## BOARD OF DIRECTORS



Regular Meeting Agenda

June 14, 2023

Kentfield Fire District Office, Conference Room, 1<sup>st</sup> Floor

And

The Tides Inn, 480 King Carter Dr, Irvington, VA 22480

**ATTENTION:** This will be an in-person meeting of the Board of Directors due to the expiration of Executive Order N-29-20 on February 28, 2023, but any interested member of the public can participate virtually and/or telephonically by utilizing the Zoom meeting information and/or the dial-in information printed on this agenda.

Zoom Video Conference link: https://us02web.zoom.us/j/9459048313

Meeting ID: 945 904 8313

Call in Line: 1 (669) 900-6833, when prompted, enter meeting ID: 945 904 8313-#

Time: 6:30 p.m. For clarity of discussion, the Public is requested to MUTE except:

- 1. During Open Time for public expression item.
- 2. Public comment period on agenda items.
- 3. If there are any members of the public who wish to speak, please raise your hand in the actions, and those joining us by phone, STAR\* 9 to raise your hand and Star\* 6 to unmute yourself.

NOTE: The meeting will be recorded.

- 1. CALL TO ORDER 6:30 p.m. Agenda available on the KFD website.
- 2. PLEDGE OF ALLEGIANCE
- 3. ROLL CALL
- 4. APPROVAL OF MINUTES

The Board may choose to approve the minutes of the May 10, 2023 meeting.

Board Action: 1. Discussion 2. Motion 3. Public Comment 4. Vote

## 5. ORAL COMMUNICATION

This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

<sup>\*</sup>District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

## 6. AGENDA ADJUSTMENTS

## 7. UNFINISHED BUSINESS

A. KAPF Labor Contract Negotiation Process – Negotiation Process

Board Action: 1. Discussion 2. Motion 3. Public Comment 4. Vote

CLOSED SESSION - pursuant to Government Code §54957.6 for Public Labor Negotiation and Government Code §54957.6(a) for Public Employee Benefit Negotiation - Board discussion and possible action

## 8. NEW BUSINESS

A. Special Fire Tax Assessment F/Y 2023/2024 County of Marin Transmittal 3 Rate Schedule **Resolution 7-2023:** Resolution by the Board of Directors of the Kentfield Fire District Adopting Special Assessment Rates for F/Y 2023/2024

Board Action: 1. Discussion 2. Motion 3. Public Comment 4. Vote

B. KFD Staff Agreements - Chief Pomi

CLOSED SESSION - pursuant to Government Code §54957.6 for Public Labor Negotiation and Government Code §54957.6(a) for Public Employee Benefit Negotiation.

Board Action: 1. Discussion 2. Motion 3. Public Comment 4. Vote

C. Public Hearing for 2023/24 Proposed Final Budget – Open Public Hearing Board Action: 1. Discussion 2. Motion 3. Public Comment 4. Vote

D. 2023/24 Proposed Final Budget - Chief Pomi

**Resolution 8-2023:** Resolution by the Board of Directors of the Kentfield Fire District Adopting the Budget for Fiscal Year 2023/24

Board Action: 1. Discussion 2. Motion 3. Public Comment 4. Vote

- E. OPEB Actuarial Valuation Services Agreement Chief Pomi Board Action: 1. Discussion 2. Motion 3. Public Comment 4. Vote
- 9. CHIEF'S REPORT Receive and File
- 10. DIRECTOR MATTERS Directors may report on their activities and meetings
- 11. <u>CORRESPONDENCE</u>: KAPF Thank You, MERA, Blood Drive, MWPA Project Update, Thank You Letters

## 12. REPORTS

A. Overtime, Incident – May 2023

## 13. APPROVAL OF MONTHLY EXPENSES

Approval of May warrant 805304953 to and including 805305011 for \$451,080.90

Board Action: 1. Discussion 2. Motion 3. Public Comment 4. Vote

CONFIRM NEXT MEETING DATE: July 12, 2023

<sup>\*</sup>District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

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15. <u>ADJOURNMENT</u>

<sup>\*</sup>District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

MEETING TYPE: Regular

DATE: Wednesday, May 10, 2023

CALL TO ORDER: 6:30 p.m. by Chairman Evergettis. Director Murray led the assembly in the Pledge of

Allegiance.

**ROLL CALL:** Corbet-present; Evergettis-present; Gerbsman-present; Murray-present; Naso-present. Also in attendance were Chief Pomi, Battalion Chief Glenn, Deputy Fire Marshal Pasero, B-Shift, and Recording Secretary Wilson.

APPROVAL OF PRIOR MONTH'S MINUTES: M/S Gerbsman/Corbet to approve the minutes of April 12, 2023.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye

Ayes: 5; Noes: 0 Motion passes

**ORAL COMMUNICATION: None** 

**AGENDA ADJUSTMENTS: None** 

SPECIAL ANNOUNCEMENTS/PRESENTATIONS: None

## **UNFINISHED BUSINESS:**

a. KAPF Labor Contract Negotiation Process – Negotiation Process

CLOSED SESSION - Pursuant to Government Code §54957.6 for Public Labor Negotiation and
Government Code §54957.6(a) for Public Employee Benefit Negotiation –

The Board entered a Closed Session at 6:34 p.m.

The Board adjourned and entered back into Open Session at 6:57 p.m.

Director Evergettis stated there was nothing to report at this time.

## **NEW BUSINESS:**

a. Reporting of Mandatory Inspections & Compliance – Deputy Fire Marshal Pasero explained Resolution 6-2023 is in regards to the mandatory reporting of inspections and compliance. The past few years, the District created a resolution to memorialize the completion of the state-mandated inspections. In 2018, SB 1205 was adopted to require fire agencies to memorialize the state-mandated inspections that are done each year specifically in the R2 or apartment complexes and the school buildings. This was meant as a measure to ensure fire agencies are keeping up with the state-mandated requirements for those inspections. As in the years past, the Kentfield Fire Protection District reports those inspections as completed within its boundaries. Deputy Fire Marshal Pasero reported Resolution 6-2023 will be filed and kept on record to show the completion of those state-mandated inspections for the last calendar year. Deputy Fire Marshal Pasero asked if there were any questions. There was none.

M/S Murray/Naso to approve **Resolution 6-2023**, a resolution of the Board of Directors of the Kentfield Fire Protection District Acknowledging Receipt of a Report Made by the Fire Chief of the Kentfield Fire Protection District regarding the Inspection of Certain Occupancies Required to Perform Annual Inspections in Such Occupancies Pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code.

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye

Ayes: 5; Noes: 0

Motion passes

b. Type 3 Fire Engine Update and Budget Adjustment FY 2022/23 – Chief Pomi explained a budget adjustment request for the current fiscal year. The Type III Fire Engine was ordered back in October of 2021. At that time, the Board agreed to make a down payment of \$167k with the remaining balance of \$305k to be paid upon the delivery of the engine. Due to supply chain issues and other unforeseen reasons, the Type III Fire Engine will not be completed in this current fiscal year. This fiscal year, \$305k was transferred from the District's reserve account to the active operating budget category #4070 Apparatus Replacement. Chief Pomi requested to transfer the \$305k from the active operating budget category #4070 Apparatus Replacement back into the reserves, Category #6910 Apparatus Replacement Assigned Fund balance. He explained when the auditors review the end of the year budget, it will be clean. Next month, when the final budget for fiscal year 2023/24 is presented, the District can once again reverse the transfer to prepare for the payment of the Type III Fire Engine's remaining balance. Chief Pomi reiterated this budget adjustment is only an auditing accounting change and asked if there were any questions. There were none.

M/S Gerbsman/Murray to approve the Capital Outlay Apparatus Replacement Fund Transfer to Apparatus Replacement Assigned Fund Balance.

## OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye Ayes: 5; Noes: 0

c. FY 2022/23 Overtime Budget Adjustments – Chief Pomi requested Board action to increase the current budget revenues category #9950 State Fires from \$220k to \$330k and category #9955 Shared Services from \$0 to \$30k. Also included in the request was to increase category #1030 Overtime expense from \$446,538 to \$586,538. Chief Pomi explained the \$140k increase in both revenue and expenses will create a net zero change in the budget and is due to the amount of overtime the District acquired this year. Detailed information was included in the Board packet to serve as supporting documentation to the offsetting line-item adjustment requests. Chief Pomi asked if there were any questions. There were none.

M/S Gerbsman/Naso to approve increasing the Revenue Adjustments to the State Fires and Shared Services Revenue Categories to Offset Overtime Expense.

## OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye

Ayes: 5; Noes: 0 Motion passes

Motion passes

d. *Preliminary Budget Fiscal Year 2023-24* – Chief Pomi referenced the proposed preliminary 2023/24 Budget provided in the Board packed and presented the following highlights:

### **REVENUE**

**9001/Property Tax Current Secured** – The District's main source of income and the County of Marin Department of Finance is projecting a 5% increase over last year. The projected revenue is about \$5,703,772.

**9007/Special Assessment-Measure** G – Currently this assessment is at  $.07\phi$ , which is the same amount per square foot as years prior.

9905/AT&T Lease Agreement - Reflects a 3% COLA increase.

9910/T-Mobile Lease Agreement - Reflects a 3% COLA increase.

9920/Marin General Hospital Contract - Reflects a 3% COLA increase.

9950/State Fires Reimbursement – Increased by \$30k; This is an estimate and will depend on the fire season ahead.

9955/Shared Services Revenue - Increased by \$25k.

Total revenue projected to be \$7,602,880 for the year.

### **PERSONNEL**

1010/Extra Hire/Temp. FF – Reduced by \$20k; The District is not anticipating a need for this category. 1030/Overtime – Increased by about \$296k; \$742k is an actual average number for the past three years. If this category is properly funded, it will reduce the budget adjustments needed later in the fiscal year. 1050/Salaries/Safety – With negotiations still in progress, the figures presented serve as a placeholder and are not finalized.

1515/Health Insurance – This category includes costs associated with medical, dental, vision, life insurance, long-term disability, long-term care, etc.; The projected budget is \$802k.

**1520/Incentives** – Category for education incentives; once our Engineers reach 3 1/2 years, they become qualified for incentives.

1530/PERS Retirement - Reflects an increase of \$1.3m per the MOU agreement.

Total Personnel costs will increase by \$572k: from \$5,447,549 to \$6,019,679.

### **SERVICES & SUPPLY**

2015/Publications and Dues - Reduced by \$2k.

2050/Auto and Equipment Repairs - Reduced by \$8,500.

2055/Building Repairs - Reduced by \$3k.

**2080/Insurance-Workers Comp** – Increased by \$31k; This is based on the overtime calculation in payroll.

2105/Central Dispatch - Large increase projected due to the new dispatch center being built.

2205/Fire Equipment - Reduced by \$4,720.

2210/Medical Supplies and Equipment – Reduced by \$1,100.

**2310/Vehicle Allowance** – Removing funds from this category; The District will be providing the Fire Chief with a vehicle.

Total Services & Supply projected at a \$96,685 increase: from \$1,072,786 to \$1,169,471.

## **DEBT SERVICES**

3110/Fire Station Renovation-Principal – At \$152,144; This will be the final payment on the loan which will be due on December 30, 2023.

3120/Fire Station Renovation Interest – At \$2,586; Decreased by \$10,174.

3130/Solar Debt Service - \$0; Retired debt service paid off in December 2020.

Total Debt Services at \$154,730; a decrease of \$154,731 from last year.

### CAPITAL OUTLAY

4005/MERA; Radios; CAD/iPads - Reduced by \$10k.

