

BOARD OF DIRECTORS



Regular Meeting Agenda
November 08, 2023
Kentfield Fire District Office, Conference Room, 1st Floor

ATTENTION: This will be an in-person meeting of the Board of Directors due to the expiration of Executive Order N-29-20 on February 28, 2023, but any interested member of the public can participate virtually and/or telephonically by utilizing the Zoom meeting information and/or the dial-in information printed on this agenda.

Zoom Video Conference link: <https://us02web.zoom.us/j/9459048313>

Meeting ID: 945 904 8313

Call in Line: 1 (669) 900-6833, when prompted, enter meeting ID: 945 904 8313-#

Time: 6:30 p.m. For clarity of discussion, the Public is requested to MUTE except:

1. During Open Time for public expression item.
2. Public comment period on agenda items.
3. If there are any members of the public who wish to speak, please raise your hand in the actions, and those joining us by phone, STAR* 9 to raise your hand and Star* 6 to unmute yourself.

NOTE: The meeting will be recorded.

1. CALL TO ORDER 6:30 p.m. Agenda available on the KFD website.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the September 13, 2023 meeting.
Board Action: 1. Discussion 2. Motion 3. Public Comment 4. Vote

The Board may choose to approve the minutes of the October 02, 2023 meeting.
Board Action: 1. Discussion 2. Motion 3. Public Comment 4. Vote

5. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).

6. AGENDA ADJUSTMENTS

7. SPECIAL ANNOUNCEMENTS/PRESENTATIONS

- A. KFD Fuel Reduction Projects 2023 – DFM Pasero

8. UNFINISHED BUSINESS

- A. KFD Staff Agreements FY 23/24 – Chairman Evergettis

Regarding Chief Pomi, DFM Pasero, Administrative Assistant Wilson - Agreements

CLOSED SESSION - pursuant to Government Code §54957.6 for Public Labor Negotiation and Government Code §54957.6(a) for Public Employee Benefit Negotiation.

Board Action: 1. Discussion 2. Motion 3. Public Comment 4. Vote

9. NEW BUSINESS

- A. Contract with the Marin County Fire Department for Dispatch Services – Chief Pomi

Board Action: 1. Discussion 2. Motion 3. Public Comment 4. Vote

- B. Election of 2024 Board of Director Officers – Chief Pomi

Board Action: 1. Discussion 2. Motion 3. Public Comment 4. Vote

10. DIRECTOR MATTERS – Directors may report on their activities and meetings.

11. CORRESPONDENCE: In Memory of Chief Ronny J. Coleman, Fire Chief Jason Weber named 2023 Fire Chief of the Year in California, MERA Next Generation Project October update, MWPA Officers Report October 2023, International Walk to School Day, MERA Next Generation Project September update, MWPA Officers Report September 2023, HERO Girls Fire Camp Marin County, Blood Drive, Thank You Letters.

12. REPORTS

- A. Overtime, Incident – September 2023 and October 2023

13. APPROVAL OF MONTHLY EXPENSES

Approval of September warrant 805305174 to and including 805305207 for \$377,011.56

Board Action: 1. Discussion 2. Motion 3. Public Comment 4. Vote

Approval of October warrant 805305208 to and including 805305231 for \$324,547.35

Board Action: 1. Discussion 2. Motion 3. Public Comment 4. Vote

CONFIRM NEXT MEETING DATE: December 13, 2023

14. MOMENT OF SILENCE

15. ADJOURNMENT

**KENTFIELD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING**

MEETING TYPE: Regular

DATE: Wednesday, September 13, 2023

CALL TO ORDER: 6:30 p.m. by Chairman Evergettis who led the assembly in the Pledge of Allegiance.

ROLL CALL: Corbet-present; Evergettis-present; Gerbsman-present; Murray-absent; Naso-present. Also in attendance were Chief Pomi, County Counsel Stephen Raab, Battalion Chief Glenn, Deputy Fire Marshal Pasero, Accountant Hom, B-Shift, and Recording Secretary Wilson.

APPROVAL OF PRIOR MONTH'S MINUTES: M/S Naso/Gerbsman to approve the minutes of August 9, 2023.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Absent; Naso-Aye

Ayes: 4; Noes: 0; Absent: 1

Motion passes

ORAL COMMUNICATION: None

AGENDA ADJUSTMENTS: None

UNFINISHED BUSINESS:

- a. ***KAPF Labor Contract Negotiation Process – Negotiation Process***

CLOSED SESSION - Pursuant to Government Code §54957.6 for Public Labor Negotiation and Government Code §54957.6(a) for Public Employee Benefit Negotiation –

The Board entered a Closed Session at 6:33 p.m.

The Board adjourned and entered back into Open Session at 7:32 p.m.

Chairman Evergettis stated instructions were provided to the Board Labor Negotiator.

NEW BUSINESS:

- a. ***Annual Gann Appropriations Limits Report*** – Chief Pomi gave an overview of the Annual Gann Appropriations Limited report provided in the BOD packet. He stated this was approved by the voters back in 1979 as Proposition 4 with a purpose to set limits on the growth of expenditures for publicly funded programs. Each year the District is required to re-evaluate the appropriations limit with the ability to increase the appropriations limit by the rate of population increases and the rate of inflation. Chief Pomi referenced page 2 of the report and asked Accountant Hom to help explain the property tax appropriations limit. Accountant Hom stated the annual calculation consisted of two components; the growth of wages and population, and the excess approved by the voters. The appropriations limit for 2022-23 was \$7,548,613. This calculation consists of property taxes which are subject to the Gann Limit and other items such as the charges and income derived from cell towers, which become allocable. Accountant Hom explained once this report has been approved by the Board, it will be provided to Maze & Associates for the year-end audit. Chief Pomi thanked Dan Hom and referred to Resolution 9-2023. He asked the Board if there were any questions. None were asked.

M/S Gerbsman/Naso to approve Resolution 9-2023 Determining the 2022/23 Annual Gann Appropriations Limit of \$7,548,613.

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Absent; Naso-Aye

Ayes: 4; Noes: 0; Absent: 1

Motion passes

**KENTFIELD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING**

- b. **Measure G Tax Report FY 2022/23** – Chief Pomi explained the Measure G Special Tax report is prepared and presented to the Board annually. The report captures revenues that were used for operating and maintenance expenses of the Kentfield Fire District. Chief Pomi referred to the Budget for Fiscal Year 2022-23 on page 10 of the Measure G Tax Report. The revenue shown from Measure G last fiscal year was \$553,332 while expenditures were \$663,565. The District also had expenditures carried over from the prior year. Chief Pomi explained the carryover plus the difference from the revenue and what was spent presents an ending balance of (\$870,219). The District spent \$870,219 more than what was collected from Measure G. Page 11 specifies there are 2,326 parcels within the District boundaries and with a tax rate of \$.07 per square foot, the projected revenue is \$554,909 for the fiscal year. This is roughly \$1600 more than it was last year due to a few larger parcels. Chief Pomi explained the rest of the report provided additional history and summarizes the special tax revenues by year. The ballot measure text, voting results, and a map of the District are all included at the end of the report. Chief Pomi asked if there were any questions. The Board had none.

M/S Gerbsman/Corbet to approve the Measure G Tax Report FY 2022/23

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Absent; Naso-Aye

Ayes: 4; Noes: 0; Absent: 1

Motion passes

DIRECTOR MATTERS:

Director Evergettis – reported on his attendance at the MWPA Board meetings. The program has been moving along very well. The greater Novato shaded fuel break was awarded a \$2.6m CAL FIRE Fire Prevention grant for a 5-year project.

CORRESPONDENCE: Were reviewed.

DISTRICT OPERATIONS: August Incident Logs and Overtime Reports were reviewed.

APPROVAL OF WARRANTS:

M/S Naso/Gerbsman to approve August warrant 805305114 to and including 805305173 for \$547,484.41

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-Aye; Murray-Absent; Naso-Aye

Ayes: 4; Noes: 0; Absent: 1

Motion passes

NEXT MEETING: The next regular meeting will be held on October 11, 2023.

ADDITIONAL ACTIONS: Chairman Evergettis asked for a moment of silence.

ADJOURNMENT: M/S Evergettis/Gerbsman to adjourn this meeting at 7:43 p.m. All ayes.

Respectfully submitted,

Jena Wilson
Recording Secretary

**KENTFIELD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING**

MEETING TYPE: Special

DATE: Monday, October 2, 2023

CALL TO ORDER: 4:00 p.m. by Chairman Evergettis. Director Murray led the assembly in the Pledge of Allegiance.

ROLL CALL: Corbet-present; Evergettis-present; Gerbsman-present; Murray-present; Naso-present. Also in attendance were Chief Pomi, Battalion Chief Glenn, Deputy Fire Marshal Pasero, Accountant Hom, Engineer Bridges, C-Shift, and Recording Secretary Wilson.

ORAL COMMUNICATION: None

UNFINISHED BUSINESS:

- a. ***KAPF Labor Contract Negotiation Process – Negotiation Process***
CLOSED SESSION - Pursuant to Government Code §54957.6 for Public Labor Negotiation and Government Code §54957.6(a) for Public Employee Benefit Negotiation – Chairman Evergettis stated the purpose of the Special Board Meeting was to ratify the Memorandum of Understanding for the contract period of July 1, 2023 – June 30, 2024.

Chief Pomi took the opportunity to explain the changes to the MOU. He began on page 1 of the agreement where the dates were updated to the current fiscal year, July 1, 2023 – June 30, 2024. On page 8, under *Bereavement Leave*, the word "grandchild" was added to the definition of immediate family, per a new law update. The District's chosen health benefit plan with CalPERS has been renamed to "PERS Platinum Region 1" and this was revised on page 13. On page 15, under *Article XXIII – Duration of Agreement*, the dates were updated to reflect the current fiscal year, July 2023 to June 2024. The last change to the agreement was to *APPENDIX "A"* on page 17, as it now reads "Base Salaries" with no difference between PEPRA or Classic employees.

Director Gerbsman, as a long-time Board member of the Kentfield Fire District, expressed the culture had always impressed him. The ability for both management and employees to work together while understanding the numbers was unique. Director Gerbsman emphasized the importance of being fair and reasonable while working through the negotiation process. Negotiations this year left him feeling disappointed; the process wasn't as open and direct as it had been in the past. He explained when employees average 15 to 20 years and up with Kentfield Fire, it is like a family. He hopes and trusts that everyone will try to communicate and work things through in the right way. Negotiations have been going on since April of this year and it's been a long process. He stated everyone needs to do the best they can and work towards maintaining the family culture, which was somewhat broken this year.

Director Murray agreed with Director Gerbsman and felt disappointed with the communications between the Board and the Association. After many years of working together, he was disheartened to see negotiations weren't agreed upon in a timely manner. Director Murray said he would agree to the MOU presented but is hoping to have a better process with next year's contract.

Director Naso expressed how frustrated he felt during the negotiation process.

Chairman Evergettis thought negotiations were extended but believed a 4% increase was fair and reasonable.

**KENTFIELD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING**

M/S Murray/Naso to approve the Memorandum of Understanding Between the Kentfield Association of Professional Firefighters and the Kentfield Fire Protection District

Roll Call Vote: Corbet-Aye; Evergettis-Aye; Gerbsman-No; Murray-Aye; Naso-Aye

Ayes: 4; Noes: 1

Motion passes

ADJOURNMENT: M/S Naso/Corbet to adjourn this meeting at 4:11 p.m. All ayes.

Respectfully submitted,

Jena Wilson
Recording Secretary

DRAFT



KFD Fuel Reduction Projects 2023

Summary

In September and October 2023, the Kentfield Fire District initiated a series of fuel reduction projects focused on the removal of dense combustible vegetation along the roadside throughout the Kent Woodlands.

The focus of the project was to remove non-native fire hazardous vegetation including brooms species, pampas and jubata grasses, remove ladder fuels and dense understory, remove dead and down tree materials, and prune or “limb up” mature trees to provide defensible space with an emphasis on reducing total fuel volume. The work focused on three types of projects: new projects, maintenance projects (work previously completed within 3 years), and legacy projects (work not maintained for more than 3 years).

The Projects

The 2023 project slate included nine project areas totaling over 5.1 acres and 1.3 miles in length. Project sites included mature redwood, oak, liquid amber, bay trees, mature stands of brooms species, and other fire hazardous vegetation that posed an immediate risk to structures and vehicle traffic along Goodhill, Woodland and Crown Roads. These roads serve as key emergency evacuation routes for the Kent Woodlands Community. The roads also serve as the Fire District’s primary routes providing access to the most remote areas of the district. Included below is a snapshot of the project’s details.

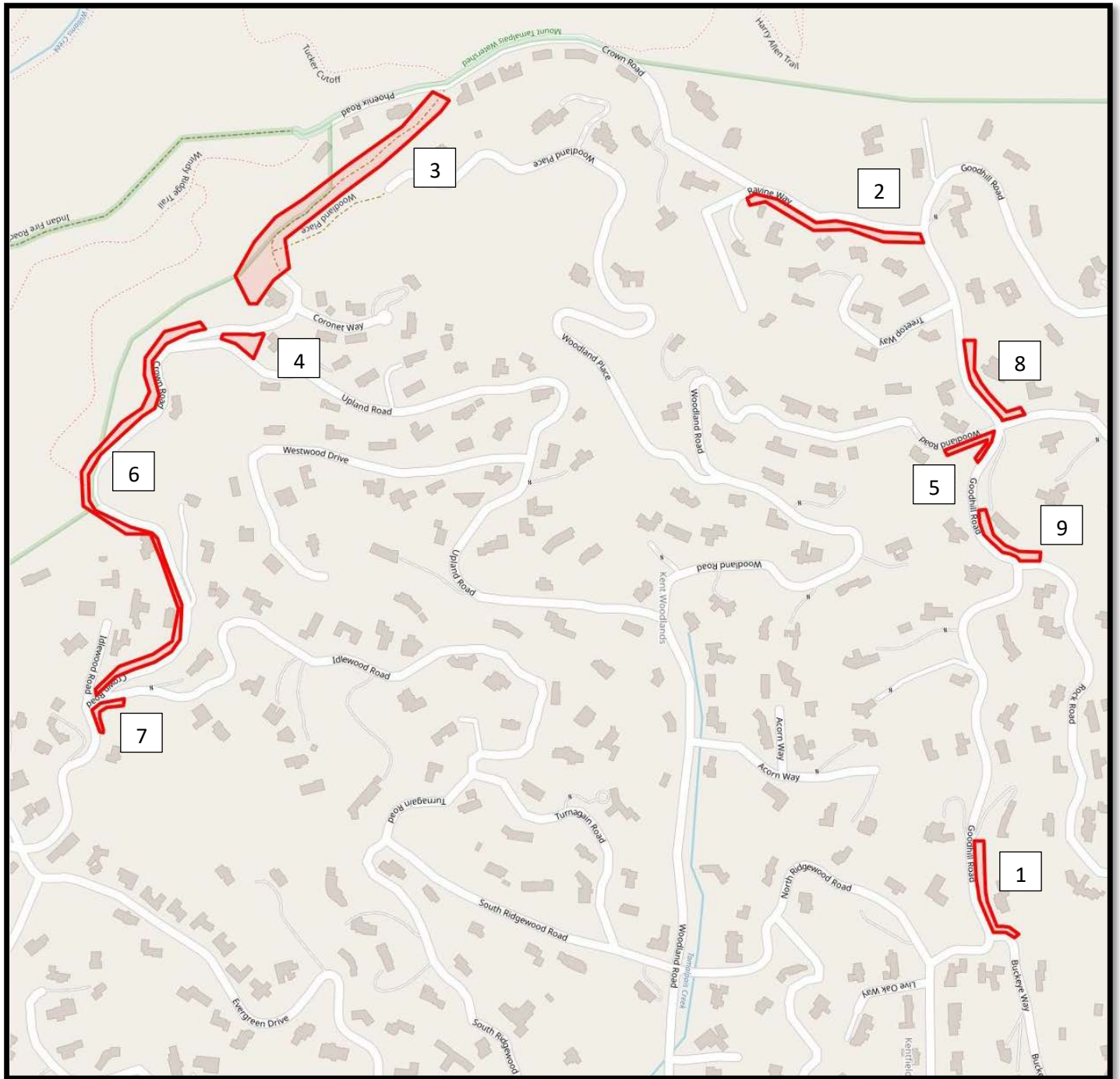
#	Name	Scope of Work	Acres	Miles
1	Buckeye/Goodhill (B)	Broom and Dead material removal	0.30	0.09
2	Crown/Goodhill (A)	Prida Madeira, pampas grass and dead material removal	0.50	0.15
3	Crown/Phoenix fire road (C)	Fuel reduction, broom, dead material, tree pruning, widening	2.00	0.25
4	Crown/Upland (B)	Broom removal	0.30	0.02
5	Woodland/Goodhill Vision Triangle (B)	Fuel reduction, remove broom, dead material, tree pruning	0.10	0.01
6	Crown 200/300 block (B)	Fuel reduction, remove broom, dead material, tree pruning	1.20	0.63
7	Idlewood/Crown Retaining wall (A)	Broom removal	0.10	0.02
8	Goodhill/Spring Vision triangle (A)	Fuel reduction, remove broom, dead material, tree pruning	0.40	0.07
9	Goodhill/Rock Vision triangle (A)	Fuel reduction, remove broom, dead material, tree pruning	0.20	0.08
Total			5.10	1.32

Notes: New projects (A), Maintenance projects (B), Legacy projects (C)

Funding

The district utilized Marin Wildfire Prevention Authority Measure C “Local mitigation funds” to complete these projects. These projects were designed and implemented to reduce hazards and achieve measurable fuel reduction as outlined in the [Community Wildfire Protection Plan](#) (CWPP) for a combined community benefit. In total, funding for the nine projects utilized 540 man hours over a 15-day period. Crews removed over twenty-five cubic yards of fuel, which were chipped and hauled away.

