

# B O A R D O F D I R E C T O R S



## Regular Meeting Agenda

March 8, 2023

Kentfield Fire District Office, Conference Room, 1<sup>st</sup> Floor

**ATTENTION:** This will be an in-person meeting of the Board of Directors due to the expiration of Executive Order N-29-20 on February 28, 2023, but any interested member of the public can participate virtually and/or telephonically by utilizing the Zoom meeting information and/or the dial-in information printed on this agenda.

Zoom Video Conference link: <https://us02web.zoom.us/j/9459048313>

Meeting ID: 945 904 8313

Call in Line: 1 (669) 900-6833, when prompted, enter meeting ID: 945 904 8313-#

Time: 6:30 p.m. For clarity of discussion, the Public is requested to MUTE except:

1. During Open Time for public expression item.
2. Public comment period on agenda items.
3. If there are any members of the public who wish to speak, please raise your hand in the actions, and those joining us by phone, STAR\* 9 to raise your hand and Star\* 6 to unmute yourself.

**NOTE: The meeting will be recorded.**

1. CALL TO ORDER 6:30 p.m. Agenda available on the KFD website.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF MINUTES  
The Board may choose to approve the minutes of the February 08, 2023 meeting.  
**Board Action: 1. Discussion 2. Motion 3. Public Comment 4. BOD Roll Call Vote**
5. ORAL COMMUNICATION  
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.
6. AGENDA ADJUSTMENTS

\*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

7. SPECIAL ANNOUNCEMENTS/PRESENTATIONS

8. UNFINISHED BUSINESS

- A. CalPERS Holiday Pay Review Audit –Chief Pomi  
**Board Discussion / Receive and File**

9. NEW BUSINESS

- A. FAIRA Board Notice of Nominations – Chief Pomi  
**Resolution 3-2023** Kentfield Fire District Relinquishing its Seat on the FAIRA Board  
**Board Action: 1. Discussion 2. Motion 3. Public Comment 4. BOD Roll Call Vote**
- B. KAPF Labor Contract Negotiation Process – Negotiation Ground Rules Agreement  
**Board Action: 1. Discussion 2. Motion 3. Public Comment 4. BOD Roll Call Vote**  
**CLOSED SESSION** - pursuant to Government Code §54957.6 for Public Labor Negotiation and Government Code §54957.6(a) for Public Employee Benefit Negotiation - **Board discussion and possible action**
- C. Fire Chief Performance and Contract Review – Chief Pomi  
**CLOSED SESSION** - pursuant to Gov't Code §54957 for Public Employment and Public Employee Performance Evaluations – Annual Fire Chief Review  
**Board Action: 1. Discussion 2. Motion 3. Public Comment 4. BOD Roll Call Vote**

10. CHIEF'S REPORT – Receive and File

11. DIRECTOR MATTERS – Directors may report on their activities and meetings

12. CORRESPONDENCE: County of Marin Appointment Announcement, Fire Safe Marin Thank You Letter, Covid-19 CDPH Flyer, Central Marin Fire Department Hire Announcement, Ross Valley Fire Department Hire Announcement

13. REPORTS

- A. Overtime, Incident – February 2023

14. APPROVAL OF MONTHLY EXPENSES

Approval of February warrant 805304809 to and including 805304860 for \$473,552.31

**Board Action: 1. Discussion 2. Motion 3. Public Comment 4. BOD Roll Call Vote**

CONFIRM NEXT MEETING DATE: April 12, 2023

15. **CLOSED SESSION**

The Board may enter closed session at this time.

CONFERENCE WITH LEGAL COUNSEL – Initiation of litigation pursuant to Government Code § 54956.9(d)(4).

CONFERENCE – to consider the appointment, employment, evaluation of performance, discipline, or dismissal of a public employee. Government Code § 54957 (b)(1).

16. MOMENT OF SILENCE

17. ADJOURNMENT

\*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

**KENTFIELD FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING**

**MEETING TYPE:** Regular – Virtual Meeting via Zoom and Teleconference

**DATE:** Wednesday, February 8, 2023

**CALL TO ORDER:** 6:30 p.m. by Director Murray. Director Naso led the assembly in the Pledge of Allegiance.

**ROLL CALL:** Corbet-present; Evergettis-absent; Gerbsman-present; Murray-present; Naso-present. Also in attendance were Chief Pomi, Battalion Chief Glenn, Deputy Fire Marshal Pasero, Accountant Hom, B-Shift, and Recording Secretary Wilson.

**VOTE TO CONTINUE VIRTUAL MEETINGS AB 361** – Resolution 2-2023 allows Kentfield Fire District to continue to hold Board meetings remotely. As of February 28, 2023, the Emergency Declaration for the State of California will be resolved and no longer extended. Chief Pomi stated in March, the District will return to in-person meetings at the firehouse. It will be a hybrid-type meeting where the public and staff can access the meeting remotely however any board member who wishes to attend via zoom will have to post their meeting location as a publicly accessible meeting area on the agenda. Chief Pomi requested Board approval to continue with zoom for the remainder of the month.

M/S Gerbsman/Naso to approve **Resolution 2-2023**, a resolution of the Board of Directors of the Kentfield Fire Protection District reconsidering the circumstances of the COVID-19 State of Emergency and making findings in connection therewith to authorize public meetings to be held via teleconferencing pursuant to Government Code Section 54953(E) authorizing remote teleconference meetings of the legislative bodies of the Kentfield Fire Protection District for the period February 08, 2023 – February 28, 2023.

**OPPORTUNITY FOR PUBLIC COMMENTS:** There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Absent; Gerbsman-Aye; Murray-Aye; Naso-Aye  
Ayes: 4; Noes: 0; Absent: 1  
Motion passes

**APPROVAL OF PRIOR MONTH'S MINUTES:** M/S Murray/Gerbsman to approve the minutes of January 11, 2023.

Roll Call Vote: Corbet-Aye; Evergettis-Absent; Gerbsman-Aye; Murray-Aye; Naso-Aye  
Ayes: 4; Noes: 0; Absent: 1  
Motion passes

**ORAL COMMUNICATION:** None

**AGENDA ADJUSTMENTS:** None

**SPECIAL ANNOUNCEMENTS/PRESENTATIONS:**

- a. **2022 KFD Fire Prevention Presentation** – Deputy Fire Marshal Pasero provided a PowerPoint presentation on Kentfield's Fire Prevention Division for 2022. The Board packet also consisted of a *Fire Prevention Annual Report 2022*, and a summary of the 2022 fire prevention year in review. Kentfield Fire Protection District's mission statement states, "The Kentfield Fire Protection District exists to care for, protect, and serve our communities". The District believes the community is the reason for its existence. DFM Pasero explained the programs and services haven't changed much from years prior. There is a well-defined program in fire prevention consisting of: construction projects, defensible space projects, fire investigations, fuel reduction programs, state mandated occupancy inspections, firefighter education, and working with MMWD to maintain water systems. Kentfield Fire professionally participates not only in the County of Marin but throughout the entire Bay Area and State in many different programs. The year of 2022 proved to be a good year for fire protection reviews and inspections. In 2022, the alternate energy systems have all been categorized into one (including photovoltaic roof systems (PV), energy storage systems, and generator systems). Installations for generators and PV (solar systems) has slowed this

## KENTFIELD FIRE PROTECTION DISTRICT BOARD OF DIRECTORS MEETING

past year. Most of the market share is focused on battery backup systems which continues to evolve as people are trying to find other sources of power during PG&E power safety shutdowns. As far as building construction goes, the District is experiencing good workflow within the jurisdiction; seeing bigger projects rather than the small one-off projects.

Kentfield Fire continues to support the regional defensible space program which is shared amongst Central Marin Fire, Marin County Fire, and Ross Valley. The MWPA is broken out into five zones and there is a substantial number of inspections and re-inspections being completed by our shared program. In 2022, defensible space re-inspections were introduced and it showed tremendous value. Regarding the local defensible space program, the District hired Gary Musante as a local central zone specific inspector. Over 104,000 correctable items were identified by the dspace program during the course of the summer inspections. Gary Musante did 694 inspections in the zone, 315 of those in Kentfield alone. The District issued 21 resident defensible space and home hardening grants through the MWPA grant program. DFM Pasero is responsible for reviewing those requests and expects that number to double in 2023. Roughly \$20,000 was granted to the community who requested funding for projects like home hardening and defensible space work they completed. There are expected to be big changes to this MWPA program in 2023 including more community outreach and dollars available.

The chipper program had another great season with the equivalent of 283 pickup trucks worth of fuel debris removed from 193 resident homes. The chipper program enables people to do heavy fuel modifications on their property without having to take a trip to the dumps on their own. The program has been easy for people to utilize, and it's been successful.

As part of the combined Marin County Fire Investigation Team, DFM Pasero completed 10 investigations for neighboring agencies. He spent over 40 hours helping other agencies investigate the origin and cause of fires within their jurisdictions. This provides a good opportunity to keep skills sharp while helping neighboring agencies. There were no large scale or suspicious fires requiring investigation in Kentfield Fire's district in 2022, which is great news.

DFM Pasero spends a lot of time identifying projects that will provide the best benefit for the community and where defensible space funding should be spent. The biggest project was completing the pine tree removals adjacent to Sir Francis Drake Boulevard. There was a tremendous risk for downfall onto the roadway which would impact evacuation egress, emergency access and emergency response times in the area.

The State of California requires the inspection of hotels, motels, apartments, hospitals, schools, and jails. The District completed a total of 32 state mandated occupancy inspections. DFM Pasero explained annual inspections continue to be very helpful for the District's relationship with property owners, schools, and the hospital.

Regarding the District's seasonal hydrant maintenance program, 112 hydrants received maintenance this year and 4 were replaced. Seasonal firefighters Cameron Hill and Gavin Dow performed duties such as inspecting, lubricating, and painting the hydrants. DFM Pasero recognized Captain Garcia, who does a great job training the seasonals how to replace hydrant bodies. This is a productive, labor-intensive task that ensures reliable hydrants in the District's neighborhoods.

In 2022, the total number of individual actions in support of providing fire prevention and life safety activities within the Kentfield Fire District jurisdiction was 3,406. DFM Pasero asked if there were any questions. Director Murray expressed how impressed he was and felt Kentfield's fire prevention division really improved the past few years. The Board thanked DFM Pasero for his presentation and hard work.