4015/Fire Equipment - Reduced by \$20k.

4050/Building Repair - Reduced by \$10k.

4075/Mapping and Planning - Reduced by \$10k.

**4070/Apparatus Replacement** – Increased by \$605k to prepare for the Type III Fire Engine and Utility Vehicle purchases.

Total Capital Outlay at \$822,300; an increase of \$142,974 from last year.

Reserve Allocations total \$8,020,203 in assigned funds.

## **BUDGET ANALYSIS**

Total Revenue is increasing \$384k at \$7.6 Million.
Total Personnel is increasing \$572k at \$6 Million.
Total Services & Supply is increasing \$96k at \$1.2 Million.
Total Debt Service decreased by \$154,731 to \$154,730.
Total Capital Outlay is increasing by \$142,974 to \$822,300.
The projected fund balance for fiscal year 2023/24 will be \$70k net loss.

In order to help balance the budget, Chief Pomi proposed a few options. He suggested the possibility of further line-item budget adjustments to reduce spending, but explained expenditures are exceedingly high and the District needs the capital in order to operate. Another option would be to increase the Special Assessment - Measure G tax, which is currently assessed at \$.07 a square foot. In the life of the Special Assessment - Measure G tax, the rate has never been increased. The last proposed option, Chief Pomi stated instead of cutting line items or increasing the tax measure, the District could re-allocate funds from the reserves.

After much discussion, the Board agreed the best option would be the re-allocation of funds from reserves. Based on the discussion, Chief Pomi stated he would be prepared to present a FY 2023/24 final budget for Board approval at the next meeting.

## **DIRECTOR MATTERS:**

**Director Naso** – Reported on the MERA Board meeting. Chief Pomi and Director Naso attended the most recent meeting in-person. There was an election of officers for the MERA governing Board. The President will be Tiburon Fire Chief Richard Pearce and Vice President will be Todd Cusimano, who is the City Manager of Mill Valley. Both have been voted in for another year.

**Director Evergettis** – Reported on the MWPA Board meeting. Novato Fire is preparing a large vegetation management project around their community. Hoping to see this kind of work in the Kentfield Fire District in the next year.

CORRESPONDENCE: Were reviewed.

**DISTRICT OPERATIONS:** April Incident Logs and Overtime Reports were reviewed.

## APPROVAL OF WARRANTS:

M/S Murray/Gerbsman to approve April warrant 8053048911 to and including 805304952 for \$340,860.56

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Aye; Naso-Aye

Ayes: 5; Noes: 0 Motion passes

**NEXT MEETING:** The next regular meeting will be held on June 14, 2023.

ADDITIONAL ACTIONS: Chairman Evergettis asked for a moment of silence.

**ADJOURNMENT:** M/S Gerbsman/Naso to adjourn this meeting at 7:44 p.m. All ayes.

Respectfully submitted,

Jena Wilson Recording Secretary Mark Pomi - Chief

## KENTFIELD FIRE PROTECTION DISTRICT

Phone (415) 453-7464 Fax (415) 453-4578

1004 SIR FRANCIS DRAKE BOULEVARD

KENTFIELD CA. 94904

TO:

**Board of Directors** 

FROM:

SUBJECT:

Special Fire Tax Assessment F/Y 23-24 County of Marin Transmittal 3 Rate Schedule

DATE:

5/23/2023

## Resolution 7-2023

In 1979 the Kentfield Fire District Board of Directors adopted Resolution No. 10-1979 that put a local ballot measure before the voters asking to approve a special tax. "Measure H" provided the District with taxing authority to assess up to .06 cents per square foot of "finished area" of District buildings as well as a sliding fee for vacant parcels greater than one acre.

In November of 2013 the voters approved "Measure G" with a 75.42% approval rate. This Measure increased the square footage tax to .10 cents, plus an annual COLA. Currently the maximum ceiling is at .1247 cents. Additionally, the District has only needed to assess .07 cents (\$547,000) of the possible .1247 cents (\$974,442) approved by the voters, which accounts a return to the Fire District residents of \$427,442 per tax year.

In 2022/2023 the District assessed approximately 2322 parcels at .07 cents per square foot, resulting in approximately \$547,000 in revenue. Unimproved parcels accounted for approximately \$2,000 additional revenue, resulting in Special Assessment revenue totaling \$549,000.

## Action:

Request the Assessor place the Kentfield Fire District Assessment on 2023-24 District property tax bills as shown in Resolution 7-2023.

## Attached:

Resolution 7-2023

Transmittal 3 worksheet with a charge of .07 cents.

Mark Pomi Fire Chief Phone: (415) 453-7464 Fax: (415) 453-4578

## **Kentfield Fire Protection District**

1004 SIR FRANCIS DRAKE BOULEVARD KENTFIELD, CALIFORNIA 94904-1468 www.kentfieldfire.org

## **RESOLUTION NO. 7-2023**

## RESOLUTION BY THE BOARD OF DIRECTORS OF THE KENTFIELD FIRE DISTRICT ADOPTING SPECIAL ASSESSMENT RATES FOR F/Y 2023/2024

WHEREAS, the voters of the Kentfield Fire District did vote by a greater than two-thirds majority to pass "Measure G" on November 5, 2013, and

WHEREAS, "Measure G" allows the Kentfield Fire District to assess a special tax of up to (.1247 cents per square foot) of structure size and/or up to \$20.00 per acre of unimproved property, and

WHEREAS, the amounts presented on the County of Marin Transmittal Three Rate Schedule form are current rates for 2023/2024 at (.7 cents),

**NOW, THEREFORE**, be it resolved that the Board of Directors of the Kentfield Fire District does hereby adopt the District Special Assessment for 2023/2024 according to the abovementioned Transmittal Three Rate Schedule.

**PASSED AND ADOPTED** at a regular meeting of the Board of Directors of the Kentfield Fire Protection District on the 14<sup>th</sup> day of June 2023 by the following vote:

| AYES:                                |   |
|--------------------------------------|---|
| NOES:                                |   |
| ABSENT:                              |   |
| ABSTAIN:                             |   |
|                                      |   |
| Barry Evergettis, Chairman, Board of | Directors                                     |
|                                      | ATTEST:                                       |
|                                      | Michael Murray, Secretary, Board of Directors |

END DATE (ie: June 30, 2024 or No End Date NED) End Date (ie: June 30, 2024 or No End Date NED) Please visit the DOF website to ensure your exemption application form 0.00 20.00 15.00 10.00 0.00 20.00 15.00 10.00 is up-to-date on the DOF website. If not, please submit a PDF copy with Rate Per Acre Range You CAN submit this T3 form NOW if your rates are already set for FY 23 / 24. T3 is independent of the Preliminary Reports you will be receiving in mid-July. June 14, 2023 \*Name & Letter of Ballot Measure Kentfield Fire Protection District Measure G June 30, 2024 Click here to view your exemption form resolution and/or [ ] board minutes attached. (Check all that is applicable.) Date Rates for Acres Acres Scale 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 this Transmittal Three. Thank you. 415-453-7464 Department of Finance Property Tax Division --> Phone (415) 473-6158 Fax: (415) 473-4011 District Number 5.99 0.99 5.99 25.99 999.99 0.99 25.99 999.99 \*Date Ballot Measure Expires To Acres 2 Please note: Transmittal will not be processed without legal authorization attached. Following are the rates for our District for the current year FY 2023 / 2024 Submit Anytime Now but no later than THURSDAY JULY 6, 2023 MARIN COUNTY DEPARTMENT OF FINANCE - TAX DIVISION Phone Please email this form back to --> MLeow@MarinCounty.Org numerical Use Code order 9 20 FY 2023 / 2024 TRANSMITTAL THREE (T3) START DATE (i.e. July 01, 2023) RATE SCHEDULE Rate Per Other 75.42% Sanitary Unit Mark Pomi ordinance; Rate Per Rates for Parcel Data (Please round to even cents) Kentfield Fire Protection District Occupancy Unit Signature Dates Authorization Applies Rate Per **8** 64 79 € If election is not required, then copy of current November 5, 2013 Rate per Living Unit 1,470 Yes # of Yes / No Votes (if applicable) Rate per Bldg Sq. Ft. 7 cents 7 cents 7 cents 7 cents 7 cents Proposition 218 Compliance: Mark Pomi \*Date of Election District Name Flat Fee Per Parcel Print Name (numerical order) 1 Use Code NOTE 14 21 61

|   |   |   |                                  |      |       |       |        |  |   |  |   |   |  |   |  |   |  |   |  |  |   | _   | _  |   |
|---|---|---|----------------------------------|------|-------|-------|--------|--|---|--|---|---|--|---|--|---|--|---|--|--|---|---|--|---|
| 2   | 105240  |   | Rate Per Acre Range              | 0.00 | 20.00 | 15.00 | 10.00  |  |   |  |   |   |  |   |  |   |  |   | Please visit the DOF website to ensure your exemption application form | is uploaded / up-to-date on the DOF website. If not, please submit a PDF | copy of your exemption form with this Transmittal Three. Thank you. | Suc   |  |   |
| 2 of  | District #:                                       | Rates for Acres                                   | Acres Scale                      | 1.00 | 1.00  | 1.00  | 1.00   |  |   |  |   |   |  |   |  |   |  |   | sure your exe  | F website. If  | his Transmitt   | tytaxexemptic                                     |  |   |
| Page 2  | D   | Rates   | To Acres                         | 0.99 | 5.99  | 25.99 | 66.666 |  |   |  |   |   |  |   |  |   |  |   | OF website to en   | date on the DO   | ption form with t   | ounty.org/proper                                  | 115) 473-4011  |   |
| 06, 2023  |   |   | Use Code<br>(numerical<br>order) | 50   |       |       |        |  |   |  |   |   |  |   |  |   |  |   | Please visit the D(  | s uploaded / up-to   | copy of your exem   | http://apps.marincounty.org/propertytaxexemptions | 173-6158 Fax: (4                                       | inCounty.Org  |
| luly  |   |   |                                  |      |       |       |        |  | _ |  | _ | _ |  | _ |  |   |  | _ |  |  |   |   | 15) 4  | Mar   |
| Transmittal Three (Continued) for FY 2023 / 2024 due no later than Thursday July 06, 2023 |   | s)  | Rate Per Other                   |      |       |       |        |  |   |  |   |   |  |   |  |   |  |   |  |  |   |   | Tax Division> Phone (415) 473-6158 Fax: (415) 473-4011 | Please email this form back to> MLeow@MarinCounty.Org |
| no later t  | ct  | en cent   | Rate Per<br>Sanitary Unit        |      |       |       |        |  |   |  |   |   |  |   |  |   |  |   |  |  |   |   | rty Tax Div  | this form ba  |
| / 2024 due  | District Name: Kentfield Fire Protection District | Rates for Parcel Data (Please round to even cents | Rate Per Rate Per Occupancy Unit |      |       |       |        |  |   |  |   |   |  |   |  |   |  |   |  |  |   |   | Department of Finance Property                         | lease email   |
| r FY 2023   | Fire Protect                                      | a (Please   | Rate per<br>Living Unit          |      |       |       |        |  |   |  |   |   |  |   |  |   |  |   |  |  |   |   | tment of Fin   | Д   |
| ntinued) fo   | Kentfield I                                       | arcel Dat   | Rate per<br>Bldg Sq. Ft.         |      |       |       |        |  |   |  |   |   |  |   |  | ĸ |  |   |  |  |   |   | Depart   |   |
| Three (Cor  | ict Name:   | tes for P   | Flat Fee<br>Per Parcel           |      |       |       |        |  |   |  |   |   |  |   |  |   |  |   |  |  |   |   |  |   |
| Transmittal   | Distr   | Ra  | Use Code<br>(numerical order)    |      |       |       |        |  |   |  |   |   |  |   |  |   |  |   |  |  |   |   |  |   |

Mark Pomi - Chief

## KENTFIELD FIRE PROTECTION DISTRICT

Phone (415) 453-7464 Fax (415) 453-4578

1004 SIR FRANCIS DRAKE BOULEVARD

KENTFIELD CA. 94904

well-

TO:

**Board of Directors** 

FROM:

Mark Pomi, Fire Chief

SUBJECT:

Proposed Final Budget F/Y 2023-24

DATE:

5/23/2023

The Board packet includes the Proposed Final 2023-2024 Budget for the Kentfield Fire Protection District.