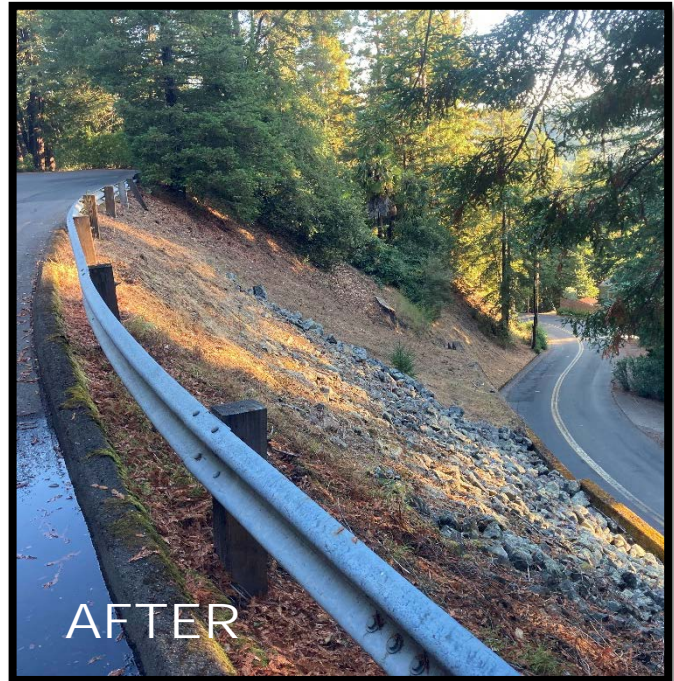
Project Area Map



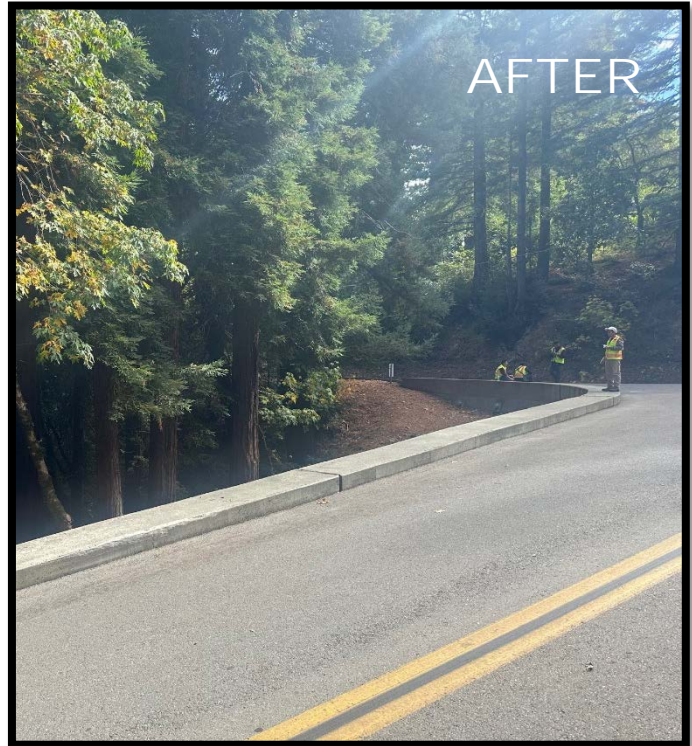
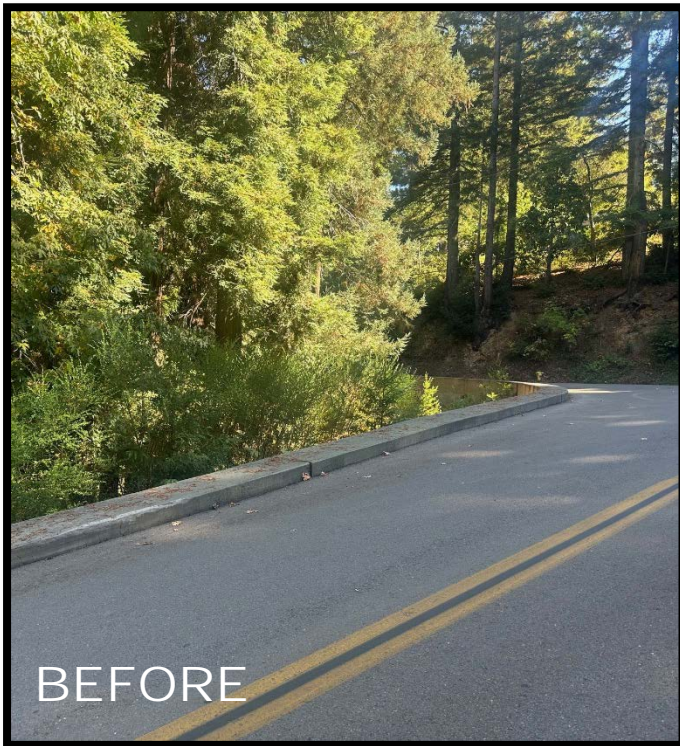
1	Buckeye/Goodhill (B)
2	Crown/Goodhill (A)
3	Crown/Phoenix fire road (C)
4	Crown/Upland (B)
5	Woodland/Goodhill Vision Triangle (B)
6	Crown 200/300 block (B)
7	Idlewood/Crown Retaining wall (A)
8	Goodhill/Spring Vision triangle (A)
9	Goodhill/Rock Vision triangle (A)

THE RESULTS

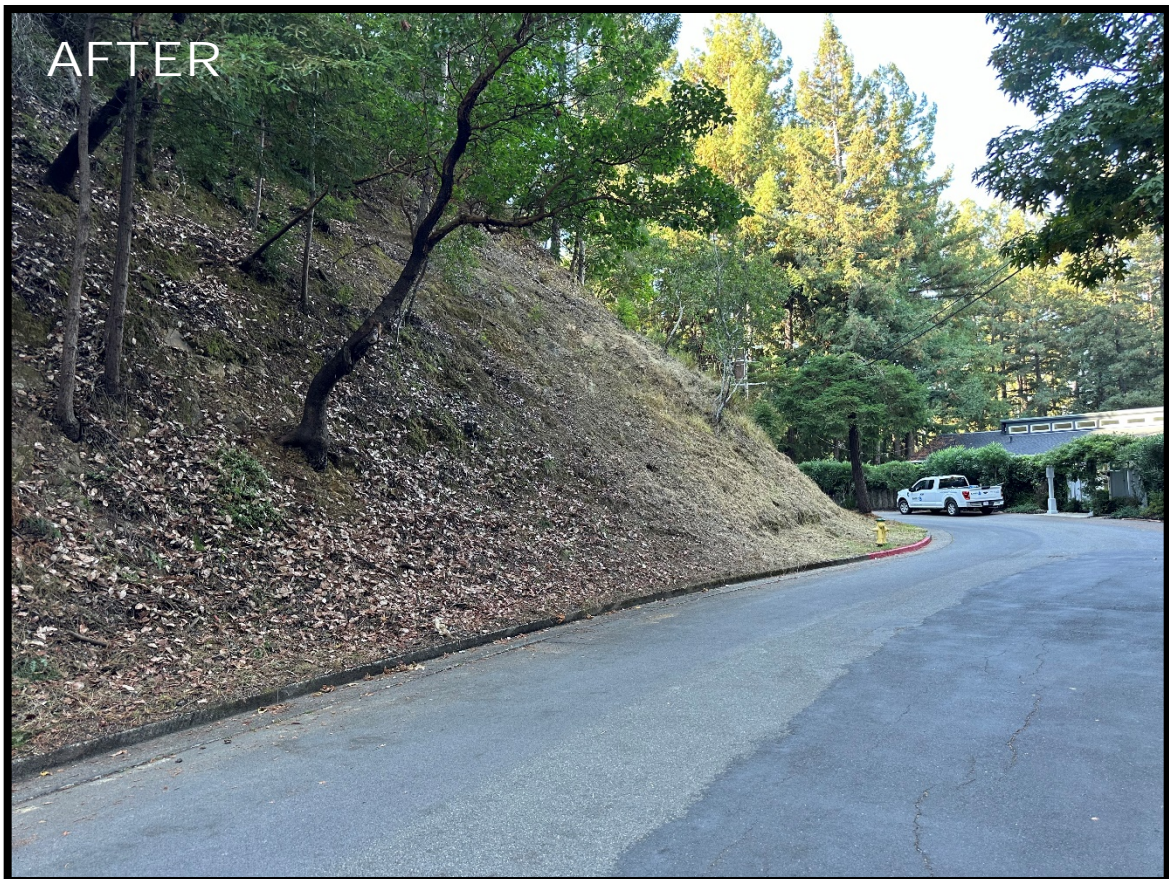
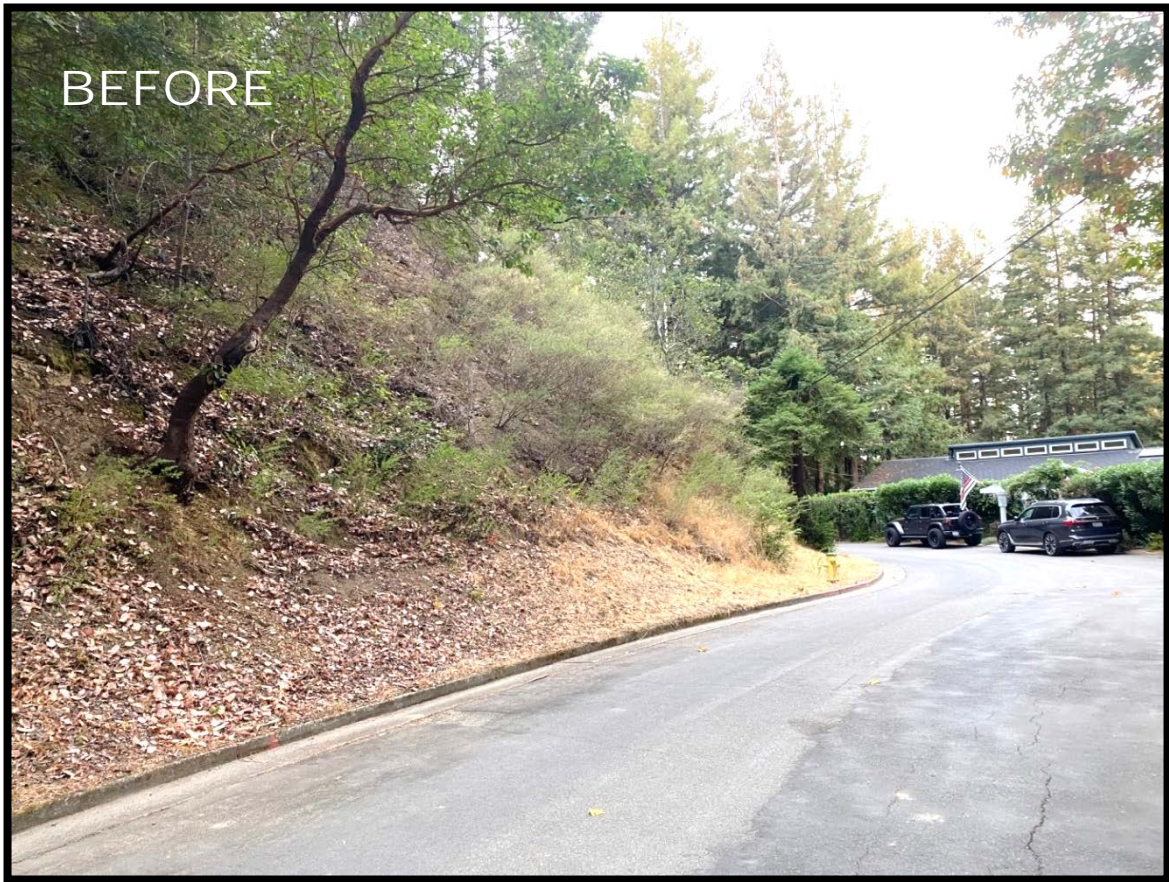
Project 4: Crown Road at Upland Road. Broom and dead material removal.



Project 7: Idlewood retaining wall at Crown Road. Heavy broom removal and tree limbing.



Project 6: Crown Road 200 & 300 Blocks. Fuel reduction, remove broom, dead material, and tree pruning.



Project 1: Goodhill Road at Buckeye Road. Fuel reduction, remove broom, dead material, and tree pruning.



Project 2: Crown Road at Goodhill Road. Fuel reduction, remove pride madeira, and tree pruning.



Project 3: Crown Road / Phoenix fire road. Fuel reduction, broom, dead material removal, tree pruning, and widening.



Respectfully submitted,

Larry Pasero
Deputy Fire Marshal
Kentfield Fire District


Mark Pomi - Chief

KENTFIELD FIRE PROTECTION DISTRICT

Phone (415) 453-7464
Fax (415) 453-4578

1004 SIR FRANCIS DRAKE BOULEVARD

KENTFIELD CA. 94904

TO: Board of Directors
FROM: Mark Pomi, Fire Chief 
SUBJECT: Contract with the Marin County Fire Department for Dispatch Services
DATE: 10/25/2023

Kentfield, Southern Marin, Tiburon and Novato Fire Districts, the City of San Rafael, and JPAs of Central Marin and Ross Valley (collectively "Fire Agencies") contract with the Marin County Sheriff's Office (MCSO) for Fire and Emergency Medical Services (EMS) dispatch services. In September 2022, MCSO notified these Fire Agencies of its intention to end the current agreement, effective June 2023. Collectively the Fire Agencies asked for an extension to develop an acceptable alternative.

Fire Agencies and Marin County Fire (MCFD) investigated other dispatch models including a regional arrangement with REDCOM, Sonoma County's Fire and EMS dispatch JPA, or the creation of a similar Marin County Fire and EMS dispatch JPA. Although both these options remain available with time, Fire Agencies jointly asked that MCFD take over Fire and EMS dispatch operations under a contract for services and cost-sharing agreement.

The current "go-live" date for the new Fire & EMS Emergency Command Center is July 1, 2024.

Attached:
Marin Fire & EMS Dispatch Staff Report
KFD 2022 Letter of Intent
911 Emergency Communications & Dispatch Services Agreement
Dispatch Presentation



Marin Fire & EMS Dispatch

November 8, 2023

Background:

Novato, Southern Marin, Tiburon and Kentfield Fire Districts, the City of San Rafael and JPAs of Central Marin and Ross Valley (collectively "Fire Agencies") contract with the Marin County Sheriff's Office (MCSO) for Fire and Emergency Medical Services (EMS) dispatch services. In September 2022, MCSO notified these Fire Agencies of its intention to end the current agreement, effective June 2023. Collectively the Fire Agencies asked for an extension to develop an acceptable alternative.

Fire agencies and Marin County Fire (MCFD) investigated other dispatch models including a regional arrangement with REDCOM, Sonoma County's Fire and EMS dispatch JPA, or the creation of a similar Marin County Fire and EMS dispatch JPA. Although both these options remain available with time, Fire agencies jointly asked that MCFD take over Fire and EMS dispatch operations under a contract for services and cost-sharing agreement.

The current "go-live" date for the new Fire & EMS Emergency Command Center is July 1st, 2024.

Enhanced Fire & EMS dispatch service levels:

A Fire and EMS dispatch center will provide the following service-level enhancements, above and beyond what is currently provided by MCSO:

1. *Closest resource concept:* An independent Fire & EMS dispatch would allow geo-tracking of vehicles so that the closest unit is sent to an incident, for faster response. Due to security and software configuration issues, Fire and EMS calls are not currently dispatched using closest resource concept.
2. *Implementation of Emergency Fire Dispatch Protocol (EFD):* Similar to nationally adopted pre-arrival emergency medical dispatch programs, this program provides consistent call taking and pre-arrival instructions for fire and rescue related incidents.
3. *Command and Control:* MCSO does not employ fire personnel, and instead calls staff as needed from the field or home in the event of a fire or complex incident. With increased wildfire risk and accelerated rates of spread across the State, Command and Control would ensure faster and more appropriate response levels. Command and Control responsibilities would be added by Marin County Fire Department.

4. *Technology and analytics:* The current Computer-Aid Dispatch (CAD) does not provide the following necessary features (this list is not exhaustive):
 - a. Integration with CALFIRE and Sonoma County's CADs, reducing reflex times for resources between Counties and the region, including air resources.
 - b. IROC (Interagency Resource Ordering Capability) – a federal system used nationwide for resource ordering during large-scale events such as wildfires, earthquakes, floods or other major disaster.
 - c. Roll-out of already purchased First Watch software for EMS and Fire incident reporting which will improve access to quality real-time data.
 - d. Support of Mobile Device Computing (MDC) and associated software integration such as Tablet Command.
5. *Alert and Warning - Public Information:* A Fire & EMS dispatch center would allow for better integration of early alert functions in collaboration with the Office of Emergency Management (OEM). During extreme weather events an alert and warning specialist from OEM will be assigned to the ECC, ensuring rapid notifications. Additionally at the request of Fire Agencies the ECC will provide early PIO services ensuring timely distribution of information to the public over multiple platforms.

Governance:

MCFD will coordinate the provision of dispatch services under the attached service agreement. The main terms of this agreement include:

1. An Executive Committee will contribute to the annual budget preparation and year-end "true-up". The group membership will include:
 - a. Marin County Fire
 - b. One city or town fire department
 - c. One fire district
 - d. One at-large member
2. The Existing Fire Dispatch Standards Committee will be utilized to review operational aspects of the Emergency Command Center and make recommendations to the Executive Committee.
3. Annual Cost of Service allocation: Although the County's share of incidents and population is 8.09 % and 8.59% respectively, the County proposes to cover 24% of the overall annual operating costs. Other fire districts, departments, or authorities: 76%.

The allocation of costs amongst the non-County Fire agencies for this collective 76% is based on a blend of incidents and population data. Incidents are attributed to each agency based on the location of the caller, and only incidents requiring a response are included. This data will be refreshed every year. By blending incidents with population, the contribution formula reduces variation in year-to-year costs, compared to an allocation based on incidents only.

Facilities:

Previous estimates assumed that the new Fire & EMS dispatch operations could be co-located within MCSO's Communications Center, and therefore with minimal construction. However, upon investigation of space and technology needs, compliance with building codes and Department of Justice regulations, co-location was unfeasible. The new ECC will be built adjacent to the existing MCSO Communications Center, in an existing County building already built to essential standards facility, including back-up generation, existing server room infrastructure, existing HVAC, ultimately significantly reducing the cost of tenant improvements. At the same time this location allows the ECC and MCSO to maintain a shared Computer-Aided Dispatch software subscription and ensuring economies of scale when operationally feasible. This option also reduced costs associated with the mitigation of construction noise and dust to ensuring continuity of operations during construction.

Staffing:

Based on a 2020 feasibility study by Federal Engineering, utilizing industry standards to meet call processing times, the Emergency Command Center is proposed to be staffed with 20 FTE. Current Fire and EMS dispatch operations in the County (MCSO and MCFD combined) utilize 17 FTE, without accounting for all technology services, facilities and Chief Officers' oversight.

Budget impact:

For FY 2024-25, execution of the 911 agreement with Marin County Fire will require a payment of \$132,278.

Next steps:

The attached 911 Emergency Communications agreement with Marin County Fire will need to be executed by November 8th, 2023, for construction contracts to be awarded and ensure a go-live date of July 1, 2024.

Attachment:

911 Emergency Communications Agreement with Marin County Fire.



LETTER OF INTENT

THIS LETTER OF INTENT (the "Document") made as of this 14th day of December 2022 (the "Execution Date"),

BETWEEN:

Kentfield Fire Protection District of 1004 Sir Francis Drake Blvd, Kentfield, CA 94904, (the "Client")

AND

Marin County Fire Department of 33 Castle Rock Ave, Woodacre, CA 94973, (the "Contractor")

BACKGROUND:

- A. The Contractor is available for hire to perform certain services.
- B. The Client wishes to hire the Contractor to perform the services.

This Document will establish the basic terms used in a future service agreement between the Contractor and the Client. The terms contained in this Document are not comprehensive and it is expected that additional terms may be added, and existing terms may be changed or deleted. The basic terms are as follows:

Non-Binding

- 1. This Document does not create a binding agreement between the Client and the Contractor and will not be enforceable. Only the future service agreement, duly executed by the Client and the Contractor, will be enforceable. The terms and conditions of the future service agreement will supersede any terms and conditions contained in this Document. The Client and the Contractor are not prevented from entering into negotiations with third parties with regard to the subject matter of this Document.

Transaction Description

- 2. The services for hire are described as follows:
 - Dispatch Services

Representations

3. The Contractor represents and warrants that the Contractor has the necessary qualifications, experience, and abilities to provide the described services to the Client. If the representations of the Contractor are untrue upon the Closing Date, the Client may terminate any future service agreement without penalty and any deposits must be refunded.

This Document accurately reflects the understanding between the Contractor and the Client, signed on this 14th day of December 2022.

Per:  Kentfield Fire Protection District (Client)
Mark Pomi, Fire Chief

Per:  Marin County Fire Department (Contractor)
Jason Weber, Fire Chief

AGREEMENT FOR 9-1-1 EMERGENCY COMMUNICATIONS & DISPATCH SERVICES

This Agreement for 9-1-1 Emergency Communications and Dispatch Services ("Agreement") is made and entered into as of the date of last signature, by and between the County of Marin, a political subdivision of the State of California (hereinafter "County") and the Kentfield Fire Protection District, a special district (hereinafter "Public Entity"), collectively the "Parties."

RECITALS

WHEREAS, the Parties desire to participate in a countywide public safety communications and emergency 9-1-1 dispatch system, hereinafter "System," consisting of all necessary 9-1-1 call taking, logging, dispatching, communications, and other related services and technology for fire, emergency medical, and other services;

WHEREAS, the Parties desire to collaborate as partners to better serve the public with the understanding that a formal structure will enable the County to work with representatives of the Parties and users of the System to achieve clear policy direction and consistent coordination regarding emergency dispatch services;

WHEREAS, the County, through its Marin County Fire Department under the governance of the Board of Supervisors, is willing and able to furnish such services through a mutually agreeable cost sharing plan;

WHEREAS, the Parties agree that there will be County owned and/or licensed equipment and resources such as, but not limited to, facilities for housing staff or equipment; radio communications sites, radio consoles, frequencies, radio equipment, telephone system(s), a computer aided dispatch system and other shared infrastructure that exists today and may be installed in the future;

WHEREAS, the Parties desire to work in partnership to provide direction and decision-making on items such as operations, budget, strategy, and vision as they pertain to the County's provision of emergency call taking, non-emergency call taking, fire, and medical dispatching, and associated emergency communications services; and

WHEREAS, the County has previously provided these services pursuant to a written Agreement.

IT IS MUTUALLY AGREED AS FOLLOWS:

1. DEFINITIONS

In this Agreement, the certain terms shall be defined as follows:

Assets: Real estate, structures, equipment, and intellectual property dedicated to, used by, or generated for use in the 9-1-1 communications system and associated emergency services.

“County Assets” include property purchased or otherwise acquired by the County, including but not limited to starting costs and other costs where Users may have provided payment. “System Assets” include property purchased or otherwise acquired by the User directly without County assistance. Users who contribute to the purchase, acquisition, or generation of an Asset do not hold ownership rights in that asset. Assets, including County Assets and Systems Assets, do not include Public Entity Data.

County: The County has several roles as administrator of the System, provider of services, and as a recipient of services. A “County Service Department” refers to a department of the County that directly bills Emergency Communications for services.

County Board of Supervisors: The Board of Supervisors for the County of Marin, pursuant to Government Code section 25000, is the governing body for the County. It has final authority regarding all aspects of the 9-1-1 services and System.

Emergency Command Center (ECC): A facility designated to receive and process requests for emergency assistance, which may include 911 calls, determine the appropriate emergency response based on available resources, and coordinate the emergency response according to a specific operational policy.

