,032,933	125,429	7,999,930
Allocation	108,976	16,453	(125,429)	-
Allocated Totals	6,950,544	1,049,386	-	7,999,930
Limit 2021-22	6,950,544			

**Kentfield Fire Protection District
Property Tax Appropriations Limit
Excess Over Limit
Fiscal Year 2021-22**

Excess 6/30/2021		3,178,176
Add: Increase in Proceeds From Taxes		
6/30/2021	(6,571,555)	
6/30/2022	<u>6,950,544</u>	
		378,989
Less: Increase in Limit		
6/30/2021	3,393,379	
6/30/2022	<u>(3,572,393)</u>	
		<u>(179,014)</u>
Excess 6/30/2022		<u><u>3,378,151</u></u>

Mark Pomi
Fire Chief

Phone: (415) 453-7464
Fax: (415) 453-4578

Kentfield Fire Protection District

1004 SIR FRANCIS DRAKE BOULEVARD
KENTFIELD, CALIFORNIA 94904-1468
www.kentfieldfire.org

RESOLUTION NO. 14-2022

RESOLUTION OF THE KENTFIELD FIRE DISTRICT BOARD OF DIRECTORS DETERMINING THE 2021/22 APPROPRIATIONS LIMIT

BE IT RESOLVED, by the Board of Directors of the Kentfield Fire Protection District, Marin County, California, that the Board, on the basis of appropriations limit calculation, has calculated the maximum limit applicable to the appropriation of tax proceeds for the fiscal year 2021/22 to be the sum of Six Million Nine Hundred Fifty Thousand Five Hundred Forty-Four Dollars. (\$6,950,544)

PASSED AND ADOPTED this 14th day of September 2022, by the following vote, to wit:

AYES:

NOES:

ABSENT:

Ronald Naso, Chairman, Board of Directors

ATTEST:

Bruce Corbet, Secretary, Board of Directors


Mark Pomi - Chief

KENTFIELD FIRE PROTECTION DISTRICT

Phone (415) 453-7464
Fax (415) 453-4578

1004 SIR FRANCIS DRAKE BOULEVARD

KENTFIELD CA. 94904

TO: Board of Directors
FROM: Mark Pomi, Fire Chief 
SUBJECT: Measure G Tax Report 21-22
DATE: 9/7/2022

Measure G Tax Report FY 2021/22

Measure G requires this report be prepared and reported to the Board annually. This report is not filed with any government entity. The report will be available at the Kentfield Fire Station for public access and posted on the District's website.

Revenues from fiscal year 2021-22 property tax bill collections are used to fund operating and maintenance expenses of the Kentfield Fire District, and to support reserve accounts for the purpose of meeting current and future financial obligations.

The Measure G special tax will continue to be collected, and its revenue will continue to be used for costs and expenditures of the Kentfield Fire District as outlined in this report.

KENTFIELD FIRE DISTRICT

MEASURE G – THE EMERGENCY MEDICAL RESPONSE AND FIRE PROTECTION SERVICES MEASURE

TAX REPORT

FISCAL YEAR 2021-22

SEPTEMBER 2022

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KENTFIELD FIRE DISTRICT

BOARD OF DIRECTORS

Ronald T. Naso	Chairman
Barry Evergettis	Vice-Chairman
Bruce Corbet	Secretary
Michael Murray	Director
Steve Gerbsman	Director

FIRE CHIEF

Mark Pomi

DISTRICT ADMINISTRATIVE ASSISTANT

Jena Wilson

KENTFIELD FIRE DISTRICT

MEASURE G SPECIAL TAX
TAX REPORT, FISCAL YEAR 2021-22

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KENTFIELD FIRE DISTRICT

MEASURE G SPECIAL TAX

TAX REPORT, FISCAL YEAR 2021-22

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INTRODUCTION

On November 5, 2013, registered voters in the Kentfield Fire District ("District") voted to approve a special tax ("Measure G") that received 75.49% support. The purpose of this special tax is to ensure that the community continues to receive a high level of fire protection and emergency medical response services, that local control over fire protection and emergency response is kept in Greenbrae and Kentfield, that rapid emergency response times are maintained to save lives, that the District has the ability to pay for current costs and services with current dollars, that both the high property values and high quality of life in this community is sustained, that the current fire risk rating is maintained to prevent increases in fire and home insurance costs, and to raise additional revenue to fund operating and maintenance expenses. The full text of Measure G is included in page 9 of this report.

The Kentfield Fire District encompasses an area that includes the unincorporated communities of Greenbrae and Kentfield in Marin County. The District boundaries are displayed on page 13 of this report. The District covers an area of 2.9 square miles of land and included approximately 6,485 residents at the time Measure G was balloted. The District is responsible for providing the following services to the community:

- Emergency medical calls
- Structure, wildland, and vehicle fire suppression
- Fire prevention services
- Urban-wildland interface monitoring
- Community evacuation planning and disaster preparedness
- Traffic collisions, entrapments, and rescues
- Industrial accidents and hazardous materials incidents
- Community education including school life safety programs

The District is governed by a Board of Directors that oversees the operations of the Kentfield Fire District pursuant to the State of California Health and Safety Code, Fire Protection District Law of 1987. The Kentfield Fire District Board of Directors meets monthly on the third Wednesday of the month.

Measure G special tax was collected for the first time in fiscal year 2014-15. This Report summarizes the purpose of the special tax, the fiscal year 2021-22 special tax, the projected fiscal year 2022-23 special tax, the method of apportionment, and other related data as required by Government Code Section 50075.1 et seq.

The Measure G special tax will continue to be collected, and its revenue will continue to be used to provide for costs and expenditures of the Kentfield Fire District as outlined in this report for as long as the Board of Directors for the District deems it necessary or unless the voters of the District repeal it.

KENTFIELD FIRE DISTRICT

MEASURE G SPECIAL TAX

TAX REPORT, FISCAL YEAR 2021-22

RATE AND SPECIAL TAX METHOD OF APPORTIONMENT

The special tax will be levied each year on each taxable parcel of land within the boundaries of the Kentfield Fire District at the annual rates listed below:

Figure 1 - Measure G Special Tax Rate		
Land Use	Rate	Unit
Improved Parcels - Total building area	\$ 0.07	per square foot
Unimproved Parcels - 1st through 5th acre inclusive	\$ 20.00	per acre
Unimproved Parcels - 6th through 25th acre inclusive	\$ 15.00	per acre
Unimproved Parcels -26th acre and any additional acres	\$ 10.00	per acre

The passage of Measure G by the voters in November 5, 2013, authorized the District to levy the Special Tax for fiscal year 2021-22 at the rates listed above.

RATE ADJUSTMENT FOR INFLATION

The passage of Measure G by the voters on November 5, 2013, authorized the District to adjust the base rate annually beginning in FY 2015-16 based upon changes in the San Francisco-Oakland-San Jose, CA Consumer Price Index (CPI). Below is a table showing the yearly CPI and rate changes for the Kentfield Fire District Emergency Medical Response and Fire Protection Services Measure:

Figure 2 - Measure G CPI Adjustment

CPI History for Given Year		Maximum Increase Available	CPI Used for Kentfield Fire District (CPI-U)		Cumulative Uncaptured Excess CPI	Historic Assessment per Square Foot	
			FY 2014-15	1st Year	0.00%	FY 2014-15	\$ 0.1000
Dec-2015	2.61%	2.61%	FY 2015-16	2.61%	0.00%	FY 2015-16	\$ 0.1026
Dec-2016	3.01%	3.00%	FY 2016-17	3.00%	0.01%	FY 2016-17	\$ 0.1057
Dec-2017	3.22%	3.00%	FY 2017-18	3.00%	0.23%	FY 2017-18	\$ 0.1089
Dec-2018	3.87%	3.00%	FY 2018-19	3.00%	1.10%	FY 2018-19	\$ 0.1122
Dec-2019	3.31%	3.00%	FY 2019-20	3.00%	1.41%	FY 2019-20	\$ 0.1156
Dec-2020	1.72%	1.72%	FY 2020-21	1.72%	1.41%	FY 2020-21	\$ 0.1176
Dec-2021	3.21%	3.00%	FY 2021-22	3.00%	1.62%	FY 2021-22	\$ 0.1211
Dec-2022			FY 2022-23			FY 2022-23	
Dec-2023			FY 2023-24			FY 2023-24	
Dec-2024			FY 2024-25			FY 2024-25	

The Board of Directors may annually, by resolution passed by a simple majority of the Board, adjust the rate by an amount based upon changes in the San Francisco-Oakland-San Jose, CA Consumer Price Index (CPI) or 3% WHICHEVER IS LESS. The District will consider changes using data provided by the United States Bureau of Labor Statistics, for the preceding calendar year (or, if discontinued, a comparable index), as of December of each succeeding year. Under no circumstances can the cost of living adjustment be put in place without the proposed modification of the fee being publicly noticed and placed on the agenda of the Kentfield Fire District Board of Director's regular meeting with an opportunity for public input and discussion.

KENTFIELD FIRE DISTRICT

MEASURE G SPECIAL TAX

TAX REPORT, FISCAL YEAR 2021-22

SPECIAL TAX FISCAL YEAR 2021-22 AND FUTURE PROJECTS

Revenues from fiscal year 2021-22 property tax bill collections was used for the purpose of supporting and providing fire suppression, prevention, rescue and emergency medical services within the District. It may be used to increase budgeted accounts for the purpose of meeting current and future financial obligations including, but not limited to, pension and other post-employment benefits.

The District's services provided comprise the following:

- Emergency medical calls
- Structure, wildland, and vehicle fires
- Traffic collisions, entrapments, and rescues
- Industrial accidents and hazardous materials incidents
- Fire prevention services
- Evacuation planning and disaster preparedness
- Community education including school life safety programs
- Urban-wildland interface monitoring

The Figure below displays the budget for the Kentfield Fire District for fiscal year 2021-22:

Figure 3 - Budget for Fiscal Year 2021-22

Reserves / Carry Over Revenues	
Measure G - Special Tax Fund	\$(545,957)
Revenues	
Measure G - Special Tax Revenues FY 2021-22	550,520
	<u>550,520</u>
Expenses	
Emergency Communications	126,130
Auto & Equipment	241,059
Prevention	450
Fire Equipment	28,570
Medical Supplies	14,770
Hose and Hydrants	7,664
Protective Equipment	8,160
Building Maintenance	50,881
Building Renovation	286,865
	<u>764,549</u>
Ending Balance	<u><u>\$ (759,986)</u></u>

NOTES TO BUDGET FOR FISCAL YEAR 2021-22:

Reserve / Carry Over Revenues:

All Measure G Special Tax Fund monies spent in FY 2020-21.

(For subsequent years: The Measure G Fund balance is the remaining special tax moneys from fiscal year 2020-21).

Revenues:

These are the fiscal year 2021-22 revenues from Measure G Special Tax.

Expenses:

Include unfunded liability for retirement and other post-employment benefits. Ending balance represents expenses exceeding Measure G revenues. Shortfall covered by fund balance.

SPECIAL TAX FISCAL YEAR 2022-23 – PROJECTED REVENUE

Revenues from Measure G Special Tax for Fiscal Year 2021-22 and future years will continue to be utilized to fund the operating, maintenance, capital improvement, and capacity expansion expenditures, as well as any administrative cost associated with the administration of Measure G Special Tax, in the Kentfield Fire District.

The Figure below displays an estimate of the Measure G revenues for the Kentfield Fire District for fiscal year 2022-23:

Figure 4 - Preliminary Revenues for Fiscal Year 2022-23

Parcels in District	Parcels Taxed by Square Foot	Tax Rate per Square Foot	Parcels Taxed by Acre	Tax Rate per Acre	Total Tax
2,326	2,316	\$ 0.07	10	\$ 20.00	\$ 553,022

SUMMARY OF SPECIAL TAX REVENUES BY YEAR

The special tax revenues for fiscal year 2021-22, as well as the annual increase in the number of tax units and tax amount from year to year, is summarized in Figure 5.

Figure 5 - Summary of Special Tax Revenues

Fiscal Year	Parcels in District	Parcels Taxed by Square Foot	Tax Rate per Square Foot	Parcels Taxed by Acre	Tax Rate per Acre	Total Annual Tax	Annual Change	
							Tax Units	Tax Amount
2014-15	2,345	2,326	\$ 0.07	19	\$ 20.00	\$ 539,934		
2015-16	2,343	2,324	\$ 0.07	19	\$ 20.00	\$ 543,032	(2) \$	3,098
2016-17	2,333	2,323	\$ 0.07	10	\$ 20.00	\$ 544,277	(10) \$	1,245
2017-18	2,332	2,322	\$ 0.07	10	\$ 20.00	\$ 546,022	(1) \$	1,745
2018-19	2,332	2,322	\$ 0.07	10	\$ 20.00	\$ 552,809	- \$	6,787
2019-20	2,327	2,317	\$ 0.07	10	\$ 20.00	\$ 548,092	(5) \$	(4,717)
2020-21	2,328	2,318	\$ 0.07	10	\$ 20.00	\$ 549,925	1 \$	1,833
2021-22	2,326	2,316	\$ 0.07	10	\$ 20.00	\$ 550,520	(2) \$	595

The amounts listed for fiscal year 2021-22 are preliminary. These amounts will be re-calculated with the County of Marin Assessor's Lien Roll data as of June 30, 2022, which will be the final parcel data information for the upcoming fiscal year. Therefore, the amounts for fiscal year 2021-22 may vary slightly from what is listed in the table above.

ADMINISTRATION OF SPECIAL TAXES

GENERAL ADMINISTRATIVE REQUIREMENTS

The special tax levies are calculated for all parcels on the new fiscal year's assessor roll. This roll includes all parcels that are in existence prior to January 1 of the previous fiscal year. After the special tax levies have been computed, the levy data must be filed with the Marin County Auditor by August 10th of each year for inclusion on property tax bills.

After submission of the parcel tax levies, the final levies should be confirmed with the County Auditor prior to the preparation of tax bills, which typically occurs in October. The special tax is collected in two equal installments on the tax bills that are due on December 10 and April 10.

USE OF PROCEEDS

All proceeds of the special tax levied and imposed shall be accounted for and paid into a special account designated for use of operations and maintenance of the District, pursuant to Government Code Section 50075.1(b) and (c).

The Board of Directors will hold every year an annual public meeting to set the special tax rate and allocations funded by the special tax. Each year there will be a public accounting of the use of funds during the past year, as required by Government Code Section 50075.3, and approval of the use of funds for the next year.

MEASURE G – BALLOT TEXT

BALLOT QUESTION MEASURE "G"

KENTFIELD FIRE DISTRICT EMERGENCY MEDICAL RESPONSE & FIRE PROTECTION SERVICE MEASURE

To maintain rapid emergency medical response services, protect our homes and businesses from fire, keep property insurance rates manageable, and continue the District's long term fiscal well-being, shall the voters of Kentfield Fire District repeal the existing fire tax and replace it with a special tax of 10¢ per building square foot, retain the existing rate for vacant parcels, and increase the District's appropriations limit, with all revenue staying in our local community?

FULL TEXT MEASURE "G"

KENTFIELD FIRE DISTRICT EMERGENCY MEDICAL RESPONSE & FIRE PROTECTION SERVICE MEASURE

RESOLUTION NO. 4-2013

**KENTFIELD FIRE DISTRICT
1004 SIR FRANCIS DRAKE BLVD, KENTFIELD, CA 94904**

RESOLUTION OF THE BOARD OF DIRECTORS OF THE KENTFIELD FIRE DISTRICT ADOPTING INTENDED BALLOT LANGUAGE AND CALLING AND PROVIDING FOR AN ELECTION TO BE HELD IN SAID DISTRICT ON NOVEMBER 5, 2013 FOR THE PURPOSE OF SUBMITTING TO THE QUALIFIED VOTERS THE QUESTION OF THE ADOPTION OF A SPECIAL FIRE TAX FOR EMERGENCY MEDICAL RESPONSE AND FIRE PROTECTION SERVICES, AND REQUESTING THE BOARD OF SUPERVISORS TO CONSOLIDATE WITH ANY OTHER ELECTION CONDUCTED ON SAID DATE, AND REQUESTING ELECTION SERVICES BY THE MARIN COUNTY ELECTIONS DEPARTMENT

WHEREAS, The Kentfield Fire Board of Directors is authorized and charged to provide emergency response and fire protection services; and
 WHEREAS, significant increases in fire protection and emergency medical service costs and community needs have occurred since the 1980 passage of the existing special fire tax known as Ordinance No. 1-80; and
 WHEREAS, the Kentfield Fire District's (hereafter referred to as the District) current funding sources, including the current special fire tax are inadequate to fund the desired level of emergency medical and fire protection services; and
 WHEREAS, the Board of the Kentfield Fire District (hereafter referred to as the Board) has determined that it is in the best interests of the District's citizens to ensure the ongoing and long-term fiscal integrity of the District while continuing to provide the appropriate levels of emergency medical response and fire protection services for the local community; and
 WHEREAS, the Board desires to responsibly increase the funds available for fire protection and emergency medical response services by proposing a balloted special fire tax to the local community; and
 WHEREAS, if approved by the voters, the proposed special fire tax will be used solely for the purpose of maintaining and improving the current level of public safety services within the District, with all funds staying in the Kentfield and Greenbrae local community.
NOW THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE KENTFIELD FIRE DISTRICT AS FOLLOWS:

It is the determination of the District that the Uniform District Election to be held on the 5th day of November, 2013, at which election the issue to be presented to the voters shall be:

To maintain rapid emergency medical response services, protect our homes and businesses from fire, keep property insurance rates manageable, and continue the District's long term fiscal well-being, shall the voters of Kentfield Fire District repeal the existing fire tax and replace it with a special tax of 10¢ per building square foot, retain the existing rate for vacant parcels, and increase the District's appropriations limit, with all revenue staying in our local community?

1. Consolidation of Election. An election is hereby called for the purpose of submitting to the qualified voters within the District, the question of the adoption of a special tax for fire protection and prevention. This election shall be consolidated with the November 5, 2013 Uniform District Election in Marin County and with any other applicable election conducted on the same day.

2. Use of Funding. If approved by the voters, the special tax will be used solely for the purpose of supporting and providing fire suppression, prevention, rescue and emergency medical services within the District.

3. Election Services and Canvassing. The District authorizes and directs the Elections Department, at District expense, to provide all necessary election services and to canvass the results of said election.

4. Election Costs. Pursuant to Elections Code Section 10002, the District shall reimburse Marin County in full for the services performed upon presentation of a bill to the District.

5. Repeal of the current special tax. The special tax currently imposed within the Kentfield Fire District, continually levied since 1980, is hereby repealed if Measure (Letter TBD) is approved by two-thirds of the voters of the Kentfield Fire District. The 1980 special tax is currently imposed in an amount not to exceed 6 cents (\$0.06) per square foot of improved floor area, as well as a graduated annual tax on unimproved parcels ranging from between \$10 and \$20 per acre for fire protection and emergency medical response.

6. Tax Imposed. An annual special tax on each parcel within the Kentfield Fire District is hereby imposed as follows:

Improved Parcels. In an amount not to exceed 10 cents (\$0.10) per square foot of total building area. The phrase "total building area" is hereby defined as total structural floor area including living area, garage, as well as any auxiliary structures on the parcel

Unimproved Parcels. Twenty dollars (\$20.00) per acre for 1st through 5th acre inclusive; fifteen dollars (\$15.00) per acre for 6th through 25th acre inclusive; and ten dollars (\$10.00) per acre for 26th acre and any additional acres.

7. Inflation Adjustment. The Board of Directors may annually, by resolution passed by a simple majority of the Board, adjust the rate by an amount based upon changes in the San Francisco-Oakland-San Jose, CA Consumer Price Index (CPI) or 3% WHICHEVER IS LESS. The District will consider changes using data provided by the United States Bureau of Labor Statistics, for the preceding calendar year (or, if discontinued, a comparable index), as of December of each succeeding year. Under no circumstances can the cost of living adjustment be put in place without the proposed modification of the fee being publicly noticed and placed on the agenda of the Kentfield Fire District Board of Director's regular meeting with an opportunity for public input and discussion.

8. Tax Rate. The Board of Directors shall determine annually, based on a budget recommended to the Board, whether the basic tax rate shall be revised to reflect changes in charges and costs. If the Board determines that the basic tax rate shall be revised at a rate lower than set forth in Section 6 and 7 hereof, it shall so revise said rate by resolution passed by a simple majority of the Board.

9. Increase of Appropriations Limit. Pursuant to Article VIII B of the California Constitution, the appropriations limit of the Kentfield Fire District shall be increased in the amount equal to the proceeds of the special tax.

10. Method of Collection. The special tax imposed by this ballot measure is due from each owner of record of a parcel within the Kentfield Fire District as reflected upon the rolls of the County Assessor at the same time ad valorem tax is due and is to be collected in the same manner. The Marin County Tax Collector shall collect the tax and any penalty or interest due hereunder. The full amount due under this special tax shall constitute a debt to the Kentfield Fire District.

11. Separate Accounting & Expenditure. The special tax revenues shall be deposited into a separate account held by the Marin County Treasurer, in accordance with Government Code Section 50075.1, and shall be expended according to a budget developed annually by the District staff and approved and adopted by the District's Board of Directors.

12. Annual Reporting. The District will cause to be filed an annual report with its Board of Directors, which report shall include the amount of special tax revenues collected and expended, and which shall otherwise comply with the accountability measures established in Government Code Sections 50075.1 et seq.

13. Effective Date. This special tax shall be deemed established and shall be in effect as of the day following the election date of November 5, 2013, upon certification of the election results evidencing approval by at least two-thirds of the participating registered voters, and approved by the Board of Directors of the District.

KENTFIELD FIRE DISTRICT

MEASURE G SPECIAL TAX

TAX REPORT, FISCAL YEAR 2021-22

**KENTFIELD FIRE DISTRICT
IMPARTIAL ANALYSIS BY COUNTY COUNSEL *
MEASURE "G"**

**KENTFIELD FIRE DISTRICT
EMERGENCY MEDICAL RESPONSE & FIRE PROTECTION SERVICE MEASURE**

If this measure is approved by a two-thirds vote, the Kentfield Fire District will repeal the existing fire tax and replace it with a special tax of 10¢ per building square foot of total building area for improved parcels and twenty dollars (\$20.00) per acre for the 1st through 5th acre inclusive; fifteen dollars (\$15.00) per acre for the 6th through 25th acre inclusive; and ten dollars (\$10.00) per acre for the 26th acre and any additional acres for the unimproved parcels with the appropriations limits increased by the amount equal to the proceeds of the special tax.

*Section 9313 of the California Elections Code requires the County Counsel to prepare an impartial analysis for each district measure appearing on the ballot.

MEASURE G – BALLOT RESULTS

The Measure G balloting was held at the November 5, 2013 General Election in Marin County, when all the registered voters in the Kentfield Fire District were given the opportunity to vote on this Fire Protection and Emergency Medical Response measure. The Official results of the election are listed below:

County of Marin Uniform General Election

TUESDAY, NOVEMBER 5, 2013

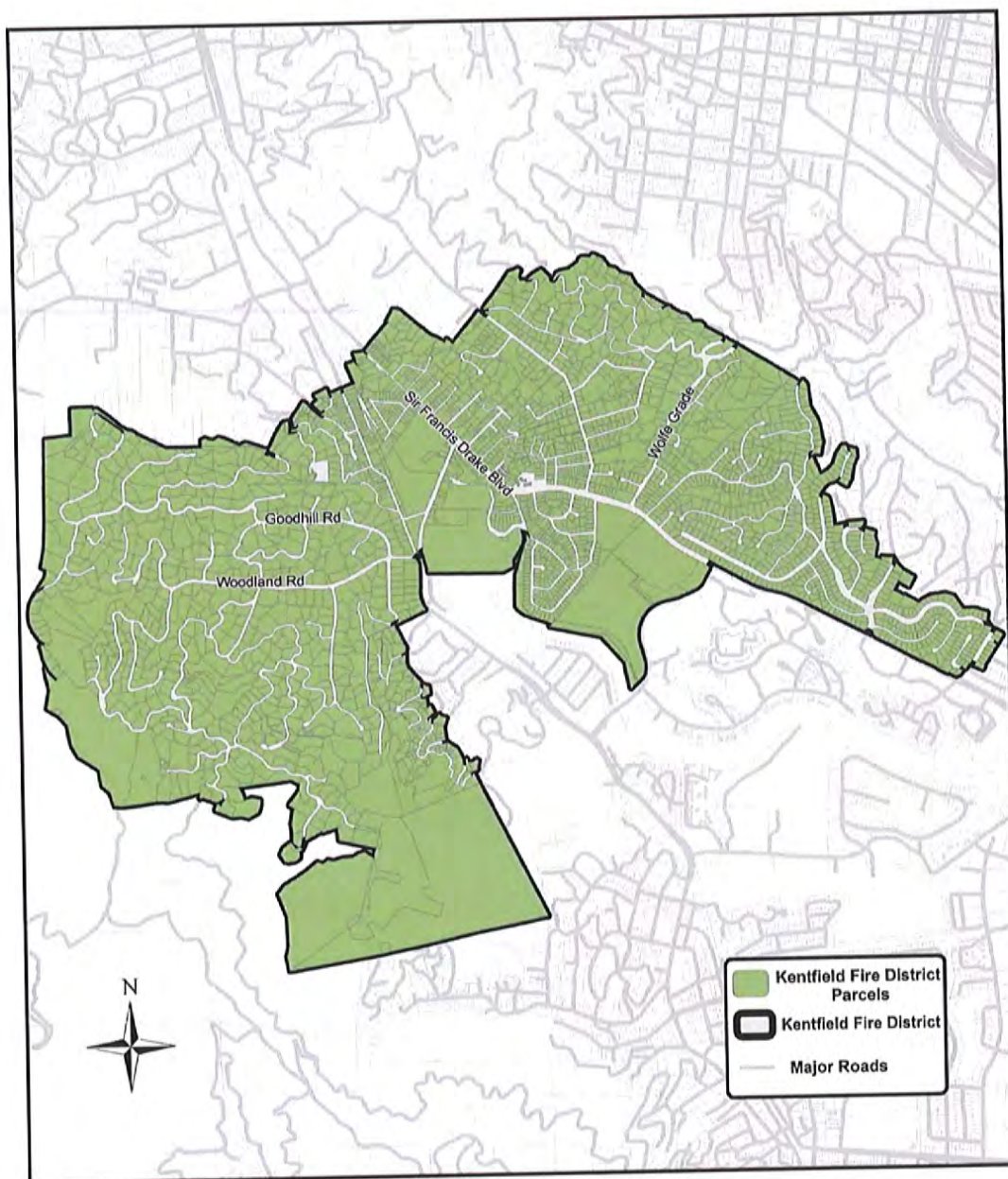
OFFICIAL FINAL RESULTS

**Measure G - KENTFIELD FIRE DISTRICT EMERGENCY MEDICAL
RESPONSE & FIRE PROTECTION SERVICE MEASURE (2/3 req)**

	Vote Count	Percent
YES	1470	75.42%
NO	479	24.58%
TOTAL	1949	100.00%

DISTRICT BOUNDARY

The following diagram displays the boundaries of the Kentfield Fire District.



SPECIAL TAX ROLL, FISCAL YEAR 2021-22

The tax roll listing the fiscal year 2021-22 Special Tax for all Assessor's Parcels of land within the boundaries of the Kentfield Fire District has been filed with the District and is included here. The tax attributed to each parcel was computed in accordance with the approved special tax methodology as summarized in Figure 1.



Kentfield Fire Protection District



Date: September 7, 2022

Topic: 2022 California Fire Code Adoption

Information

The Kentfield Fire Protection District Board of Directors has been presented with documentation related to the proposed adoption of Ordinance 2022-118 adopting the California Fire Code with amendments, and the International Wildland Urban Interface Code, Appendix A.