Enclosed are the worksheets for your review.

- 1. Approved 23/24 Preliminary Budget
- 2. Proposed 23/24 Final Budget.

## Action:

1. Board review, discuss, and approval of the Final 2023-24 Budget

2. Approval of Resolution 8-2023

## Attached:

Resolution 8-2023

Budget worksheets for FY 23/24

Mark Pomi Fire Chief Phone: (415) 453-7464 Fax: (415) 453-4578

## **Kentfield Fire Protection District**

1004 SIR FRANCIS DRAKE BOULEVARD KENTFIELD, CALIFORNIA 94904-1468 www.kentfieldfire.org

## **RESOLUTION NO. 8-2023**

## RESOLUTION BY THE BOARD OF DIRECTORS OF THE KENTFIELD FIRE DISTRICT ADOPTING THE BUDGET FOR FISCAL YEAR 2023/2024

**WHEREAS**, the Kentfield Fire District Board has reviewed the budget for the fiscal year 2023/24, and

**NOW, THEREFORE**, the budget outlined below be, and the same is hereby adopted as, and declared to be the adopted budget for the Kentfield Fire Protection District for fiscal year 2023/24 in the amount of \$7,602,880 appropriated as follows:

**PASSED AND ADOPTED** at a regular meeting of the Board of Directors of the Kentfield Fire Protection District on the 14<sup>th</sup> day of June 2023 by the following vote:

| AYES:                                |   |
|--------------------------------------|---|
| NOES:                                |   |
| ABSENT:                              |   |
| ABSTAIN:                             |   |
| Barry Evergettis, Chairman, Board of | Directors                                     |
|                                      | ATTEST:                                       |
|                                      | Michael Murray, Secretary, Board of Directors |



# KENTFIELD FIRE DISTRICT 2023-2024 Final Budget

Presented June 14, 2023

## Kentfield Fire Protection District Final Budget 2023-2024

## Revenue

| #     | 2023-24 Preliminary | Variance | Final Revision | Description                                     |
|-------|---------------------|----------|----------------|---|
| 9001  | \$5,703,772         | \$0      | \$5,703,772.00 | Property Tax Current Secured                    |
| 9002  | \$104,665           | \$0      | \$104,665      | Property Tax Current Unsecured                  |
| 9006  | \$2,952             | \$0      | \$2,952        | Property Tax Prior Unsecured                    |
| 9007  | \$546,000           | \$0      | \$546,000      | Special Assessment - Measure G at 7¢ per sq.ft. |
| 9008  | \$283,040           | \$0      | \$283,040      | MWPA Property Tax - Measure C                   |
| 9041  | \$52,132            | \$0      | \$52,132       | Supp. Assessment Current                        |
| 9042  | \$1,771             | \$0      | \$1,771        | Supp. Assessment Unsecured                      |
| 9043  | \$2,095             | \$0      | \$2,095        | Supp. Assessment Redemption                     |
| 9046  |                     | \$0      | \$293,000      | Excess ERAF                                     |
| 9201  | \$36,750            | \$0      | \$36,750       | Interest Income                                 |
| 9280  | \$20,846            | \$0      | \$20,846       | HOPTR State                                     |
| 9367  | 0\$                 | \$0      | \$0            | Other Aid - Grants                              |
| 0066  | \$27,500            | \$0      | \$27,500       | Plan Check Fees                                 |
| 9905  | \$91,200            | \$0      | \$91,200       | AT&T Lease Agreement                            |
| 9910  | \$22,775            | \$0      | \$22,775       | T-Mobile Lease Agreement                        |
| 9920  | \$88,440            | \$0      | \$88,440       | Marin General Hospital Contract                 |
| 9935  | \$11,587            | \$0      | \$11,587       | RVPA Medical Supplies                           |
| 9945  | \$39,355            | \$0      | \$39,355       | Sprint - Crown Castle Lease Agreement           |
| 9950  | \$250,000           | \$0      | \$250,000      | State Fires - Reimbursement                     |
| 9955  | \$25,000            | \$0      | \$25,000       | Shared Services Revenue                         |
| Total | \$7,602,880         | \$0      | \$7,602,880.00 |   |

# Kentfield Fire Protection District Final Budget 2023-2024 Personnel Cost

| #     | 2023-24 Preliminary  | Variance | Final Revision | Description                                    |
|-------|--|----------|----------------|--|
| 1005  | \$86,077   | \$0      | \$86,077       | Salaries / Admn. Sec.                          |
| 1009  | \$145,426  | \$0      | \$145,426      | Salaries / Deputy Fire Marshal                 |
| 1010  | \$30,000   | \$0      | \$30,000       | Extra Hire / Temp. FF                          |
| 1015  | \$1,000  | \$0      | \$1,000        | Fire and Drill Pay for Volunteers              |
| 1020  | \$48,942   | \$0      | \$48,942       | FLSA O.T.                                      |
| 1025  | \$82,101   | \$0      | \$82,101       | Holiday pay                                    |
| 1030  | \$742,522  | \$0      | \$742,522      | Overtime                                       |
| 1035  | \$70,000   | \$0      | \$70,000       | Pay @ Retirement                               |
| 1045  | \$177,925  | \$0      | \$177,925      | Volunteer Relief / Seasonal Firefighter / MWPA |
| 1050  | \$1,813,081  | \$34,796 | \$1,847,877    | Salaries / Safety                              |
| 1055  | 0\$  | \$0      | \$0            | Provisional Firefighter Position (12 months)   |
| 1505  | \$11,800   | \$0      | \$11,800       | Clothing Allowance                             |
| 1510  | \$12,863   | \$0      | \$12,863       | FICA   |
| 1515  | \$802,562  | \$0      | \$802,562      | Health Insurance                               |
| 1520  | \$169,401  | \$0      | \$169,401      | Incentives                                     |
| 1525  | \$44,126   | \$0      | \$44,126       | Medicare                                       |
| 1530  | - Linding and a second a second and a second a second and | \$0      | \$1,303,256    | PERS Retirement as agreed in MOU               |
| 1535  | \$45,000   | \$0      | \$45,000       | Deferred Comp / Sick Leave Accrual Reduction   |
| 1540  |  | \$0      | \$15,000       | Vacation Pay Cash-out                          |
| 1560  | \$149,940  | \$0      | \$149,940      | OPEB   |
| 1565  | \$225,000  | \$0      | \$225,000      | CEPPT  |
| 1705  | \$31,657   | \$0      | \$31,657       | Accountant                                     |
| 1710  | \$12,000   | \$0      | \$12,000       | Directors Fees                                 |
| Total | \$6,019,679  | \$34,796 | \$6,054,475    |  |

# Kentfield Fire Protection District Final Budget 2023-2024 Service Supply

| #     | 2023 24 Droliminan | Variance       | Final Revision | Description                               |
|-------|--------------------|----------------|----------------|---|
| # 000 | _                  | 1 "            | \$35,000       | Administrative Evpenses                   |
| C007  |                    | O <del>p</del> | 000,000        | Adililishaliye Expenses                   |
| 2006  | \$18,120           | \$0            | \$18,120       | Consulting Fees                           |
| 2007  | \$15,000           | \$0            | \$15,000       | Legal Fees                                |
| 2010  | \$17,110           | 80             | \$17,110       | Auditor                                   |
| 2015  |                    | \$0            | \$3,000        | Publications and Dues                     |
| 2020  | \$4,789            | 0\$            | \$4,789        | LAFCO                                     |
| 2025  | \$27,472           | \$0            | \$27,472       | MERA Operating Fee                        |
| 2030  | \$1,000            | \$0            | \$1,000        | Website / Newsletter                      |
| 2050  | \$76,500           | 80             | \$76,500       | Auto and Equipment Repairs                |
| 2055  |                    | 80             | \$27,000       | Building Repairs                          |
| 2070  | \$39,852           | \$0            | \$39,852       | Insurance - General / Auto / Liability    |
| 2080  | θ                  | \$6,904        | \$276,496      | Insurance - Workers Compensation          |
| 2100  |                    | \$0            | \$93,405       | County of Marin SB2557                    |
| 2105  | \$175,555          | \$0            | \$175,555      | Central Dispatch                          |
| 2110  | \$4,203            | \$0            | \$4,203        | Domestic Water                            |
| 2115  | 97                 | \$0            | \$10,000       | Emergency Fire Expense                    |
| 2120  | \$6,000            | \$0            | \$6,000        | Fire Conferences and Seminars             |
| 2125  | \$10,229           | \$0            | \$10,229       | Garbage                                   |
| 2130  | \$36,138           | \$0            | \$36,138       | Gas / Electric / Sewer                    |
| 2135  | \$29,400           | \$0            | \$29,400       | Gas and Oil                               |
| 2140  | \$2,951            | \$0            | \$2,951        | HAZ-Mat JPA                               |
| 2141  |                    | \$0            | \$4,500        | Mapping and Planning                      |
| 2145  |                    | \$0            | \$300          |   |
| 2150  | \$144,000          | \$0            | \$144,000      | MWPA Fire Prevention and Public Education |
| 2155  |                    | \$0            | \$6,000        | Volunteer / Resident Subsistence          |
| 2200  | \$25,000           | \$0            | \$25,000       | Computer and IT Support                   |
| 2205  |                    | \$0            | \$15,280       | Fire Equipment                            |
| 2210  | \$9,900            | \$0            | \$9,900        | Medical Supplies and Equipment            |
| 2215  | \$6,000            | \$0            | \$6,000        | Office Supplies                           |
| 2220  | \$5,850            | \$0            | \$5,850        | Station Supplies                          |
| 2300  | 07                 | 80             | \$25,725       | Telephone - Landlines / Wireless          |
| 2305  | \$10,800           | \$0            | \$10,800       | Training                                  |
| 2310  | \$0                | 80             | \$0            | Vehicle Allowance per contract            |
| 2315  |                    | 0\$            | \$13,800       | Wellness / Fitness                        |
| Total | \$1,169,471        | \$6,904        | \$1,176,375    |   |

## Kentfield Fire Protection District Final Budget 2023-2024

## **Debt Service**

| #     | 2023-24 Preliminary | Variance | Final Revision | Description   |
|-------|---------------------|----------|----------------|---|
| 3110  | \$152,144           | \$0      | \$152,144      | Debt Service - Station Renovation - Principal 12/30/23    |
| 3120  | \$2,586             | \$0      | \$2,586        | Debt Service - Fire Station Renovation Project - Interest |
| 3130  | 0\$                 | \$0      | \$0            | Solar P.V. Debt Service 12/16/20                          |
| Total | \$154,730           | 90       | \$154,730      |   |