### UNFINISHED BUSINESS:

- a. **Statement of Economic Interest/Form 700** – Board members, designated employees, and consultants must file an Annual Form 700 Statement of Economic Interests covering calendar year 2022. These forms are due to the County of Marin Elections Department by April 1, 2023. Administrative Assistant Wilson has prepared and updated the forms with reference materials. Chief Pomi announced these are available for each filer to review and sign at the District office.

**KENTFIELD FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING**

**NEW BUSINESS:**

- a. ***MERA-Member Agency Representative and Alternate*** – Kentfield Fire District is 1 of the 25 member agencies who govern the Marin Emergency Radio Authority (MERA). Chief Pomi was appointed as the Representative to the MERA Board in 2016, and Director Naso was appointed as the Alternate in 2009. Both Director Naso and Chief Pomi attend the monthly MERA meetings. MERA would like to update their records and in doing so, they published a document called *Notification of Appointment of Member Agency Representative and Alternate(s) of the Marin Emergency Radio Authority (MERA)*. Through this document, MERA is asking all member agencies to review, approve, and submit the form. Chief Pomi requested Board approval.

M/S Murray/Gerbsman to approve the Notification of Appointment of Member Agency Representative and Alternate(s) of the Marin Emergency Radio Authority (MERA)

**OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.**

Roll Call Vote: Corbet-Aye; Evergettis-Absent; Gerbsman-Aye; Murray-Aye; Naso-Aye  
Ayes: 4; Noes: 0; Absent: 1  
Motion passes

- b. ***Independent Auditor Three-Year Extension Proposal*** – Maze and Associates has been serving as the District's independent auditor for several years. The District just completed a three-year term with them which covered fiscal year endings June 30, 2020, 2021, and 2022. Chief Pomi stated there is the ability to extend a contract. The Government Code allows Kentfield Fire District to continue to use Maze & Associates if the audit partners are rotated; Vikki C. Rodriguez will be the new auditor. The proposal explains Maze & Associates will produce the Basic Financial Statements and the Memorandum of Internal Controls for fiscal years ending June 30, 2023, 2024, and 2025. Chief Pomi requested the Board approve the proposal of a three-year contract extension.

M/S Gerbsman/Naso to approve the Independent Auditor Three-Year Extension Proposal

**OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.**

Roll Call Vote: Corbet-Aye; Evergettis-Absent; Gerbsman-Aye; Murray-Aye; Naso-Aye  
Ayes: 4; Noes: 0; Absent: 1  
Motion passes

- c. ***Assigned and Unassigned Fund Balances Ending F/Y 21-22*** – During the FY 21-22 audit, Maze & Associates identified Kentfield Fire District had \$ 3,293,414 in unassigned funds as of June 30, 2022. Assigning funds to a specific account is merely for the District's planning purposes. Chief Pomi referenced the *Recommendations for Consideration* worksheet provided in the Board packet and suggested the following re-allocations:

*Category 6910/Apparatus Replacement* – Allocate \$600k into this account for a total of \$2,220,572. This is for future planning, should there be the need to replace the truck, engine, a unit or a piece of apparatus.

*Category 6915/Building Replacement/Renovation* – Requesting to allocate \$490,270 into this category with \$290,270 of that amount transferring from Category 6975/Debt Service Sinking Fund. With only 1 payment remaining of \$154,730, the need to have debt sinking services will become obsolete soon. This fund balance will go from \$947,899 to \$1,438,169.

**KENTFIELD FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING**

*Category 6920/Compensation Absences* – The requested amount to move to this account is \$40k; increasing the fund balance from \$280,973 to \$320,973. In the event that the District needs to pay an employee out for time off such as vacation, sick, or comp time, etc.

*Category 6940/PERS Unfunded Liability* – Allocate \$10k; increasing the account from \$1,180,490 to \$1,190,490. There is a current policy in place that states the District will have one years' worth of the PERS unfunded liability. Increasing the account will satisfy the policy.

*Category 6950/General Insurance Deductible* – Due to increases in insurance premiums, requesting an additional \$20k to this category; increasing the fund balance from \$30,000 to \$50,000. Increases in the general liability insurance were somewhere between 20% to 27% over the past year. For stability purposes, the District needs to make sure there is enough funds in this account.

*Category 6955/Health Insurance Premium Reserve* – Requesting to add an additional \$25k; increasing the fund balance to \$50k due to insurance premium increases.

*Category 6970/Heavy Rescue Equipment* – Allocate \$50k to this account to replace any equipment that becomes obsolete or worn down; increasing the fund balance from \$180,000 to \$230,000.

*Category 6980/Health and Wellness* – Proposing this as a new category as both physical and mental health are very important. Setting aside \$100k gives the District the ability to provide support to any of our employees, whether it is for mental health or a special type of program.

Chief Pomi summarized his requested totals; Re-allocation funds of \$1,045,000, with a Total Assigned Fund Balance equal to \$7,715,203. He asked if there were any questions or additional comments.

M/S Murray/Gerbsman to approve the Assigned and Unassigned Fund Balances Ending FY 21-22 with the one amendment to line item #6910 to reflect \$2,220,572.

**OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.**

Roll Call Vote: Corbet-Aye; Evergettis-Absent; Gerbsman-Aye; Murray-Aye; Naso-Aye

Ayes: 4; Noes: 0; Absent: 1

Motion passes

**CHIEF'S REPORT:**

- a. **Seasonal Firefighter Recruitment** – The recruitment of seasonal firefighters for fire season 2023 is now open. KFD is hoping to hire some seasonals this spring to help staff the engines during the summer.
- b. **Donated Rescue Equipment** – Some of the station's older rescue equipment has been donated to Bolinas Fire Protection District. It's great to see good equipment being used by smaller agencies that might not have the ability to purchase new equipment. Such items included a couple of ropes and a few hardware pieces of equipment.
- c. **Renew General Insurance Liability** – The past few weeks, Chief Pomi had the ability to review the District's general insurance liability. He was able to enter in all the new data required and anticipates the quotes arriving soon.
- d. **Budgeting for next fiscal year** – KFD staff members have been discussing and starting the early preliminary stages of budgeting for FY 23-24. Hopefully by April or May the District can start presenting a preliminary budget to the Board of Directors.
- e. **Training/ Wellness & Fitness** – Firefighter Gutierrez was able to do a forcible entry training for Kentfield Fire and Central Marin Fire. Thanks to FF Gutierrez and BC Glenn, there has been some outstanding feedback. The staff has been maintaining their regular EMT trainings and EMS policies and procedures review. The crews have been out doing familiarization for the engine companies along with the Battalion Chiefs and the Fire Prevention individuals.

**KENTFIELD FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING**

- f. **MWPA Correspondence** – Included in the Board packet is a letter from the MWPA in a response to the Fire and Environmental Resilience Network (FERN) group. Mark Brown and his team at the MWPA have been doing outstanding work, especially with keeping the environmentalist informed.
- g. **Prevention** – As you heard earlier in DFM Pasero's presentation, the amount of work Kentfield Fire has accomplished through the fire prevention division, is outstanding. A small agency like us with basically 2400 parcels and if there is a total of 3406 actions a year on the prevention side, that's a great metric to look at and realize we are serving our community well.
- h. **Chief Bob Mariani Crab Feed** – BC Glenn sent out an invite for the Bob Mariani Crab feed. This event will be held on Saturday, February 18th at the log cabin.

**DIRECTOR MATTERS:** None

**CORRESPONDENCE:** Were reviewed.

**DISTRICT OPERATIONS:** January Incident Logs and Overtime Reports were reviewed.

**APPROVAL OF WARRANTS:**

M/S Murray/Naso to approve January warrant 805304741 to and including 805304808 for \$763,360.76

**OPPORTUNITY FOR PUBLIC COMMENTS:** There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Absent; Gerbsman-Aye; Murray-Aye; Naso-Aye  
Ayes: 4; Noes: 0; Absent: 1  
Motion passes

**NEXT MEETING:** The next regular meeting will be held on March 8, 2023.

**CLOSED SESSION:** None

**CONFERENCE WITH LEGAL COUNSEL** – Initiation of litigation pursuant to Government Code §54956.9(d)(4).

**CONFERENCE** – to consider the appointment, employment, evaluation of performance, discipline, or dismissal of a public employee. Government Code § 54957 (b)(1).

**ADDITIONAL ACTIONS:** Director Murray asked for a moment of silence.

**ADJOURNMENT:** M/S Gerbsman/Naso to adjourn this meeting at 7:23p.m. All ayes.

Respectfully submitted,

Jena Wilson  
Recording Secretary



Mark Pomi - Chief

# KENTFIELD FIRE PROTECTION DISTRICT

Phone (415) 453-7464

Fax (415) 453-4578

1004 SIR FRANCIS DRAKE BOULEVARD

KENTFIELD CA. 94904

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**TO:** Board of Directors  
**FROM:** Mark Pomi, Fire Chief   
**SUBJECT:** Audit - CalPERS Employer Compliance Final Report Holiday Pay Review  
**DATE:** 2/13/2023

Attached is a summary of the Final Report on the results of our **Holiday Pay Review audit**.

The Final Report summarizes the results of the 40 agencies reviewed and includes Kentfield Fire's results as an attachment to the Final Report. The objective of the Office of Audit Services (OFAS) review was to determine if public agency employers (employer) reported Holiday Pay for safety-police and safety-fire members in compliance with Government Code (GC) sections 20636 and 7522.34 and Title 2 of the California Code of Regulations (CCR) sections 571 and 571.1.

The Office of Audit Services completed its review of the **Kentfield Fire Protection District** (Employer) and they **did not note any observations**; and therefore, no response was needed.

Board and staff will review the report at the March 2023 meeting.





California Public Employees' Retirement System

Office of Audit Services

400 Q Street, Sacramento, CA 95811 | Phone: (916) 795-0422

888 CalPERS (or 888-225-7377) | TTY: (877) 249-7442 | [www.calpers.ca.gov](http://www.calpers.ca.gov)

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## Memorandum

February 2, 2023

**To:** CALPERS PUBLIC AGENCY EMPLOYERS AND GOVERNING BODIES PER ATTACHMENT

**From:** BELIZ CHAPPUIE, Chief  
Office of Audit Services

**Subject:** Final Report – Holiday Pay Review

Enclosed is the Office of Audit Services (OFAS) final report on the results of our Holiday Pay Review and includes the results for 40 public agencies (employers) reviewed. The observations identified and the details of the impacted employees have been shared with each employer through a draft report. The employers' responses have been summarized in their respective final reports included in the appendix to this report. The employers' full responses to the draft reports have been forwarded to the appropriate CalPERS division and are also on file at OFAS and are available upon request.