The Board packet includes three documents for review:

1. As with previous code adoptions, the packet includes a report that identifies a summary of adoption, a summary text of ordinance, a summary list of changes and a summary of the sections included in the ordinance.
2. A full version of the proposed ordinance 2022-118. This is the complete document proposed for adoption and ratification. The document includes 18 sections that identify the full scope of the proposed adoption including findings of fact, establishment of limits specific to the District, and repeal language for previous ordinances.
3. An Abridged "Code Only" version of Ordinance 2022-118. This abridged document includes only the proposed amendments, additions and deletions to the 2022 California Fire Code and 2021 Wildland Urban Interface code language found in Section 11 of the new ordinance. As stated, the abridged version does not include findings of fact, establishment of limits specific to the District, and other administrative non- code specific language.

Respectfully,

Larry Pasero
Deputy Fire Marshal



Kentfield Fire Protection District



Date: September 6, 2022

Topic: Summary, 2022 Fire Code Adoption, Ordinance 2022-118.

Recommendation: Board approval is requested to adopt Ordinance 2022-118, amending the 2022 California Fire Code and adoption of the 2021 Wildland Urban Interface Appendix A.

Summary of Adoption

The Kentfield Fire Protection District will consider adoption of Ordinance 2022-118 at a regular meeting of the Board of Directors, on the 9th day of November, 2022. This ordinance adopts by reference the 2022 California Fire Code, which consists of certain portions of the 2021 edition of the International Fire Code as amended by the California Building Standards Commission, and Appendix A of the 2021 International Wildland-Urban Interface Code, with certain amendments regarding fire prevention and fire safety regulations in structures and on property located within the jurisdiction of the Kentfield Fire Protection District. This adoption process is required of the District once every three years to stay current with the minimum requirements of the State of California Building and Fire standards as determined by the California Building Standards Commission.

Summary Text of Ordinance

Other than the new code references, there are no significant changes in the proposed Ordinance language as compared to the last Ordinance 2019-117 adopted by the Board of Directors in 2019. The Fire Code is arranged and organized to follow sequential steps that generally occur during plan review or inspection. The 2021 International Fire Code (IFC), which California adopts with amendments as the 2022 California Fire Code, has again been organized into seven parts. Each part represents a broad subject matter and includes the chapters that logically fit under the subject matter of each part. The 2021 IFC was organized to allow future chapters to be conveniently and logically expanded without requiring a major renumbering. The proposed Ordinance language has been developed collaboratively with fire agencies throughout the County of Marin to provide a document that promotes consistent application of codes & enforcement across all fire agencies.

Proposed changes to the 2022 California Fire Code Ordinance 2022-118 include, but are not limited to:

- Renumbering of some referenced sections to reflect where the sections are found in this current edition of the fire code.

- Locally amended language will appear in *italics* to identify changes to sections that are amended. This formatting is used in the states adoption of the model codes as well.
- Adoption of Appendix A from the 2021 International Wildland-Urban Interface Code.
- Adoption of an amended Appendix B of the 2022 California Fire Code: Fire Flow Requirements for Buildings, with modifications.
- Modified or added the following definitions:
 - F-1 Moderate-hazard occupancy was amended to include agricultural crop production including cultivation, drying, processing and /or storage in response to the growing cannabis industry.
- Deleted chapters and sections that were not adopted by the State Fire Marshal. For reference, we adopt the fire code in its entirety with amendments. By doing so we are also responsible for deleting some chapters and sections that the State does not adopt. Some examples include:
 - Mobile Food Vehicles & Mobile Fueling
 - Requirements for existing building features including elevators, escalators, standpipes and wired communicating systems in lieu of emergency responder radio coverage systems
 - Fumigation and Insecticidal Fogging (managed by the California Structural Pest Control Board)
- Amended sections that impact and delay the response of first responders (new driveway definition, electronic gates 503.6.1, 503.6.2), (obstructions to fire apparatus access roads 503.2.6.1, 503.4, 503.4.2), and (gate setback requirements 503.6.3).
- Deleted sections in Chapter 9 that conflict with the countywide approach to providing automatic fire sprinklers in all new buildings and buildings that undergo a substantial remodel. The deleted chapters eliminate square foot thresholds that would preclude the installation of sprinklers in A, E, F, S, and R occupancies.
- Added a section 918 to Chapter 9 requiring performance based standards, permitting and documentation for exterior wildfire protection system to protect water supplies needed for fire suppression.
- Added sections to Chapter 12 requiring performance based standards for energy systems including permits, labeling and operational testing. Included new section 1208 to adding requirements for home backup generators.
- Added sections to Chapter 33 requiring performance based standards for fire protection systems during new construction exceeding 2 stories in height and in buildings during demolition.

- Added sections for new occupancy and uses to chapter 39 in response to the growing cannabis industry and associated processing, extraction and storage of products that create new hazards for the fire service.
- Continued to streamline defensible space and vegetation management practices in chapter 49 in an effort to make the code more user friendly for end users by coordinating requirements with all Marin County Fire Agencies.
- Adoption of 2021 Wildland Urban Interface Appendix A which establishes general requirements applicable to new and existing properties located within the *wildland urban interface*.

The Sections of the Ordinance are summarized as follows:

Section 1	Adopts the 2022 California Fire Code, which consists of certain portions of the 2021 edition of the International Fire Code as amended by the Building Standards commission and appendix A of the 2021 edition of the International Wildland Urban Interface Code.
Section 2	Establishes a Fire Prevention Bureau of the District and establishes duties and enforcement authority under the supervision of the Fire Chief or their designee.
Section 3	Adds specific definitions and meanings ascribed to them including Fire Code and District Counsel Chief of the Kentfield Fire District
Sections 4-10	Establishes areas in which storage of flammable or combustible liquids in outside above ground tanks is prohibited; establishes areas in which storage of liquefied petroleum gases is to be restricted; establishes areas in which storage of explosives and blasting agents is to be prohibited; establishes areas in which the storage of compressed natural gas is to be prohibited; establishes areas in which the storage of stationary tanks of flammable cryogenic fluids is to be prohibited; and establishes areas in which the storage of hazardous materials is to be prohibited or limited.
Section 11	<p>Specific Findings of Fact are located in this section. The District Board finds that local conditions have an adverse effect on the prevention of (1) major loss fires, (2) major earthquake damage, and (3) the potential for life and property loss, making necessary changes or modifications to the 2022 California Fire Code and the 2022 California Building Standards Code in order to provide a reasonable degree of property security and fire and life safety in this Fire District.</p> <p>Amends several specific sections of the 2022 California Fire Code and Appendix A of the 2021 edition of the International Fire Code: Permits; liability for incidents; enforcement authority; emergency access for Fire District personnel to buildings and properties; fire alarm and protection systems; fire hydrant upgrades; fire sprinkler systems; public storage facilities;</p>

fire apparatus access roads; hazardous occupancies, smoke detector and fire extinguisher documentation; and corrective action requirements.

- Section 12 Designates Chief Officers and other Fire District personnel specific authority to arrest and issue citations for violations of the International Fire Code and California Fire Code.
- Section 13 Describes the penalties and procedures for issuing citations; imposition of penalties; provisions which constitute public nuisance and entitlements and collections of abatement and administrative costs by means of nuisance abatement lien.
- Section 14 Describes the appeals process for any person(s) receiving a citation(s) for a civil penalty or a bill for response costs and expenses.
- Section 15-17 Describes administrative provisions; validation and the ordinance publication date.
- Section 18 Describes compliance with California Environmental Quality Act.

This Ordinance will be utilized in full force and effect on January 2, 2023 which is more than thirty (30) days after its passage and after ratification by the Marin County Board of Supervisors. A certified copy of the full text of the ordinance will be available in the office of the Fire District, 1004 Sir Francis Drake Blvd., Kentfield, CA 94904 on or after September 15, 2022.

Respectfully,

Larry Pasero
Deputy Fire Marshal



Kentfield Fire Protection District



ABRIDGED "CODE ONLY" VERSION (Ordinance 2022-118)

2022 CALIFORNIA FIRE CODE IS AMENDED, ADDED OR DELETED AS IDENTIFIED HEREIN:

CHAPTER 1 SCOPE AND ADMINISTRATION

Section 101.1 of Chapter 1 is amended to read as follows:

Section 101.1 **Title.** *These regulations and locally adopted standards shall be known as the Fire Code of the Kentfield Fire District, hereinafter referred to as "this code."*

Section 102.5 of Chapter 1 is hereby amended to read as follows:

Section 102.5 **Application of residential code.** Where structures are designed and constructed in accordance with the *California Residential Code*, the provisions of this code shall apply as follows:

1. Construction and designed provisions: Provisions of this code pertaining to the exterior of the structure shall apply including, but not limited to, premises identification, fire apparatus access and water supplies. *Provisions of this code pertaining to the interior of the structure when specifically required by this code including, but not limited to, Section 903.2 and Chapter 12 shall apply.* Where interior or exterior systems or devices are installed, construction permits required by Section 105.7 of this code shall also apply
2. Administrative, operational and maintenance provisions of this code shall apply.

Section 102.7.3 is hereby added to Chapter 1 and shall read as follows:

Section 102.7.3 Nationally Recognized Listed Products. *Any installation of products and equipment due to permits required by this Code shall be Labeled and Listed, as defined in Section 202.*

Section 104.1.1 is hereby added to Chapter 1 and shall read as follows:

Section 104.1.1 Supplemental Rules, Regulations and Standards or Policies. *The Fire Code Official is authorized to render interpretations of this code and to make and enforce rules and supplemental regulations and to develop Fire Protection Standards or Policies to carry out the application and intent of this code.*

Section 104.13 is hereby added to Chapter 1 and shall read as follows:

*Section 104.13. **Fire Prevention Resource Sharing.** Other enforcement agencies shall have authority to render necessary assistance in plan review, inspection, code interpretation, enforcement, investigation and other fire prevention services when requested to do so.*

Section 105.5 of Chapter 1 is hereby amended by adding the following additional operational permits:

105.5 Required Operational Permits. The fire code official is authorized to issue operational permits for operations set forth in Sections 105.6.1 through 105.5.55

Section 105.5.55 of Chapter 1 is hereby added to read as follows:

*105.5.55 **Local Operational Permits.** In addition to the permits required by section 105.5, the following permits shall be obtained from the Fire Prevention Division prior to engaging in the following activities, operations, practices or functions:*

- 1. **Fire Protection Plan.** An operational permit is required to implement a fire protection plan.*
- 2. **Radioactive material.** An operational permit is required to store or handle at any installation more than 1 micro curie (37,000 Becquerel) of radioactive material not contained in a sealed source or more than 1 millicurie (37,000,000 Becquerel) of radioactive material in a sealed source or sources, or any amount of radioactive material for which specific license from the Nuclear Regulatory Commission is required.*

Section 105.6 of Chapter 1 is hereby amended by adding the following additional operational permits:

105.6 Required Construction Permits. The fire code official is authorized to issue construction permits for work as set forth in Sections 105.6.1 through 105.6.25

Section 105.6.25 of Chapter 1 is hereby added to read as follows:

*105.6.25 **Local Construction Permits.** In addition to the permits required by section 105.6, the following permits shall be obtained from the Fire Prevention Division prior to installation of the following:*

- 1. **Exterior Wildfire Protection Systems.** A construction permit is required for the installation of or design modification to an Exterior Wildfire Protection System as regulated by section 918.*
- 2. **Home Backup Generator.** A construction permit is required for the installation of a home backup generator as regulated by section 1218.*

3. ***Vegetation Management Plan.*** *A construction permit is required to implement a vegetation management plan.*

Section 112.4 of Chapter 1 is hereby amended to read as follows:

Section 112.4 Violation Penalties. Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter repair or do work in violation of the approved construction documents or directive of the Fire Code Official, or of a permit or certificate used under provisions of this code, shall be guilty of a *misdemeanor*, punishable by a fine of not more than \$500 dollars or by imprisonment not exceeding 180 days, or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

The imposition of one penalty of any violation shall not excuse the violation or permit it to continue; and all such persons shall be required to correct or remedy such violations or defects within a reasonable time; and when not otherwise specified, each day that a violation continues after due notice has been served shall be deemed a separate offense.

Section 112.4.2 of Chapter 1 is added to read as follows:

Section 112.4.2 Abatement of clearance of brush or vegetative growth from structures. *The executive body is authorized to instruct the Chief to give notice to the owner of the property upon which conditions regulated by section 304.1.2 of Chapter 3 and section 4907.4 of Chapter 49 exists to correct such conditions. If the owner fails to correct such conditions, the executive body is authorized to cause the same to be done and make the expense of such correction a lien upon the property where such condition exists.*

Section 113.4 of Chapter 1 is hereby amended to read as follows:

Section 113.4 Failure to Comply. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to a fine not less than \$500 dollars or more than \$1500 dollars.

Section 115 of Chapter 1 is hereby added and shall read as follows:

Section 115 DAMAGES AND EXPENSE RECOVERY

Section 115.1 Damages and Expense Recovery. *The expense of securing any emergency that is within the responsibility for enforcement of the Fire Chief as given in Section 104 is a charge against the person who caused the emergency. Damages and expenses incurred by any public agency having jurisdiction or any public agency assisting the agency having jurisdiction shall constitute a debt of such person and shall be collectible by the Fire Chief for proper distribution in the same manner as in the case of an obligation under contract expressed or implied. Expenses as stated above shall include, but not be limited to, equipment and personnel committed and any payments required by the public agency to*

outside business firms requested by the public agency to secure the emergency, monitor remediation, and clean up.

CHAPTER 2 **DEFINITIONS**

Section 202 of Chapter 2 is hereby amended by adding the following general definition:

ALL WEATHER SURFACE shall mean A/C paving, or concrete capable of supporting 70,000 gross vehicle weight. Grades up to and including 18% may be of A/C paving. Grades greater than 18% shall be of concrete curf-cut so as to allow for water run-off and traction.

Exception: Materials approved by the Fire Code Official.

COVERINGS shall mean materials including, but not limited to gypsum board, paneling, floor boards, lathe and plaster, wood paneling, brick and mortar, or other materials attached to rough framing of the building elements. 'Coverings' do not include carpet, linoleum, tile, wall paper, or other decorative finishes.

DRIVEWAY is a vehicular ingress/egress access route that serves no more than two dwelling units, not including accessory structures. Driveways shall provide a minimum unobstructed width 16 feet and a minimum unobstructed height of 15 feet. Driveways in excess of 150 feet in length shall be provided with turnarounds. Driveways in excess of 200 feet in length and less than 20 feet in width shall be provided with turnouts in addition to turnarounds.

EXTERIOR WILDFIRE PROTECTION SYSTEM An approved system of devices and equipment which is automatically or manually activated to discharge water and or an approved fire-extinguishing agent onto the structure and or the exterior of the structure to hydrate the Immediate Zone 0 (0-5 feet from the home, including the home) and the Intermediate Zone 1 (5-30 feet from the home).

HOME BACKUP GENERATOR. A permanent, fixed installation, internal combustion engine-driven device that provides temporary electrical power to a Group R-3 and R-4 Occupancies.

OCCUPANCY CLASSIFICATION is modified to include:

[BG] Factory Industrial F-1 Moderate-hazard occupancy is amended to add to the list of moderate-hazard factory industrial groups the following:

Agricultural crop production including cultivation, drying, processing and /or storage.

PRE-PLANS shall mean detailed plans of target hazard buildings. These pre-plans include information on the building's location, occupancy, hazards, fire department connections and hydrants, building layout, and other pertinent data that would assist the fire department in case of an emergency.

PUBLIC STORAGE FACILITY shall mean any business that sells, leases or rents space to the public that is enclosed, whether it is a building, storage container or similar configuration.

SPARK ARRESTOR shall mean a chimney device constructed in a skillful-like manner. The net free area of a spark arrestor shall not be less than four times the net free area of the outlet of the chimney. The spark arrestor screen shall have heat and corrosion resistance equivalent to 12-gauge wire, 19-gauge galvanized wire or 24-gauge stainless steel. Opening shall not permit the passage of spheres having a diameter larger than 1/2 inch and shall not block the passage of spheres having a diameter of less than 3/8 inch.

SUBSTANTIAL REMODEL shall mean the renovation of any structure, which combined with any additions to the structure, affects a floor area which exceeds fifty percent of the existing floor area of the structure within any 36 month period. When any changes are made in the building, such as walls, columns, beams or girders, floor or ceiling joists and coverings, roof rafters, roof diaphragms, foundations, piles or retaining walls or similar components, the floor area of all rooms affected by such changes shall be included in computing floor areas for the purposes of applying this definition. This definition does not apply to the replacement and upgrading of residential roof coverings.

TARGET HAZARD is defined as a location or plausible scenario in which a fire department or fire district could quickly become overwhelmed and for which additional resources, now scarce, would be needed.

TEMPORARY shall mean any use for a period of less than 90 days, where not otherwise referenced.

UNWARRANTED ALARM shall mean the giving, signaling or transition of an alarm notification to a public fire station or emergency communication center when such alarm is the result of a defective condition of an alarm system, system servicing testing, construction activities, ordinary household activities, false alarm or other cause when no such danger exists.

CHAPTER 3 **GENERAL REQUIREMENTS**

Section 302.1 in Chapter 3 is hereby amended to add the following:

PUBLIC STORAGE FACILITY
UNWARRANTED ALARM

Section 324 is hereby added to Chapter 3 and shall read as follows:

Section 324 Public Storage Facilities

Section 324.1 General. *Public Storage Facilities shall comply with the provisions of this section.*

Section 324.2 Location on Property and Fire Resistance of Exterior. *All public storage facilities shall meet the minimum requirements for setback from property lines or fire resistive construction as set forth in Table 602 of the Building Code for Group S, Division 1 occupancies.*

Section 324.3 Fire Apparatus Access. *All public storage facilities shall have fire apparatus access roads provided in accordance with Section 503.*

Section 324.4 Storage of Flammable and Combustible Liquids and Hazardous Materials. *The storage of hazardous materials or flammable or combustible liquids in public storage facilities is prohibited. Such facilities shall post legible and durable sign(s) to indicate same in a manner and location(s) as specified by the Fire Code Official. This section shall apply to new and existing public storage facilities.*

Exception: Only those quantities of flammable and combustible liquids necessary for maintenance of the facility may be stored by the facility management per Chapter 57 of this code.

CHAPTER 4
EMERGENCY PLANNING AND PREPAREDNESS

Section 401.1.1 is hereby added to Chapter 4 and shall read as follows:

Section 401.1.1 Hazardous Occupancies. *In occupancies of a hazardous nature, where access for fire apparatus is unduly difficult, or where special life and fire safety hazards exist as determined by standards or policies of the Kentfield Fire District, that facility or business management shall be required to develop and implement an Emergency Response Plan, provide for an on-site Emergency Response Team, Emergency Liaison Officer, staff training and fire drills in accordance with Sections 405 and 406 and standards developed by the Kentfield Fire District.*

Section 401.3.2.1 is hereby added to Chapter 4 and shall read as follows:

Section 401.3.2.1 Unwarranted Alarm Notification. *Notification of emergency responders based on an unwarranted alarm may be punishable by a fine in accordance with the adopted fee schedule. In addition, the responsible party may be liable for the operational and administrative costs, incurred from the emergency response or mitigation procedures resulting from an unwarranted alarm notification.*

Section 401.3.2.2 is added to read as follows:

*Section 401.3.2.2 **Multiple Unwarranted or Nuisance Alarm Activations.** Any occupancy that has more than 3 unwarranted or nuisance alarms causing emergency response within a 12 month period may be required to modify, repair, upgrade or replace their system and or monitoring station as determined by the Fire Code Official.*

Section 402.1 of Chapter 4 is hereby amended to add the following:

**PRE-PLANS
UNWARRANTED ALARMS
TARGET HAZARDS**

Section 403.1.1 is hereby added to Chapter 4 and shall read as follows:

*Section 403.1.1 **Pre-Plans:** When required by the fire code official, pre-plans shall be developed for target hazard buildings according to the written standards developed by the authority having jurisdiction.*

Section 403.9.1.4 is hereby added to Chapter 4 and shall read as follows:

***Emergency Preparedness for Hotels, Lodging and Congregate Houses.** Hotels, lodging and congregate houses shall provide guests with immediate access to a telephone to report emergencies. The exit diagram shall indicate the location of the nearest telephone and instructions to dial 911.*

CHAPTER 5 **FIRE SERVICE FEATURES**

Section 502.1 in Chapter 5 is hereby amended to add the following:

DRIVEWAY

Section 503.1. of Chapter 5 is hereby amended as follows:

Section 503.1 **Where Required.** Fire Apparatus access roads shall be provided and maintained in accordance with Sections 503.1.1 through 503.1.5.

Section 503.1.4 of Chapter 5 is hereby added to read as follows:

*Section 503.1.4 **Undeveloped Areas.** Fire Apparatus Access Roads, improved or unimproved, shall be provided for firefighting equipment, apparatus and personnel to undeveloped areas of the District so as to gain access to improved, unimproved, and undeveloped areas of the District, in a manner approved by the Fire Code Official. Any vehicle or other obstructions may be towed away at the owner's expense.*

Section 503.1.5 of Chapter 5 is hereby added to read as follows:

*Section 503.1.5 **Aerial fire apparatus access.** Buildings or facilities exceeding 30 feet or three stories in height, approved aerial apparatus access roads shall be provided. For the purposes of this section, the highest rood surface shall be determined by the measurement to the eave of the pitched roof, the intersection of the roof to the exterior wall, or the top of parapet walls, whichever is greater.*

*Section 503.1.5.1 **Width.** Aerial fire apparatus access roads shall have a minimum unobstructed width of 26 feet, exclusive of shoulders, in the immediate vicinity of the building or portion thereof.*

*Section 503.1.5.2 **Proximity to building.** One or more of the required access routes meeting this condition shall be located not less than 15 feet and not more than 30 feet from the building, and shall be positioned parallel to one entire side of the building. The side of the building on which the aerial fire apparatus access road is positioned shall be approved by the fire code official.*

*Section 503.1.5.3 **Obstructions.** Overhead utility and power lines shall not be located over the aerial fire apparatus access road or between the aerial fire apparatus access road and the building. Other obstructions shall be permitted to be placed with the approval of the fire code official.*

Section 503.2.1 of Chapter 5 is hereby amended as follows:

*Section 503.2.1 **Dimensions.** Fire apparatus access roads shall have an unobstructed width of not less than 20 feet (6096 mm), exclusive of shoulders, except for approved security gates in accordance with Section 503.6, and an unobstructed vertical clearance of not less than 15 feet (4572 mm).*

Section 503.2.6.1 is hereby added to Chapter 5 and shall read as follows:

*Section 503.2.6.1 **Evaluation and maintenance.** All existing private bridges and elevated surfaces that are a part of the fire department access roadway shall be evaluated by a California licensed civil engineer experienced in structural engineering or a California licensed structural engineer, for safety and weight rating, in accordance with American Association of State Highway and Transportation Officials (AASHTO) Manual: ``The Manual for Bridge Evaluation," Second Edition, or other approved standard. Vehicle load limits shall be posted at both entrances to bridges. All bridges and elevated structures providing fire department access shall be routinely maintained in accordance with Section 503.2.6 or when directed by the fire code official or authorized designee.*

Section 503.4 of Chapter 5 is amended to read as follows:

Section 503.4 **obstruction of fire apparatus access roads.** Fire apparatus access roads shall not be obstructed in any manner, including the parking of vehicles. The minimum widths and clearances established in sections 503.2.1 and 503.2.2 shall be maintained at all times. *Any vehicle or other obstruction may be towed away at the owner's expense.*

Section 503.4.2 is hereby added to read as follows:

503.4.2 Prohibition on Vehicular Parking on Private Access ways. *If, in the judgment of the Fire Code Official, it is necessary to prohibit vehicular parking along private access ways serving existing facilities, buildings, or portions of buildings in order to keep them clear and unobstructed for fire apparatus access, the Fire Code Official may issue an Order to the owner, lessee or other person in charge of the premises to paint the curbs red or install signs or other appropriate notices to the effect that parking is prohibited by Order of the Fire Department. It shall thereafter be unlawful for such owner, lessee or other person in charge of the premises to fail to install, maintain in good condition, the form of notice so prescribed. When such areas are marked or signed as provided herein, no person shall park a vehicle adjacent to any such curb or in the private access way contrary to such markings or signs. Any vehicle so parked in the private access way may be towed away at the expense of the owner of the vehicle.*

Section 503.6.1 is hereby added to Chapter 5 and shall read as follows:

503.6.1 Width. *All gates shall open fully to provide an unobstructed passage width of not less than 16 feet or a minimum of two feet wider than the approved net clear opening of the required all weather roadway or driveway and a minimum net vertical clearance of 15 feet.*

Section 503.6.2 is hereby added to Chapter 5 and shall read as follows:

Section 503.6.2 Electronic Gates. *All electronic operated gates shall have installed an approved key switch override system mounted on a stanchion or wall as approved by the Chief in accordance with Standards/Policies adopted by the Fire Code Official. All electronic or motorized gates shall incorporate in their design the means for fast, effective manual operation of the gates in the event of power or mechanical failure (i.e., easily removable hinge pins for separating power linkage from gates; undercut, weakened or frangible members requiring 40 pounds or less pressure against the gates to cause their failure and the gates to open. All electrical wiring and components of motorized gates shall be UL listed and installed in accordance with the National Electric Code.*

Section 503.6.3 is hereby added to Chapter 5 and shall read as follows:

Section 503.6.3 Gate Setback Required. *Gates shall be set back from roadways a minimum of 30 feet or more so as not to cause cross traffic to stop or create a hazardous traffic condition on the roadway approach to the driveway.*

Exception: The fire code official is authorized to modify the setback if fire apparatus access onto the property is not required to achieve 150 foot access to the most remote portion of the building per 503.1.1.

Section 507.5.1 of Chapter 5 is hereby amended by deleting exceptions 1 and 2.

Section 507.5.1.1 of Chapter 5 is amended to read as follows:

*Section 507.5.1.1 **Hydrant for fire department connections.** Buildings equipped with a water-based fire protection system installed in accordance with Section 903 through 905 shall have a fire hydrant within 100 feet of the fire department connections, or as approved by the fire code official.*

Section 507.5.7 is hereby added to Chapter 5 and shall read as follows:

*Section 507.5.7 **Fire Hydrant Upgrades.** When additions or modifications to structures are made, the nearest fire hydrant (if a new one is not required) located by the Fire Code Official, shall be upgraded to the minimum standard of one 4 1/2" outlet and one 2 1/2" outlet for single family dwellings and the minimum standard of one 4 1/2" outlet and two 2 1/2" outlets for commercial structures.*

Exception:

- 1) One and Two family dwellings equipped throughout with an approved automatic sprinkler system that includes protection of all closets and bathrooms.*

Section 510.1 of Chapter 5 is hereby amended by deleting Exception 1.

CHAPTER 9

FIRE PROTECTION AND LIFE SAFETY SYSTEMS

Section 901.7 of Chapter 9 is hereby amended by adding the following sentence:

Section 901.7 Systems out of Service. Where a required fire protection system is out of service, the fire department and the fire code official shall be notified immediately and, where required by the fire code official, the building shall be either evacuated or an approved fire watch shall be provided for all occupants left unprotected by the shutdown until the fire protection system has been returned to service. *This section shall also apply to residential fire sprinkler systems.*

Section 902.1 in Chapter 9 is hereby amended to add the following:

EXTERIOR WILDFIRE PROTECTION SYSTEMS

Section 903.2 of Chapter 9 is repealed in its entirety (with the exception of sub-sections 903.2.5, 903.2.6, 903.2.8, 903.2.11, 903.2.12, 903.2.14, 903.2.15, 903.2.16, 903.2.17, 903.2.18, 903.2.19, 903.2.20, 903.2.21 which shall remain in effect).