## Kentfield Fire Protection District Final Budget 2023-2024

## Capital Outlay

| #     | 2023-24 Preliminary | Variance | Final Revision | Description                   |
|-------|---------------------|----------|----------------|-------------------------------|
| 4005  | \$25,000            | \$0      | \$25,000       | MERA; Radios; CAD / iPads     |
| 4010  | \$15,000            | \$0      | \$15,000       | Computers                     |
| 4015  | \$35,000            | \$0      | \$35,000       | Fire Equipment                |
| 4020  | \$13,500            | \$0      | \$13,500       | Hose                          |
| 4035  | \$10,800            | \$0      | \$10,800       | Hydrants and Mains            |
| 4041  | \$18,000            | 80       | \$18,000       | Personal Protective Equipment |
| 4050  | \$90,000            | 80       | \$90,000       | Building Repair               |
| 4055  | 0\$                 | \$0      | \$0            | MERA Bond \$1,826.00          |
| 4070  | \$605,000           | \$0      | \$605,000      | Apparatus Replacement         |
| 4075  | \$10,000            | \$0      | \$10,000       | Mapping and Planning          |
| Total | \$822,300           | \$0      | \$822,300      |                               |

## Kentfield Fire Protection District Approved July 1, 2023 Reserve Allocations Assigned Fund Balances

| #     | Transfer   | Fund Balance | Description  |
|-------|--|--------------|--|
| 6910  | \$505,000.00   | \$2,020,572  | Apparatus Replacement  |
| 6915  |  | \$1,438,169  | Building Replacement / Renovation  |
| 6920  | - Constitution of the Cons | \$320,973    | Compensated Absence  |
| 6925  | Omeganiting  | \$395,000    | Emergency Contingencies  |
| 6930  |  | \$30,000     | Hose - LDH (Large Diameter Hose)   |
| 6935  | 000000000000000000000000000000000000000  | \$37,580     | MERA (Marin Emergency Radio Authority)   |
| 6940  | 000000000000000000000000000000000000000  | \$1,190,490  | PERS Unfunded Liability  |
| 6942  |  | \$497,689    | OPEB Other Post Employment Benefits  |
| 6943  |  | \$750,000    | CEPPT  |
| 6945  | A. MONOTONIA (1997)  | \$180,000    | SCBA Replacement   |
| 6950  |  | \$50,000     | General Insurance Deductible   |
| 6955  |  | \$50,000     | Health Insurance Premium Reserve   |
| 0969  | - Constanting  | \$10,000     | Hydrants and Mains   |
| 6965  | 00000000   | \$60,000     | Planning, Mapping and Veg. Management  |
| 6970  |  | \$230,000    | Heavy Rescue Equipment   |
| 6975  | \$100,000.00   | \$54,730     | Debt Service Sinking Fund  |
| 0869  |  | \$100,000    | Health and Wellness  |
| Total | \$605,000.00   | \$7,415,203  | TOTAL CONTRACT CONTRA |
|       |  |              |  |
|       |  |              |  |

These Reserve Allocation catagories will be reviewed and authorized by BOD.

# Kentfield Fire Protection District Final Budget 2023-2024 Budget Analysis

| Budget Analysis                     | 2023-2 | 2023-24 Preliminary | Variance  | 臣   | Final Revision |
|-------------------------------------|--------|---------------------|-----------|-----|----------------|
| Total Revenue                       | 69     | 7,602,880           | \$0       | €9- | 7,602,880      |
| Total Personnel                     | S      | 6,019,679           | \$34,796  | s   | 6,054,475      |
| Total Service & Supply              | s      | 1,169,471           | \$6,904   | G   | 1,176,375      |
| Total Debt Service                  | မာ     | 154,730             | \$0       | မာ  | 154,730        |
| Total Capital Outlay                | G      | 822,300             | \$0       | B   | 822,300        |
| Total Projected Reserve Allocations | s      | 205,000             | \$100,000 | မာ  | 605,000.00     |
| Projected Fund Balance              | မှ     | (58,300)            |           |     | \$0.00         |
| Total Expenditure                   |        |                     |           | s   | 7,602,880      |

Mark Pomi - Chief

## KENTFIELD FIRE PROTECTION DISTRICT

Phone (415) 453-7464 Fax (415) 453-4578

1004 SIR FRANCIS DRAKE BOULEVARD

KENTFIELD CA. 94904

w/ c/ -

TO:

**Board of Directors** 

FROM:

Mark Pomi, Fire Chief

SUBJECT:

**OPEB Actuarial Valuation Services Agreement** 

DATE:

6/8/2023

Attached is a proposal from MacLeod Watts to provide us with an updated actuarial valuation relative to the District's OPEB liability, (Other Post Employment Benefits) under GASB 75. The District has contracted with MacLeod Watts for past required actuarial valuations. This study will focus on the valuation of the Post-Employment Medical Benefits for the District staff and Directors. The purpose is to determine future annual minimum contributions to the CalPERS Trust (CERBT) as well as determine any change in funded/underfunded liabilities.

## New actuarial valuation as of June 30, 2023:

The results of the new valuation will be used:

- 1. Preparation of a new biennial actuarial valuation as of June 30, 2023. This valuation will: (a) remeasure plan liabilities; (b) be applied to develop Actuarially Determined Contributions (ADCs) for plan funding; and (c) serve as the foundation of the GASB 75 reporting described below.
- 2. FYE 2024 GASB 75 information (measurement date June 30, 2023; uses June 30, 2023, valuation)
- 3. FYE 2025 GASB 75 information (measurement date June 30, 2024; uses June 30, 2023, valuation)
- 4. To prepare the required forms to submit to CERBT

The total fees are similar to what they were in total for the last valuation, funding, and two GASB 75 reports (\$9,025 in total).

I recommend that the Board review, discuss, and consider approving.

## MacLeod Watts

June 7, 2023

Mr. Mark Pomi Fire Chief Kentfield Fire Protection District 1004 Sir Francis Drake Boulevard Kentfield, CA 94904

Re: Engagement Letter - OPEB Actuarial Valuation Services

Dear Chief Pomi,

This letter serves as MacLeod Watts' proposal to prepare an updated actuarial valuation of other postemployment benefits (OPEB) liabilities for Kentfield Fire Protection District. This valuation will assist with upcoming OPEB contribution levels and GASB 75 accounting requirements.

GASB 75 requires that updated calculations be prepared after the close of *every* fiscal year end. However, each valuation may generally be used for two years in the development of your plan accounting under GASB 75. We propose the following projects be completed to assist the District:

- 1. Preparation of a new biennial actuarial valuation as of June 30, 2023. This valuation will: (a) remeasure plan liabilities; (b) be applied to develop Actuarially Determined Contributions (ADCs) for plan funding; and (c) serve as the foundation of the GASB 75 reporting described below.
- 2. FYE 2024 GASB 75 information (measurement date June 30, 2023; uses June 30, 2023, valuation)
- 3. FYE 2025 GASB 75 information (measurement date June 30, 2024; uses June 30, 2023, valuation)

The data request for the June 30, 2023, valuation will include a file for gathering the employee data, a questionnaire about benefit eligibility and amounts, trust information, recent benefits paid and other documentation. Benefits to be valued will be based on the District's current plan provisions.

**Timing and fees:** This proposal covers more than one project. The full 2023 valuation is expected to take 40 days to complete. Interim year GASB 75 reports are typically completed within 20 days after receiving all requested data. The fees we propose for each project are shown on the next page.

If you are comfortable with the projects as outlined and the fees quoted, please return a signed copy back to us by email. We appreciate the opportunity to work with the District on these assignments.

Cordially,

Cosheine L. MacLeoz Catherine L. MacLeod, FSA, FCA, EA, MAAA

Principal & Consulting Actuary



## **Proposed Projects and Fees**

## June 30, 2023, Biennial Actuarial Valuation, Development of ADCs, and FYE 2024 GASB 75 Report

\$6,850

(Measurement Date 6/30/2023)

A new biennial valuation will be prepared to remeasure plan liabilities as of June 30, 2023, with results reconciled to the prior valuation. A single report will include the GASB 75 accounting information for fiscal year end June 30, 2024, and provide Actuarially Determined Contribution levels (ADCs) through the District's fiscal year end June 30, 2026 (and an estimate for FYE 2027).

This fee also includes preparation of the CERBT actuarial forms and conference calls, as needed, to review valuation results with the District.

We've assumed no changes to benefits provided since the prior actuarial report and that District intends to contribute 100% or more of each year's ADC. If there have been changes to retiree benefits and/or OPEB funding, please let us know.

## FYE June 30, 2025, GASB 75 Report

\$2,175

(Measurement Date: 6/30/2024; Val Date 6/30/2023)

The report will be issued after June 30, 2025, when all needed information will be available. If there are material changes in plan population, benefits, then a new valuation may be required in lieu of a roll forward of results from the 2023 valuation.

**Out-of-Scope Services:** The following are examples of work beyond the actuarial valuation and GASB 75 reports that we would consider out-of-scope and may result in additional fees:

1) breakout of results by subgroups other than as noted above; 2) required data analysis in excess of 6 hours; 3) material changes to benefits or eligible members; 4) in person meetings; 5) auditor assistance in excess of 2 hours; 6) consulting or actuarial projections relating to possible plan redesign, experience studies or long-term forecasting.

Our 2023hourly rates for out-of-scope services are:

| Consultant                   | 2023 Hourly Rate |
|------------------------------|------------------|
| Senior Actuarial Consultants | \$ 425           |
| Actuarial Consultants        | 335-395          |
| Actuarial Analysts           | 180-305          |
| Administrative Staff         | 120-150          |

| If the fees and terms described above | for this project(s) are acceptable, ple | ease sign and date below |
|---------------------------------------|---|--------------------------|
| Accepted:                             | Date:                                   |                          |
| Printed Name:                         | Title:                                  |                          |

Board Meeting - Chief's Report

June 2023

## **Operations / Significant Events**

KFD Seasonal FF for the 2023 Fire Season:

- Jayce Hanson A shift
- Cameron Hill B shift
- Colby Torliatt C shift

Anthony Beltramo has completed 3 ½ years with the Kentfield Fire District and is now an Engineer. Congratulations Engineer Beltramo.

Cal OES Type 6 Engine OES 2615 – In service and will be made available once all reimbursements are received from the State of California for prior deployments.

Countywide Wildland training - Preparation for wildland season.

KFD members attended the required STEN refresher class.

## Prevention / Public Education / Community

MWPA and Central Marin Region - update

- 24 Defensible space evaluators hired, trained, and deployed out into the community.
- All hydrants within the Kentfield Fire Protection District are currently being inspected and serviced.

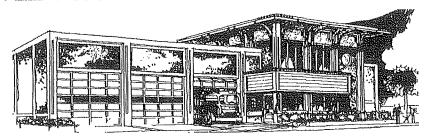
Respectfully,

Mark Pomi, Fire Chief

Mark Pomi

Kentfield Fire Protection District

## KENTFIELD ASSOCIATION OF PROFESSIONAL FIREFIGHTERS



1004 SIR FRANCIS DRAKE BLVD. KENTFIELD, CALIFORNIA 94904

Kentfield Fire District Administration Kentfield Fire District Board of Directors

RE: CalPERS Compliance

Dear Members of the Board,

On behalf of the Kentfield Association of Professional Firefighters, I would like to express our gratitude for approving Appendix C and Appendix D as amendments to the current KAOPF MOU. Additionally, we'd like to thank Chief Pomi, Accountant Hom, and Administrative Assistant Wilson for all efforts put forth in order for our Association to remain compliant with CalPERS. The guidance and continued support are much appreciated.