In accordance with our resolution policy, we have referred the issues identified in the report to the appropriate division at CalPERS. Employers should work with the division to address the recommendations specified in our report. It was our pleasure to work with each employer, and we appreciate their time and assistance during this review.

Attachment

cc: Risk and Audit Committee Members  
Matthew G. Jacobs, General Counsel, CalPERS  
Anthony Suine, Deputy Executive Officer, CSS, CalPERS  
Renee Ostrander, Chief, EAMD, CalPERS  
Brad Hanson, Assistant Division Chief, EAMD, CalPERS  
Kenneth Noss, Staff Services Manager II, EAMD, CalPERS  
Truc Nguyen, Staff Services Manager I, EAMD, CalPERS

# HOLIDAY PAY REVIEW

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## CalPERS Office of Audit Services Employer Compliance Review

Job Number: P22-001

February 2023

## Table of Contents

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## Objective

The objective of the Office of Audit Services (OFAS) review was to determine if public agency employers (employer) reported Holiday Pay for safety-police and safety-fire members in compliance with Government Code (GC) sections 20636 and 7522.34 and Title 2 of the California Code of Regulations (CCR) sections 571 and 571.1.

## Scope

OFAS selected a sample of 40 public agency employers and performed procedures to determine whether Holiday Pay reported by employers met the definition of Holiday Pay, whether the pay was correctly calculated in accordance with the terms specified in their written labor agreements and policies, and whether Holiday Pay was reported in compliance with compensation reporting requirements pursuant to GC sections 20636 and 7522.34 and CCR sections 571 and 571.1. Our review covered the period of July 1, 2019 through June 30, 2022.

Unless otherwise specified, OFAS did not review areas outside of the scope described herein, including, but not limited to, other types of compensation, payrates, and regular earnings, membership enrollment, or employment after retirement.

## Background

Holiday Pay is defined in CCR sections 571 and 571.1 as additional compensation for employees who are normally required to work on an approved holiday because they work in positions that require scheduled staffing without regard to holidays.

For classic members, GC section 20636 and CCR section 571 specify special compensation includes a payment for special skills, knowledge, abilities, work assignments, workdays or hours, or other work conditions. All special compensation shall be limited to that which is received by a member pursuant to a labor policy or agreement to similarly situated members of a group or class of employment where such labor policy or agreement has been duly approved and adopted by the employer's governing body. Special compensation must be for services rendered during normal work hours and reported amounts to CalPERS shall identify the pay period in which the special compensation was earned, each item of special compensation separately from payrate, and the category under which that item is listed. Special compensation is reportable as pensionable compensation for Public Employees' Pension Reform Act of 2013 (PEPRA) members if it meets the requirements of GC section 7522.34 and CCR section 571.1. Furthermore, in accordance with CCR section 571, when a written labor agreement provides employees with holiday credits and allows cash out of the accumulated holiday credit at least annually, the payment of holiday credit cash out is reportable as Holiday Pay for classic members. However, GC section 7522.34 (c) (2) provides that compensation previously provided in kind to members by the employer which was converted to and received by the member in the form of a cash payment is not included in



pensionable compensation of a new member. Accordingly, accumulated holiday credit which has been cashed out by PEPRA members is not reportable as Holiday Pay.

### Results in Brief

OFAS completed the review of 40 employers and included their individual final reports in Appendix A. The review identified that 34 of the 40 employers (85 percent) did not report Holiday Pay for safety-police and safety-fire members in compliance with GC sections 20636 and 7522.34 and CCR sections 571 and 571.1. Specifically, we noted the following observations.

#### Not Reportable

A total of 22 employers (55 percent) reported Holiday Pay that was not reportable due to one or more reasons as follows:

- *Insufficient Payment Provision or Written Labor Agreement Noncompliance* – 13 employers' written labor agreements did not contain a Holiday Pay provision or all conditions of payment for Holiday Pay, such as rate of pay, and/or their written labor agreements were not approved by their governing body.
- *Positions Not Considered Scheduled Without Regard to Holidays* – Five employers reported Holiday Pay for employees whose positions did not require scheduled staffing without regard to holidays.
- *Cash Out of Holiday Credit* – Five employers reported payments of holiday credit cash out as Holiday Pay for employees that were PEPRA members.
- *Unreportable Compensation* – Five employers reported compensatory time off, overtime compensation, or compensation for an ineligible holiday as Holiday Pay.

#### Not Correctly Reported

A total of 23 employers (58 percent) incorrectly reported Holiday Pay due to one or more reasons as follows:

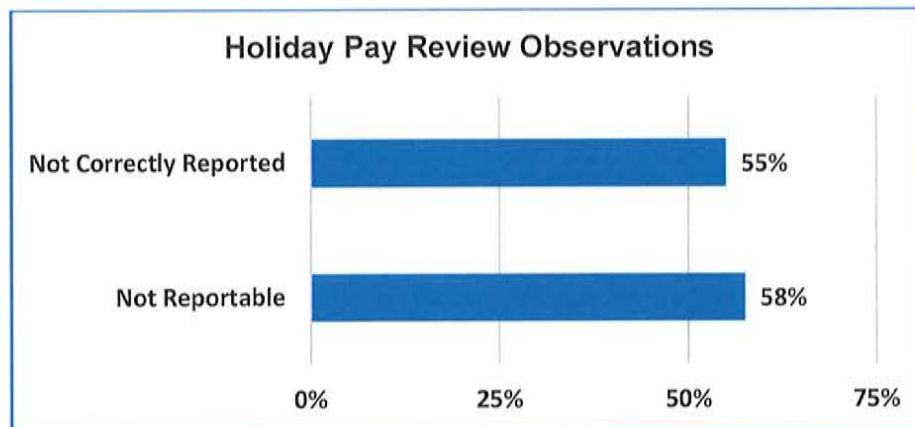
- *Incorrect Calculation* – 22 employers' calculation of Holiday Pay was not consistent with their written labor agreement Holiday Pay provisions. Specifically, their Holiday Pay calculation incorrectly included other types of compensation, used the incorrect payrate, or included unreportable compensation like overtime.
- *Not Separately Reported* – Nine employers reported Holiday Pay in a lump sum amount instead of for the periods earned or reported Holiday Pay in earnings instead of reporting it separately as Holiday Pay.

Common causes for the non-compliances identified were due to employer misunderstanding or lack of knowledge of Holiday Pay reporting requirements. Incorrect reporting of Holiday Pay may result in miscalculation of employer contributions, delays in processing retirement benefits, inaccurate retirement estimates, incorrect payment of benefits, reduction in benefits, and increased employer administrative costs for processing corrections to all impacted employee accounts for the period the misreporting occurred.

Employers should ensure Holiday Pay is reported in compliance with GC sections 20636 and 7522.34, and CCR sections 571 and 571.1. The Employer should work with CalPERS Employer Account Management Division to identify all active and retired members impacted and to determine what adjustments, if any, are needed to correct written labor agreements, and/or improperly reported Holiday Pay amounts. To the extent that any amounts of pay were improperly included in the retirement allowance of retired members, a correction to the retirement allowance should be made pursuant to GC section 20160.

Figure 1 identifies the Holiday Pay Review observations and the percentage of non-compliant employers. Table 1 on pages 5 and 6 lists employers reviewed, associated observations, other matters noted, and the Appendix page number for each employer's final report.

**Figure 1 – Observations and Percentage of Non-Compliant Employers**



### Other Matters

OFAS identified other matters for 19 employers that were outside the scope of this review (see Table 1 on pages 6 and 7). Most of these matters involved reporting of incorrect payrates and inclusion of additional compensation in reported payrates. OFAS discussed these matters with the employers and also included them in the employers' reports.



**Table 1 – Summary of Employer Observations and Other Matters**

No.	Employer	Observation Type	Other Matters	Appendix Page Number
1	Anderson Fire Protection District	B	-	A-1
2	Apple Valley Fire Protection District	A	-	A-5
3	Bodega Bay Fire Protection District	A	-	A-9
4	Bonita-Sunnyside Fire Protection District	A, B	X	A-13
5	Borrego Springs Fire Protection District	A	X	A-17
6	Chester Public Utility District	A	-	A-21
7	City of Alturas	A	X	A-25
8	City of Arvin	A, B	X	A-29
9	City of Avalon	A, B	X	A-33
10	City of Avenal	A	X	A-37
11	City of Clearlake	B	-	A-41
12	City of Crescent City	B	X	A-45
13	City of Del Mar	-	-	A-49
14	City of Del Rey Oaks	A, B	-	A-51
15	City of Fort Bragg	B	-	A-55
16	City of Gridley	A, B	X	A-59
17	City of La Palma	B	X	A-63
18	City of Lemon Grove	A	X	A-67
19	City of Livingston	B	X	A-71
20	City of Ripon	B	-	A-75
21	City of Sausalito	B	X	A-79
22	City of Sutter Creek	B	X	A-83
23	City of Taft	-	X	A-87
24	City of Tehachapi	B	X	A-89
25	City of Tulelake	-	-	A-93
26	Cloverdale Fire Protection District	A, B	-	A-95
27	Coast Life Support District	A, B	-	A-99
28	Diamond Springs-El Dorado Fire Protection District	B	X	A-103
29	Ebbetts Pass Fire Protection District	-	-	A-107
30	Garden Valley Fire Protection District	A	-	A-109
31	Gold Ridge Fire Protection District	A	X	A-113
32	Graton Fire Protection District	A, B	-	A-117
33	Humboldt Bay Fire Joint Powers Authority	-	-	A-121
34	Kensington Community Services District	A	X	A-123
35	Kentfield Fire Protection District	-	-	A-127
36	Kenwood Fire Protection District	A, B	-	A-129



**Table 1 – Summary of Employer Observations and Other Matters**

No.	Employer	Observation Type	Other Matters	Appendix Page Number
37	Lake County Fire Protection District	A, B	-	A-133
38	Lakeport County Fire Protection District	A, B	-	A-137
39	Linda Fire Protection District	B	X	A-141
40	Linden-Peters Rural County Fire Protection District	A	X	A-145

**Tickmark Legend:**

**A** – Not Reportable

**B** – Not Correctly Reported

**X** – Other Matter Identified

# KENTFIELD FIRE PROTECTION DISTRICT

## Objective and Scope

CalPERS ID	Job Number	Contract Date
3852809272	1P22-035	January 1, 1951

The objective of the Office of Audit Services (OFAS) review was to determine if public agency employers (employer) reported Holiday Pay for safety-police and safety-fire members in compliance with Government Code (GC) sections 20636 and 7522.34 and Title 2 of the California Code of Regulations (CCR) sections 571 and 571.1.