Section 903.2 of Chapter 9 is hereby added to read as follows:

*Section 903.2 **Where required.** Approved automatic sprinkler systems in new and existing buildings and structures shall be provided in the locations described in this section 903.2.1 through 903.2.21.*

Section 903.2.1 through 903.2.4 of Chapter 9 are hereby added to read as follows:

*Section 903.2.1 **Required installations.** An automatic sprinkler system shall be installed and maintained in all newly constructed buildings or structures.*

Exceptions:

- 1. Detached pool houses, workshops, Group U private garages, barns and similar structures, built in conjunction with existing non-sprinklered single family residences and provided the new structure is less than 1,000 square feet and is not intended for use as a dwelling unit.*
- 2. Detached non-combustible, limited combustible, or fire retardant treated wood canopies.*
- 3. Group B or M occupancies less than 1000 square feet.*
- 4. Detached restroom facilities associated with golf courses, ball fields, parks and similar uses as approved by the Fire Code Official.*
- 5. Agricultural buildings as defined in Appendix C of the Building Code and not exceeding 2000 square feet, having clear unobstructed side yards free of combustible materials, exceeding 60 feet in all directions and not exceeding 25 feet in height, located within an agricultural zoned district as defined in the Marin County Planning Code.*

*Section 903.2.2 **Additions and Alterations.** An automatic sprinkler system shall be installed in all buildings in excess of 3,000 sq. ft. which have ten per cent (10%) or more floor area added within any 36 month period.*

Exception: R-3 occupancies. See 903.2.3.

*Section 903.2.2.1 **Substantial Remodel.** An automatic sprinkler system shall be installed in all buildings which have fifty per cent (50%) or more floor area added, or any "substantial remodel" as defined in this code, within any 36 month period.*

*Section 903.2.3 **Group R-3.** An automatic sprinkler system installed in accordance with Section 903.3.1.3 shall be permitted in Group R-3 occupancies and shall be provided throughout all one- and two-family dwellings regardless of square footage in accordance with the California Residential Code. An automatic sprinkler system shall be installed in all mobile homes, manufactured homes and multi-family manufactured homes with two or more dwelling units in accordance with Title 25 of the California Code of Regulations.*

*Section 903.2.4 **Change of Occupancy or Use.** For any change of occupancy or use, when the proposed new occupancy classification is more hazardous based on a fire and life safety evaluation by the Fire Code Official, including but not limited to conversion of buildings to single family residences, accessory dwelling units, bed and breakfast, inns, lodging houses or congregate residences or other similar uses, an automatic sprinkler system shall be installed throughout.*

Section 903.3.9 of Chapter 9 is hereby amended by replacing item 2 with the following:

*Section 903.3.9 **Floor control valves.** Floor control valves and waterflow detection assemblies shall be installed at each floor where any of the following occur:*

- 1. Buildings where the floor level of the highest story is located more than 30 feet above the lowest level of fire department vehicle access.*
- 2. Buildings that are two or more stories in height.*
- 3. Buildings that are two or more stories below the highest level of fire department vehicle access.*

***Exception:** Group R-3 and R-3.1 occupancies floor control valves and water flow detection assemblies shall not be required.*

Section 903.6.1 of Chapter 9 is hereby added and shall read as follows:

*Section 903.6.1 **Application.** In all existing buildings, when the addition of automatic fire sprinklers are required by the provisions of this code, automatic fire sprinklers shall be extended into all unprotected areas of the building.*

Section 906.11 is hereby added to Chapter 9 and shall read as follows:

*Section 906.11 **Fire Extinguisher Documentation.** The owner and/or operator of every R Division 2 occupancies shall annually provide the Chief written documentation that fire extinguishers are installed and have been serviced as required by Title 19 California Code of Regulations when such extinguishers are installed in residential units in lieu of common areas.*

Section 907.2.13.1.2 of Chapter 9 is hereby amended by adding new subsection 3 to read as

follows:

4. *Duct smoke detectors shall be capable of being reset by a readily accessible, remote push button or key activated switch as approved by the Fire Code Official.*

Section 907.6.6 is hereby amended to read as follows:

*Section 907.6.6 **Monitoring.** New and upgraded fire alarm systems required by this chapter or by the California Building Code shall be monitored by an approved Central Station in accordance with NFPA 72 and this section.*

***Exception:** Monitoring by central station is not required for:*

1. *Single- and multiple-station smoke alarms required by Section 907.2.11.*
2. *Group I-3 occupancies shall be monitored in accordance with Section 907.2.6.3.*
3. *Automatic sprinkler systems in one- and two-family dwellings.*

Section 907.8.5 of Chapter 9 is hereby added and shall read as follows:

*Section 907.8.5 **Smoke Alarm Documentation.** The owner and/or operator of every Group R Division 1, Division 2, Division 3.1, and Division 4 Occupancies shall annually provide the Fire Code Official with written documentation that the smoke alarms installed pursuant to the Building Code have been tested and are operational. If alarms are found to be inoperable or are missing, such alarms shall be repaired or replaced immediately.*

Section 918 of Chapter 9 is hereby added and shall read as follows:

SECTION 918 EXTERIOR WILDFIRE PROTECTION SYSTEMS

Section 918.1 of Chapter 9 is hereby added and shall read as follows:

*Section 918.1 **General.** Exterior Wildfire Protection Systems shall comply with this section.*

Section 918.2 of Chapter 9 is hereby added and shall read as follows:

*Section 918.2 **Construction documents.** Documentation of the system shall be submitted per 901.2.*

Section 918.3 of Chapter 9 is hereby added and shall read as follows:

*Section 918.3 **Permits.** Permits shall be required as set forth in section 901.3*

CHAPTER 11
CONSTRUCTION REQUIREMENTS FOR EXISTING BUILDINGS

Section 1103.1 of Chapter 11 is hereby amended to read as follows:

Section 1103.1 **Required Construction.** Existing buildings shall comply with not less than the minimum provisions specified in Table 1103.1 and as further enumerated in Sections 1103.2, 1103.7 through 1103.8.5.3, 1103.9.1, and 1103.10.

The provisions of this chapter shall not be constructed to allow the elimination of fire protection systems or a reduction in the level of fire safety provided in buildings constructed in accordance with previously adopted codes.

Sections 1103.2 Item #1 is deleted.

Sections 1103.3 through 1103.6.2 are deleted.

Sections 1103.9 is deleted.

Sections 1104 and 1105 are deleted.

CHAPTER 12
ENERGY SYSTEMS

Section 1201.4 of Chapter 12 is hereby added and shall read as follows:

*Section 1201.4 **Construction Documents.** A scaled and dimensioned site plan showing the location of all energy systems, property lines, buildings, service and electrical panels, transfer switches, disconnects, underground wiring and piping, fuel type and piping, map placard and signage. Site Plan shall clearly designate property frontage for viewer orientation.*

Section 1201.5 of Chapter 12 is hereby added and shall read as follows:

*Section 1201.5 **Signs and Labels.** Caution signs or labels are required to identify the quantity and type of additional power source(s) located on site. Signs shall be required at the main service panel, and on disconnect equipment. Additional locations may be required by the fire code official.*

Section 1201.6 of Chapter 12 is hereby added and shall read as follows:

*Section 1201.6 **Disconnect.** An approved and readily accessible independent and clearly labeled single exterior disconnect shall be located prior to any load/service panel and installed as close as possible to the main service panel or as approved by the fire code*

official. Integrated equipment toggle, rocker, or electronic switches shall not be utilized as an independent disconnects.

Section 1201.7 of Chapter 12 is hereby added and shall read as follows:

*Section 1201.7 **Operational Testing.** New installations shall be tested for complete power and energy system shutdown. A normal power failure shall be simulated by closing the main service breaker supplying normal power to the building. Upon transfer from main power to alternate power source(s), the single disconnect(s) shall be used to disconnect alternate power from all alternate energy sources. A successful result of the shutdown test shall include termination of all alternate energy power sources serving the building (i.e. main service, photovoltaic system, energy storage systems, and generators, when installed).*

Section 1202.1 in Chapter 12 is hereby amended to add the following:

HOME BACKUP GENERATOR

Section 1208 of Chapter 12 is hereby added and shall read as follows:

SECTION 1208 HOME BACKUP GENERATOR

Section 1208.1 of Chapter 12 is hereby added and shall read as follows:

*Section 1208.1 **General.** The use, operation and maintenance of home backup generators in Group R-3 and R-4 occupancies shall comply with this section.*

Section 1208.2 of Chapter 12 is hereby added and shall read as follows:

*Section 1208.2 **Use.** Home backup generators shall be installed in accordance with the California Building Code, the California Electrical Code, NFPA 110.*

Section 1208.3 of Chapter 12 is hereby added and shall read as follows:

*Section 1208.3 **Permits.** Permits shall be obtained for Home Backup Generators as set forth in Section 105.*

Section 1208.4 of Chapter 12 is hereby added and shall read as follows:

*Section 1208.4 **Installation.** Home backup generators shall be installed in accordance with the California Building Code, the California Electrical Code, NFPA 110.*

Section 1208.5 of Chapter 12 is hereby added and shall read as follows:

*Section 1208.5 **Listing.** Home backup generators shall be listed and labeled in accordance with UL 2200.*

Section 1208.6 of Chapter 12 is hereby added and shall read as follows:

*Section 1208.6. **Maintenance.** Home backup generators shall be operated and maintained in accordance with the manufacturer's instructions.*

CHAPTER 26 **FUMIGATION AND INSECTICIDAL FOGGING**

Chapter 26 is deleted in its entirety.

CHAPTER 33 **FIRE SAFETY DURING CONSTRUCTION**

Section 3314.3 of Chapter 33 is amended by adding the following to the end of the exception:

Exception: Standpipes shall be either temporary or permanent in nature, and with or without a water supply, provided that such standpipes comply with the requirements of Section 905 as to capacity, outlets and materials, *as approved by the Fire Code Official.*

Section 3315.3 in Chapter 33 is added to read as follows:

*Section 3314.3 **Where required.** In buildings of combustible construction required to have automatic sprinkler system by Section 903, automatic sprinkler system shall be installed prior to construction exceeding two stories in height above the lowest level of fire department vehicle access. Such automatic sprinkler system shall be extended as construction progresses to within one floor of the highest point of construction having secured decking or flooring.*

Section 3315.4 of Chapter 33 is added to read as follows:

*Section 3314.4 **Buildings being demolished.** Where a building is being demolished and an automatic sprinkler system is existing within such a building, such automatic sprinkler system shall be maintained in an operable condition so as to be available for use by the fire department. Such automatic sprinkler system shall be demolished with the building but shall not be demolished more than one floor below the floor being demolished.*

Section 3315.5 of Chapter 33 is added to read as follows:

*Section 3314.5 **Detailed requirements.** Automatic sprinkler systems shall be installed in accordance with the provisions of Section 903.*

CHAPTER 36

MARINAS

Section 3603.6.1 of Chapter 36 is added to read as follows:

*Section 3603.6.1 **Width.** A minimum width of 36" shall remain unobstructed on all docks serving more than two vessels.*

Section 3603.6.2 of Chapter 36 is added to read as follows:

*Section 3603.6.2 **Storage.** Storage on docks shall be approved by the fire code official.*

Section 3603.8 of Chapter 36 is added to read as follows:

*Section 3603.8 **Lighting.** Electrical lighting shall be provided to ensure adequate illumination of all exterior areas, piers, and floats.*

Section 3603.9 of Chapter 36 is added to read as follows:

*Section 3603.9 **When Required.** The requirements in 3603.6.1 and 3603.6.2 and 3603.8 shall be applied retroactively to all marinas within six months of the adoption of this code.*

CHAPTER 39

PLANT PROCESSING AND EXTRACTION FACILITIES

Section 3901.1.1 OF Chapter 39 is added to read as follows:

*Section 3901.1.1 **Marijuana growing, processing, or extraction facilities.** Marijuana growing, processing and extraction facilities shall be designed and constructed in accordance with this chapter and NFPA 1, Chapter 38 as amended in Chapter 80.*

CHAPTER 49

REQUIREMENTS FOR WILDLAND-URBAN INTERFACE FIRE AREAS

Section 4902.1 of Chapter 49 is amended to read as follows:

FIRE PROTECTION PLAN. *A document prepared for a specific project or development proposed for construction and development in areas designated as Wildland-Urban Interface (WUI), and/or Moderate, High, or Very High Fire Hazard Severity Zone. It describes ways to minimize and mitigate potential for loss from wildfire exposure.*

WILDLAND-URBAN INTERFACE FIRE AREA. *A geographical area identified by the Kentfield Fire District as a "Fire Hazard Severity Zone" in accordance with the Public Resources Code, Sections 4201 through 4204, and Government Code, Sections*

51175 through 51189, or other areas designated by the enforcing agency to be at a significant risk from wildfires as designated by the Marin County Fire Department's strategic fire plan dated July 1, 2013.

Section 4903.2.1 of Chapter 49 is amended to read as follows:

Section 4903.2.1.1 Preliminary fire protection plan. *When a preliminary fire protection plan is submitted, it shall include, at a minimum, the following:*

- 1) Total size of the project.*
- 2) Information on the adjoining properties on all sides, including current land uses, and if known, existing structures and densities, planned construction, natural vegetation, environmental restoration plans, roads and parks.*
- 3) A map with all project boundary lines, property lines, slope contour lines, proposed structure foundation footprints, and proposed roads and driveways. The map shall identify project fuel modification zones and method of identifying the fuel modification zone boundaries.*
- 4) The map shall include all existing emergency water supplies.*

Section 4903.2.2 of Chapter 49 is amended to include the following:

The final fire protection plan shall include items listed in Section 4903.2.1.1 and the following:

1. A map identifying all proposed plants in the fuel modification zones with a legend that includes a symbol for each proposed plant species. The plan shall include specific information on each species proposed, including but not limited to:
 - a) The plant life-form;
 - b) The scientific and common name; and
 - c) The expected height and width for mature growth.
2. Identification of irrigated and non-irrigated zones.
3. Requirements for vegetation reduction around emergency access and evacuation routes.
4. Identification of points of access for equipment and personnel to maintain vegetation in common areas.
5. Legally binding statements regarding community responsibility for maintenance of fuel modification zones.
6. Legally binding statements to be included in covenants, conditions and restrictions regarding property owner responsibilities for vegetation maintenance
7. Identify the location of fire protection systems or equipment.
8. Identify any power sources, meters, and shut downs.

Section 4906.2 of Chapter 49 is amended to read as follows:

*Section 4906.2 **Application.** Buildings and structures located in any Fire Hazard Severity Zone or any Wildland-Urban Interface (WUI) Fire Area designated by the enforcing agency shall maintain the required hazardous vegetation and fuel management per Sections 4906.3 through 4906.5.3.*

Section 4906.3 of Chapter 49 is amended to read as follows:

*Section 4906.3. **Vegetation Management Plan.** A Vegetation Management plan shall be required for new construction, substantial remodels, and landscape modifications including new plantings, modifications to existing plantings, and/or excavation.*

Section 4906.3.1 of Chapter 49 is deleted in its entirety.

Section 4906.4.2.1 of Chapter 49 is amended to read as follows:

*Section 4906.4.2.1 **Tree Planting.** New trees classified as fire-resistant vegetation shall be permitted provided the tree is planted and maintained so that the tree's drip line at maturity is a minimum 5 feet (9144 mm) from any combustible structure.*

Section 4907.2 of Chapter 49 is amended to read as follows:

*Section 4907.2 **Application.** Buildings and structures located in any Fire Hazard Severity Zone or any Wildland-Urban Interface (WUI) Fire Area designated by the enforcing agency shall maintain the required hazardous vegetation and fuel management:*

Section 4907.4 of Chapter 49 is hereby added and shall read as follows:

*Section 4907.4 **Fire Hazard Reduction.** Any person who owns, leases, controls or maintains any building or structure, vacant lands, open space, and/or lands within specific Wildland Urban Interface areas of the jurisdiction of the (Jurisdiction/District), shall comply with the following:*

- 1. Cut and remove all hazardous vegetation and ground coverings within 100 feet of structures, up to 200 feet when topographic or combustible vegetative types necessitate removal as determined by the Fire Code Official.*
- 2. Remove accumulated dead vegetation on the property.*
- 3. Cut and remove tree limbs that overhang wood decks and roofs.*
- 4. Remove that portion of any tree which extends within 10 feet of any chimney or stovepipe, roof surfaces and roof gutters*

5. *Clean any leaves and needles from roof and gutters.*
6. *Cut and remove growth less than 3-inches in diameter, from the ground up to a height of 10 feet, provided that no crown shall be raised to a point so as to remove branches from more than the lower one-third of the tree's total height.*
7. *Ladder fuels shall be removed within 30 feet of the structure.*
8. *When required by the Fire Code Official, cut and remove trees that are 6" of diameter or less at breast height, or four feet, six inches above ground, to achieve canopy separation within 30 feet of the structure.*
9. *Vegetation clearance requirements for new construction and substantial remodels in Wildland-Urban Interface Areas shall be in accordance with the 2021 International Wildland-Urban Interface Code, as amended by the Kentfield Fire District*

EXCEPTION 1: When approved by the Fire Code Official, single specimens of trees, ornamental shrubbery or similar plants, or plants used as ground covers, provided that they do not form a means of rapidly transmitting fire from the native growth to any structure.

EXCEPTION 2: When approved by the Fire Code Official, grass and other vegetation located more than 30 feet (9144 mm) from buildings or structures less than 18 inches (457 mm) in height above the ground need not be removed where necessary to stabilize soil, and prevent erosion.

Section 4907.5 of Chapter 49 is hereby added and shall read as follows:

*Section 4907.5 **Fire Hazard Reduction from Roadways.** The Fire Code Official is authorized to cause areas within 10 feet (3048 cm) on each side of portions of highways, fire apparatus access roads (improved or unimproved), and driveways (improved or unimproved), which are improved, designed, or ordinarily used for vehicular traffic to be cleared of flammable vegetation and other combustible growth. Corrective action, if necessary, shall be the same as the actions required in section 4907.4. The Fire Code Official is authorized to enter upon private property to carry out this work.*

EXCEPTION 1: When approved by the Fire Code Official, single specimens of trees, ornamental shrubbery or similar plants, or plants used as ground covers, provided that they do not form a means of rapidly transmitting fire from the native growth to any structure.

CHAPTER 56

EXPLOSIVES AND FIREWORKS

Section 5601.1.3 of Chapter 56 Exceptions 1, 2, and 4 are hereby deleted.

Section 5608.1.2 of Chapter is added to read as follows:

*Section 5608.1.2 **Permit required.** A permit shall be obtained from the fire code official in accordance with Section 105.6 prior to the performance of any firework display. Application for such approval shall be made in writing no less than twenty (20) days prior to the proposed display. The application shall be considered and acted upon by the fire code official or authorized designee pursuant to this Chapter and Title 19, Chapter 6, Article 3 - Licenses of the California Code of Regulations. Any permit for a fireworks display may be suspended or revoked at any time by the Fire code official or authorized designee.*

Section 5608.2 of Chapter 56 is added to read as follows:

*Section 5608.2 **Limitations.** Possession, storage, offer or expose for sale, sell at retail, gift or give away, use, explode, discharge, or in any manner dispose of fireworks is prohibited within the limits established by law as the limits of the districts in which such possession, storage, offer or exposure for sale, retail sale, gifting, use, explosion, discharge, or disposal of fireworks is prohibited in any area as established by applicable land-use and zoning standards.*

***Exception:** Firework displays authorized pursuant to section 5608.1 for which a permit has been issued.*

CHAPTER 80 **REFERENCED STANDARDS**

California Fire Code, Chapter 80 is amended as follows:

NFPA 1: Fire Code

Add Chapter 38: Cannabis Growing, Processing, or Extraction Facilities.

NFPA 13-22: Standard for the installation of Sprinkler Systems

**NFPA 13, Amended Sections as follows:*

Revise Section 29.4.1 as follows:

*29.4.1 The installing contractor shall identify a hydraulically designed sprinkler system with permanently **raised, stamped or etched** marked weatherproof metal or ridged plastic sign secured with corrosion resistant wire, chain, or other approved means. Such signs shall be placed at the alarm valve, dry pipe valve, pre-action valve, or deluge valve supplying the corresponding hydraulically designed area. **Pipe schedule systems shall be provided with a sign indicating that the system was designed and installed as a pipe schedule system and the hazard classification(s) included in the design.***

303-21: Fire Protection Standard for Marinas and Boatyards

APPENDIX B
FIRE-FLOW REQUIREMENTS FOR BUILDINGS

California Fire Code, Appendix B Table B105.1(1) is amended to read as follows:

TABLE B105.1(1)
REQUIRED FIRE-FLOW FOR ONE- AND TWO-FAMILY DWELLINGS, GROUP R-3
AND R-4 BUILDINGS AND TOWNHOUSES

FIRE-FLOW CALCULATION AREA (square feet)	AUTOMATIC SPRINKLER SYSTEM (Design Standard)	MINIMUM FIRE- FLOW (gallons per minute)	FLOW DURATION (hours)
0-3,600	No automatic sprinkler system	1,000	1
3,601 and greater	No automatic sprinkler system	Value in Table B105.1(2)	Duration in Table B105.1(2) at The required fire-flow rate
0-3,600	Section 903.3.1.3 of the <i>California Fire Code</i> or Section 313.3 of the <i>California Residential Code</i>	½ value in Table B105.1(2) ^a	1
3,601 and greater	Section 903.3.1.3 of the <i>California Fire Code</i> or Section 313.3 of the <i>California Residential Code</i>	½ value in Table B105.1(2) ^a	1

For SI: 1 square foot = 0.0929 m², 1 gallon per minute = 3.785 L/m.

Appendix B Table B105.2 is amended to read as follows:

TABLE B105.2
REQUIRED FIRE-FLOW FOR BUILDINGS OTHER THAN ONE- AND
TWO-FAMILY DWELLINGS, GROUP R-3 AND R-4 BUILDINGS AND
TOWNHOUSES

AUTOMATIC SPRINKLER SYSTEM (Design Standard)	MINIMUM FIRE- FLOW (gallons per minute)	FLOW DURATION (hours)
No automatic sprinkler system	Value in Table B105.1(2)	Duration in Table B105.1(2)
Section 903.3.1.1 of the <i>California Fire Code</i>	50% of the value in Table B105.1(2) ^a	Duration in Table B105.1(2) at the reduced flow rate
Section 903.3.1.2 of the <i>California Fire Code</i>	50% of the value in Table B105.1(2) ^a	Duration in Table B105.1(2) at the reduced flow rate

For SI: 1 gallon per minute = 3.785 L/m.

APPENDIX C
FIRE HYDRANT LOCATIONS AND DISTRIBUTION

Section C103.1 of Appendix C is amended to read as follows:

Section C103.1 **Hydrant spacing.** Fire apparatus access roads and public streets providing required access to buildings in accordance with Section 503 of the *California Fire Code* shall be provided with one or more fire hydrants, as determined by Section C102.1. Where more than one fire hydrant is required, the distance between required fire hydrants shall be *approved by the fire code official*.

Section C103.2 of Appendix C is deleted.

Section C103.3 of Appendix C is deleted.

INTERNATIONAL WILDLAND-URBAN INTERFACE
APPENDIX A

Section A104.7.2 of Appendix A of the International Wildland-Urban Interface Code is amended to read as follows:

*Section A104.7.2 **Permits.** The Fire Code Official is authorized to stipulate conditions for permits. Permits shall not be issued when public safety would be at risk, as determined by the Fire Code Official.*

Section A104.11 of Appendix A of the International Wildland-Urban Interface Code is hereby added and shall read as follows:

*Section A104.11 – **Tracer Bullets, Tracer Charges, Rockets and Model Aircraft.** Tracer bullets and tracer charges shall not be possessed, fired or caused to be fired into or across hazardous fire areas. Rockets, model planes, gliders and balloons powered with an engine, propellant or other feature liable to start or cause a fire shall not be fired or projected into or across hazardous fire areas.*

Section A104.12 of Appendix A of the International Wildland-Urban Interface Code is hereby added and shall read as follows:

*Section A104.12 **Explosives and Blasting.** Explosives shall not be possessed, kept, stored, sold, offered for sale, given away, used, discharged, transported or disposed of within hazardous fire areas except by permit from the Fire Code Official.*

Section A104.13 of Appendix A of the International Wildland-Urban Interface Code is hereby added and shall read as follows:

*Section A104.13 **APAIRIES.** Lighted or smoldering material shall not be used in connection with smoking bees in or upon hazardous fire areas except by permit from the Fire Code Official.*

ORDINANCE NO. 2022-118

**AN ORDINANCE OF THE KENTFIELD FIRE DISTRICT ADOPTING AND
MODIFYING THE CALIFORNIA FIRE CODE, AND APPENDIX A OF THE
INTERNATIONAL WILDLAND-URBAN INTERFACE CODE, WITH AMENDMENTS
SUPPORTED BY LOCAL FINDINGS, PRESCRIBING REGULATIONS GOVERNING
CONDITIONS HAZARDOUS TO LIFE AND PROPERTY FROM FIRE OR
EXPLOSION; PROVIDING FOR THE ISSUANCE OF PERMITS FOR HAZARDOUS
USES OR OPERATIONS; AND DEFINING THE POWERS AND DUTIES OF THE
PREVENTION DIVISION AND OFFICERS.**

WHEREAS, the Kentfield Fire District may adopt a fire code by reference pursuant to Article 2 commencing with Section 50022 of Chapter 1 of Part 1 of Division 1 of Title 5 of the Government Code;

WHEREAS, pursuant to Health and Safety Code Section 13869, Kentfield Fire District may adopt building standards relating to fire and panic safety that are more stringent than those building standards adopted by the State Fire Marshal and contained in the California Building Standards Code when such modified standards are reasonably necessary because of local climatic, geological or topographical conditions;

WHEREAS, pursuant to Sections 17958.5, 17958.7, and 18941.5 of the State of California Health and Safety Code, changes or modifications to the 2022 California Building Standards Code are needed and are reasonably necessary because of local climatic, geographic and topographic conditions.

WHEREAS, this Ordinance No. 2022-118 was introduced and read by title only at a meeting of the Board of Directors of the Kentfield Fire District on the 14th day of September, 2022.

NOW THEREFORE BE IT ORDAINED by the Board of Directors of the Kentfield Fire District the following:

**SECTION 1. ADOPTION OF 2022 CALIFORNIA FIRE CODE, and APPENDIX
A of the 2021 INTERNATIONAL WILDLAND URBAN
INTERFACE CODE**

The Board of Directors of the Kentfield Fire District hereby adopt, for the purpose of prescribing regulations governing conditions hazardous to life and property from fire or explosion the following:

1. The 2022 California Fire Code, which consists of certain portions of the 2021 edition of the International Fire Code as amended by the California Building Standards Commission, including:

- a. Appendix 4 SPECIAL DETAILED REQUIREMENTS BASED ON USE AND OCCUPANY
 - b. Appendix B FIRE FLOW REQUIREMENTS FOR BUILDINGS, the whole thereof, save and except such portions as are hereafter amended by section 11 of this Ordinance.
 - c. Appendix BB FIRE FLOW REQUIREMENTS FOR BUILDINGS
 - d. Appendix C FIRE HYDRANTS LOCATIONS AND DISTRIBUTION
 - e. Appendix CC FIRE HYDRANTS LOCATIONS AND DISTRIBUTION
 - f. Appendix E HAZARD CATEGORIES
 - g. Appendix F HAZARD RANKING
 - h. Appendix G CRYOGENIC FLUIDS – WEIGHT AND VOLUME EQUIVALENTS
 - i. Appendix H HAZARDOUS MATERIALS MANAGEMENT PLAN AND HAZARDOUS MATERIAL INVENTORY STATEMENTS
 - j. Appendix O TEMPORARY HAUNTED HOUSES, GHOST WALKS AND SIMILAR AMUSEMENT USES.
2. The International Fire Code published by the International Fire Code Council, Inc., 2022 Edition hereof and the whole thereof, save and except such portions as are hereinafter amended, added or deleted by Section 11 of this Ordinance.
3. Appendix A of the 2021 edition of the International Wildland-Urban Interface Code save and except such portions as are hereinafter deleted, modified or amended by Section 11 of this Ordinance.