Thank you again,

**Andrew Marty** 

**Association President** 

Kentfield Association of Firefighters



## NEXT GENERATION PROJECT May 2023 Governing Board UPDATE:

- 1. New Project Manager for Motorola: Larry Young has left Motorola. Rebecca Burbrink has joined the team as new Project Manager for Motorola.
- Construction: Construction is in progress at multiple MERA sites including Skyview, Mill Valley, Wolfback Ridge, OTA (Burdell) and Muir Beach.
- 3. Motorola: Motorola has completed installation of the Next Gen radio equipment at 7 of the 18 sites, with 2 currently in progress.
- 4. Connectivity Project Launched: MERA's connectivity project will provide connectivity between MERA and the Dispatch Centers, Fire Stations (Fire Station Alerting) and Sirens for Community notification. This will also include Wi-Fi capabilities for remote programming of MERA radios at these sites.
- Media Release: Three media releases have been completed announcing the Senior Homeowner Parcel Tax Exemption process for FY 23/24. Applications are due June 30, 2023.
- 6. Active Site Photos: Here is a snapshot of current construction progress at MERA sites:



Construction at Muir Beach



Construction at Mill Valley



Construction at Skyview

Questions? Please direct all inquiries to MERA's Deputy Executive Officer of the Next Gen Project, Dave Jeffries at <a href="dave@jeffriespsc.com">dave@jeffriespsc.com</a>.

## **Mark Pomi**

From:

Nielsen, Jeanne < JNielsen@vitalant.org>

Sent:

Friday, May 26, 2023 4:35 PM

To:

tbarry@tcmmail.org; 'Ezra Colman'; Mark Pomi; 'Ruben Martin'; Erik Humber - Kentfield

Fire Department (humlaw@pacbell.net)

Subject:

Blood Drive Results for May 23 blood drive - Thank You!

Hello All.

Our heartfelt gratitude goes to everyone involved in making the May 23 blood drive a success for the community blood supply! Each of you played an important part in making it happen!

- In all, 167 people registered, (including 8 walk-ins) resulting in 147 successful donations, and 166 red blood cell units.
- Because each donation can be separated into components to benefit multiple patients, these precious donations will extend, enhance, and save the lives of approximately 410 patients over the next several weeks.
- 47 of the donors came from Larkspur/Greenbrae/Corte Madera.
- . 6 were first time donors

Thanks to your dedication and efforts, the blood drive exceeded the goal of 124 successful donations! Thanks to all the generous donors, blood drive supporters (and you), patients in need will receive something wondrous - the gift of hope for a better tomorrow.

We are grateful for your commitment to a safe and available blood supply, and we look forward to the next drive scheduled for **August 15**.

Blood donation gives hope to patients and their families and helps to make our community stronger. Thank you again for all your outstanding efforts!

As always, please let me know if you have any feedback for me/us.

With Appreciation,

## Jeanne Nielsen

Account Manager she/her/hers c 415.308.6982 Brisbane, CA



Because of you, life doesn't stop. Donate blood.

## Mark Pomi

From:

Anne Crealock <acrealock@marinwildfire.org>

Sent:

Thursday, May 25, 2023 4:24 PM

To:

Anne Crealock

Subject:

GRVSFB Pile burning complete

Attachments:

IMG\_7545.JPEG; IMG\_3182.jpg; IMG\_3193.jpg

## Good afternoon,

Pile burning operations in the San Anselmo/Sleepy Hollow area are complete. Approximately 70 piles were successfully burned over two days near Fawn Drive, Holstein Road, Tomahawk Drive, Fox Lane, The Alameda, and Indian Rock Court. Neighbors in these areas received flyers, an A-frame sign provided info on the street nearby, and many notifications were made, including phone calls to all schools in the area.

Big thank you to Jordan Reeser and the Tam Crew at Marin County Fire for their time and energy; Brian McCarthy and Mike St. John for help coordinating; our Grizzlycorp fellow, Andrea Salinas, for help me prepare the Smoke Management Plan; and BAAQMD staff for being so prompt and helpful.

A few photos are attached. Thanks everyone! Anne



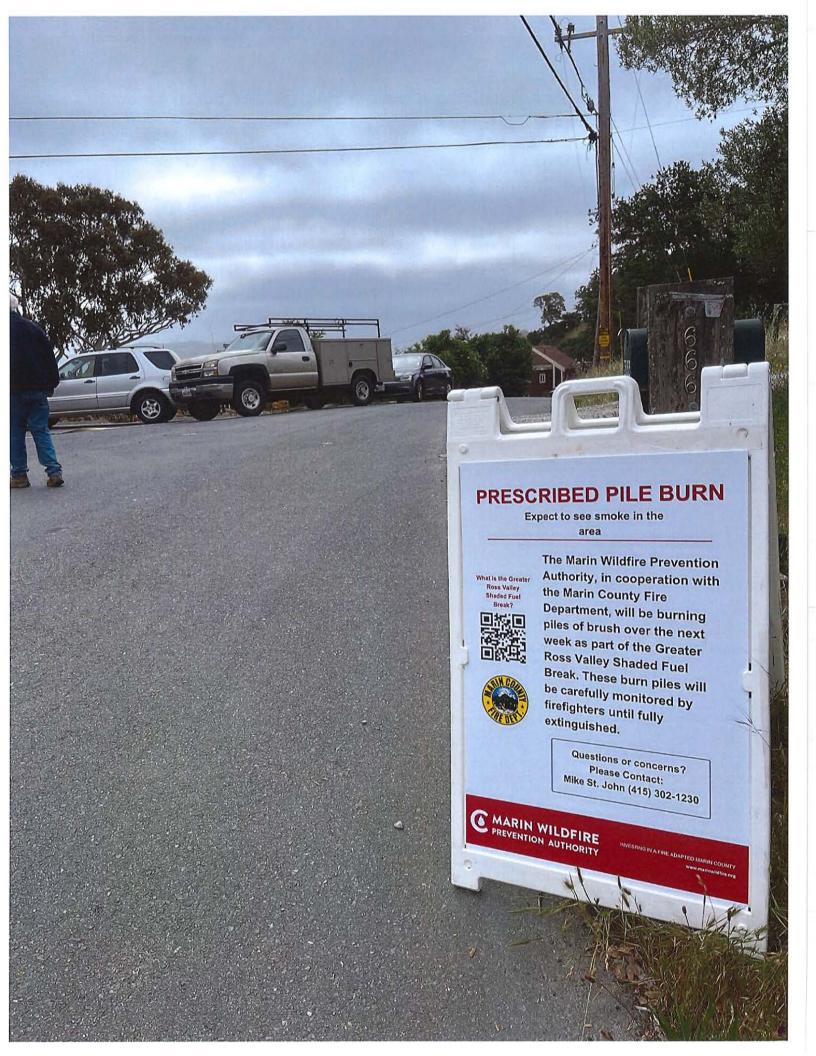
Anne Crealock
Planning and Program Manager
(415) 578-8583
acrealock@marinwildfire.org

1600 Los Gamos Drive, Suite 345 San Rafael, CA 94903 marinwildfire.org

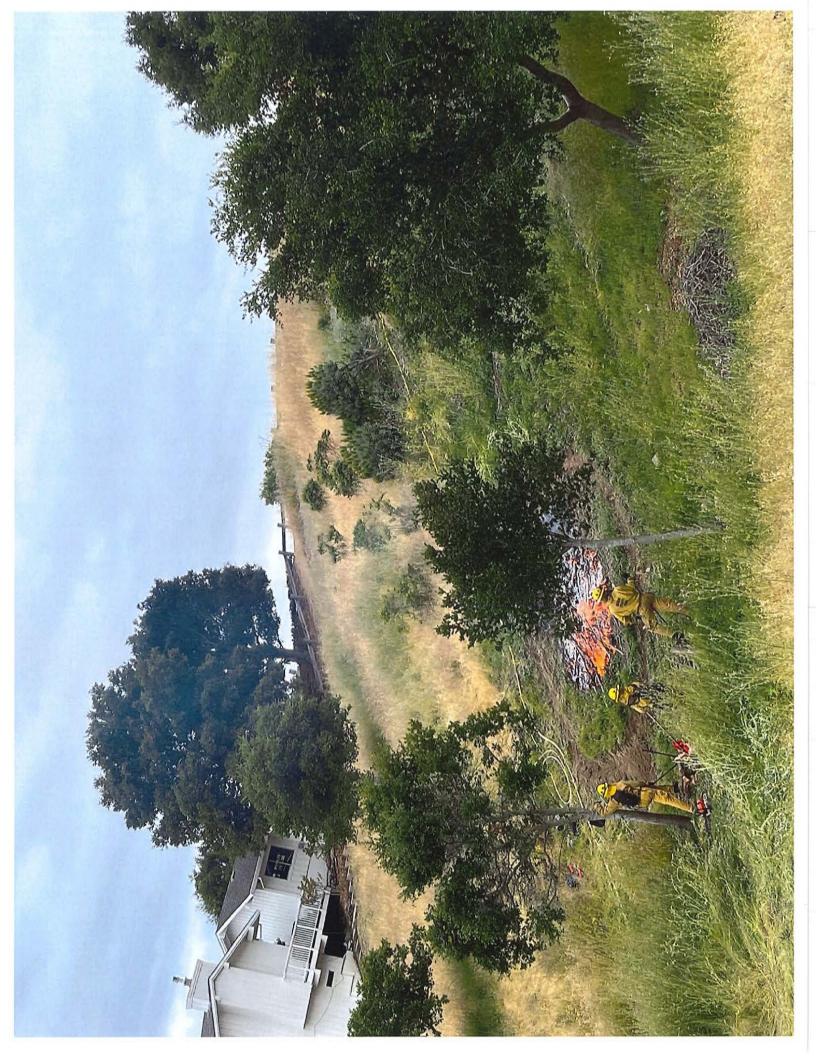
Investing in a Fire Adapted Marin County

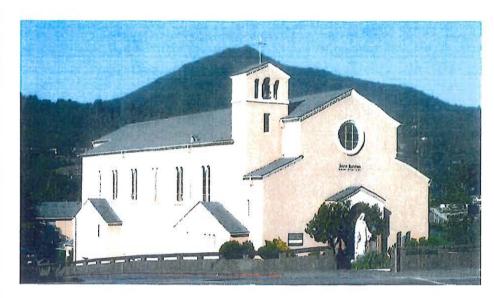












St. Sebastian the Martyr Greenbrae, California

## To the Firefighters of the Kentfield Fire Department,

On behalf of St. Sebastian Parish I wanted to thank you for coming to help us attach our new ropes and American flag to the flagpole in our parking lot last week.

I am very grateful for your help. You had exactly the right kind of hook and ladder truck that could reach up that far safely to get the job done.

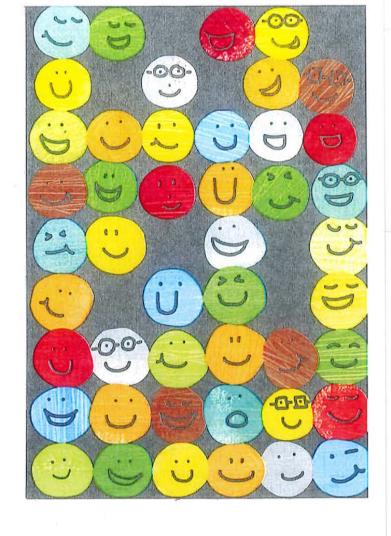
Our flag flies proudly in our parking lot once again thanks to your help.