Fiscal Year: The Fiscal Year for the County of Marin from July 1 of each year to June 30 of the following year.

Major Equipment or System Upgrades: Periodic replacement or upgrades to equipment, hardware, and software necessary to operate the 9-1-1 communications system and associated emergency services.

Public Entities: All municipalities or districts agreeing to an Agreement for 9-1-1 Emergency Communications & Dispatch Services with the County.

Public Entity Data: Public Entity service data, including call recordings and incident data.

Standards Group: The Standards Group is comprised of certain officers/officials of the fire protection agencies in Marin County that advise fire chiefs and fire agencies regarding operational matters.

Startup Costs: Expenditures necessary for the ECC to start operating, as determined by the County.

User(s): Any entity directly receiving emergency communications services from the County through ECC, including County Departments, such as but not limited to, the Emergency Medical Services vendor utilized by the County of Marin, and including the public safety departments and sub-entities of the Parties to this Agreement. The Parties understand and agree that each Party may have one or more Users of ECC services pursuant to this Agreement.

2. DIRECTOR OF THE EMERGENCY COMMAND CENTER

The Director of the ECC is a County officer who works within the Marin County Fire Department. The duties of the Director of the ECC ("Director") are to plan, organize, coordinate, administer, and direct all activities of the ECC.

The Director is selected by the Marin County Fire Chief. In the selection of the Director, the Marin County Fire Chief shall seek concurrence from the Executive Committee, but the Marin County Fire Chief shall retain authority to select, hire, evaluate, discipline, and release the Director. In reviewing the performance of the Director, the Marin County Fire Chief shall consult with the Executive Committee, and may receive a written statement from the Executive Committee regarding the Director's performance in meeting the standards herein, which shall become part of the overall review, but all personnel evaluation decisions regarding the Director shall be the sole purview of the Marin County Fire Chief.

The Director shall consult with the Executive Committee in matters related to ECC operational priorities, policies and problem solving. ECC operational decisions shall be the sole purview of the County, acting through the Director.

Where services are provided or administered by the ECC, and are not used by all the Parties, the representatives of those Parties using the respective services shall have primary responsibility for recommending operational policies with respect to those services. These policies shall not conflict with County-wide policies, with Marin County Fire Departmental policies or with ECC-specific policies. Any costs of special services shall be the responsibility of the Party(s) using those services. County shall determine policy on unique services used by specified Parties, considering their recommendations, made pursuant to this provision.

3. EXECUTIVE COMMITTEE

Membership of the Executive Committee shall consist of four (4) total members: the County Fire Chief and three (3) Fire Chiefs from the Public Entities, who shall be selected by the Marin Fire Chiefs' Association. The Marin Fire Chiefs' Association shall select at least one (1) Fire Chief from a city/town Public Entity and at least one (1) Fire Chief from a fire district Public Entity. The Executive Committee shall meet monthly and additionally as needed. Membership term will be determined by the Marin Fire Chiefs' Association.

Key responsibilities of the Executive Committee include:

1. Developing and recommending operational requirements for ECC provided services and infrastructure improvements to the Director, as well as reviewing recommendations from the Standards Group. The Executive Committee shall have the authority to approve the addition of certain call-taking / dispatch related services as specified in Section 4 of this Agreement.
2. Assisting the Director to resolve issues, develop protocols, investigate technologies, and

address other operational issues associated with emergency communications and dispatch services.

3. Providing recommendations to the Director on operational policies, goals, future expenses, and operational enhancements, including those that have budgetary implications.
4. Receiving reports from the Director on service goals and the status on meeting those goals, as well as issues that could affect costs to Public Entities and Parties.
5. Reviewing the annual budget, the annual audit of expenses, and any revenue.
6. The Executive Committee shall have the authority to approve or reject the acquisition of Major Equipment or System Upgrades, as specified in Section 9 of this Agreement.
7. The Executive Committee shall have the authority to determine the allocation of the collective 76% of Annual Operating Costs amongst Public Entities, as specified in Section 10 A. 3. of this Agreement.
8. Reviewing and recommending any expansion of dispatch services to additional agencies beyond those originally contracted with.
9. Recommending cost apportionment and Startup Costs for any Public Entity new to the Agreement and not included in the Startup Costs allocation in Table 1 below, including potential money credited back to the Parties.

The Executive Committee may appoint *ad hoc* Committee(s) as necessary to advise it on technical matters or to consider special issues.

In advance of addition of new technology or services that increase costs to Public Entities, the Executive Committee shall identify and recommend cost sharing and funding mechanisms as set forth in Section 10. This shall include technology and services that are funded by grants but that may have future additional costs such as for maintenance. The County shall not require additional contributions of the Public Entity outside the Cost Sharing Plan of Section 10 and the 9-1-1 Reserve Account of Section 9 without the written consent of the Public Entity.

4. COUNTY OBLIGATIONS

The County shall provide all answering services for fire and emergency medical calls made to the Emergency 9-1-1 telephone number.

The County shall provide all answering services for calls made to Users' non-emergency, secondary telephone numbers, but excluding regular business telephone numbers.

The County shall dispatch User fire, and emergency medical field units and shall provide

associated services, including status reporting and activity reports.

The County shall provide guidance on the treatment of emergency calls identified as “medical calls” received by ECC.

The County shall, upon agreement with the individual Parties, provide responses to urgent or emergency data inquiries made by Users’ field units.

The County shall provide after-hours dispatch of User’s non-public safety (administrative) staff in accordance with operating procedures mutually agreed to by the User and County.

The County shall provide other additional public safety call taking/dispatch related services to Users as recommended by the Standards Group and approved by the Executive Committee. Costs associated with the additional services shall be borne by the User agencies pursuant to written agreement.

The County shall provide and maintain all necessary consoles, and telephone systems, located in the ECC. The County shall operate, maintain, and otherwise manage all telecommunications sites and transmission media that interface with MERA radio system and are identified as components of the System that are necessary to facilitate the common, countywide public safety communications and emergency 9-1-1 dispatch system.

All other mobile, base, and remote radio and data transmission equipment and terminals designed to serve an individual User exclusively shall be provided for and maintained at that User’s expense.

County shall coordinate, administer, and maintain all systems to benefit all Parties and Users, including development of standard operating procedures that may include training of Parties’ and Users’ staff to meet their responsibilities. All systems shall be maintained and operated consistent with applicable federal, state, and local laws, rules, and regulations such as the State of California Department of Justice and Federal Communications Commission.

County, on behalf of all Parties, shall continue to seek grant opportunities, shall make applications for grants and other external sources of funds with authorization by the County Board of Supervisors, and shall utilize any such funds received to proportionately offset all Parties’ portion of project expenses.

County shall provide technical expertise in emergency communications and dispatch services and as well as associated administrative services such as, but not limited to, human resources, budgeting, auditor, treasurer, and technical support.

County shall timely notify the Executive Committee about pending County labor negotiations, County salary and benefit increases, County layoffs, County observance of winter recess, and similar, in so far as such issues could impact the delivery or costs of emergency communications services pursuant to this Agreement. County may consider input provided by the Executive Committee regarding the effects of such issues on their interests.

With the approval of the County Board of Supervisors, County shall be the signatory on agreements with third-party vendors for services such as, but not limited to, support of systems required under this Agreement.

County shall provide appropriate management and supervision for all emergency communications and dispatch services including associated administrative services. The Standards Group may identify alternate options for services that would otherwise be provided by County. Any alternative services determined feasible by the Standards Group may be recommended to the Executive Committee and ultimately the County, which shall consider such recommendations in good faith subject to limitations of law.

The County shall bill to Public Entities all costs associated with providing 9-1-1 emergency call taking, non-emergency call-taking, fire dispatch, emergency medical dispatch, and other emergency communications or associated services in accordance with this Agreement.

The County shall support, participate in, and cooperate with financial and programmatic audits and reviews of the ECC as recommended by the Executive Committee.

For direct and indirect costs incurred under this Agreement, the County shall bill each Public Entity, together with invoices or other available supporting documents in a timely manner and in accordance with this Agreement.

5. RESPONSIBILITIES OF THE USERS AND PARTIES

Each Party shall assist the County by communicating issues regarding the management and operation of the emergency communications system and system components and shall provide technical and operational input necessary for effective design and use of the System to meet individual and collective needs.

Each Party shall be responsible for communicating with its constituents and governing bodies about the emergency communications systems.

Each Party shall, at its own cost, be responsible for the procurement, maintenance, and replacement of its assets that are not System Assets. Such assets must be (1) compatible with the systems used by the ECC, (2) serve an individual User, and (3) used by that User's personnel at that Party's expense. Each Party shall pay all costs associated with those assets.

Each Party using Mobile Data Communications System (MDCS) equipment shall, at its own cost, be responsible for procurement and utilization of equipment that is compatible with and will interface with the ECC's system in place at that time. Parties and Users, at their own cost, shall be responsible for coordinating connectivity with the County.

Each Party shall comply with future operational requirements. This may include but is not limited to required operational agreements, training, or upgrades of systems to comply with state

or federal requirements.

Where requested by the Director and/or the Executive Committee, all Parties shall cooperate in seeking grants or supporting the acquisition of external funding such as grants or earmarks. If any portion of the emergency communications system is funded with monies received by any Party pursuant to a contract with the State or Federal government, all Parties shall comply, as required, with all the provisions of said contract, to the extent applicable to each Party. The Director shall distribute grant terms to all Parties. Upon request, the Party which is the grantee shall deliver a copy of said contract or grant or earmark documentation to any requesting Party at no cost to the requestor.

6. TERM, WITHDRAWAL AND TERMINATION OF THE AGREEMENT

The Effective Date of this Agreement shall be the date that the County signed this Agreement, which occurs after the Public Entity has signed the Agreement. The beginning date of services under this Agreement shall be July 1, 2024.

This Agreement shall remain in effect until terminated in accordance with the terms in Section 6 A. or 6 B. In addition, this Agreement may be voluntarily terminated by mutual agreement of the Parties in writing at any time. Where the Parties mutually agree to terminate this Agreement, the notice period may be waived.

If a Public Entity withdraws pursuant to this Section, the Agreement shall remain valid for those Public Entities that have elected to remain in this Agreement and any costs that are shared among the Public Entities shall be reallocated to reflect proportionate share for the Public Entities continuing to participate. All efforts shall be made to reduce service levels and associated costs to remaining Public Entities in the event of a party withdrawal. All costs allocated to the withdrawing Public Entity for the remainder of the Fiscal Year that a Public Entity withdraws in is the responsibility of the withdrawing Party.

In the event of withdrawal by a Public Entity which is providing resources (such as licenses, site, or other resources) to the benefit of all Users, that resource shall be left intact and in service and that Public Entity shall negotiate in good faith with the County and remaining Users for continuing use of that resource.

A. Voluntary Withdrawal.

A withdrawing Public Entity shall provide the County, Director, and the Executive Committee with written notice of intent to withdraw no fewer than five hundred forty-eight days before July 1 of the Fiscal Year in which the Public Entity's withdrawal shall be effective. A voluntary withdrawal shall be effective only on July 1 of a Fiscal Year. The withdrawing Public Entity shall provide the Executive Committee with a written timetable for withdrawal and a proposed description of the way the withdrawal will be conducted. The withdrawing Public Entity's plan for withdrawal shall minimize disruption to other Parties and Users. The withdrawing Public Entity shall provide any other appropriate information requested by the Executive Committee or

the Director, to allow the development of strategies to mitigate disruption to the remaining Users and County. The Executive Committee and Director may modify the proposals for withdrawal.

Such withdrawing Public Entity shall continue to fund its portion of the budget pursuant to this Agreement through the effective date of withdrawal and shall continue to perform all its obligations pursuant to this Agreement through the effective date of withdrawal.

A withdrawing Public Entity that elected to pay its Startup Costs over 15 years shall pay the remaining balance of its Startup Costs no later than 12 months prior to the date the Public Entity's withdrawal is effective. The withdrawing Public Entity shall remain responsible for any services that shall continue to be provided, including regional dispatch services and for any outstanding debt service costs incurred in support of emergency communications System Assets.

Should County elect to voluntarily withdraw from the Agreement, the County shall provide written notice of intent to withdraw to all other Parties no fewer than two years prior to the effective date of the withdrawal. The County shall provide the Executive Committee with a written timetable for withdrawal and a proposed description of the way the withdrawal will be conducted. The County shall work with the Executive Committee to minimize disruption to other Parties and Users.

In the event of the County's voluntary withdrawal within the first 15 years of the Agreement, Public Entities who paid the fifteen-year Startup Costs on a lump sum basis shall be refunded a portion of the lump sum paid Startup Costs, at a rate of 6 and 2/3% per year for each year remaining from the fifteen years, after subtraction of the time between the Effective Date and the effective date of the County's withdrawal.

If the withdrawing Party is an Executive Committee member, that Party's membership on the Executive Committee ends immediately upon notice of withdrawal unless otherwise agreed to in writing by the Executive Committee.

B. Termination for Cause.

The County, in consultation with the Director, may terminate the participation of any Public Entity or User for cause, including a Public Entity's failure to fully fund or fully pay costs, as well as any other breach of this Agreement (default). Cause for termination includes noncompliance with any requirement imposed upon the Parties as specified in this Agreement.

The Termination for Cause process shall include the following steps:

1. The Parties will follow the Dispute Resolution Process outlined Section 14 of this Agreement.
2. Written notice by the Director or their designee to the Public Entity, with a copy to Executive Committee members. Such notice shall advise the Public Entity of the reason for possible termination. The notice shall further advise that the Public Entity may cure its default within thirty (30) days of the notice to avoid termination.
3. If the defaulting Public Entity begins to cure such default, the thirty (30) day cure period

may be extended by additional thirty (30) day extensions, at the discretion of Director, for as long as the defaulting Public Entity continues to diligently prosecute such a cure to completion.

The County may terminate the defaulting Public Entity's participation in the emergency communications system or to take other appropriate measures (e.g., lien).

If the County determines that services provided under this Agreement be terminated, the termination shall be effective 90 days after step 3 in the Termination for Cause process above. The County retains final authority and discretion to terminate a defaulting party and to determine the date that services provided under this Agreement shall be terminated.

A Public Entity terminated by the County for cause shall remain liable for its portion of System costs and Startup Costs, as well as applicable damages, collection costs, and interest.

The terminated Public Entity forfeits all other rights. If the terminated Public Entity holds a seat on the Executive Committee, that seat shall be reassigned immediately upon termination notice.

Rights of Remaining Parties. The Executive Committee may recommend that the County reallocate system costs proportionally among the remaining Parties. A Public Entity that has been terminated by the County or that has withdrawn from participation shall not be entitled to refund of any costs that it has incurred for the System to the date of termination.

7. SERVICE QUALITY AND CONDITIONS

The quality of System services to be provided to all Parties and Users shall, in the absence of explicitly adopted exceptions, be equal to or above established industry standards. The adopted standards and best practices shall be based upon those established by APCO, NFPA, NENA, POST, ISO, Cal OES 911 Branch, and others identified by the Executive Committee. In those areas where there are no industry standards, or where the established standard is not appropriate for Marin County, the Director shall recommend standards and advise the Executive Committee regarding budgetary, service level and other resources required to meet those standards. The Executive Committee shall consider those recommendations and agree to appropriate System standards in good faith.

Emergency Communications systems performance shall be measured in accordance with those standards developed as indicated above. The Director shall report at least annually to Parties and Users regarding performance. The Executive Committee shall review the level of performance being achieved for each Public Entity/User and for the whole operation in comparison to the standards and in comparison, to the levels of performance achieved in previous periods. Established standards shall be achieved for each member Public Entity/User and for the System. In reviewing System performance, the Executive Committee shall consider staffing, technology, or other limitations impacting the ability to meet standards. The reporting interval may differ for different standards. At least annually, however, the comprehensive set of measures shall be reported to the Parties and Users and shall be reviewed by the Executive Committee.

The County shall evaluate the feasibility of accreditation by appropriate accrediting groups, (i.e., CALEA, APCO, etc.), considering the investment of County staffing levels and County resources required. Final decision regarding pursuit of accreditation shall remain in the sole discretion of the County. The accreditations referred to by this provision of this Agreement do not refer to or include accreditation of the County's ambulance services provider.

The Executive Committee shall consider requests from Users desiring increased levels of service; such requests may be recommended to the Director, subject to staffing and other constraints, based upon the User's agreement to pay the incremental costs of those enhanced service levels.

Procedures related to dispatch operations shall be developed by the Director, with input from the Executive Committee and Standards Group. Any dispute or conflict regarding a dispatch procedure shall be resolved by the Director.

The Director or Director's designee shall promptly investigate all complaints received from any User or citizen and shall respond in a timely manner to the complaining party. The Director shall regularly report to the Executive Committee with a summary of complaints received and their resolution and shall provide additional information to individual Users involved in a complaint upon request.

8. BUDGET DEVELOPMENT PROCESS

Program and budget related decisions shall be developed by the County with input from the Executive Committee and ECC staff. The County Board of Supervisors shall have final authority over program and budget related decisions.

The Executive Committee shall review the ECC's annual budget request prior to County's budget hearings. The County shall provide all relevant information, including information about indirect costs, in a timely manner, allowing sufficient time for the Executive Committee to evaluate and make requests for information.

The Director shall provide reports on future budgets, current year budget management and cost control, personnel (recruitment, hiring, retention), and special project status on an ongoing and annual basis as requested by the Executive Committee.

County Administrator's Office staff shall present ECC annual forecasts and recommended budgets for the County Board of Supervisors' consideration, including information on alternative funding/service levels and County Service Department charges.

9. 9-1-1 RESERVE ACCOUNT

The purpose of the 9-1-1 Reserve Account is to fiscally support Equipment Replacement,

acquisition of Major Equipment and/or Systems Upgrades (such as the purchase or subscription to a new Computer-Aided Dispatch software), and to spread out major expenditures over time, thereby reducing the need for large assessments to the Parties. The 9-1-1 Reserve Account will enable the Parties to better prepare budgets and facilitate long term fiscal planning.

In alignment with business best practice, the ECC shall, as soon as practical, maintain at least 10% of the annual operating budget in a reserve account. This account shall be funded by Reserve Contributions and any surplus contributions left at Fiscal Year-end for the ECC. Once the reserve account is funded to 10%, any further surpluses will be reported to the Director and Executive Committee, who shall create a plan to use any surpluses for Major Equipment or Systems Upgrades. The 9-1-1 Reserve Account may also be used to fund any deficit between Parties' contributions and actual expenditures.

The Executive Committee shall have the Authority to approve or reject the acquisition of Major Equipment or Systems Upgrades and related expenditures. In the event the Executive Committee rejects Major Equipment or Systems Upgrade(s), the County shall no longer be bound by the delivery and standards of services outlined in section 4 of this Agreement.

The ECC shall regularly report accounting for the 9-1-1 Reserve Account to the Executive Committee. As authorized by the County Board of Supervisors, the 9-1-1 Reserve Account will be for expenditures as recommended by the Director, with final determination on expenditures to be made by the County and will be maintained in an interest- bearing fund, until the funds are expended.

Funds in the 9-1-1 Reserve Account shall be readily accessible to the ECC to use for appropriate expenditures that benefit the Parties and Users.

The Director shall present 9-1-1 Reserve Account accounting reports to the Executive Committee as requested.

Accumulation of interest in the 9-1-1 Reserve Account will accrue to the benefit of the 9-1-1 Reserve Account and/or Major Equipment or Systems Upgrades.

10. COST SHARING PLAN FOR PARTIES AND USERS

A. Annual Operating Costs.

The "Annual Operating Costs" are defined as the annual costs of operating the ECC, as determined by the County, including staffing, technology maintenance and use, administrative services, and the delivery of dispatch services. Annual Operating Costs can also include reserve contributions, and any additional contributions to offset prior year(s) differences between budgeted and actual expenditures.

The County shall pay 24% of the Annual Operating Costs. Public Entities shall collectively pay 76% of the Annual Operating Costs, plus a 3.5% administrative fee which applies only to the

Public Entities' collective 76% share of Annual Operating Costs. Each Public Entity's share of the Annual Operating Costs shall be subject to the contribution formula set forth below. Should a new Public Entity enter into a contract with the County for emergency communication and dispatch services during an annual budget period, the Parties shall meet and agree on all costs and service-level impacts.

1. Public Entities' Contribution Formula:

The Director shall prepare Public Entities' cost contributions in January of each year using the "Contribution Formula Definitions" outlined below. The Executive Committee shall review cost contributions no later than the end of February. The Director shall communicate contribution amounts to Public Entities for the following Fiscal Year by March of each year. Each Party's contribution amount shall be determined by the following formula. The initial contribution amounts for the initial Fiscal Year is attached as Exhibit A.