Not less than one (1) copy of the Codes and Standards hereby adopted is filed in the office of the Fire Marshal of the Kentfield Fire District, and the same are hereby adopted and incorporated fully as if set out at length herein, and from the date on which this Ordinance shall take effect, and the provisions thereof shall be controlling within the limits of the Kentfield Fire District.

SECTION 2. ESTABLISHMENT AND DUTIES OF THE FIRE PREVENTION BUREAU

The 2022 California Fire Code, which consists of certain portions of the 2021 edition of the International Fire Code as amended by the California Building Standards Commission, and Appendix A of the 2021 edition of the International Wildland-Urban Interface Code as adopted and amended herein, shall be enforced by the Fire Prevention Division of the Kentfield Fire District and shall be operated under the supervision of the Chief of the Kentfield Fire District.

SECTION 3. DEFINITIONS

Wherever they appear in the California and International Fire Codes, unless otherwise provided, the following words shall have the meanings ascribed to them in this section:

- (a) Whenever the words "Fire Code" are used they shall mean those Codes and Standards adopted in Section 1 of this Ordinance.
- (b) Wherever the term "Counsel" is used in the Fire Code, it shall be held to mean the attorney for the Kentfield Fire District.

SECTION 4. ESTABLISHMENT OF GEOGRAPHIC LIMITS OF DISTRICTS IN WHICH STORAGE OF CLASS I, CLASS II AND CLASS III LIQUIDS IN OUTSIDE ABOVEGROUND TANKS IS PROHIBITED

The geographic limits referred to in Section 5704.2.9.6.1 of the California Fire Code in which storage of Class I, Class II and Class III liquids in outside aboveground tanks is prohibited are amended as follows: In all residential areas and in all heavily populated or congested commercial areas, and agricultural land of less than two (2) acres as established by the County of Marin.

SECTION 5. ESTABLISHMENT OF GEOGRAPHIC LIMITS OF DISTRICTS IN WHICH STORAGE OF CLASS I, CLASS II AND CLASS III LIQUIDS IN ABOVEGROUND TANKS IS PROHIBITED

The geographic limits referred to in Section 5706.2.4.4 of the California Fire Code in which storage of Class I, Class II and Class III liquids in aboveground tanks is prohibited are amended as follows: In all residential areas and in all heavily populated or congested commercial areas, and agricultural land of less than two (2) acres as established by County of Marin.

SECTION 6. ESTABLISHMENT OF THE GEOGRAPHIC LIMITS OF DISTRICTS IN WHICH THE STORAGE OF STATIONARY TANKS OF FLAMMABLE CRYOGENIC FLUIDS IS TO BE PROHIBITED

The geographic limits, referred to in Section 5806.2 of the California Fire Code in which the storage of flammable cryogenic fluids in stationary containers are prohibited, are hereby established as follows: In all residential areas and in heavily populated or congested commercial areas, as established by County of Marin.

SECTION 7. ESTABLISHMENTS OF GEOGRAPHIC LIMITS IN WHICH STORAGE OF LIQUEFIED PETROLEUM GASES IS TO BE RESTRICTED

The geographic limits referred to in Section 6104.2 of the California Fire Code, in which storage of liquefied petroleum gas is restricted, are amended as follows: In all residential areas and in all heavily populated or congested commercial areas, and agricultural land less than two (2) acres. The aggregate capacity of any one installation shall not exceed a water capacity of 2,000 gallons as established by the County of Marin.

SECTION 8. ESTABLISHMENT OF GEOGRAPHIC LIMITS OF DISTRICTS IN WHICH STORAGE OF EXPLOSIVES AND BLASTING AGENTS IS TO BE PROHIBITED

The geographic limits in which storage of explosives and blasting agents is prohibited, are as follows: In all residential areas and in heavily populated or congested commercial areas as established by the County of Marin.

SECTION 9. ESTABLISHMENT OF THE GEOGRAPHIC LIMITS OF DISTRICTS IN WHICH THE STORAGE OF COMPRESSED NATURAL GAS IS TO BE PROHIBITED

The geographic limits, in which the storage of compressed natural gas is prohibited, are hereby established as follows: In all residential areas and in heavily populated or congested commercial areas, as established by the County of Marin.

SECTION 10. ESTABLISHMENT OF THE GEOGRAPHIC LIMITS OF DISTRICTS IN WHICH THE STORAGE OF HAZARDOUS MATERIALS IS TO BE PROHIBITED OR LIMITED

The geographic limits, in which the storage of hazardous materials is prohibited or limited, are hereby established as follows: In all residential areas and in heavily populated or congested commercial areas, as established by the County of Marin.

SECTION 11. AMENDMENTS MADE TO THE 2022 CALIFORNIA FIRE CODE AND 2021 INTERNATIONAL WILDLAND-URBAN INTERFACE CODE.

The District Board hereby finds that local conditions have an adverse effect on the prevention of (1) major loss fires, (2) major earthquake damage, and (3) the potential for life and property loss, making necessary changes or modifications to the, 2022 California Fire Code and the 2022 California Building Standards Code in order to provide a reasonable degree of property security and fire and life safety in this Fire District.

Specifically, the District Board finds that the following local conditions make more stringent standards a necessity:

1. Climatic

a. **Precipitation.** Precipitation ranges from 15 to 42 inches per year with an average of approximately 25 inches per year. Approximately ninety percent (90%) falls during the months of November through April, and 10% from May through October.

b. **Relative Humidity.** Humidity generally ranges from 50% during daytime to 86% at night. It drops to 20% during the summer months and occasionally drops lower.

c. **Temperatures.** Temperatures have been recorded as high as 104 degrees F. Average summer highs are in the 78 degree to 85 degree range.

d. **Winds.** Prevailing winds are from the northwest. However, winds are experienced from virtually every direction at one time or another. Velocities are generally in the 5 – 15 mph range, gusting to 7.4 – 30 mph, particularly during the summer months. Extreme winds, up to 50 mph, have been known to occur. Easterly/northeasterly winds present a higher than normal fire danger component.

e. **Summary.** These local climatic conditions affect the acceleration, intensity, and size of fire in the community. Times of little or no rainfall, of low humidity and high temperatures create extremely hazardous conditions, particularly as they relate to wood shake and shingle roof fires and conflagrations. The winds experienced in this area can have a tremendous impact upon structure fires of buildings in close proximity to one another, commonly found in Kentfield. During wood shake and shingle roof fires, or exposure fires, winds can carry sparks and burning brands to other structures, thus spreading the fire and causing conflagrations. In building fires, winds can literally force fires back into the building and can create a blowtorch effect, in addition to preventing “natural” ventilation and cross-ventilation efforts.

2. Geographic and Topographic

a. **Geography.** The fire environment of a community is primarily a combination of two factors: the area’s physical geographic characteristics and the historic pattern of urban-suburban development. These two factors, alone and combined, create a mixture of environments which ultimately determines the area’s fire protection needs.

The basic geographical boundaries of the District include Mount Tamalpais to the south, the Town of Ross to the west, the City of San Rafael to the north and the City of Larkspur to the east.

Because of the size of the Kentfield Fire Protection District (4 square miles), the characteristics of the fire environment changes from one location to the next. Therefore, the District has not one, but a number of fire environments, each of which has its individual fire protection needs.

The service area of the Kentfield Fire District has a varied topography and vegetative cover. A conglomeration of bay plains, hills and ridges make up the terrain. Development has occurred on the flat lands in the central portion of the District. However, over the last twenty years, development has spread into the surrounding hills and the smaller valleys and canyons.

b. Seismic Location. The relatively young geological processes that have created the San Francisco Bay Area are still active today. The District sits between two active earthquake faults: San Andreas and the Hayward/-Calaveras and numerous potentially active faults. Approximately 50% of the District's land surface is in the high-to-moderate seismic hazard zones.

c. Size and Population. The Kentfield Fire Protection District covers 4 square miles including an urban population estimated at 9,000 during daytime hours. The Fire Protection District handles diverse responsibilities including wildland, urban, freeway, air, and paramedical responses.

d. Roads and Streets. There is no master plan for roadway right-of-way and construction within the District. As a result, new developments are generally serviced by lengthy cul-de-sacs. Most of the smaller canyons and valleys, as well as hillsides, are served by cul-de-sacs and dead-end roads. Some planned unit developments are served by private roads which create access problems (i.e., narrow paved widths and on-street parking).

The roadway systems on the flat lands within the Kentfield Fire District are for the most part a grid or loop system. Roadways with less than 20 feet of unobstructed paved surface, with a dead-end longer than 150 feet, with a cul-de-sac longer than 800 feet, or with a cul-de-sac diameter less than 68 feet are considered hazardous in terms of fire access and protection. A large number of roadways within the District fall into one of the above four categories.

e. Topography. The District's service area is a conglomeration of bay plains, hills, valleys and ridges. The flatter lands are found in the central and eastern portions of the District. Most of the existing urban and suburbanized areas are on relatively flat lands (0 – 5% slope). During extraordinary precipitation events low laying areas are susceptible to flooding preventing access to some commercial and residential occupied areas of the District.

The majority of the hillsides in these areas have slopes ranging from 15 – 30% and 40+%.

Slope is an important factor in fire spread. As a basic rule of thumb, the rate of spread will double as the slope percentage doubles, all factors remaining the same.

f. Vegetation. The Kentfield Fire Districts semi-arid Mediterranean-type climate produces vegetation similar to that of most of Marin County, with specific growth locale a result of topography and prevailing wind. The south facing exposure is primarily rye grass with occasional clumps of bay and oak trees in the more sheltered pockets. The north facing

slopes are heavily wooded from lower elevations to ridge with oak and bay trees and minor shrubs of the general chaparral class.

Expansion of the residential community into areas of heavier vegetation has resulted in homes existing in close proximity to dense natural foliage. Often such dwellings are completely surrounded by highly combustible vegetation compounding the fire problem from a conflagration point of view.

Of the Fire District's 4 square mile service area, approximately 3 square miles encompasses the wildland urban interface area. Proliferation of sudden oak death syndrome has increased the dead fuel loads in the oak woodlands and bay forests which has significantly increased fire brand production and crown fire potential within the wildland urban interface area.

Due to fire safe roofing ordinances adopted approximately 30 years ago less than 10% of all dwellings in the District currently have wood shingle roofs, however, very few structures meet current fire hardening construction and/or vegetation management standards

g. Summary. The above local geographic and topographic conditions increase the magnitude, exposure, accessibility problems and fire hazards presented to the Kentfield Fire District

Fire following an earthquake has the potential of causing greater loss of life and damage than the earthquake itself.

The majority of the City's industrial complexes are located in the highest seismic risk zones. The highest seismic risk zone also contains the largest concentration of hazardous materials. Hazardous materials, particularly toxic gases, could pose the greatest threat to the largest number, should a significant seismic event occur. The District's resources would have to be prioritized to mitigate the greatest threat, and may likely be unavailable for smaller single-dwelling or structure fires.

Other variables may tend to intensify the situation:

- 1) The extent of damage to the water system;
- 2) The extent of isolation due to bridge and/or freeway overpass collapse;
- 3) The extent of roadway damage and/or amount of debris blocking the roadways;
- 4) Climatic conditions (hot, dry weather with high winds);
- 5) Time of day will influence the amount of traffic on roadways and could intensify the risk to life during normal business hours;

6) The availability of timely mutual aid or military assistance;

7) The large portion of dwellings with wood shingle roof coverings could result in conflagrations.

Conclusion: Local climatic, geographic and topographic conditions impact fire prevention efforts, and the frequency, spread, acceleration, intensity and size of fire involving buildings in this community. Further, they impact potential damage to all structures from earthquake and subsequent fire. Therefore it is found to be reasonably necessary that the California Fire Code and the State Building Standards Code be changed or modified to mitigate the effects of the above conditions.

ACCORDINGLY, THE 2022 CALIFORNIA FIRE CODE IS AMENDED, ADDED OR DELETED AS IDENTIFIED HEREIN:

CHAPTER 1
SCOPE AND ADMINISTRATION

Section 101.1 of Chapter 1 is amended to read as follows:

Section 101.1 Title. *These regulations and locally adopted standards shall be known as the Fire Code of the Kentfield Fire District, hereinafter referred to as "this code."*

Section 102.5 of Chapter 1 is hereby amended to read as follows:

Section 102.5 Application of residential code. Where structures are designed and constructed in accordance with the *California Residential Code*, the provisions of this code shall apply as follows:

1. Construction and designed provisions: Provisions of this code pertaining to the exterior of the structure shall apply including, but not limited to, premises identification, fire apparatus access and water supplies. *Provisions of this code pertaining to the interior of the structure when specifically required by this code including, but not limited to, Section 903.2 and Chapter 12 shall apply.* Where interior or exterior systems or devices are installed, construction permits required by Section 105.7 of this code shall also apply
2. Administrative, operational and maintenance provisions of this code shall apply.

Section 102.7.3 is hereby added to Chapter 1 and shall read as follows:

*Section 102.7.3 **Nationally Recognized Listed Products.** Any installation of products and equipment due to permits required by this Code shall be Labeled and Listed, as defined in Section 202.*

Section 104.1.1 is hereby added to Chapter 1 and shall read as follows:

*Section 104.1.1 **Supplemental Rules, Regulations and Standards or Policies.** The Fire Code Official is authorized to render interpretations of this code and to make and enforce rules and supplemental regulations and to develop Fire Protection Standards or Policies to carry out the application and intent of this code.*

Section 104.13 is hereby added to Chapter 1 and shall read as follows:

*Section 104.13. **Fire Prevention Resource Sharing.** Other enforcement agencies shall have authority to render necessary assistance in plan review, inspection, code interpretation, enforcement, investigation and other fire prevention services when requested to do so.*

Section 105.5 of Chapter 1 is hereby amended by adding the following additional operational permits:

105.5 Required Operational Permits. The fire code official is authorized to issue operational permits for operations set forth in Sections 105.6.1 through 105.5.55

Section 105.5.55 of Chapter 1 is hereby added to read as follows:

*105.5.55 **Local Operational Permits.** In addition to the permits required by section 105.5, the following permits shall be obtained from the Fire Prevention Division prior to engaging in the following activities, operations, practices or functions:*

- 1. **Fire Protection Plan.** An operational permit is required to implement a fire protection plan.*
- 2. **Radioactive material.** An operational permit is required to store or handle at any installation more than 1 micro curie (37,000 Becquerel) of radioactive material not contained in a sealed source or more than 1 millicurie (37,000,000 Becquerel) of radioactive material in a sealed source or sources, or any amount of radioactive material for which specific license from the Nuclear Regulatory Commission is required.*

Section 105.6 of Chapter 1 is hereby amended by adding the following additional operational permits:

105.6 Required Construction Permits. The fire code official is authorized to issue construction permits for work as set forth in Sections 105.6.1 through 105.6.25

Section 105.6.25 of Chapter 1 is hereby added to read as follows:

105.6.25 Local Construction Permits. *In addition to the permits required by section 105.6, the following permits shall be obtained from the Fire Prevention Division prior to installation of the following:*

1. **Exterior Wildfire Protection Systems.** *A construction permit is required for the installation of or design modification to an Exterior Wildfire Protection System as regulated by section 918.*
2. **Home Backup Generator.** *A construction permit is required for the installation of a home backup generator as regulated by section 1218.*
3. **Vegetation Management Plan.** *A construction permit is required to implement a vegetation management plan.*

Section 112.4 of Chapter 1 is hereby amended to read as follows:

Section 112.4 Violation Penalties. Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter repair or do work in violation of the approved construction documents or directive of the Fire Code Official, or of a permit or certificate used under provisions of this code, shall be guilty of a *misdemeanor*, punishable by a fine of not more than \$500 dollars or by imprisonment not exceeding 180 days, or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

The imposition of one penalty of any violation shall not excuse the violation or permit it to continue; and all such persons shall be required to correct or remedy such violations or defects within a reasonable time; and when not otherwise specified, each day that a violation continues after due notice has been served shall be deemed a separate offense.

Section 112.4.2 of Chapter 1 is added to read as follows:

Section 112.4.2 Abatement of clearance of brush or vegetative growth from structures. *The executive body is authorized to instruct the Chief to give notice to the owner of the property upon which conditions regulated by section 304.1.2 of Chapter 3 and section 4907.4 of Chapter 49 exists to correct such conditions. If the owner fails to correct such conditions, the executive body is authorized to cause the same to be done and make the expense of such correction a lien upon the property where such condition exists.*

Section 113.4 of Chapter 1 is hereby amended to read as follows:

Section 113.4 Failure to Comply. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to a fine not less than \$500 dollars or more than \$1500 dollars.

Section 115 of Chapter 1 is hereby added and shall read as follows:

Section 115 **DAMAGES AND EXPENSE RECOVERY**

Section 115.1 Damages and Expense Recovery. The expense of securing any emergency that is within the responsibility for enforcement of the Fire Chief as given in Section 104 is a charge against the person who caused the emergency. Damages and expenses incurred by any public agency having jurisdiction or any public agency assisting the agency having jurisdiction shall constitute a debt of such person and shall be collectible by the Fire Chief for proper distribution in the same manner as in the case of an obligation under contract expressed or implied. Expenses as stated above shall include, but not be limited to, equipment and personnel committed and any payments required by the public agency to outside business firms requested by the public agency to secure the emergency, monitor remediation, and clean up.

CHAPTER 2
DEFINITIONS

Section 202 of Chapter 2 is hereby amended by adding the following general definition:

ALL WEATHER SURFACE shall mean A/C paving, or concrete capable of supporting 70,000 gross vehicle weight. Grades up to and including 18% may be of A/C paving. Grades greater than 18% shall be of concrete curf-cut so as to allow for water run-off and traction.

Exception: Materials approved by the Fire Code Official.

COVERINGS shall mean materials including, but not limited to gypsum board, paneling, floor boards, lathe and plaster, wood paneling, brick and mortar, or other materials attached to rough framing of the building elements. 'Coverings' do not include carpet, linoleum, tile, wall paper, or other decorative finishes.

DRIVEWAY is a vehicular ingress/egress access route that serves no more than two dwelling units, not including accessory structures. Driveways shall provide a minimum unobstructed width 16 feet and a minimum unobstructed height of 15 feet. Driveways in excess of 150 feet in length shall be provided with turnarounds. Driveways in excess of 200 feet in length and less than 20 feet in width shall be provided with turnouts in addition to turnarounds.

EXTERIOR WILDFIRE PROTECTION SYSTEM An approved system of devices and equipment which is automatically or manually activated to discharge water and or an approved fire-extinguishing agent onto the structure and or the exterior of the structure to hydrate the Immediate Zone 0 (0-5 feet from the home, including the home) and the Intermediate Zone 1 (5-30 feet from the home).

HOME BACKUP GENERATOR. *A permanent, fixed installation, internal combustion engine-driven device that provides temporary electrical power to a Group R-3 and R-4 Occupancies.*

OCCUPANCY CLASSIFICATION is modified to include:

*[BG] **Factory Industrial F-1 Moderate-hazard occupancy** is amended to add to the list of moderate-hazard factory industrial groups the following:*

Agricultural crop production including cultivation, drying, processing and /or storage.

PRE-PLANS shall mean detailed plans of target hazard buildings. These pre-plans include information on the building's location, occupancy, hazards, fire department connections and hydrants, building layout, and other pertinent data that would assist the fire department in case of an emergency.

PUBLIC STORAGE FACILITY shall mean any business that sells, leases or rents space to the public that is enclosed, whether it is a building, storage container or similar configuration.

SPARK ARRESTOR shall mean a chimney device constructed in a skillful-like manner. The net free area of a spark arrestor shall not be less than four times the net free area of the outlet of the chimney. The spark arrestor screen shall have heat and corrosion resistance equivalent to 12-gauge wire, 19-gauge galvanized wire or 24-gauge stainless steel. Opening shall not permit the passage of spheres having a diameter larger than 1/2 inch and shall not block the passage of spheres having a diameter of less than 3/8 inch.

SUBSTANTIAL REMODEL shall mean the renovation of any structure, which combined with any additions to the structure, affects a floor area which exceeds fifty percent of the existing floor area of the structure within any 36 month period. When any changes are made in the building, such as walls, columns, beams or girders, floor or ceiling joists and coverings, roof rafters, roof diaphragms, foundations, piles or retaining walls or similar components, the floor area of all rooms affected by such changes shall be included in computing floor areas for the purposes of applying this definition. This definition does not apply to the replacement and upgrading of residential roof coverings.

TARGET HAZARD is defined as a location or plausible scenario in which a fire department or fire district could quickly become overwhelmed and for which additional resources, now scarce, would be needed.

TEMPORARY shall mean any use for a period of less than 90 days, where not otherwise referenced.

UNWARRANTED ALARM shall mean the giving, signaling or transition of an alarm notification to a public fire station or emergency communication center when such alarm is the result of a defective condition of an alarm system, system servicing testing, construction activities, ordinary household activities, false alarm or other cause when no such danger exists.

CHAPTER 3 **GENERAL REQUIREMENTS**

Section 302.1 in Chapter 3 is hereby amended to add the following:

PUBLIC STORAGE FACILITY UNWARRANTED ALARM

Section 324 is hereby added to Chapter 3 and shall read as follows:

Section 324 Public Storage Facilities

Section 324.1 General. Public Storage Facilities shall comply with the provisions of this section.

Section 324.2 Location on Property and Fire Resistance of Exterior. All public storage facilities shall meet the minimum requirements for setback from property lines or fire resistive construction as set forth in Table 602 of the Building Code for Group S, Division 1 occupancies.

Section 324.3 Fire Apparatus Access. All public storage facilities shall have fire apparatus access roads provided in accordance with Section 503.

Section 324.4 Storage of Flammable and Combustible Liquids and Hazardous Materials. The storage of hazardous materials or flammable or combustible liquids in public storage facilities is prohibited. Such facilities shall post legible and durable sign(s) to indicate same in a manner and location(s) as specified by the Fire Code Official. This section shall apply to new and existing public storage facilities.

Exception: Only those quantities of flammable and combustible liquids necessary for maintenance of the facility may be stored by the facility management per Chapter 57 of this code.

CHAPTER 4 **EMERGENCY PLANNING AND PREPAREDNESS**

Section 401.1.1 is hereby added to Chapter 4 and shall read as follows:

Section 401.1.1 Hazardous Occupancies. In occupancies of a hazardous nature, where access for fire apparatus is unduly difficult, or where special life and fire safety hazards exist as determined by standards or policies of the Kentfield Fire District, that facility or

business management shall be required to develop and implement an Emergency Response Plan, provide for an on-site Emergency Response Team, Emergency Liaison Officer, staff training and fire drills in accordance with Sections 405 and 406 and standards developed by the Kentfield Fire District.

Section 401.3.2.1 is hereby added to Chapter 4 and shall read as follows:

*Section 401.3.2.1 **Unwarranted Alarm Notification.** Notification of emergency responders based on an unwarranted alarm may be punishable by a fine in accordance with the adopted fee schedule. In addition, the responsible party may be liable for the operational and administrative costs, incurred from the emergency response or mitigation procedures resulting from an unwarranted alarm notification.*

Section 401.3.2.2 is added to read as follows:

*Section 401.3.2.2 **Multiple Unwarranted or Nuisance Alarm Activations.** Any occupancy that has more than 3 unwarranted or nuisance alarms causing emergency response within a 12 month period may be required to modify, repair, upgrade or replace their system and or monitoring station as determined by the Fire Code Official.*

Section 402.1 of Chapter 4 is hereby amended to add the following:

***PRE-PLANS
UNWARRANTED ALARMS
TARGET HAZARDS***

Section 403.1.1 is hereby added to Chapter 4 and shall read as follows:

*Section 403.1.1 **Pre-Plans:** When required by the fire code official, pre-plans shall be developed for target hazard buildings according to the written standards developed by the authority having jurisdiction.*

Section 403.9.1.4 is hereby added to Chapter 4 and shall read as follows:

***Emergency Preparedness for Hotels, Lodging and Congregate Houses.** Hotels, lodging and congregate houses shall provide guests with immediate access to a telephone to report emergencies. The exit diagram shall indicate the location of the nearest telephone and instructions to dial 911.*

**CHAPTER 5
FIRE SERVICE FEATURES**

Section 502.1 in Chapter 5 is hereby amended to add the following:

DRIVEWAY

Section 503.1. of Chapter 5 is hereby amended as follows:

Section 503.1 **Where Required.** Fire Apparatus access roads shall be provided and maintained in accordance with Sections 503.1.1 through 503.1.5.

Section 503.1.4 of Chapter 5 is hereby added to read as follows:

*Section 503.1.4 **Undeveloped Areas.** Fire Apparatus Access Roads, improved or unimproved, shall be provided for firefighting equipment, apparatus and personnel to undeveloped areas of the District so as to gain access to improved, unimproved, and undeveloped areas of the District, in a manner approved by the Fire Code Official. Any vehicle or other obstructions may be towed away at the owner's expense.*

Section 503.1.5 of Chapter 5 is hereby added to read as follows:

*Section 503.1.5 **Aerial fire apparatus access.** Buildings or facilities exceeding 30 feet or three stories in height, approved aerial apparatus access roads shall be provided. For the purposes of this section, the highest rood surface shall be determined by the measurement to the eave of the pitched roof, the intersection of the roof to the exterior wall, or the top of parapet walls, whichever is greater.*

*Section 503.1.5.1 **Width.** Aerial fire apparatus access roads shall have a minimum unobstructed width of 26 feet, exclusive of shoulders, in the immediate vicinity of the building or portion thereof.*

*Section 503.1.5.2 **Proximity to building.** One or more of the required access routes meeting this condition shall be located not less than 15 feet and not more than 30 feet from the building, and shall be positioned parallel to one entire side of the building. The side of the building on which the aerial fire apparatus access road is positioned shall be approved by the fire code official.*

*Section 503.1.5.3 **Obstructions.** Overhead utility and power lines shall not be located over the aerial fire apparatus access road or between the aerial fire apparatus access road and the building. Other obstructions shall be permitted to be placed with the approval of the fire code official.*

Section 503.2.1 of Chapter 5 is hereby amended as follows:

Section 503.2.1 **Dimensions.** Fire apparatus access roads shall have an unobstructed width of not less than 20 feet (6096 mm), exclusive of shoulders, except for approved security gates in accordance with Section 503.6, and an unobstructed vertical clearance of not less than 15 feet (4572 mm).

Section 503.2.6.1 is hereby added to Chapter 5 and shall read as follows:

*Section 503.2.6.1 **Evaluation and maintenance.** All existing private bridges and elevated surfaces that are a part of the fire department access roadway shall be evaluated by a*

California licensed civil engineer experienced in structural engineering or a California licensed structural engineer, for safety and weight rating, in accordance with American Association of State Highway and Transportation Officials (AASHTO) Manual: "The Manual for Bridge Evaluation," Second Edition, or other approved standard. Vehicle load limits shall be posted at both entrances to bridges. All bridges and elevated structures providing fire department access shall be routinely maintained in accordance with Section 503.2.6 or when directed by the fire code official or authorized designee.