Holiday Pay is defined in CCR sections 571 and 571.1 as additional compensation for employees who are normally required to work on an approved holiday because they work in positions that require scheduled staffing without regard to holidays. For classic members, GC section 20636 and CCR section 571 specify special compensation includes a payment for special skills, knowledge, abilities, work assignments, workdays or hours, or other work conditions. All special compensation shall be limited to that which is received by a member pursuant to a labor policy or agreement to similarly situated members of a group or class of employment where such labor policy or agreement has been duly approved and adopted by the employer's governing body. Special compensation must be for services rendered during normal work hours, and reported amounts to CalPERS shall identify the pay period in which the special compensation was earned, each item of special compensation separately from payrate, and the category under which that item is listed. Special compensation is reportable as pensionable compensation for Public Employees' Pension Reform Act of 2013 (PEPRA) members if it meets the requirements of GC section 7522.34 and CCR section 571.1. Incorrect reporting of Holiday Pay may result in miscalculation of employer contributions, delays in processing retirement benefits, inaccurate retirement estimates, incorrect payment of benefits, reduction in benefits, and increased employer administrative costs for processing corrections to all impacted employee accounts for the period the misreporting occurred.

OFAS' review was limited to examining a sample of employee records for the period July 1, 2019 through June 30, 2022. Unless otherwise specified, OFAS did not review areas outside of the scope described herein, including, but not limited to, other types of compensation, payrates, and regular earnings, membership enrollment, or employment after retirement.

## Results in Brief

Records for sampled active and retired employees were reviewed to determine whether the Employer complied with GC sections 20636 and 7522.34 and CCR sections 571 and 571.1. No exceptions were noted.

## Conclusion

OFAS limited this review to the areas specified in the objective and scope section of this report. The review was conducted in accordance with the International Standards for the Professional Practice of Internal Auditing. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our

# KENTFIELD FIRE PROTECTION DISTRICT

findings and conclusions. Sample testing procedures provide reasonable, but not absolute, assurance that the Employer complied with the specified provisions of the Public Employees' Retirement Law. The results outlined in this report are based on information made available or otherwise obtained at the time this report was prepared. This report does not constitute a final determination with regard to the results noted within the report. The appropriate CalPERS divisions will notify the Employer of the final determinations and provide appeal rights, if applicable, at that time.

## Summarized Response

A response was not required because there were no Observations noted in the report.

Mark Pomi - Chief


# KENTFIELD FIRE PROTECTION DISTRICT

Phone (415) 453-7464  
Fax (415) 453-4578

1004 SIR FRANCIS DRAKE BOULEVARD

KENTFIELD CA. 94904

---

**TO:** Board of Directors  
**FROM:** Mark Pomi, Fire Chief   
**SUBJECT:** FAIRA Board Notice of Nominations  
**DATE:** 2/27/2023

Fire Agencies Insurance Risk Authority is a Joint Powers Authority, of which the District is a member.

FAIRA provides property casualty and liability insurance to over 100 Fire Districts in California and Nevada.

Enclosed is the official notice of nomination to elect members to a four-year term. There are seven open board positions. The Board may choose to nominate a Kentfield Fire District member as a candidate.

Additionally, attached is a resolution, of the District, that hereby relinquishes its seat on the FAIRA Board of Directors should we choose to not nominate a member of our organization. This Resolution does not affect the District's continued membership and participation in FAIRA.





## Fire Agencies Insurance Risk Authority

Date: January 27, 2023  
To: FAIRA Member Agencies  
Subject: **Notice of Nomination and Election Procedures for the 2023 Election to the Authority's Governing Board**

In accordance with the Fire Agencies Insurance Risk Authority's Sixth Amended Joint Powers Authority Agreement (JPA), seven (7) positions of the Governing Board ("Board") must be filled by election prior to July 1, 2023. The following Member Agencies are eligible for re-election:

Fresno County	San Miguel	Vacaville
Kentfield	South Placer	
Northstar CSD	Tiburon	

Should your Agency wish to nominate an individual to represent it in the election, that person must hold a position within your Agency that is one of the following:

- A Member of the Legislative Body;
- The Administrative Officer;
- The Fire Chief; or
- A Staff Person responsible for the Risk Management Function.

After your Agency nominates the individual by formal action, please submit a Nomination Form (enclosed) listing that individual as a nominee as well as a short biographical statement. Forms are required to be sent no later than March 14, 2023 to FAIRA by email to [tay\\_gonzalez@ajg.com](mailto:tay_gonzalez@ajg.com)

Nominees will be placed on a ballot that will be sent to all Member Agencies. Each will then be able to vote for seven (7) of the nominees, who will then fill the seven (7) open Board positions. Should you have any questions concerning this matter, please contact me or Tay Gonzalez directly.

Best regards,

  
Susan Blankenburg  
General Manager

Enclosure (Nomination Form)

# **Kentfield Fire Protection District**

1004 SIR FRANCIS DRAKE BOULEVARD

KENTFIELD, CALIFORNIA 94904-1468

[www.kentfieldfire.org](http://www.kentfieldfire.org)

## **RESOLUTION NO. 3-2023**

### **A RESOLUTION OF THE KENTFIELD FIRE PROTECTION DISTRICT BOARD OF DIRECTORS RELINQUISHING A SEAT ON THE BOARD OF DIRECTORS OF THE FIRE AGENCIES JOINT POWERS AUTHORITY**

**WHEREAS**, the Kentfield Fire Protection District ("District") currently occupies a seat on the Board of Directors of the Fire Agencies Joint Powers Authority ("FAIRA"); and

**WHEREAS**, the District has decided to relinquish its seat on the FAIRA Board.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Directors of the Kentfield Fire Protection District as follows:

1. Effective upon adoption of this Resolution, the District hereby relinquishes its seat on the FAIRA Board of Directors.
2. The Fire Chief is directed to provide FAIRA with a copy of this Resolution.
3. This Resolution does not affect the Districts continued membership and participation in FAIRA.

**PASSED AND ADOPTED** by the Board of Directors of KENTFIELD FIRE PROTECTION DISTRICT, this 8th day of March 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

---

Barry Evergettis, Chairman, Board of Directors

ATTEST:

---

Michael Murray, Secretary, Board of Directors

Mark Pomi - Chief


# KENTFIELD FIRE PROTECTION DISTRICT

Phone (415) 453-7464  
Fax (415) 453-4578

1004 SIR FRANCIS DRAKE BOULEVARD

KENTFIELD CA. 94904

---

**TO:** Board of Directors  
**FROM:** Mark Pomi, Fire Chief   
**SUBJECT:** KAPF Negotiations and Ground Rules  
**DATE:** 3/1/2023

## Kentfield Association of Professional Firefighters

- 1) Letter from KAPF, requesting to open negotiations.
- 2) Copy of the previous years agreed upon negotiation ground rules.





## **KENTFIELD ASSOCIATION OF PROFESSIONAL FIREFIGHTERS**

2/27/2023

TO: Barry Evergettis, Chairman, Board of Director

FROM: Andrew Marty, Association President

SUBJECT: 2023-2024 Contract

On June 30, 2023, our current contract will expire. At this time, we would like to request a meeting in April to begin the negotiation process.

We look forward to a pleasant and productive negotiation process.

MOU 2021-2023  
Article XXIII – Duration of Agreement

This Agreement shall be effective as of the first day of July 2021 and shall remain in full force and effect until the thirtieth day of June 2023.

This agreement shall be automatically renewed from year to year; thereafter unless either party shall have notified the other, in writing, at least ninety (90) days prior to the expiration date that it desires to modify the Agreement. In the event that such notice is given, negotiations shall begin no later than sixty (60) days prior to the expiration date of the Agreement.

Signature: \_\_\_\_\_

*Andrew Marty*

Date: 2/26/2023

## **Negotiation Ground Rules agreement between the Kentfield Fire District and Kentfield Association of Professional Firefighters**

These are the Proposed Ground Rules for conducting contract negotiations.

**PURPOSE:** To provide for mutual understanding and cooperation while striving to reach an agreement satisfactory to the parties involved, the parties agree:

- 1) Both parties shall work towards an agreement while acknowledging that it is all right to disagree.
- 2) Both parties agree to present reasonable requests in a timely manner.
- 3) Both parties agree to avoid purposely deceiving each other during the negotiations.
- 4) All meeting times will be agreed upon by both parties.
- 5) Meetings will last no longer than 2 hours unless otherwise agreed upon.
- 6) Either party may caucus as necessary during the negotiations.
- 7) Time limits for caucus not to exceed 45 minutes. If more time is needed, the caucusing party shall inform the other party.
- 8) Tentative agreements are to be in writing by both parties.
- 9) Both parties have the right to call an impasse\* and then may call for mediation. Both parties will split the cost of any mediation 50/50.
- 10) Both parties agree that Central Marin, Marin County, Novato, San Rafael, Southern Marin, and Tiburon, may be some of the guideline agencies used for gathering information.
- 11) All agreed items will be retroactive to July 1st of the 2023-2024 contract year.
- 12) If the Board of Directors has a quorum, and the association has at least two negotiators, the negotiation meeting will proceed as scheduled.
- 13) Members of the Association may attend negotiation meetings for training purposes with the consent of the Chairman of the Board.

\* Impasse - A position or situation from which there is no escape; deadlock (Webster's)

---

Lead Negotiator

---

Chairperson of Board of Directors

---

Date

---

Date

Mark Pomi - Chief

# KENTFIELD FIRE PROTECTION DISTRICT

Phone (415) 453-7464  
Fax (415) 453-4578

1004 SIR FRANCIS DRAKE BOULEVARD

KENTFIELD CA. 94904

---

**TO:** Board of Directors  
**FROM:** Mark Pomi, Fire Chief   
**SUBJECT:** Fire Chief Annual Performance and Contract Review  
**DATE:** 2/27/2023

Annually the Board and the Fire Chief meet to discuss his performance and contract. Additionally, they may discuss areas for department growth and development.