2. Contribution Formula Definitions:

Contribution for each Party to this Agreement shall be calculated by the Director by using the following information:

- a. Total Incidents: Number of CAD events for the previous two calendar years (Jan 1 – Dec 31), excluding event types that do not require a response, including but not limited to drills, alarm/sprinkler test information, controlled burns, fire watch, information call for the fire departments, and others as determined by the Standards Group and communicated to the Director.
- b. Population: Official decennial census from the U.S. Census Bureau for the Marin County area, as available on Marin Map.
- c. Public Entity's percent of Total Incidents: Incidents assigned to a Public Entity through its "DGroup" designation as determined through the Computer Aided Dispatch software, divided by Total Incidents for the same time period = B
- d. Public Entity's percent of Population = Census population for a specific Public Entity divided by Marin County Population = C
- e. Annual Proposed Budget = The projected costs of operating the ECC for the following Fiscal Year, including salaries, services and supplies, insurances, reserve contributions, and any additional contributions to offset prior year(s) differences between budgeted and actual expenditures.
- f. Annual Proposed Budget of the ECC (July – June) times 76% = A
- g. Administrative Fee: 3.5% of the Public Entity's share of the ECC Annual Operating Costs

3. Calculation of Each Participating Public Entity's Contribution:

The amount of each Public Entity's contribution shall be calculated as follows:

Public Entity's share of Annual Operating Costs= { [(A x B) x 0.5] + [(A x C) x 0.5] } *1.035

In addition to the foregoing formula, the County may, after consultation and recommendations with the Executive Committee, augment the formula on a *pro rata* basis to include provisions of special funding for any purpose such as, but not limited to, adding to the 9-1-1 Reserve Account, supporting needed projects to replace software, hardware, dispatch furniture, tenant improvements, etc. Withdrawals from the 9-1-1 Reserve Account shall be recommended to the County through the Director.

The County may consult with the Executive Committee and may choose to select other source documents to replace those defined in the Formula Definitions above if the County determines that the new documents provide more accurate information.

If the Public Entities seek to change the Contribution formula, other than the County's contribution rate of 24%, the Executive Committee shall make a recommendation to the Public Entities and, communicate it to the ECC Director in writing, signed by all Public Entities, before January 1st for application in future Fiscal Years.

B. Payment of Annual Operating Costs, Delinquency and Disputes

Payment: ECC shall invoice each Party separately, in December and April of each year for Annual Operating Costs, and other special charges to Parties and Users. The payment shall be due ("Due Date") thirty (30) days after the billing date.

Invoices shall be sent via email to the email address listed in the signature block of this Agreement, unless County makes other agreement with the Public Entity. Mailing addresses and email addresses may be changed only with written notice, via U.S. Mail or email, to the Director.

Delinquency: If a Party does not pay its fees for service as set forth above on or before the Due Date, the amount unpaid shall be deemed delinquent. A "Delinquency Fee" in the amount of two percent (2 %) of the delinquent amount shall be added to the amount owed and charged to the Party at the discretion of the County. The delinquency fee shall be applied to the amount owed (the amount owed includes any previously added delinquency fee) every thirty (30) days until such time the bill is paid in full. If a Party does not pay the delinquent amount and any delinquency fee within ninety (90) calendar days from the Due Date, the County is authorized to withhold and offset from any lawful source whatsoever otherwise due to the Party, including the regular apportionment of property tax revenue, an amount sufficient to satisfy the delinquent amount and delinquency fees.

Billing Dispute: If a Party or Parties dispute payment owed to County, each Party shall notify County within 15 calendar days of its receipt of its invoice. This notice shall include sufficient

details about the dispute for County to review and act. County shall provide any requested information within 15 calendar days. If County is unable to respond within 15 calendar days, the Party disputing the billing shall be relieved of any delinquency payment until 15 days after the information is provided.

C. Startup Costs.

“Startup Costs” are defined as all expenditures necessary for the ECC to start operating, as determined by the County, including:

- Cost of MCFD-hired personnel working or training to open and operate the ECC up until the official opening of the ECC, including fees, salaries and benefits, cost of obtaining licensing and certifications, cost of performing testing and backgrounds etc.

- Purchase of technology systems and software, furniture, materials, equipment or services, including consulting, subscription, and maintenance services as operationally or administratively necessary for operating the ECC, up until the close-out of the ECC facility’s construction project, as determined by the County

- Cost of “Tenants Improvements” and all other costs related to construction of the ECC facility, up until the close-out of the ECC facility’s construction project, as determined by MCFD.

One year after the issuance of the certificate of occupation for the ECC facility, Startup Costs expenditures will be reconciled with previously invoiced costs. Within 60 days, the County will issue either a credit or an invoice based on final reconciliation.

The County shall pay 50% of the first \$3,000,000 of all Startup Costs, and 24% of all Startup Costs above and beyond the initial \$3,000,000. Public Entities shall collectively pay 50% of the first \$3,000,000 of all Startup Costs, and 76% of all Startup Costs above and beyond the initial \$3,000,000.

The Startup Cost allocation to each Party is set using July 1, 2021, to June 30, 2023, Incidents and population data (as described in the Contribution formula) and established as follows:

Table 1: Startup Costs allocation

Startup Costs	Cost allocation % for the first \$3,000,000	Cost allocation % for all Startup Costs beyond the initial \$3,000,000
Novato	12.01%	18.26%
San Rafael	15.75%	23.94%
Ross Valley	4.75%	7.22%
Kentfield	1.52%	2.31%
Central Marin	5.09%	7.74%
Southern Marin	8.82%	13.41%

Tiburon	2.06%	3.13%
Subtotal non-County agencies:	50%	76%
Subtotal County:	50%	24%
Total	100%	100%

The Public Entity may pay Startup Costs in one lump sum, or County shall allow Public Entity to spread its portion of the Startup Costs annually over 15 years. An amortized fee of 2% on the unpaid balance shall be charged for Public Entity wishing to pay Startup Costs annually over 15 years. Public Entity shall elect whether to pay in one lump sum or over 15 years by March 30, 2024.

Should Public Entity select payment over 15 years, pay shall be due twice a year and shall be paid by the Due Date for Public Entity's share of Annual Operating Costs with the same penalties for late payment, as defined above.

An example of estimated Startup Costs and Annual Operating Costs for FY 2024-25 are presented in Attachment A.

All equipment and materials obtained under this agreement shall be used by the County exclusively for the purposes set-forth in this agreement.

11. RECORDS AND CONFIDENTIALITY

Parties and their officers, employees, agents, and subcontractors shall comply with all federal, state, and local laws which provide for the confidentiality of records and other information. No Party shall disclose any confidential information, any confidential records, or other confidential information received from any Party to this agreement or prepared in connection with the performance of this agreement, unless the other Party specifically permits such disclosure of records or information. All requests for disclosure of confidential information shall be promptly transmitted to the owner of the information. Notwithstanding these duties of confidentiality, the Parties acknowledge that the Parties and the County are government agencies subject to the California Public Records Act, which requires disclosure of public records subject to exceptions. The Parties and the County shall mutually cooperate to comply with the California Public Records Act disclosure obligations, consistent with these confidentiality obligations.

The County shall prepare, maintain, and preserve all reports and records that may be required by federal, state, or local rules and regulations related to services performed under this Agreement. The County shall maintain such records in accordance with the provisions of the County and ECC Record Retention policies. The Parties shall maintain such records in accordance with their records retention policies. If any litigation, claim, negotiation, audit exception, or other action relating to this agreement is asserted, the County and the Parties shall retain such records until such action is resolved.

12. COUNTY INDEMNIFICATION OF PUBLIC ENTITIES AND PUBLIC ENTITIES' WAIVER OF CLAIMS AGAINST THE COUNTY

County hereby agrees to indemnify and hold harmless each Public Entity, its officers, agents, employees, and authorized volunteers from any and all claims, demands, judgments or decrees made or rendered against each Public Entity, its officers, agents or employees by reason of any injury, death or damage suffered or sustained by any person or entity caused by, or alleged to have been caused by or arising out of the provision of the emergency communications services by the County as set forth in this Agreement.

Further, County, at its own cost, expense and risk, shall defend any and all suits, actions, or other legal proceedings arising from the provision of emergency communications services by the County pursuant to this agreement that may be brought or instituted by third parties against each Public Entity, its officers, agents, employees, or authorized volunteers, and shall pay and satisfy any judgment or decree that may be rendered against each Public Entity, its officers, agents or employees in any such suit, action, or other legal proceedings. Each Public Entity agrees to promptly notify County of any suit, action, or other legal proceeding asserted against it by third parties which arises from the provision of emergency communications services as specified in this Agreement and each Public Entity agrees to cooperate with County in the defense of such claims.

In return for and in recognition of County's acceptance of liability, as set forth above, Public Entity agrees that it shall not sue, make any demand or claim, or otherwise prosecute or assert liability against the County for any claim, demand, judgment, or decree of any nature caused by or arising out of the provision of the emergency communications services by the County set forth in this Agreement. This waiver of liability against the County by the Public Entity applies to claims, demands, judgments or decrees which are asserted by third parties. This waiver of liability shall not apply to any disagreement or dispute between any of the Parties that arise concerning the interpretation, implementation and/or enforcement of any of the terms or subject matter of this Agreement, which shall be subject to the Section 14 Dispute Resolution Process.

The indemnification and defense obligations assumed by County and the waiver of liability against the County agreed to by the Public Entities, established above, shall survive the termination of this Agreement, the withdrawal of any Party from this Agreement, and the termination of any Party from this Agreement. These obligations and the waiver of liability shall extend to the expiration of the statute of limitations applicable to any claims arising from this Agreement and the provision of emergency communications services pursuant to this Agreement.

13. INSURANCE

Without limiting the foregoing indemnification, all Parties shall maintain in force at all times during the performance of this Agreement, a policy or policies of insurance as follows, and in the minimum limits of liability as stated herein:

1. Comprehensive general liability, including but not limited to premises, personal injuries, products, and completed operations for combined single limit of not less than \$1,000,000 per occurrence.
2. Comprehensive automobile liability, including but not limited to property damage, bodily injury, and personal injuries for combined single limit of not less than \$1,000,000 per occurrence.
3. Workers' Compensation covering statutory requirements of the State of California and Employer's Liability of not less than \$1,000,000 per occurrence.

In the event any Party is lawfully self-insured in any or all of the aforementioned insurance areas, upon the request of a Party a letter certifying those areas of coverage, and in the minimum amounts as set forth in this Agreement, shall be furnished to the requesting party prior to execution of this agreement.

Except with respect to Workers' Compensation insurance, each Party maintaining commercial insurance or excess insurance shall provide an endorsement naming the County, its officers, agents, and employees as additional insureds and shall provide that such commercial insurance is primary to any other commercial insurance maintained by the County; and the County shall, under any commercial insurance or excess insurance it maintains, provide an endorsement naming each Party, its officers, agents, and employees as additional insureds and shall provide that such commercial insurance is primary to any other commercial insurance maintained by each Party.

14. DISPUTE RESOLUTION PROCESS

Should any disagreement or dispute between any of the Parties arise concerning interpretation, implementation and/or enforcement of any of the terms or subject matter of this Agreement, those Parties shall submit such dispute to mandatory mediation before an agreed upon mediator, each Party to pay an equal share of the mediation fees and each Party to pay its own attorneys' fees and legal costs. Should the Parties be unable to agree upon a mediator, they shall agree upon a mediation service and shall have that service select a mediator for them. Should mediation be unsuccessful, then the Parties each agree that they shall submit their dispute to binding arbitration before a mutually agreeable arbitrator. If they cannot agree upon an arbitrator, they shall select an arbitration service which shall select an arbitrator for them. The Parties each shall pay an equal portion of the arbitration fees and each Party shall pay its own attorneys' fees and legal costs, it hereby being agreed that the arbitrator shall have no authority to award attorneys' fees or costs to any prevailing Party. The Parties hereby expressly waive any and all rights to have disputes under this Agreement decided by court action, court trial, jury trial or any other legal action of any kind or type, other than the mandatory mediation and binding arbitration process specified above. However, in emergency or extraordinary circumstances, any Party may seek equitable or injunctive relief to preserve the status quo pending occurrence of the mediation/arbitration process herein specified. It is the express intent of the Parties to have any and all disputes under this Agreement resolved by the above-specified mediation/arbitration process and in as timely and economical manner as possible.

15. DATA OWNERSHIP

All data, records, voice, video, and reports relating to the ECC, whether in existence at the Execution Date hereof or compiled thereafter in the course of performing this Agreement, shall be treated by County and its subcontractors as the exclusive property of County and the furnishing of such records, or access to such items by, County and/or its subcontractors, shall not grant any express or implied interest in or license to any Public Entity and/or its subcontractors relating to such records other than as is necessary to perform and provide the services from this Agreement to the ECC. Upon request by a Public Entity and without regard to the default status of the Parties under the Agreement, County and/or its subcontractors shall deliver in a reasonable timeframe available data, records, voice, video and reports relating to the EEC in electronic format and in such hard copy as exists on the date of the request of the Public Entity, with the Public Entity paying any costs related to data extraction.

16. GENERAL PROVISIONS

Amendment: This Agreement may be amended or modified only by an instrument in writing signed by all the Parties hereto.

Waiver: Any waiver of any terms and conditions hereof must be in writing and signed by the Parties hereto. A waiver of any of the terms and conditions hereof shall not be construed as a waiver of any other terms or conditions in this Agreement.

Successors and Assigns: This agreement and the rights, privileges, duties, and obligations of the Parties hereunder, to the extent assignable or delegable, shall be binding upon and inure to the benefit of the Parties and their respective successors, permitted assigns, and heirs.

Assignment: No Party may assign, sell, or otherwise transfer its interest or obligations in this agreement without the prior written consent of the County upon the recommendation of the Executive Committee. Any organization wishing to participate in this system shall participate through this Agreement and may not participate through agreements with other participating agencies. Any such purported assignment is null and void.

Compliance with Applicable Law: The Parties shall comply with all applicable federal, state, and local laws and regulations in performing this Agreement.

Severability: If any part, term, or provision of this Agreement shall be held void, illegal, unenforceable, or in conflict with any law of a Federal, State or Local Government having jurisdiction over this agreement, the validity of the remaining portions or provisions shall not be affected thereby.

Heading: The section and paragraph headings are for convenience only and shall not be used to interpret the terms of this Agreement.

Time is of the Essence: Time is of the essence in each and all of the provisions of this Agreement.

Jurisdiction and Venue: This Agreement shall be governed by and interpreted under the laws of the State of California. Venue of any dispute arising from this Agreement shall be in the Superior Court of California, in the County of Marin.

Construction of Agreement: The Parties agree that each Party has fully participated in the review and revision of this Agreement and that any rule of construction to the effect that ambiguities are to be resolved against the drafting Party shall not apply in the interpretation of this Agreement or any amendment hereto.

Counterparts: This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same agreement.

Authority: Any individual executing this Agreement on behalf of a Party represents and warrants hereby that he or she has the requisite authority to enter into this Agreement on behalf of such Party and to bind the Party to the terms and conditions of the same.

Integration: This Agreement, including the exhibits hereto, shall represent the entire agreement between the Parties with respect to the subject matter hereof and shall supersede all prior negotiations, representations, or agreements, either written or oral, between the Parties as of the effective date hereof.

Change of Address: The mailing addresses, email addresses, phone numbers, and contacts may change, and it is the responsibility of the Parties to notify each other as specified within ten days of said change.

Notices: Notices required under this Agreement shall be emailed or delivered personally or by first-class, postage pre-paid mail as follows:

COUNTY OF MARIN
Jason Weber
Marin County Fire Chief
PO Box 518
Woodacre, CA 94973
jweber@marincounty.org

Kentfield Fire Protection District
Mark Pomi
Fire Chief
1004 Sir Francis Drake Blvd.
Kentfield CA 94904
mpomi@kentfieldfire.org

For the County of Marin:

Stephanie Moulton-Peters
President
County of Marin Board of Supervisors

Signature: _____

Date:

For Kentfield Fire District:

Barry Evergettis
Chairman
Kentfield Fire District
Board of Directors

Signature: _____

Date:

Attachment A: Estimated Startup Costs and Annual Operating Costs for FY 2024-25

Table A: 911 Communications Services Cost Summary for FY 2024-25, if Startup Costs are paid annually over 15 years with a 2% amortized fee on the unpaid balance

	Share of Annual Cost of Services	Annual Cost of Services	Admin fee 3.5%	Startup Costs annual payment if paid over 15 years*	Total FY 2024-25
Novato	18.26%	\$ 917,835	\$ 32,124	\$ 94,110	\$ 1,044,070
San Rafael	23.94%	\$ 1,203,355	\$ 42,117	\$ 123,386	\$ 1,368,859
Ross Valley	7.22%	\$ 362,746	\$ 12,696	\$ 37,194	\$ 412,636
Kentfield	2.31%	\$ 116,284	\$ 4,070	\$ 11,923	\$ 132,278
Central Marin	7.74%	\$ 388,955	\$ 13,613	\$ 39,881	\$ 442,449
Southern Marin	13.41%	\$ 674,056	\$ 23,592	\$ 69,114	\$ 766,763
Tiburon	3.13%	\$ 157,091	\$ 5,498	\$ 16,107	\$ 178,696
Subtotal non-County	76%	\$ 3,820,323	\$ 133,711	\$ 391,716	\$ 4,345,750
MCFD	24%	\$ 1,206,418			
Total	100%	\$ 5,026,741			

* Please reference to Agreement Section 10. C. for the cost allocation to each entity.

Table B: 911 Communications Services Estimated Cost Summary for FY 2024-25, if Startup Costs are paid in full

	Share of Annual Cost of	Annual Cost of Services	Admin fee 3.5%	Startup Costs paid as lump sum*	Total FY 2024-25
Novato	18.26%	\$ 917,835	\$ 32,124	\$ 1,218,552	\$ 2,168,512
San Rafael	23.94%	\$ 1,203,355	\$ 42,117	\$ 1,597,619	\$ 2,843,091
Ross Valley	7.22%	\$ 362,746	\$ 12,696	\$ 481,594	\$ 857,036
Kentfield	2.31%	\$ 116,284	\$ 4,070	\$ 154,384	\$ 274,738
Central Marin	7.74%	\$ 388,955	\$ 13,613	\$ 516,390	\$ 918,959
Southern Marin	13.41%	\$ 674,056	\$ 23,592	\$ 894,902	\$ 1,592,550
Tiburon	3.13%	\$ 157,091	\$ 5,498	\$ 208,560	\$ 371,149
Subtotal non-County agencies:	76%	\$ 3,820,323	\$ 133,711	\$ 5,072,000	\$ 9,026,034
MCFD	24%	\$ 1,206,418		\$ 2,628,000	
Total	100%	\$ 5,026,741	\$ 133,711	\$ 7,700,000	

* Please reference to Agreement Section 10. C. for the cost allocation to each entity.