Section 503.4 of Chapter 5 is amended to read as follows:

Section 503.4 obstruction of fire apparatus access roads. Fire apparatus access roads shall not be obstructed in any manner, including the parking of vehicles. The minimum widths and clearances established in sections 503.2.1 and 503.2.2 shall be maintained at all times. *Any vehicle or other obstruction may be towed away at the owner's expense.*

Section 503.4.2 is hereby added to read as follows:

503.4.2 Prohibition on Vehicular Parking on Private Access ways. *If, in the judgment of the Fire Code Official, it is necessary to prohibit vehicular parking along private access ways serving existing facilities, buildings, or portions of buildings in order to keep them clear and unobstructed for fire apparatus access, the Fire Code Official may issue an Order to the owner, lessee or other person in charge of the premises to paint the curbs red or install signs or other appropriate notices to the effect that parking is prohibited by Order of the Fire Department. It shall thereafter be unlawful for such owner, lessee or other person in charge of the premises to fail to install, maintain in good condition, the form of notice so prescribed. When such areas are marked or signed as provided herein, no person shall park a vehicle adjacent to any such curb or in the private access way contrary to such markings or signs. Any vehicle so parked in the private access way may be towed away at the expense of the owner of the vehicle.*

Section 503.6.1 is hereby added to Chapter 5 and shall read as follows:

503.6.1 Width. *All gates shall open fully to provide an unobstructed passage width of not less than 16 feet or a minimum of two feet wider than the approved net clear opening of the required all weather roadway or driveway and a minimum net vertical clearance of 15 feet.*

Section 503.6.2 is hereby added to Chapter 5 and shall read as follows:

Section 503.6.2 Electronic Gates. *All electronic operated gates shall have installed an approved key switch override system mounted on a stanchion or wall as approved by the Chief in accordance with Standards/Policies adopted by the Fire Code Official. All electronic or motorized gates shall incorporate in their design the means for fast, effective manual operation of the gates in the event of power or mechanical failure (i.e., easily removable hinge pins for separating power linkage from gates; undercut, weakened or frangible members requiring 40 pounds or less pressure against the gates to cause their*

failure and the gates to open. All electrical wiring and components of motorized gates shall be UL listed and installed in accordance with the National Electric Code.

Section 503.6.3 is hereby added to Chapter 5 and shall read as follows:

*Section 503.6.3 **Gate Setback Required.** Gates shall be set back from roadways a minimum of 30 feet or more so as not to cause cross traffic to stop or create a hazardous traffic condition on the roadway approach to the driveway.*

Exception: The fire code official is authorized to modify the setback if fire apparatus access onto the property is not required to achieve 150 foot access to the most remote portion of the building per 503.1.1.

Section 507.5.1 of Chapter 5 is hereby amended by deleting exceptions 1 and 2.

Section 507.5.1.1 of Chapter 5 is amended to read as follows:

*Section 507.5.1.1 **Hydrant for fire department connections.** Buildings equipped with a water-based fire protection system installed in accordance with Section 903 through 905 shall have a fire hydrant within 100 feet of the fire department connections, or as approved by the fire code official.*

Section 507.5.7 is hereby added to Chapter 5 and shall read as follows:

*Section 507.5.7 **Fire Hydrant Upgrades.** When additions or modifications to structures are made, the nearest fire hydrant (if a new one is not required) located by the Fire Code Official, shall be upgraded to the minimum standard of one 4 1/2" outlet and one 2 1/2" outlet for single family dwellings and the minimum standard of one 4 1/2" outlet and two 2 1/2" outlets for commercial structures.*

Exception:

- 1) One and Two family dwellings equipped throughout with an approved automatic sprinkler system that includes protection of all closets and bathrooms.*

Section 510.1 of Chapter 5 is hereby amended by deleting Exception 1.

CHAPTER 9

FIRE PROTECTION AND LIFE SAFETY SYSTEMS

Section 901.7 of Chapter 9 is hereby amended by adding the following sentence:

Section 901.7 Systems out of Service. Where a required fire protection system is out of service, the fire department and the fire code official shall be notified immediately and, where required by the fire code official, the building shall be either evacuated or an

approved fire watch shall be provided for all occupants left unprotected by the shutdown until the fire protection system has been returned to service. *This section shall also apply to residential fire sprinkler systems.*

Section 902.1 in Chapter 9 is hereby amended to add the following:

EXTERIOR WILDFIRE PROTECTION SYSTEMS

Section 903.2 of Chapter 9 is repealed in its entirety *(with the exception of sub-sections 903.2.5, 903.2.6, 903.2.8, 903.2.11, 903.2.12, 903.2.14, 903.2.15, 903.2.16, 903.2.17, 903.2.18, 903.2.19, 903.2.20, 903.2.21 which shall remain in effect).*

Section 903.2 of Chapter 9 is hereby added to read as follows:

*Section 903.2 **Where required.** Approved automatic sprinkler systems in new and existing buildings and structures shall be provided in the locations described in this section 903.2.1 through 903.2.21.*

Section 903.2.1 through 903.2.4 of Chapter 9 are hereby added to read as follows:

*Section 903.2.1 **Required installations.** An automatic sprinkler system shall be installed and maintained in all newly constructed buildings or structures.*

Exceptions:

- 1. Detached pool houses, workshops, Group U private garages, barns and similar structures, built in conjunction with existing non-sprinklered single family residences and provided the new structure is less than 1,000 square feet and is not intended for use as a dwelling unit.*
- 2. Detached non-combustible, limited combustible, or fire retardant treated wood canopies.*
- 3. Group B or M occupancies less than 1000 square feet.*
- 4. Detached restroom facilities associated with golf courses, ball fields, parks and similar uses as approved by the Fire Code Official.*
- 5. Agricultural buildings as defined in Appendix C of the Building Code and not exceeding 2000 square feet, having clear unobstructed side yards free of combustible materials, exceeding 60 feet in all directions and not exceeding 25 feet in height, located within an agricultural zoned district as defined in the Marin County Planning Code.*

*Section 903.2.2 **Additions and Alterations.** An automatic sprinkler system shall be installed in all buildings in excess of 3,000 sq. ft. which have ten per cent (10%) or more floor area added within any 36 month period.*

Exception: R-3 occupancies. See 903.2.3.

*Section 903.2.2.1 **Substantial Remodel.** An automatic sprinkler system shall be installed in all buildings which have fifty per cent (50%) or more floor area added, or any "substantial remodel" as defined in this code, within any 36 month period.*

*Section 903.2.3 **Group R-3.** An automatic sprinkler system installed in accordance with Section 903.3.1.3 shall be permitted in Group R-3 occupancies and shall be provided throughout all one- and two-family dwellings regardless of square footage in accordance with the California Residential Code. An automatic sprinkler system shall be installed in all mobile homes, manufactured homes and multi-family manufactured homes with two or more dwelling units in accordance with Title 25 of the California Code of Regulations.*

*Section 903.2.4 **Change of Occupancy or Use.** For any change of occupancy or use, when the proposed new occupancy classification is more hazardous based on a fire and life safety evaluation by the Fire Code Official, including but not limited to conversion of buildings to single family residences, accessory dwelling units, bed and breakfast, inns, lodging houses or congregate residences or other similar uses, an automatic sprinkler system shall be installed throughout.*

Section 903.3.9 of Chapter 9 is hereby amended by replacing item 2 with the following:

*Section 903.3.9 **Floor control valves.** Floor control valves and waterflow detection assemblies shall be installed at each floor where any of the following occur:*

- 1. Buildings where the floor level of the highest story is located more than 30 feet above the lowest level of fire department vehicle access.*
- 2. Buildings that are two or more stories in height.*
- 3. Buildings that are two or more stories below the highest level of fire department vehicle access.*

***Exception:** Group R-3 and R-3.1 occupancies floor control valves and water flow detection assemblies shall not be required.*

Section 903.6.1 of Chapter 9 is hereby added and shall read as follows:

*Section 903.6.1 **Application.** In all existing buildings, when the addition of automatic fire sprinklers are required by the provisions of this code, automatic fire sprinklers shall be extended into all unprotected areas of the building.*

Section 906.11 is hereby added to Chapter 9 and shall read as follows:

*Section 906.11 **Fire Extinguisher Documentation.** The owner and/or operator of every R Division 2 occupancies shall annually provide the Chief written documentation that fire extinguishers are installed and have been serviced as required by Title 19 California Code of Regulations when such extinguishers are installed in residential units in lieu of common areas.*

Section 907.2.13.1.2 of Chapter 9 is hereby amended by adding new subsection 3 to read as follows:

4. *Duct smoke detectors shall be capable of being reset by a readily accessible, remote push button or key activated switch as approved by the Fire Code Official.*

Section 907.6.6 is hereby amended to read as follows:

*Section 907.6.6 **Monitoring.** New and upgraded fire alarm systems required by this chapter or by the California Building Code shall be monitored by an approved Central Station in accordance with NFPA 72 and this section.*

***Exception:** Monitoring by central station is not required for:*

1. *Single- and multiple-station smoke alarms required by Section 907.2.11.*
2. *Group I-3 occupancies shall be monitored in accordance with Section 907.2.6.3.*
3. *Automatic sprinkler systems in one- and two-family dwellings.*

Section 907.8.5 of Chapter 9 is hereby added and shall read as follows:

*Section 907.8.5 **Smoke Alarm Documentation.** The owner and/or operator of every Group R Division 1, Division 2, Division 3.1, and Division 4 Occupancies shall annually provide the Fire Code Official with written documentation that the smoke alarms installed pursuant to the Building Code have been tested and are operational. If alarms are found to be inoperable or are missing, such alarms shall be repaired or replaced immediately.*

Section 918 of Chapter 9 is hereby added and shall read as follows:

SECTION 918 EXTERIOR WILDFIRE PROTECTION SYSTEMS

Section 918.1 of Chapter 9 is hereby added and shall read as follows:

*Section 918.1 **General.** Exterior Wildfire Protection Systems shall comply with this section.*

Section 918.2 of Chapter 9 is hereby added and shall read as follows:

*Section 918.2 **Construction documents.** Documentation of the system shall be submitted per 901.2.*

Section 918.3 of Chapter 9 is hereby added and shall read as follows:

*Section 918.3 **Permits.** Permits shall be required as set forth in section 901.3*

CHAPTER 11 **CONSTRUCTION REQUIREMENTS FOR EXISTING BUILDINGS**

Section 1103.1 of Chapter 11 is hereby amended to read as follows:

Section 1103.1 **Required Construction.** Existing buildings shall comply with not less than the minimum provisions specified in Table 1103.1 and as further enumerated in Sections 1103.2, 1103.7 through 1103.8.5.3, 1103.9.1, and 1103.10.

The provisions of this chapter shall not be constructed to allow the elimination of fire protection systems or a reduction in the level of fire safety provided in buildings constructed in accordance with previously adopted codes.

Sections 1103.2 Item #1 is deleted.

Sections 1103.3 through 1103.6.2 are deleted.

Sections 1103.9 is deleted.

Sections 1104 and 1105 are deleted.

CHAPTER 12 **ENERGY SYSTEMS**

Section 1201.4 of Chapter 12 is hereby added and shall read as follows:

*Section 1201.4 **Construction Documents.** A scaled and dimensioned site plan showing the location of all energy systems, property lines, buildings, service and electrical panels, transfer switches, disconnects, underground wiring and piping, fuel type and piping, map placard and signage. Site Plan shall clearly designate property frontage for viewer orientation.*

Section 1201.5 of Chapter 12 is hereby added and shall read as follows:

*Section 1201.5 **Signs and Labels.** Caution signs or labels are required to identify the quantity and type of additional power source(s) located on site. Signs shall be required at the main service panel, and on disconnect equipment. Additional locations may be required by the fire code official.*

Section 1201.6 of Chapter 12 is hereby added and shall read as follows:

*Section 1201.6 **Disconnect.** An approved and readily accessible independent and clearly labeled single exterior disconnect shall be located prior to any load/service panel and installed as close as possible to the main service panel or as approved by the fire code official. Integrated equipment toggle, rocker, or electronic switches shall not be utilized as an independent disconnects.*

Section 1201.7 of Chapter 12 is hereby added and shall read as follows:

*Section 1201.7 **Operational Testing.** New installations shall be tested for complete power and energy system shutdown. A normal power failure shall be simulated by closing the main service breaker supplying normal power to the building. Upon transfer from main power to alternate power source(s), the single disconnect(s) shall be used to disconnect alternate power from all alternate energy sources. A successful result of the shutdown test shall include termination of all alternate energy power sources serving the building (i.e. main service, photovoltaic system, energy storage systems, and generators, when installed).*

Section 1202.1 in Chapter 12 is hereby amended to add the following:

HOME BACKUP GENERATOR

Section 1208 of Chapter 12 is hereby added and shall read as follows:

SECTION 1208 HOME BACKUP GENERATOR

Section 1208.1 of Chapter 12 is hereby added and shall read as follows:

*Section 1208.1 **General.** The use, operation and maintenance of home backup generators in Group R-3 and R-4 occupancies shall comply with this section.*

Section 1208.2 of Chapter 12 is hereby added and shall read as follows:

*Section 1208.2 **Use.** Home backup generators shall be installed in accordance with the California Building Code, the California Electrical Code, NFPA 110.*

Section 1208.3 of Chapter 12 is hereby added and shall read as follows:

*Section 1208.3 **Permits.** Permits shall be obtained for Home Backup Generators as set forth in Section 105.*

Section 1208.4 of Chapter 12 is hereby added and shall read as follows:

*Section 1208.4 **Installation.** Home backup generators shall be installed in accordance with the California Building Code, the California Electrical Code, NFPA 110.*

Section 1208.5 of Chapter 12 is hereby added and shall read as follows:

*Section 1208.5 **Listing.** Home backup generators shall be listed and labeled in accordance with UL 2200.*

Section 1208.6 of Chapter 12 is hereby added and shall read as follows:

*Section 1208.6. **Maintenance.** Home backup generators shall be operated and maintained in accordance with the manufacturer's instructions.*

CHAPTER 26 **FUMIGATION AND INSECTICIDAL FOGGING**

Chapter 26 is deleted in its entirety.

CHAPTER 33 **FIRE SAFETY DURING CONSTRUCTION**

Section 3314.3 of Chapter 33 is amended by adding the following to the end of the exception:

Exception: Standpipes shall be either temporary or permanent in nature, and with or without a water supply, provided that such standpipes comply with the requirements of Section 905 as to capacity, outlets and materials, *as approved by the Fire Code Official.*

Section 3315.3 in Chapter 33 is added to read as follows:

*Section 3314.3 **Where required.** In buildings of combustible construction required to have automatic sprinkler system by Section 903, automatic sprinkler system shall be installed prior to construction exceeding two stories in height above the lowest level of fire department vehicle access. Such automatic sprinkler system shall be extended as construction progresses to within one floor of the highest point of construction having secured decking or flooring.*

Section 3315.4 of Chapter 33 is added to read as follows:

*Section 3314.4 **Buildings being demolished.** Where a building is being demolished and an automatic sprinkler system is existing within such a building, such automatic sprinkler system shall be maintained in an operable condition so as to be available for use by the fire department. Such automatic sprinkler system shall be demolished with the building but shall not be demolished more than one floor below the floor being demolished.*

Section 3315.5 of Chapter 33 is added to read as follows:

*Section 3314.5 **Detailed requirements.** Automatic sprinkler systems shall be installed in accordance with the provisions of Section 903.*

CHAPTER 36 **MARINAS**

Section 3603.6.1 of Chapter 36 is added to read as follows:

*Section 3603.6.1 **Width.** A minimum width of 36" shall remain unobstructed on all docks serving more than two vessels.*

Section 3603.6.2 of Chapter 36 is added to read as follows:

*Section 3603.6.2 **Storage.** Storage on docks shall be approved by the fire code official.*

Section 3603.8 of Chapter 36 is added to read as follows:

*Section 3603.8 **Lighting.** Electrical lighting shall be provided to ensure adequate illumination of all exterior areas, piers, and floats.*

Section 3603.9 of Chapter 36 is added to read as follows:

*Section 3603.9 **When Required.** The requirements in 3603.6.1 and 3603.6.2 and 3603.8 shall be applied retroactively to all marinas within six months of the adoption of this code.*

CHAPTER 39 **PLANT PROCESSING AND EXTRATION FACILITIES**

Section 3901.1.1 OF Chapter 39 is added to read as follows:

*Section 3901.1.1 **Marijuana growing, processing, or extraction facilities.** Marijuana growing, processing and extraction facilities shall be designed and constructed in accordance with this chapter and NFPA 1, Chapter 38 as amended in Chapter 80.*

CHAPTER 49
REQUIREMENTS FOR WILDLAND-URBAN INTERFACE FIRE AREAS

Section 4902.1 of Chapter 49 is amended to read as follows:

FIRE PROTECTION PLAN. *A document prepared for a specific project or development proposed for construction and development in areas designated as Wildland-Urban Interface (WUI), and/or Moderate, High, or Very High Fire Hazard Severity Zone. It describes ways to minimize and mitigate potential for loss from wildfire exposure.*

WILDLAND-URBAN INTERFACE FIRE AREA. *A geographical area identified by the Kentfield Fire District as a "Fire Hazard Severity Zone" in accordance with the Public Resources Code, Sections 4201 through 4204, and Government Code, Sections 51175 through 51189, or other areas designated by the enforcing agency to be at a significant risk from wildfires as designated by the Marin County Fire Department's strategic fire plan dated July 1, 2013.*

Section 4903.2.1 of Chapter 49 is amended to read as follows:

Section 4903.2.1.1 Preliminary fire protection plan. *When a preliminary fire protection plan is submitted, it shall include, at a minimum, the following:*

- 1) *Total size of the project.*
- 2) *Information on the adjoining properties on all sides, including current land uses, and if known, existing structures and densities, planned construction, natural vegetation, environmental restoration plans, roads and parks.*
- 3) *A map with all project boundary lines, property lines, slope contour lines, proposed structure foundation footprints, and proposed roads and driveways. The map shall identify project fuel modification zones and method of identifying the fuel modification zone boundaries.*
- 4) *The map shall include all existing emergency water supplies.*

Section 4903.2.2 of Chapter 49 is amended to include the following:

The final fire protection plan shall include items listed in Section 4903.2.1.1 and the following:

1. A map identifying all proposed plants in the fuel modification zones with a legend that includes a symbol for each proposed plant species. The plan shall include specific information on each species proposed, including but not limited to:
 - a) The plant life-form;
 - b) The scientific and common name; and
 - c) The expected height and width for mature growth.
2. Identification of irrigated and non-irrigated zones.

3. Requirements for vegetation reduction around emergency access and evacuation routes.
4. Identification of points of access for equipment and personnel to maintain vegetation in common areas.
5. Legally binding statements regarding community responsibility for maintenance of fuel modification zones.
6. Legally binding statements to be included in covenants, conditions and restrictions regarding property owner responsibilities for vegetation maintenance
7. Identify the location of fire protection systems or equipment.
8. Identify any power sources, meters, and shut downs.

Section 4906.2 of Chapter 49 is amended to read as follows:

*Section 4906.2 **Application.** Buildings and structures located in any Fire Hazard Severity Zone or any Wildland-Urban Interface (WUI) Fire Area designated by the enforcing agency shall maintain the required hazardous vegetation and fuel management per Sections 4906.3 through 4906.5.3.*

Section 4906.3 of Chapter 49 is amended to read as follows:

*Section 4906.3. **Vegetation Management Plan.** A Vegetation Management plan shall be required for new construction, substantial remodels, and landscape modifications including new plantings, modifications to existing plantings, and/or excavation.*

Section 4906.3.1 of Chapter 49 is deleted in its entirety.

Section 4906.4.2.1 of Chapter 49 is amended to read as follows:

*Section 4906.4.2.1 **Tree Planting.** New trees classified as fire-resistant vegetation shall be permitted provided the tree is planted and maintained so that the tree's drip line at maturity is a minimum 5 feet (9144 mm) from any combustible structure.*

Section 4907.2 of Chapter 49 is amended to read as follows:

*Section 4907.2 **Application.** Buildings and structures located in any Fire Hazard Severity Zone or any Wildland-Urban Interface (WUI) Fire Area designated by the enforcing agency shall maintain the required hazardous vegetation and fuel management:*

Section 4907.4 of Chapter 49 is hereby added and shall read as follows:

*Section 4907.4 **Fire Hazard Reduction.** Any person who owns, leases, controls or maintains any building or structure, vacant lands, open space, and/or lands within specific Wildland Urban Interface areas of the jurisdiction of the (Jurisdiction/District), shall comply with the following:*

- 1. Cut and remove all hazardous vegetation and ground coverings within 100 feet of structures, up to 200 feet when topographic or combustible vegetative types necessitate removal as determined by the Fire Code Official.*
- 2. Remove accumulated dead vegetation on the property.*
- 3. Cut and remove tree limbs that overhang wood decks and roofs.*
- 4. Remove that portion of any tree which extends within 10 feet of any chimney or stovepipe, roof surfaces and roof gutters*
- 5. Clean any leaves and needles from roof and gutters.*
- 6. Cut and remove growth less than 3-inches in diameter, from the ground up to a height of 10 feet, provided that no crown shall be raised to a point so as to remove branches from more than the lower one-third of the tree's total height.*
- 7. Ladder fuels shall be removed within 30 feet of the structure.*
- 8. When required by the Fire Code Official, cut and remove trees that are 6" of diameter or less at breast height, or four feet, six inches above ground, to achieve canopy separation within 30 feet of the structure.*
- 9. Vegetation clearance requirements for new construction and substantial remodels in Wildland-Urban Interface Areas shall be in accordance with the 2021 International Wildland-Urban Interface Code, as amended by the Kentfield Fire District*

EXCEPTION 1: When approved by the Fire Code Official, single specimens of trees, ornamental shrubbery or similar plants, or plants used as ground covers, provided that they do not form a means of rapidly transmitting fire from the native growth to any structure.

EXCEPTION 2: When approved by the Fire Code Official, grass and other vegetation located more than 30 feet (9144 mm) from buildings or structures less than 18 inches (457 mm) in height above the ground need not be removed where necessary to stabilize soil, and prevent erosion.

Section 4907.5 of Chapter 49 is hereby added and shall read as follows:

*Section 4907.5 **Fire Hazard Reduction from Roadways.** The Fire Code Official is authorized to cause areas within 10 feet (3048 cm) on each side of portions of highways, fire apparatus access roads (improved or unimproved), and driveways (improved or unimproved), which are improved, designed, or ordinarily used for vehicular traffic to be cleared of flammable vegetation and other combustible growth. Corrective action, if*

necessary, shall be the same as the actions required in section 4907.4. The Fire Code Official is authorized to enter upon private property to carry out this work.

EXCEPTION 1: When approved by the Fire Code Official, single specimens of trees, ornamental shrubbery or similar plants, or plants used as ground covers, provided that they do not form a means of rapidly transmitting fire from the native growth to any structure.

CHAPTER 56 **EXPLOSIVES AND FIREWORKS**

Section 5601.1.3 of Chapter 56 Exceptions 1, 2, and 4 are hereby deleted.

Section 5608.1.2 of Chapter is added to read as follows:

*Section 5608.1.2 **Permit required.** A permit shall be obtained from the fire code official in accordance with Section 105.6 prior to the performance of any firework display. Application for such approval shall be made in writing no less than twenty (20) days prior to the proposed display. The application shall be considered and acted upon by the fire code official or authorized designee pursuant to this Chapter and Title 19, Chapter 6, Article 3 - Licenses of the California Code of Regulations. Any permit for a fireworks display may be suspended or revoked at any time by the Fire code official or authorized designee.*

Section 5608.2 of Chapter 56 is added to read as follows:

*Section 5608.2 **Limitations.** Possession, storage, offer or expose for sale, sell at retail, gift or give away, use, explode, discharge, or in any manner dispose of fireworks is prohibited within the limits established by law as the limits of the districts in which such possession, storage, offer or exposure for sale, retail sale, gifting, use, explosion, discharge, or disposal of fireworks is prohibited in any area as established by applicable land-use and zoning standards.*

***Exception:** Firework displays authorized pursuant to section 5608.1 for which a permit has been issued.*

CHAPTER 80 **REFERENCED STANDARDS**

California Fire Code, Chapter 80 is amended as follows:

NFPA 1: Fire Code

Add Chapter 38: Cannabis Growing, Processing, or Extraction Facilities.

NFPA 13-22: Standard for the installation of Sprinkler Systems

**NFPA 13, Amended Sections as follows:*

Revise Section 29.4.1 as follows:

29.4.1 The installing contractor shall identify a hydraulically designed sprinkler system with permanently *raised, stamped or etched* marked weatherproof metal or ridged plastic sign secured with corrosion resistant wire, chain, or other approved means. Such signs shall be placed at the alarm valve, dry pipe valve, pre-action valve, or deluge valve supplying the corresponding hydraulically designed area. *Pipe schedule systems shall be provided with a sign indicating that the system was designed and installed as a pipe schedule system and the hazard classification(s) included in the design.*

303-21: Fire Protection Standard for Marinas and Boatyards

APPENDIX B
FIRE-FLOW REQUIREMENTS FOR BUILDINGS

California Fire Code, Appendix B Table B105.1(1) is amended to read as follows:

TABLE B105.1(1)
REQUIRED FIRE-FLOW FOR ONE- AND TWO-FAMILY DWELLINGS, GROUP R-3
AND R-4 BUILDINGS AND TOWNHOUSES

FIRE-FLOW CALCULATION AREA (square feet)	AUTOMATIC SPRINKLER SYSTEM (Design Standard)	MINIMUM FIRE- FLOW (gallons per minute)	FLOW DURATION (hours)
0-3,600	No automatic sprinkler system	1,000	1
3,601 and greater	No automatic sprinkler system	Value in Table B105.1(2)	Duration in Table B105.1(2) at The required fire-flow rate
0-3,600	Section 903.3.1.3 of the <i>California Fire Code</i> or Section 313.3 of the <i>California Residential Code</i>	½ value in Table B105.1(2) ^a	1
3,601 and greater	Section 903.3.1.3 of the <i>California Fire Code</i> or Section 313.3 of the <i>California Residential Code</i>	½ value in Table B105.1(2) ^a	1

For SI: 1 square foot = 0.0929 m², 1 gallon per minute = 3.785 L/m.

Appendix B Table B105.2 is amended to read as follows:

**TABLE B105.2
REQUIRED FIRE-FLOW FOR BUILDINGS OTHER THAN ONE- AND
TWO-FAMILY DWELLINGS, GROUP R-3 AND R-4 BUILDINGS AND
TOWNHOUSES**

AUTOMATIC SPRINKLER SYSTEM (Design Standard)	MINIMUM FIRE- FLOW (gallons per minute)	FLOW DURATION (hours)
No automatic sprinkler system	Value in Table B105.1(2)	Duration in Table B105.1(2)
Section 903.3.1.1 of the <i>California Fire Code</i>	50% of the value in Table B105.1(2) ^a	Duration in Table B105.1(2) at the reduced flow rate
Section 903.3.1.2 of the <i>California Fire Code</i>	50% of the value in Table B105.1(2) ^a	Duration in Table B105.1(2) at the reduced flow rate

For SI: 1 gallon per minute = 3.785 L/m.

APPENDIX C **FIRE HYDRANT LOCATIONS AND DISTRIBUTION**

Section C103.1 of Appendix C is amended to read as follows:

Section C103.1 **Hydrant spacing.** Fire apparatus access roads and public streets providing required access to buildings in accordance with Section 503 of the *California Fire Code* shall be provided with one or more fire hydrants, as determined by Section C102.1. Where more than one fire hydrant is required, the distance between required fire hydrants shall be *approved by the fire code official*.

Section C103.2 of Appendix C is deleted.

Section C103.3 of Appendix C is deleted.