Sincerely yours,

Fr Bel Whorth



michallet Kentfield Fire-Center during Disparten week! Jordiner 11 Terese Mary Jokans Hetsel Reina Katie



707

Thank You

for serving

and Protecting!

from: The Misholovin

## Kentfield FPD

Kentfield, CA

This report was generated on 6/1/2023 3:58:07 PM



# Hours Worked per Activity Code for Personnel for Date Range

Personnel: All Personnel | Roster Activity Code(s): OT - Overtime, OT - ACP - Overtime - Acting Captain, OT - ACP - SEPARATE CHECK - OT-ACP-Overtime Acting Captain-Sep Check, OT - CM - OT-Central Marin, OT - CM SEPARATE CHECK - OT-Central Marin Separate Check and 7 more | Start Date: 05/01/2023 | End Date: 05/31/2023

| ROSTER            | STATION            | APP.     | BEGIN              | END                                   | TIME (HRS) | NOTES                     |
|-------------------|--------------------|----------|--------------------|---------------------------------------|------------|---------------------------|
| Beltramo, Anthony | iQi                | ID: 3242 |                    |                                       |            |                           |
| OT - Overtime     |                    |          |                    |                                       |            |                           |
| A1                | 17 - Head Quarters | E17      | 5/19/2023 07:00:00 | 5/19/2023 07:00:00 5/20/2023 07:00:00 | 24         | Cover Tescallo's vacation |
|                   |                    |          | [Beltramo,         | [Beltramo, Anthony] OT - Overtime     | 24         |                           |

24

[Beltramo, Anthony] Total Hours Worked:

|                                      |                    | 1445 |   |                                     |    |            |
|--------------------------------------|--------------------|------|---|-------------------------------------|----|------------|
| Bridges, Bryan                       | CLTT: UI           | CLL  |   |                                     |    |            |
| OT - ACP - Overtime - Acting Captain | Captain            |      |   |                                     |    |            |
| A1                                   | 17 - Head Quarters | E17  | 5/7/2023 07:00:00                                     | 5/7/2023 07:00:00 5/8/2023 07:00:00 | 24 | Cover Viau |
|                                      |                    | [Bri | [Bridges, Bryan] OT - ACP - Overtime - Acting Captain | ertime - Acting Captain             | 24 |            |

| OT - Overtime |                    |     |                    |                                       |    |   |
|---------------|--------------------|-----|--------------------|---------------------------------------|----|---|
| A2            | 17 - Head Quarters | E17 | 5/20/2023 07:00:00 | 5/20/2023 07:00:00 5/21/2023 07:00:00 | 24 | ENG Tescallo vacation- ENG Bridges cover OT |
|               |                    |     | [Bridge            | [Bridges, Bryan] OT - Overtime        | 24 |   |

[Bridges, Bryan] Total Hours Worked:

48

| Garcia, Anthony | ) :OI              | ID: 1362 |                    |                                       |   |            |  |
|-----------------|--------------------|----------|--------------------|---------------------------------------|---|------------|--|
| OT - Overtime   |                    |          |                    |                                       |   |            |  |
| A1              | 17 - Head Quarters | E17      | 5/19/2023 07:00:00 | 5/19/2023 07:00:00 5/19/2023 14:00:00 | 7 | Cover Viau |  |
|                 |                    |          | Garcia             | IGarcia Anthonyl OT - Overtime        | 7 |            |  |

[Garcia , Anthony] Total Hours Worked:



Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.

| ROSTER                     | STATION            | APP.     | BEGIN                | END  | TIME (HRS) | NOTES   |
|----------------------------|--------------------|----------|----------------------|--|------------|---|
| Glenn , David              | :OI                | ID: 1390 |                      |  |            |   |
| OT - CM - OT-Central Marin |                    |          |                      |  |            |   |
| A2                         | 17 - Head Quarters | B17      | 5/2/2023 07:00:00    | 5/3/2023 07:00:00                          | 24         | BC Cobb off Vacation- BC Glenn cover CMFD OT  |
| A2                         | 17 - Head Quarters | B17      | 5/14/2023 07:00:00   | 5/15/2023 07:00:00                         | 24         | BC Cobb vacation - BC Glenn OT<br>CMFD        |
| A2                         | 17 - Head Quarters | B17      | 5/20/2023 07:00:00   | 5/21/2023 07:00:00                         | 24         | BC Cobb off Sick - BC Glenn coverage CMFD OT. |
|                            |                    |          | [Glenn , David] OT - | [Glenn , David] OT - CM - OT-Central Marin | 72         |   |

| OT - Overtime |                    |            |                   |                               |    |  |
|---------------|--------------------|------------|-------------------|-------------------------------|----|--|
| Cd            | UNASSIGNED         | UNASSIGNED | 5/5/2023 09:00:00 | 5/5/2023 17:00:00             | 8  | 4/24/23 USAR Training                    |
| A2            | 17 - Head Quarters | B17        | 5/8/2023 07:00:00 | 5/9/2023 07:00:00             | 24 | BC Cobb off Vacation - BC Glenn cover OT |
|               |                    |            | [Glenn            | [Glenn , David] OT - Overtime | 32 |  |

[Glenn, David] OT - Overtime

104 [Glenn, David] Total Hours Worked:

| Gutierrez, Mike            | OI .       | ID: 5116   |                      |  |    |   |
|----------------------------|------------|------------|----------------------|--|----|---|
| OT - CM - OT-Central Marin |            |            |                      |  |    |   |
| 82                         | UNASSIGNED | UNASSIGNED | 5/28/2023 07:00:00   | 5/29/2023 07:00:00                           | 24 | Shared service OT coverage for vacancy at Station 13. |
|                            | *          |            | Gutierrez Mikel OT - | [Gutierrez, Mike] OT - CM - OT-Central Marin | 24 |   |

24 [Gutierrez, Mike] Total Hours Worked:

| 0: 1675       |               | E17 5/26/2023 07:00:00 5/27/2023 07:00:00 24 CPT Viau vacation - CPT Marty |
|---------------|---------------|--|
| ID: 1675      |               | 17 - Head Quarters E17   |
| Marty, Andrew | OT - Overtime | A2   |

[Marty, Andrew] OT - Overtime

24

24 [Marty, Andrew] Total Hours Worked:

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.



| ROSTER        | STATION            | APP.     | BEGIN              | END                  | TIME (HRS) | NOTES   |
|---------------|--------------------|----------|--------------------|----------------------|------------|---|
| Neve, Mitch   | :OI                | ID: 3243 |                    |                      |            |   |
| OT - Overtime |                    |          |                    |                      |            |   |
| C2            | 17 - Head Quarters | E17      | 5/6/2023 07:00:00  | 5/7/2023 07:00:00    | 24         | FF Beltramo vacation - ENG Neve cover OT              |
| A2            | 17 - Head Quarters | E17      | 5/14/2023 07:00:00 | 5/15/2023 07:00:00   | 24         | Engineer Tescallo vacation- Engineer<br>Neve cover OT |
| A2            | 17 - Head Quarters | E17      | 5/26/2023 07:00:00 | 5/27/2023 07:00:00   | 24         | ENG Nelson vacation - ENG Neve coverage OT            |
|               |                    |          | May                | Mitchl OT - Overtime | 7.7        |   |

[Neve, Mitch] OT - Overtime 72

[Neve, Mitch] Total Hours Worked: 72

| Viau , Kris                                     | ID: 2133                 | 1133                |  |                        |    |  |
|---|--------------------------|---------------------|--|------------------------|----|--|
| OT - SEPARATE CHECK - Overtime - Separate Check | vertime - Separate Check |                     |  |                        |    |  |
| C2  | 17 - Head Quarters       | E17                 | 5/6/2023 07:00:00  | 5/7/2023 07:00:00      | 24 | 24 CPT Garcia Vacation - CPT Viau cover OT |
|   |                          | [Viau, Kris] OT - S | Viau , Kris] OT - SEPARATE CHECK - Overtime - Separate Check | rtime - Separate Check | 24 |  |

[Viau, Kris] Total Hours Worked: 24

GRAND TOTAL OF ALL HOURS WORKED: 327



Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.

## Kentfield FPD

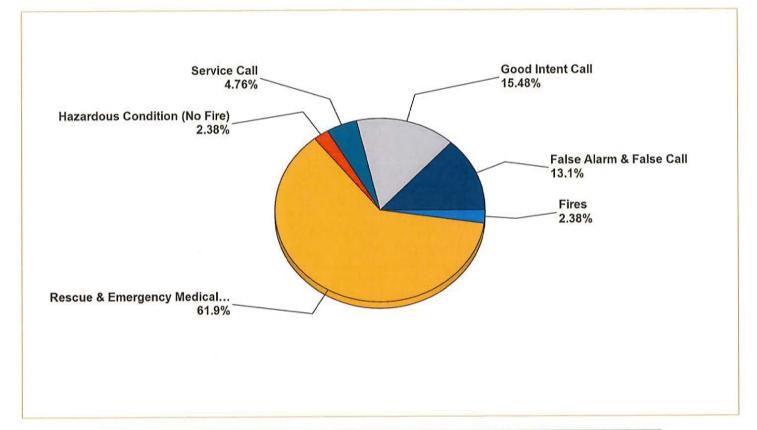
Kentfield, CA

This report was generated on 6/1/2023 3:58:55 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 05/01/2023 | End Date: 05/31/2023



| MAJOR INCIDENT TYPE                | # INCIDENTS | % of TOTAL |
|------------------------------------|-------------|------------|
| Fires                              | 2           | 2.38%      |
| Rescue & Emergency Medical Service | 52          | 61.9%      |
| Hazardous Condition (No Fire)      | 2           | 2.38%      |
| Service Call                       | 4           | 4.76%      |
| Good Intent Call                   | 13          | 15.48%     |
| False Alarm & False Call           | 11          | 13.1%      |
| TOTAL                              | 84          | 100%       |

| The second secon | " INTO THE PARTY OF | 0/ (=0=1)  |
|--|---------------------|------------|
| INCIDENT TYPE  | # INCIDENTS         | % of TOTAL |
| 113 - Cooking fire, confined to container  | 1                   | 1.19%      |
| 114 - Chimney or flue fire, confined to chimney or flue  | 1                   | 1.19%      |
| 311 - Medical assist, assist EMS crew  | 1                   | 1.19%      |
| 320 - Emergency medical service, other   | 45                  | 53.57%     |
| 322 - Motor vehicle accident with injuries   | 2                   | 2.38%      |
| 324 - Motor vehicle accident with no injuries.   | 2                   | 2.38%      |
| 352 - Extrication of victim(s) from vehicle  | 1                   | 1.19%      |
| 353 - Removal of victim(s) from stalled elevator   | 1                   | 1.19%      |
| 445 - Arcing, shorted electrical equipment   | 1                   | 1.19%      |
| 462 - Aircraft standby   | 1                   | 1.19%      |
| 520 - Water problem, other   | 1                   | 1.19%      |
| 551 - Assist police or other governmental agency   | 1                   | 1.19%      |
| 571 - Cover assignment, standby, moveup  | 2                   | 2.38%      |
| 611 - Dispatched & cancelled en route  | 11                  | 13.1%      |
| 651 - Smoke scare, odor of smoke   | 1                   | 1.19%      |
| 653 - Smoke from barbecue, tar kettle  | 1                   | 1.19%      |
| 700 - False alarm or false call, other   | 5                   | 5.95%      |
| 736 - CO detector activation due to malfunction  | 1                   | 1.19%      |
| 743 - Smoke detector activation, no fire - unintentional   | 1                   | 1.19%      |
| 744 - Detector activation, no fire - unintentional   | 11                  | 1.19%      |
| 745 - Alarm system activation, no fire - unintentional   | 3                   | 3.57%      |
| TOTAL INCIDENTS:   | 84                  | 100%       |