Fire & EMS
Dispatch Services

Emergency
Command Center

November 8, 2023



Topics



Enhancements to
Fire & EMS dispatch



Facilities



Governance



Staffing



Timeline



Cost sharing

Enhanced Fire & EMS dispatch service levels

Closest resource concept

Emergency Fire Dispatch Protocol

Command and Control (covered by MCFD)

Enhanced technology and analytics

- Reduced reflex times for obtaining regional resources, including air support
- Improve access to quality real-time data and reporting enhancements
- Improved interoperability with fire agencies' softwares

Alert and Warning

- Integration with the Office of Emergency Management for rapid notifications

Public Information

- Timely distribution of information to the public over multiple platforms

Facilities:

- Previous estimates assumed location in existing MCSO Comm Center
- Not feasible due to space and technology requirements, and compliance with building codes and DoJ requirements
- New location in same building provides:
 - Existing County building built to essential standards
 - Back-up generator
 - Existing server room infrastructure
 - Existing HVAC
 - Shared Computer-Aided Dispatch software with MCSO
 - No need to mitigate construction disruptions

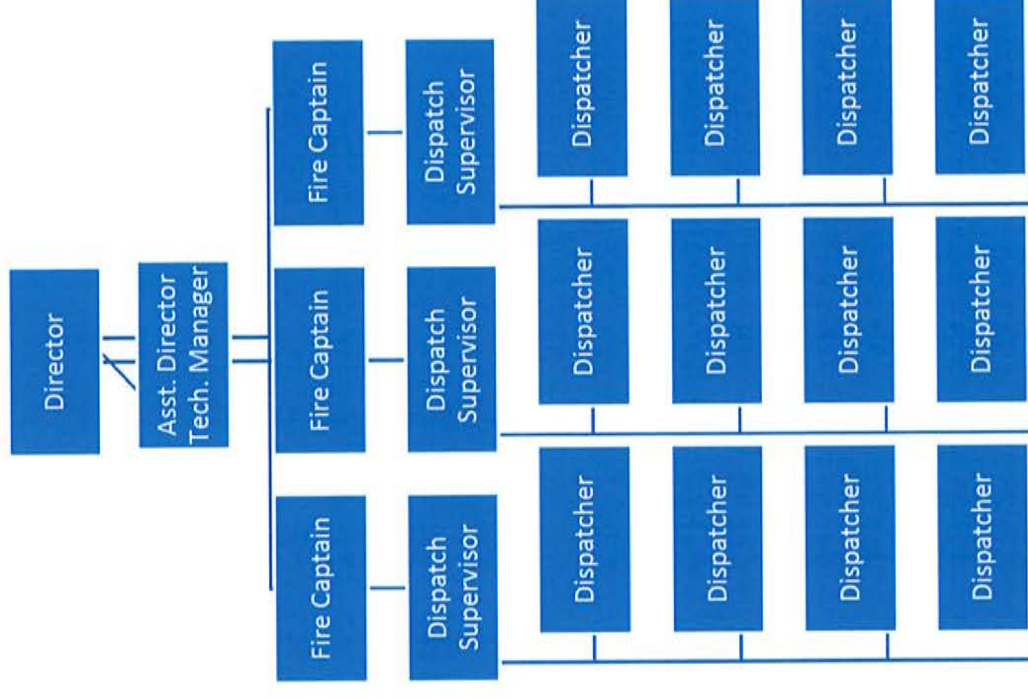


Governance

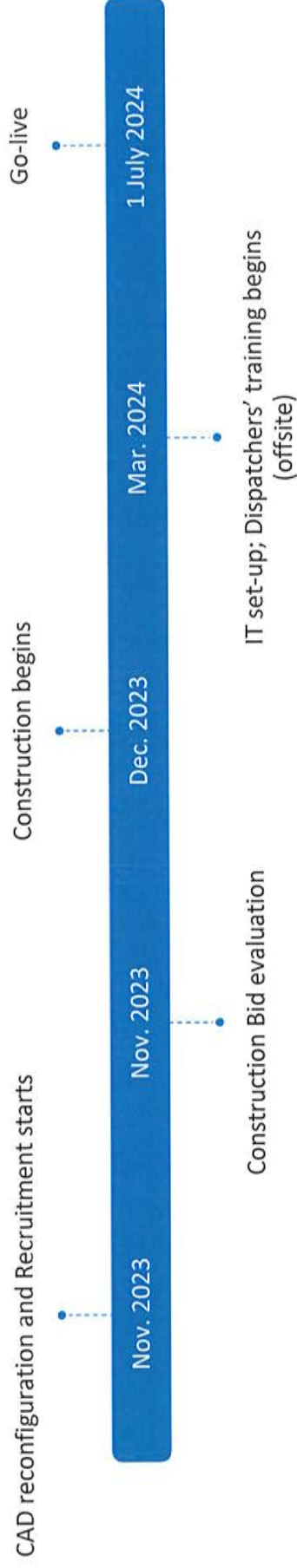
- Executive Committee: Will contribute to annual budget preparation and year-end true-up
 - (1) Fire District
 - (1) City or Town
 - (1) at-large member
 - MCFD
- Standards Committee for operational review

Staffing:

- Proposed 20 FTE based on Federal Engineering study, per industry standards for call processing times
- Current dispatch operations utilize 17 FTE, without accounting for technology services, facilities and Chief Officers' oversight.



Timeline



Cost-sharing: Annual Operating Costs

- Cost sharing methodology:
 - Annual Operating Costs
 - 24% MCFD
 - 76% Fire Agencies
 - Each agency's share of the collective 76% is based on a blend of incidents and population.
 - KFD's share of total Annual Operating Costs is 2.31 %
 - \$ 132,278, including a 3.5% admin fee (currently 5% with MCSO).





Cost-sharing: One-time Costs

- KFD's one-time costs:
- \$11,923 annually payment amortized over 15 years at 2%.
- \$154,384 one time payment.


Table A: 911 Communications Services Cost Summary for FY 2024-25								
	Share of total	Annual Cost of Services	Admin fee 3.5%	Subtotal Annual Operating Cost	Startup Costs annual payment*	Infrastructure Costs annual payment *	Subtotal Annual Startup and Infrastructure Costs	Total FY 2024-25
Novato	18.26%	\$ 917,835	\$ 32,124	\$ 949,960	\$ 27,830	\$ 66,280	\$ 94,110	\$ 1,044,070
San Rafael	23.94%	\$1,203,355	\$ 42,117	\$ 1,245,473	\$ 36,487	\$ 86,899	\$ 123,386	\$ 1,368,859
Ross Valley	7.22%	\$ 362,746	\$ 12,696	\$ 375,442	\$ 10,999	\$ 26,195	\$ 37,194	\$ 412,636
Kentfield	2.31%	\$ 116,284	\$ 4,070	\$ 120,354	\$ 3,526	\$ 8,397	\$ 11,923	\$ 132,278
Central Marin	7.74%	\$ 388,955	\$ 13,613	\$ 402,568	\$ 11,793	\$ 28,088	\$ 39,881	\$ 442,449
Southern Marin	13.41%	\$ 674,056	\$ 23,592	\$ 697,648	\$ 20,438	\$ 48,676	\$ 69,114	\$ 766,763
Tiburon	3.13%	\$ 157,091	\$ 5,498	\$ 162,589	\$ 4,763	\$ 11,344	\$ 16,107	\$ 178,696
Subtotal non-County agencies:	76%	\$3,820,323	\$133,711	\$ 3,954,034	\$ 115,836	\$ 275,880	\$ 391,716	\$ 4,345,750
MCFD	24%	\$1,206,418						\$ 1,206,418
Total	100%	\$5,026,741	\$113,711	\$3,954,034	\$ 115,836	\$ 275,880	\$ 391,716	\$ 4,345,750

Mark Pomi - Chief

KENTFIELD FIRE PROTECTION DISTRICT

Phone (415) 453-7464
Fax (415) 453-4578

1004 SIR FRANCIS DRAKE BOULEVARD
KENTFIELD CA. 94904

TO: Board of Directors
FROM: Mark Pomi, Fire Chief 
SUBJECT: Board of Directors - Election of Officers for 2024
DATE: 10/25/2023

The standard term for officers of the Kentfield Fire District Board of Directors is one year.

The Board Policy Manual states "Officers shall serve a one-year term. Any vacancies in the Board officers shall result in a special nomination/election with the newly elected officer to fill the balance of the term in question."

If the Board wishes to continue the traditional rotation of Directors through the chairs, the officer slate for 2024 would be:

- 1) 2024 Board Chairman - Director Corbet
- 2) 2024 Board Vice-Chairman - Director Murray
- 3) 2024 Board Secretary - Director Gerbsman

Past Chairman:

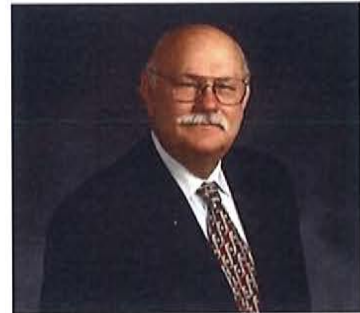
Director Evergettis served as the 2023 Chairman.
Director Naso served as the 2022 Chairman.
Director Gerbsman served as the 2021 Chairman.
Director Murray served as the 2020 Chairman.
Director Corbet served as the 2019 Chairman.
Director Evergettis served as the 2018 Chairman.
Director Naso served as the 2017 Chairman.
Director Gerbsman served as the 2016 Chairman.

The Board may choose to nominate any Director for any position, then selected by majority vote of the Board members in attendance. The newly approved positions will take affect January 2024.

In Memory of Chief Ronny J. Coleman

It is with great sadness that the Coleman family has shared that Chief Ronny J. Coleman, State Fire Marshal, (Ret.), passed away peacefully on September 20, 2023, at Mercy General Hospital in Sacramento.

Chief Coleman was a 60-plus year veteran of the fire service. Following his service and leadership as the Fire Chief in San Clemente, California, and the Fire Chief in Fullerton, California, he was appointed as California State Fire Marshal from 1992 to 2000 by Governor Pete Wilson.



Chief Coleman was the past President of the International Association of Fire Chiefs and has been a member and leader of numerous fire service committees and associations as well as the name sake of CFCA's Fire Chief of the Year Award since 2000. He has given us all an incredible legacy with his dedication to our training and education. He championed the California State Fire Training system both as the Division Chief and as the Chairperson of the Statewide Training and Education Advisory Committee. He has authored more than 19 books and was influential within our industry as an advisor, leader, mentor, and friend.

Chief Coleman is survived by his wife, Marie, his son Chris Coleman (North Carolina), his daughter Lisa Coleman (Colorado), and their families. A local (Northern California) tribute to Chief Coleman will be hosted in Elk Grove in the coming weeks. Funeral services will follow in San Clemente, with a date to be announced. Donations in lieu of flowers may be sent to the National Heritage Fire Museum or the California Fire Museum & Safety Learning Center.

Bay Area fire chief named 2023 fire chief of the year in California

By Tony Hicks | Published October 22, 2023 5:56PM | Cal Fire | Bay City News |

NOVATO, Calif. - Marin County's fire chief was named 2023 Fire Chief of the Year by the California Fire Chiefs Association.

Jason Weber, who's been chief of the Marin County Fire Department since 2012 and a department firefighter since 1995, received the award earlier this week.

A longtime Novato resident, Weber received the Ronny Jack Coleman Award during the association's annual conference in Ontario, CA.

Weber's 27 years of experience was cited, as was his "effective leadership, adaptation to changing conditions and environments, collaboration with partnering agencies, the creation and launch of the FIRE Foundry program, and outstanding communication skills," Marin County said, in a statement.

"I was first introduced to Chief Coleman as a fire explorer over 30 years ago, to be recognized in his name is truly an honor," Weber said. "This recognition is very nice, but I only accept it knowing it's the entire team that is being recognized. We have a Board of Supervisors that prioritizes public safety and supports our mission and 295 men and women who work 24-7 to protect our residents."

Weber was 36 when he was named as the replacement for retiring Marin County Fire Chief Ken Massucco on Dec. 5, 2012. Weber previously served two years as the department's deputy chief and for many years as a battalion chief, training officer, and paramedic.

Weber has a bachelor's degree in emergency services from California State University at Long Beach.

Weber spent 15 years as a board member of the nonprofit California Fire Exploring Association, been a point person for the California Department of Forestry and Fire Protection (CAL FIRE) and firefighting and fire training associations.

In his nomination letter, Marin County Administrator Matthew Hymel mentioned Weber's recent roles in launching the Marin Wildfire Protection Authority, leading the County's COVID-19 response, and creating the FIRE Foundry program that encourages young recruits from traditionally underrepresented backgrounds to get involved in fire protection services.

"Chief Weber has demonstrated extraordinary and selfless leadership over the past year to make our community safer and healthier," Hymel wrote. "Chief Weber is a leader and collaborator who brings all stakeholders together to make our county a more responsive government. After his nearly 28 years of fire service, I cannot imagine a more deserving individual for this prestigious honor."

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NEXT GENERATION PROJECT October 2023 Governing Board UPDATE:

1. **Construction:**
There is activity at all nine remaining sites and the majority of the construction work should be completed by the end of November.
2. **Site Installations:**
Motorola and Nokia conducted site visits last week. Nokia plans to begin Microwave installations the week of October 30th, 2023, beginning with the first nine sites and then rolling into the current nine sites as they reach construction completion milestones. Motorola is also gearing up to begin their installations at the remaining nine sites.
3. **Connectivity:**
The Governing Board received a presentation on the Connectivity Plan and Pilot Project. They have been asked to provide MERA staff with direction on a few items.
4. **Subscriber Radios:**
Motorola has submitted our final order for mobiles, portables, and other radio equipment to their factory for delivery in early 2024.
5. **Fire Station Alerting:**
The new Fire Station Alerting equipment is currently being installed at the fire stations and siren locations. This equipment will be activated closer to cutover, 2024.



Monopole base at Tomales site.



Fire Station Alerting control box after installation.



Trenching power at Muir Beach site with Muir Beach Fire.

Questions? Please direct all inquiries to MERA's Deputy Executive Officer of the Next Gen Project, Dave Jeffries at dave@jeffriespsc.com.

MARIN EMERGENCY RADIO AUTHORITY
PO Box 159
Corte Madera, CA 94976
Phone: 415.927.5050
WWW.MERAONLINE.ORG

EXECUTIVE OFFICER'S REPORT

OCTOBER 2023

Issue 11

PROJECT UPDATES

MARIN COUNTY EVACUATION INGRESS/EGRESS RISK ASSESSMENT

The Evacuation/Ingress/Egress Current Conditions analysis is now complete. In addition to the Literature Review and the Data Review, new outputs include a report (attached) and a GIS tool illustrating three categories of risk: Fire & Fuels Difficulty, Roadway Difficulty, and Communication Difficulty. For each category of risk, a number of "input" GIS data layers are weighted and assigned a score of relative difficulty. The combined score forms the aggregate Difficulty Score for that category. Furthermore, each Difficulty Score is illustrated separately for variable risks (which can be mitigated) and fixed risks (which are assumed to be inherent to the geography and very hard to change).

The GIS tool also shows the location of planned or current MWPA Vegetation mitigation projects, and will be used to preview and track the impact of future mitigation efforts on risk.

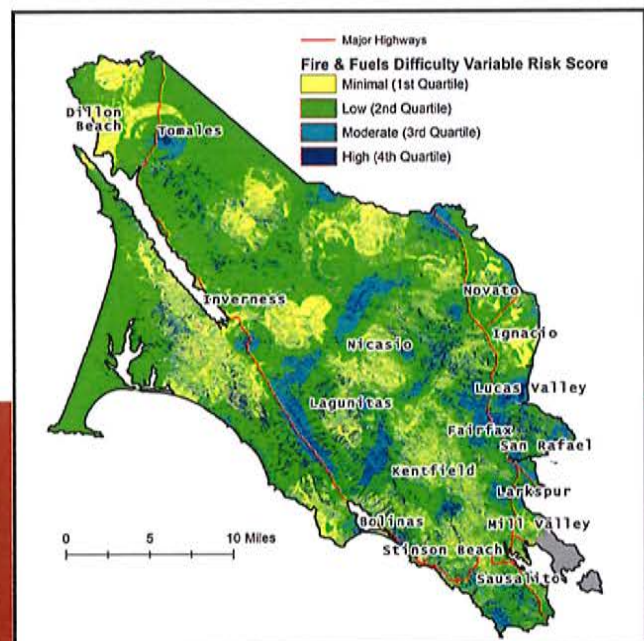
The report and GIS tool were reviewed by the Technical Advisory Team, including representatives from member agencies of the five MWPA zones and external stakeholders including the Transportation Authority of Marin.

WILDFIRE BEHAVIOR VIDEOS

For residents who want to take the next step in the development of their understanding of wildfire behavior, we have started a video series explaining the basics of fire behavior. The first is called "Wildfire Behavior Awareness for Residents". Our second video is about fire behavior in non-treated areas vs. treated areas. The videos can be found [here](#).

RECENT BOARD ACTIONS

- Adopted a resolution accepting a grant from the California Investment Fire Prevention Grant Program.
- Approved third amendment to the professional services agreement for Planning and Organizational Development Services with Bill Keene, now known as Climate Equity Solutions Inc.
- Reviewed and adopted the a Resolution Establishing Rules of Decorum for MWPA Public Meetings.
- Received and accepted the Fiscal Year 2021/2022 Audit.
- Received the Marin County Evacuation Ingress/Egress Current Assessment report and authorized the release of the information to member agencies, partner agencies and the public.



Thank You,



Mark Brown
Executive Officer
Marin Wildfire Prevention Authority

BACICH ELEMENTARY SCHOOL





Mark Pomi

From: Heather McPhail Sridharan <mcphail.sridharan@gmail.com>
Sent: Thursday, October 5, 2023 10:45 PM
To: Mark Pomi; Horner, Darrel@CHP
Cc: Jennifer Mariska
Subject: Thank you for the support at Bacich for International Walk to School Day!
Attachments: IMG_3849.HEIC; IMG_3852.HEIC; IMG_3855.HEIC; IMG_3850.HEIC

Hi Mark and Darrel,

On behalf of the Kentfield School District's Safe Routes to School program, I want to express our sincere appreciation for the support of both Kentfield Fire and the CHP at Bacich Elementary on Wednesday's International Walk to School Day.

Please feel free to share the attached photos and nice recap of the event from Jenn Mariska, one of our stellar volunteer Safe Routes to School Neighborhood Captains, with your teams.

Clearly you and your teams were all a major hit of the event!

Take care,
Heather

----- Forwarded message -----

From: Jennifer Mariska <jenn.mariska@gmail.com>
Date: Wed, Oct 4, 2023 at 3:36 PM
Subject: Re: Enjoy i-Walk!
To: Mira Schwartz <mira@marinbike.org>
Cc: Heather McPhail Sridharan <mcphail.sridharan@gmail.com>

Hi Mira,

Walk & Roll went well at Bacich this morning - we were so grateful to have both Kentfield Fire and CHP join us to greet the kids -- and our visiting CHP officer had cool stickers and reflective safety snap bracelets that were clearly a hit. Great turnout, as we collected 280 raffle tickets, pretty well evenly split across grade levels. Attached are a few pictures, including the Firefighters helping man the 3rd and 4th grade table and give out raffle tickets, and evidence of so many bikers!!

Thanks for your support,

Best,
Jenn



NEXT GENERATION PROJECT

September 2023 Governing Board UPDATE:

1. **Project Schedule:** As we work towards the completion of the Construction Phase, we continue to refine the schedule. The latest version, subject to change, shows construction complete by the end of 2023 and end user cutover in 10/2024. In between those dates, Motorola and Nokia need to complete installation of their equipment, configure and test the system, while our end user radios are being manufactured and then programmed.
2. **Construction:** The first nine sites have completed the Construction Phase. For the remaining nine sites, much of the earthwork is complete, most of the monopoles are installed, all the generators have arrived and are being installed and the shelters are in production.
3. **Connectivity:** AT&T circuits are being installed this week for our pilot test of Dispatch, FSA, and Wi-Fi connectivity.
4. **Fire Station Alerting:** Our vendor, Mach Alert, arrived to train local installers on their product and conducted several site walks to review current installations.



Preparing to set the power meter at Skyview Terrace.



New air conditioning units for the OTA site.



Mach Alert and Red Cloud training on new Mach Alert Fire Station Alerting equipment.

Questions? Please direct all inquiries to MERA's Deputy Executive Officer of the Next Gen Project, Dave Jeffries at dave@jeffriespsc.com.

MARIN EMERGENCY RADIO AUTHORITY

PO Box 159
Corte Madera, CA 94976
Phone: 415.927.5050
WWW.MERAONLINE.ORG

EXECUTIVE OFFICER'S REPORT

SEPTEMBER 2023

PROJECT UPDATES

MARIN REGIONAL FOREST HEALTH STRATEGY

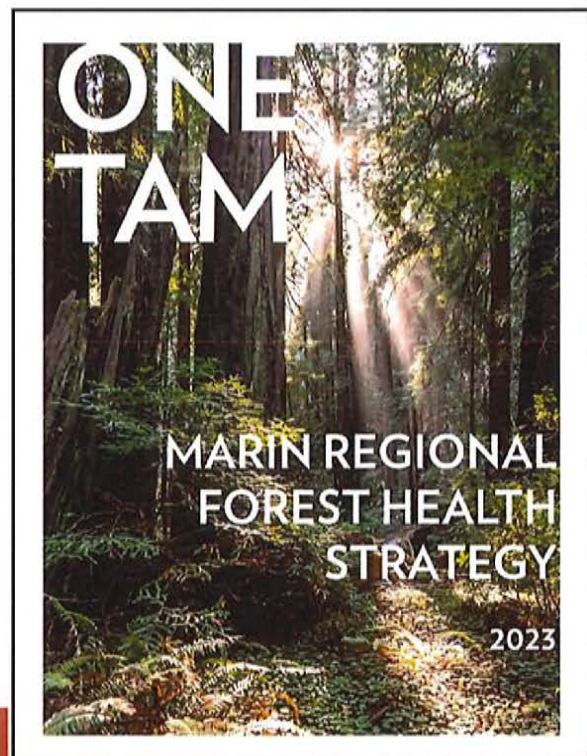
While not exactly a Marin Wildfire project, the Marin Regional Forest Health Strategy is an important document that has been produced by our land management partners at One Tam.

The MWPA was in partnership with OneTam as they developed this document, specifically Chapter 8 where their forest health projects are described. The MWPA was able to share where these projects overlap with MWPA projects. This will serve as a Regional Priority Plan as we work to secure grants from the Regional Forest and Fire Capacity Program.