INTERNATIONAL WILDLAND-URBAN INTERFACE **APPENDIX A**

Section A104.7.2 of Appendix A of the International Wildland-Urban Interface Code is amended to read as follows:

*Section A104.7.2 **Permits.** The Fire Code Official is authorized to stipulate conditions for permits. Permits shall not be issued when public safety would be at risk, as determined by the Fire Code Official.*

Section A104.11 of Appendix A of the International Wildland-Urban Interface Code is hereby added and shall read as follows:

*Section A104.11 – **Tracer Bullets, Tracer Charges, Rockets and Model Aircraft.** Tracer bullets and tracer charges shall not be possessed, fired or caused to be fired into or across hazardous fire areas. Rockets, model planes, gliders and balloons powered with an engine, propellant or other feature liable to start or cause a fire shall not be fired or projected into or across hazardous fire areas.*

Section A104.12 of Appendix A of the International Wildland-Urban Interface Code is hereby added and shall read as follows:

*Section A104.12 **Explosives and Blasting.** Explosives shall not be possessed, kept, stored, sold, offered for sale, given away, used, discharged, transported or disposed of within hazardous fire areas except by permit from the Fire Code Official.*

Section A104.13 of Appendix A of the International Wildland-Urban Interface Code is hereby added and shall read as follows:

*Section A104.13 **APAIRIES.** Lighted or smoldering material shall not be used in connection with smoking bees in or upon hazardous fire areas except by permit from the Fire Code Official.*

The attached table (Attachment 1) provides code sections that have been modified pursuant to this Ordinance, due to local climatic, geological and topographical reasons.

Attachment 1 California Code of Regulations Title 24, Part 9: 2022 California Fire Code Amendment Justification					
Section	Title	Added to CFC	Amended from CFC	Deleted from CFC	Justification (See Section 11 for Justifications)
302.1	General Requirements: Definitions		X		2b, 2d, 2e, 2g
324	Public Storage Facilities	X			2b, 2d, 2e, 2g
401.1.1	Hazardous Occupancies	X			2c, 2d, 2e, 2g
401.3.2.1- 401.3.2.2	Unwarranted Alarm Notification and Activation	X			2a, 2c, 2d, 2e, 2g
402.1	Emergency Planning & Preparedness: Definitions	X			1a, 1b, 1c, 1d, 1e, 2a, 2b, 2c, 2d, 2g
403.1.1	Pre-Plans	X			2a, 2b, 2c, 2d, 2e, 2g
403.9.1.4	Emergency Preparedness	X			2a, 2b, 2c, 2d, 2e, 2g
502.1	Fire Service Features: Definitions	X			1a, 1b, 1c, 1d, 1e, 2a, 2b, 2c, 2d, 2g
503.1	Where Required		X		2a, 2c, 2d, 2e, 2f, 2g
503.1.4	Undeveloped Areas	X			2a, 2c, 2d, 2e, 2f, 2g
503.1.5 - 503.1.5.3	Aerial Apparatus access	X			2a, 2c, 2d, 2e, 2f, 2g
503.2.1.	Apparatus Road Dimensions		X		2a, 2c, 2d, 2e, 2f, 2g
503.2.6.1.	Evaluations and Maintenance				2a, 2c, 2d, 2e, 2f, 2g
503.4	Fire Apparatus Road Obstructions		X		2a, 2c, 2d, 2e, 2f, 2g

Section	Title	Added to CFC	Amended from CFC	Deleted from CFC	Justification (See Section 11 for Justifications)
503.4.2	Prohibition on Vehicular Parking on Private Access ways	X			2a, 2c, 2d, 2e, 2f, 2g
503.6.1	Width	X			2a, 2c, 2d, 2e, 2f, 2g
503.6.2	Electronic Gates	X			2b, 2d, 2e, 2g
503.6.3	Gate Setback	X			2b, 2d, 2e, 2g
507.5.1	Deleted Exceptions 1 & 2		X		2a, 2b, 2c, 2d, 2g
507.5.1.1	Hydrant for fire department connections	X	X		2a, 2c, 2d, 2e, 2f, 2g
507.5.7	Fire Hydrant Upgrades	X			2a, 2b, 2c, 2d, 2g
510.1	Deleted Exception 1		X		2a, 2b, 2c, 2d, 2g
901.7	System Out of Service		X		2a, 2b, 2c, 2d, 2e, 2g
902.1	Fire Protection and Life Safety Systems: Definitions		X		2a, 2b, 2c, 2d, 2e, 2g
903.2	Where Required			X	2a, 2b, 2c, 2d, 2e, 2g
903.2	Where Required	X			2a, 2b, 2c, 2d, 2e, 2g
903.2.1	Required Installations with Exceptions	X			2a, 2b, 2c, 2d, 2e, 2g
903.2.2	Additions and Alterations	X			2a, 2b, 2c, 2d, 2e, 2g
903.2.2.1	Substantial Remodel	X			2a, 2b, 2c, 2d, 2e, 2g
903.2.3	Group R-3	X			2a, 2b, 2c, 2d, 2e, 2g
903.2.4	Change of Occupancy or Use	X			2a, 2c, 2d, 2e, 2f, 2g
903.3.9	Floor control valves		X		2a, 2b, 2c, 2d, 2e, 2g
903.6.1	Application	X			2a, 2b, 2c, 2d, 2e, 2g
906.11	Fire Extinguisher Documentation	X			2a, 2b, 2c, 2d, 2e, 2g
907.2.13.1.2	Duct Smoke Detection	X	X		2a, 2b, 2c, 2d, 2e, 2g
907.6.6	Monitoring		X		2a, 2b, 2c, 2d, 2e, 2g
907.8.5	Smoke Alarm Documentation	X			2a, 2b, 2c, 2d, 2e, 2g
918 - 918.3	Exterior Wildfire Protection Systems	X			2a, 2b, 2c, 2d, 2e, 2f, 2g
1103.1	Required Construction		X		2a, 2b, 2c, 2g
1103.2	Emergency Communication: Item 1 is Deleted			X	2a, 2b, 2c, 2g
1103.3 - 1103.6.2	Existing Building Features			X	2a, 2b, 2c, 2g
1103.9	Existing Building Carbon Monoxide Detection			X	2a, 2b, 2c, 2g
1104	Existing Building Egress			X	2a, 2b, 2c, 2g
1105	Existing Building Construction for Group I-2			X	2a, 2b, 2c, 2g
1201.4	Energy System Construction Documents	X			2a, 2b, 2c, 2d, 2g
1201.5	Energy System Signs and Labels	X			2a, 2b, 2c, 2d, 2g
1201.6	Energy System Disconnect	X			2a, 2b, 2c, 2d, 2g
1201.7	Energy System Operational Testing	X			2a, 2b, 2c, 2d, 2g
1202.1	Energy Systems: Definitions		X		2a, 2b, 2c, 2d, 2g
1208 -1208.8	Home Backup Generators	X			2a, 2b, 2c, 2d, 2g
Chapter 26	Fumigation and Insecticidal Fogging			X	2a, 2b, 2c, 2d, 2g
3314.3	Standpipe Exception		X		2a, 2b, 2c, 2d, 2g
3315.3	Where required	X			2a, 2b, 2c, 2d, 2g

Section	Title	Added to CFC	Amended from CFC	Deleted from CFC	Justification (See Section 11 for Justifications)
3315.4	Buildings being demolished	X			2a, 2b, 2c, 2d, 2g
3315.5	Detailed requirements	X			2a, 2b, 2c, 2d, 2g
3603.6.1	Marinas: Width	X			2a, 2b, 2c, 2d
3603.6.2	Marinas: Storage	X			2a, 2b, 2c, 2d
3603.8	Marinas: Lighting	X			2a, 2b, 2c, 2d
3603.9	Marinas: When Required	X			2a, 2b, 2c, 2d
3901.1.1	Marijuana growing, processing, or extraction facilities	X			1a, 1b, 1c, 1d, 1e, 2a, 2b, 2c, 2d, 2g
4902.1	Wildland Urban Interface: Definitions		X		1a, 1b, 1c, 1d, 1e, 2a, 2b, 2c, 2d, 2g
4903.2.1.1	Preliminary fire protection plan		X		1a, 1b, 1c, 1d, 1e, 2a, 2b, 2c, 2d, 2g
4903.2.2	Fire Protection Plan requirements		X		1a, 1b, 1c, 1d, 1e, 2a, 2b, 2c, 2d, 2g
4906.2	Application		X		1a, 1b, 1c, 1d, 1e, 2a, 2b, 2c, 2d, 2g
4906.3	Vegetation Management Plan		X		1a, 1b, 1c, 1d, 1e, 2a, 2b, 2c, 2d, 2g
4906.3.1.	Landscape Plan Requirements			X	1a, 1b, 1c, 1d, 1e, 2a, 2b, 2c, 2d, 2g
4906.4.2.1	Tree Planting		X		1a, 1b, 1c, 1d, 1e, 2a, 2b, 2c, 2d, 2g
4907.2	Application		X		1a, 1b, 1c, 1d, 1e, 2a, 2b, 2c, 2d, 2g
4907.4	Fire Hazard Reduction	X			1a, 1b, 1c, 1d, 1e, 2a, 2b, 2c, 2d, 2g
4907.5	Fire Hazard Reduction from Roadways	X			1a, 1b, 1c, 1d, 1e, 2a, 2b, 2c, 2d, 2g
5601.1.3	Explosive and Fireworks Exceptions 1 and 2			X	1a, 1b, 1c, 1d, 1e, 2a, 2b, 2c, 2d, 2g
5608.1.2	Permit Required	X			1a, 1b, 1c, 1d, 1e, 2a, 2b, 2c, 2d, 2g
5608.2	Limitations	X			1a, 1b, 1c, 1d, 1e, 2a, 2b, 2c, 2d, 2g
Chapter 80	Reference Standards		X		1a, 1b, 1c, 1d, 1e, 2a, 2b, 2c, 2d, 2g
Appendix B	Fire Flow		X		2a, 2b, 2c, 2d, 2e, 2f, 2g

SECTION 12. AUTHORITY TO ARREST AND ISSUE CITATIONS

(a) The Fire Chief, Chief Officers, Fire Marshal, Deputy Fire Marshal, and Fire Inspectors shall have authority to arrest or to cite any person who violates any provision of this Chapter involving the Fire Code or the California Building Standards Code regulations relating to fire and panic safety as adopted by the State Fire Marshal, in the manner provided for the arrest or release on citation and notice to appear with respect to misdemeanors or infractions, as prescribed by Chapters 5, 5c and 5d of Title 3, Part 2 of the California Penal Code, including Section 853.6, or as the same hereafter may be amended.

(b) It is the intent of the Board of Directors of the Kentfield Fire District that the immunities provided in Penal Code Section 836.5 be applicable to aforementioned officers and employees exercising their arrest or citation authority within the course and scope of their employment pursuant to this Chapter.

SECTION 13. PENALTIES

(a) The violations of the Fire Code as adopted herein are misdemeanors/infractions and are subject to the penalties set forth herein.

(b) If a criminal citation is issued, penalties shall be per Section 109 of the California Fire Code and, 109.3, or 111.4 of Section 11 of this ordinance. If an administrative citation is issued, the penalties are as follows:

(c) The first citation, within a 12-month period, for violations of the Fire Code and any amendments adopted herein shall be treated as a Civil Penalty payable directly to the Kentfield Fire District and is set at \$150 plus the actual costs of all inspections required to gain compliance at the rate set from time to time by the Kentfield Fire District. Said civil penalties shall be a debt owed to the District by the person responsible for the violation within thirty (30) days after the date of mailing of the citation unless an appeal is filed as provided in Section 14. Upon failure to pay the civil penalty when due, the responsible person shall be liable in a civil action brought by the Kentfield Fire District for such civil penalty and costs of the litigation, including reasonable attorney's fees.

(d) Any subsequent citations within a twelve (12) month period for any violations of the Fire Code and any amendments adopted herein shall be misdemeanors/infractions, and shall be subject to the penalties set forth herein.

(e) The imposition of one penalty for any violation shall not excuse the violation or permit it to continue and all such persons shall be required to correct or remedy such violations or defects within a reasonable time and, when not otherwise specified each day that a violation occurs or continues, after a final notice has been delivered shall constitute a separate offense. The application of both penalties shall not be held to prevent the enforced correction of prohibited conditions.

(f) Nothing contained in Subsections (a) through (f) of this Section shall be construed or interpreted to prevent the Kentfield Fire District from recovering all costs associated with a District response as described in Section 104.12 of the 2022 International Fire Code as amended.

(g) Any violation of any provision of this Chapter shall constitute a public nuisance and shall entitle the Kentfield Fire District to collect the costs of abatement and related administrative costs by a nuisance abatement lien as more particularly set forth in Government Code Section 38773.1, and by special assessment to be collected by the County Tax Collector as more particularly set forth in Government Code Section 38773.5. At least thirty (30) days prior to recordation of the lien, or submission of the report to the Tax Collector for collection of this special assessment, the record owner shall receive notice from the Chief of the Kentfield Fire District intent to charge the property owner for all administrative costs associated with enforcement of this Ordinance and abatement of the nuisance. The notice shall include a summary of costs associated with enforcement of this Ordinance and abatement of the nuisance. The property owner may appeal the Chief's decision to the Board of Directors of the Kentfield Fire District within fifteen (15) days of the date of the notice and request a public hearing prior to recordation of the lien or submission

of the report to the County Tax Collector for collection of the special assessment. In addition to the foregoing, the Kentfield Fire District is authorized to prosecute a civil action to collect such abatement costs from the property owner or other person in possession or control of the affected property, and shall be entitled to recover such abatement costs, together with the cost of litigation, including reasonable attorney's fees. The provisions of this section shall also apply to corrective actions for the clearance of brush or vegetative growth from structures as outlined in section 109.3.2.

SECTION 14. APPEALS

(a) Any person receiving a citation for a civil penalty pursuant to Subsection (b) of Section 13 or a bill for Kentfield Fire District response costs and expenses pursuant to Section 104.12 of the Fire Code, may file within thirty (30) days after the date of mailing the citation or bill, an administrative appeal against imposition of the civil penalty or response costs and expense. The appeal shall be in writing and filed with the Fire Chief, and shall include a copy of the bill and statement of the grounds for appeal. The Fire Chief shall conduct an administrative hearing on the appeal, after giving the appellant at least ten (10) days' advance written notice of the time and place of the hearing. Within ten (10) days after the hearing the Chief shall give written notice of the decision to the appellant, which decision shall be final. If the appeal is denied in part or full, all amounts due shall be paid within thirty (30) days after the mailing of the notice of the decision of the hearing officer.

(b) Whenever the Chief shall disapprove an application or refuse to grant a permit applied for, or when it is claimed that the provisions of the code do not apply or that the true intent and meaning of the code have been misconstrued or wrongly interpreted, the applicant may appeal from the decision of the Chief to the Board of Directors of the Kentfield Fire District within 10 days from the date of the decision. The provision of this section shall not apply to corrective actions for the clearance of brush or vegetative growth from structures as outlined in various sections of this Code, or to matters for which an appeal is provided pursuant to Section 14 (a) above.

SECTION 15. FORMER ORDINANCES

All former ordinances or parts thereof conflicting or inconsistent with the provisions of this Ordinance or the Code hereby adopted are hereby repealed.

SECTION 16. VALIDITY

If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portion of this Ordinance. The Board of Directors/Supervisors of the Kentfield Fire District hereby declares that it would have adopted the Ordinance and each section, subsection, sentence, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases shall be declared invalid.

SECTION 17 ORDINANCE PUBLICATION AND EFFECTIVE DATE

A summary of this Ordinance shall be published and a certified copy of the full text of this Ordinance shall be posted in the office of the Kentfield Fire District Clerk at least five (5) days prior to the Board of Directors meeting at which it is adopted.

This Ordinance shall be in full force and effective thirty (30) days after its final passage, and the summary of this Ordinance shall be published within fifteen (15) days after the adoption, together with the names of the Board of Directors voting for or against same, in the Independent Journal, a newspaper of general circulation in the County of Marin, State of California.

SECTION 18 CALIFORNIA ENVIRONMENTAL QUALITY ACT

The Board of Directors of the Kentfield Fire District finds that adoption of this ordinance is exempt from the California Environmental Quality Act ("CEQA") under California Code of Regulations, Title 14, § 15061(b)(3).

Within fifteen (15) days after adoption, the Kentfield Fire District Clerk shall also post in the office of the Kentfield Fire District Clerk, a certified copy of the full text of this Ordinance along with the names of those Board of Directors members voting for and against the Ordinance.

The foregoing **Ordinance No. 2022-118** was read and introduced at a Regular meeting of the Board of Directors of the Kentfield Fire District held on the 14th day of September 2022, and ordered passed to print by the following vote, to wit:

AYES: Board Members:

NOES: Board Members:

ABSTAIN: Board Members:

ABSENT: Board Members:

and will come up for adoption as an Ordinance of the Kentfield Fire District at a Regular meeting of the Board of Directors to be held on the 9th day of November, 2022.

Bruce Corbet, Kentfield Fire District Secretary

PASSED AND ADOPTED by the Board of Directors of the Kentfield Fire District, on the 9th day of November, 2022, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSTAIN: Board Members:

ABSENT: Board Members:

Ron Naso, President of the Board of Directors

Attest:

Bruce Corbet, Kentfield Fire District Secretary

DATE 2022	Since Last Benchmark	ACTION DESCRIPTION	Day Count
September 9, 2022		<i>Ordinance to ADMIN for BOD Packets</i>	
September 14, 2022	Start process	B.O.D. MEETING: 1st READING (Title Only)	0
September 15, 2022		<i>Send to MC Building for public access/review</i>	1
October 13, 2022		<i>Send Public Notice information to Marin IJ/ Schedule for 10/20/22 & 10/27/22 Posting</i>	29
October 20, 2022	36 days since Reading/ 20 prior to hearing	1ST PUBLIC NOTICE PRINTED IN MARIN IJ	34
October 27, 2022	7 days since Notice/ 13 to Adoption	2ND PUBLIC NOTICE PRINTED IN MARIN IJ	41
November 4, 2022		<i>Resolution to ADMIN for BOD Packets</i>	
November 9, 2022	14 days since notice 2	KENTFIELD B.O.D. MEETING PUBLIC HEARING/ADOPTION of ORDINANCE (Start 30 day hold)	56
November 10, 2022		<i>Send to MC BOS for ratification</i>	57
November 15, 2022		Marin BOS meeting: Ratification of Ordinance	62
November 22, 2022		<i>Send Public Notice information to Marin IJ/ Schedule for 12/2/22 Posting</i>	69
December 2, 2022		3RD POST IN MARIN I.J. / ANNOUNCEMENT THAT ORDINANCE WAS ADOPTED	79
December 15, 2022	30 days since adoption	<i>End of 30 day hold completed</i>	89
January 2, 2023		2022 Code Adopted	110



NEXT GENERATION PROJECT

August 2022 Governing Board UPDATE:

- **Site Construction**

The construction phase of the Next Gen project has been divided into several bid packages, covering the eighteen sites. At this point Bid Packages #1 and #1A are fully complete, including EOF, Civic Center, Mt. Barnabe, Dollar Hill, Tiburon, and Stewart Point.

Construction is in progress for Bid Package #2 sites San Pedro, Big Rock, and Sonoma Mountain.

Bid Package #3 has been released to bid and includes the sites Tomales, Skyview Terrace, Wolfback Ridge and Mill Valley. MERA expects this bid package to be scheduled for award at the October 2022 Governing Board Meeting.

The remaining Bid Packages #4 and #5 are being combined and will be released to bid in the next coming months.

- **Equipment Installation**

Motorola has begun the installation phase of the new Next Gen System equipment at the sites that have completed construction. Currently Civic Center and Mt. Barnabe have been completed while Motorola is still finalizing a few items at the EOF location. The microwave system will be installed at a later date.

- **Fire Station Alerting**

Fire Station Alerting site reviews have been updated and reviewed. MERA will meet with the fire agencies to prepare the stations for the new Fire Station Alerting System.

- **Connectivity**

Progress continues with the connectivity plan, which MERA will soon be sharing with the affected MERA agencies. This includes dispatch centers, fire stations for Fire Station Alerting and all MERA member agencies to support the Wi-Fi programming feature for portable and mobile Next Gen radios.

Questions? Contact Deputy Executive Officer for the Next Gen System David Jeffries at dave@jeffriespsc.com.

MARIN EMERGENCY RADIO AUTHORITY

PO Box 159

Corte Madera, CA 94976

Phone: 415.927.5050

WWW.MERAONLINE.ORG

Mark Pomi

From: Erik Humber <humlaw@pacbell.net>
Sent: Thursday, August 18, 2022 1:24 PM
To: 'Nielsen, Jeanne'; Mark Pomi; 'Ruben Martin'; ECHYDRO@GMAIL.COM; ahowe@tcmmail.org; PNADER2001@YAHOO.COM
Subject: FW: KFD 8/9 Blood Drive - After Drive Report And Invitation To November 15th Drive

All:

Below is the thank you email to all donors on the KFD donor list (whether they came to the drive or not).

We are at 98 appointments for the November drive as the email goes out.

Thanks to all for helping to make it such a successful drive!

Erik

From: Erik Humber [mailto:humlaw@pacbell.net]
Sent: Thursday, August 18, 2022 1:17 PM
To: Erik A. Humber
Subject: KFD 8/9 Blood Drive - After Drive Report And Invitation To November 15th Drive

Dear KFD Blood Drive Supporters:

Your support of the drive last week was absolutely AWESOME. Even though many folks are trying to take every advantage of what remains of summer, and others remain hesitant to donate due to the new COVID variants (and I get that), you guys nevertheless dug deep and came through with a loud bang (as our KFD Donor Family usually does)!!! While the drive was not quite a record, it was very close, which is HUGE for a summer drive!!!

We had 183 appointments, and 164 folks registered at the drive (4 of whom were walk-ins). That means we only had slightly more than a 12% no-show rate for appointments (and I know at least a few of those were COVID-related). That is fantastic!!!! Thank you for keeping your appointments! In addition, with most folks showing up at their assigned appointment time, we had no huge influxes of donors at any one time, which made for an exceptionally smooth drive (that, and of course the TOTALLY awesome Vitalant crew, who were particularly amazing at the last drive). THANK YOU ALL! One of our best drives ever!

We had 141 successful donations. All in all, we collected 151 red cell units, plus 27 plasma units. We also had 4 new donors, who we happily welcome to our blood donor family! **The blood and plasma we collected came at a critical time and will substantially help our local blood supply.**

Also, thank you to all who signed up for our November drive... we got well over 80 sign-ups for the November drive! THANK YOU! The early signups are a great help for me, and they help to plan for and secure the necessary staffing for the next drive.

I know that you experienced donors already know this, but it is only the blood *already on the shelf* that is available for true immediate needs (it takes about 3-days to process a whole blood donation before it can be given to a recipient). YOU folks... the ones who donate quietly, anonymously and without fanfare, and in the absence of a declared disaster... who are the unsung heroes that assure those in need are able to receive immediate lifesaving transfusions. Be proud of yourselves for what you do to save lives!!!

As is true with all blood drives, in order to maintain a healthy, strong, and growing blood drive, we depend on a steady stream of new donors to replace those folks who for whatever reason can no longer donate. If you have family, friends or associates who you think might be interested in donating blood, please consider asking them to donate at our next drive (or another drive). If they have questions about donating they can call Vitalant, or you can refer them to me and I will try to answer any questions they may have.

THANK YOU again to Central Marin Fire and the Town of Corte Madera for their wonderful hospitality... they are great partners in a great cause.

The next drive on November 15th will again be at the Corte Madera Community Center! We still have plenty of appointments, and here is the link if you will be eligible and want to sign up now:

<https://donors.vitalant.org/dwp/portal/dwa/appointment/guest/phl/timeSlotsExtr?token=RD8VYT1sxCVHvcHITh%2FNgyLw1ZfDzVpV4rzPVVsTfEk%3D>

Especially for you newer donors, if you have difficulties signing up through the above link, I would be very happy to set you up with an appointment. You can email me, or call me at my regular work number (I am an attorney in real life) at 415.479.7890, and I will set you up.

Thank you for being a part of our KFD Donor Family! Stay safe and well, and I hope to see you at the November 15th, 2022 drive!



Erik Humber
KFD Blood Drive Coordinator

Please keep in mind the eligibility requirements for blood donations, including the requirement that it be at least 8 weeks since your last whole blood or red cell / plasma donation, and 16 weeks since your last double red cell donation. For other eligibility requirement guidelines, please refer to the Vitalant website at the following

link: <https://www.vitalant.org/Donate/Donor-Eligibility.aspx>

Mark Pomi

From: Ravenscroft, Jeremy@CALFIRE <Jeremy.Ravenscroft@fire.ca.gov>
Sent: Tuesday, August 23, 2022 11:06 AM
To: gilroyfire@cityofgilroy.org; JFrando@bakersfieldfire.us; BEU San Benito Co FD; Mark Pomi
Subject: OES Strike Team 2862F

Chiefs,

During the recent McKinney incident here in Siskiyou County, I had the privilege to work with OES Strike Team 2862F.

Each member of the strike team represented their respective departments with the utmost in professionalism and competency. They were punctual, organized and willing to complete each daily task. Individuals worked well together within each unit and as a Strike Team.

I understand the burden that can be felt by departments when sending personnel out of the area for extended periods. It is a sacrifice to be away from home, but also for those who are filling the void while their co-workers are away. Their time here not only fulfilled the incident needs, but ultimately served the needs of the citizens of Siskiyou County.

Please extend my appreciation to the following individuals:

Unit 2614 – **Gilroy**: Hayes, Maibum, Dance
Unit 5606 – **Bakersfield**: Kingsley, Davis, Drake
Unit 5605 – **Bakersfield** : Woodard, Walkley, Dominguez
Unit 2611 – **Hollister**: Henderson, Miguel, Train
Unit 2615 – **Kentfield**: Marty, Gutierrez, Bidges, Knowles
(forgive me if I left individuals out or any misspellings)

You would be proud of their conduct and performance while representing your departments.

Sincerely,

Jeremy F. Ravenscroft

VMP – Forester I

CAL FIRE

Siskiyou Unit

PO Box 128

Yreka, CA 96097

(530)842-3516 (Office)

(530)572-8802 (Mobile)

jeremy.ravenscroft@fire.ca.gov

Jena Wilson

From: Miller, Dan <DanMiller@marincounty.org>
Sent: Wednesday, September 7, 2022 2:14 PM
To: Miller, Dan
Subject: special district nomination results
Attachments: special districts off ballot report.pdf

Hello Districts,

Attached is the summary report of contests that **will not** be on the ballot, either because the number of candidates that filed is equal to the number of seats to be filled, or there are seats in which no candidates filed and must now go through the application/appointment process with the Board of Supervisors.

- ✓ *Candidates listed in this report will be appointed in-lieu of election prior to the first regular meeting in December by the supervising authority and will take office and serve as if elected at the November election.*
- ✓ *After the November election our office will send to each district the Oath of Office/Certificate of Appointment to swear in the nominated candidates.*

PLEASE NOTE, not all Divisions or full/short-term contests will be in this report as there may be an election for those seats.

Contact me if you have any questions.