**CLOSED SESSION pursuant to Gov't Code §54957 for Public Employment and Public Employee Performance Evaluations – Annual Fire Chief Performance and contract Review.**

**Board Action/Public Comment/ Motion/BOD Vote**

Mark Pomi  
Fire Chief

Phone: (415) 453-7464

Fax: (415) 453-4578

## **Kentfield Fire Protection District**

1004 SIR FRANCIS DRAKE BOULEVARD

KENTFIELD, CALIFORNIA 94904-1468

[www.kentfieldfire.org](http://www.kentfieldfire.org)

March 8, 2023

Mr. Barry Evergettis  
Chairperson, Kentfield Fire District  
423 Woodland Road.  
Kentfield, CA 94904

Dear Chairman Evergettis,

As detailed in our agreement, I am required to advise the Board of my desire to extend my contract as your Fire Chief. It is indeed my desire to extend the agreement. It has been a pleasure serving the Board and the Fire District as Chief for the past 7 years. Over the past year, we have experienced departmental growth and some extreme challenges, but together we have been successful. I cannot express how much I have appreciated your support and that of the entire Board.

Sincerely,



Mark Pomi  
Fire Chief

## Mark Pomi

---

**From:** Weber, Jason <JWeber@marincounty.org>  
**Sent:** Monday, February 6, 2023 9:26 PM  
**Subject:** \*Appointment Announcement\* Director of Emergency Management

I am pleased to announce Steven Torrence has been selected as the County of Marin Director of Emergency Management within the Marin County Fire Department.

Last Fall we began a Nationwide recruitment that culminated in 67 applicants many of which were highly qualified. Through a very competitive process Steven was selected and joins us from his current post as the Emergency Services Administrator for the City of Santa Monica.

Within his former role, Steven oversaw the Office of Emergency Management - Emergency Services and Preparedness division which includes the City of Santa Monica's Emergency Operations Center along with the City's alert and warning system, community preparedness, and emergency planning. In addition to Steven's role with the City of Santa Monica, he served as regional coordinator for Area-A of Los Angeles County where he helped coordinate regional training, response, and communications for the Cities of Culver City, Beverly Hills, West Hollywood, and Santa Monica, in addition to the private sector partners and hospitals.

Steven brings more than ten years of emergency services experience to the County of Marin where he has formerly been a part of a wide-range of responses which include: wildfires, tsunamis, the COVID-19 pandemic, heat events, civil unrest incidents, infrastructure failures, aircraft incidents, and large-scale planned events such as presidential visits and the Superbowl. Steven has also led region emergency management committees such as the Orange County CERT Mutual Aid Committee where he served as Committee Chair for 2 years.

Steven started his career with the Rancho Cucamonga Fire District with a focus on hazard mitigation, training, and wildland urban interface management. Following his time with the Fire District, Steven served as the Emergency Services Coordinator for the City of Placentia – Police Department. During his time with the City of Placentia, Steven helped establish the City's new Emergency Management program and the Placentia Fire and Life Safety Department where he served as a subject matter expert on the development of the community risk reduction program, authoring and adoption of the City's Fire Code and General Plan – Safety Element, and the development of Emergency Medical Services program.

Steven holds a Master of Professional Studies Degree in Emergency and Disaster Management from Georgetown University where he currently serves as a guest lecturer for the graduate program. Steven additionally holds a Bachelor of Science degree in Public Administration, and an Associate of Sciences Degree in Fire Science.

Professionally, Steven routinely speaks at conferences and seminars throughout the state of California regarding emergency preparedness and mitigation in relation to the diversity of the state's population. Most notably, Steven has spoken at the California Emergency Services Association conference on the topic of diversity, equity, and inclusion in emergency management.

Steven starts February 22, 2023 and looks forward to building critical relationships that ensure success during an emergency.

Jason Weber  
Fire Chief  
415-473-4100  
jweber@marincounty.org  
Email Disclaimer: <https://www.marincounty.org/main/disclaimers>



## Adapting to Wildfire

P.O. Box 2831  
San Anselmo, CA 94979  
(415) 570-4FSM (4376)  
info@firesafemarin.org  
www.firesafemarin.org

### Executive Committee

#### President

Jim Chayka

#### Vice President

Todd Lando

#### Treasurer

Roger Meagor

#### Secretary

Eva Denegri Baker

#### Directors

Pete Martin

Gerald Meral

Jordan Reeser

Stephen L. Quarles, Ph.D.

John Hansen

Jason Weber

Larry Pasero

Shaun Horne

Catherine Way

Adriana Rabkin

Romeo Arrieta

Quinn Gardner

Andrew Johnson

#### Coordinator

Rich Shortall

February 27, 2023

Via email

Dear Ruben and the Marin Fire Chiefs,

Thank you for your generous donation to Marin County's second annual wildfire prevention festival, Ember Stomp, happening on May 20, 2023 at the Civic Center Fairgrounds. This letter confirms receipt of \$5,000 on February 15, 2023.

We greatly appreciate your support in bringing the community together and inviting residents to learn their role in being part of a fire-adapted community and how we can all prepare for wildfire. This year's festival offers a bigger space with a new fire-smart yard expo, product demos, a wildfire art exhibit, 40+ community partners, and music and entertainment for the whole family.

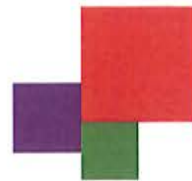
This free event would not be possible without your direct support, leadership, and contribution.

Kind regards,

The Fire Safe Marin Team



# GOT COVID-19?



Free Treatments Are Available

Safe & Effective

- Prevent hospitalization and death.
- Start treatment early.
- And remember to isolate to prevent infecting others.



Scan this QR code for what to do if you test positive for COVID-19.

**OPTION A:** Talk to your health care provider.

**OPTION B:** If you can't reach them within 24 hours, speak to someone over phone or video call for free.

Call 833-686-5051 or make an appointment at [sesamecare.com/covidca](https://sesamecare.com/covidca).







# CENTRAL MARIN FIRE DEPARTMENT

# NOW HIRING

## Entry Level & Lateral Firefighter Paramedics

**Experienced Firefighter  
Paramedics are Encouraged  
to Apply!**

### Salary & Benefits:

- \$95,921.28 - \$116,625.60 Annually
- 5.5% Increase in July
- CalPERS Retirement System
- 3% @ 55 Classic Members
- 2.7% @ 57 PEPRAs Members
- Enhanced benefits at time of appointment may be available

### NEW Paramedic School Reimbursement Program!

- Up to \$15,000 if school completed within last 5 years
- Up to \$7,500 if school completed within 6-10 years

**Recruitment Open Until Filled**

**Apply Online: [www.governmentjobs.com/careers/centralmarinpolice/CMFA](http://www.governmentjobs.com/careers/centralmarinpolice/CMFA)**

[www.centralmarinfire.org](http://www.centralmarinfire.org)



# ADMINISTRATIVE ASSISTANT

ANNUAL SALARY DOQ:

**\$76,752-\$93,288**

HEALTH/VISION/DENTAL



**APPLICATION DEADLINE**  
**MARCH 24TH, 2023**  
**5:00 PM**



FOR MORE INFO: [APPLICATIONS@ROSSVALLEYFIRE.ORG](mailto:APPLICATIONS@ROSSVALLEYFIRE.ORG)

<https://rossvalleyfire.org/about/employment>



# Kentfield FPD

Kentfield, CA

This report was generated on 3/1/2023 9:06:40 AM



## Hours Worked per Activity Code for Personnel for Date Range

Personnel: All Personnel | Roster Activity Code(s): OT - Overtime, OT - ACP - Overtime - Acting Captain, OT - ACP - SEPARATE CHECK - OT-ACP-Overtime Acting Captain-Sep Check, OT - CM - OT-Central Marin, OT - CM SEPARATE CHECK - OT-Central Marin Separate Check and 7 more | Start Date: 02/01/2023 | End Date: 02/28/2023

ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
Beltramo, Anthony	ID: 3242					
OT - CM - OT-Central Marin						
B2	UNASSIGNED	UNASSIGNED	2/21/2023 07:00:00	2/22/2023 07:00:00	24	CMFD shared service coverage OT - FF Billy Baldwin

[Beltramo, Anthony] OT - CM - OT-Central Marin 24

[Beltramo, Anthony] Total Hours Worked: 24

Bridges, Bryan	ID: 1115					
OT - Overtime						
C2	UNASSIGNED	UNASSIGNED	2/23/2023 09:00:00	2/23/2023 16:00:00	7	Shoring / Search USAR training

[Bridges, Bryan] OT - Overtime 7

[Bridges, Bryan] Total Hours Worked: 7

Glenn , David		ID: 1390				
OT - CM - OT-Central Marin						
A2	17 - Head Quarters	B17	2/7/2023 07:00:00	2/8/2023 07:00:00	24	BC Cobb off vacation - BC Glenn CMFD coverage OT
C1	17 - Head Quarters	B17	2/10/2023 07:00:00	2/11/2023 07:00:00	24	Cover BC Gabbard.
C2	17 - Head Quarters	B17	2/11/2023 07:00:00	2/12/2023 07:00:00	24	Cover Gabbard
C2	UNASSIGNED	UNASSIGNED	2/23/2023 08:00:00	2/23/2023 10:00:00	2	CMD Staff Meeting via Zoom; 0800-1000= 2hrs
A2	17 - Head Quarters	B17	2/25/2023 07:00:00	2/26/2023 07:00:00	24	BC Cobb off Sick - CMFD coverage BC Glenn

[Glenn , David] OT - CM - OT-Central Marin 98

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.

ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
OT - Overtime						
C1	UNASSIGNED	UNASSIGNED	2/16/2023 08:00:00	2/16/2023 18:00:00	10	BC Glenn Assist MCFD Capt Test
C2	UNASSIGNED	UNASSIGNED	2/17/2023 08:00:00	2/17/2023 18:30:00	10.5	BC Glenn Assist MCFD Capt Test

[Glenn , David] OT - Overtime  
**[Glenn , David] Total Hours Worked: 118.5**

Gutierrez, Mike		ID: 5116				
OT - COMP - Overtime - To Comp. Time						
C1	UNASSIGNED	UNASSIGNED	2/10/2023 07:00:00	2/10/2023 20:30:00	13.5	Hazmat team training @ Santa Rosa training tower; 0800-1700= 9 OT Hours * 1.5 = 13.5 Comp Time Hours
C1	UNASSIGNED	UNASSIGNED	2/16/2023 07:00:00	2/16/2023 16:00:00	9	0900 - 1500 hrs (6 hours) NCFMA mechanics training in Oakdale, CA; 6 OT Hours * 1.5 = 9 Comp Time Hours

[Gutierrez, Mike] OT - COMP - Overtime - To Comp. Time  
**[Gutierrez, Mike] Total Hours Worked: 22.5**

Marty , Andrew	ID: 1675					
OT - Overtime						
C1	17 - Head Quarters	E17	2/4/2023 07:00:00	2/4/2023 11:00:00	4	Cover Garcia vacation.
C1	17 - Head Quarters	E17	2/10/2023 07:00:00	2/10/2023 09:00:00	2	Hold over, cover Garcia.