The Marin Regional Forest Health Strategy provides a science-based and data-driven framework for public land managers and decision-makers in Marin County to assess forest health and prioritize actions to increase forest resilience. To achieve this, the strategy developed and utilized best-available data, expert analysis, scientific understanding, and local knowledge to explore the distribution, composition, and conditions of key forest types in Marin, assess the impacts of forest stressors, and provide a multi-benefit framework.

RECENT BOARD ACTIONS

- Second Amendment to Software as a Service Agreement with Fire Aside: Grant Platform
- Acknowledgement of Environmental Compliance and Project Approval for Core Proposal "Treatment Method Augmentation for the San Rafael Zone Open Space Management and Evacuation Route Projects"



SUPPORTING MEMBER AGENCIES

MWPA Staff continues to refine and improve our workflows in order to best support our member agencies. In order to increase our support, we have recently issued our RFP for Master Services Agreements so we have contractors on hand to be able to execute Core projects and funded directly from the MWPA.

Thank You,



Mark Brown
Executive Officer
Marin Wildfire Prevention Authority



MARIN CO.
FIRE AGENCIES PRESENT

HERO

Girls Fire Camp



**Novato Fire District
Station No. 62**

450 Atherton Ave Novato, CA 94945



October 7-8, 2023

8:00am- 4:00pm



Ages 14-18

Inclusive of all genders

**Train like
a firefighter.**

This **free**, two-day camp provides an exciting opportunity to be introduced to firefighting and emergency medical service skills through hands-on experience.

Registration is required and spots are limited.

SCAN QR CODE TO
REGISTER NOW



OR VISIT bit.ly/3Z8s1IR

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KFD Blood Drive - After Drive Report, Thank You, and Invitation to Next Drive on November 7th

Dear KFD Blood Drive Supporters:

Thank you for your support of the August 15th KFD blood drive at the Corte Madera Community Center! Our signups for the drive went well... although were a bit less than last year's August drive. Still, for a summer drive it went well, and the precious blood collected made a significant difference during our declared national blood shortage, *which is still ongoing*.

We had 169 appointments (at drive time), and 137 folks registered at the drive. We had 121 successful donations, with 103 whole blood donations and 18 power red donations, for a total of 139 red cell units. Well done! We also had 4 first time donors, who we happily welcome to our blood donor family!

Also, thank you also for all of the signups for our upcoming November and January drives as well. We have now booked *over 130 appointments* for those upcoming drives, which is a huge help to me. THANK YOU! The early bookings help assure sufficient staffing for the drives, and donors have found it to be a very easy and convenient way to make sure they have a confirmed appointment for the next drives.

I am very happy to say that the drive went very smoothly from what I saw. We had very few backups, and folks were generally processed promptly.

I know that you experienced donors already know this, but it is only the blood *already on the shelf* that is available for true immediate needs (it takes about 3 days to process a whole blood donation before it can be given to a recipient). YOU folks... the ones who donate quietly, anonymously, without fanfare, and in the absence of a declared disaster... are the unsung heroes that assure those in need are able to receive immediate lifesaving transfusions. It is especially important during the summer months when donations are almost always at a dangerously low level. Be proud of yourselves for what you do to save lives!!!

As is true with all blood drives, in order to maintain a healthy, strong, and growing blood drive, we depend on a steady stream of new donors to replace those folks who for whatever reason can no longer donate. If you have family, friends or associates who you think might be interested in donating blood, please consider asking them to donate at our next drive (or another drive). If they have questions about donating they can call Vitalant, or you can refer them to me and I will try to answer any questions they may have.

The next drive on November 7th will be on election day, and will again be at the Corte Madera Community Center!

As always, THANK YOU again to Central Marin Fire and the Town of Corte Madera for their wonderful hospitality... they are great partners in a great cause.

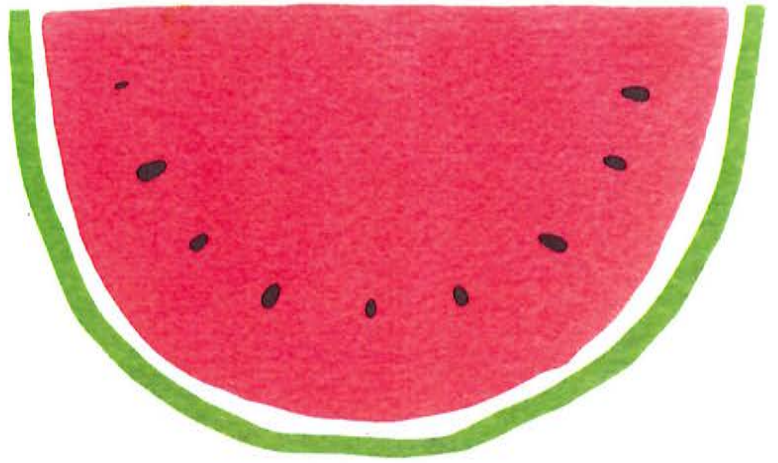
Thank you for being a part of our KFD Donor Family! Stay safe and well, and I hope to see you at the November 7th blood drive!



Erik Humber

KFD Blood Drive Coordinator

thank you



I'm sure you had other important things to do. You have elevated the role of Public Service that made a lasting impression, above and beyond the line of duty. (3)

With gratitude —
Judi Roffman : Lily

Jace —

So sweet you were.

Thank you for your kindness & effort on my behalf a couple of days ago.
(Dog Lily was locked inside my car at the Mott Stone Bon Air parking lot.)
Turned out to be just a dead Kayfob battery.

Jena Wilson

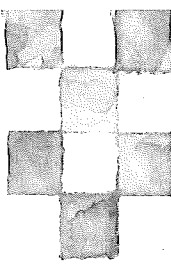
From: Grant Welling <grantmwelling@gmail.com>
Sent: Thursday, October 12, 2023 1:10 PM
To: Jena Wilson
Subject: Thanks

Hey Jena,
Todd Lando and I were talking about you this morning, which reminded me that like Carol and Sharon, you make so much happen seamlessly behind the scenes. THANK YOU for doing so on all our behalf! Hope you have a champion autumn and wicked great holidays [they are approaching way too fast].
Cheers,
Grant

--
Grant Welling



Always be yourself,
unless you can be a Viking,
then always be a Viking!



ORD#: F6014734-001

Jena, Elmer and I truly appreciate the
time, knowledge, effort, & humor you put
into getting our job done for us! Love &
many thanks Lisa & Elmer

See's
CANDIES.

Kentfield FPD

Kentfield, CA

This report was generated on 10/4/2023 7:11:44 AM



Hours Worked per Activity Code for Personnel for Date Range

Personnel: All Personnel | Roster Activity Code(s): OT - Overtime, OT - ACP - Overtime - Acting Captain, OT - ACP - SEPARATE CHECK - OT-ACP-Overtime Acting Captain-Sep Check, OT - CM - OT-Central Marin, OT - CM SEPARATE CHECK - OT-Central Marin Separate Check and 7 more | Start Date: 09/01/2023 | End Date: 09/30/2023

ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
Beltramo, Anthony	ID: 3242					
OT - Overtime						
B2	17 - Head Quarters	E17	9/1/2023 07:00:00	9/2/2023 07:00:00	24	Cover Bridges vacation.

[Beltramo, Anthony] OT - Overtime

[Beltramo, Anthony] Total Hours Worked: 24

Bridges, Bryan	ID: 1115					
OT - Overtime						
A1	17 - Head Quarters	E17	9/16/2023 07:00:00	9/17/2023 07:00:00	24	ENG Nelson off vacation - ENG Bridges cover in OT
C1	17 - Head Quarters	E17	9/20/2023 07:00:00	9/21/2023 07:00:00	24	Cover Gutierrez maternity leave
A2	17 - Head Quarters	E17	9/29/2023 07:00:00	9/30/2023 07:00:00	24	Engineer Tescallo off Vacation - Engineer Bridges cover in OT.

[Bridges, Bryan] OT - Overtime

[Bridges, Bryan] Total Hours Worked: 72

Garcia , Anthony	ID: 1362					
OT - COMP - Overtime - To Comp. Time						
B1	UNASSIGNED	UNASSIGNED	9/18/2023 08:00:00	9/18/2023 11:00:00	3	0800-1000= 2 OT Hours * 1.5 = 3 Comp Time Hours; Staff meeting.

[Garcia , Anthony] OT - COMP - Overtime - To Comp. Time

[Garcia , Anthony] Total Hours Worked: 3

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.



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Doc Id: 1299

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ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
Glenn , David	ID: 1390					
OT - Overtime						
C1	UNASSIGNED	UNASSIGNED	9/26/2023 10:30:00	9/26/2023 12:30:00	2	MC Standards Meeting: 1030-1230 2hr

[Glenn , David] OT - Overtime 2
[Glenn , David] Total Hours Worked: 2

Hanson, Jayce	ID: 5215					
OT - Overtime						
A1	17 - Head Quarters	E17	9/4/2023 23:00:00	9/5/2023 07:00:00	8	
A2	17 - Head Quarters	E17	9/5/2023 07:00:00	9/6/2023 07:00:00	24	
A2	17 - Head Quarters	E17	9/11/2023 23:00:00	9/12/2023 07:00:00	8	
A2	17 - Head Quarters	E17	9/17/2023 23:00:00	9/18/2023 07:00:00	8	
A2	17 - Head Quarters	E17	9/23/2023 23:00:00	9/24/2023 07:00:00	8	

[Hanson, Jayce] OT - Overtime 56
[Hanson, Jayce] Total Hours Worked: 56

Hill , Cameron	ID:					
OT - Overtime						
B2	17 - Head Quarters	E17	9/1/2023 23:00:00	9/2/2023 07:00:00	8	
C2	17 - Head Quarters	E17	9/9/2023 23:00:00	9/10/2023 07:00:00	8	Trade with Torliatt
B1	17 - Head Quarters	E17	9/12/2023 07:00:00	9/13/2023 07:00:00	24	
B1	17 - Head Quarters	E17	9/18/2023 23:00:00	9/19/2023 07:00:00	8	
B2	17 - Head Quarters	E17	9/19/2023 07:00:00	9/20/2023 07:00:00	24	
B2	17 - Head Quarters	E17	9/25/2023 23:00:00	9/26/2023 04:00:00	5	0400-0700 Unpaid leave for an early flight on a family trip.

[Hill , Cameron] OT - Overtime 77
[Hill , Cameron] Total Hours Worked: 77

Nelson, Zachary	ID: 1782					
OT - Overtime						
C2	17 - Head Quarters	E17	9/3/2023 07:00:00	9/4/2023 07:00:00	24	Cover Gutierrez

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.

ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
C2	17 - Head Quarters	E17	9/27/2023 07:00:00	9/28/2023 07:00:00	24	Cover Gutierrez comp time
[Nelson, Zachary] OT - Overtime						48
[Nelson, Zachary] Total Hours Worked:						48
Neve, Mitch ID: 3243						
OT - Overtime						
C1	17 - Head Quarters	E17	9/26/2023 07:00:00	9/27/2023 07:00:00	24	Cover Gutierrez comp time
A1	17 - Head Quarters	E17	9/28/2023 07:00:00	9/29/2023 07:00:00	24	Engineer Tescallo off sick leave - Engineer Neve cover in OT
[Neve, Mitch] OT - Overtime						48
[Neve, Mitch] Total Hours Worked:						48
Tescallo, Anthony ID: 2081						
OT - Overtime						
C2	17 - Head Quarters	E17	9/21/2023 07:00:00	9/22/2023 07:00:00	24	Cover Gutierrez maternity leave
B1	17 - Head Quarters	E17	9/24/2023 07:00:00	9/25/2023 07:00:00	24	Cover Neve vacation.
[Tescallo, Anthony] OT - Overtime						48
[Tescallo, Anthony] Total Hours Worked:						48
Torliatt, Colby ID: 5216						
OT - Overtime						
C2	17 - Head Quarters	E17	9/3/2023 23:00:00	9/4/2023 07:00:00	8	
C1	17 - Head Quarters	E17	9/8/2023 23:00:00	9/9/2023 07:00:00	8	
C2	17 - Head Quarters	E17	9/15/2023 23:00:00	9/16/2023 04:30:00	5.5	
C2	17 - Head Quarters	E17	9/21/2023 23:00:00	9/22/2023 07:00:00	8	
C1	17 - Head Quarters	E17	9/26/2023 07:00:00	9/27/2023 07:00:00	24	
[Torliatt, Colby] OT - Overtime						53.5
[Torliatt, Colby] Total Hours Worked:						53.5

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.

ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
Viau , Kris	ID: 2133					
OT - COMP - Overtime - To Comp. Time						
B1	UNASSIGNED	UNASSIGNED	9/18/2023 08:00:00	9/18/2023 11:00:00	3	0800-1000= 2 OT Hours 9* 1.5 = 3 Comp Time Hours; Staff Meeting

[Viau , Kris] OT - COMP - Overtime - To Comp. Time 3

[Viau , Kris] Total Hours Worked: 3

Wilson, Jena	ID:					
OT - Overtime						
B2	UNASSIGNED	UNASSIGNED	9/13/2023 18:00:00	9/13/2023 20:00:00	2	1800-2000= 2 Hours; September BOD Meeting

[Wilson, Jena] OT - Overtime 2

[Wilson, Jena] Total Hours Worked: 2

GRAND TOTAL OF ALL HOURS WORKED: 436.5

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.

Kentfield FPD

Kentfield, CA

This report was generated on 11/11/2023 10:02:13 AM



Hours Worked per Activity Code for Personnel for Date Range

Personnel: All Personnel | Roster Activity Code(s): OT - Overtime, OT - ACP - Overtime - Acting Captain, OT - ACP - SEPARATE CHECK - OT-ACP-Overtime Acting Captain-Sep Check, OT - CM - OT-Central Marin, OT - CM SEPARATE CHECK - OT-Central Marin Separate Check and 7 more | Start Date: 10/01/2023 | End Date: 10/31/2023

ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
ID: 3242						
OT - Overtime						
B2	17 - Head Quarters	E17	10/13/2023 07:00:00	10/14/2023 07:00:00	24	Cover Bridges vacation.
B2	17 - Head Quarters	E17	10/19/2023 07:00:00	10/20/2023 07:00:00	24	Cover Bridges vacation.

[Beltramo, Anthony] OT - Overtime 48

[Beltramo, Anthony] Total Hours Worked: 48

Bridges, Bryan		ID: 1115				
OT - ACP - Overtime - Acting Captain						
C1	17 - Head Quarters	E17	10/8/2023 07:00:00	10/9/2023 07:00:00	24	Cover Garcia

[Bridges, Bryan] OT - ACP - Overtime - Acting Captain 24

[Bridges, Bryan] Total Hours Worked: 24

Garcia , Anthony	ID: 1362					
OT - Overtime						
A1	17 - Head Quarters	E17	10/10/2023 07:00:00	10/10/2023 17:00:00	10	Cover Viau
A1	17 - Head Quarters	E17	10/28/2023 07:00:00	10/29/2023 07:00:00	24	Cover Viau's vacation

[Garcia , Anthony] OT - Overtime 34

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.

ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
OT - COMP - Overtime - To Comp. Time						
B1	UNASSIGNED	UNASSIGNED	10/24/2023 08:00:00	10/24/2023 10:15:00	2.25	0800-0930= 1.5 OT Hours * 1.5 = 2.25 Comp Time Hours; Staff meeting.

[Garcia , Anthony] OT - COMP - Overtime - To Comp. Time 2.25
[Garcia , Anthony] Total Hours Worked: 36.25

Glenn , David	ID: 1390					
OT - Overtime						
C1	UNASSIGNED	UNASSIGNED	10/2/2023 09:00:00	10/2/2023 12:00:00	3	MCTO Meeting: 0900-1000 1hr MC Standards Meeting: 1030-1230 2hr

[Glenn , David] OT - Overtime 3

OT - CM - OT-Central Marin						
C1	17 - Head Quarters	B17	10/8/2023 07:00:00	10/9/2023 07:00:00	24	Cover BC Gabbard (Central Marin)
C2	UNASSIGNED	UNASSIGNED	10/9/2023 08:00:00	10/9/2023 09:30:00	1.5	CMD Staff Meeting 0800-0930 1.5hr
A2	17 - Head Quarters	B17	10/11/2023 07:00:00	10/12/2023 07:00:00	24	Cover BC Coleman
C1	17 - Head Quarters	B17	10/20/2023 15:00:00	10/20/2023 19:00:00	4	Standby Pay for CMD
A2	17 - Head Quarters	B17	10/23/2023 07:00:00	10/24/2023 07:00:00	24	BC Coleman off - BC Glenn cover OT
C2	17 - Head Quarters	B17	10/27/2023 07:00:00	10/28/2023 07:00:00	24	Covering Nick Gabbert's Sick Leave

[Glenn , David] OT - CM - OT-Central Marin 101.5

[Glenn , David] Total Hours Worked: 104.5

Gutierrez, Mike		ID: 5116				
OT - Overtime						
B1	UNASSIGNED	UNASSIGNED	10/18/2023 08:30:00	10/18/2023 12:30:00	4	Emergency Managers Meeting for NBIMT.

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.

ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
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B2	UNASSIGNED	UNASSIGNED	10/19/2023 08:30:00	10/19/2023 15:00:00	6.5	MCFA CHP class in Modesto.
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[Gutierrez, Mike] OT - Overtime

[Gutierrez, Mike] Total Hours Worked: 10.5

Hanson, Jayce		ID: 5215				
OT - Overtime						
A2	17 - Head Quarters	E17	10/5/2023 23:00:00	10/6/2023 07:00:00	8	
A1	17 - Head Quarters	E17	10/10/2023 07:00:00	10/11/2023 07:00:00	24	
A2	17 - Head Quarters	E17	10/17/2023 23:00:00	10/18/2023 07:00:00	8	
A2	17 - Head Quarters	E17	10/23/2023 23:00:00	10/24/2023 07:00:00	8	
A2	17 - Head Quarters	E17	10/29/2023 23:00:00	10/30/2023 07:00:00	8	

Hill , Cameron		ID:				
OT - Overtime						
B2	17 - Head Quarters	E17	10/1/2023 23:00:00	10/2/2023 07:00:00	8	
B2	17 - Head Quarters	E17	10/7/2023 23:00:00	10/8/2023 07:00:00	8	
B2	17 - Head Quarters	E17	10/13/2023 23:00:00	10/14/2023 07:00:00	8	
B2	17 - Head Quarters	E17	10/19/2023 23:00:00	10/20/2023 07:00:00	8	
B1	17 - Head Quarters	E17	10/24/2023 07:00:00	10/25/2023 07:00:00	24	
B1	17 - Head Quarters	E17	10/30/2023 23:00:00	10/31/2023 07:00:00	8	
B2	17 - Head Quarters	E17	10/31/2023 07:00:00	11/1/2023 07:00:00	24	

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.

ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
Marty , Andrew						
ID: 1675						
OT - Overtime						
C1	17 - Head Quarters	E17	10/2/2023 07:00:00	10/3/2023 07:00:00	24	Cover Garcia Vacation.
A2	17 - Head Quarters	E17	10/11/2023 07:00:00	10/11/2023 16:00:00	9	Cover Captain Viau for a class.
					33	[Marty , Andrew] OT - Overtime
					33	[Marty , Andrew] Total Hours Worked:
Nelson, Zachary						
ID: 1782						
OT - Overtime						
C2	17 - Head Quarters	E17	10/3/2023 07:00:00	10/4/2023 07:00:00	24	Cover Gutierrez Vacation
B1	17 - Head Quarters	E17	10/12/2023 07:00:00	10/13/2023 07:00:00	24	Cover Bridges Vacation.
C2	17 - Head Quarters	E17	10/21/2023 07:00:00	10/22/2023 07:00:00	24	FF Beltramo off Vacation - ENG Nelson cover OT
					72	[Nelson, Zachary] OT - Overtime
					72	[Nelson, Zachary] Total Hours Worked:
Neve, Mitch						
ID: 3243						
OT - Overtime						
C1	17 - Head Quarters	E17	10/2/2023 07:00:00	10/3/2023 07:00:00	24	Cover Gutierrez vacation.
					24	[Neve, Mitch] OT - Overtime
OT - CM - OT-Central Marin						
A2	UNASSIGNED	UNASSIGNED	10/29/2023 07:00:00	10/30/2023 07:00:00	24	Cover Peterson CMFD @ station 15.
					24	[Neve, Mitch] OT - CM - OT-Central Marin
					48	[Neve, Mitch] Total Hours Worked:
Tescallo, Anthony						
ID: 2081						
OT - Overtime						
C1	17 - Head Quarters	E17	10/8/2023 07:00:00	10/9/2023 07:00:00	24	Cover Gutierrez
C2	17 - Head Quarters	E17	10/9/2023 07:00:00	10/10/2023 07:00:00	24	Cover Gutierrez vacation
B1	17 - Head Quarters	E17	10/18/2023 07:00:00	10/19/2023 07:00:00	24	Cover Bridges Vacation.
					72	[Tescallo, Anthony] OT - Overtime

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.

ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
OT - CM - OT-Central Marin						
B1	UNASSIGNED	UNASSIGNED	10/12/2023 07:00:00	10/13/2023 07:00:00	24	Working @ station 13.

[Tescallo, Anthony] OT - CM - OT-Central Marin
24

[Tescallo, Anthony] Total Hours Worked:
96

Torliatt, Colby		ID: 5216				
OT - Overtime						
C1	17 - Head Quarters	E17	10/2/2023 23:00:00	10/3/2023 07:00:00	8	
C2	17 - Head Quarters	E17	10/3/2023 07:00:00	10/4/2023 07:00:00	24	
C2	17 - Head Quarters	E17	10/9/2023 23:00:00	10/10/2023 07:00:00	8	
C2	17 - Head Quarters	E17	10/15/2023 23:00:00	10/16/2023 07:00:00	8	
C2	17 - Head Quarters	E17	10/21/2023 23:00:00	10/22/2023 07:00:00	8	
C2	17 - Head Quarters	E17	10/27/2023 23:00:00	10/28/2023 07:00:00	8	
[Torliatt, Colby] OT - Overtime					64	
[Torliatt, Colby] Total Hours Worked:					64	

Viau , Kris	ID: 2133				
OT - Overtime					
B1	UNASSIGNED	UNASSIGNED	10/6/2023 07:00:00	10/6/2023 23:00:00	16
C2	17 - Head Quarters	E17	10/21/2023 07:00:00	10/22/2023 07:00:00	24
[Viau , Kris] OT - Overtime					40

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.

ROSTER	STATION	APP.	BEGIN	END	TIME (HRS)	NOTES
OT - COMP - Overtime - To Comp. Time						
B1	UNASSIGNED	UNASSIGNED	10/24/2023 08:00:00	10/24/2023 10:15:00	2.25	0800-0930= 1.5 OT Hours * 1.5 = 2.25 Comp Time Hours; Staff meeting.

[Viau , Kris] OT - COMP - Overtime - To Comp. Time

[Viau , Kris] Total Hours Worked: 42.25

GRAND TOTAL OF ALL HOURS WORKED: 722.5

Hours are calculated from Begin and End times in the Roster. Archived Rosters are not included.

Kentfield FPD

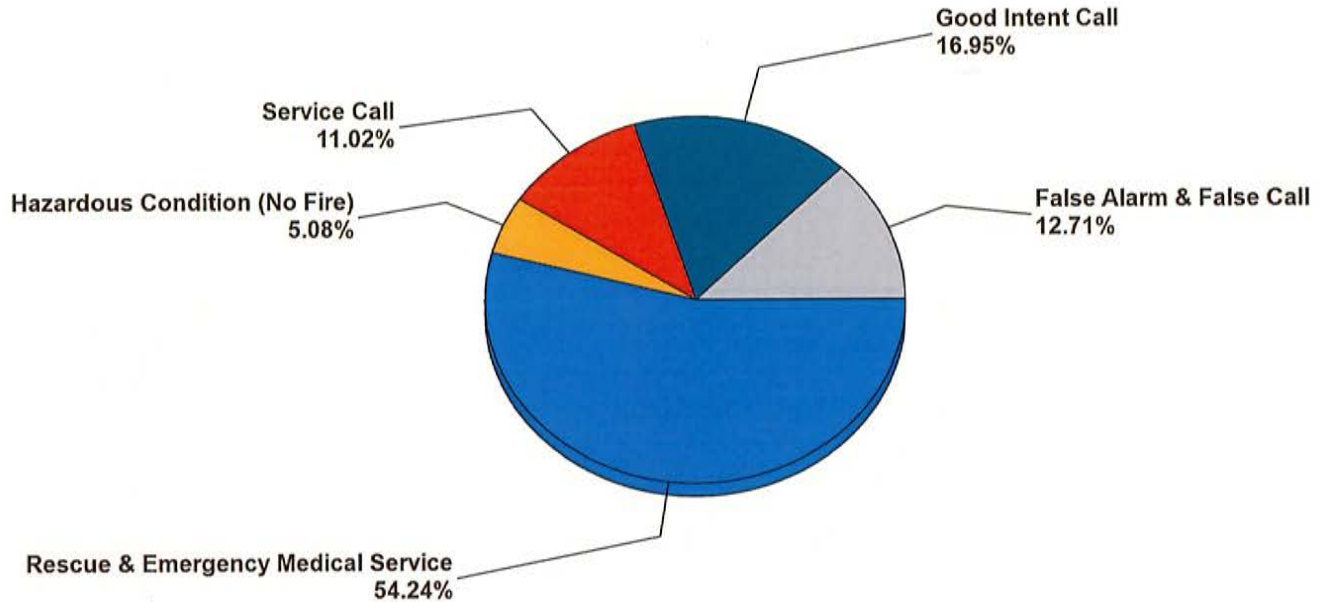
Kentfield, CA

This report was generated on 10/2/2023 3:01:38 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 09/01/2023 | End Date: 09/30/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Rescue & Emergency Medical Service	64	54.24%
Hazardous Condition (No Fire)	6	5.08%
Service Call	13	11.02%
Good Intent Call	20	16.95%
False Alarm & False Call	15	12.71%
TOTAL	118	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Doc Id: 553
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Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
320 - Emergency medical service, other	59	50%
322 - Motor vehicle accident with injuries	2	1.69%
324 - Motor vehicle accident with no injuries.	2	1.69%
353 - Removal of victim(s) from stalled elevator	1	0.85%
412 - Gas leak (natural gas or LPG)	3	2.54%
440 - Electrical wiring/equipment problem, other	1	0.85%
444 - Power line down	1	0.85%
462 - Aircraft standby	1	0.85%
541 - Animal problem	1	0.85%
550 - Public service assistance, other	1	0.85%
553 - Public service	4	3.39%
554 - Assist invalid	3	2.54%
571 - Cover assignment, standby, moveup	4	3.39%
611 - Dispatched & cancelled en route	18	15.25%
651 - Smoke scare, odor of smoke	2	1.69%
700 - False alarm or false call, other	5	4.24%
730 - System malfunction, other	1	0.85%
733 - Smoke detector activation due to malfunction	1	0.85%
736 - CO detector activation due to malfunction	1	0.85%
740 - Unintentional transmission of alarm, other	1	0.85%
743 - Smoke detector activation, no fire - unintentional	1	0.85%
744 - Detector activation, no fire - unintentional	1	0.85%
745 - Alarm system activation, no fire - unintentional	4	3.39%
TOTAL INCIDENTS:	118	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Kentfield FPD

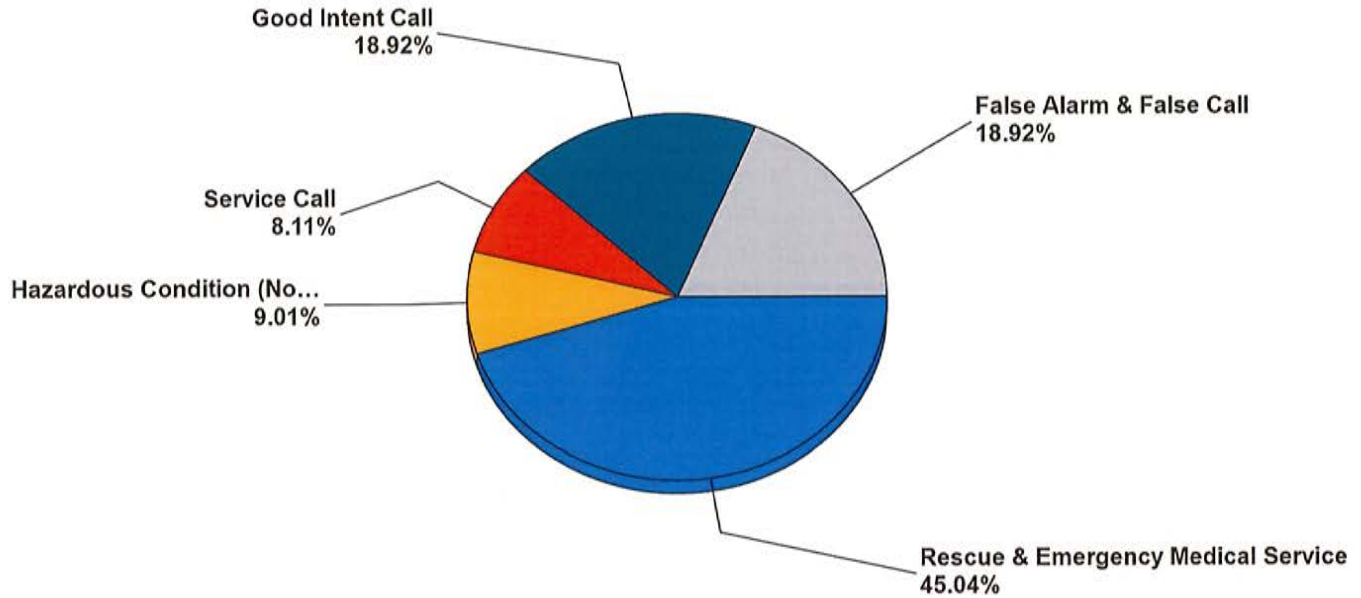
Kentfield, CA

This report was generated on 11/1/2023 9:54:40 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 10/01/2023 | End Date: 10/31/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Rescue & Emergency Medical Service	50	45.04%
Hazardous Condition (No Fire)	10	9.01%
Service Call	9	8.11%
Good Intent Call	21	18.92%
False Alarm & False Call	21	18.92%
TOTAL	111	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Doc Id: 553

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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
320 - Emergency medical service, other	46	41.44%
322 - Motor vehicle accident with injuries	1	0.9%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.9%
365 - Watercraft rescue	2	1.8%
412 - Gas leak (natural gas or LPG)	3	2.7%
440 - Electrical wiring/equipment problem, other	2	1.8%
461 - Building or structure weakened or collapsed	1	0.9%
462 - Aircraft standby	3	2.7%
463 - Vehicle accident, general cleanup	1	0.9%
520 - Water problem, other	2	1.8%
553 - Public service	1	0.9%
554 - Assist invalid	5	4.5%
571 - Cover assignment, standby, moveup	1	0.9%
600 - Good intent call, other	1	0.9%
611 - Dispatched & cancelled en route	16	14.41%
651 - Smoke scare, odor of smoke	4	3.6%
700 - False alarm or false call, other	11	9.91%
714 - Central station, malicious false alarm	1	0.9%
733 - Smoke detector activation due to malfunction	1	0.9%
735 - Alarm system sounded due to malfunction	2	1.8%
743 - Smoke detector activation, no fire - unintentional	1	0.9%
745 - Alarm system activation, no fire - unintentional	5	4.5%
TOTAL INCIDENTS:	111	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Kentfield Fire Protection District
Warrant List
September 2023

09/29/23

Type	Date	Nun	Name	Memo	Split	Amount	Balance
437 - Cash-Gen Ckg							
Check	09/12/2023	805305174	American Messaging	A/C #W4-106070/Inv #W4106070XI September 2023	2145 - Pager System	-24.88	-24.88
Check	09/12/2023	805305175	Aramark Uniform Services	(a/c #792113681) Inv #5080293434	2050 - Auto/Equipment Repair	-71.11	-95.99
Check	09/12/2023	805305176	AT&T 415 453 0214	BAN #9391080558 / Inv #20468125 Future	2300 - Telephone	-99.92	-155.91
Check	09/12/2023	805305177	Banner Life Insurance Company	181941050 - Gutierrez	1515 - Health Insurance	-44.10	-200.01
Check	09/12/2023	805305178	Corbel's	ID#3852809272-Kentfield Fire District OPEB	1560 - Other Post Employment Benefits	-37.485.00	-37,685.01
Check	09/12/2023	805305179	FireMaster	(A/C #4675)	-SPLIT-	-70.42	-37,755.43
Check	09/12/2023	805305180	Kentfield Fire District Payroll Account	Inv #0001100653	2205 - S/S-Fire Equipment	-261.47	-38,016.90
Check	09/12/2023	805305181	Marin Garden Solutions, Inc.	A/C #507976165	-SPLIT-	-125.095.69	-163,112.59
Check	09/12/2023	805305182	Marin Sanitary Service	Inv #2870088 & 2872291	2055 - Building Repair	-305.25	-163,417.84
Check	09/12/2023	805305183	TK Elevator Corporation	Cust # 144933	-SPLIT-	-1,068.11	-164,486.95
Check	09/12/2023	805305184	TargetSolutions Learning LLC	#NV81137, TSPremier Membership Platform	2055 - Building Repair	-137.21	-164,623.16
Check	09/12/2023	805305185	360 Rescue LLC	Inv # 20230913A	2305 - Training	-1,442.79	-166,065.95
Check	09/12/2023	805305186	AT&T 415 453 1064 204 1	BAN #9391050060/ Inv #20527546- Elevator	4015 - C/O-Fire Equipment	-1,977.72	-168,043.67
Check	09/26/2023	805305187	AT&T 415 457 4695 859 9	BAN #9391050061/ Inv #20527547 - Fire Alarm #1	2300 - Telephone	-27.10	-168,070.77
Check	09/26/2023	805305188	AT&T 415 453 1032 859 9	BAN #9391050062/ Inv #20527548- Fire Alarm #2	2300 - Telephone	-27.10	-168,124.97
Check	09/26/2023	805305189	Banner Life Insurance Company	181492416 - Tescallo	1515 - Health Insurance	-47.32	-168,172.29
Check	09/26/2023	805305190	Banshee Networks, Inc.	Invoice # 15994	2200 - S/S-Computer	-1,497.99	-169,670.28
Check	09/26/2023	805305191	Business Card	8/5/23 - 9/4/23; Poni 7901	-SPLIT-	-1,147.67	-170,817.95
Check	09/26/2023	805305192	Comcast Business	October 2023 Billing	1515 - Health Insurance	-354.00	-171,171.95
Check	09/26/2023	805305193	Delta Dental of California	Account # 934497985; Invoice # 181320898	2300 - Telephone	-705.00	-171,876.95
Check	09/26/2023	805305194	Dawning Heating & Air Conditioning, Inc.	Account #05-0190901009; Kentfield Fire District -October 2023 Coverage	1515 - Health Insurance	-3,964.66	-175,841.61
Check	09/26/2023	805305195	Kentfield Fire District Payroll Account	Acct #117744 / Inv # A-8129	2055 - Building Repair	-1,072.00	-176,913.61
Check	09/26/2023	805305197	Kentfield Fire District Payroll Account	A/C #0507976165 - October 2023 CEPPT Contributions	1565 - Retirement Prefunding Contrib	-18,750.00	-195,663.61
Check	09/26/2023	805305198	Kentfield Fire District Payroll Account	A/C #0507976165	-SPLIT-	-54,270.73	-249,934.34
Check	09/26/2023	805305199	Kentfield Fire District Payroll Account	A/C #0507976165	-SPLIT-	-120,532.36	-370,466.70
Check	09/26/2023	805305200	Life Assist	Dues: 8/23/2023 - 9/19/2023	610 - Union Dues	-1,518.90	-371,985.60
Check	09/26/2023	805305201	NFFBA	Acct #594904FD / Inv #1355212	2210 - S/S-Medical	-314.55	-372,300.15
Check	09/26/2023	805305202	Connect Your Care	October 2023 Billing	1515 - Health Insurance	-900.96	-373,201.11
Check	09/26/2023	805305203	ReadyOne	Delta Dental COBRA Coverage: Invoice # 474912242	1515 - Health Insurance	-5.18	-373,206.29
Check	09/26/2023	805305204	Roon USA, Inc.	Invoice # 0059861-IN	2135 - Gas & Oil	-2,407.98	-375,614.27
Check	09/26/2023	805305205	Roy's Sewer Service, Inc.	Inv.# 374116-1034296USC / Inv # 107626215 (Lease 7/4/2023-10/3/2023)	2215 - S/S-Office	-344.24	-375,958.51
Check	09/26/2023	805305206	Vision Service Plan	Inv.# 223105	2055 - Building Repair	-225.00	-376,183.51
Check	09/26/2023	805305207	Connect Your Care	Client ID #00106116- October 2023	1515 - Health Insurance	-828.05	-377,011.56
Total 437 - Cash-Gen Ckg							-377,011.56
439 - Cash-Payroll							
Check	09/08/2023	Debit	IBS	2005 - Administrative Expense		-269.05	-269.05
Check	09/22/2023	Debit	IBS	2005 - Administrative Expense		-127.60	-396.65
Total 439 - Cash-Payroll							-396.65
Liabilities							
565 - Amer Fnds-Invest Def							
Check	09/12/2023	805305181	Kentfield Fire District Payroll Account	457 Payroll Biweekly Deduction	437 - Cash-Gen Ckg	3,466.76	3,466.76
Check	09/26/2023	805305199	Kentfield Fire District Payroll Account	457 Payroll Biweekly Deduction	437 - Cash-Gen Ckg	3,466.76	6,933.52
Total 565 - Amer Fnds-Invest Def							6,933.52
610 - Union Dues							
Check	09/26/2023	805305200	Kentfield Prof. FF #1775	Dues: 8/23/2023 - 9/19/2023	437 - Cash-Gen Ckg	1,518.90	1,518.90
Total 610 - Union Dues							1,518.90
Total Liabilities						8,452.42	8,452.42
Expenses							
Salaries & Employee Benefits							
1040 - Personnel Serv-Suspense							
Check	09/12/2023	805305181	Kentfield Fire District Payroll Account	For Payroll 9/6/2023 - 9/19/2023	437 - Cash-Gen Ckg	92,018.65	92,018.65
Check	09/26/2023	805305199	Kentfield Fire District Payroll Account	For Payroll 9/20/2023 - 10/3/2023	437 - Cash-Gen Ckg	87,596.77	179,615.42
Total 1040 - Personnel Serv-Suspense							179,615.42
1515 - Health Insurance							
Check	09/12/2023	805305177	Banner Life Insurance Company	181941050 - Gutierrez	437 - Cash-Gen Ckg	44.10	44.10
Check	09/26/2023	805305190	Banner Life Insurance Company	181492416 - Tescallo	437 - Cash-Gen Ckg	47.32	91.42
Check	09/26/2023	805305193	C.A.P.F.	October 2023 Billing	437 - Cash-Gen Ckg	354.00	445.42
Check	09/26/2023	805305195	Delta Dental of California	Account #05-0190901009; Kentfield Fire District -October 2023 Coverage	437 - Cash-Gen Ckg	3,964.66	4,410.08
Check	09/26/2023	805305198	Kentfield Fire District Payroll Account	PERS Active & Retired Health Premium October 2023	437 - Cash-Gen Ckg	51,594.67	56,004.75
Check	09/26/2023	805305199	Kentfield Fire District Payroll Account	Non-PERS Health Premium October 2023	437 - Cash-Gen Ckg	2,076.06	58,080.81
Check	09/26/2023	805305202	NPFBA	October 2023 Billing	437 - Cash-Gen Ckg	900.96	59,081.77
Check	09/26/2023	805305203	Connect Your Care	Delta Dental COBRA Coverage: Invoice # 4749122429	437 - Cash-Gen Ckg	3.16	59,366.95