## 06/01/23

## Kentfield Fire Protection District Warrant List

| Manuary   Compared   Compared | Balance | -7-66.55 -167.05 -167.05 -167.05 -167.05 -167.05 -173.106 -1.132.1 | 3,850.99<br>7,217.75   |
|--|---------|--|--|
| Num  | Amount  | -756.55 -100.50 -100.50 -121.79 -131.70 -131.84 -14.70 -131.88 -14.70 -131.88 -14.70 -131.88 -14.70 -131.88 -14.70 -131.88 -14.70 -131.89 -131.80 -131 | 3,3650.99  |
| Num  | Spirt   | 2055 - Building Repair 2045 - Pager System 2207 - Telephone 1515 - Health Insurance 1520 - Sis-Station 1500 - Wire Comp Insurance 1500 - Auto-Equipment Repair 1500 - Auto-Equipment 1515 - Health Insurance 1516 - Health Insurance 1516 - Health Insurance 1516 - Health Insurance 1515 - H | 437 · Cash-Gen Ckg<br>437 · Cash-Gen Ckg   |
| 805304955 805304955 805304955 805304955 805304955 805304956 805304956 805304956 805304967 805304966 805304966 805304966 805304966 805304966 805304966 805304966 805304966 805304966 805304966 805304966 805304966 805304966 805304966 805304966 805305001 805305001  | Мето    | Inv #6.5895 AC #NAL 106070NE May 2023 BEN #3891000558 I Inv #19883153 Future 1814.4467 - Bridges BEN #3891000558 I Inv #19883153 Future 1814.4467 - Bridges BEN #3891000558 I Inv #19883153 Future 180503273 - Visu Inv #6.5805273 - Visu Inv #7.581250 - Bridges Inv #7.58125 | 457 Payroli Biweekly Deduction<br>457 Payroli Biweekly Deduction                   |
| 805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805304<br>805306<br>805306<br>805306<br>805306<br>805306<br>805306<br>805306   | Мате    | Advanced Security Systems - Santa Rosa Advanced Security Systems - Santa Rosa American Messaging ATR 416 458 20214 Banner Life Insurance Company Calibria Bank & Trust Department of ussitice Diego Truck Repair, inc. Realbyne ATR 1415 453 1092 859 9 Barshee Network Inc. Realbyne ATR 1415 453 1092 859 9 Barshee Networks, inc. Business Card Cardis Fire Lie Insurance Company Delta Dental of California Erternam Manderner, Michael Commed Your Care Ricot Uds, Inc. Safety Kleen Corp. CA.P.F. CA.P.F. CA.P.F. Anint Professional Services Emergency Equipment Management, Inc. Business Card | Kentfield Fire District Payroll Account<br>Kentfield Fire District Payroll Account |
| Date - Gen Ckg   | Num     | 805304953<br>805304954<br>805304954<br>805304956<br>805304957<br>805304961<br>805304961<br>805304961<br>805304961<br>805304967<br>805304967<br>805304977<br>805304977<br>805304968<br>80530497<br>805304968<br>80530497<br>805304968<br>80530497<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304968<br>805304098<br>805305000<br>805305000<br>805305000<br>805305000<br>805305000<br>805305000<br>805305000<br>805305000<br>805305000<br>805305000<br>805305000<br>805305000<br>805305000<br>805305000<br>805305000<br>805305000<br>805305000<br>805305000<br>805305000<br>805305000<br>805305000<br>805305000<br>805305000<br>805305000<br>805305000<br>805305000<br>805305000<br>805305000<br>805305000<br>805305000<br>805305000  | 805304973<br>805304999   |
|  |         | 7 · Cash-Ge 7 · Cash-Ge 64 · Ca | 565 · Amer Fnds-Invest Def<br>565 · Amer Fnds-Invest Def<br>Check 05/23/2023       |

## Kentfield Fire Protection District Warrant List

06/01/23

| Balance | 7,217.75                         | 1,518.90                       | 1,518.90               | 8,736.65          | 100,528.01<br>191,721.84   | 191,721.84                           | 38.48<br>253.24<br>297.44<br>336.62<br>389.14<br>743.14  | 792.02<br>5,033.98<br>57,467.75<br>59,301.26  | 60,202.22<br>60,207.40<br>60,561.40  | 60,561.40                     | 26,404.99<br>52,769.62   | 52,769.62                    | 305,052.86                         | 263.25<br>226.25<br>410.25<br>673.50<br>776.40<br>928.14<br>962.74<br>1,117.43  | 3,640.33  | 4,720.11                            | 411.90<br>425.90   | 425.90                           | 123.85<br>1,400.01<br>52,821.55<br>59,849.84<br>59,920.95   | 59,920.95                          | 100.50<br>237.71<br>317.28   |
|---------|----------------------------------|--------------------------------|------------------------|-------------------|--|--------------------------------------|--|---|--|-------------------------------|--|------------------------------|------------------------------------|---|---|-------------------------------------|--|----------------------------------|---|------------------------------------|--|
| Amount  | 7,217.75                         | 1,518.90                       | 1,518.90               | 8,736.65          | 100,528.01<br>91,193.83  | 191,721.84                           | 38.48<br>214.76<br>44.20<br>39.18<br>52.52<br>354.00   | 48.88<br>4,241.96<br>52,433.77<br>1,833.51  | 900.96<br>5.18<br>354.00   | 60,561.40                     | 26,404,99<br>26,364,63   | 52,769.62                    | 305,052.86                         | 263.25<br>32.00<br>115.00<br>263.26<br>122.90<br>131.74<br>14.69  | 2,400.00  | 4,720.11                            | 411.90   | 425.90                           | 123.85<br>1,276.16<br>51,421.54<br>7,028.29<br>77.11  | 59,920.95                          | 100.50<br>137.21<br>79.57  |
| Split   |                                  | 437 · Cash-Gen Ckg             |                        |                   | 437 · Cash-Gen Ckg<br>437 · Cash-Gen Ckg   |                                      | 437 · Cash-Gen Ckg<br>437 · Cash-Gen Ckg                             | 437 · Cash-Gen Ckg<br>437 · Cash-Gen Ckg<br>437 · Cash-Gen Ckg<br>437 · Cash-Gen Ckg  | 437 - Cash-Gen Ckg<br>437 - Cash-Gen Ckg<br>437 - Cash-Gen Ckg                             |                               | 437 · Cash-Gen Ckg<br>437 · Cash-Gen Ckg   |                              |                                    | 439 · Cash-Payroll 437 · Cash-Gan Ckg   | 437 · Cash-Gen Ckg<br>437 · Cash-Gen Ckg                            |                                     | 437 · Cash-Gen Okg<br>437 · Cash-Gen Okg                                       |                                  | 437 · Cash-Gen Ckg<br>437 · Cash-Gen Ckg<br>437 · Cash-Gen Ckg<br>437 · Cash-Gen Ckg<br>437 · Cash-Gen Ckg  |                                    | 437 · Cash-Gen Ckg<br>437 · Cash-Gen Ckg<br>437 · Cash-Gen Ckg                     |
| Мето    |                                  | Dues: 4/05/2023 - 5/02/2023    |                        |                   | For Payroli 5/03/2023 - 5/16/2023<br>For Payroli 5/17/2023 - 5/30/2023                       |                                      | 181443467 - Bridges<br>180504421 - Glenn<br>180533000 - Marty<br>181534662 - Neve<br>180508273 - Viau<br>May 2023 - Brilling                                 | 181190074 - Nelson<br>Account #35-0190901009: Kenfrield Fire District - June 2023 Coverage<br>PERS Active & Retired Health Premium June 2023<br>Non-PERS Health Premium June 2023 | June 2023 Billing<br>Delta Dental COBRA Coverage: Invoice # 458093630<br>June 2023 Billing |                               | Safety (Classic / PEPRA) & Misc. EE/ER<br>Safety (Classic / PEPRA) & Misc. EE/ER   |                              |                                    | (Cust #141578) - Inv #653315<br>(932-0215-8) Letter ID L053887120<br>IBS Invoice Fee<br>41572 - 54423: Porn 7901<br>Acat #16295/in 90173440-IN<br>IBS Invoice Fee                                     | invoice # 855<br>Invoice # 85511; PO # 9604                         |                                     | Invoice #02869; Member Renewal Tier 1_Chief Pomi<br>4/5/23 - 5/4/23; Pomi 7901 |                                  | Invoice #66590<br>(ac #3770 443023 Statement<br>WIN02744, A/C No. PIE-0066<br>WI002745, A/C No. PIE-0066<br>(alc #792113691) Inv #5080230269          |                                    | Irv #645835<br>Cust #144833 Irv # 3007227395<br>4/5/23 - 5/4/23: Marty 5375        |
| Name    |                                  | Kentfleid Prof. FF #1775       |                        |                   | Kenffeld Fire District Payroll Account<br>Kenffeld Fire District Payroll Account             |                                      | Banner Life Insurance Company CA P F | Banner Life insurance Company Delta Dental of California Kentfield Fire District Payroll Account Kentfield Fire District Payroll Account  | NPFBA<br>Connect Your Care<br>C.A.P.F.   |                               | Kentfield Fire District Payroll Account<br>Kentfield Fire District Payroll Account |                              |                                    | IBS Department of Justice Employment Development Dept. Kentfield Fire District Payroll Account Business Card Eusiness Card Eusiness Card Eusinemann-Rovin Co. Kentfield Fire District Payroll Account | 7- Point Professional Services Emergency Equipment Management, Inc. |                                     | CalChiefs<br>Business Card   |                                  | Diego Truck Repair, Inc. DNG Enterprises, Inc. Golden State Emergency Vehicle Service Golden State Emergency Vehicle Service Aramark Uniform Services |                                    | Advanced Security Systems - Santa Rosa<br>TK Elevator Corporation<br>Business Card |
| Mum     | st Def                           | 805304974                      |                        |                   | ts<br>Suspense<br>805304973<br>805304999   | Serv-Suspense                        |  | 805304993<br>805304994<br>805304998<br>805304998  | 805305003<br>805305005<br>805305008  | rance                         | 805304973<br>805304999   | loyer                        | Senefits                           | Kpense<br>B05304966<br>805304969<br>805304973<br>B05304991<br>805304995<br>805304995<br>805304999   | 805305333<br>805305010<br>805305011                                 | live Expense                        | ons<br>805304962<br>805304989  | blications                       | Repair<br>805304967<br>805304968<br>805304971<br>805304972<br>805304980   | ment Repair                        | 805304954<br>805304979<br>805304987  |
| Date    | Total 565 · Amer Fnds-invest Def | 610 · Union Dues<br>05/15/2023 | Total 610 · Union Dues | ilities           | venses<br>Salaries & Employee Benefits<br>1040 - Personnel Serv-Suspense<br>05/15/2023 80530 | Total 1040 · Personnel Serv-Suspense | 1515 · Health Insurance<br>05/15/2023<br>05/15/2023<br>05/15/2023<br>05/15/2023<br>05/15/2023<br>05/15/2023  | 05/23/2023<br>05/23/2023<br>05/23/2023<br>05/23/2023  | 05/23/2023<br>05/23/2023<br>05/23/2023   | Total 1515 · Health Insurance | 1530 · Retire Employer<br>05/15/2023<br>05/23/2023                                 | Total 1530 · Retire Employer | Total Salaries & Employee Benefits | Services & Supplies 2005. Administrative Expense 05/15/2023 8053 05/15/2023 8053 05/15/2023 8053 05/15/2023 8053 05/15/2023 8053 05/23/2023 8053 05/23/2023 8053 05/23/2023 8053                      | 05/23/2023<br>05/23/2023<br>05/23/2023                              | Total 2005 · Administrative Expense | 2015 · Dues & Publications<br>05/15/2023<br>05/23/2023                         | Total 2015 · Dues & Publications | 2050 - Auto/Equipment Repair<br>05/15/2023 8053<br>05/15/2023 8055<br>05/15/2023 8055<br>05/15/2023 8055<br>05/23/2023 8055                           | Total 2050 · Auto/Equipment Repair | 2055 · Building Repair<br>05/15/2023<br>05/15/2023<br>05/23/2023                   |
| Туре    | Total                            | 610 ·                          | Total                  | Total Liabilities | Expenses<br>Salarie<br>10<br>Check<br>Check  | <u> </u>                             | 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0  | 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0   | C C C C C C C C C C C C C C C C C C C  | ļ                             | Check<br>Check   | 1                            | Total                              | Serving<br>Check<br>Check<br>Check<br>Check<br>Check<br>Check<br>Check<br>Check<br>Check  |   | -                                   | Check<br>Check   | 1                                | 2<br>Check<br>Check<br>Check<br>Check<br>Check  | _                                  | Check<br>Check<br>Check  |