[Marty , Andrew] OT - Overtime  
**[Marty , Andrew] Total Hours Worked: 6**

McKnight , Christopher		ID: 1713				
OT - Overtime						
B1	UNASSIGNED	UNASSIGNED	2/8/2023 10:00:00	2/8/2023 11:00:00	1	Mapping meeting 2/7/2023, 10:00-11:00
A1	17 - Head Quarters	E17	2/18/2023 07:00:00	2/19/2023 07:00:00	24	ENG Tescallo vacation - ENG Mcknight cover OT

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.



ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
A1	UNASSIGNED	UNASSIGNED	2/24/2023 09:00:00	2/24/2023 16:00:00	7	USAR Drill 0900-1600.

[McKnight , Christopher] OT - Overtime 32  
**[McKnight , Christopher] Total Hours Worked: 32**

Nelson, Zachary	ID: 1782					
OT - Overtime						
B1	UNASSIGNED	UNASSIGNED	2/8/2023 07:00:00	2/8/2023 12:00:00	5	T17 to Golden State Fire Apparatus.

[Nelson, Zachary] OT - Overtime 5  
**[Nelson, Zachary] Total Hours Worked: 5**

Neve, Mitch	ID: 3243					
OT - CM - OT-Central Marin						
A1	UNASSIGNED	UNASSIGNED	2/18/2023 07:00:00	2/19/2023 07:00:00	24	Shared Service trade CMFD - FF Baldwin.

[Neve, Mitch] OT - CM - OT-Central Marin 24  
**[Neve, Mitch] Total Hours Worked: 24**

Viau , Kris	ID: 2133					
OT - Overtime						
B1	17 - Head Quarters	E17	2/20/2023 07:00:00	2/21/2023 07:00:00	24	CPT Marty vacation - CPT Viau cover OT
C1	UNASSIGNED	UNASSIGNED	2/22/2023 07:00:00	2/22/2023 23:00:00	16	Cashing in 24 Hours of Comp Time; 24 / 1.5= 16 Hours of OT
C2	UNASSIGNED	UNASSIGNED	2/23/2023 09:00:00	2/23/2023 16:00:00	7	Search / Shoring

[Viau , Kris] OT - Overtime 47  
**[Viau , Kris] Total Hours Worked: 47**

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.

ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
Wilson, Jena	ID:					
OT - Overtime						
B1	UNASSIGNED	UNASSIGNED	2/8/2023 17:15:00	2/8/2023 19:45:00	2.5	KFD February Board Meeting

[Wilson, Jena] OT - Overtime

[Wilson, Jena] Total Hours Worked: 2.5

Z-Cobb, Matt	ID: 1182					
OT - CM - OT-Central Marin						
B2	17 - Head Quarters	B17	2/15/2023 07:00:00	2/15/2023 17:00:00	10	

[Z-Cobb, Matt] OT - CM - OT-Central Marin

[Z-Cobb, Matt] Total Hours Worked: 10

GRAND TOTAL OF ALL HOURS WORKED: 298.5

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.





# Kentfield FPD

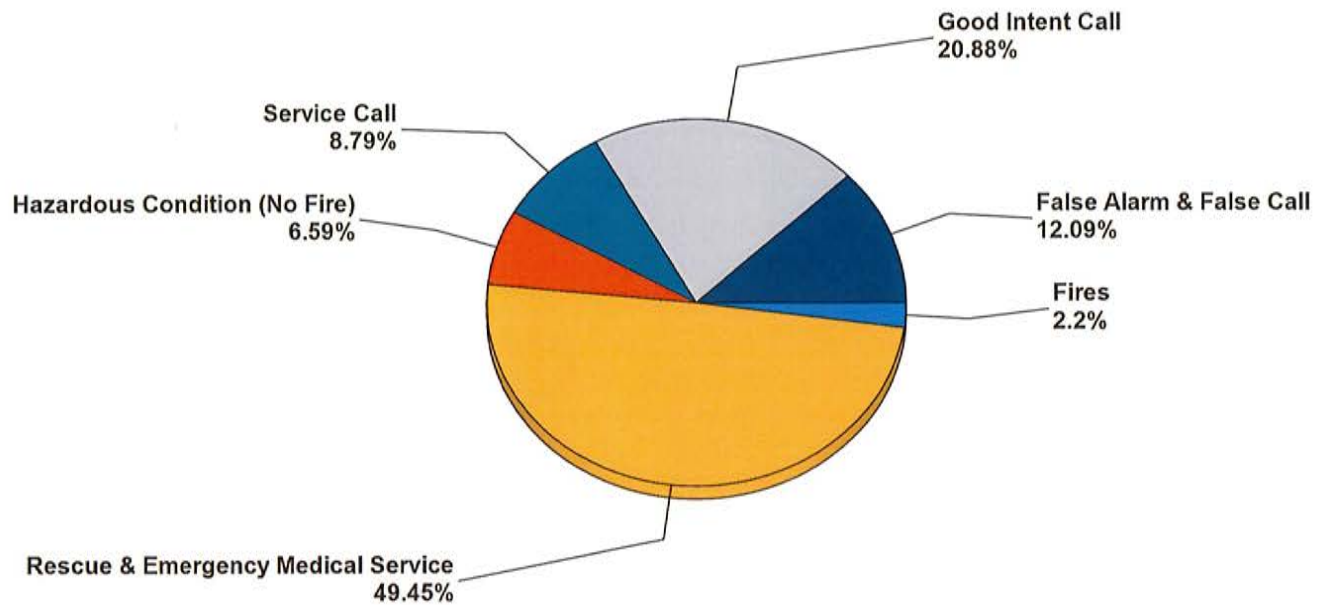
Kentfield, CA

This report was generated on 3/1/2023 8:50:57 AM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 02/01/2023 | End Date: 02/28/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	2.2%
Rescue & Emergency Medical Service	45	49.45%
Hazardous Condition (No Fire)	6	6.59%
Service Call	8	8.79%
Good Intent Call	19	20.88%
False Alarm & False Call	11	12.09%
<b>TOTAL</b>	<b>91</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



emergencyreporting.com

Doc Id: 553

Page # 1 of 2

### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	1	1.1%
113 - Cooking fire, confined to container	1	1.1%
311 - Medical assist, assist EMS crew	1	1.1%
320 - Emergency medical service, other	41	45.05%
322 - Motor vehicle accident with injuries	2	2.2%
365 - Watercraft rescue	1	1.1%
400 - Hazardous condition, other	1	1.1%
412 - Gas leak (natural gas or LPG)	2	2.2%
444 - Power line down	2	2.2%
462 - Aircraft standby	1	1.1%
512 - Ring or jewelry removal	1	1.1%
551 - Assist police or other governmental agency	1	1.1%
553 - Public service	5	5.49%
554 - Assist invalid	1	1.1%
611 - Dispatched & cancelled en route	18	19.78%
651 - Smoke scare, odor of smoke	1	1.1%
700 - False alarm or false call, other	6	6.59%
743 - Smoke detector activation, no fire - unintentional	3	3.3%
745 - Alarm system activation, no fire - unintentional	2	2.2%
<b>TOTAL INCIDENTS:</b>	<b>91</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Kentfield Fire Protection District  
Warrant List