Kentfield Fire Protection District
Warrant List
September 2023

09/29/23

Type	Date	Nm	Name	Memo	Split	Amount	Balance
Check	09/26/2023	805305207	Vision Service Plan	Client ID #00106116- October 2023	437 · Cash-Gen Ckg	828.05	60,415.00
	Total 1515 · Health Insurance					60,415.00	60,415.00
Check	09/12/2023	805305181	Kentfield Fire District Payroll Account	Safety (Classic / PEPPRA) & Misc. EE/ER Safety (Classic / PEPPRA) & Misc. EE/ER	437 · Cash-Gen Ckg	29,341.23	29,341.23
Check	09/26/2023	805305199	Kentfield Fire District Payroll Account		437 · Cash-Gen Ckg	29,341.23	58,682.46
	Total 1530 · Retire Employer					58,682.46	58,682.46
	1560 · Other Post Employment Benefits						
Check	09/12/2023	805305178	CalPERS - OPEB	ID#3852809272-Kentfield Fire District OPEB	437 · Cash-Gen Ckg	37,485.00	37,485.00
	Total 1560 · Other Post Employment Benefits					37,485.00	37,485.00
	1565 · Retirement Prefunding Contrib						
Check	09/26/2023	805305197	Kentfield Fire District Payroll Account	A/C #0507976165 - October 2023 CEPPT Contributions	437 · Cash-Gen Ckg	18,750.00	18,750.00
	Total 1565 · Retirement Prefunding Contrib					18,750.00	18,750.00
	Total Salaries & Employee Benefits					354,947.88	354,947.88
	Services & Supplies						
	2005 · Administrative Expense						
Check	09/08/2023		IBS	IBS Invoice Fee	439 · Cash-Payroll	269.05	269.05
Check	09/12/2023	805305181	Kentfield Fire District Payroll Account		437 · Cash-Gen Ckg	269.05	538.10
Check	09/22/2023		IBS	8/5/23 - 9/4/23: Pomi 7901 IBS Invoice Fee	439 · Cash-Payroll	127.60	665.70
Check	09/26/2023	805305192	Business Card		437 · Cash-Gen Ckg	28.98	694.68
Check	09/26/2023	805305199	Kentfield Fire District Payroll Account		437 · Cash-Gen Ckg	127.60	822.28
	Total 2005 · Administrative Expense					822.28	822.28
	2015 · Dues & Publications						
Check	09/26/2023	805305192	Business Card	8/5/23 - 9/4/23: Pomi 7901	437 · Cash-Gen Ckg	14.00	14.00
	Total 2015 · Dues & Publications					14.00	14.00
	2050 · Auto/Equipment Repair						
Check	09/12/2023	805305175	Aramark Uniform Services	{a/c #792113681} Inv #5080293434 (A/C #4675)	437 · Cash-Gen Ckg	71.11	71.11
Check	09/12/2023	805305179	Corbet's		437 · Cash-Gen Ckg	3.45	74.56
	Total 2050 · Auto/Equipment Repair					74.56	74.56
	2055 · Building Repair						
Check	09/12/2023	805305179	Corbet's	(A/C #4675) Invoice # 4181 Cust #144933 / Inv #3007456157 Acct #117744 / Inv # A-8129 Inv # 223105	437 · Cash-Gen Ckg	66.97	66.97
Check	09/12/2023	805305182	Main Garden Solutions, Inc.		437 · Cash-Gen Ckg	305.25	372.22
Check	09/12/2023	805305184	TK Elevator Corporation		437 · Cash-Gen Ckg	137.21	509.43
Check	09/26/2023	805305196	Downing Heating & Air Conditioning, Inc.		437 · Cash-Gen Ckg	1,072.00	1,581.43
Check	09/26/2023	805305206	Roy's Sewer Service, Inc.		437 · Cash-Gen Ckg	225.00	1,806.43
	Total 2055 · Building Repair					1,806.43	1,806.43
	2125 · Garbage						
Check	09/12/2023	805305183	Main Sanitary Service	Inv #2870088_August 2023 Service	437 · Cash-Gen Ckg	823.11	823.11
	Total 2125 · Garbage					823.11	823.11
	2135 · Gas & Oil						
Check	09/26/2023	805305204	RelaDyne	Invoice # 0059561-IN	437 · Cash-Gen Ckg	2,407.98	2,407.98
	Total 2135 · Gas & Oil					2,407.98	2,407.98
	2145 · Pager System						
Check	09/12/2023	805305174	American Messaging	A/C #W4-106070/Inv #W4106070X1 September 2023	437 · Cash-Gen Ckg	24.88	24.88
	Total 2145 · Pager System					24.88	24.88
	2150 · Prevention						
Check	09/12/2023	805305183	Main Sanitary Service	Inv#2872291_Hydrant vegetation project	437 · Cash-Gen Ckg	245.00	245.00
	Total 2150 · Prevention					245.00	245.00
	2200 · SIS-Computer						
Check	09/26/2023	805305191	Banshee Networks, Inc.	Invoice # 15994	437 · Cash-Gen Ckg	1,497.99	1,497.99
	Total 2200 · SIS-Computer					1,497.99	1,497.99
	2205 · SIS-Fire Equipment						

Kentfield Fire Protection District
Warrant List
September 2023

09/29/23

Type	Date	Nm	Name	Memo	Split	Amount	Balance
Check	09/12/2023	805305180	FireMaster	Inv #0001100653	437 · Cash-Gen Ckg	261.47	261.47
	Total 2205 · S/S-Fire Equipment						261.47
Check	09/26/2023	805305201	Life Assist	a/c #94904FD / Inv #1355212	437 · Cash-Gen Ckg	314.55	314.55
	Total 2210 · S/S-Medical						314.55
Check	09/26/2023	805305205	Rioch USA, Inc.	FY 2023/24_Acct #1374116-1034296USC / Inv #107541220 (Lease 6/04/2023-9/3/2023)	437 · Cash-Gen Ckg	344.24	344.24
	Total 2215 · S/S-Office						344.24
Check	09/12/2023	805305176	AT&T 415 453 0214	BAN #9391080558 / Inv #20468125 Future	437 · Cash-Gen Ckg	59.92	59.92
Check	09/26/2023	805305187	AT&T 415 453 1064 204 1	BAN #9391050060 / Inv #20527546- Elevator	437 · Cash-Gen Ckg	27.10	87.02
Check	09/26/2023	805305188	AT&T 415 457 4695 859 9	BAN #9391050061 / Inv #20527547 - Fire Alarm #1	437 · Cash-Gen Ckg	27.10	114.12
Check	09/26/2023	805305189	AT&T 415 453 1092 859 9	BAN #9391050062 / Inv #20527546- Fire Alarm #2	437 · Cash-Gen Ckg	27.10	141.22
Check	09/26/2023	805305192	Business Card	8/5/23 - 9/4/23 Pmt / 7901	437 · Cash-Gen Ckg	1,104.69	1,245.91
Check	09/26/2023	805305194	Comcast Business	Account # 934467985; Invoice # 181920898	437 · Cash-Gen Ckg	705.00	1,950.91
	Total 2300 · Telephone						1,950.91
Check	09/12/2023	805305185	TargetSolutions Learning LLC	#INV61137, TSPremier Membership Platform	437 · Cash-Gen Ckg	1,442.79	1,442.79
	Total 2305 · Training						1,442.79
	Total Services & Supplies						12,030.19
Check	09/26/2023	805305186	360 Rescue LLC	Inv# 20230913A	437 · Cash-Gen Ckg	1,977.72	1,977.72
	Total 4015 · C/O-Fire Equipment						1,977.72
	Total Capital Outlay						1,977.72
	Total Expenses						368,955.79
TOTAL							0.00

Kentfield Fire Protection District Warrant List

October 2023

Type	Date	Nm	Name	Memo	Split	Amount	Balance
437 · Cash-Gen Ckg							
Check	10/17/2023	805305208	American Messaging	A/C #W4-106070/Inv #W4106070XJ October 2023	2145 · Pager System	-24.92	-24.92
Check	10/17/2023	805305209	Aramark Uniform Services	(a/c #792113681) Inv #5080310991	2050 · Auto/Equipment Repair	-71.11	-96.03
Check	10/17/2023	805305210	AT&T 415 453 0214	BAN #8391080568 / Inv #20609827 Future	2300 · Telephone	-55.87	-151.90
Check	10/17/2023	805305211	Banner Life Insurance Company	181730179 - Beltramo	1515 · Health Insurance	-54.70	-206.60
Check	10/17/2023	805305212	Banner Life Insurance Company	180503285 - Garcia	1515 · Health Insurance	-52.52	-259.12
Check	10/17/2023	805305213	Banner Life Insurance Company	180503266 - McKnight	1515 · Health Insurance	-46.02	-305.14
Check	10/17/2023	805305214	Comcast Business	Account # 934487985; Invoice # 184311050	2300 · Telephone	-705.00	-1,010.14
Check	10/17/2023	805305215	Jackson's Hardware	(a/c #4538) Invoice# 139611	2205 · S/S-Fire Equipment	-269.81	-1,279.95
Check	10/17/2023	805305216	Kentfield Prof. FF #1775	Dues: 9/20/2023 - 10/17/2023	610 · Union Dues	-1,518.90	-2,798.85
Check	10/17/2023	805305217	Kentfield Fire District Payroll Account	A/C #0507976165	-SPLIT-	-140,000.00	-142,798.85
Check	10/17/2023	805305218	Kentfield Fire District Payroll Account	A/C #0507976165	-SPLIT-	-280,565.37	-281,368.48
Check	10/17/2023	805305219	Marin Sanitary Service	Inv #2884037	2125 · Garbage	-823.11	-282,118.19
Check	10/17/2023	805305220	Marin Municipal Water Dist.	(A/C 175859 & 174720)	-SPLIT-	-729.71	-282,118.19
Check	10/17/2023	805305221	Maze & Associates	Inv #50885	2010 · Auditor	-5,000.00	-287,117.16
Check	10/17/2023	805305222	DNG Enterprises, Inc.	(a/c #3770) 9/30/23 Statement	2050 · Auto/Equipment Repair	-58.97	-287,176.13
Check	10/17/2023	805305223	RelaDyne	Invoice # 0061743-IN	2135 · Gas & Oil	-437.17	-287,613.33
Check	10/17/2023	805305224	Pacific Gas & Electric	Acct 1176933549-5 - Statement 9/21/2023	2130 · Gas & Electric	-733.37	-288,347.70
Check	10/17/2023	805305225	STC Inc.	Customer No 1051; Invoice # 040710	4070 · C/O-Apparatus Rplmt	-3,597.73	-291,945.43
Check	10/17/2023	805305226	U.S. Bank	Kentfield Fire District Act # 4866 9145 5553 8443	-SPLIT-	-4,592.06	-296,537.49
Check	10/17/2023	805305227	Marin Garden Solutions, Inc.	Invoice # 4230	2055 · Building Repair	-291.50	-296,828.99
Check	10/17/2023	805305228	Connect Your Care	Delta Dental COBRA Coverage: Invoice # 478557380	1515 · Health Insurance	-5.18	-296,834.17
Check	10/17/2023	805305229	Kentfield Fire District Payroll Account	A/C #0507976165	-SPLIT-	-25,964.80	-322,798.97
Check	10/17/2023	805305230	Business Card	9/5/23 - 10/4/23; Pomi 7801	-SPLIT-	-1,373.51	-324,172.48
Check	10/17/2023	805305231	Life Assist	a/c #94904FD / Inv #1369222	2210 · S/S-Medical	-374.87	-324,547.35
Total 437 · Cash-Gen Ckg						-324,547.35	
439 · Cash-Payroll							
Check	10/06/2023	Debit	IBS	2005 · Administrative Expense		-284.95	-284.95
Check	10/13/2023	Debit	IBS	2005 · Administrative Expense		-96.85	-381.80
Check	10/20/2023	Debit	IBS	2005 · Administrative Expense		-125.05	-506.85
Total 439 · Cash-Payroll						-506.85	
Liabilities							
565 · Amer Frnds-Invest Def							
Check	10/17/2023	805305217	Kentfield Fire District Payroll Account	457 Payroll Biweekly Deduction	437 · Cash-Gen Ckg	3,466.76	3,466.76
Check	10/17/2023	805305218	Kentfield Fire District Payroll Account	457 Payroll Biweekly Deduction	437 · Cash-Gen Ckg	3,466.76	6,933.52
Total 565 · Amer Frnds-Invest Def						6,933.52	
610 · Union Dues							
Check	10/17/2023	805305216	Kentfield Prof. FF #1775	Dues: 9/20/2023 - 10/17/2023	437 · Cash-Gen Ckg	1,518.90	1,518.90
Total 610 · Union Dues						1,518.90	
Total Liabilities						8,452.42	
Expenses							
Salaries & Employee Benefits							
1040 · Personnel Serv-Suspense							
Check	10/17/2023	805305217	Kentfield Fire District Payroll Account	Estimated Payroll; Paydate 11/3/23	437 · Cash-Gen Ckg	106,907.06	106,907.06
Check	10/17/2023	805305218	Kentfield Fire District Payroll Account	For Payroll 10/04/2023 - 10/17/2023	437 · Cash-Gen Ckg	104,673.58	211,580.64
Check	10/17/2023	805305229	Kentfield Fire District Payroll Account	KAPF MOU Retro Payroll; Paydate 10/13/23	437 · Cash-Gen Ckg	19,719.51	231,300.15
Total 1040 · Personnel Serv-Suspense						231,300.15	
1515 · Health Insurance							
Check	10/17/2023	805305211	Banner Life Insurance Company	181730179 - Beltramo	437 · Cash-Gen Ckg	54.70	54.70
Check	10/17/2023	805305212	Banner Life Insurance Company	180503285 - Garcia	437 · Cash-Gen Ckg	52.52	107.22
Check	10/17/2023	805305213	Banner Life Insurance Company	180503266 - McKnight	437 · Cash-Gen Ckg	46.02	153.24
Check	10/17/2023	805305228	Connect Your Care	Delta Dental COBRA Coverage: Invoice # 478557380	437 · Cash-Gen Ckg	5.18	158.42
Total 1515 · Health Insurance						158.42	
1530 · Retire Employer							
Check	10/17/2023	805305217	Kentfield Fire District Payroll Account	Safety (Classic / PEPPRA) & Misc. EE/ER	437 · Cash-Gen Ckg	29,341.23	29,341.23
Check	10/17/2023	805305218	Kentfield Fire District Payroll Account	Safety (Classic / PEPPRA) & Misc. EE/ER	437 · Cash-Gen Ckg	29,341.23	58,682.46
Check	10/17/2023	805305229	Kentfield Fire District Payroll Account	Safety (Classic / PEPPRA) & Misc. EE/ER	437 · Cash-Gen Ckg	6,148.44	64,830.90
Total 1530 · Retire Employer						64,830.90	
Total Salaries & Employee Benefits						296,289.47	
Services & Supplies							
2005 · Administrative Expense							

Kentfield Fire Protection District Warrant List

October 2023

11/01/23

Type	Date	Nm	Name	Memo	Split	Amount	Balance
Check	10/06/2023	Debit	IBS		439 - Cash-Payroll	284.95	284.95
Check	10/13/2023	Debit	IBS		439 - Cash-Payroll	96.85	381.80
Check	10/17/2023	805305217	Kentfield Fire District Payroll Account	IBS Invoice Fee	437 - Cash-Gen Ckg	284.95	666.75
Check	10/17/2023	805305218	Kentfield Fire District Payroll Account	IBS Invoice Fee	437 - Cash-Gen Ckg	284.95	951.70
Check	10/17/2023	805305226	U.S. Bank	Kentfield Fire District Acct #: 4866 9145 5553 8443	437 - Cash-Gen Ckg	826.53	1,778.23
Check	10/17/2023	805305229	Kentfield Fire District Payroll Account	IBS Invoice Fee	437 - Cash-Gen Ckg	96.85	1,875.08
Check	10/17/2023	805305230	Business Card	8/5/23 - 9/4/23; Pomi 7901	437 - Cash-Gen Ckg	72.59	1,947.67
Check	10/20/2023	Debit	IBS		439 - Cash-Payroll	125.05	2,072.72
	Total 2005 - Administrative Expense					2,072.72	2,072.72
Check	2010 - Auditor	805305221	Maze & Associates	Inv #50865- for professional services performed in September_ FYE....	437 - Cash-Gen Ckg	5,000.00	5,000.00
	Total 2010 - Auditor					5,000.00	5,000.00
Check	2015 - Dues & Publications	805305226	U.S. Bank	Kentfield Fire District Acct #: 4866 9145 5553 8443	437 - Cash-Gen Ckg	81.14	81.14
Check	10/17/2023	805305230	Business Card	9/5/23 - 10/4/23; Pomi 7901	437 - Cash-Gen Ckg	14.00	95.14
	Total 2015 - Dues & Publications					95.14	95.14
Check	2050 - Auto/Equipment Repair	805305209	Aramark Uniform Services	(a/c #792113681) Inv #5080310991	437 - Cash-Gen Ckg	71.11	71.11
Check	10/17/2023	805305222	DNG Enterprises, Inc.	(a/c #63770) 7/30/23 Statement	437 - Cash-Gen Ckg	58.97	130.08
Check	10/17/2023	805305226	U.S. Bank	Kentfield Fire District Acct #: 4866 9145 5553 8443	437 - Cash-Gen Ckg	43.63	173.71
	Total 2050 - Auto/Equipment Repair					173.71	173.71
Check	2055 - Building Repair	805305227	Marin Garden Solutions, Inc.	Invoice # 4230	437 - Cash-Gen Ckg	291.50	291.50
	Total 2055 - Building Repair					291.50	291.50
Check	2110 - Domestic Water	805305220	Marin Municipal Water Dist.	(A/C 175859)	437 - Cash-Gen Ckg	634.05	634.05
Check	10/17/2023	805305220	Marin Municipal Water Dist.	(A/C 174720)	437 - Cash-Gen Ckg	95.66	729.71
	Total 2110 - Domestic Water					729.71	729.71
Check	2125 - Garbage	805305219	Marin Sanitary Service	Inv #2884037_September 2023 Service	437 - Cash-Gen Ckg	823.11	823.11
	Total 2125 - Garbage					823.11	823.11
Check	2130 - Gas & Electric	805305224	Pacific Gas & Electric	Acct 11769333549-5 - Statement 9/21/2023	437 - Cash-Gen Ckg	733.37	733.37
	Total 2130 - Gas & Electric					733.37	733.37
Check	2135 - Gas & Oil	805305223	RelaDyne	Invoice # 0061743-JN	437 - Cash-Gen Ckg	437.17	437.17
Check	10/17/2023	805305226	U.S. Bank	Kentfield Fire District Acct #: 4866 9145 5553 8443	437 - Cash-Gen Ckg	96.10	533.27
	Total 2135 - Gas & Oil					533.27	533.27
Check	2145 - Pager System	805305208	American Messaging	A/C #W4-106070/Inv #W4106070XJ October 2023	437 - Cash-Gen Ckg	24.92	24.92
	Total 2145 - Pager System					24.92	24.92
Check	2205 - S/S-Fire Equipment	805305215	Jackson's Hardware	(a/c #4538) Invoice# 139611	437 - Cash-Gen Ckg	269.81	269.81
Check	10/17/2023	805305226	U.S. Bank	Kentfield Fire District Acct #: 4866 9145 5553 8443	437 - Cash-Gen Ckg	419.79	689.60
	Total 2205 - S/S-Fire Equipment					689.60	689.60
Check	2210 - S/S-Medical	805305226	U.S. Bank	Kentfield Fire District Acct #: 4866 9145 5553 8443	437 - Cash-Gen Ckg	856.80	856.80
Check	10/17/2023	805305231	Life Assist	ac #9404FD / Inv #1369222	437 - Cash-Gen Ckg	374.87	1,231.67
	Total 2210 - S/S-Medical					1,231.67	1,231.67
Check	2220 - S/S-Station	805305226	U.S. Bank	Kentfield Fire District Acct #: 4866 9145 5553 8443	437 - Cash-Gen Ckg	206.40	206.40
Check	10/17/2023	805305226	U.S. Bank	Kentfield Fire District Acct #: 4866 9145 5553 8443	437 - Cash-Gen Ckg	-232.75	-26.35
	Total 2220 - S/S-Station					-26.35	-26.35

Kentfield Fire Protection District Warrant List

October 2023

11/01/23

Type	Date	Num	Name	Memo	Split	Amount	Balance
Check	2300 - Telephone	805305210	AT&T 415 453 0214	BAN #939100558 / Inv #20609827 Future	437 - Cash-Gen Ckg	55.87	55.87
Check	10/17/2023	805305214	Comcast Business	Account # 934487985; Invoice # 184311050	437 - Cash-Gen Ckg	705.00	760.87
Check	10/17/2023	805305226	U.S. Bank	Kentfield Fire District Acct #: 4866 9145 5553 8443	437 - Cash-Gen Ckg	165.54	926.41
Check	10/17/2023	805305230	Business Card	9/5/23 - 10/4/23; Poml 7901	437 - Cash-Gen Ckg	1,286.92	2,213.33
	Total 2300 - Telephone					2,213.33	2,213.33
	Total Services & Supplies					14,585.70	14,585.70
	Capital Outlay						
Check	4005 - MERA Radios & Equipment	805305226	U.S. Bank	Kentfield Fire District Acct #: 4866 9145 5553 8443	437 - Cash-Gen Ckg	1,410.17	1,410.17
	Total 4005 - MERA Radios & Equipment					1,410.17	1,410.17
Check	4010 - C/O-Computer	805305226	U.S. Bank	Kentfield Fire District Acct #: 4866 9145 5553 8443	437 - Cash-Gen Ckg	507.62	507.62
	Total 4010 - C/O-Computer					507.62	507.62
Check	4015 - C/O-Fire Equipment	805305226	U.S. Bank	Kentfield Fire District Acct #: 4866 9145 5553 8443	437 - Cash-Gen Ckg	211.09	211.09
	Total 4015 - C/O-Fire Equipment					211.09	211.09
Check	4070 - C/O-Apparatus Rplcmnt	805305225	STC Inc.	Customer No 1051; Invoice # 040710	437 - Cash-Gen Ckg	3,597.73	3,597.73
	Total 4070 - C/O-Apparatus Rplcmnt					3,597.73	3,597.73
	Total Capital Outlay					5,726.61	5,726.61
	Total Expenses					316,601.78	316,601.78
	TOTAL					0.00	0.00