## Kentfield Fire Protection District Warrant List

06/01/23

|  | Date Num 05/23/2023 805305002 Total 2055 - Building Repair | Name<br>Marin Garden Solutions, Inc.                                      | Memo<br>Inv # 3873  | Split 437 · Cash-Gen Ckg                                       | Amount 325.00 642.28                     | Balance<br>642.28<br>642.28                |
|--|--|---|---|--|--|--|
| 805304965<br>Ins   | Calif  | California Bank & Trust   | Inv #FASIS-2023-0554 (WC 2021/22 PR Adjustment)   | 437 · Cash-Gen Ckg   | 47,588.00                                | 47,588.00                                  |
| 05/23/2023 805305009 Ma<br>05/23/2023 805305009 Ma<br>Total 2110 · Domestic Water<br>2120 · Fire Conferences | a a<br>X   | Marin Municipal Water Dist.<br>Marin Municipal Water Dist.                | (A/C 17489)<br>(A/C 174720)   | 437 · Cash-Gen Ckg<br>437 · Cash-Gen Ckg                       | 441.48<br>202.33<br>643.81               | 643.81<br>643.81<br>643.81                 |
| 805304991<br>ances   | a  | Business Card   | 4/5/23 - 5/4/23: Wilson 3147  | 437 · Cash-Gen Ckg   | 78.59                                    | 78.59                                      |
| U3/15/2023 8053049/6 N<br>Total 2125 · Garbage<br>2130 · Gas & Electric 805304977 F                          | <b>z</b> u.  | Mann Sanitary Service<br>Pacific Gas & Electric                           | Inv # 2812535_APKIL 2023 Service<br>Acct 1176933549-5 - Statement 4/24/2023                   | 437 · Cash-Gen Ckg<br>437 · Cash-Gen Cka                       | 823.11                                   | 823.11                                     |
| ectric<br>805304978<br>805304988<br>805305007  |  | RelaDyne<br>Resistess Card<br>Safety Kleen Corp.                          | Invoice # 0116538-IN<br>41572- 54723; Pasaco 8438<br>(a/ <del>c</del> #569778) Inv#1190632    | 437 · Cash-Gen Ckg<br>437 · Cash-Gen Ckg<br>437 · Cash-Gen Ckg | 966.46<br>567.73<br>100.01<br>175.90     | 966.46<br>567.73<br>667.74<br>843.64       |
|  |  | American Messaging  | A/C #W4-106070/linv #W4106070XE May 2023  | 437 · Cash-Gen Ckg   | 24.78                                    | 24.78                                      |
| 805304988<br>805304991<br>805304996  | ш ш ш  | Business Card<br>Business Card<br>Forster & Kroeger Landscape Maintenance | 4/5/23 - 5/4/23: Pasero 8438<br>4/5/23 - 5/4/23: Wilson 3147<br>Inv #8838                     | 437 · Cash-Gen Ckg<br>437 · Cash-Gen Ckg<br>437 · Cash-Gen Ckg | 495.00<br>2,162.73<br>100.00<br>2,757.73 | 495.00<br>2,657.73<br>2,757.73<br>2,757.73 |
| 2200 · S/S-Computer<br>05/23/2023 805304984 Bi<br>Total 2200 · S/S-Computer                                  | ŭ  | Banshee Networks, Inc.  | Invoice #15851  | 437 · Cash-Gen Ckg   | 1,376.02                                 | 1,376.02                                   |
| 2205 · S/S-Fire Equipment<br>05/23/2023 805304985 Bu:<br>Total 2205 · S/S-Fire Equipment                     | B  | Business Card   | 4/5/23 - 5/4/23: Garcia 3779  | 437 · Cash-Gen Ckg   | 81.14                                    | 81.14                                      |
| 2210 - S/S-Medical 805304990 Bu<br>05/23/2023 805305000 Lif<br>70tal 2210 - S/S-Medical                      | ď 5  | Business Card<br>Life Assist  | 4/5/23 - 5/4/23: Viau 7962<br>a/c #94904FD / Inv #1325186                                     | 437 · Cash-Gen Ckg<br>437 · Cash-Gen Ckg                       | 172.07<br>831.00<br>1,003.07             | 1,003.07                                   |
| 2215 · s/s_Office<br>08/23/2023 805305004 C<br>05/23/2023 805305006 F<br>Total 2215 · s/s_Office             | OE   | Office Depat<br>Ricoh USA, Inc.   | Acd#15011 5651 8341 8338<br>Acd#1374116-1034296USC / Inv #107220981 (Lease 3/4/2023-6/3/2023) | 437 - Cash-Gen Ckg<br>437 - Cash-Gen Ckg                       | 206.59                                   | 208.59<br>523.39<br>523.39                 |
| 2220 · S/S-Station<br>05/15/2023 805304964 (<br>05/23/2023 805304985 If otal 2220 · S/S-Station              | 0.2  | Corbet's<br>Business Card   | (A/C #4675)<br>4/5/23 - 5/4/23: Garcia 3779   | 437 - Cash-Gen Ckg<br>437 - Cash-Gen Ckg                       | 41.03                                    | 41.03 454.89 454.89                        |
| 805304956  |  | AT&T 415 453 0214   | BAN #9391080558 / Inv #19883153 Future  | 437 · Cash-Gen Ckg   | 51.79                                    | 51.79                                      |

## Kentfield Fire Protection District Warrant List

06/01/23

| Amount Balance | 28.72 78.51<br>28.72 106.23<br>28.72 134.95  | 1,130.57 1,262.52          |  | 2,132.13               | 52.00 52.00<br>300.00 352.00   | 352.00                | 125,358.00 125,358.00     | 52.08  | 52.08 52.08                          | 226.62 226.62                     | 226.62 226.62             | 756.55                               | 756.55                          | 10,220,03                                |                                  | 10,220.03 10,220.03 | · ·  |   |  |  |
|----------------|--|----------------------------|--|------------------------|--|-----------------------|---------------------------|--|--------------------------------------|-----------------------------------|---------------------------|--------------------------------------|---------------------------------|--|----------------------------------|---------------------|--|---|--|--|
| Split          | 437 · Cash-Gen Ckg<br>437 · Cash-Gen Ckg   | 437 · Cash-Gen Ckg         | 437 · Cash-Gen Ckg<br>437 · Cash-Gen Ckg                                 |                        | 437 · Cash-Gen Ckg<br>437 · Cash-Gen Ckg                                     |                       |                           | 437 · Cash-Gen Ckg   |                                      | 437 · Cash-Gen Ckg                |                           | 437 · Cash-Gen Ckg                   |                                 | 437 · Cash-Gen Ckg                       |                                  |                     | 437 · Cash-Gen Ckg                         | 437 · Cash-Gen Ckg                                      | 437 · Cash-Gen Ckg                                       | 437 · Cash-Gen Ckg   |
| Мето           | BAN #3391050060/ Inv #19953098- Elevator<br>BAN #3591050061/ Inv #3953099- Fire Alarm #1<br>BAN #393106061/ Inv #30653090 - Fire Alarm #1<br>BAN #939106062/ Inv #10663400. Eins 81sm #2 | 4/5/23 - 5/4/23: Pomi 7901 | 4/5/23 - 5/4/23: Wilson 3147<br>Account # 934487985; Invoice # 172556186 |                        | Inv #160519-02 / EMS Recertification_BRIDGES<br>4/5/23 - 5/4/23: Glenn- 8422 |                       |                           | Request for Reimbursement #9598                                |                                      | 4/5/23 - 5/4/23: Viau 7962        |                           | Inv# 20230403C                       |                                 | Invoice # 1782430; Customer # 425633     |                                  |                     | INV703891, Sales Order No. 807455, PO#9586 | INV703891, Sales Order No. 807455, PO#9586              | INV703891, Sales Order No. 807455, PO#9586               | INV703891, Sales Order No. 807455, PO#9586                                       |
| Name           | AT&T 415 453 1064 204 1<br>AT&T 415 457 4695 859 9<br>AT&T 415 452 4000 850 0  | Business Card              | Business Card<br>Comcast Business  |                        | County of Marin<br>Business Card   |                       |                           | Gutierrez, Michael   |                                      | Business Card                     |                           | 360 Rescue LLC                       |                                 | Ferguson Waterworks                      |                                  |                     | Curtis, L.N. & Sons                        | Curtis, L.N. & Sons                                     | Curtis, L.N. & Sons                                      | Curtis, L.N. & Sons  |
| WnN            | 805304981<br>805304982<br>805304083  | 805304989                  | 805304991<br>805304992   | ď                      | 805304975<br>805304986   |                       |                           | & Equipment<br>805304997                                       | idios & Equipment                    | 805304990                         | puter                     | ment<br>805304953                    | Equipment                       | Mains<br>805304970                       | ant & Mains                      |                     | 805305001                                  |   |  |  |
| Date           | 05/23/2023<br>05/23/2023<br>05/23/2023   | 05/23/2023                 | 05/23/2023<br>05/23/2023   | Total 2300 · Telephone | 2305 · Training<br>05/15/2023<br>05/23/2023                                  | Total 2305 · Training | Total Services & Supplies | Capital Outlay<br>4005 · MERA Radios & Equipment<br>05/23/2023 | Total 4005 · MERA Radios & Equipment | 4010 · C/O-Computer<br>05/23/2023 | Total 4010 · C/O-Computer | 4015 · C/O-Fire Equipment 05/15/2023 | Total 4015 · C/O-Fire Equipment | 4035 · C/O-Hydrant & Mains<br>05/15/2023 | Total 4035 · C/O-Hydrant & Mains |                     | 4041 · C/O - PPE<br>05/23/2023             | 4041 · C/O · PPE<br>05/23/2023<br>Total 4041 · C/O - PP | 4041 · C/O - PPE<br>05/23/2023<br>Total 4041 · C/O - PPE | 4041 · C/O · PPE<br>05/23/2023<br>Total 4041 · C/O · PPF<br>Total Capital Outlay |
| Туре           | Check<br>Check   | Check                      | Check<br>Check   |                        | Check<br>Check   |                       | Tot                       | Check  |                                      | Check                             |                           | Check                                |                                 | Check                                    |                                  |                     | Check                                      | Check   |  |  |