February 2023

Type	Date	Nm	Name	Memo	Split	Amount	Balance
437 - Cash-Gen Ckg							
Check	02/15/2023	805304809	360 Rescue LLC	Inv# 20230201A & Inv# 20230201B	-SPLIT-	-793.00	-793.00
Check	02/15/2023	805304810	American Messaging	A/C #W4-108070/Inv #W4106070XB February 2023	2145 - Pager System	-24.02	-817.02
Check	02/15/2023	805304811	AT&T 415 453 0214	BAN #9391080558 / Inv #19444483 - Future	2300 - Telephone	-53.94	-870.96
Check	02/15/2023	805304812	Banner Life Insurance Company	180933000 - Marty	1515 - Health Insurance	-44.20	-915.16
Check	02/15/2023	805304813	Banner Life Insurance Company	180503273 - Viau	1515 - Health Insurance	-52.52	-967.68
Check	02/15/2023	805304814	Corbett's	(A/C #4675)	-SPLIT-	-44.18	-1,011.86
Check	02/15/2023	805304815	Golden State Emergency Vehicle Service	Inv #C1037858 & A/C No. PIE-0066	2050 - Auto/Equipment Repair	-6.41	-1,018.27
Check	02/15/2023	805304816	Jackson's Hardware	(alc #4536) Statement 1/31/23	-SPLIT-	-36.08	-1,054.35
Check	02/15/2023	805304817	Kentfield Fire District Payroll Account	A/C #0507976165	-SPLIT-	-111,602.37	-112,656.72
Check	02/15/2023	805304818	Lexipol LLC	Inv # INVLEX15131 (301/23 - 02/28/24)	2006 - Consulting Fees	-5,339.96	-117,996.68
Check	02/15/2023	805304819	Marrin Garden Solutions, Inc.	Inv # 3684	2055 - Building Repair	-161.20	-118,157.88
Check	02/15/2023	805304820	Marrin Sanitary Service	Acct # 4537464 (Inv # 1099946)	2125 - Garbage	-175.00	-118,332.88
Check	02/15/2023	805304821	National Appliance Service	March 2023 Billing	2055 - Building Repair	-175.00	-118,507.88
Check	02/15/2023	805304822	NPFA	(alc #3770) 1/31/2023 Statement	1515 - Health Insurance	-800.96	-119,308.84
Check	02/15/2023	805304823	DNG Enterprises, Inc.	Acct# 6011 5661 8341 8338	2050 - Auto/Equipment Repair	-102.65	-120,002.31
Check	02/15/2023	805304824	Office Depot	Cust #144933 / Inv # 3007074059	2215 - S/S-Office	-161.99	-120,266.95
Check	02/15/2023	805304825	TK Elevator Corporation	Reimb. PO #9498	2055 - Building Repair	-137.21	-120,404.16
Check	02/15/2023	805304826	Garcia, Anthony	Invoice #15746	2006 - Administrative Expense	-170.00	-120,574.16
Check	02/15/2023	805304827	Banshee Networks, Inc.	Dues: 1/11/2023 - 2/07/2023	2200 - S/S-Computer	-1,440.73	-122,014.89
Check	02/15/2023	805304828	Kentfield Prof. FF #1775	Account # 934487985; Invoice # 165691685	610 - Union Dues	-1,518.90	-123,533.79
Check	02/15/2023	805304829	Comcast Business	Customer No. C34022	2300 - Telephone	-705.00	-124,238.79
Check	02/15/2023	805304830	Curtis, L.N. & Sons	Acct #1374116-1034296JSC / Inv #10659301 (Lease 12/4/2022-3/3/2023)	4015 - C/O Fire Equipment	-53.12	-124,291.91
Check	02/15/2023	805304831	Rich USA, Inc.	1/5/23 - 2/4/23; Glenn 3779	2215 - S/S-Office	-67.18	-124,359.09
Check	02/15/2023	805304832	Business Card	1/5/23 - 2/4/23; Marty 8422	-SPLIT-	-879.49	-125,238.58
Check	02/15/2023	805304833	Business Card	1/5/23 - 2/4/23; Passero 8438	2305 - Training	-36.61	-125,275.19
Check	02/15/2023	805304834	Business Card	1/5/23 - 2/4/23; Poni 7901	-SPLIT-	-559.48	-125,834.67
Check	02/15/2023	805304835	Business Card	1/5/23 - 2/4/23; Wilson 3147	-SPLIT-	-580.37	-126,415.04
Check	02/15/2023	805304836	Business Card	(alc #782115681) Inv #5080183627	-SPLIT-	-2,735.69	-129,150.73
Check	02/15/2023	805304837	Business Card	AT&T 415 453 1084 2041	2205 - S/S-Fire Equipment	-314.97	-129,465.70
Check	02/15/2023	805304838	Business Card	AT&T 415 453 1082 859 9	-SPLIT-	-1,421.27	-130,886.97
Check	02/15/2023	805304839	Business Card	C.A.P.F.	2050 - Auto/Equipment Repair	-71.11	-130,958.08
Check	02/28/2023	805304840	Armatron Uniform Services	March 2023 Billing	2300 - Telephone	-27.11	-130,985.19
Check	02/28/2023	805304841	AT&T 415 453 1084 2041	Account #0379368; A/C No. PIE-0066	2300 - Telephone	-27.11	-131,012.30
Check	02/28/2023	805304842	AT&T 415 453 1082 859 9	BAN #9391050060 / Inv #15503232 Elevator	2300 - Telephone	-27.11	-131,039.41
Check	02/28/2023	805304843	AT&T 415 453 1082 859 9	BAN #9391050062 / Inv #15503234 Fire Alarm #2	1515 - Health Insurance	-354.00	-131,393.41
Check	02/28/2023	805304844	Delta Dental of California	March 2023 Billing	1515 - Health Insurance	-3,962.00	-135,355.41
Check	02/28/2023	805304845	Golden State Emergency Vehicle Service	Inv #C10379368; A/C No. PIE-0066	2050 - Auto/Equipment Repair	-233.26	-135,588.67
Check	02/28/2023	805304846	Kentfield Fire District Payroll Account	A/C #0507976165	1565 - Retirement Prefunding Contrib	-18,750.00	-154,338.67
Check	02/28/2023	805304847	Kentfield Fire District Payroll Account	A/C #0507976165	-SPLIT-	-57,131.28	-211,469.95
Check	02/28/2023	805304848	Life Assist	Accnt #05019001005; Kentfield Fire District - March 2023 Coverage	-SPLIT-	-120,071.92	-331,541.87
Check	02/28/2023	805304849	Connect Your Care	alc #94504FD / Inv #1286681, 1292201, 1295110	2210 - S/S-Medical	-298.04	-331,839.91
Check	02/28/2023	805304850	Marrin County Fire Department	Coordinated Defensible Space Inspection Program	1045 - Relief/Volunteer	-125,984.88	-457,824.79
Check	02/28/2023	805304851	RelaDyne	Delta Dental COBRA Coverage; Invoice # 444755684	1515 - Health Insurance	-6.66	-457,831.45
Check	02/28/2023	805304852	Vision Service Plan	Invoice # 002416-IN	2135 - Gas & Oil	-1,336.32	-459,167.77
Check	02/28/2023	805304853	Banner Life Insurance Company	Client ID #00105116 - March 2023	1515 - Health Insurance	-828.05	-459,995.82
Check	02/28/2023	805304854	BaySide	Invoice # 121407; PO # 9515	4630 - C/O-Building Renovation	-44.10	-460,039.92
Check	02/28/2023	805304855	Neve, Mitch	Reimbursement PO # 9516	2305 - Training	-6,951.50	-466,991.42
Check	02/28/2023	805304856	Pacific Gas & Electric	Acct 1178933549-5 - Statement 2/22/2023	2130 - Gas & Electric	-1,436.67	-468,428.09
Check	02/28/2023	805304857	Western Extermination Specialist, Inc.	Inv #2120	2205 - S/S-Fire Equipment	-1,072.27	-470,400.36
Check	02/28/2023	805304858	Silverado Avionics	Request for Reimbursement #9509	4005 - MEPA Radios & Equipment	-3,026.45	-473,426.81
Check	02/28/2023	805304860	Gutierrez, Michael		2305 - Training	-123.50	-473,550.31
Total 437 - Cash-Gen Ckg						-473,552.31	-473,552.31
439 - Cash-Payroll							
Check	02/10/2023	Debit	IBS	2005 - Administrative Expense		-260.50	-260.50
Check	02/24/2023	Debit	IBS	2005 - Administrative Expense		-120.50	-381.00
Total 439 - Cash-Payroll						-381.00	-381.00
Liabilities							
565 - Amer Frnds-Invest Def							
Check	02/15/2023	805304817	Kentfield Fire District Payroll Account	437 - Cash-Gen Ckg		3,850.99	3,850.99
Check	02/28/2023	805304848	Kentfield Fire District Payroll Account	437 - Cash-Gen Ckg		3,850.99	7,701.98
Total 565 - Amer Frnds-Invest Def						7,701.98	7,701.98
610 - Union Dues							
Check	02/15/2023	805304828	Kentfield Prof. FF #1775	437 - Cash-Gen Ckg		1,518.90	1,518.90
Total 610 - Union Dues						1,518.90	1,518.90
Total Liabilities						9,220.88	9,220.88

# Kentfield Fire Protection District Warrant List

February 2023

Type	Date	Num	Name	Memo	Split	Amount	Balance
<b>Expenses</b>							
<b>Salaries &amp; Employee Benefits</b>							
Check	02/15/2023	805304817	Kentfield Fire District Payroll Account	For Payroll 2/08/2023 - 2/21/2023	437 - Cash-Gen Ckg	81,460.46	81,460.46
Check	02/28/2023	805304848	Kentfield Fire District Payroll Account	For Payroll 2/22/2023 - 3/07/2023	437 - Cash-Gen Ckg	90,070.01	171,530.47
						171,530.47	171,530.47
<b>Total 1040 - Personnel Serv-Suspense</b>							
Check	02/28/2023	805304850	Marin County Fire Department	Coordinated Defensible Space Inspection Program_Relief - Volunteer MWPA Funds	437 - Cash-Gen Ckg	125,984.88	125,984.88
						125,984.88	125,984.88
<b>Total 1045 - Relief-Volunteer</b>							
<b>1515 - Health Insurance</b>							
Check	02/15/2023	805304812	Banner Life Insurance Company	1809330000 - Marty	437 - Cash-Gen Ckg	44.20	44.20
Check	02/15/2023	805304813	Banner Life Insurance Company	180503273 - Visu	437 - Cash-Gen Ckg	52.52	96.72
Check	02/15/2023	805304822	NPRBA	March 2023 Billing	437 - Cash-Gen Ckg	900.96	997.68
Check	02/28/2023	805304843	C.A.P.F.	March 2023 Billing	437 - Cash-Gen Ckg	354.00	1,351.68
Check	02/28/2023	805304844	Delta Dental of California	Account #05-0190001009: Kentfield Fire District - March 2023 Coverage	437 - Cash-Gen Ckg	3,962.00	5,313.68
Check	02/28/2023	805304847	Kentfield Fire District Payroll Account	PERS Active & Retired Health Premium March 2023	437 - Cash-Gen Ckg	53,612.15	58,925.83
Check	02/28/2023	805304851	Kentfield Fire District Payroll Account	Non-PERS Health Premium March 2023	437 - Cash-Gen Ckg	3,519.13	62,444.96
Check	02/28/2023	805304853	Connect Your Care	Delta Dental COBRA Coverage Invoice # 444755684	437 - Cash-Gen Ckg	6.66	62,451.62
Check	02/28/2023	805304854	Vision Service Plan	Client ID #00106116- March 2023	437 - Cash-Gen Ckg	828.05	63,279.67
Check	02/28/2023	805304854	Banner Life Insurance Company	181941050 - Gutierrez	437 - Cash-Gen Ckg	44.10	63,323.77
						63,323.77	63,323.77
<b>Total 1515 - Health Insurance</b>							
<b>1530 - Retire Employer</b>							
Check	02/15/2023	805304817	Kentfield Fire District Payroll Account	Safety (Classic / PEPR) & Misc. EE/ER	437 - Cash-Gen Ckg	26,030.42	26,030.42
Check	02/28/2023	805304848	Kentfield Fire District Payroll Account	Safety (Classic / PEPR) & Misc. EE/ER	437 - Cash-Gen Ckg	26,030.42	52,060.84
						52,060.84	52,060.84
<b>Total 1530 - Retire Employer</b>							
<b>1565 - Retirement Prefunding Contrib</b>							
Check	02/28/2023	805304846	Kentfield Fire District Payroll Account	A/C #0507976165 - March 2023 CEPPT Contributions	437 - Cash-Gen Ckg	18,750.00	18,750.00
						18,750.00	18,750.00
<b>Total 1565 - Retirement Prefunding Contrib</b>							
<b>Total Salaries &amp; Employee Benefits</b>							
<b>Services &amp; Supplies</b>							
<b>2005 - Administrative Expense</b>							
Check	02/10/2023	805304817	IBS	IBS Invoice Fee	439 - Cash-Payroll	260.50	260.50
Check	02/15/2023	805304817	Kentfield Fire District Payroll Account	Reimb. PO #9498	437 - Cash-Gen Ckg	260.50	521.00
Check	02/15/2023	805304828	Garcia, Anthony	15/23 - 2/4/23: Pomi 7901	437 - Cash-Gen Ckg	170.00	691.00
Check	02/15/2023	805304836	Business Card	15/23 - 2/4/23: Wilson 3147	437 - Cash-Gen Ckg	1,684.89	2,375.89
Check	02/15/2023	805304838	Business Card	IBS Invoice Fee	439 - Cash-Payroll	70.82	2,446.71
Check	02/24/2023	805304838	IBS	IBS Invoice Fee	439 - Cash-Payroll	120.50	2,567.21
Check	02/28/2023	805304848	Kentfield Fire District Payroll Account	IBS Invoice Fee	437 - Cash-Gen Ckg	120.50	2,687.71
						2,687.71	2,687.71
<b>Total 2005 - Administrative Expense</b>							
<b>2006 - Consulting Fees</b>							
Check	02/15/2023	805304818	Lexipol LLC	Inv #INVLEX15131 (3/01/23 - 02/28/24)	437 - Cash-Gen Ckg	5,339.96	5,339.96
						5,339.96	5,339.96
<b>Total 2006 - Consulting Fees</b>							
<b>2015 - Dues &amp; Publications</b>							
Check	02/15/2023	805304836	Business Card	1/5/23 - 2/4/23: Pomi 7901	437 - Cash-Gen Ckg	14.00	14.00
						14.00	14.00
<b>Total 2015 - Dues &amp; Publications</b>							
<b>2050 - Auto/Equipment Repair</b>							
Check	02/15/2023	805304814	Corbet's	(A/C #4675)	437 - Cash-Gen Ckg	31.34	31.34
Check	02/15/2023	805304815	Golden State Emergency Vehicle Service	Inv #C1037658 & A/C No. PIE-0066	437 - Cash-Gen Ckg	6.41	37.75
Check	02/15/2023	805304816	Jackson's Hardware	(a/c #4536) PO # 9465	437 - Cash-Gen Ckg	21.89	59.64
Check	02/15/2023	805304823	DNG Enterprises, Inc.	(a/c #3770) 1/31/2023 Statement	437 - Cash-Gen Ckg	102.65	162.29
Check	02/28/2023	805304839	Aramark Uniform Services	(a/c #792113661) Inv #5080163627	437 - Cash-Gen Ckg	71.11	233.40
Check	02/28/2023	805304845	Golden State Emergency Vehicle Service	Inv #C1037936; A/C No. PIE-0066	437 - Cash-Gen Ckg	233.26	466.66
						466.66	466.66
<b>Total 2050 - Auto/Equipment Repair</b>							
<b>2055 - Building Repair</b>							
Check	02/15/2023	805304819	Marin Garden Solutions, Inc.	Inv # 3684	437 - Cash-Gen Ckg	161.20	161.20
Check	02/15/2023	805304821	National Appliances Service	Acct # 4537464 (Inv # 1059948)	437 - Cash-Gen Ckg	175.00	336.20
Check	02/15/2023	805304825	Tk Elevator Corporation	Cust #144933 / Inv # 3007074089	437 - Cash-Gen Ckg	137.21	473.41
				(A/C #4675)	437 - Cash-Gen Ckg	12.84	486.25