Thank you,

Dan Miller 

CANDIDATE & FILING SERVICES

County of Marin Elections Department
3501 Civic Center Drive, Suite 121
PO Box E, San Rafael, CA 94913
415 473 6437
danmiller@marincounty.org

STAY CONNECTED:



Email Disclaimer: <https://www.marincounty.org/main/disclaimers>

Contest/District				Vote For	Num Cands	Num Qualified	Status
Non-Partisan District Kentfield Fire Protection District Director							
6640 Kentfield Fire Protection District, Director							
Web Title: Kentfield Fire Protection District, Director				3	3	3	NOT ON BALLOT
Shared with: (none)							
Candidate(s): STEVEN R. GERBSMAN							
Incumbent							
							Qualified Date: 7/28/2022
							User Codes:
							Cand ID: 1
				Filing Fee:	\$0.00	Fees Paid: \$0.00	\$0.00
Requirements Status -----							
Declaration of Candidacy Filed	07/28/2022	Candidate Statement Filed					
RONALD NASO							
Incumbent							
							Qualified Date: 8/8/2022
							User Codes:
							Cand ID: 2
				Filing Fee:	\$0.00	Fees Paid: \$0.00	\$0.00
Requirements Status -----							
Declaration of Candidacy Filed	08/08/2022	Candidate Statement Filed	08/08/2022				
BARRY EVERGETTIS							
Incumbent							
							Qualified Date: 8/1/2022
							User Codes:
							Cand ID: 3
				Filing Fee:	\$0.00	Fees Paid: \$0.00	\$0.00
Requirements Status -----							
Declaration of Candidacy Filed	08/01/2022	Candidate Statement Filed					
Non-Partisan District Novato Fire Protection District Director, District 2 - Short Term							
6672 Novato Fire Protection District, Director, District 2 - Short Term							
Web Title: Novato Fire Protection District, Director, District 2 - Short Term			FDD40-2 Novato Fire Protection District-District	1	1	1	NOT ON BALLOT
Shared with: (none)							
Incumbent(s): Michael James Hadfield	Appointed to Vacancy						
Candidate(s): MICHAEL HADFIELD							
Appointed Director, Novato Fire Protection District							
							Qualified Date: 7/21/2022
							User Codes:
							Cand ID: 1
				Filing Fee:	\$0.00	Fees Paid: \$0.00	\$0.00
Requirements Status -----							
Declaration of Candidacy Filed	07/21/2022	Candidate Statement Filed	07/21/2022				

Kentfield FPD

Kentfield, CA

This report was generated on 9/6/2022 4:33:14 PM



Hours Worked per Activity Code for Personnel for Date Range

Personnel: All Personnel | Roster Activity Code(s): OT - Overtime, OT - ACP - Overtime - Acting Captain, OT - ACP - SEPARATE CHECK - OT-ACP-Overtime Acting Captain-Sep Check, OT - CM - OT-Central Marin, OT - CM SEPARATE CHECK - OT-Central Marin Separate Check and 7 more | Start Date: 08/01/2022 | End Date: 08/31/2022

ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
Beltramo, Anthony						
ID: 3242						
OT - Overtime						
B2	17 - Head Quarters	E17	8/1/2022 13:30:00	8/2/2022 07:00:00	17.5	Cover Gutierrez
B2	17 - Head Quarters	E17	8/7/2022 07:00:00	8/8/2022 07:00:00	24	Cover Gutierrez
B2	17 - Head Quarters	E17	8/13/2022 07:00:00	8/13/2022 15:30:00	8.5	Cover Bridges OOC 8.5 hours & vacation 15.5 hours
B2	17 - Head Quarters	E17	8/13/2022 15:30:00	8/14/2022 07:00:00	15.5	4th Coverage

[Beltramo, Anthony] OT - Overtime 65.5

[Beltramo, Anthony] Total Hours Worked: 65.5

Bridges, Bryan						
ID: 1115						
OT - COMP - Overtime - To Comp. Time						
C1	17 - Head Quarters	O2615	8/2/2022 01:00:00	8/3/2022 13:00:00	36	0700-0700= 24 Hours of OT * 1.5 = 36 Comp Time Hours; McKinney Fire
C2	17 - Head Quarters	O2615	8/3/2022 01:00:00	8/4/2022 13:00:00	36	0700-0700= 24 Hours of OT * 1.5 = 36 Comp Time Hours; McKinney Fire
A1	17 - Head Quarters	O2615	8/4/2022 01:00:00	8/5/2022 13:00:00	36	0700-0700= 24 Hours of OT * 1.5 = 36 Comp Time Hours; McKinney Fire
A2	17 - Head Quarters	O2615	8/5/2022 01:00:00	8/6/2022 13:00:00	36	0700-0700= 24 Hours of OT * 1.5 = 36 Comp Time Hours; McKinney Fire

[Bridges, Bryan] OT - COMP - Overtime - To Comp. Time 144

OT - Overtime						
C1	17 - Head Quarters	O2615	8/8/2022 07:00:00	8/9/2022 07:00:00	24	OOC at McKinney Fire
C2	17 - Head Quarters	O2615	8/9/2022 07:00:00	8/10/2022 07:00:00	24	OOC at McKinney Fire

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.



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ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
A1	17 - Head Quarters	O2615	8/10/2022 07:00:00	8/11/2022 07:00:00	24	Mckinney Fire
A2	17 - Head Quarters	O2615	8/11/2022 07:00:00	8/12/2022 07:00:00	24	Mckinney Fire
C1	UNASSIGNED	UNASSIGNED	8/14/2022 07:00:00	8/18/2022 13:00:00	102	153 Comp Time hours / 1.5 = 102 OT Hours; August Comp Time Conversion to 457 plan

[Bridges, Bryan] OT - Overtime 198

[Bridges, Bryan] Total Hours Worked: 342

Dow, Gavin	ID:					
OT - Overtime						
A2	17 - Head Quarters	E17	8/5/2022 23:00:00	8/6/2022 07:00:00	8	
B1	17 - Head Quarters	E17	8/6/2022 07:00:00	8/7/2022 07:00:00	24	Mckinney Fire district coverage
A2	17 - Head Quarters	E17	8/11/2022 23:00:00	8/12/2022 07:00:00	8	
B1	17 - Head Quarters	E17	8/12/2022 07:00:00	8/13/2022 07:00:00	24	Coverage -OES2615 OOC
A1	17 - Head Quarters	E17	8/16/2022 07:00:00	8/17/2022 07:00:00	24	
A1	17 - Head Quarters	E17	8/22/2022 23:00:00	8/23/2022 07:00:00	8	
A2	17 - Head Quarters	E17	8/23/2022 07:00:00	8/24/2022 07:00:00	24	
A2	17 - Head Quarters	E17	8/29/2022 23:00:00	8/30/2022 07:00:00	8	

[Dow, Gavin] OT - Overtime 128

[Dow, Gavin] Total Hours Worked: 128

Garcia , Anthony	ID: 1362					
OT - Overtime						
B2	17 - Head Quarters	E17	8/13/2022 07:00:00	8/13/2022 15:30:00	8.5	Cover Marty OOC
B2	17 - Head Quarters	E17	8/13/2022 15:30:00	8/14/2022 07:00:00	15.5	Cover Marty vacation

[Garcia , Anthony] OT - Overtime 24

[Garcia , Anthony] Total Hours Worked: 24

Glenn , David	ID: 1390					
OT - Overtime						
C1	17 - Head Quarters	B17	8/2/2022 07:00:00	8/3/2022 07:00:00	24	Assigned to Mckenney Fire
C2	17 - Head Quarters	B17	8/3/2022 07:00:00	8/4/2022 07:00:00	24	Assigned to Mckenney Fire

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.



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ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
A1	17 - Head Quarters	B17	8/4/2022 07:00:00	8/5/2022 07:00:00	24	Assigned to Mckenney Fire
A2	17 - Head Quarters	B17	8/5/2022 07:00:00	8/6/2022 07:00:00	24	Mckinney Fire
C1	17 - Head Quarters	B17	8/8/2022 07:00:00	8/9/2022 07:00:00	24	OOO at McKinney Fire
C2	17 - Head Quarters	B17	8/9/2022 07:00:00	8/10/2022 07:00:00	24	OOO at McKinney Fire
A1	17 - Head Quarters	B17	8/10/2022 07:00:00	8/11/2022 07:00:00	24	Mckinney Fire
A2	17 - Head Quarters	B17	8/11/2022 07:00:00	8/12/2022 07:00:00	24	Mckinney Fire
C1	17 - Head Quarters	B17	8/14/2022 07:00:00	8/14/2022 17:00:00	10	OOO at McKinney Fire

[Glenn , David] OT - Overtime 202

OT - COMP - Overtime - To Comp. Time

A1	UNASSIGNED	UNASSIGNED	8/16/2022 09:00:00	8/16/2022 11:15:00	2.25	0900-1030 1.5 OT Hours * 1.5 = 2.25 Comp Time Hours; MCTO's Meeting via Zoom
A2	UNASSIGNED	UNASSIGNED	8/29/2022 10:00:00	8/29/2022 11:30:00	1.5	1000-1100 = 1 Hour of OT * 1.5 = 1.5 Comp Time Hours; Standards Meeting Via Zoom

[Glenn , David] OT - COMP - Overtime - To Comp. Time 3.75

OT - CM - OT-Central Marin

B1	17 - Head Quarters	B17	8/24/2022 06:00:00	8/24/2022 07:00:00	1	Cover Matt Cobb SWAT training
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[Glenn , David] OT - CM - OT-Central Marin 1

[Glenn , David] Total Hours Worked: 206.75

Gutierrez, Mike		ID: 5116				
OT - Overtime						
C1	17 - Head Quarters	O2615	8/2/2022 07:00:00	8/3/2022 07:00:00	24	Mckinney Fire
C2	17 - Head Quarters	O2615	8/3/2022 07:00:00	8/4/2022 07:00:00	24	Assigned to Mckinney Fire
A1	17 - Head Quarters	O2615	8/4/2022 07:00:00	8/5/2022 07:00:00	24	Assigned to Mckinney Fire
A2	17 - Head Quarters	O2615	8/5/2022 07:00:00	8/6/2022 07:00:00	24	Mckinney Fire
C1	17 - Head Quarters	O2615	8/8/2022 07:00:00	8/9/2022 07:00:00	24	OOO at McKinney Fire
C2	17 - Head Quarters	O2615	8/9/2022 07:00:00	8/10/2022 07:00:00	24	OOO at McKinney Fire
A1	17 - Head Quarters	O2615	8/10/2022 07:00:00	8/11/2022 07:00:00	24	Mckinney Fire

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.



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ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
A2	17 - Head Quarters	O2615	8/11/2022 07:00:00	8/12/2022 07:00:00	24	Mckinney Fire

[Gutierrez, Mike] OT - Overtime 192

[Gutierrez, Mike] Total Hours Worked: 192

Hill , Cameron	ID:
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OT - Overtime

B2	17 - Head Quarters	E17	8/1/2022 13:30:00	8/2/2022 07:00:00	17.5	Cover Knowles
C1	17 - Head Quarters	E17	8/2/2022 07:00:00	8/3/2022 07:00:00	24	
B2	17 - Head Quarters	E17	8/7/2022 23:00:00	8/8/2022 07:00:00	8	
C1	17 - Head Quarters	E17	8/8/2022 07:00:00	8/9/2022 07:00:00	24	
C2	17 - Head Quarters	E17	8/9/2022 07:00:00	8/10/2022 07:00:00	24	
C1	17 - Head Quarters	E17	8/14/2022 23:00:00	8/15/2022 07:00:00	8	
C2	17 - Head Quarters	E17	8/15/2022 07:00:00	8/16/2022 07:00:00	24	
C2	17 - Head Quarters	E17	8/21/2022 23:00:00	8/22/2022 07:00:00	8	
C2	17 - Head Quarters	E17	8/27/2022 23:00:00	8/28/2022 07:00:00	8	

[Hill , Cameron] OT - Overtime 145.5

[Hill , Cameron] Total Hours Worked: 145.5

Knowles, Nicholas	ID:
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OT - Overtime

C1	17 - Head Quarters	O2615	8/2/2022 23:00:00	8/3/2022 07:00:00	8	Assigned to Mckinney Fire
A1	17 - Head Quarters	O2615	8/4/2022 23:00:00	8/5/2022 07:00:00	8	Assigned to Mckinney Fire
A2	17 - Head Quarters	O2615	8/5/2022 07:00:00	8/6/2022 07:00:00	24	Mckinney Fire
B1	17 - Head Quarters	O2615	8/6/2022 07:00:00	8/7/2022 07:00:00	24	Mckinney Fire
B2	17 - Head Quarters	O2615	8/7/2022 07:00:00	8/8/2022 07:00:00	24	Assigned Mckinney Fire
C1	17 - Head Quarters	O2615	8/8/2022 07:00:00	8/9/2022 07:00:00	24	OOO at McKinney Fire
C2	17 - Head Quarters	O2615	8/9/2022 07:00:00	8/9/2022 15:00:00	8	OOO at McKinney Fire
A2	17 - Head Quarters	O2615	8/11/2022 23:00:00	8/12/2022 07:00:00	8	
B1	17 - Head Quarters	O2615	8/12/2022 07:00:00	8/13/2022 07:00:00	24	Mckinney Fire

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ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
B2	17 - Head Quarters	O2615	8/13/2022 07:00:00	8/13/2022 15:30:00	8.5	OOO at McKinney Fire Nick went home at 1530 without pay. Cameron stayed to cover the rest of the shift.
B2	17 - Head Quarters	E17	8/19/2022 23:00:00	8/20/2022 07:00:00	8	
B2	17 - Head Quarters	E17	8/25/2022 23:00:00	8/26/2022 07:00:00	8	
B1	17 - Head Quarters	E17	8/30/2022 07:00:00	8/31/2022 07:00:00	24	

[Knowles, Nicholas] OT - Overtime 200.5

OT - DBL Time - Overtime - Double Time

C2	17 - Head Quarters	O2615	8/9/2022 15:00:00	8/10/2022 07:00:00	16	OOO at McKinney Fire
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[Knowles, Nicholas] OT - DBL Time - Overtime - Double Time 16

[Knowles, Nicholas] Total Hours Worked: 216.5

Marty , Andrew	ID: 1675					
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OT - Overtime

C1	17 - Head Quarters	O2615	8/2/2022 07:00:00	8/3/2022 07:00:00	24	Mckinney Fire
C2	17 - Head Quarters	O2615	8/3/2022 07:00:00	8/4/2022 07:00:00	24	Assigned to Mckinney Fire
A1	17 - Head Quarters	O2615	8/4/2022 07:00:00	8/5/2022 07:00:00	24	Assigned to Mckinney Fire
A2	17 - Head Quarters	O2615	8/5/2022 07:00:00	8/6/2022 07:00:00	24	Mckinney Fire
C1	17 - Head Quarters	O2615	8/8/2022 07:00:00	8/9/2022 07:00:00	24	OOO at McKinney Fire
C2	17 - Head Quarters	O2615	8/9/2022 07:00:00	8/10/2022 07:00:00	24	OOO at McKinney Fire
A1	17 - Head Quarters	O2615	8/10/2022 07:00:00	8/11/2022 07:00:00	24	Mckinney Fire
A2	17 - Head Quarters	O2615	8/11/2022 07:00:00	8/12/2022 07:00:00	24	Mckinney Fire
A1	17 - Head Quarters	E17	8/16/2022 07:00:00	8/17/2022 07:00:00	24	Cover Viau vacation

[Marty , Andrew] OT - Overtime 216

[Marty , Andrew] Total Hours Worked: 216

McKnight , Christopher	ID: 1713					
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OT - Overtime

B2	17 - Head Quarters	E17	8/1/2022 13:30:00	8/2/2022 07:00:00	17.5	Cover Bridges
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[McKnight , Christopher] OT - Overtime 17.5

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.



ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
OT - COMP - Overtime - To Comp. Time						
A1	UNASSIGNED	UNASSIGNED	8/10/2022 09:30:00	8/10/2022 11:00:00	1.5	09:30-10:30 = 1 Hour OT * 1.5 = 1.5 Comp Time Hours; MERA Operations meeting

[McKnight , Christopher] OT - COMP - Overtime - To Comp. Time 1.5

[McKnight , Christopher] Total Hours Worked: 19

Nelson, Zachary	ID: 1782					
OT - ACP - Overtime - Acting Captain						
B2	17 - Head Quarters	E17	8/1/2022 13:30:00	8/2/2022 07:00:00	17.5	Cover Marty
A1	17 - Head Quarters	E17	8/4/2022 07:00:00	8/5/2022 07:00:00	24	CPT Viau off comp / AC Nelson cover OT ACP
B2	17 - Head Quarters	E17	8/7/2022 07:00:00	8/8/2022 07:00:00	24	Cover Marty

[Nelson, Zachary] OT - ACP - Overtime - Acting Captain 65.5

OT - Overtime						
C2	17 - Head Quarters	E17	8/27/2022 07:00:00	8/28/2022 07:00:00	24	Covering McKnight's vacation

[Nelson, Zachary] OT - Overtime 24

[Nelson, Zachary] Total Hours Worked: 89.5

Neve, Mitch	ID: 3243					
OT - Overtime						
B1	17 - Head Quarters	E17	8/6/2022 07:00:00	8/7/2022 07:00:00	24	Mckinney Fire-district coverage
C1	17 - Head Quarters	E17	8/8/2022 07:00:00	8/9/2022 07:00:00	24	Cover McKnight Emergency
C2	17 - Head Quarters	E17	8/9/2022 07:00:00	8/10/2022 07:00:00	24	Covering McKnight's emergency leave
A2	17 - Head Quarters	E17	8/11/2022 07:00:00	8/12/2022 07:00:00	24	Engineer Nelson Vacation - ENG Neve cover OT

[Neve, Mitch] OT - Overtime 96

[Neve, Mitch] Total Hours Worked: 96

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.



ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
Tescallo, Anthony	ID: 2081					
OT - Overtime						
B1	17 - Head Quarters	E17	8/6/2022 07:00:00	8/7/2022 07:00:00	24	Mckinney Fire-district coverage
B2	17 - Head Quarters	E17	8/7/2022 07:00:00	8/8/2022 07:00:00	24	Cover Bridges
B1	17 - Head Quarters	E17	8/12/2022 07:00:00	8/13/2022 07:00:00	24	Coverage -OES2615 OOC
B1	UNASSIGNED	UNASSIGNED	8/24/2022 07:00:00	8/24/2022 15:00:00	8	Cashing in 12 Hours of Comp Time: 12/1.5 = 8 OT Hours

[Tescallo, Anthony] OT - Overtime 80

[Tescallo, Anthony] Total Hours Worked: 80

Viau , Kris	ID: 2133					
OT - COMP - Overtime - To Comp. Time						
C2	UNASSIGNED	UNASSIGNED	8/3/2022 07:30:00	8/3/2022 18:45:00	11.25	0730-1500= 7.5 OT Hours * 1.5 = 11.25; SMFD / MVFD Captains assessment / Testing.

[Viau , Kris] OT - COMP - Overtime - To Comp. Time 11.25

OT - Overtime						
B1	17 - Head Quarters	E17	8/6/2022 07:00:00	8/7/2022 07:00:00	24	Mckinney Fire-district coverage
B1	17 - Head Quarters	E17	8/12/2022 07:00:00	8/13/2022 07:00:00	24	Coverage -OES2615 OOC

[Viau , Kris] OT - Overtime 48

[Viau , Kris] Total Hours Worked: 59.25

Wilson, Jena	ID:					
OT - COMP - Overtime - To Comp. Time						
A1	UNASSIGNED	UNASSIGNED	8/10/2022 17:30:00	8/10/2022 20:30:00	3	1730-1930 = 2 Hours of OT * 1.5 = 3 Comp Time Hours

[Wilson, Jena] OT - COMP - Overtime - To Comp. Time 3

[Wilson, Jena] Total Hours Worked: 3

GRAND TOTAL OF ALL HOURS WORKED: 1883

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.



Kentfield FPD

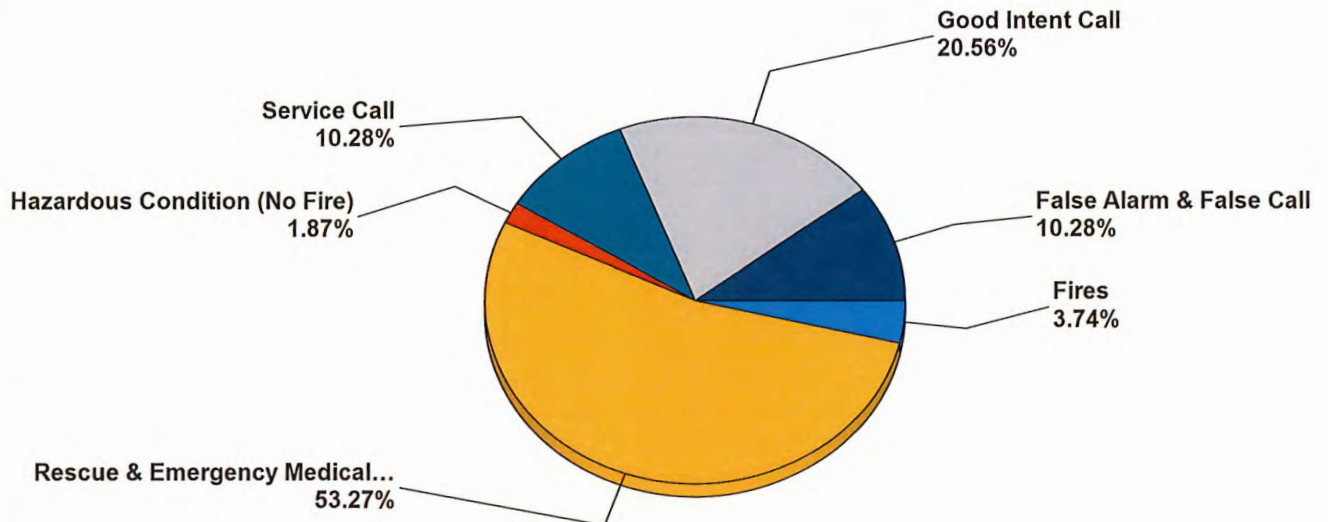
Kentfield, CA

This report was generated on 9/1/2022 12:52:18 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 08/01/2022 | End Date: 08/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	3.74%
Rescue & Emergency Medical Service	57	53.27%
Hazardous Condition (No Fire)	2	1.87%
Service Call	11	10.28%
Good Intent Call	22	20.56%
False Alarm & False Call	11	10.28%
TOTAL	107	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	1	0.93%
111 - Building fire	1	0.93%
140 - Natural vegetation fire, other	1	0.93%
160 - Special outside fire, other	1	0.93%
311 - Medical assist, assist EMS crew	1	0.93%
320 - Emergency medical service, other	50	46.73%
322 - Motor vehicle accident with injuries	2	1.87%
324 - Motor vehicle accident with no injuries.	2	1.87%
365 - Watercraft rescue	2	1.87%
412 - Gas leak (natural gas or LPG)	2	1.87%
500 - Service Call, other	2	1.87%
520 - Water problem, other	2	1.87%
550 - Public service assistance, other	1	0.93%
553 - Public service	1	0.93%
554 - Assist invalid	3	2.8%
571 - Cover assignment, standby, moveup	2	1.87%
611 - Dispatched & cancelled en route	19	17.76%
651 - Smoke scare, odor of smoke	3	2.8%
700 - False alarm or false call, other	4	3.74%
733 - Smoke detector activation due to malfunction	2	1.87%
734 - Heat detector activation due to malfunction	1	0.93%
735 - Alarm system sounded due to malfunction	1	0.93%
743 - Smoke detector activation, no fire - unintentional	2	1.87%
745 - Alarm system activation, no fire - unintentional	1	0.93%
TOTAL INCIDENTS:	107	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Kentfield Fire Protection District Warrant List