# Kentfield Fire Protection District Warrant List

February 2023

Type	Date	Nu	Name	Memo	Split	Amount	Balance
Check	02/15/2023	805304834	Business Card	1/5/23 - 2/4/23: Marty 5375	437 - Cash-Gen Ckg	65.92	552.17
		Total 2055 - Building Repair				552.17	552.17
Check	02/15/2023	805304835	Business Card	1/5/23 - 2/4/23: Pasero 8438	437 - Cash-Gen Ckg	430.37	430.37
Check	02/15/2023	805304838	Business Card	1/5/23 - 2/4/23: Wilson 3147	437 - Cash-Gen Ckg	432.99	863.36
		Total 2115 - Emergency Fire Expenses				863.36	863.36
Check	02/15/2023	805304838	Business Card	1/5/23 - 2/4/23: Wilson 3147	437 - Cash-Gen Ckg	752.88	752.88
		Total 2120 - Fire Conferences				752.88	752.88
Check	02/15/2023	805304820	Marin Sanitary Service	Inv # 2774243_January 2023 Service	437 - Cash-Gen Ckg	768.47	768.47
		Total 2125 - Garbage				768.47	768.47
Check	02/28/2023	805304857	Pacific Gas & Electric	Acct 1176933549-5 - Statement 2/22/2023	437 - Cash-Gen Ckg	1,436.67	1,436.67
		Total 2130 - Gas & Electric				1,436.67	1,436.67
Check	02/28/2023	805304852	RelaDyne	Invoice # 0002418-IN	437 - Cash-Gen Ckg	1,336.32	1,336.32
		Total 2135 - Gas & Oil				1,336.32	1,336.32
Check	02/15/2023	805304810	American Messaging	A/C #W4-106070/Inv #W4106070XB February 2023	437 - Cash-Gen Ckg	24.02	24.02
		Total 2145 - Pager System				24.02	24.02
Check	02/15/2023	805304835	Business Card	1/5/23 - 2/4/23: Pasero 8438	437 - Cash-Gen Ckg	150.00	150.00
		Total 2150 - Prevention				150.00	150.00
Check	02/15/2023	805304827	Banshee Networks, Inc.	Invoice # 15746	437 - Cash-Gen Ckg	1,440.73	1,440.73
		Total 2200 - S/S-Computer				1,440.73	1,440.73
Check	02/15/2023	805304816	Jackson's Hardware	(a/c #4538) PO # 9464	437 - Cash-Gen Ckg	14.19	14.19
Check	02/15/2023	805304832	Business Card	1/5/23 - 2/4/23: Garcia 3779	437 - Cash-Gen Ckg	407.85	422.04
Check	02/28/2023	805304868	Western Extrication Specialist, Inc.	1/5/23 - 2/4/23: Viaw 7962 Inv #2120	437 - Cash-Gen Ckg	314.97	737.01
		Total 2205 - S/S-Fire Equipment				1,072.27	1,809.28
						1,809.28	1,809.28
Check	02/28/2023	805304849	Life Assist	a/c #94904FD / Inv #1286661, 1292201, 1295110	437 - Cash-Gen Ckg	298.04	298.04
		Total 2210 - S/S-Medical				298.04	298.04
Check	02/15/2023	805304824	Office Depot	Acct# 6011 5661 8341 8338	437 - Cash-Gen Ckg	161.99	161.99
Check	02/15/2023	805304831	Ricoh USA, Inc.	Acct #1374116-1034296USC / Inv #106959301 (Lease 12/4/2022-3/3/2023)	437 - Cash-Gen Ckg	67.18	229.17
		Total 2215 - S/S-Office				229.17	229.17
Check	02/15/2023	805304832	Business Card	1/5/23 - 2/4/23: Garcia 3779	437 - Cash-Gen Ckg	471.64	471.64
		Total 2220 - S/S-Station				471.64	471.64
Check	02/15/2023	805304811	AT&T 415 453 0214	BAN #9391080558 / Inv #19444483 - Future	437 - Cash-Gen Ckg	53.94	53.94
Check	02/15/2023	805304829	Comcast Business	Account # 934487985; Invoice # 165691685	437 - Cash-Gen Ckg	705.00	758.94
Check	02/15/2023	805304836	Business Card	1/5/23 - 2/4/23: Patti 7801	437 - Cash-Gen Ckg	1,036.80	1,795.74
Check	02/15/2023	805304838	Business Card	1/5/23 - 2/4/23: Wilson 3147	437 - Cash-Gen Ckg	164.58	1,960.32
Check	02/28/2023	805304840	AT&T 415 453 1064 204 1	BAN #9391050061 / Inv #19503232 Elevator	437 - Cash-Gen Ckg	27.11	1,987.43
Check	02/28/2023	805304841	AT&T 415 457 4655 859 9	BAN #9391050061 / Inv #19503233 Fire Alarm #1	437 - Cash-Gen Ckg	27.11	2,014.54
Check	02/28/2023	805304842	AT&T 415 453 1062 859 9	BAN #9391050062 / Inv #19503234 Fire Alarm #2	437 - Cash-Gen Ckg	27.11	2,041.65



Kentfield Fire Protection District  
Warrant List

February 2023

Type	Date	Num	Name	Memo	Split	Amount	Balance
Total 2300 - Telephone							
2305 - Training							
Check	02/15/2023	805304809	360 Rescue LLC	Inv# 20230201A		2,041.65	2,041.65
Check	02/15/2023	805304893	Business Card	1/5/23 - 2/4/23; Glenn- 8422	437 - Cash-Gen Ckg	500.00	500.00
Check	02/15/2023	805304824	Business Card	1/5/23 - 2/4/23; Mary 5375	437 - Cash-Gen Ckg	36.61	536.61
Check	02/28/2023	805304856	Neve, Mitch	Reimbursement PO # 9516	437 - Cash-Gen Ckg	493.56	1,030.17
Check	02/28/2023	805304860	Gutierrez, Michael	Request for Reimbursement #9509	437 - Cash-Gen Ckg	900.00	1,930.17
Total 2305 - Training							
						123.50	2,053.67
Total Services & Supplies							
Capital Outlay							
4005 - MERA Radios & Equipment							
Check	02/28/2023	805304859	Silverado Avionics	Inv #2520		22,738.40	22,738.40
Total 4005 - MERA Radios & Equipment							
						3,026.45	3,026.45
4015 - C/O-Fire Equipment							
Check	02/15/2023	805304809	360 Rescue LLC	Inv# 20230201B	437 - Cash-Gen Ckg	293.00	293.00
Check	02/15/2023	805304830	Curtis, L.N. & Sons	INV661151, Sales Order No. 722620, PO# 9500	437 - Cash-Gen Ckg	53.12	346.12
Total 4015 - C/O-Fire Equipment							
						346.12	346.12
4050 - C/O-Building Renovation							
Check	02/28/2023	805304855	Bayside	Invoice # 127407; PO # 9515	437 - Cash-Gen Ckg	6,951.50	6,951.50
Total 4050 - C/O-Building Renovation							
						6,951.50	6,951.50
Total Capital Outlay							
						10,324.07	10,324.07
Total Expenses							
						464,712.43	464,712.43
TOTAL							
						0.00	0.00