August 2022

09/01/22

Type	Date	Num	Name	Memo	Split	Amount	Balance
437 - Cash-Gen Ckg							
Check	08/02/2022	805304481	Advanced Security Systems - Santa Rosa	Inv #614634	2220 - S/S-Station	-100.50	-100.50
Check	08/02/2022	805304482	AT&T 415 453 1064 204 1	BAN #9391050060/ Inv #18485537 - Elevator	2300 - Telephone	-22.58	-123.08
Check	08/02/2022	805304483	AT&T 415 457 4695 859 9	BAN #9391050061/ Inv #18485538 - Fire Alarm #1	2300 - Telephone	-22.58	-145.66
Check	08/02/2022	805304484	AT&T 415 453 1092 859 9	BAN #9391050062/ Inv #18485539 - Fire Alarm #2	2300 - Telephone	-22.58	-168.24
Check	08/02/2022	805304485	Banner Life Insurance Company	181443467 - Bridges	1515 - Health Insurance	-38.48	-206.72
Check	08/02/2022	805304486	Banner Life Insurance Company	180504421 - Glenn	1515 - Health Insurance	-138.06	-344.78
Check	08/02/2022	805304487	Banner Life Insurance Company	181534662- Neve	1515 - Health Insurance	-39.18	-383.96
Check	08/02/2022	805304488	Banner Life Insurance Company	180533535 - Pomi	1515 - Health Insurance	-50.18	-434.14
Check	08/02/2022	805304489	Banshee Networks, Inc.	Invoice #15520 & 15490	-SPLIT-	-1,661.53	-2,095.67
Check	08/02/2022	805304490	C.A.P.F.	August 2022 Billing	1515 - Health Insurance	-354.00	-2,449.67
Check	08/02/2022	805304491	CDCE Incorporated	Inv. # 140178	4005 - MERA Radios & Equipment	-685.80	-3,135.47
Check	08/02/2022	805304492	Comcast	a/c# 8155 30 002 0097986	2200 - S/S-Computer	-111.45	-3,246.92
Check	08/02/2022	805304493	Corbet's	(A/C #4675)	-SPLIT-	-101.10	-3,348.02
Check	08/02/2022	805304494	Milton Davis	2022 KNT/MWPA: Local Project Funding; PO#9317	2150 - Prevention	-950.00	-4,298.02
Check	08/02/2022	805304495	Delta Dental of California	Account #05-0190901009: Kentfield Fire District - August 2022 Coverage	1515 - Health Insurance	-4,184.80	-8,482.82
Check	08/02/2022	805304496	Golden State Emergency Vehicle Service	Inv #C1034805	2050 - Auto/Equipment Repair	-159.62	-8,642.44
Check	08/02/2022	805304497	Kentfield Fire District Payroll Account	A/C #0507976165 - August 2022 CEPPT Contributions	1565 - Retirement Prefunding Contrib	-18,750.00	-27,392.44
Check	08/02/2022	805304498	Kentfield Fire District Payroll Account	A/C #0507976165	-SPLIT-	-53,929.15	-81,321.59
Check	08/02/2022	805304499	Kentfield Fire District Payroll Account	A/C #0507976165	-SPLIT-	-121,255.75	-202,577.34
Check	08/02/2022	805304500	Kentfield Prof. FF #1775	Dues: 6/29/2022 - 7/26/2022	610 - Union Dues	-1,518.90	-204,096.24
Check	08/02/2022	805304501	Jones Garage Door Co., Inc.	Inv #50032	4050 - C/O-Building Renovation	-4,250.50	-208,346.74
Check	08/02/2022	805304502	Marin County Tax Collector	4th QTR: April- June FY 2021/22, Acct # 1023315	2007 - Legal Fees	-124.00	-208,470.74
Check	08/02/2022	805304503	Marin County Tax Collector	LAFCO Charges FY 2022/23	2020 - LAFCO	-3,218.69	-211,689.43
Check	08/02/2022	805304504	Marin County Tax Collector	Print Shop Services 2022-8501	2150 - Prevention	-90.00	-211,779.43
Check	08/02/2022	805304505	Marin County Tax Collector	Print Shop Services 2022-8511	2150 - Prevention	-35.00	-211,814.43
Check	08/02/2022	805304506	Marin Municipal Water Dist.	(A/C 175859 &174720)	-SPLIT-	-610.10	-212,424.53
Check	08/02/2022	805304507	Mill Valley Refuse Service, Inc.	PO # 9313	2055 - Building Repair	-137.39	-212,561.92
Check	08/02/2022	805304508	North Bay Petroleum	Acct 210178 / Inv # 3237223	2135 - Gas & Oil	-1,104.20	-213,666.12
Check	08/02/2022	805304509	Cecilia Nunez	2022 KNT/MWPA: Local Project Funding; PO # 9316	2150 - Prevention	-2,800.00	-216,466.12
Check	08/02/2022	805304510	Connect Your Care	Delta Dental COBRA Coverage: Invoice # 413326782	1515 - Health Insurance	-6.66	-216,472.78
Check	08/02/2022	805304511	Pacific Gas & Electric	Acct 1176933549-5 - 7/22/2022	2130 - Gas & Electric	-736.32	-217,209.10
Check	08/02/2022	805304512	TK Elevator Corporation	Cust #144933 / Inv # 3006757961	2055 - Building Repair	-132.86	-217,341.96
Check	08/02/2022	805304513	Verizon Wireless	a/c #342098888-0001 / Inv #9911828045	2300 - Telephone	-164.78	-217,506.74
Check	08/02/2022	805304514	Vision Service Plan	Client ID #00106116- August 2022	1515 - Health Insurance	-836.65	-218,343.39
Check	08/16/2022	805304515	American Messaging	A/C #VW4-106070/Inv #VW4106070VH August 2022	2145 - Pager System	-24.02	-218,367.41
Check	08/16/2022	805304516	AT&T 415 453 0214	BAN #9391080558 / Inv # 18570566 - Future	2300 - Telephone	-47.86	-218,415.27
Check	08/16/2022	805304517	Banner Life Insurance Company	180933000 - Marty	1515 - Health Insurance	-44.20	-218,459.47
Check	08/16/2022	805304518	Banner Life Insurance Company	181190074 - Nelson	1515 - Health Insurance	-48.88	-218,508.35
Check	08/16/2022	805304519	Banner Life Insurance Company	180503273- Vlau	1515 - Health Insurance	-52.52	-218,560.87
Check	08/16/2022	805304520	Banshee Networks, Inc.	Invoice #15539	2200 - S/S-Computer	-1,374.48	-219,935.35
Check	08/16/2022	805304521	Business Card	7/5/22 - 8/4/22: Garcia 3779	4041 - C/O - PPE	-23.46	-219,958.81
Check	08/16/2022	805304522	Business Card	7/5/22 - 8/4/22: Glenn- 8422	2005 - Administrative Expense	-262.08	-220,220.89
Check	08/16/2022	805304523	Business Card	7/5/22 - 8/4/22: Marty 5375	2055 - Building Repair	-17.16	-220,238.05
Check	08/16/2022	805304524	Business Card	7/5/22 - 8/4/22: Pasero 8438	-SPLIT-	-1,334.56	-221,572.61
Check	08/16/2022	805304525	Business Card	7/5/22 - 8/4/22: Pomi 7901	-SPLIT-	-1,050.26	-222,622.87
Check	08/16/2022	805304526	Business Card	7/5/22 - 8/4/22: Vlau 7962	-SPLIT-	-1,465.07	-224,087.94
Check	08/16/2022	805304527	Business Card	7/5/22 - 8/4/22: Wilson 3147	-SPLIT-	-126.30	-224,214.24
Check	08/16/2022	805304528	Comcast	a/c# 8155 30 002 0097986	2200 - S/S-Computer	-111.45	-224,325.69
Check	08/16/2022	805304529	Employment Development Dept.	(932-0215-8) Letter ID L0695781520	2005 - Administrative Expense	-70.00	-224,395.69
Check	08/16/2022	805304530	FASIS	(INV# FASIS-2023-0421) 2022-2023 Employment Assistance Program	2080 - Wrks Comp Ins	-766.08	-225,161.77
Check	08/16/2022	805304531	Kentfield Fire District Payroll Account	A/C #0507976165	-SPLIT-	-184,746.60	-409,908.37
Check	08/16/2022	805304532	Kentfield Fire District Payroll Account	A/C #0507976165	2005 - Administrative Expense	-1,750.00	-411,658.37
Check	08/16/2022	805304533	Marin Garden Solutions, Inc.	Inv # 3234	2055 - Building Repair	-235.36	-411,893.73
Check	08/16/2022	805304534	Marin Sanitary Service	Inv # 2689036 July 2022 Service	2125 - Garbage	-768.47	-412,662.20
Check	08/16/2022	805304535	NPFBA	September 2022 Billing	1515 - Health Insurance	-900.96	-413,563.16
Check	08/16/2022	805304536	Office Depot	Acct# 6011 5661 8341 8338	2215 - S/S-Office	-129.51	-413,692.67
Check	08/16/2022	805304537	Connect Your Care	Delta Dental COBRA Coverage: Invoice # 417589307	1515 - Health Insurance	-6.66	-413,699.33
Check	08/16/2022	805304538	Pasero, Larry	Reimb PO #9309	2150 - Prevention	-17.49	-413,716.82
Check	08/30/2022	805304539	AT&T 415 453 1064 204 1	BAN #9391050060/ Inv #18639788- Elevator	2300 - Telephone	-24.68	-413,741.50
Check	08/30/2022	805304540	AT&T 415 457 4695 859 9	BAN #9391050061/ Inv #18639789 - Fire Alarm #1	2300 - Telephone	-24.68	-413,766.18
Check	08/30/2022	805304541	AT&T 415 453 1092 859 9	BAN #9391050062/ Inv #18639790 - Fire Alarm #2	2300 - Telephone	-24.68	-413,790.86
Check	08/30/2022	805304542	Banner Life Insurance Company	181941050 - Gutierrez	1515 - Health Insurance	-44.10	-413,834.96
Check	08/30/2022	805304543	C.A.P.F.	September 2022 Billing	1515 - Health Insurance	-354.00	-414,188.96
Check	08/30/2022	805304544	Curtis, L.N. & Sons	Customer No. C34022	-SPLIT-	-1,710.70	-415,899.66
Check	08/30/2022	805304545	Delta Dental of California	Account #05-0190901009: Kentfield Fire District - September 2022 Coverage	1515 - Health Insurance	-3,966.04	-419,865.70
Check	08/30/2022	805304546	Kentfield Fire District Payroll Account	A/C #0507976165 - September 2022 CEPPT Contributions	1565 - Retirement Prefunding Contrib	-18,750.00	-438,615.70
Check	08/30/2022	805304547	Kentfield Fire District Payroll Account	A/C #0507976165	-SPLIT-	-53,292.85	-491,908.55
Check	08/30/2022	805304548	Kentfield Fire District Payroll Account	A/C #0507976165	-SPLIT-	-154,652.00	-646,560.55
Check	08/30/2022	805304549	Kentfield Prof. FF #1775	Dues: 7/27/2022 - 8/23/2022	610 - Union Dues	-1,518.90	-648,079.45
Check	08/30/2022	805304550	Mill Valley Refuse Service, Inc.	PO # 9332	2055 - Building Repair	-137.10	-648,216.55
Check	08/30/2022	805304551	Neve, Mitch	Reimbursement PO's: 9322 & 9326	2305 - Training	-578.00	-648,794.55
Check	08/30/2022	805304552	Pacific Gas & Electric	Acct 1176933549-5 - 8/23/2022	2130 - Gas & Electric	-658.27	-649,452.82
Check	08/30/2022	805304553	Ricoh USA, Inc.	Acct #1374116-1034296USC / Inv #106440927 (Lease 6/4/2022-9/3/2022)	2215 - S/S-Office	-105.63	-649,558.45

Kentfield Fire Protection District Warrant List

09/01/22

August 2022

Type	Date	Num	Name	Memo	Split	Amount	Balance
Check	08/30/2022	805304554	Vision Service Plan	Client ID #00106116- September 2022	1515 · Health Insurance	-820.16	-650,378.61
Total 437 · Cash-Gen Ckg						-650,378.61	-650,378.61
439 · Cash-Payroll							
Check	08/12/2022	Debit	IBS		2005 · Administrative Expense	-276.10	-276.10
Check	08/26/2022	Debit	IBS		2005 · Administrative Expense	-135.15	-411.25
Total 439 · Cash-Payroll						-411.25	-411.25
Liabilities							
565 · Amer Fnds-Invest Def							
Check	08/02/2022	805304499	Kentfield Fire District Payroll Account	457 Payroll Biweekly Deduction	437 · Cash-Gen Ckg	3,597.30	3,597.30
Check	08/16/2022	805304531	Kentfield Fire District Payroll Account	457 Payroll Biweekly Deduction	437 · Cash-Gen Ckg	3,597.30	7,194.60
Check	08/30/2022	805304548	Kentfield Fire District Payroll Account	457 Payroll Biweekly Deduction	437 · Cash-Gen Ckg	11,381.94	18,576.54
Total 565 · Amer Fnds-Invest Def						18,576.54	18,576.54
610 · Union Dues							
Check	08/02/2022	805304500	Kentfield Prof. FF #1775	Dues: 6/29/2022 - 7/26/2022	437 · Cash-Gen Ckg	1,518.90	1,518.90
Check	08/30/2022	805304549	Kentfield Prof. FF #1775	Dues: 7/27/2022 - 8/23/2022	437 · Cash-Gen Ckg	1,518.90	3,037.80
Total 610 · Union Dues						3,037.80	3,037.80
Total Liabilities						21,614.34	21,614.34
Expenses							
Salaries & Employee Benefits							
1040 · Personnel Serv-Suspense							
Check	08/02/2022	805304499	Kentfield Fire District Payroll Account	For Payroll 7/27/2022 - 8/9/2022	437 · Cash-Gen Ckg	91,542.92	91,542.92
Check	08/16/2022	805304531	Kentfield Fire District Payroll Account	For Payroll 8/10/2022 - 8/23/2022	437 · Cash-Gen Ckg	154,842.78	246,385.70
Check	08/30/2022	805304548	Kentfield Fire District Payroll Account	For Payroll 8/24/2022 - 9/06/2022	437 · Cash-Gen Ckg	117,104.49	363,490.19
Total 1040 · Personnel Serv-Suspense						363,490.19	363,490.19
1515 · Health Insurance							
Check	08/02/2022	805304485	Banner Life Insurance Company	181443467 - Bridges	437 · Cash-Gen Ckg	38.48	38.48
Check	08/02/2022	805304486	Banner Life Insurance Company	180504421 - Glenn	437 · Cash-Gen Ckg	138.06	176.54
Check	08/02/2022	805304487	Banner Life Insurance Company	181534662- Neve	437 · Cash-Gen Ckg	39.18	215.72
Check	08/02/2022	805304488	Banner Life Insurance Company	180533535 - Pomi	437 · Cash-Gen Ckg	50.18	265.90
Check	08/02/2022	805304490	C.A.P.F.	August 2022 Billing	437 · Cash-Gen Ckg	354.00	619.90
Check	08/02/2022	805304495	Delta Dental of California	Account #05-0190901009: Kentfield Fire District - August 2022 Coverage	437 · Cash-Gen Ckg	4,164.80	4,804.70
Check	08/02/2022	805304498	Kentfield Fire District Payroll Account	PERS Active & Retired Health Premium August 2022	437 · Cash-Gen Ckg	50,676.57	55,481.27
Check	08/02/2022	805304498	Kentfield Fire District Payroll Account	Non-PERS Health Premium August 2022	437 · Cash-Gen Ckg	3,252.58	58,733.85
Check	08/02/2022	805304510	Connect Your Care	Delta Dental COBRA Coverage: Invoice # 413326782	437 · Cash-Gen Ckg	6.66	58,740.51
Check	08/02/2022	805304514	Vision Service Plan	Client ID #00106116- August 2022	437 · Cash-Gen Ckg	836.65	59,577.16
Check	08/16/2022	805304517	Banner Life Insurance Company	180933000 - Marty	437 · Cash-Gen Ckg	44.20	59,621.36
Check	08/16/2022	805304518	Banner Life Insurance Company	181190074 - Nelson	437 · Cash-Gen Ckg	48.88	59,670.24
Check	08/16/2022	805304519	Banner Life Insurance Company	180503273- Viau	437 · Cash-Gen Ckg	52.52	59,722.76
Check	08/16/2022	805304535	NPFBA	September 2022 Billing	437 · Cash-Gen Ckg	900.96	60,623.72
Check	08/16/2022	805304537	Connect Your Care	Delta Dental COBRA Coverage: Invoice # 417589307	437 · Cash-Gen Ckg	6.66	60,630.38
Check	08/30/2022	805304542	Banner Life Insurance Company	181941050 - Gutierrez	437 · Cash-Gen Ckg	44.10	60,674.48
Check	08/30/2022	805304543	C.A.P.F.	September 2022 Billing	437 · Cash-Gen Ckg	354.00	61,028.48
Check	08/30/2022	805304545	Delta Dental of California	Account #05-0190901009: Kentfield Fire District - September 2022 Coverage	437 · Cash-Gen Ckg	3,966.04	64,994.52
Check	08/30/2022	805304547	Kentfield Fire District Payroll Account	PERS Active & Retired Health Premium September 2022	437 · Cash-Gen Ckg	50,040.27	115,034.79
Check	08/30/2022	805304547	Kentfield Fire District Payroll Account	Non-PERS Health Premium September 2022	437 · Cash-Gen Ckg	3,252.58	118,287.37
Check	08/30/2022	805304554	Vision Service Plan	Client ID #00106116- September 2022	437 · Cash-Gen Ckg	820.16	119,107.53
Total 1515 · Health Insurance						119,107.53	119,107.53
1530 · Retire Employer							
Check	08/02/2022	805304499	Kentfield Fire District Payroll Account	Safety (Classic / PEPR) & Misc. EE/ER	437 · Cash-Gen Ckg	25,997.53	25,997.53
Check	08/16/2022	805304531	Kentfield Fire District Payroll Account	Safety (Classic / PEPR) & Misc. EE/ER	437 · Cash-Gen Ckg	28,030.42	52,027.95
Check	08/30/2022	805304548	Kentfield Fire District Payroll Account	Safety (Classic / PEPR) & Misc. EE/ER	437 · Cash-Gen Ckg	28,030.42	78,058.37
Total 1530 · Retire Employer						78,058.37	78,058.37
1565 · Retirement Prefunding Contrib							
Check	08/02/2022	805304497	Kentfield Fire District Payroll Account	A/C #0507976165 - August 2022 CEPPT Contributions	437 · Cash-Gen Ckg	18,750.00	18,750.00
Check	08/30/2022	805304546	Kentfield Fire District Payroll Account	A/C #0507976165 - September 2022 CEPPT Contributions	437 · Cash-Gen Ckg	18,750.00	37,500.00
Total 1565 · Retirement Prefunding Contrib						37,500.00	37,500.00
Total Salaries & Employee Benefits						598,156.09	598,156.09
Services & Supplies							
2005 · Administrative Expense							

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Type	Date	Num	Name	Memo	Split	Amount	Balance
Check	08/02/2022	805304499	Kentfield Fire District Payroll Account	IBS Invoice Fee	437 · Cash-Gen Ckg	118.00	118.00
Check	08/12/2022	Debit	IBS		439 · Cash-Payroll	276.10	394.10
Check	08/16/2022	805304522	Business Card	7/5/22 - 8/4/22: Glenn- 8422	437 · Cash-Gen Ckg	262.08	656.18
Check	08/16/2022	805304525	Business Card	7/5/22 - 8/4/22: Pomi 7901	437 · Cash-Gen Ckg	1.98	658.16
Check	08/16/2022	805304527	Business Card	7/5/22 - 8/4/22: Wilson 3147	437 · Cash-Gen Ckg	60.00	718.16
Check	08/16/2022	805304529	Employment Development Dept.	(932-0215-8) Letter ID L0695781520	437 · Cash-Gen Ckg	70.00	788.16
Check	08/16/2022	805304531	Kentfield Fire District Payroll Account	IBS Invoice Fee	437 · Cash-Gen Ckg	276.10	1,064.26
Check	08/16/2022	805304532	Kentfield Fire District Payroll Account	Fees for GASB-68 Reports & Schedules	437 · Cash-Gen Ckg	1,750.00	2,814.26
Check	08/26/2022	Debit	IBS		439 · Cash-Payroll	135.15	2,949.41
Check	08/30/2022	805304548	Kentfield Fire District Payroll Account	IBS Invoice Fee	437 · Cash-Gen Ckg	135.15	3,084.56
Total 2005 · Administrative Expense						3,084.56	3,084.56
Check	08/02/2022	805304502	Marin County Tax Collector	FY 2021/22 4th QTR: April- June FY 2021/22, Acct # 1023315	437 · Cash-Gen Ckg	124.00	124.00
Total 2007 · Legal Fees						124.00	124.00
Check	08/16/2022	805304525	Business Card	7/5/22 - 8/4/22: Pomi 7901	437 · Cash-Gen Ckg	14.00	14.00
Total 2015 · Dues & Publications						14.00	14.00
Check	08/02/2022	805304503	Marin County Tax Collector	LAFCO Charges FY 2022/23	437 · Cash-Gen Ckg	3,218.69	3,218.69
Total 2020 · LAFCO						3,218.69	3,218.69
Check	08/02/2022	805304496	Golden State Emergency Vehicle Service	Inv #C1034805	437 · Cash-Gen Ckg	159.62	159.62
Check	08/16/2022	805304527	Business Card	7/5/22 - 8/4/22: Wilson 3147	437 · Cash-Gen Ckg	53.61	213.23
Total 2050 · Auto/Equipment Repair						213.23	213.23
Check	08/02/2022	805304493	Corbet's	(A/C #4675)	437 · Cash-Gen Ckg	72.84	72.84
Check	08/02/2022	805304507	Mill Valley Refuse Service, Inc.	PO # 9313	437 · Cash-Gen Ckg	137.39	210.23
Check	08/02/2022	805304512	TK Elevator Corporation	Cust #144933 / Inv # 3006757961	437 · Cash-Gen Ckg	132.86	343.09
Check	08/16/2022	805304523	Business Card	7/5/22 - 8/4/22: Marty 5375	437 · Cash-Gen Ckg	17.16	360.25
Check	08/16/2022	805304533	Marin Garden Solutions, Inc.	Inv # 3234	437 · Cash-Gen Ckg	235.36	595.61
Check	08/30/2022	805304550	Mill Valley Refuse Service, Inc.	PO # 9332	437 · Cash-Gen Ckg	137.10	732.71
Total 2055 · Building Repair						732.71	732.71
Check	08/16/2022	805304530	FASIS	(INV# FASIS-2023-0421) 2022-2023 Employment Assistance Program	437 · Cash-Gen Ckg	766.08	766.08
Total 2080 · Wrks Comp Ins						766.08	766.08
Check	08/02/2022	805304506	Marin Municipal Water Dist.	FY 2021/22 (A/C 175859)	437 · Cash-Gen Ckg	415.56	415.56
Check	08/02/2022	805304506	Marin Municipal Water Dist.	FY 2021/22 (A/C 174720)	437 · Cash-Gen Ckg	194.54	610.10
Total 2110 · Domestic Water						610.10	610.10
Check	08/16/2022	805304534	Marin Sanitary Service	Inv # 2689036_July 2022 Service	437 · Cash-Gen Ckg	768.47	768.47
Total 2125 · Garbage						768.47	768.47
Check	08/02/2022	805304511	Pacific Gas & Electric	Acct 1176933549-5 - 7/22/2022	437 · Cash-Gen Ckg	736.32	736.32
Check	08/30/2022	805304552	Pacific Gas & Electric	Acct 1176933549-5 - 8/23/2022	437 · Cash-Gen Ckg	658.27	1,394.59
Total 2130 · Gas & Electric						1,394.59	1,394.59
Check	08/02/2022	805304508	North Bay Petroleum	Acct 210178 / Inv # 3237223	437 · Cash-Gen Ckg	1,104.20	1,104.20
Total 2135 · Gas & Oil						1,104.20	1,104.20
Check	08/16/2022	805304515	American Messaging	A/C #W4-106070/Inv #W4106070WH August 2022	437 · Cash-Gen Ckg	24.02	24.02
Total 2145 · Pager System						24.02	24.02
Check	08/02/2022	805304494	Milton Davis	FY 2021/22 2022 KNT/MWPA: Local Project Funding; PO#9317	437 · Cash-Gen Ckg	950.00	950.00
Check	08/02/2022	805304504	Marin County Tax Collector	FY 2021/22 Print Shop Services 2022-8501, PO# 9282	437 · Cash-Gen Ckg	90.00	1,040.00

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Type	Date	Num	Name	Memo	Split	Amount	Balance
Check	08/02/2022	805304505	Marin County Tax Collector	Print Shop Services 2022-8511, PO# 9302	437 · Cash-Gen Ckg	35.00	1,075.00
Check	08/02/2022	805304509	Cecilia Nunez	2022 KNT/MWPA: Local Project Funding; PO # 9316	437 · Cash-Gen Ckg	2,800.00	3,875.00
Check	08/16/2022	805304524	Business Card	7/5/22 - 8/4/22: Pasero 8438	437 · Cash-Gen Ckg	120.76	3,995.76
Check	08/16/2022	805304524	Business Card	7/5/22 - 8/4/22: Pasero 8438	437 · Cash-Gen Ckg	1,213.80	5,209.56
Check	08/16/2022	805304538	Pasero, Larry	Reimb PO #9309	437 · Cash-Gen Ckg	17.49	5,227.05
Total 2150 · Prevention						5,227.05	5,227.05
2200 · S/S-Computer							
Check	08/02/2022	805304489	Banshee Networks, Inc.	Invoice #15520	437 · Cash-Gen Ckg	288.55	288.55
Check	08/02/2022	805304489	Banshee Networks, Inc.	Invoice #15490	437 · Cash-Gen Ckg	1,372.98	1,661.53
Check	08/02/2022	805304492	Comcast	a/c# 8155 30 002 0097986	437 · Cash-Gen Ckg	111.45	1,772.98
Check	08/16/2022	805304520	Banshee Networks, Inc.	Invoice #15539	437 · Cash-Gen Ckg	1,374.48	3,147.46
Check	08/16/2022	805304528	Comcast	a/c# 8155 30 002 0097986	437 · Cash-Gen Ckg	111.45	3,258.91
Total 2200 · S/S-Computer						3,258.91	3,258.91
2205 · S/S-Fire Equipment							
Check	08/02/2022	805304493	Corbet's	(A/C #4675)	437 · Cash-Gen Ckg	28.26	28.26
Check	08/16/2022	805304526	Business Card	7/5/22 - 8/4/22: Viau 7962	437 · Cash-Gen Ckg	36.95	65.21
Check	08/30/2022	805304544	Curtis, L.N. & Sons	INV605548, Sales Order No. 728372, PO# 9336	437 · Cash-Gen Ckg	78.95	144.16
Check	08/30/2022	805304544	Curtis, L.N. & Sons	INV599488, Sales Order No. 728372, PO# 9335	437 · Cash-Gen Ckg	335.61	479.77
Check	08/30/2022	805304544	Curtis, L.N. & Sons	PIINV746935, PO# 9340	437 · Cash-Gen Ckg	160.06	639.83
Check	08/30/2022	805304544	Curtis, L.N. & Sons	INV609940, Sales Order No. 720419, PO# 9342	437 · Cash-Gen Ckg	23.47	663.30
Total 2205 · S/S-Fire Equipment						663.30	663.30
2210 · S/S-Medical							
Check	08/16/2022	805304526	Business Card	7/5/22 - 8/4/22: Viau 7962	437 · Cash-Gen Ckg	87.49	87.49
Total 2210 · S/S-Medical						87.49	87.49
2215 · S/S-Office							
Check	08/16/2022	805304527	Business Card	7/5/22 - 8/4/22: Wilson 3147	437 · Cash-Gen Ckg	12.69	12.69
Check	08/16/2022	805304536	Office Depot	Acct# 6011 5661 8341 8338	437 · Cash-Gen Ckg	129.51	142.20
Check	08/30/2022	805304553	Ricoh USA, Inc.	Acct #1374116-1034296USC / Inv #106440927 (Lease 6/4/2022-9/3/2022)	437 · Cash-Gen Ckg	105.63	247.83
Total 2215 · S/S-Office						247.83	247.83
2220 · S/S-Station							
Check	08/02/2022	805304481	Advanced Security Systems - Santa Rosa	Inv #614634	437 · Cash-Gen Ckg	100.50	100.50
Check	08/16/2022	805304526	Business Card	7/5/22 - 8/4/22: Viau 7962	437 · Cash-Gen Ckg	900.63	1,001.13
Total 2220 · S/S-Station						1,001.13	1,001.13
2300 · Telephone							
Check	08/02/2022	805304482	AT&T 415 453 1064 204 1	BAN #9391050060/ Inv #18485537 - Elevator	437 · Cash-Gen Ckg	22.58	22.58
Check	08/02/2022	805304483	AT&T 415 457 4695 859 9	BAN #9391050061/ Inv #18485538 - Fire Alarm #1	437 · Cash-Gen Ckg	22.58	45.16
Check	08/02/2022	805304484	AT&T 415 453 1092 859 9	BAN #9391050062/ Inv #18485539 - Fire Alarm #2	437 · Cash-Gen Ckg	22.58	67.74
Check	08/02/2022	805304513	Verizon Wireless	a/c #342098888-0001 / Inv #9911828045	437 · Cash-Gen Ckg	164.78	232.52
Check	08/16/2022	805304516	AT&T 415 453 0214	BAN #9391080558 / Inv #18570566 - Future	437 · Cash-Gen Ckg	47.86	280.38
Check	08/16/2022	805304525	Business Card	7/5/22 - 8/4/22: Pomi 7901	437 · Cash-Gen Ckg	1,034.28	1,314.66
Check	08/30/2022	805304539	AT&T 415 453 1064 204 1	BAN #9391050060/ Inv #18639788- Elevator	437 · Cash-Gen Ckg	24.68	1,339.34
Check	08/30/2022	805304540	AT&T 415 457 4695 859 9	BAN #9391050061/ Inv #18639789 - Fire Alarm #1	437 · Cash-Gen Ckg	24.68	1,364.02
Check	08/30/2022	805304541	AT&T 415 453 1092 859 9	BAN #9391050062/ Inv #18639790 - Fire Alarm #2	437 · Cash-Gen Ckg	24.68	1,388.70
Total 2300 · Telephone						1,388.70	1,388.70
2305 · Training							
Check	08/16/2022	805304526	Business Card	7/5/22 - 8/4/22: Viau 7962	437 · Cash-Gen Ckg	440.00	440.00
Check	08/30/2022	805304551	Neve, Mitch	Reimbursement PO's: 9322 & 9326	437 · Cash-Gen Ckg	578.00	1,018.00
Total 2305 · Training						1,018.00	1,018.00
Total Services & Supplies						24,947.06	24,947.06
Capital Outlay							
4005 · MERA Radios & Equipment							
Check	08/02/2022	805304491	CDCE Incorporated	Inv. # 140178	437 · Cash-Gen Ckg	685.80	685.80
Total 4005 · MERA Radios & Equipment						685.80	685.80
4015 · C/O-Fire Equipment							
Check	08/30/2022	805304544	Curtis, L.N. & Sons	INV619710, Sales Order No. 722620, PO# 9330	437 · Cash-Gen Ckg	36.93	36.93
Total 4015 · C/O-Fire Equipment						36.93	36.93
4041 · C/O - PPE							

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August 2022

Type	Date	Num	Name	Memo	Split	Amount	Balance
Check	08/16/2022	805304521	Business Card	7/5/22 - 8/4/22: Garcia 3779	437 · Cash-Gen Ckg	23.46	23.46
Check	08/30/2022	805304544	Curtis, L.N. & Sons	INV620005, Sales Order No. 705642, PO# 9150	437 · Cash-Gen Ckg	1,075.68	1,099.14
Total 4041 · C/O - PPE						1,099.14	1,099.14
4050 · C/O-Building Renovation							
Check	08/02/2022	805304501	Jones Garage Door Co., Inc.	Inv #50032	437 · Cash-Gen Ckg	4,250.50	4,250.50
Total 4050 · C/O-Building Renovation						4,250.50	4,250.50
Total Capital Outlay						6,072.37	6,072.37
Total Expenses						629,175.52	629,175.52
TOTAL						0.00	0.00